



~~DRAFT~~

# PROPOSED ANNUAL OPERATING BUDGET

FISCAL YEAR 2022

*Draft for review purposes only  
dated 07/15/2021*

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# FY 2022

# PREFACE

DRAFT



CITY OF  
**MARGATE**  
FLORIDA

## READER'S GUIDE TO THE BUDGET BOOK

The City of Margate's budget document represents the entire City. It is divided into the following main sections:

- ⌚ Table of Contents
- ⌚ Introduction
- ⌚ Budget Summaries
- ⌚ Financial Summaries
- ⌚ Departmental/Fund Information
- ⌚ Capital Improvement Program
- ⌚ Appendix

⌚ Table of Contents
⌚ Introduction
⌚ Budget Summaries
⌚ Financial Summaries
⌚ Departmental/Fund Information
⌚ Capital Improvement Program
⌚ Appendix

### TABLE OF CONTENTS

The Table of Contents (TOC) outlines the sections and subsections of the Budget Book. The TOC is interactive and hyperlinked to each page that in turn reverts back to the TOC.

### INTRODUCTION

The Introduction section begins with a city-wide organizational chart, a broad description of the history, location, maps, city statistics, demographics, and general information that gives the reader an initial welcome to the City of Margate. Most notable, the City Manager's Budget Message discusses the key issues impacting the budget and outlines major budgetary changes from the prior year.

### BUDGET SUMMARIES

The Budget Summaries section contains the financial and budgetary policies of the City. It also provides information about the budget process, budget calendar, and staffing levels.



## READER'S GUIDE TO THE BUDGET BOOK (CONTINUED)

---

---

### FINANCIAL SUMMARIES

---

The Financial Summaries section contains the City's fund descriptions detailing each fund and its purpose. In addition, summary budgets; charts by fund, department, and function; and annual debt service information are included in this section.

---

### DEPARTMENTAL/FUND INFORMATION

---

The Departmental/Fund Information section contains budgets by fund/department detailing financial information, resources and requirements with two years of actual, prior year amended budget as of March 31, 2021 and the current year budget of each organizational unit within the City. An organizational chart, position summary, performance measures and goals by department/division are also included in this section.

---

### CAPITAL IMPROVEMENT PROGRAM (CIP)

---

The Capital Improvement Program (CIP) section contains the five-year CIP plan for acquisition of assets or construction of major capital facilities or projects.

---

### APPENDIX

---

The Appendix is the final section of the budget document and contains:

- ⌚ Job Classifications/Salary Ranges
  - ⌚ A listing of salary ranges and position titles for bargaining/non-bargaining units.
- ⌚ Glossary
  - ⌚ A summary of acronyms and terms used throughout the book.

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

## DISTINGUISHED BUDGET PRESENTATION AWARD



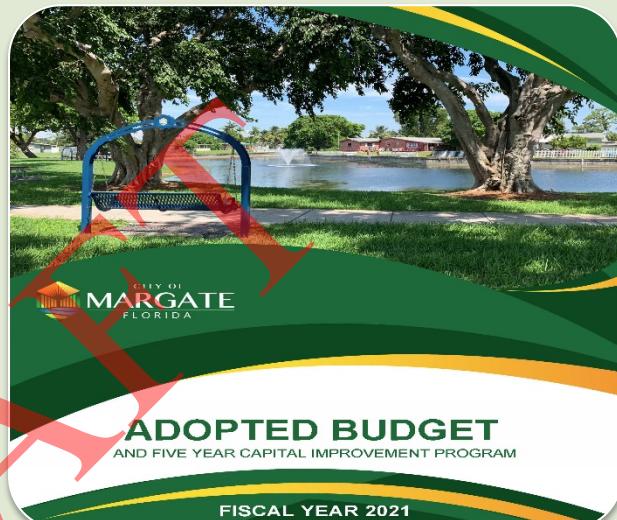
GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

City of Margate  
FloridaFor the Fiscal Year Beginning  
October 01, 2020*Christopher P. Monell*  
Executive Director

The Government Finance Officers Association (GFOA) presented the Distinguished Budget Presentation Award to the City of Margate, Florida for its annual budget for the fiscal year beginning October 1, 2020. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, operations guide, financial plan, and communications device. The award is valid for a period of one year only. This is the fourth time the City of Margate has received this award.



This current budget continues to conform to the program requirements and will be submitted to GFOA to determine its eligibility for another award.

## TABLE OF CONTENTS



### Introduction



### Budget Summaries



### Financial Summaries



### Departmental/ Fund Information



### Capital Improvement Program



### Appendix

Preface .....	iii
Reader's Guide .....	iv
Distinguished Budget Presentation Award....	vii

## INTRODUCTION

City-wide Organizational Chart .....	1
Elected and Appointed Officials .....	3
Profile of the City of Margate .....	4
Timeline.....	7
City Statistics and Demographics.....	8
Location.....	9
Parks/Recreational Facilities Map.....	10
City of Margate – Special Events.....	11
Property Tax Millage Summary .....	15
City Comparisons .....	16
Strategic Plan.....	19
Long-range Financial Planning .....	25
Legislative Challenges .....	27

## BUDGET SUMMARIES

Budget Overview.....	32
Budget Process .....	34
Budget Calendar .....	36
Basis of Accounting and Budgeting.....	37
Budgetary Fund Structure .....	39
Position Summary .....	40
Summary of Position Changes .....	41

## FINANCIAL SUMMARIES

Fund Descriptions.....	44
Budgetary and Financial Policies .....	49
Budgetary and Financial Policies	
Compliance.....	55
Summary of Changes in Fund Balance/Net Position.....	56
Debt Service .....	59

## DEPARTMENTAL/FUND INFORMATION

Summary Budget .....	65
Revenue Summary by Fund - All Funds .....	66
Expenditures/Expenses Summary by Fund - All Funds .....	67
Revenues and Expenditures/Expenses Summary and Charts - All Funds .....	68

### General Fund

Revenues and Expenditures Summary and Charts- General Fund.....	72
General Fund Revenues .....	74
Summary of General Fund Expenditures .....	78
City Commission .....	81
City Manager .....	84
Finance.....	88
Non-Departmental .....	94
Human Resources .....	96
Development Services .....	99
City Clerk .....	102
City Attorney .....	106
Police .....	109
Fire .....	115
Building .....	120
Information Technology .....	123
Public Works .....	126
Parks and Recreation .....	134

### Special Revenue Funds

Recreation Trust Fund .....	145
Roads Fund .....	149
Underground Utility Trust Fund.....	153
Building Fund .....	157
Police Officers' Training Fund.....	167
Federal Forfeiture Fund .....	171
State Forfeiture Fund .....	175
Transportation Surtax Fund .....	179



## TABLE OF CONTENTS (CONTINUED)

State Housing Initiative Partnership (SHIP)	
Funds .....	183
Community Development Block Grant (CDBG) Fund .....	187
Neighborhood Stabilization Program (NSP) Fund.....	191
Home Rehabilitation Program (HOME) Fund .....	195
Public Safety Impact Fee Fund .....	199

### **Debt Service Funds**

General Obligation Refunding Bonds, Series 2016 Fund.....	203
General Obligation Bonds, Series 2019 Fund.....	207

### **Capital Project Funds**

General Capital Projects Fund.....	211
General Obligation Bonds Proceeds 2019 Fund.....	215

### **Enterprise Funds**

Stormwater Utility Fund.....	219
Water/Wastewater Operations and Maintenance Fund .....	225
Water/Wastewater Connection Fees Fund .....	251
Water/Wastewater Renewal and Replacement Fund .....	255

### **Internal Service Fund**

Insurance Fund .....	259
Enterprise Fleet Management Program .....	263
Capital Outlay Summary .....	264

### **CAPITAL IMPROVEMENT PROGRAM**

Capital Improvement Program .....	267
-----------------------------------	-----

### **APPENDIX**

Job Classifications/Salary Ranges .....	327
Glossary of Acronyms and Terms.....	334

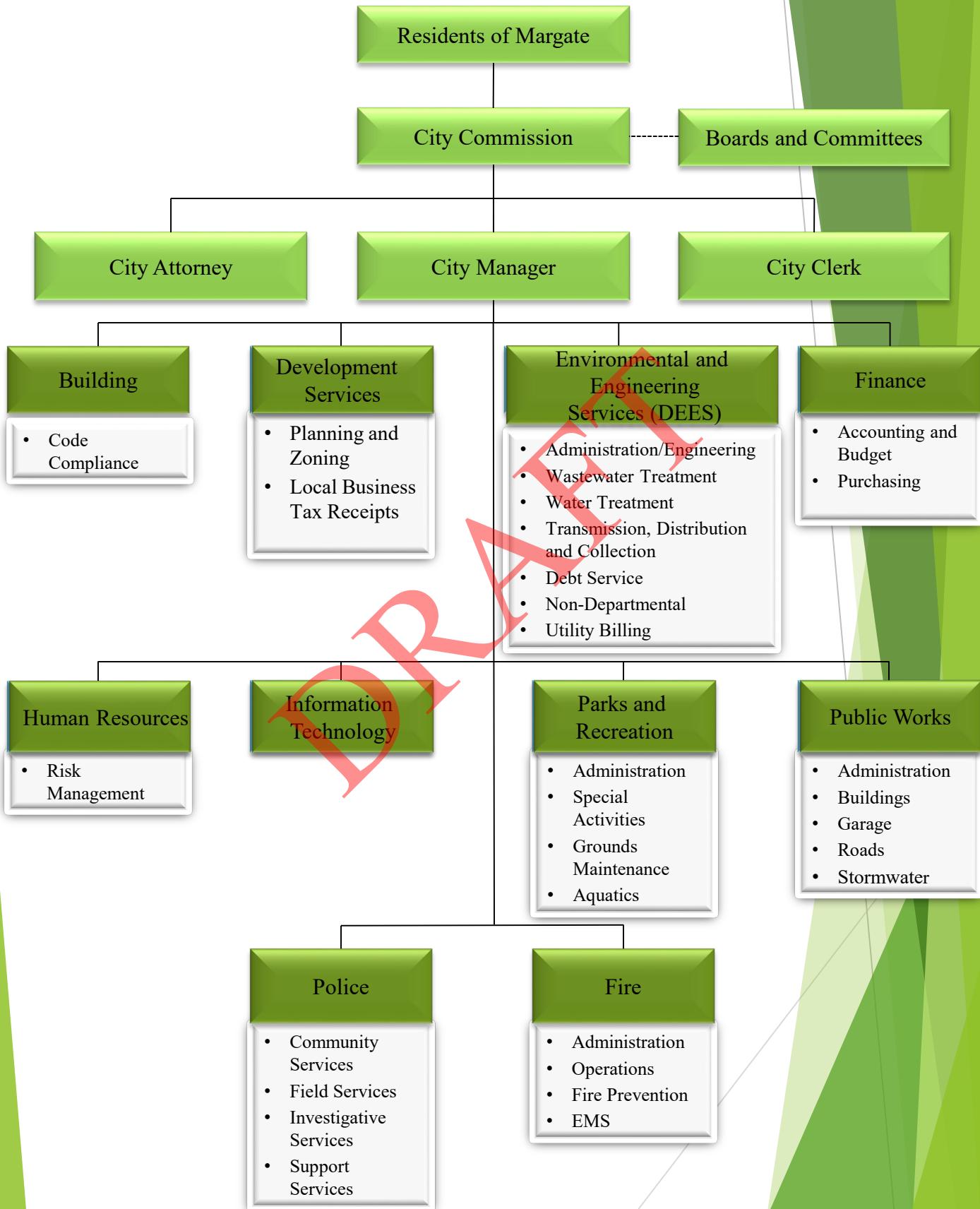
**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

## CITY-WIDE ORGANIZATIONAL CHART



**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**



## ELECTED AND APPOINTED OFFICIALS

### CITY COMMISSION

Arlene R. Schwartz, Mayor  
Antonio V. Arserio, Vice Mayor  
Anthony N. Caggiano, Commissioner  
Tommy Ruzzano, Commissioner  
Joanne Simone, Commissioner

### CITY MANAGER

Cale Curtis

### INTERIM CITY ATTORNEY

Weiss Serota Helfman Cole &  
Bierman, P.L.

### CITY CLERK

Joseph J. Kavanagh, MMC

### ASSISTANT CITY MANAGER

Larry Vignola

### INFORMATION TECHNOLOGY DIRECTOR

Patrick Garmon

### BUILDING DIRECTOR

Richard R. Nixon, CBO

### DEVELOPMENT SERVICES DIRECTOR

Elizabeth Taschereau

### PARKS AND RECREATION DIRECTOR

Michael A. Jones, CPRP

### ENVIRONMENTAL AND ENGINEERING SERVICES DIRECTOR

Curt Keyser, P.E.

### POLICE CHIEF

Jonathan Shaw

### FINANCE DIRECTOR

Mary Beazley

### PUBLIC WORKS DIRECTOR

Mark E. Collins

### FIRE CHIEF

Roberto Lorenzo

### NORTHWEST FOCAL POINT SENIOR CENTER DIRECTOR

Karin Diaz

### HUMAN RESOURCES DIRECTOR

Laurie Meyer

### CRA EXECUTIVE DIRECTOR

Cale Curtis



## PROFILE OF THE CITY OF MARGATE

The City operates under the City Commission/City Manager form of government. The City Commission consists of the Mayor, Vice Mayor, and three commissioners. The five commission members are elected at-large on a non-partisan basis for a four-year term. Effective with terms beginning November 2012, term limitations for City Commissioners are three consecutive four-year terms. The mayor is elected annually by the members of the City Commission for a one-year term, not to exceed two years in succession. The City Commission determines policy; adopts legislation; approves the City's annual budget; and hires the City Manager, Assistant City Manager, City Attorney, City Clerk, Fire Chief, and Police Chief. The City Manager is responsible for carrying out the policies of the City Commission, overseeing the daily management of the City, and appointing all other department directors.

### ~~MARGATE CITY COMMISSION~~



**Mayor**  
**Arlene R. Schwartz**  
(Seat 2)



**Vice Mayor**  
**Antonio V. Arserio**  
(Seat 3)



**Commissioner**  
**Anthony N. Caggiano**  
(Seat 1)



**Commissioner**  
**Tommy Ruzzano**  
(Seat 4)



**Commissioner**  
**Joanne Simone**  
(Seat 5)



The City of Margate is located in Broward County and is part of the Miami-Fort Lauderdale-Pompano Beach Metropolitan Statistical Area. With a population of 59,351 (Bureau of Economic and Business Research, 2020 Estimates,) Margate is the 14th largest of the 31 cities in Broward County. Margate encompasses a nine-square-mile area of tree-lined streets and 30 miles of canals. The City of Margate is only 7.5 miles from the Atlantic Ocean and approximately 20 minutes from the Fort Lauderdale-Hollywood International Airport and Port Everglades.



The City of Margate was created as a municipal corporation in 1955 known as the Town of Margate. In 1961, the Town of Margate was incorporated as a City. "Margate" is said to have derived its name from the first three letters of the founder's last name, Jack Marqusee, and the first four letters of gateway since it was considered a "gateway" to western Broward County.

