

ADDENDUM NO. 1 ACKNOWLEDGEMENT FORM

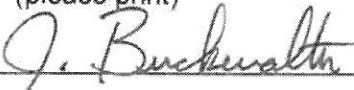
**BID NO. 2015-019 – WEST WWTP EAST DIGESTER
REHABILITATION**

I acknowledge receipt of Addendum No. 1 for Bid No. 2015-019. This addendum contains fourteen (14) pages.

Company Name: R.J. Sullivan Corp.

Address: 2001 NW 22nd Street, Pompano Beach, FL 33069

Name of Signer: Jason Buckwalter
(please print)

Signature:  Date: 1/7/2016

Telephone: 954-975-0388 Facsimile: 954-975-3333

Please fax your completed form to (954) 935-5258 or e-mail to purchase@margatefl.com.



Patricia Greenstein
Purchasing Manager

NOTE: The original of this form must be included with your bid submittal and acknowledged on Page A-10, Item 4, "Bid Proposal Form Bid No. 2015-019".

STEVEN TAMBOER – PROJECT MANAGER/ESTIMATOR

SUMMARY:

Mr. Tamboer has over 14 years of experience in all aspects of construction. He has a strong foundation in water and wastewater treatment projects with experience in estimating, scheduling, construction management and documentation.

EXPERIENCE:

2015 – Present: R.J. Sullivan Corp.

Project Manager/Estimator: Responsible for estimating and construction management for various projects in the South Florida Region. These projects include rehabilitation and construction of municipal water and wastewater facilities.

2011 – 2015: Prota, Inc

Project Manager/Estimator. Supervision and management of all activities involved in every phase of water and wastewater projects. Responsibilities include project estimating, creating and procuring start up documentation including schedule and permits, establishing daily and/or weekly goals for various projects, coordination and contract negotiation with subcontractors, purchasing necessary materials, equipment logistics, tracking of project cost and budgeting, tracking of project schedule, negotiation and estimation of change orders, and contract close out documentation.

2007 – 2011: Prota Construction, Inc

Project Engineer. Supervision and management of all activities involved in the construction phase of the project. Responsibilities included task coordination, cost planning and control, documentation and quality control. Projects included water and wastewater treatment plants and pipelines of all sizes.

2005 – 2007: Iglesias Vazquez & Asociados

Resident Engineer. Inspection, documentation and coordination of activities performed by Contractor. Responsible for preparation of change orders, CPM schedule, daily, weekly and monthly reports, and general documentation of projects.

2004 – 2005: Luis Manuel Carrillo & Asociados

Resident Engineer. Inspection and coordination of activities to be performed on housing project. Actively involved in task management and all project documentation.

EDUCATION:

B.S. Electrical Engineering; University of Puerto Rico; 2001

STEPHEN B. COVERT – PROJECT SUPERINTENDENT

SUMMARY:

Mr. Covert has over twenty years of field experience in the construction of pumping stations and water and wastewater facilities in South Florida. His considerable on-site experience and professional dedication have led him to become a highly effective construction supervisor who can provide practical solutions to on-site challenges.

EXPERIENCE:

2010 – Present: R.J. Sullivan Corp.

Project Superintendent: Mr. Covert has supervised all aspects of construction for numerous water and wastewater projects in South Florida with the most recent being the construction of the Tindall Hammock Water & Wastewater Treatment Plants in Davie, FL.

Other recent projects include: North Lauderdale 2.2 MG Storage Tank Replacement, Sunrise Biosolids Improvements, Seacoast Utility Authority Nanofiltration Concentrate Blending Pump Station and Palm Beach County Southern Regional Effluent Flow Modifications.

1996-2010: R.J. Sullivan Corp.

Foreman: Mr. Covert was responsible for the construction of various elements of water and wastewater treatment facilities including piping, mechanical equipment, and concrete structures for municipalities across South Florida including the City of Sunrise, City of Pompano Beach, Village of Golf, City of Port St. Lucie, and the City of Coral Springs.

