

**Northwest Focal Point Senior Center District Board
Special Meeting**

Commission Chambers, 1st Floor
City Hall, 5790 Margate Boulevard
Margate, FL 33063
November 25, 2025
6:30 PM

Board Members Present:

Arlene Schwartz, Board Chair
Antonio Arserio, Board Vice Chair
Tommy Ruzzano
Anthony Caggiano
Joanne Simone, excused

Also Present:

Terry Lieberman, Project Director
David Tolces, City Attorney
Cale Curtis, City Manager

1. ITEM 2025-321 MINUTES FOR APPROVAL – September 17, 2025

The following motion was made by Board Member Arserio seconded by Board Member Caggiano

MOTION: SO MOVE TO APPROVE.

ROLL CALL: Board Member Ruzzano, Yes; Board Member Caggiano, Yes; Board Member Simone, excused; Board Vice Chair Arserio yes; Board Chair Schwartz, yes. The motion passed 4-0

2. RESOLUTIONS

A. ITEM 2025-322 RESOLUTION_203 APPROVE AND ACCEPT A RESOLUTION OF THE BOARD OF THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT, APPROVING A CONTRACT BETWEEN THE AREAWIDE COUNCIL ON AGING AND THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT; PROVIDING FOR OLDER AMERICANS ACT FUNDING FOR THE PERIOD OF JANUARY 1, 2026 THROUGH DECEMBER 31, 2026; AUTHORIZING BOARD PRESIDENT AND PROJECT DIRECTOR RENEW THIS ANNUAL AGREEMENT UNDER THE SAME TERMS; TO PROVIDE FOR AN INCREASE IN FUNDING, OR TO MEET STATE OR FEDERAL GUIDELINES WITHOUT FURTHER BOARD ACTION; PROVIDING FOR EFFECTIVE DATE.

The following motion was made by Board Member Caggiano seconded by Board Member Arserio.

MOTION: SO MOVE TO APPROVE.

ROLL CALL: Board Member Ruzzano, Yes; Board Member Caggiano, Yes; Board Member Simone, excused; Board Vice Chair Arserio yes; Board Chair Schwartz, Yes. The motion passed 4-0

B. ITEM 2025-323 RESOLUTION_204 APPROVE AND ACCEPT A RESOLUTION OF THE BOARD OF THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT, APPROVING THE MEMORANDUM OF UNDERSTANDING WITH THE SOUTH FLORIDA INSTITUTE ON AGING (SoFIA) TO PROVIDE VOLUNTEERS FOR THE SENIOR COMPANION PROGRAM VOLUNTEER STATION; PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Board Member Arserio seconded by Board Member Caggiano.

MOTION: SO MOVE TO APPROVE.

ROLL CALL: Board Member Ruzzano, Yes; Board Member Caggiano, Yes; Board Member Simone, excused; Board Vice Chair Arserio yes; Board Chair Schwartz, Yes. The motion passed 4-0

C. ITEM 2025-334 RESOLUTION_205 APPROVE AND ACCEPT A RESOLUTION OF THE BOARD OF THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT, APPROVING OAA MASTER CONTRACT JM026-08-2028 BETWEEN THE AREAWIDE COUNCIL ON AGING AND THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT; PROVIDING FOR GENERAL TERMS AND CONDITIONS APPLICABLE TO AGREEMENTS BETWEEN THE PARTIES; AUTHORIZING BOARD PRESIDENT AND PROJECT DIRECTOR TO AMEND THIS CONTRACT TO MEET STATE OR FEDERAL GUIDELINES WITHOUT FURTHER BOARD ACTION; PROVIDING FOR EFFECTIVE DATE.

The following motion was made by Board Member Arserio seconded by Board Member Caggiano.

MOTION: SO MOVE TO APPROVE.

ROLL CALL: Board Member Ruzzano, Yes; Board Member Caggiano, Yes; Board Member Simone, excused; Board Vice Chair Arserio yes; Board Chair Schwartz, Yes. The motion passed 4-0

4. PROJECT DIRECTOR'S REPORT

Ms. Terry Lieberman, Project Director of the Northwest Focal Point Senior Center District (NWFPS), thanked the Board for always supporting the Senior Center. The Center could not do what they do without the support of the Board. Ms. Lieberman informed the Board that the Center continues to remain busy through the end of the year. Some upcoming activities are: December 9 at 11:30 is the in-house holiday production, December 11 is the fantasy of lights trip to Tradewinds park. December 15 at 11:30 is the holiday race and ugly sweater day, December 26 at 11:30 is big bingo and on December 31 we will have our New Year celebration and toast to the new year. Ms. Lieberman informed the Board that the Center has been so busy with activities that we exceeded our funding for the 2025 Older American Act (OAA) contract. A request was made to the Area Agency for additional funding. We were granted some additional funds for OA3E which is the Caregivers group but are still waiting to find out if we will receive additional funding for OA3B.

5. BOARD MEMBER COMMENTS

Board Member Ruzzano: said "I have never met a senior that was unhappy with the Senior Center, so you are doing a great job."

Board Member Caggiano: . said " I have people coming up to me thanking me for the work that the Senior Center does and that is a tremendous kudos to you so just keep going."

Board Member Simone - excused

Board Vice Chair Arserio: . said "keep up the good work and have a healthy and happy Thanksgiving."

Board Chair Schwartz: said "besides you to Denise, to Dixie, to all the other members of the staff and your singing driver (maintenance person) and as I have always said You can grow old, but you don't have to get old. You can always feel the warmth when you walk into the Center."

Respectfully submitted,

Transcribed by Terry Lieberman

Terry Lieberman, Project Director