*Jack Marqusee, Founder and Developer of Margate* Margate is widely known for its exceptional hometown quality of life and delivery of excellent municipal services. The City provides a wide range of services, including police and fire protection/emergency medical services, water and wastewater services, stormwater services, recreation, public improvements, streets, planning and zoning, and general administrative services. The City boasts 19 parks and recreational facilities, including the Calypso Cove Aquatics Facility. The City of Margate has an award-winning Police Department and ISO Class I Fire Department and is nationally recognized as a Playful City USA and a Tree City USA. Other recognitions include the National Association of Town Watch's "National Night Out" Award, the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting, the GFOA's Distinguished Budget Presentation Award for FY 2021, and the 2019 Granicus Digital Efficiency Award. In 2020, the City earned the Better Buildings Goal Achiever Award from the Department of Energy for reducing the City's overall energy use intensity by 21.3%. In 2021, the National Council for Home Safety and Security ranked the City of Margate as one of Florida's top 50 Safest Cities.

The City is pursuing long-term economic growth through attracting new businesses, supporting improvements to existing businesses, and providing exceptional recreational and cultural opportunities. These strategies reflect the commitment of City leaders to building a community where people can live, work, shop, and enjoy entertainment in one central location. Significant employers include Northwest Medical Center, the City of Margate, JM Lexus, Walmart, and Broward County Schools.





The City is financially accountable for two blended component units, consisting of the Northwest Focal Point Senior Center (Senior Center) and the Margate Community Redevelopment Agency (MCRA). The Senior Center is a special district located in Margate that provides support services (including special services for those with physical or cognitive impairments) to adults ages 60 and older residing within the City of Margate and Broward County. Some of the programs and services provided by the Senior Center include transportation, eldercare advocate program, individual and group counseling, Emergency Home Energy Assistance for the Elderly Program (E HEAP), the Serving Health Insurance Needs of Elders (SHINE) program, and nutritional meals. The wide array of activities available include arts and crafts, live musical entertainment, fitness classes, bingo, discussion groups, day trips, and much more. The Senior Center funds its operation through grants from various governmental and charitable agencies and in-kind services from the City.

The MCRA is a special district created in 1996 by the Margate City Commission to develop and sustain safe, attractive neighborhoods and vibrant commercial communities. The Margate City Commission serves as the board governing both the MCRA and the Senior Center.



Senior Center Super Bowl party

The MCRA and the Senior Center are included in the Comprehensive Annual Financial Report as blended components units; however, they are listed separately for budget purposes. Florida Statute 189.016(5) states that "the proposed budget of a dependent special district must be contained within the general budget of the local governing authority to which it is dependent and be clearly stated as the budget of the dependent district. However, with the concurrence of the local governing authority, a dependent district may be budgeted separately. The dependent district

must provide any budget information requested by the local governing authority at the time and place designated by the local governing authority." Their budgets are approved by resolution by each of their boards.



*In celebration of the New Year, our seniors participated in a game of BINGO via conference call.*



# Timeline

**1955:** Margate was created as a municipal corporation called the Town of Margate. Victor H. Semet was elected as the first Mayor. The Town of Margate was later incorporated as a City in 1961.

**1965:** The City purchased two ladders for \$262 to assist the volunteer fire department. The City of Margate now boasts an ISO Class I fire department.

**1971:** Margate's first hospital opened in 1971 on Margate Boulevard. The City is now home to Northwest Medical Center, one of its major employers.

**1976:** The City offered swim lessons at Royal Palm Pool, which was purchased by the City in 1965, to preschool children for \$13 per course.

**1986:** Margate voters approved funding of a new Governmental Center.

**1996:** Margate City Commission created the Community ~~Redevelopment~~ Agency (CRA), a dependent special district pursuant to Florida Statute Chapter 163, Section III, to carry out community redevelopment activities.

**2005:** City celebrates its 50th Anniversary with international ~~star~~, ~~singer~~, and actress, and longtime Margate resident, Kaye Stevens. The City later built Kaye Stevens Park.

**2016:** The City of Margate Parks and Recreation Department ~~opened~~ its first Fitness Park at Rock Island Road and NW 6th Court.

**2017:** The Fire Department's Advanced Life Support (ALS) team won the Florida Cup, making it the 3rd time the team has won the Cup in six years.

**2018:** The City received the ~~first~~ prestigious Government Finance Officers Association Distinguished Budget ~~Presentation~~ Award for fiscal year beginning October 1, 2017.

**2018:** On November 6, 2018 the electors of the City approved the issuance of general obligation bonds, not to exceed \$10,000,000, to finance the costs of acquiring, constructing, equipping, renovating, replacing and improving parks and recreation projects. The Bonds were issued on April 30, 2019.

**2019:** The official ribbon cutting celebrating the new baseball-themed splash pad at the Margate Sports Complex was held on Challenger Baseball Opening Day.

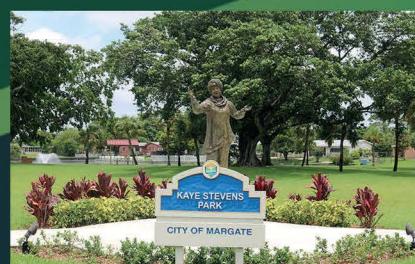
**2020:** In response to the Coronavirus global pandemic, the City of Margate effectively transitioned to offering public access to government meetings online via Zoom, suspended water disconnections and late fees while offering payment extensions to assist affected residents, and distributed 25,000 care kits to the City's vulnerable population with free facemasks, hand sanitizers, and safety information.



Margate Drive-In



Margate Sports Complex



Kaye Stevens Park



Facemask and Hand Sanitizer Giveaway





## City of Margate Statistics and Demographics

Date of Incorporation:	May 30, 1955
Form of Government:	Commission-Manager
Approx. Area (including water):	9.2 square miles
FY 2022 Total Budget:	\$159,969,351



### CITY DEMOGRAPHICS

Population (BEBR 2020):	59,351
Median Age*:	46.4
Median Household Income*:	\$45,594
Average Household Size*:	2.48
Married Households*:	9,163
Families Households*:	13,610
Registered Voters**:	38,635

### PUBLIC SAFETY

Police Stations (#):	1
Substations (#):	3
Certified Police Officers:	117
Non-Sworn Police Personnel:	36
Margate Fire Stations:	3
Fire Suppression Units (#):	6
Fire Rescue Vehicles (#):	8
Fire Department Staff:	80



### SOURCES

\* U.S. Census

\*\* Broward Supervisor of Elections

\*\*\* City of Margate FY 2020 FR

\*\*\*\* City of Margate DEES

### UTILITY SYSTEM \*\*\*\*

Active Water Accounts (FY 2020):	17,031
Capacity Per Day (thousand gallons)	
Water:	13,500
Wastewater Treatment:	10,100
Miles of Water and Sewer Mains	
Water:	213
Wastewater Treatment:	180
Fire Hydrants:	1,997
Lift Stations:	55

### PUBLIC SCHOOL ENROLLMENT

Atlantic West Elementary:	692
Liberty Elementary:	975
Margate Elementary:	1,054
Margate Middle:	1,255
<i>Enrollment data from Broward County Public Schools</i>	

### MAJOR EMPLOYERS \*\*\*

Global Response Corp.:	1,500
Northwest Medical Center:	1,259
City of Margate:	520
JM Lexus:	450
Broward County Schools:	403





## City of Margate Location



**Main City Facilities**

<b>City Hall/ Police Headquarters</b> <b>Building Department/DEES*</b> <b>Public Works</b> <b>Fire Administration</b> <b>Parks and Recreation</b>	<b>5790 Margate Boulevard</b> <b>901 NW 66th Avenue</b> <b>102 Rock Island Road</b> <b>1835 Banks Road</b> <b>6199 NW 10th Street</b>
---	---

Main Phone Number: (954) 972-6454  
Hours of Operation: Monday-Friday 8 a.m.-6 p.m.

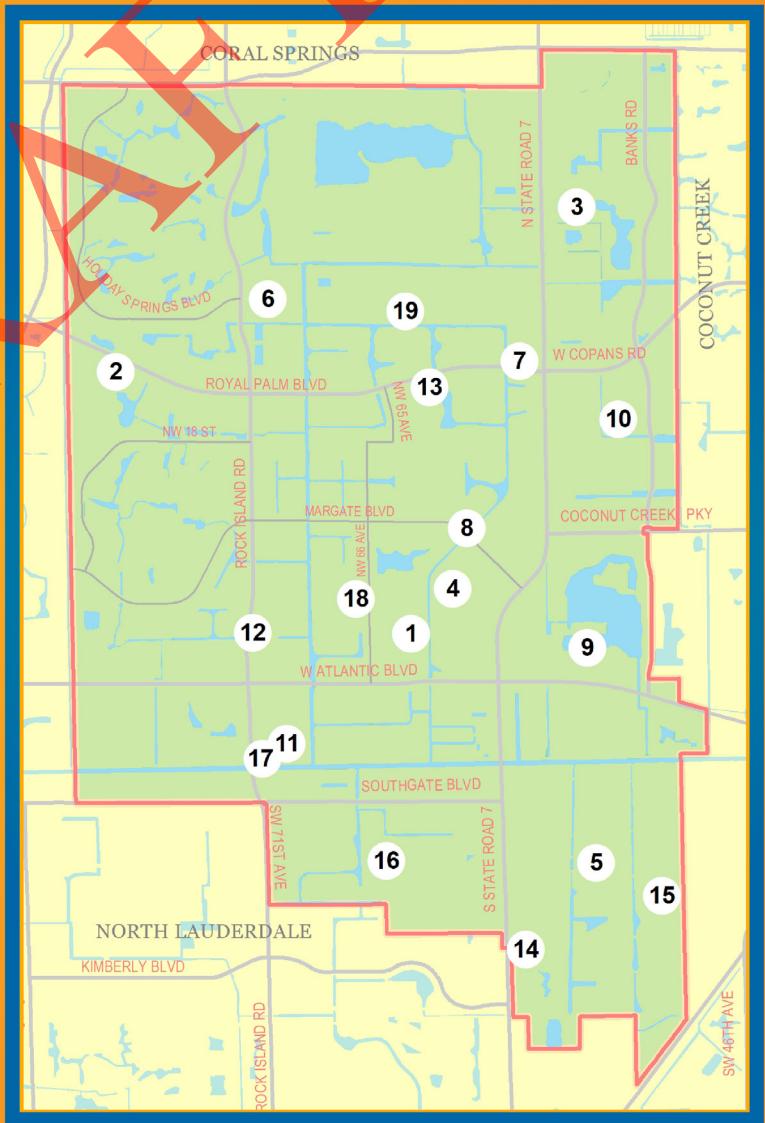
\*Department of Environmental and Engineering Services

## Parks/Recreational Facilities Map



# PARKS AND FACILITIES

- 1 Andrews Field at Margate Middle School, 500 NW 65 Avenue**  
Lighted baseball/softball field, cricket field, and soccer/football field.
- 2 Centennial Park, 7800 Royal Palm Boulevard**  
Playground, full basketball court, handicap accessible picnic area, and open play area.
- 3 Coral Gate Park, 5650 NW 29 Street**  
Lighted tennis courts, pavilions, half basketball court, playground, walking trail, and restrooms.
- 4 David Park and George Mudd Playground, 6199 NW 10 Street**  
Community center, senior center, library, playground, and lighted bocce courts.
- 5 Ed Greenwald Park, 5235 SW 5 Street**  
Passive park and green space.
- 6 Firefighters Park, 2500 Rock Island Road**  
Dog park (1.5 acre), lighted tennis courts, lighted full basketball courts, lighted pickleball courts, Safety Town, concession/restrooms, pavilions, playground, exercise trail, soccer rink, sand volleyball, and game room.
- 7 Kaye Stevens Park, 5825 Royal Palm Boulevard**  
Picnic area, swinging benches, fishing area, and walking trail.
- 8 Legacy Park, 1400 West River Drive**  
Boat launch, swinging benches, historical information, and gazebo.
- 9 Lemon Tree Lake Park, 426 Lakeside Drive**  
Pavilion, swinging benches, and boat launch.
- 10 Margate Sports Complex, 1695 Banks Road**  
Lighted baseball/softball fields, playground, splash pad, pavilions, batting cages, and walking trail with fitness stations.
- 11 Oriole Park, 7055 NW 1 Street**  
Lighted baseball/softball field and lighted football/soccer field.
- 12 Rock Island Fitness Park, 7100 NW 6 Court**  
Outdoor exercise equipment, ADA accessible equipment, and lighted pavilion cover.
- 13 Royal Palm Park/Calypso Cove Aquatic Facility, 6200 Royal Palm Boulevard**  
Park: Half basketball courts, playground, pavilion, and fishing dock.  
Calypso Cove: Plunge pool, zero-entry pool water playground, lap pool, concessions, complimentary shade umbrellas/lounge chairs, community room for party rentals, group and individual swim lessons.
- 14 Serino Park, 5600 SW 8 Court**  
Playground, walking trail, pavilion, and open play area.
- 15 Southeast Park, 655 SW 50 Avenue**  
Synthetic turf sport fields, natural turf sport fields, pavilion, concession/restrooms, and playground.
- 16 Southgate Park, 425 SW 64 Avenue**  
Full basketball court, exercise trail, playground, and open play area.
- 17 Veterans Memorial Park, 7044 NW 1 Street**  
Boat launch, pavilion, and fishing dock.
- 18 Vinson Park, 955 NW 66 Avenue**  
Lighted baseball/softball fields, lighted batting cages, concession/restrooms, and playground.
- 19 Winfield Park, 6400 Winfield Boulevard**  
Boat launch, playground, swinging benches, half basketball court, and fishing area.