BID PROPOSAL FORM BID NO. 2015-019

**BID TO: CITY COMMISSION
CITY OF MARGATE**

1. The undersigned bidder proposes and agrees, if this bid is accepted, to enter into an Agreement with the OWNER in the form included in the Contract Documents to perform the WORK as specified or indicated in said Contract Documents entitled:

**BID NO. 2015-019 - EAST DIGESTER REHABILITATION FOR THE WEST WASTEWATER
TREATMENT PLANT**

2. Bidder accepts all of the terms and conditions of the Contract Documents, including without limitation those in the "Notice Inviting Bids", and "Instructions to Bidders", dealing with the disposition of the bid security.
3. The bid will remain open for the period stated in the "Notice Inviting Bids", unless otherwise required by law. Bidder will enter into an Agreement within the time and in the manner required in the "Notice Inviting Bids" and the "Instructions to Bidders", and will furnish the insurance certificates, Payment Bond and Performance Bond required by the Contract Documents.
4. It is the Contractor's responsibility to contact the City @ (954) 935-5346 prior to the bid opening to determine if any addenda have been issued on the project. Bidder has examined copies of all the Contract Documents including the following addenda (receipt of all of which is acknowledged):

Number 1 Date January 6, 2016

5. Bidder has familiarized itself with the nature and extent of the Contract Documents, WORK, site, locality where the WORK is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations), and the conditions affecting cost, progress or performance of the WORK and has made such independent investigations as bidder deems necessary.
6. This bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation. Bidder has not directly or indirectly induced or solicited any other bidder to submit a false or sham bid. Bidder has not solicited or induced any person, firm or corporation to refrain from bidding and Bidder has not sought by collusion to obtain for itself any advantage over any other bidder or over Owner.

To all the foregoing, and including all Bid Schedule(s) and information required of bidder contained in this Bid Form, said Bidder further agrees to complete the Work required under the Contract Documents within the Contract Time stipulated in said Contract Documents, and to accept in full payment thereof the Contract Price based on the total bid price(s) named in the aforementioned bidding schedule(s).

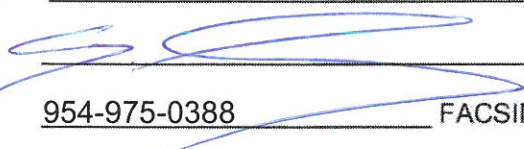
BID PROPOSAL FORM BID NO. 2015-019

NAME OF FIRM R.J. Sullivan Corp.

ADDRESS: 2001 N.W. 22nd Street, Pompano Beach, Florida 33069

NAME OF SIGNER Casey R. Sullivan
(Print or Type)

TITLE OF SIGNER President

SIGNATURE:  DATE: January 13, 2016

TELEPHONE NO: 954-975-0388 FACSIMILE NO: 954-975-3333

E-MAIL: csullivan@rjsullivancorp.com

BID NO. 2015-019

SCHEDULE OF BID PRICES – BID NO. 2015-019

**TO: CITY COMMISSION
CITY OF MARGATE**

(Please fill in all blanks and return with your proposal.)

In accordance with your request for proposals and the specifications contained herein, the undersigned proposes the following:

Note: City permit fees shall not be waived and should be included in your bid proposal.

<u>Item No.</u>	<u>Estimated Quantity</u>	<u>Description</u>	<u>Extension or Total</u>
1	Lump Sum	Mobilization and Demobilization for the lump sum price of (shall not exceed 5% of the sum of Bid Items 2 through 13): <u>Forty Thousand</u> _____ Dollars and No _____ Cents	-- \$ <u>40,000</u>
2	Lump Sum	Demolition and removal of existing Clarifier Equipment, Fine Bubble Diffuser Equipment, walkways, platforms, handrails, guardrails, and all associated structures, equipment, appurtenances, valves, and piping for the lump sum price of: <u>Twenty Five Thousand</u> _____ Dollars and No _____ Cents	-- \$ <u>25,000</u>
3	Lump Sum	Furnish and Deliver Clarifier Equipment and Fine Bubble Diffuser Equipment for the lump sum price of: <u>Two hundred eleven thousand six hundred seventy two</u> _____ Dollars and No _____ Cents	-- \$ <u>211,672</u>

