

SITE AGREEMENT
On Behalf of
FLIPANY and City of Margate

Agreement made and entered into July 1, 2023 between Florida Introduces Physical Activity and Nutrition to Youth d/b/a FLIPANY (Provider) located at 2860 W. State Road 84 Suite 103 Fort Lauderdale, FL 33312 in Broward County and Northwest Focal Point Senior Center District 6009 N.W. 10th Street Margate, FL 33063 called Organization, located in Broward County.

WITNESSETH:

WHEREAS, FLIPANY is the sponsoring agency of the Nutrition Program providing meals through the provisions of the Older Americans Act, for Broward County's senior residents; and

WHEREAS, Organization sharing the concern for the nutritional welfare of Broward County's senior residents and having space suitable for use as a meal site for the Nutrition Program and desiring to make available said space to the program.

BE IT THEREFORE mutually agreed as follows:

1. That the Organization has agreed that FLIPANY will provide meals at the facility located at Northwest Focal Point Senior Center District 6009 N.W. 10th Street Margate, FL 33063 for the eligible participants of the Community/Senior Center.
2. That FLIPANY represents and assures that this location will not be used by FLIPANY and its participants for any purpose other than those associated with the services required by the Nutrition Program.
3. FLIPANY is sensitive to the vulnerability of the elderly population and therefore does not allow outside groups/organizations to make presentation to the participants of the Nutrition Program unless an in-service Agree has been signed.
4. That the Organization shall be responsible for the following:
 - a. Procure and carry, at its own expense, premises liability insurance up to \$1,000,000.00;
 - b. Donating space that is adequate, safe and environmentally comfortable and providing adequate time for the proper serving of the meals. The established hours of the Nutrition Service are 8am to 12pm and the space designated for the nutrition service is located in the dining area, ad occupies 831 sq. ft.
 - c. The coordination of placing orders (by12:00pm on the previous work day) for meals only for clients who have made a reservation for the next day's meal services, receiving meals, collecting contributions, serving meals, cleaning up all service and dining areas and placing refuse in proper containers;
 - d. Providing for removal and disposal of garbage;
 - e. Provides assurance that all sanitation needs and requirements as set forth by the State

of Florida Department of Elder Affairs (DOEA) will be met;

- f. All incidents or accidents occurring outside the designated space and/or established hours will be the responsibility of the Organization;
- g. The coordination of activities so as not to interfere with the Nutrition Program serving time.
- h. Understanding the supplies delivered [cups, plastic ware, etc.] are for the meal service only and not the personal use of the Organization;
- i. Acknowledging that the policies and procedures established by FLIPANY must be followed by each Site Administrator in order to comply with the Older American's Act requirements. They are itemized below:
 - (i) **All** residents of Northwest Focal Point Senior Center District 6009 N.W. 10th Street Margate, FL are eligible to participate in the Nutrition Program regardless of age.
 - (ii) **All persons aged sixty (60) and over regardless of residency are eligible to participate in the Nutrition Program.**
 - (iii) Rosters must accurately reflect the actual eligible participants receiving services and the numbers of meals served must total the numbers of meals ordered and received and signed for on FLIPANY 's caterer delivery invoices.
 - (iv) Intakes and nutrition screening forms will be completed for each participant and sent to FLIPANY offices along with rosters.
 - (v) The contribution box will be made visible to all participants and care givers.
 - (vi) The contributions will be counted on a daily basis and returned to FLIPANY via bank bag supplied by FLIPANY.
 - (vii) That all clients and/or caregivers are informed of the FLIPANY services provided to your facility.
 - (viii) That all FLIPANY staff and volunteers must wear identification badges during meal services. No other volunteer will be allowed to assist.
 - (ix) That no FLIPANY staff or volunteer is to administer any more first aid than a band aid.
 - (x) Space will be provided for FLIPANY to display signs as required by the Older American's Act during the meal service.
- j. Organization agrees to make payments of any charges, costs or fees incurred in the form of utilities (including water, air, heat, electricity or other utilities), garbage pickup and day to day maintenance of the premises;
- k. The payment for any repairs, maintenance, etc. deemed necessary by any governmental

basis if not terminated as stated herein. Either party has the right to terminate this agreement upon thirty (30) days written notice at any time during the terms of this agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement for the purpose therein expressed the day and year first above written.

Signed, sealed and delivered in the presence of:

Northwest Focal Point Senior Center District 6009 N.W. 10 th Street Margate, FL 33063			FLIPANY 2860 W State Road 84 Ste. 103 Dania Beach FL 33312			Lynne Kunins President & CEO <i>Lynne Kunins</i> 6/15/2023		
Organization Name	Signature	Date	Provider Name	Signature	Date			
			Kristine Perez-Carrion	<i>Kristine Carrion</i>	6/15/2023			
Witness Name	Signature	Date	Witness Name	Signature	Date			