## CITY OF MARGATE - SPECIAL EVENTS



### National Night Out – Margate Sports Complex, 1695 Banks Road

*National Night Out is an annual event designed to heighten crime and drug prevention awareness and strengthen neighborhood spirit through police-community partnerships.*



### Sounds at Sundown - Margate Boulevard and Highway 441 (State Road 7) \*



*The Sounds at Sundown concert series is a free event that takes place several times throughout the year from 5 p.m. to 10 p.m. at the corner of Margate Boulevard and Highway 441 (State Road 7). Attendees enjoy live music, artists/crafters, and food trucks serving up delicious snacks, meals and desserts. Attendees have an opportunity to relax, dance, sing, and enjoy the live entertainment and food.*



### Spring Clean Up and Garage Sale – Oriole Park, NE corner of NW 1<sup>st</sup> Street and Rock Island

*The Spring Clean Up and Garage Sale gives residents a great opportunity to clean out **their** garages and closets and turn **unused** items into cash.*



### Senior Games – NW Focal Point Senior Center/Various Parks



*This popular program, endorsed by the Governor's Council on Physical Fitness and Amateur Sports, boasts several hundred seniors participating annually and has a variety of events planned to appeal to everyone's area of interest. Outdoor events include horseshoes, shuffleboard, golf putting, basketball, petanque and bocce. The games also feature indoor events such as Wii Bowling, Wii Table Tennis, billiards and bowling.*



## CITY OF MARGATE - SPECIAL EVENTS (CONTINUED)



### Springtime Egg Hunt - Margate Sports Complex, 1695 Banks Road

*Children ages eight and under are invited to the City's Spring Egg Hunt. Cameras are encouraged for a photo with Peter Rabbit. This event is held at Margate Sports Complex and is free and open to Margate residents.*



### Memorial Day Ceremony - Veterans Memorial Park, 7044 NW 1<sup>st</sup> Street

*The City of Margate honors the men and women who paid the ultimate price for our country. The ceremony includes honorary presentation of colors, tributes to our soldiers, and patriotic performances.*



### Margate Citizens Academy (MCA) – Various locations throughout the City

*MCA is an eight week interactive program that gives an up-close look at the City of Margate's day to day operations and local government as a whole. The MCA is free and open to Margate residents and business owners eighteen years and older. The goal of MCA is to help citizens become more knowledgeable and engaged in the City of Margate operations.*



### Fishing Clinic – Veterans Memorial Park, 7044 NW 1<sup>st</sup> Street

*The Fishing Clinic is an event for children ages 12 and under to receive hands-on demonstrations of fishing techniques. This is a great opportunity for the youth to learn about the sport of fishing and to go fishing with experts. All fishing equipment and supplies are provided. The Clinic is presented by the City of Margate Parks and Recreation Department, Community Emergency Response Team, and the Youth Environmental Alliance.*



## CITY OF MARGATE – SPECIAL EVENTS (CONTINUED)

### Mayor's Fitness Challenge – Margate's Public Elementary Schools



*An event hosted by the Mayor where students test their fitness level by competing in activities, such as running, jump rope, and obstacle courses. Each participant receives a Mayor's Fitness Challenge t-shirt and a certificate. First to third place finishers receive medals.*



### Fourth of July Parade and Fireworks - Margate Boulevard and Highway 441 (State Road 7) \*

*The City of Margate and the Margate CRA host the annual 4th of July Parade and Fireworks Celebration. The parade goes down Margate Boulevard followed by the fireworks show at night.*



### Movies in the Park – Margate Sports Complex, 1695 Banks Road



*Movies in the Park features free outdoor movie screenings for the entire family. The event usually takes place on Saturdays throughout the year.*



### Dive in Movie – Calypso Cove Aquatics Facility

*Attendees hang out, relax, or splash around in the Calypso Cove Pool while watching a movie.*

## CITY OF MARGATE – SPECIAL EVENTS (CONTINUED)



### Fall Festival - Margate Sports Complex, 1695 Banks Road

*The Fall Festival includes contests (Halloween costume, scarecrow building, barbecue cook-off, pumpkin carving, and chili cook-off); family-friendly activities (line dancing, petting zoo, haunted house, and hay and pony rides); and craft/food vendors.*



### Student Government Day - City Hall, 5790 Margate Boulevard



*The City of Margate sponsors the Student Government Day for the Student Council of Margate Science, Technology, Engineering, and Mathematics (STEM) Magnet Middle School. The event is hosted by the City Clerk's Office. Students spend a day with City officials and staff learning how the City operates, touring*

*City departments, and even running a mock City Commission Meeting.*



### Veterans Day Ceremony - Veterans Memorial Park, 7044 NW 1<sup>st</sup> Street

*The Veterans Day Ceremony honors all of the men and women who have fought for our country's freedom.*



### Winter Festival - Margate Boulevard and Highway 441 (State Road 7) \*



*The Winter Festival is an event that features Florida style snow, kiddie rides, local group performances, food, and arts/crafts.*



\*Events funded by the Margate Community Redevelopment Agency



## PROPERTY TAX MILLAGE SUMMARY

	FY 2021 FINAL MILLAGE	FY 2022 ROLLED BACK MILLAGE RATE	FY 2022 MILLAGE <sup>1</sup>	% INCREASE OVER ROLLED BACK RATE
OPERATING	7.1171	6.7355	7.1171	5.67%
G.O. REFUNDING BOND, SERIES 2016 DEBT SERVICE	0.4263	n/a	0.4138	n/a
G.O. BOND, SERIES 2019 DEBT SERVICE	0.1949	n/a	0.1836	n/a
<b>TOTAL MILLAGE</b>	<b>7.7383</b>	<b>6.7355</b>	<b>7.7145</b>	<b>5.67%</b>

FY 2022 VALUE OF MILL			PROPERTY TAXES AT 7.7145 TOTAL MILLAGE RATE		
Mills	Gross Revenue	Net Revenue (95%)	Taxable Value of Home	No Homestead Exemption	With Homestead Exemptions
1.00	\$3,765,410	\$3,577,140	\$300,000	\$2,314	\$1,929
0.75	\$2,824,058	\$2,682,855	\$250,000	\$1,929	\$1,543
0.50	\$1,882,705	\$1,788,570	\$200,000	\$1,543	\$1,157
0.40	\$1,506,164	\$1,430,856	\$150,000	\$1,157	\$771
0.30	\$1,129,623	\$1,073,142	\$100,000	\$771	\$386
0.25	\$941,353	\$894,285	\$50,000	\$386	\$193
0.10	\$376,541	\$357,714	\$25,000	\$193	\$0

10 YEAR MILLAGE, TAXABLE VALUE, AND REVENUE HISTORY							
Fiscal Year	Tax Year	Operating Millage (Tax) Rate	Debt Service Millage	Total Millage	Taxable Values	Net Revenue (based on operating millage rate) (95%)	% Change in Net Revenue (approx.)
2013	2012	7.5000	0.2365	7.7365	\$2,012,440,807	\$14,338,641	-2.72%
2014	2013	7.3300	0.2293	7.5593	\$2,108,190,790	\$14,680,387	2.38%
2015	2014	6.2761	1.0332	7.3093	\$2,242,395,006	\$13,369,821	-8.93%
2016	2015	6.3402	0.9691	7.3093	\$2,396,696,243	\$14,435,757	7.97%
2017	2016	6.4554	0.6039	7.0593	\$2,575,645,955	\$15,795,484	9.42%
2018	2017	6.5183	0.5410	7.0593	\$2,869,640,091	\$17,769,916	12.50%
2019	2018	6.5594	0.4999	7.0593	\$3,110,532,911	\$19,383,068	9.08%
2020	2019	7.1171	0.6495	7.7666	\$3,327,450,003	\$22,497,705	26.61%
2021	2020	7.1171	0.6212	7.7383	\$3,548,900,736	\$23,994,987	6.66%
2022 <sup>1</sup>	2021	7.1171	0.5974	7.7145	\$3,765,410,202	\$25,458,861	6.10%

Source: Taxable values from BCPA July Taxable Value Report

<sup>1</sup> FY 2022 millages are proposed rates.



## CITY COMPARISONS

### MILLAGE RATE and FIRE ASSESSMENT FEE COMPARISON TAX YEAR 2020 for FISCAL YEAR 2021 (Ranked by "Operating revenue per capita")

Municipality	Ranking	AD VALOREM				NON-AD VALOREM
		FY 2021 Adopted Operating Millage Rate <sup>1</sup>	Taxable Values (July) <sup>1</sup>	Population <sup>2</sup>	Operating revenue per capita	
Hillsboro Beach	1	3.5000	\$ 1,447,244,406	1,937	\$ 2,615	\$ -
Sea Ranch Lakes	2	7.2500	237,457,122	682	2,524	-
Lauderdale by the Sea	3	3.5000	2,709,679,363	6,305	1,504	129.85
Lazy Lake	4	4.7940	7,552,900	28	1,293	-
Pembroke Park	5	8.5000	816,403,444	6,373	1,089	-
Hallandale Beach	6	7.0000	5,911,589,181	39,945	1,036	265.06
Hollywood	7	7.4665	18,514,618,295	151,818	911	306.00
Fort Lauderdale	8	4.1193	41,210,707,575	189,321	897	311.00
Lighthouse Point	9	3.5893	2,609,741,094	10,536	889	134.50
Southwest Ranches	10	4.2500	1,564,306,365	7,786	854	629.14
Dania Beach	11	5.9998	4,388,848,505	32,215	817	240.95
Wilton Manors	12	5.9000	1,597,557,407	12,857	733	260.88
Parkland	13	4.2979	5,731,985,903	35,438	695	250.00
Pompano Beach	14	5.1875	14,489,080,522	112,941	665	220.00
Plantation	15	5.8000	10,163,009,933	90,802	649	-
Deerfield Beach	16	6.0018	7,972,101,795	80,178	597	235.00
Cooper City	17	6.2280	3,241,602,986	34,006	594	227.79
Davie	18	5.6270	10,825,769,549	105,050	580	206.00
Miramar	19	7.1172	10,872,653,425	138,873	557	398.23
Sunrise	20	6.0543	8,229,356,890	94,333	528	229.50
Coconut Creek	21	6.5378	4,620,347,031	58,803	514	196.13
Coral Springs	22	5.8732	11,254,828,557	129,263	511	234.00
Tamarac	23	7.2899	4,426,234,361	66,089	488	350.00
Oakland Park	24	5.8910	3,764,721,432	45,709	485	199.00
Pembroke Pines	25	5.6736	14,300,177,757	168,949	480	312.32
Weston	26	3.3464	9,231,257,552	67,438	458	549.54
<b>Margate</b>	<b>27</b>	<b>7.1171</b>	<b>3,548,900,736</b>	<b>59,351</b>	<b>426</b>	<b>300.00</b>
West Park	28	8.5000	653,944,921	15,228	365	469.35
Lauderhill	29	8.4898	3,040,166,807	72,507	356	534.00
Lauderdale Lakes	30	8.6000	1,353,944,521	36,527	319	333.84
North Lauderdale	31	7.4000	1,732,647,962	45,549	281	233.00

Source :

<sup>1</sup> - Broward County Property Appraiser (BCPA) July values. There were no fire assessment fees listed for Sea Ranch Lakes, Hillsboro Beach, Lazy Lake, Pembroke Park, and Plantation.

<sup>2</sup> - Bureau of Economic and Business Research



## CITY COMPARISONS

### MILLAGE RATE and FIRE ASSESSMENT FEE COMPARISON TAX YEAR 2020 for FISCAL YEAR 2021 (Ranked by "Operating revenue per capita")

#### Municipalities - FY 2021 Operating Revenue Per Capita



Operating revenue per capita measures the revenue earned per person in each municipality. The City of Margate's operating revenue per capita for FY 2021 was \$426, with a ranking of 27 out of the 31 municipalities in Broward County.

## CITY COMPARISONS (CONTINUED)

The City of Margate is part of the greater Fort Lauderdale metropolitan area. The tri-county area consists of Palm Beach, Broward and Miami-Dade Counties. The following section provides a perspective on the relative populations of some nearby cities, as well as significant comparative cost of service data. This information was obtained from city websites, budget publications and other sources as described below.

### Population (BEBR April 1, 2020)

Davie	105,050
Sunrise	94,333
Deerfield Beach	80,178
Lauderhill	72,507
Tamarac	66,089
<b>Margate</b>	<b>59,351</b>
Coconut Creek	58,803
Oakland Park	45,709

### FY 2021 Adopted Budget

Sunrise	\$ 440.0
Davie	235.3
Deerfield Beach	195.6
Tamarac	184.3
Coconut Creek	171.1
<b>Margate</b>	<b>166.1</b>
Lauderhill	163.5
Oakland Park	102.1

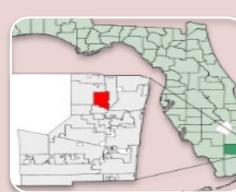
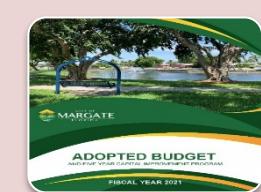
### FY 2021 Operating Millage Rates (BCPA 2020)

	Final Millage Rates
Lauderhill	8.4898
Tamarac	7.2899
<b>Margate</b>	<b>7.1171</b>
Coconut Creek	6.5378
Sunrise	6.0543
Deerfield Beach	6.0018
Oakland Park	5.8910
Davie	5.6270

### Incorporated City Area

	Sq. Miles
Davie	35.6
Sunrise	18.0
Deerfield Beach	16.5
Tamarac	13.0
Coconut Creek	12.8
<b>Margate</b>	<b>9.2</b>
Lauderhill	8.6
Oakland Park	8.0

## CITY OF MARGATE



FY 2021  
Adopted  
Budget:  
\$166.1

FY 2021  
Operating  
Millage Rate:  
7.1171

Population:  
59,351

Area:  
9.2 square  
miles



## ***Strategic Plan***



### **OUR VISION**

Margate is a great, inclusive community that offers all family generations, a unique sense of place, a safe community, livable neighborhoods and fun opportunities.

### **OUR MISSION**

Our mission is to provide exceptional municipal services that create a great place to live, are financially responsible, provide great customer service and seek positive community involvement.

### **OUR VALUES**





## Strategic Plan

Through a strategic planning process, the City Commission identified and prioritized four City-wide goals. In order to accomplish these goals, City staff developed an Action Plan that outlines and measures key implementation tasks.

### GOAL 1 MARGATE – A GREAT PLACE TO PLAY AND ENJOY

1. Enhance family-friendly community events and festivals.
2. Develop and institute a program promoting sponsorships for parks, programs and events.
3. Update recreational programs responsive to recreational/leisure trends and residents' needs.
4. Enhance and augment parks and recreational facilities to respond to new emerging sports and leisure activities.
5. Expand and enhance senior programs and services.
6. Support, maintain and enhance community walkability/bikeability.



### GOAL 2 GREAT SUBURBAN CITY IN BROWARD COUNTY

1. Plan, develop and promote Downtown Margate as a community destination.
2. Revitalize, redevelop and repurpose aging commercial centers and properties.
3. Protect community integrity through effective zoning and code compliance.
4. Maintain and improve an efficient stormwater management and drainage system.
5. Redevelop/revitalize major transportation corridors.





## Strategic Plan

### GOAL 3

#### FINANCIALLY SOUND CITY PROVIDING EXCEPTIONAL SERVICES VALUED BY THE COMMUNITY

1. Provide a timely response to every call for service regardless of whether emergency or non-emergency.
2. Deliver exceptional City services in a cost effective and efficient manner.
3. Provide sufficient resources to support and deliver well-defined City services and exceptional levels of service.
4. Maintain and upgrade City facilities and infrastructure through an ongoing community reinvestment program and process.
5. Promote resident understanding of City government, finances and services through transparency, education and proactive communication.
6. Upgrade information technology systems – hardware and software.