4	400 Lineal Feet	Welding of steel repair plates to existing steel tank for the unit price per lineal foot of except as otherwise included in Bid Item No. 5 for the unit price per lineal foot of:	(<u>\$16</u> per LF)
		<u>Sixteen</u>	
		_____ Dollars and	
		<u>No</u> Cents	<u>\$6,400</u>
5	50 Square Feet	Perform all work associated with the application of steel repair plates except as otherwise included in Bid Items No. 4 for the unit price per square foot of:	(<u>\$140</u> per SF)
		<u>One Hundred Forty</u>	
		_____ Dollars and	
		<u>No</u> Cents	<u>\$7,000</u>
6	Lump Sum	Surface preparation and interior painting of Digester steel tank for the lump sum price of:	
		<u>ONE HUNDRED TWENTY-</u>	
		<u>FIVE THOUSAND</u> Dollars and	
		<u>No</u> Cents.	-- <u>\$125,000</u>
7	Lump Sum	Surface preparation and exterior painting of Digester steel tank for the lump sum price of:	
		<u>ONE HUNDRED FIVE</u>	
		<u>THOUSAND</u> Dollars and	
		<u>No</u> Cents.	-- <u>\$105,000</u>
8	2 Valves	Furnish and install 10-inch stainless steel butterfly valves for the unit price per valve of:	(<u>\$3,500</u> per valve)
		<u>Three Thousand Five Hundred</u>	
		_____ Dollars and	
		<u>No</u> Cents	<u>\$7,000</u>

- | | | | |
|----|----------|--|------------------------|
| 9 | 3 Valves | Furnish and install 6-inch stainless steel butterfly valves for the unit price per valve of: | (\$2,500 |
| | | <u>Two Thousand Five Hundred</u> | per |
| | | _____ Dollars and | valve) |
| | | <u>No</u> _____ Cents | <u>\$7,500</u> |
| | | | |
| 10 | Lump Sum | Furnish and install walkways and platforms for the lump sum price of: | |
| | | <u>One Hundred Twenty Five Thousand</u> | |
| | | _____ Dollars and | |
| | | <u>No</u> _____ Cents | <u>\$125,000</u> |
| | | | |
| 11 | Lump Sum | Installation of Clarifier Equipment and Fine Bubble Diffuser Equipment for the lump sum price of: | |
| | | <u>One Hundred Twelve Thousand</u> | |
| | | _____ Dollars and | |
| | | <u>No</u> _____ Cents | <u>\$112,000</u> |
| | | | |
| 12 | Lump Sum | Perform all electrical work in accordance with the Contract Documents for the lump sum price of: | |
| | | <u>Forty-Six Thousand</u> | |
| | | _____ Dollars and | |
| | | <u>No</u> _____ Cents. | -- <u>\$ 46,000</u> |
| | | | |
| 13 | Lump Sum | Perform all remaining work associated with the East Digester Rehabilitation in accordance with the Contract Documents (including all other work required by the Contract Documents not defined by Bid Items 1 through 12 and 14 through 17) for the lump sum price of: | |
| | | <u>Seventy One Thousand Three</u> | |
| | | <u>Hundred Twenty Eight</u> Dollars and | |
| | | <u>No</u> _____ Cents. | -- <u>\$ 71,328.00</u> |

- 14 Allowance Permit fee allowance of:
Five thousand-----Dollars and
No-----Cents. -- \$5,000
- 15 Allowance Dedicated cost allowance for inspection by
Special Inspector:
Ten thousand-----Dollars and
No-----Cents. -- \$10,000
- 16 Lump Sum Consideration for Indemnification:
One Hundred-----Dollars and
No-----Cents. -- \$100
- 17 Allowance Allowance for Additional Owner Requested
Work:
Sixty five thousand-----Dollars and
No-----Cents -- \$65,000

18 **TOTAL BID FOR PROPOSAL ITEMS 1 THROUGH 17**
NINE HUNDRED SIXTY NINE
THOUSAND Dollars and
No Cents \$ 969,000.00

ALL BIDS MUST BE SIGNED WITH THE VENDOR NAME AND BY AN OFFICER OR
EMPLOYEE HAVING THE AUTHORITY TO BIND THE COMPANY OR FIRM BY
SIGNATURE.

MATERIAL SAFETY DATA SHEETS ENCLOSED? YES _____ NO X

SPECIFICATION SHEETS/BROCHURES? YES _____ NO X

WILL YOUR FIRM ACCEPT PAYMENT VIA A CITY OF MARGATE PROCUREMENT
CARD? YES _____ NO X

HAVE YOUR INSURANCE REPRESENTATIVE REVIEW THE SAMPLE INSURANCE
CERTIFICATE TO ENSURE COMPLIANCE.

BIDDER'S GENERAL INFORMATION:

The bidder shall furnish the following information. Additional sheets shall be attached as required. Failure to complete Item Nos. 1, 3, and 8 will cause the bid to be non-responsive and may cause its rejection. In any event, no award will be made until all of the Bidder's General Information (i.e., items 1 through 9 inclusive) is delivered to the OWNER.

- (1) Contractor's name and address:
R.J. Sullivan Corp.
2001 N.W. 22nd Street
Pompano Beach, Florida 33069
- (2) Contractor's telephone number: (954) 975-0388
- (3) Contractor's license: Primary classification CGC 1507756
State License Number _____
Supplemental classifications held, if any: CUC 1225162 Certified Underground and Excavation
Name of Licensee, if different from (1) above: _____

- (4) Name of person who inspected site of proposed WORK for your firm:
Name: Jason Buckwalter Date of Inspection: 12/13/2015
- (5) Name, address, and telephone number of surety company and agent who will provide the required bonds on this contract: Continental Casualty Company CNA Surety
2405 Lucien Way, Maitland, Florida 32751
Insurance Office of America, 1200 University Blvd. Ste. 200, Jupiter,
Florida 33458 Agent: Roland Roberts
- (6) Attach to this bid, the experience resume of the person who will be designated chief construction superintendent or on site construction manager.
Attached are two resumes of possible construction managers
- (7) Attach to this bid a financial statement, references, and other information, sufficiently comprehensive to permit an appraisal of Contractor's current financial condition.

BID NO. 2015-019

(8) List 3 projects completed as of recent date involving work of similar type and complexity:

PROJECT NAME	CONTRACT PRICE	NAME, ADDRESS AND TELEPHONE NUMBER OF OWNER
Wastewater Treatment Plant Phase 3	\$1,621,000.00	City of Frostproof
		111 W. First Way
		Frostproof, FL 33483
		863-635-7855
Tindall Hammock Water & Wastewater Treatment Plants Improvements	\$4,401,946.00	Tindall Hammock
		3015 SW 54 Ave.
		Davie, FL 33314
		954-587-8833
System II TU3 Rehab	\$429,780.00	Town of Davie
		6591 Orange Dr
		Davie, FL 33314
		954-327-3745

(9) Subcontractors: The bidder further proposes that as part of their submittal, attached is a list of subcontracting firms or businesses that will be awarded subcontracts for portions of the work in the event the bidder is awarded the Contract:

See Next Page

R.J. Sullivan Corp. List of Subcontracting Firms

Metal Fabrication/Repair Subcontractor

G&G Industries, Inc.

Painting Subcontractor

Atlantic Painting & Sandblasting LLC

Crom Coatings

Prime Technical Coatings, Inc.

Service Painting of Florida

Southland Painting Corp.

Electrical Subcontractor

Cyber Electric of Central Fl. Inc.

Edwards Electric Corp.

Gilmore Electric Co., Inc.

Loveland Electric

BID BOND

KNOW ALL MEN BY THESE PRESENTS:

That we R.J. Sullivan Corporation as Principal, and Continental Casualty Company as Surety, are held and firmly bound unto City of Margate, hereinafter called "City" in the sum of (\$ 5% of Bid Amount) Five Percent of Amount of Bid dollars, (not less than 5 percent of the total amount of the bid) for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, said Principal has submitted a bid to said City to perform the Work required under the bidding schedule of the City's Contract Documents entitled:

BID NO. 2015-019 – EAST DIGESTER REHABILITATION FOR THE WEST WASTEWATER TREATMENT PLANT

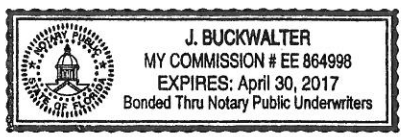
NOW THEREFORE, if said Principal is awarded a contract by said City and, within the time and in the manner required in the "Notice Inviting Bids" and the "Instructions to Bidders" enters into a written Agreement on the form of the agreement bound with said Contract Documents, furnishes the required certificates of insurance, and furnishes the required Performance Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect. In the event suit is brought upon this bond by said City and City prevails, said Surety shall pay all costs incurred by said City in such suit, including a reasonable attorney's fee to be fixed by the court.

SIGNED AND SEALED, this 13th day of January, 2016.

R.J. Sullivan Corp. (Principal) Continental Casualty Company (Surety)
By: [Signature] (SIGNATURE) By: [Signature] (SIGNATURE)

Casey R. Sullivan, President R.Q. Roberts, Jr., Attorney-in-Fact
STATE OF FLORIDA, COUNTY OF BROWARD: BEFORE ME PERSONALLY APPEARED THE ABOVE TO ME WELL KNOWN AND KNOWN TO ME TO BE THE PERSONS DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO AND BEFORE ME THAT THEY EXECUTED SAID INSTRUMENT FOR THE PURPOSES THEREIN EXPRESSED.