### GOAL 4

#### HIGH PERFORMING CITY TEAM PRODUCING RESULTS FOR THE MARGATE COMMUNITY

1. Develop, maintain and utilize multiple platforms to effectively communicate City policies, strategies and protocols to the community.
2. Create a cohesive, multi-faceted City team consisting of the Mayor, City Commission, City managers and City employees working together to promote the welfare of the City and its residents while respecting City hierarchical boundaries and members respective roles.
3. Develop effective performance metrics to evaluate the service performance, value and benefit to the Margate community.
4. Develop and enact best practices for improving City processes and procedures.
5. Define performance standards and hold City managers and employees accountable for their performance, decisions and actions.
6. Actively survey the community incorporating feedback to improve and enhance the quality of City services.





## STRATEGIC PLAN

### STRATEGIC GOALS LINKED BY DEPARTMENT

DEPARTMENTS	STRATEGIC GOALS	Goal 1 Great Place	Goal 2 Great Suburban City	Goal 3 Financially Sound City	Goal 4 High Performing City Team
City Manager	★	★	★	★	★
Finance				★	★
Human Resources				★	★
Development Services	★	★	★		
City Clerk				★	
City Attorney	★	★	★	★	★
Police	★			★	★
Fire	DRAFT		★		★
Information Technology	DRAFT			★	
Public Works	★	★	★	★	★
Parks and Recreation	★			★	★
Building	★	★	★		★
DEES				★	★



# BUDGET MESSAGE

(To be inserted in a future version)



CITY OF  
**MARGATE**  
FLORIDA

**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



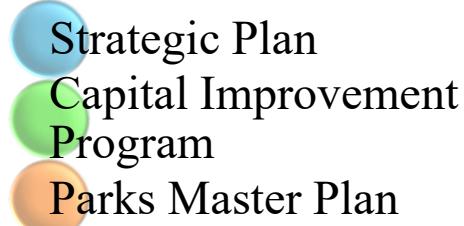
**DRAFT**



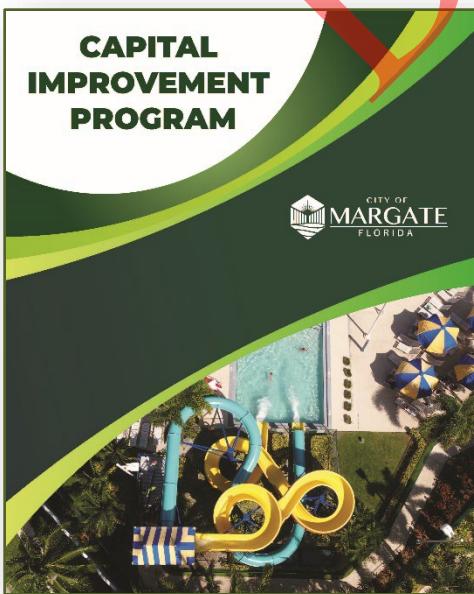
## LONG-RANGE FINANCIAL PLANNING

### OVERVIEW

Although the City legally adopts its budget on an annual basis, the process includes discussions regarding multi-year financial planning based on the City's Strategic Plan, Parks Master Plan, and Capital Improvement Program. These plans assess the City of Margate's short and long-term strategic priorities and infrastructure needs. As necessary, the recommendations and initiatives provided in these plans have been incorporated into the planning and development of the annual budget and long-range financial forecasts.



The purpose of the long-range financial outlook is two-fold. It provides a forward-looking view of the operating and capital improvement budgets, which allows the City Commission and staff to evaluate the long-term sustainability of the organization. It also provides a starting point for future budgetary decision-making by identifying the balance between potential spending needs and projected revenues. This information is used to:

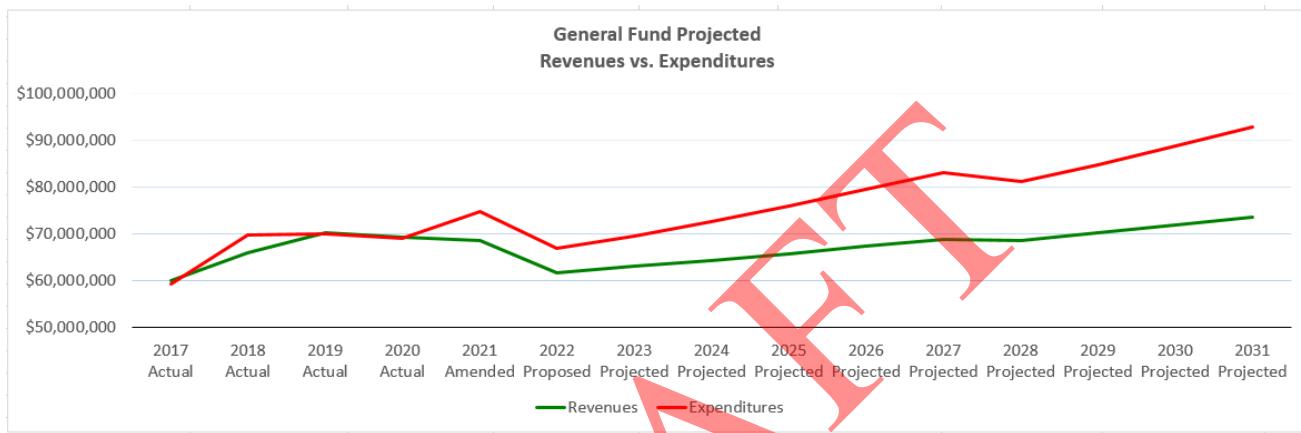


- Identify preliminary spending priorities for future years;
- Incorporate necessary budget adjustments into the long-range financial projections;
- Ensure that both additions and reductions to the budget are sustainable;
- Maintain options to deal with unexpected contingencies; and
- Continue advance planning to anticipate factors affecting revenues and service needs.



## LONG-RANGE FINANCIAL PLANNING (CONTINUED)

The City produces a long-term financial forecast to demonstrate past experience and expected trends for revenues and expenditures. This analysis can help guide staff and the Commission on the position the City can expect in the near-term and distant future. In addition, this analysis will assist with decision making regarding the operating budget, future capital projects, and various policies. Long-range concerns are also addressed in the Budget Message. As an example, the long-range financial forecast for the General Fund is shown below.



The City implemented a comprehensive investment policy to set forth the investment objectives and the parameters for the management of public funds of the City. The policy is designed to safeguard the City's funds, ensure the availability of operating and capital funds when needed, and provide for an investment return competitive with comparable funds and financial market indices. The policy was established in accordance with Section 218.415 of Florida Statutes which establishes investment plan guidelines for Florida local governments. This policy was approved by Resolution 12-580 of the City Commission on December 17, 2014.

## ASSUMPTIONS

The projections provided in these financial outlook documents reflect numerous assumptions related to revenues and expenditures/expenses in the current budget year and beyond. These assumptions represent a reasonable basis for estimating the long-term financial status of the City. However, it is important to note that the assumptions and resulting projections will change over time. Even relatively minor changes in key variables can cause a significant change in the long-term outlook. All estimates included in this document are preliminary based on data currently available. Trends show that significant changes in projections are likely as revenue and expenditure/expense assumptions change over time. The City will address these changes annually during the budget process to ensure continuity of operations.



## LEGISLATIVE CHALLENGES

There are numerous factors that affect municipalities and their operations including legislative changes which often present various challenges for the City due to their fiscal impact. The State of Florida Legislature passed hundreds of bills in the sixty-day Legislative Session for 2021. The City will continue to follow the final outcome of these items to determine the potential impact. Below is a summary of some of the major bills that were approved by both Chambers.

Members definitely had the COVID pandemic as a focus as they proposed and approved some of the bills. Senate Bill (SB) 72 created protection of civil liabilities for individuals, businesses, government entities and other organizations against COVID related claims. The bill also provides



protections to a lesser extent for health care providers. SB 2006 was also approved which addresses emergency management within the State for future pandemics or other public emergencies. It limits the duration of emergency orders for local governments and prohibits some entities from requiring

vaccinations. Finally, it establishes the legislative intent that emergency spending will first come from state and local disaster relief funds, followed by funding from a newly created Emergency Response Fund.

SB 50 changes the sales and use tax guidelines for out-of-state retailers and marketplace providers with no physical presence in Florida. Effective July 1, 2021, these businesses will be required to collect and remit sales tax on the sale of taxable items that are delivered to purchasers in Florida. The threshold for this new requirement is for retailers who have a “substantial number of sales” which is defined as an amount that exceeds \$100,000 per calendar year. Revenue from this expanded tax will be deposited in the Unemployment Compensation Trust Fund until such time that the trust fund balance exceeds \$4.07 billion. Upon that goal being reached, the law also reduces the tax rate on commercial real property from 5.5 percent to 2.0 percent.



## LEGISLATIVE CHALLENGES (CONTINUED)

House Bill (HB) 403 creates a new section to Florida Statute 559.955 which regulates trade, commerce and investments. The bill prevents counties and municipalities from enacting or enforcing any ordinance, regulation or policy that takes action to license or regulate a home-based business in a manner that is different from other local businesses with the jurisdiction. The new guideline allows home-based businesses to operate from a property zoned for residential use. The bill does include a few criteria for the business to be classified in this regard, including:

- The business activities must be secondary to the property's residential use;
- The business employees must also reside in the property, with up to two additional employees/contractors who do not reside on the premise allowed;
- Parking must comply with local zoning requirements;
- The structure must be consistent with the surrounding areas' architectural aesthetics; and
- All business activities must comply with relevant signage, noise, hazardous waste guidelines, etc.

Another bill that preempts local governments' regulation of business is HB 735. This bill prohibits local governments from requiring a license for an individual whose job scope does not substantially correspond to a contractor or journeyman licensed by the State Department of Business and Professional Regulation (DBPR). Any other occupations authorized by local government prior to January 1, 2021 may remain in place as an exception through July 1, 2023.

There were two bills passed that address the Florida Building Code. HB 667 focuses on Building Inspections. It authorizes government entities to use visual or electronic aids to perform virtual building inspections without having to be physically present at the site. It also requires local building code enforcement agencies to allow requests for inspections to be submitted via e-mail, electronic form or mobile application. This was something that the City already initiated in May 2021 for the community. Finally, the bill requires a 10 percent refund if an inspection does not pass, however a reason for the failure is not provided with five business days.

The second Florida Building Code bill to pass is HB 401. This bill allows local governments to use excess funds from permit fees and other building code enforcement revenue for construction



## LEGISLATIVE CHALLENGES (CONTINUED)

of a building to house building department staff. The City is currently in the design phase for the construction of such a structure. The bill also prohibits the government from requiring a contract between an owner and a builder as a condition for applying for a building permit. Finally, this legislation amends the Community Planning Act to prohibit local governments from regulating certain building design elements, such as exterior color, styling of windows and doors, etc, for single- and two-family dwellings. There are exceptions to this restriction, such as historic properties and those located in a community redevelopment area as some of the examples.

HB 1 was approved by the Governor to take effect April 19, 2021. This bill authorizes certain elected officials and the state attorney to file an appeal to the Administration Commission if the governing body of a municipality makes a specified reduction to the operating budget of the municipal law enforcement agency. It addresses cyberintimidation, as well as unlawful assembly that results in specified damage or injury. The bill does not prohibit the constitutionally protected activity of peaceful protest.

The “tax package” that was passed ~~with~~ HB 7061 includes a ten-day back-to-school sales tax holiday, a ten-day disaster preparedness holiday, and a new seven-day “recreation” tax holiday for admissions to certain events and purchases of sporting and outdoor supplies. The bill also creates a new sales tax exemption for independent living items, such as grab bars, bed rails and shower seats.

The Legislature passed SB 7018 which revises the required contribution rates paid by employers participating in the Florida Retirement System (FRS), effective July 1, 2021. The rates are intended to fund the full normal cost and amortization of the unfunded actuarial liability of the FRS. Public entities that will incur additional costs include, state agencies, state universities and colleges, school districts, counties and other local governments.

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# BUDGET SUMMARIES



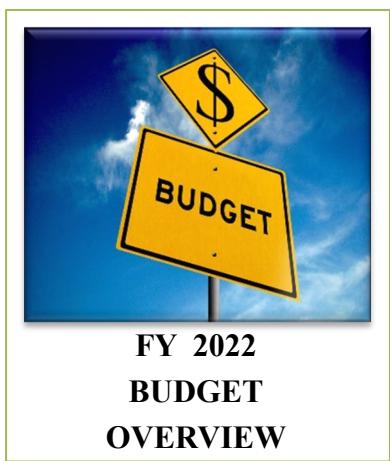
CITY OF  
**MARGATE**  
FLORIDA

DRAFT



## BUDGET OVERVIEW

The City of Margate is a municipal government located in Broward County in the South Florida area. The City, the Broward County School Board, the County, the State of Florida and various other entities have separate taxing authorities. Each governmental unit is responsible for specific service provisions to City of Margate residents.



The City of Margate budget currently provides budgets for various different fund types. Governmental Generally Accepted Accounting Principles (GAAP) require fund accounting to be utilized. The operations of each fund are accounted for in a separate set of self-balancing accounts, which is comprised of assets, liabilities, deferred outflows/inflows of resources, net position/fund balance, revenues, and expenditures/expenses. Funds may be continuous or may be closed out after their special purpose has been served. A detailed listing of all City funds is included in the "Fund Descriptions" section of this budget book.

The City's primary revenue sources are ad valorem taxes, utility service taxes, franchise fees, public safety revenues, charges for services, intergovernmental revenues, stormwater revenues, and water/wastewater revenues. Additional revenue is derived from interest income, fines and forfeitures, licenses and permits, and other miscellaneous revenues.

The City's major expenditure categories include general government, public safety, economic and physical environment, culture and recreation, public works, and capital outlay in the General Fund. Other major categories include debt service, operating and administrative expenses, and capital projects in the other governmental and the proprietary funds. The City's budgeted governmental funds include the General Fund, special revenue funds (11), debt service funds (2), and capital projects funds (2). Proprietary funds include enterprise funds (4), and an internal service fund. Detailed expenditure/expense information is listed throughout this budget book. The City provides its residents with a full range of services.

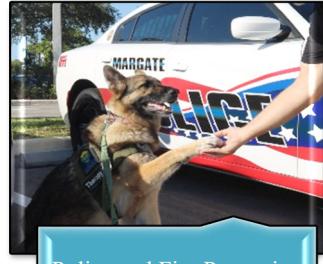


## BUDGET OVERVIEW (CONTINUED)

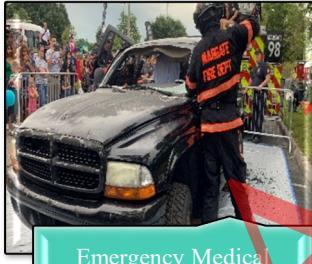
A brief listing of City services include:

-  Police and Fire Protection
-  Emergency Medical Services
-  Parks and Recreation
-  Public and Street Improvements

-  Planning and Zoning
-  General Administrative Services
-  Stormwater Services
-  Water and Wastewater Services



Police and Fire Protection



Emergency Medical Services



Parks and Recreation



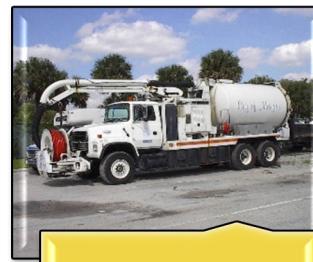
Public and Street Improvements



Planning and Zoning



General Administrative Services



Stormwater Services



Water and Wastewater Services

## BUDGET PROCESS

### BALANCED BUDGET



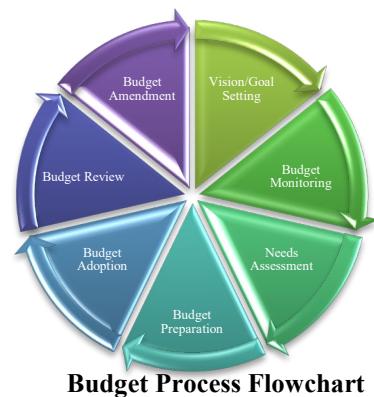
Pursuant to Florida Statute 166.241(2), all municipalities within the State of Florida must adopt a budget each fiscal year by ordinance or resolution unless otherwise required by the City's Charter. The statute requires that the adopted budget must regulate expenditures/expenses of the City and the City may not expend or contract for expenditures/expenses in any fiscal year except pursuant to the adopted budget. The budget must be balanced from amounts available from taxation and other sources (including amounts carried over from prior fiscal years) to total appropriations for expenditures/expenses and reserves.

### BUDGET PREPARATION AND ADOPTION

The City Commission holds a budget workshop in July with City staff and the public. This budget workshop is primarily used to set the maximum millage rate. The City Charter requires the City Manager to submit a proposed budget and budget message to the City Commission by August 15<sup>th</sup> of each year. The proposed budget includes expenditures/expenses and the means of financing them. Pursuant to Florida Statutes, two public hearings are held in September, the first public hearing is for the adoption of tentative millage rates and tentative budget. Within fifteen days after the first public hearing, the City must advertise the final (second) public hearing in the newspaper. The City must hold the second public hearing two to five days after the advertisement appears in the newspaper. The second public hearing adopts the final operating and debt service millage rates, the annual budget, and the Capital Improvement Program. The appropriated budget is prepared by department/division, fund, and functional units.

### BUDGET MONITORING

The budget is monitored monthly by the Accounting/Budget Division to track variances between the budgeted and actual amounts. Variances are identified and investigated. Departments are also required to monitor their budgets.



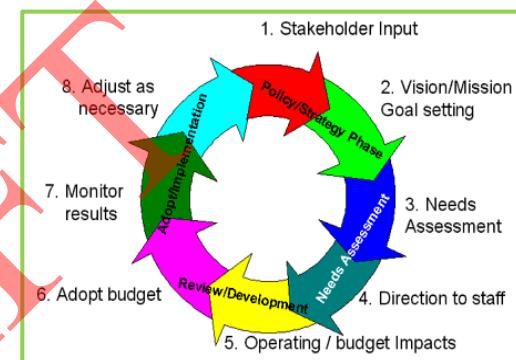
## BUDGET PROCESS (CONTINUED)

### BUDGET AMENDMENTS

Pursuant to Florida Statutes, the total estimated expenses/expenditures shall not exceed the total estimated revenues and appropriated fund balance/net position.

Florida law regarding budget amendment policies states that amendments may be made anytime during the fiscal year or within 60 days after the end of the fiscal year. The City's charter requires the budget amendments to be approved as an ordinance.

The City Manager may approve transfers of appropriations within a department; however, transfers of appropriations between departments or funds require approval of the City Commission. Formal legal appropriation by the City Commission is at the department level for the General Fund and at the fund level for all other funds.



Source: [http://staff.lib.muohio.edu/~aaron/polisci/pol467\\_spring07.html](http://staff.lib.muohio.edu/~aaron/polisci/pol467_spring07.html)



### BUDGET CALENDAR

#### DECEMBER 2020

- ⇒ Revenue estimation begins
- ⇒ Budget entry menu in Financial Software is opened, documents emailed

#### JANUARY 2021

- ⇒ Goal Setting/Strategic Planning session
- ⇒ Payroll projections begin

#### FEBRUARY 2021

- ⇒ Departments submit new positions or position change requests
- ⇒ Departments submit proposed budgets with justification for all requests
- ⇒ Departments submit five-year capital requests

#### MARCH—MAY 2021

- ⇒ City Manager and Finance staff begin meeting with Departments to discuss budget submissions
- ⇒ Departments submittals and discussions continue
- ⇒ Finance submits draft budget to City Manager
- ⇒ On-going budget discussions and modifications as necessary

#### JUNE—JULY 2021

- ⇒ Preliminary taxable values released by Property Appraiser
- ⇒ City Manager discusses proposed preliminary budget with Commission
- ⇒ Certification of values are submitted by Property Appraiser
- ⇒ City Manager submits draft budget to Commission
- ⇒ Budget Workshop held with Commission
- ⇒ Preliminary millage rates are determined

#### AUGUST 2021

- ⇒ City certifies Department of Revenue (DOR) documents in eTrim
- ⇒ Final proposed budget submitted to Commission
- ⇒ TRIM Notices sent to property owners

#### SEPTEMBER 2021

- ⇒ Commission holds two meetings to adopt millage rates and budget

#### OCTOBER 2021

- ⇒ New fiscal year begins

#### NOVEMBER 2021

- ⇒ FY 2021 and FY 2022 budget amendments

## UPCOMING EVENTS





## BASIS OF ACCOUNTING AND BUDGETING

Basis of accounting is when revenues and expenditures/expenses are recognized in accounts and reported in the City's financial statements. This basis is also related to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*, as are the proprietary fund financial statements and fiduciary fund financial statements. The basis of budgeting for proprietary and fiduciary funds is the same used for the basis of accounting in the City's audited financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis* of accounting. The basis for budgeting these funds is the same used for the basis of accounting in the City's audited financial statements. Revenues are recognized in the accounting period in which they become measurable and available to finance expenditures of the current period. Measurable is the amount of the transaction that can be determined and available is collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due.





## BASIS OF ACCOUNTING AND BUDGETING (CONTINUED)

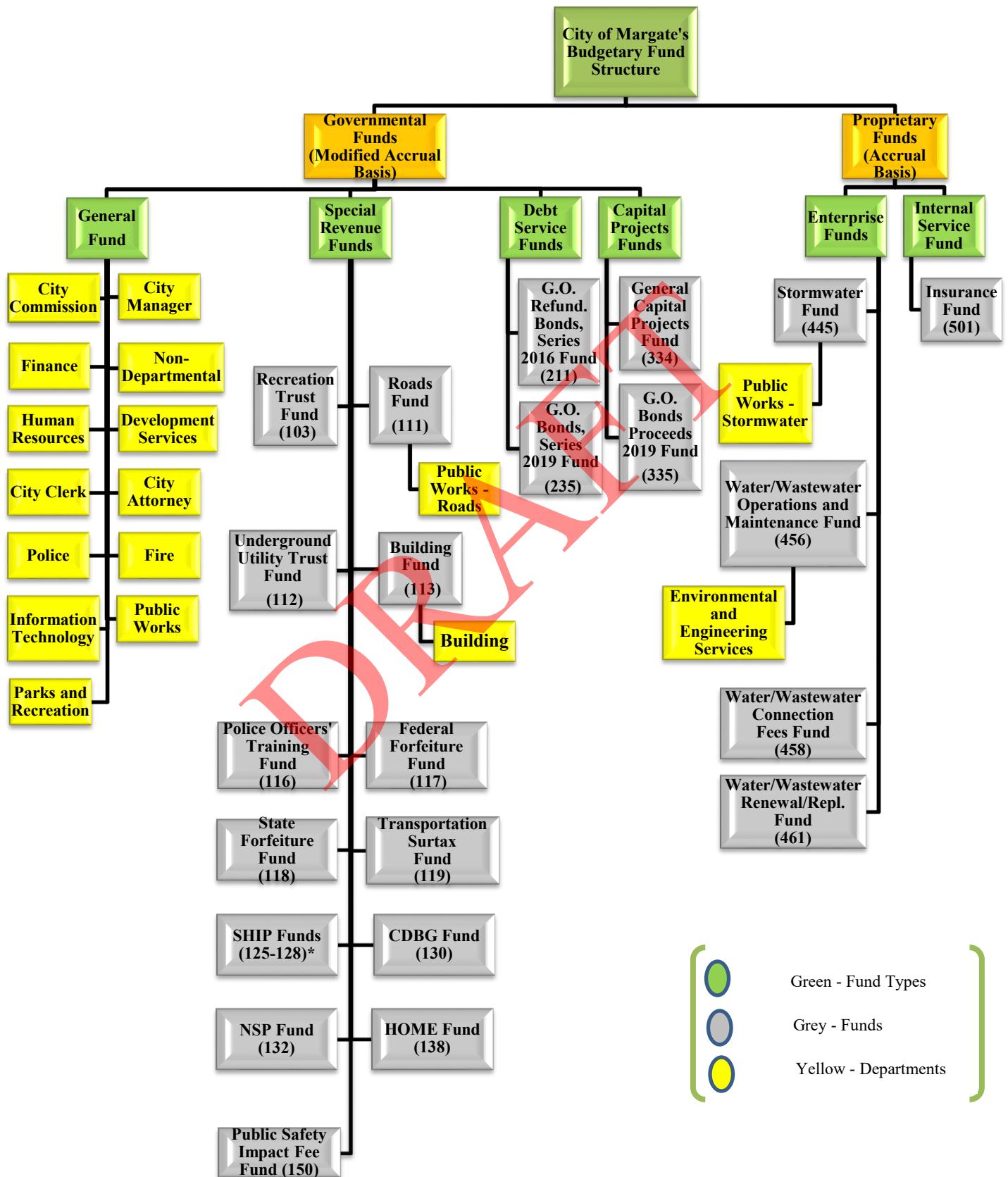
Property taxes, sales taxes, franchise fees, utility taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and are recorded as earned since they are measurable and available. In applying the susceptible to accrual concept to intergovernmental revenues, revenues are recognized when all eligibility requirements are met. All other revenue items are considered to be measurable and available only when cash is received by the City.

Financial transactions of the City are recorded in individual funds. The operations of each fund are accounted for using a separate set of self-balancing accounts. These accounts consist of assets, liabilities, deferred outflows/inflows of resources, net position/fund balance, revenues, and expenditures/expenses. Fund accounting is used to demonstrate legal compliance and to assist financial management by segregating transactions related to certain government functions or activities.



The City maintains accounting records in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard setting body for governmental accounting and financial reporting.

## BUDGETARY FUND STRUCTURE



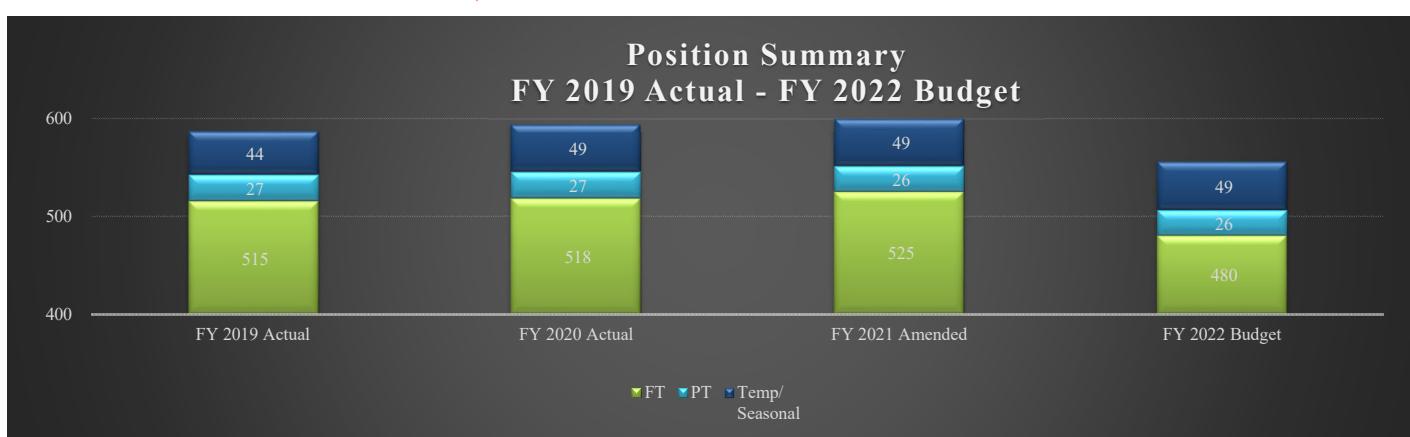


POSITION SUMMARY<sup>1</sup>

FY 2019 - FY 2022 FUNDED POSITIONS

DEPARTMENTS	FY 2019 Actual			FY 2020 Actual			FY 2021 Amended			FY 2022 Budget		
	FT	PT	Temp/ Seasonal	FT	PT	Temp/ Seasonal	FT	PT	Temp/ Seasonal	FT	PT	Temp/ Seasonal
<b>GENERAL FUND</b>												
Building <sup>2</sup>	16	2	-	-	-	-	-	-	-	-	-	-
City Attorney	1	-	-	3	-	-	2	-	-	2	-	-
City Clerk	7	-	-	7	-	-	7	-	-	7	-	-
City Manager	9	1	-	8	1	1	9	-	1	8	-	1
Development Services	8	-	-	9	-	-	8	-	-	8	-	-
Finance	14	-	-	14	-	-	14	-	-	14	-	-
Fire <sup>3</sup>	128	-	-	128	-	-	128	-	-	80	-	-
Human Resources	7	-	-	7	-	-	7	-	-	7	-	-
Information Technology	6	-	-	6	-	-	6	-	-	6	-	-
Parks and Recreation	33	24	44	33	24	48	33	24	48	33	24	48
Police <sup>4</sup>	154	-	-	153	-	-	159	-	-	153	-	-
Public Works	23	-	-	24	-	-	23	-	-	23	-	-
<b>TOTAL - GENERAL FUND</b>	<b>406</b>	<b>27</b>	<b>44</b>	<b>392</b>	<b>25</b>	<b>49</b>	<b>396</b>	<b>24</b>	<b>49</b>	<b>341</b>	<b>24</b>	<b>49</b>
<b>ROADS FUND</b>												
Public Works/Roads Division	3	-	-	4	-	-	4	-	-	4	-	-
<b>BUILDING FUND</b>												
Building <sup>2,4</sup>	-	-	-	17	2	-	19	2	-	29	2	-
<b>STORMWATER FUND</b>												
Public Works/Stormwater Division	11	-	-	11	-	-	11	-	-	11	-	-
<b>WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND</b>												
Environmental and Engineering	95	-	-	94	-	-	95	-	-	95	-	-
<b>TOTAL - ALL FUNDS</b>	<b>515</b>	<b>27</b>	<b>44</b>	<b>518</b>	<b>27</b>	<b>49</b>	<b>525</b>	<b>26</b>	<b>49</b>	<b>480</b>	<b>26</b>	<b>49</b>

Position Summary  
FY 2019 Actual - FY 2022 Budget



<sup>1</sup> In addition, the City Commission consists of five (5) elected officials not included in the Position Summary table/chart above.