WITNESS MY HAND AND OFFICIAL SEAL, THIS 13th DAY OF JANUARY 2016
NOTARY PUBLIC: [Signature]



POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company (herein called "the CNA Companies"), are duly organized and existing insurance companies having their principal offices in the City of Chicago, and State of Illinois, and that they do by virtue of the signatures and seals herein affixed hereby make, constitute and appoint

Martha A Kuveikis, Marsha Lynn Wendt, R Q Roberts Jr, John K Ritenour, Mark A Manfre, Valli S Ritenour, Karen Jones Ireland, Individually

of Longwood, FL, their true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on their behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind them thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of their insurance companies and all the acts of said Attorney, pursuant to the authority hereby given is hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law and Resolutions, printed on the reverse hereof, duly adopted, as indicated, by the Boards of Directors of the insurance companies.

In Witness Whereof, the CNA Companies have caused these presents to be signed by their Vice President and their corporate seals to be hereto affixed on this 22nd day of October, 2014.



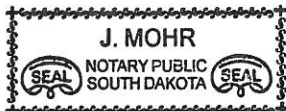
Continental Casualty Company
National Fire Insurance Company of Hartford
American Casualty Company of Reading, Pennsylvania

Handwritten signature of Paul T. Bruflat

Paul T. Bruflat Vice President

State of South Dakota, County of Minnehaha, ss:

On this 22nd day of October, 2014, before me personally came Paul T. Bruflat to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is a Vice President of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company described in and which executed the above instrument; that he knows the seals of said insurance companies; that the seals affixed to the said instrument are such corporate seals; that they were so affixed pursuant to authority given by the Boards of Directors of said insurance companies and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said insurance companies.



My Commission Expires June 23, 2015

Handwritten signature of J. Mohr

J. Mohr Notary Public

CERTIFICATE

I, D. Bult, Assistant Secretary of Continental Casualty Company, an Illinois insurance company, National Fire Insurance Company of Hartford, an Illinois insurance company, and American Casualty Company of Reading, Pennsylvania, a Pennsylvania insurance company do hereby certify that the Power of Attorney herein above set forth is still in force, and further certify that the By-Law and Resolution of the Board of Directors of the insurance companies printed on the reverse hereof is still in force. In testimony whereof I have herunto subscribed my name and affixed the seal of the said insurance companies this 13th day of January, 2016.



Continental Casualty Company
National Fire Insurance Company of Hartford
American Casualty Company of Reading, Pennsylvania

Handwritten signature of D. Bult

D. Bult Assistant Secretary

REFERENCE SHEET

In order to receive Bid Award consideration on the proposed bid, it is a mandatory requirement that the following "Information Sheet" must be completed and returned with your bid. This information may be used in determining the Bid Award for this contract.

BIDDER (COMPANY NAME): R.J. Sullivan Corp.

ADDRESS: 2001 N.W. 22nd Street TELEPHONE NO: (954) 975-0388
Pompano Beach, Florida 33069

CONTACT PERSON: Casey R. Sullivan TITLE: President

NUMBER OF YEARS IN BUSINESS: 40 Years

ADDRESS OF NEAREST FACILITY: same as above

LIST THREE (3) COMPANIES OR GOVERNMENTAL AGENCIES WHERE THESE PRODUCTS AND SERVICES HAVE BEEN PROVIDED IN THE LAST YEAR.

1. Company Name: Tindall Hammock Irrigation & Soil Conservation District
Address: 3015 SW 54 Ave., Davie, FL 33314
Contact Person: Bob Salerno Title: Director of Utilities
Phone: 954-587-8833
2. Company Name: Town of Davie
Address: 6591 Orange Dr., Davie, FL 33314
Contact Person: Don Bayler Title: Director of Utilities
Phone: 954-327-3745
3. Company Name: Broward County
Address: 2555 W. Copans Road, Pompano Beach, FL 33069
Contact Person: John Morra Title: Capital Projects Admin.
Phone: 954-831-0902

BID NO: 2015-019



NON-COLLUSIVE AFFIDAVIT FOR BID NO. 2015-019

State of Florida)
)ss.
County of Broward)