<sup>2</sup> FY 2020 - Building Department costs moved from General Fund to the new Building Fund.

<sup>3</sup> FY 2022 - Fire Department reorganization.

<sup>4</sup> FY 2022 - Code Division staff was moved from Police Department in the General Fund to a newly created Code Division in the Building Fund/Department.



## SUMMARY OF POSITION CHANGES

## SUMMARY OF NEW POSITIONS

## GENERAL FUND

Department/Division	Position	Position Change	Description
Fire	Fire Marshal	1	FY 2022 - new position
<b>SUBTOTAL GENERAL FUND</b>		<b>1</b>	

## OTHER FUNDS

Department/Division	Position	Position Change	Description
Building/Code	Code Compliance Officer	4	FY 2022 - new positions
<b>SUBTOTAL OTHER FUNDS</b>		<b>4</b>	

## SUMMARY OF RECLASS/TRANSFERRED/DELETED POSITIONS

## GENERAL FUND

Department/Division	Position	Position Change	Description
City Manager	Grants Manager	(1)	FY 2022 - Delete position
Development Services	Associate Planner	-	FY 2022 reclass - to Senior Planner
Finance	Assistant Finance Director	-	FY 2022 reclass - to Deputy Finance Director
Fire	Various	(49)	FY 2022 - Fire Department reorganization
Police	Office Specialist II	(1)	FY 2022 Code reorganization - transfer to Building Fund/Code Division
Police	Code Compliance Officer	(5)	FY 2022 Code reorganization - transfer to Building Fund/Code Division

## OTHER FUNDS

Department/Division	Position	Position Change	Description
Building/Code	Office Specialist II	1	FY 2022 Code reorganization - transfer from Police Department
Building/Code	Code Compliance Officer	5	FY 2022 Code reorganization - transfer from Police Department
Building/Code	Building Code Compliance Officer	-	FY 2022 reclass - to Code Compliance Officer
<b>TOTAL ALL FUNDS</b>			<b>(45)</b>

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# FINANCIAL SUMMARIES

DRAFT



CITY OF  
**MARGATE**  
FLORIDA



## FUND DESCRIPTIONS

Governmental accounting systems are operated on a fund basis. Fund accounting is used to demonstrate legal compliance and to assist financial management by segregating transactions related to certain government functions or activities. Resources are accounted for in separate funds, based upon the purposes for which they are to be spent and the means by which spending activities are legally controlled. Governmental units establish and maintain funds as required by law and to provide sound financial administration. Individual funds are classified into two broad categories: Governmental and Proprietary.

### GOVERNMENTAL FUNDS

*Governmental Funds of the City are subdivided into four sections: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.*

**GENERAL FUND** - Accounts for all financial resources, except those required to be accounted for in another fund.

#### **(FUND 001) - GENERAL FUND**

The General Fund is the main operating fund of the City. It accounts for all financial resources of the government except those required to be accounted for in a separate fund, due to legal or other requirements. Revenue is derived primarily from property taxes, utility service taxes, franchise fees, public safety revenues, intergovernmental revenues and charges for services. General operating expenditures, fixed charges, and capital outlay costs that are not paid through other funds are paid from the General Fund.

**SPECIAL REVENUE FUNDS** - Account for the proceeds of resources legally restricted for the financing of particular activities or projects.

#### **(FUND 103) - RECREATION TRUST FUND**

The Recreation Trust Fund accounts for revenues generated from cell phone towers. The funds are used for the development and improvement of parks and recreation facilities.



## FUND DESCRIPTIONS (CONTINUED)

### **(FUND 111) - ROADS FUND**

The Roads Fund accounts for the receipt and disbursement of the City's portion of the state revenue sharing of the gasoline tax and local option gas tax. Streetlight maintenance revenue from Florida Department of Transportation (FDOT) and related expenditures are included in the Roads Fund.

### **(FUND 112) – UNDERGROUND UTILITY TRUST FUND**

The Underground Utility Trust Fund accounts for the receipt and disbursement of funds derived from developers' contributions to be expended on future projects that place existing or future utility lines underground.

### **(FUND 113) – BUILDING FUND**

The Building Fund accounts for the activities of the Building Department that safeguards public health, safety, and general welfare through the administration and enforcement of the Florida Building Code and all local ordinances to ensure the highest level of building code compliance. The Department is responsible for performing plan reviews, completing mandatory inspections, collecting permit fees, issuing permits, providing Certificates of Completion/Occupancy, and citing Code violations.

### **(FUND 116) - POLICE OFFICERS' TRAINING FUND**

The Police Officers' Training Fund accounts for the receipt and disbursement of funds derived from court costs assessed for the purpose of law enforcement education expenditures.

### **(FUND 117) - FEDERAL FORFEITURE FUND**

The Federal Forfeiture Fund accounts for the receipt and disbursement of funds and properties from Police Department confiscations and investigative reimbursements related to federal forfeiture cases.

### **(FUND 118) - STATE FORFEITURE FUND**

The State Forfeiture Fund accounts for the receipt and disbursement of funds and properties from Police Department confiscations and investigative reimbursements related to state forfeiture cases.



## FUND DESCRIPTIONS (CONTINUED)

### **(FUND 119) – TRANSPORTATION SURTAX FUND**

The Transportation Surtax Fund accounts for the receipt and disbursement of funds derived from an Interlocal Agreement between the City and Broward County for the One Penny Transportation Surtax. The Transportation Surtax Fund accounts for municipal projects that create connectivity, relieve traffic congestion, and improve transit service.

### **(FUNDS 125 – 128) – STATE HOUSING INITIATIVE PARTNERSHIP FUNDS (SHIP)**

SHIP Funds account for the receipt and disbursement of state funds received from the Florida Housing Finance Authority. These funds are used for minor home repair, weatherization, roof replacement program, emergency repair program, homebuyer assistance and administration.

### **(FUND 130) - COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG)**

The CDBG Fund accounts for federal funds received from the United States Department of Housing and Urban Development (HUD). These funds are used for purchase assistance, home repairs, park rehabilitation, landscaping of blighted areas, and administration.

### **(FUND 132) - NEIGHBORHOOD STABILIZATION PROGRAM (NSP) FUND**

NSP Fund accounts for the receipt and disbursement from Community Development Block Grant Program funding through (HUD) authorized under the Housing and Economic Recovery Act of 2008, American Recovery and Reinvestment Act of 2009, and Wall Street Reform and Consumer Protection Act of 2010 for the purpose of rehabilitation and resale of properties.

### **(FUND 138) - HOME REHABILITATION FUND**

The HOME Rehabilitation Fund was created upon the acceptance of the grant agreement between the City and HUD. Home Investment Partnership Funds Consortium with Broward County provides for purchase assistance and assistance to homeowners for home rehabilitation to correct health or safety issues, address code violations, and bring homes up to the local or state building code for households within HOME funding guidelines.

### **(FUND 150) – PUBLIC SAFETY IMPACT FEE FUND**

The Public Safety Impact Fee Fund accounts for the receipt and disbursement of funds derived from impact fees collected during the building process for public safety projects. These fees are used to fund capital construction and expansion of public safety related land, as well as acquire



## FUND DESCRIPTIONS (CONTINUED)

facilities and capital equipment required to support additional public safety service demand created by new growth.

**DEBT SERVICE FUNDS** - Account for the accumulation of resources for, and the payment of, general obligation long-term debt principal and interest.

**(FUND 211) – GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016 FUND**

The General Obligation Refunding Bonds, Series 2016 Fund accounts for the accumulation of property taxes used to pay principal, interest and related costs of the General Obligation Refunding Bonds, Series 2016 which were issued to refund all or a portion of the City's General Obligation Bonds, Series 2007 that would have matured on or after July 1, 2017, and paying certain costs and expenses relating to the issuance of the bonds.

**(FUND 235) – GENERAL OBLIGATION BONDS, SERIES 2019 FUND**

The General Obligation Bonds, Series 2019 Fund accounts for the accumulation of property taxes used to pay principal, interest and related costs of the General Obligation Bonds, Series 2019 which were issued for payment of the costs of acquiring, constructing, equipping, renovating, replacing and improving parks and recreation projects.

**CAPITAL PROJECTS FUNDS** - Account for financial resources to be used for the acquisition or construction of major capital facilities, vehicles, or equipment.

**(FUND 334) - GENERAL CAPITAL PROJECTS FUND**

The General Capital Projects Fund accounts for the acquisition of assets or construction of major capital facilities or projects other than those financed by enterprise funds. A five year projected General Capital Projects Fund budget is detailed in the Capital Improvement Program section.

**(FUND 335) – GENERAL OBLIGATION BONDS PROCEEDS 2019 FUND**

The General Obligation Bonds Proceeds 2019 Fund accounts for the costs of acquiring, constructing, equipping, renovating, replacing, and improving parks and recreation projects. A five year projected General Obligation Bonds Proceeds 2019 Fund budget is detailed in the Capital Improvement Program section.



## FUND DESCRIPTIONS (CONTINUED)

### PROPRIETARY FUNDS

*Proprietary Funds are subdivided into two sections: Enterprise Funds and Internal Service Funds.*

**ENTERPRISE FUNDS** - Account for operations financed and operated in a manner similar to private business enterprises, where the costs of providing goods or services are funded primarily through user charges.

#### **(FUND 445) – STORMWATER UTILITY FUND**

The Stormwater Utility Fund accounts for the operation of the City's stormwater management utility which includes collection, disposal and treatment of stormwater.

#### **(FUND 456) – WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND**

The Water/Wastewater Operations and Maintenance Fund accounts for the operation of the water/wastewater system. These operations are performed by the Department of Environmental and Engineering Services (DEES). DEES includes the following divisions: Wastewater Treatment; Water Treatment; Transmission, Distribution and Collection; Non-departmental; Debt Service; Utility Billing; and Administration/Engineering.

#### **(FUND 458) - WATER/WASTEWATER CONNECTION FEES FUND**

The Water/Wastewater Connection Fees Fund accounts for capital expenses of the Water/Wastewater system related to expansion of plants and/or line capacity. The revenues are collected for either water or wastewater connection fees and can only be utilized in their respective areas.

#### **(FUND 461) – WATER/WASTEWATER RENEWAL AND REPLACEMENT FUND**

The Water/Wastewater Renewal and Replacement Fund accounts for capital expenses of the water/wastewater system.

**INTERNAL SERVICE FUND** - Accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, on a cost reimbursement basis.

#### **(FUND 501) – INSURANCE FUND**

The Insurance Fund accounts for the financing of general insurance and workers' compensation provided to other departments of the City on a cost reimbursement basis.

## POLICY CATEGORIES

### FINANCIAL PLANNING



### REVENUES



### EXPENDITURES/ EXPENSES



### FUND BALANCES



## BUDGETARY AND FINANCIAL POLICIES

The City of Margate's Budgetary and Financial Policies are guidelines to provide the basis for fiscal management of the City. These policies are divided into four main categories which include: financial planning; revenues; expenditures/expenses; and fund balances. The financial planning section contains accounting and budget; capital outlay; and cash management and investment policies. The revenues section details procedures utilized to develop revenue projections. The expenditures/expenses section contains general and debt policies. The fund balances section contains an in depth discussion of fund balances. The purpose of the policies is to enhance the administration of current activities, as well as establish future program standards while promoting financial accountability. The policies are reviewed annually and updated as needed to allow the City to operate efficiently/effectively and continue to make sound financial decisions.

### **FINANCIAL PLANNING**

#### **Accounting and Budget Policies**

1. The City's accounting system will maintain records consistent with generally accepted accounting principles (GAAP).
2. The City will maintain financial records and accounting/budgetary practices in accordance with federal, state and local governmental laws and regulations.
3. The City will report its financial condition and results of operations in accordance with federal/state regulations and GAAP, as applicable.
4. An annual audit of the City's financials and compliance with laws and regulations will be performed by a licensed independent auditing firm. The resulting audit opinions will be included in the City's Annual Financial Report.



## **BUDGETARY AND FINANCIAL POLICIES (CONTINUED)**

5. The City will strive annually to obtain the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting.
6. The City will adopt a balanced budget annually. A balanced budget is defined as the sum of revenues and appropriated fund balances/net positions being equal to appropriations for expenditures/expenses.
7. The City will employ the following budget balancing strategies as necessary:
  - a. Reduce expenditures/expenses through increased efficiency;
  - b. Reallocate expenditures/expenses across funding sources as applicable;
  - c. Develop new fees or increase existing fees; and
  - d. Reduce or eliminate services.
8. Department directors are primarily responsible for formulating budget proposals and implementing the budget after approval by the City Manager and at the priority direction of the City Commission.
9. The City will strive annually to obtain the GFOA's Distinguished Budget Presentation Program Award; and therefore must meet the requirements for a policy document, financial plan, operations guide and user-friendly communications source.
10. The City will develop and maintain accounting, budgetary, and internal controls to adequately monitor and safeguard assets.
11. The City will continuously monitor revenues and expenditures/expenses to ensure compliance with budget and effective management of resources.

### **Capital Outlay Policies**

1. A capital asset should only be capitalized if it has a useful life of more than one (1) year.
2. The threshold for capitalizing individual assets will be \$5,000 per item.
3. The City will annually prepare a five-year Capital Improvement Program (CIP); in which year one of the program will be adopted within the annual budget.



## **BUDGETARY AND FINANCIAL POLICIES (CONTINUED)**

4. Operating impacts of CIP projects will be considered and reviewed prior to a project being included in the annual budget. Appropriate funds for operations will be included in the current year budget as applicable.

### **Cash Management and Investment Policies**

1. The City has a cash handling policy that was approved by the City Manager in 2018. This policy addresses the guidelines and procedures for accepting and processing payments in accordance with established City financial policies.
2. The City has a comprehensive investment policy approved in December 2014 by Resolution of the City Commission. Investments of public funds will be in compliance with this policy.
3. The investment policy is designed to safeguard the City's funds, ensure the availability of operating and capital funds when needed, and provide for an investment return competitive with comparable funds and financial market indices.
4. The investment policy permits investment of City monies in the Florida Local Government Surplus Trust Fund (Florida PRIME), United States Government Securities, United States Government Agencies, Federal Instrumentalities, Interest Bearing Time Deposit of Savings Accounts, Repurchase Agreements, Commercial Paper, Corporate Notes, Banker's Acceptances, State and/or Local Government Taxable and/or Tax-Exempt Debt, Money Market Mutual Funds, and Intergovernmental Investment Pools.
5. All securities are purchased on a delivery-versus-payment basis which requires the City to have possession of the security before releasing funds.
6. Investment securities are only purchased from Qualified Financial Institutions and investment institutions that are designated as Primary Securities Dealers by the Federal Reserve Bank of New York.
7. Cash, checks, and money orders received should be deposited intact and on a daily basis. Amounts not immediately deposited should be kept in a safe.