Casey R. Sullivan being first duly sworn, deposes
and says that:

He/she is the Owner, (Owner, Partner, Officer, Representative or Agent) of R.J. Sullivan Corp., the Offeror that has submitted the attached Proposal;

He/she is fully informed regarding the preparation and contents of the attached Proposal and of all pertinent circumstances regarding such Proposal;

Such Proposal is genuine and is not a collusive or sham Proposal;

Neither the said Offeror nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Offeror, firm, or person to submit a collusive or sham Proposal in connection with the Work for which the attached Proposal has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Offeror, firm, or person to fix the price or prices in the attached Proposal or of any other Offeror, or to fix any overhead, profit, or cost elements of the Proposal price or the Proposal price of any other Offeror, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;

The price or prices quoted in the attached Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Offeror or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

Signed, sealed and delivered in the presence of:

[Signature]
Witness
Casey R. Sullivan
Witness

By [Signature]
Casey R. Sullivan
Printed Name
President
Title

ACKNOWLEDGMENT
NON-COLLUSIVE AFFIDAVIT FOR BID NO. 2015-019

State of Florida
County of Broward

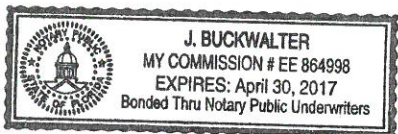
On this the 13th day of January, 2016, before me, the undersigned Notary Public of the State of Florida, personally appeared

Casey R. Sullivan and
(Name(s) of individual(s) who appeared before notary)

whose name(s) is/are Subscribed to within the instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand
and official seal.

NOTARY PUBLIC
SEAL OF OFFICE:





NOTARY PUBLIC, STATE OF FLORIDA

J. Buckwalter

(Name of Notary Public: Print,
Stamp, or Type as Commissioned)

Personally known to me, or
 Produced identification:

(Type of Identification
Produced)

DID take an oath, or DID NOT take an oath

DRUG-FREE WORKPLACE PROGRAM FORM

In accordance with Section 287.087, State of Florida Statutes, preference shall be given to businesses with Drug-free Workplace Programs. Whenever two or more bids which are equal with respect to price, quality and service are received for the procurement of commodities or contractual service, a bid received from a business that certifies that it has implemented a Drug-free Workplace Program shall be given preference in the award process. In the event that none of the tied vendors have a Drug-free Workplace program in effect the City reserves the right to make final Decisions in the City's best interest. In order to have a Drug-free Workplace Program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendens to, any violation of Chapter 893 or of any controlled substance law of the United States of any State, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation.

If bidder's company has a Drug-free Workplace Program, so certify below:

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

SIGNATURE OF BIDDER:

DATE: January 13, 2016

BID NO: 2015-019

COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH ACT

Bidder certifies that all material, equipment, etc. contained in this bid meets all O.S.H.A. requirements. Bidder further certifies that if he/she is the successful bidder, and the material, equipment, etc., delivered is subsequently found to be deficient in any O.S.H.A. requirement in effect on date of delivery, all costs necessary to bring the material, equipment, etc. into compliance with the aforementioned requirements shall be borne by the bidder.

OCCUPATIONAL HEALTH AND SAFETY MATERIAL SAFETY DATA SHEET REQUIRED:

In compliance with Chapter 442, Florida Statutes, any item delivered from a contract resulting from this bid must be accompanied by a MATERIAL SAFETY DATA SHEET (MSDS). The MSDS must include the following information:

- A. The chemical name and the common name of the toxic substance.
- B. The hazards or other risks in the use of the toxic substances, including:
 - 1. The potential for fire, explosion, corrosivity and reactivity;
 - 2. the known acute and chronic health effects of risks from exposure, including the medical conditions which are generally recognized as being aggravated by exposure to the toxic substance; and
 - 3. the primary routes of entry and symptoms of overexposure.
- C. The proper precautions, handling practices, necessary personal protective equipment, and other safety precautions in the use of or exposure to the toxic substances, including appropriate emergency treatment in case of overexposure.
- D. The emergency procedure for spills, fire, disposal and first aid.
- E. A description in lay terms of the known specific potential health risks posed by the toxic substances intended to alert any person reading this information.
- F. The year and month, if available, that the information was compiled and the name, address and emergency telephone number of the manufacturer responsible for preparing the information.

BID NO: 2015-019