## BUDGETARY AND FINANCIAL POLICIES (CONTINUED)

8. The City will record receivables appropriately/timely and develop effective collection methods of all outstanding monies.

### REVENUES

The City will estimate revenues conservatively utilizing various analytical procedures which take into account historic trends, inflation and other economic conditions, volatility of the revenue source, and the costs of providing the service.

1. The City will seek to diversify and stabilize its revenue base; therefore, reducing the fluctuations in any one revenue source.
2. The City will utilize one-time revenues only for the purposes originally intended.
3. The City will attempt to establish user fees and charges at a level directly related to the cost of providing the service and as approved by the City Commission.
4. The City will continuously search for alternative revenue sources as a resource for additional funds.
5. The City will strive to ensure that all fees and charges related to Enterprise Funds allow them to be self-supporting so that total costs (direct and indirect), including depreciation of capital assets, are fully covered.
6. The City will utilize a cost allocation plan to recover indirect costs for the General Fund. The resulting associated appropriations plus any built-in accelerator will be included in the annual budget.

### EXPENDITURES/EXPENSES

#### General Policies

1. Expenditure/expense projections should anticipate contingencies that are fairly foreseeable.
2. Expenditures/expenses should be charged to the appropriate accounts based on chart of accounts definitions.



## BUDGETARY AND FINANCIAL POLICIES (CONTINUED)

### Debt Policies

1. Potential funding sources for debt payment may include ad valorem taxes, special assessments, and water and wastewater customer revenues, net of specified operating expenses.
2. The City will encourage and maintain good working relationships with financial and bond rating agencies and will follow a policy of full and open disclosure on financial reports and bond prospectus.
3. The City will review outstanding debt to determine any refunding opportunities to decrease the annual debt service costs.
4. The City will be in compliance with all bond covenants and continuing disclosure requirements.

### FUND BALANCES

#### Fund Balance Policies

1. The fund balance policy will strive to ensure that the City maintains adequate fund balances in the City's governmental funds. The City Commission is the highest level of decision-making authority, and has the authority to commit, assign, or evaluate existing fund balance classifications and identify the intended uses of committed, assigned, or unassigned funds.
2. Fund balance is reported in governmental funds under the following categories using the definitions provided by Governmental Accounting Standards Board (GASB) Statement No. 54.

It includes the following categories:

- a. *Non-Spendable Fund Balance* - amounts that are not in spendable form or legally/contractually required to be maintained intact, such as inventory.
- b. *Restricted Fund Balance* - amounts that can be spent only for specific purposes stipulated by externally enforceable limitations on use by outside parties, such as creditors, or legislation, or imposed by law through constitutional provisions
- c. *Committed Fund Balance* - amounts that can only be used for a specific purpose determined by a formal action (ordinance/resolution) of the City Commission.



## BUDGETARY AND FINANCIAL POLICIES (CONTINUED)

- d. *Assigned Fund Balance* - amounts established by the management of the City that are intended to be used for specific purposes which are neither restricted nor committed. The City Commission delegates authority to the City Manager to assign fund balances as appropriate.
- e. *Unassigned Fund Balance* - amounts which are the residual classification for the General Fund and includes all amounts not contained in the other classifications. In all other funds, unassigned fund balance is limited to negative residual fund balance.

3. The use (appropriation) of committed funds will be considered in conjunction with the annual budget adoption process or by budget amendment approved by the City Commission during the fiscal year.

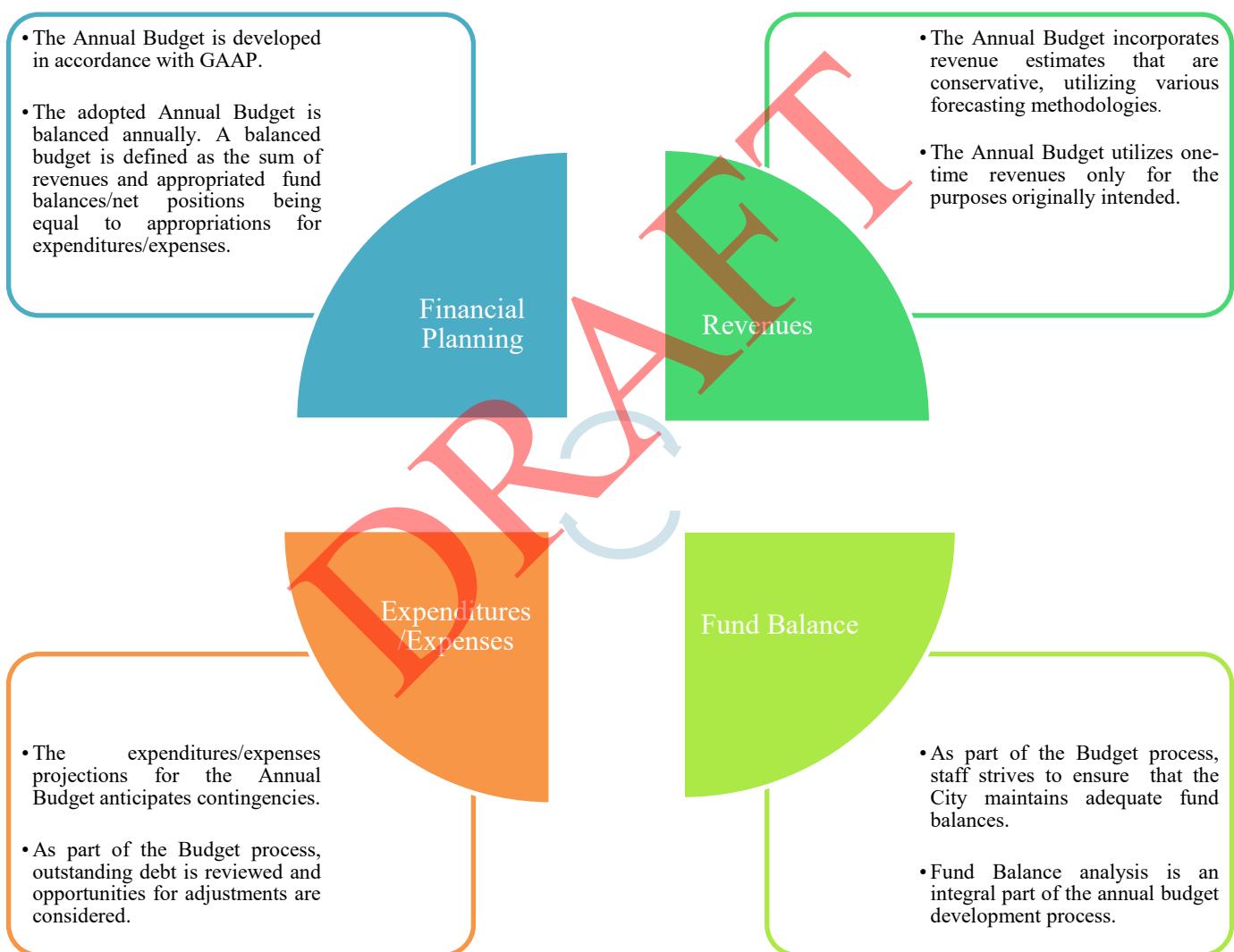
4. Where expenditures are to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted, committed, assigned, and, lastly, unassigned fund balance.

5. The City will maintain an adequate unassigned fund balance in the General Fund at fiscal year-end. This amount shall be sufficient to take into account the City's individual financial circumstances. The target amount will be approximately sixteen percent or two months of the prior year's actual regular General Fund operating expenditures, less capital outlay.



## BUDGETARY AND FINANCIAL POLICIES COMPLIANCE

The city consistently seeks to develop an Annual Budget that is compliant with its established Financial Policies. Moreover, since the Budget is incorporated throughout the fiscal year as an operations guide, the policies are applied accordingly for financial sustainability. The chart below displays the major categories of Financial Policies: financial planning, revenues, expenditures/expenses, and fund balances with applicable compliance in the budget.





## SUMMARY OF CHANGES IN FUND BALANCE/NET POSITION

Fund balance/net position measures the net financial resources available to finance expenditures of future periods or simply put, describes the difference between assets and liabilities. The fund balance policy is tailored to implement Governmental Accounting Standards Board (GASB) Statement No. 54 establishing a hierarchy clarifying the constraints that govern how the City can use amounts reported as fund balance/net position. The policy is intended to state the classification of fund balances into various components, define those with the authority to classify fund balance, determine the order in which expenditures may be made when various fund balance classifications are available, and provide formal action required to make changes to fund balance classification.

A healthy fund balance is an important indicator of the City's financial health. An AA rating received from Standard and Poor's indicates a stable financial outlook for the City. Although the budget may use monies from fund balance/net position to balance the budget, actual results produced in the City's Comprehensive Annual Financial Report will indicate if these monies were actually spent. The net change in fund balance/net position represents both monies that are used from fund reserves (some of which are accumulated for a specific purpose), as well as current year unspent monies which may require re-budgeting due to ongoing projects.

### SUMMARY OF CHANGES IN FUND BALANCE/NET POSITION

	General Fund	Other Governmental Funds (Aggregate) <sup>1</sup>	Stormwater Fund	Water/Wastewater Funds <sup>2</sup>	Insurance Fund
<b>October 1, 2020 Fund Balance/Net Position</b>	\$ 32,607,071	\$ 31,230,028	\$ 5,032,376	\$ 106,581,801	\$ 4,159,265
FY 2021 Amended Budget - Revenues	\$ 68,541,655	11,185,678	3,380,040	\$ 39,051,224	\$ 2,142,500
FY 2021 Amended Budget - Expenditures/Expenses	74,659,093	30,401,649	3,380,040	62,058,996	4,105,100
<b>Net Change in Fund Balance/Net Position: +/(-)</b>	<b>\$ (6,117,438)</b>	<b>\$ (19,215,971)</b>	<b>\$ -</b>	<b>\$ (23,007,772)</b>	<b>\$ (1,962,600)</b>
Subsequent Year Rollover Adjustment **		- 6,900,000	-	20,000,000	-
<b>September 30, 2021 Year Ending Fund Balance/Net Position (Projected) *</b>	<b>\$ 26,489,633</b>	<b>\$ 18,914,057</b>	<b>\$ 5,032,376</b>	<b>\$ 103,574,029</b>	<b>\$ 2,196,665</b>
FY 2022 Budgeted Revenues	\$ 60,368,186	10,562,292	3,548,967	\$ 39,301,224	\$ 2,118,125
FY 2022 Budgeted Expenditures/Expenses	66,892,494	21,656,885	3,548,967	\$ 64,480,380	\$ 3,390,625
<b>Net Change in Fund Balance/Net Position: +/(-)</b>	<b>\$ (6,524,308)</b>	<b>\$ (11,094,593)</b>	<b>\$ -</b>	<b>\$ (25,179,156)</b>	<b>\$ (1,272,500)</b>
<b>September 30, 2022 Year Ending Fund Balance/Net Position (Projected) *</b>	<b>\$ 19,965,325</b>	<b>\$ 7,819,464</b>	<b>\$ 5,032,376</b>	<b>\$ 78,394,873</b>	<b>\$ 924,165</b>

<sup>1</sup> - Other Governmental Funds (aggregate) are comprised of Special Revenue Funds (103 - 150), Debt Service Funds (211 and 235), and Capital Project Funds (334 and 335).

<sup>2</sup> - Water/Wastewater Funds are comprised of Operations and Maintenance (456), Connection Fees (458), and Renewal and Replacement (461) Funds.

\* ALL PROJECTED BALANCES ARE ESTIMATES AND ARE SUBJECT TO CHANGE BASED ON YEAR-END AUDITED RESULTS.

\*\* SUBSEQUENT YEAR ROLLOVER ADJUSTMENT IS ONLY PROJECTED FOR CAPITAL PROJECT FUNDS (334, 335, AND 461) UNSPENT MONIES.



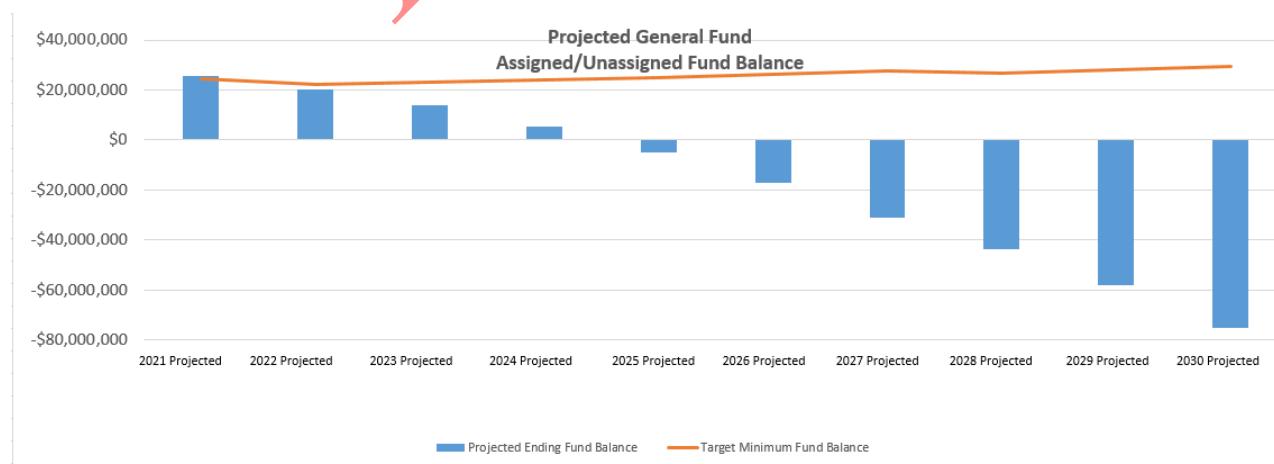
## SUMMARY OF CHANGES IN FUND BALANCE/NET POSITION (CONTINUED)

Financial procedures for the City are outlined in Article V of the City Charter. In addition, Financial Management Policies, inclusive of a Fund Balance Policy, have been included in the Financial Summaries section of the budget publication. Actual fund balance for FY 2021 will be reported upon completion of the annual audit and issuance of the Comprehensive Annual Financial Report.

The City was allocated approximately \$10.8 Million in Coronavirus State and Local Fiscal Recovery Funds under the American Rescue Plan Act (ARPA). The final rule from the Department of Treasury that sets forth the guidelines for approved use of funds is expected to be released at the end of summer 2021. At that point the City will finalize the plan for the use of these monies. As a result, the potential impact of the ARPA funding has not been included in future forecasting and/or the analysis shown in this section.

**General Fund:** The General Fund is the main operating fund of the City. Revenues for this fund are derived primarily from property taxes, utility service taxes, franchise fees, licenses and permits, intergovernmental, and charges for services. Fund balance is used to balance the General Fund budget; however, it is presumed that 100% of monies budgeted will not be expended because of vacant budgeted positions and cost control resources. Of the \$6.5 million that is being used to balance the budget for FY 2022, \$5.7 million is from unassigned fund balance. Other fund balance amounts utilized are from either assigned fund balance classifications specifically set aside for those expenditures or from restricted or committed fund balance amounts required to only be used for those purposes.

The City continues to monitor/assess fund balance to ensure an adequate level of available funds to operate. Although the City has experienced moderate property value growth over the past several years, it is anticipated that level of growth will not be sustained. The potential impact of the continued long-term use of assigned and unassigned fund balance to balance the budget without increasing revenues or reducing expenditures is shown below.





## SUMMARY OF CHANGES IN FUND BALANCE/NET POSITION (CONTINUED)

Conservative planning for future budgets will continue to address the essentially built-out condition of the City, state revenue sharing decreases from legislative actions and the COVID-19 pandemic, anticipated expenditure (salaries, insurance, contractual obligations, infrastructure/capital, etc.) increases, prospective new revenue (expansion of commercial tax base, fee increases, etc.) sources, new operational efficiencies, prudent financial management, and many other factors essential to producing a balanced budget while maintaining service levels that residents/businesses expect.

**Other Governmental Funds (Aggregate):** These funds consist of Special Revenue Funds, Debt Service Funds, and Capital Projects Funds. They include expenditures for roads, grants, police forfeitures, capital projects, and debt service payments. The anticipated change in fund balance for these funds results from increases in funding for capital outlay. All monies budgeted may not be spent, but the final end result is only determined at fiscal year-end. A subsequent year rollover adjustment is shown for projected unspent fund balance monies in the General Capital Projects Fund and the General Obligation Bond Proceeds 2019 Fund for projects that are ongoing and/or continuing into the next fiscal year. These monies would be added back into the ending fund balance at September 30, 2021, and are re-budgeted in FY 2022 to fund the projects. Some examples of these projects include Building Department Expansion, and various Parks and Recreation bond related projects (Calypso Cove, Centennial Park, and Oriole Park).

**Stormwater Fund:** The Stormwater fund accounts for the operation of the City's stormwater utility which includes collection, disposal and treatment of stormwater. In FY 2020, the actual net position increased by approximately \$981,000; based on a revenue increase and expenses that were below revenues.

**Water/Wastewater Funds:** The Water/Wastewater funds are anticipated to continue to be financially sound and to be able to provide necessary funding to support the cost of providing goods and services related to Water/Wastewater operations and capital. Actual net position in FY 2019 increased \$7.1 million and actual net position in FY 2020 increased \$6.4 million. The change in net position for these funds can be attributed to consumption increases and expenses that were less than projected and may be used to fund major capital projects in future years. As discussed in Other Governmental Funds above, unspent monies for capital projects are shown as a subsequent year rollover adjustment in this Fund as well.

**Insurance Fund:** The Insurance Fund accounts for the financing of general insurance and worker's compensation coverage provided to other departments of the City on a cost reimbursement basis. The ending fund balance in FY 2020 was approximately \$4.2 million which is a decrease of \$455K from the prior year mainly due to an increase in claims processed in that time period.



## DEBT SERVICE

**Purpose:** To provide for the repayment of government debt, collateralized by the full faith and credit of the City's taxing authority. **The City has no legal debt limits.**

The City's projected outstanding debt (principal, interest, and premium) as of September 30, 2021 is approximately \$39 million. The outstanding debt consists of two General Obligation Bonds.

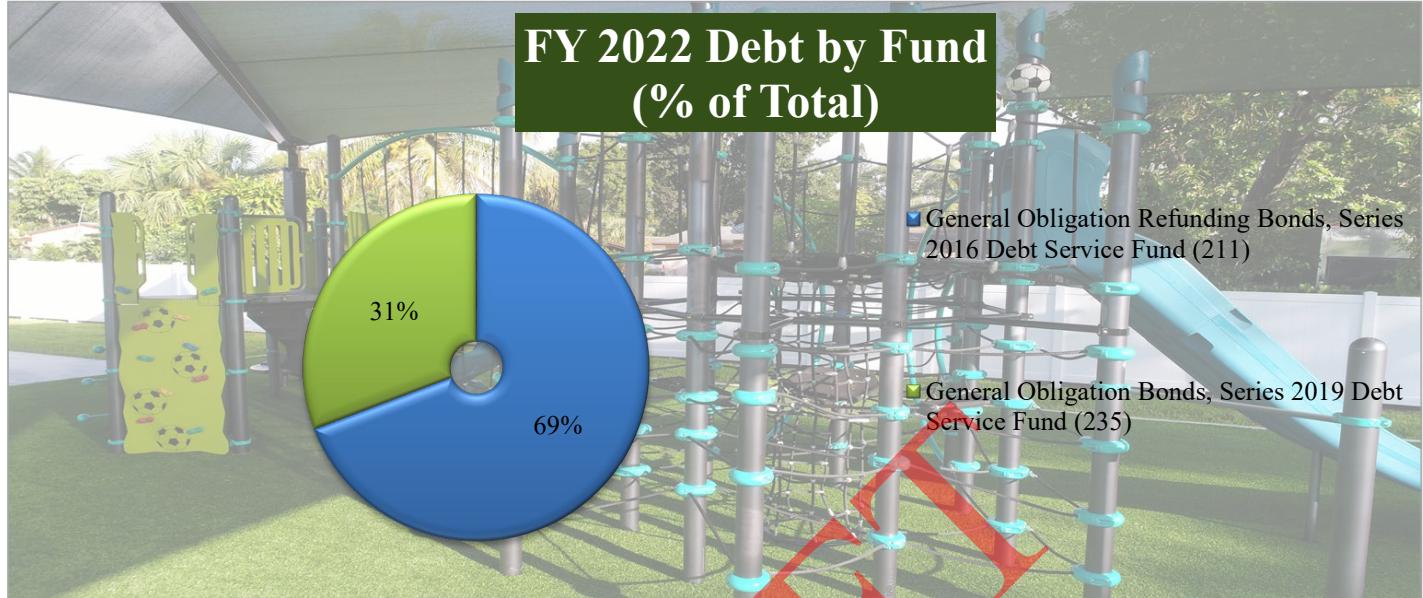
Debt Appropriation by Fund				
Fiscal Year 2022				
Fund	Principal	Interest	Total	
General Obligation Refunding Bonds, Series 2016 Debt Service Fund (211)	\$ 680,000	\$ 800,500	\$ 1,480,500	
General Obligation Bonds, Series 2019 Debt Service Fund (235)	320,000	337,100		657,100
<b>All Funds Total</b>	<b>\$ 1,000,000</b>	<b>1,137,600</b>	<b>\$ 2,137,600</b>	

## GENERAL OBLIGATION DEBT SERVICE FUNDS

The General Obligation (G.O.) Refunding Bonds, Series 2016 Fund is the accumulation of property taxes used to pay principal, interest and related costs of the General Obligation Refunding Bonds, Series 2016 that were issued for the purpose of refunding a portion of the General Obligation Bonds, Series 2007. The Series 2007 Bonds were used to finance various projects consisting of repavement, repair, and installation of streets, sidewalks and bridges within the City. The bonds are payable from ad valorem taxes assessed, levied and collected without limitation as to rate or amount, on all taxable property within the corporate City limits. The General Obligation Refunding Bonds, Series 2016 have a rating of AA from Standard and Poor's.

The General Obligation Bonds, Series 2019 Fund accounts for accumulation of property taxes used to pay principal, interest and related costs of the General Obligation Bonds, Series 2019 which were issued for payment of the costs of acquiring, constructing, equipping, renovating, replacing and improving parks and recreation projects. The General Obligation Bonds, Series 2019 have a rating of AA from Standard and Poor's.

## DEBT SERVICE (CONTINUED)



The following tables show a five-year breakdown of the payment schedule for the City's various debt instruments, a brief description of each type of debt, purpose and amount of the issue, interest rates, maturity dates, and total outstanding debt.

Debt Type	Purpose of Issue	Amount of Issue	Interest Rate	Maturity Date
<b>BONDS</b>				
G.O. Refunding Bonds, Series 2016	Refunding of G.O. Bonds, Series 2007	\$ 18,950,000	2.000% to 5.000%	July 1, 2037
G.O. Bonds, Series 2019	To finance the costs of acquiring, constructing, equipping, renovating, replacing and improving parks and recreation projects	\$ 9,105,000	3.000% to 5.000%	July 1, 2039

## DEBT SERVICE (CONTINUED)

DEBT SERVICE SUMMARY							Total Outstanding Debt
	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Remaining Years	
Principal	\$ 680,000	\$ 710,000	\$ 745,000	\$ 785,000	\$ 820,000	\$ 12,270,000	\$ 16,010,000
Interest	800,500	766,500	731,000	693,750	654,500	3,978,000	7,624,250
Bond Issuance Premium	-	-	-	-	-	-	3,158,137
<b>General Obligation (G.O.)</b>							
<b>Refunding Bonds, Series 2016</b>	<b>\$ 1,480,500</b>	<b>\$ 1,476,500</b>	<b>\$ 1,476,000</b>	<b>\$ 1,478,750</b>	<b>\$1,474,500</b>	<b>\$ 16,248,000</b>	<b>\$ 26,792,387</b>
Principal	\$ 320,000	\$ 335,000	\$ 350,000	\$ 365,000	\$ 385,000	\$ 6,815,000	\$ 8,570,000
Interest	337,100	321,100	304,350	286,850	268,600	1,678,850	3,196,850
Bond Issuance Premium	-	-	-	-	-	-	793,840
<b>General Obligation (G.O.)</b>							
<b>Bonds, Series 2019</b>	<b>\$ 657,100</b>	<b>\$ 656,100</b>	<b>\$ 654,350</b>	<b>\$ 651,850</b>	<b>\$ 653,600</b>	<b>\$ 8,493,850</b>	<b>\$ 12,560,690</b>
<b>Total payments</b>	<b>\$ 2,137,600</b>	<b>\$ 2,132,600</b>	<b>\$ 2,130,350</b>	<b>\$ 2,130,600</b>	<b>\$ 2,128,100</b>	<b>\$ 24,741,850</b>	<b>\$ 39,353,077</b>

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# DEPARTMENTAL/ FUND INFORMATION



DRAFT

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**



**SUMMARY BUDGET**  
(INCLUDES INTERFUND TRANSFERS)

**EXPENDITURES/EXPENSES**

FY 2022

FUND NUMBER	FUND NAME	NUMBER OF PERSONNEL	PERSONAL SERVICES	OPERATING/ OTHER *	CAPITAL OUTLAY	TRANSFERS OUT	TOTAL BUDGET
001	GENERAL	419	\$ 49,554,128	\$ 15,066,741	\$ 1,470,500	\$ 801,125	\$ 66,892,494
103	RECREATION TRUST	-	-	450,500	-	-	450,500
111	ROADS	4	310,806	1,313,270	535,000	-	2,159,076
112	UNDERGROUND UTILITY TRUST	-	-	50,300	-	-	50,300
113	BUILDING	31	2,941,980	1,324,596	30,000	-	4,296,576
116	POLICE OFFICERS' TRAINING	-	-	20,050	-	-	20,050
117	FEDERAL FORFEITURE	-	-	215,582	180,000	-	395,582
118	STATE FORFEITURE	-	30,000	96,000	50,000	-	176,000
119	TRANSPORTATION SURTAX	-	-	1,522,698	164,880	-	1,687,578
130	CDBG	-	-	1,116,385	-	-	1,116,385
132	NSP1	-	-	404,700	-	-	404,700
150	PUBLIC SAFETY IMPACT FEE	-	-	500	20,000	-	20,500
211	GENERAL OBLIG. REFUND. BONDS, SERIES 2016	-	-	1,480,750	-	-	1,480,750
235	GENERAL OBLIG. BONDS, SERIES 2019	-	-	657,400	-	-	657,400
334	GENERAL CAPITAL PROJECTS	-	-	5,000	3,663,125	-	3,668,125
335	GENERAL OBLIGATION BONDS PROCEEDS 2019	-	-	-	5,073,363	-	5,073,363
445	STORMWATER UTILITY	11	1,035,409	2,479,558	34,000	-	3,548,967
456	WATER/WASTEWATER OPERATIONS AND MAINT.	95	10,498,327	9,247,591	350,000	15,943,462	36,039,380
458	WATER/WASTEWATER CONNECTION FEES	-	-	3,000	500,000	-	503,000
461	WATER/WASTEWATER RENEWAL AND REPL.	-	-	3,000	27,935,000	-	27,938,000
501	INSURANCE	-	2,305,625	1,085,000	-	-	3,390,625
<b>TOTALS</b>		<b>560</b>	<b>\$ 66,676,275</b>	<b>\$ 36,542,621</b>	<b>\$ 40,005,868</b>	<b>\$ 16,744,587</b>	<b>\$ 159,969,351</b>

Notes:

\* - Includes operating expenditures/expenses, debt service, fund balances, grants and aid, and contingency categories.



**FY 2019 - FY 2022  
REVENUE SUMMARY BY FUND - ALL FUNDS**

FUND	FY 2019	FY 2020	FY 2021	FY 2022
	ACTUAL	ACTUAL	AMENDED <sup>(1)</sup>	BUDGET
GENERAL FUND	\$ 70,295,398	\$ 69,192,624	\$ 74,659,093	\$ 66,892,494
RECREATION TRUST	487,875	486,517	450,500	450,500
ROADS	1,973,163	1,949,018	2,054,696	2,159,076
UNDERGROUND UTILITY TRUST	-	61,693	50,300	50,300
BUILDING	-	4,787,539	3,619,536	4,296,576
POLICE OFFICERS' TRAINING	12,006	6,139	25,050	20,050
FEDERAL FORFEITURE	247,428	464,326	805,762	395,582
STATE FORFEITURE	122,733	151,924	223,460	176,000
TRANSPORTATION SURTAX	-	-	1,750,100	1,687,578
SHIP	132,526	-	-	-
CDBG	863,223	80,084	1,461,693	1,116,385
NSP1	186,151	1,510	404,617	404,700
HOME REHABILITATION	74,662	-	111,738	-
PUBLIC SAFETY IMPACT FEE	70,942	116,036	20,500	20,500
GENERAL OBLIG. REFUND. BONDS, SERIES 2016	1,499,385	1,404,078	1,478,000	1,480,750
GENERAL OBLIG. BONDS, SERIES 2019	-	657,018	657,650	657,400
GENERAL CAPITAL PROJECTS	3,811,168	2,460,976	9,864,907	3,668,125
GENERAL OBLIGATION BONDS PROCEEDS 2019	10,075,319	63,496	7,423,140	5,073,363
STORMWATER UTILITY	2,025,887	3,061,638	3,380,040	3,548,967
WATER/WASTEWATER OPERATIONS AND MAINT.	26,707,477	26,391,242	34,856,496	36,039,380
WATER/WASTEWATER CONNECTION FEES	287,528	213,036	503,000	503,000
WATER/WASTEWATER RENEWAL AND REPL.	8,187,032	14,996,577	26,699,500	27,938,000
INSURANCE	4,128,493	3,006,075	4,105,100	3,390,625
<b>TOTAL REVENUES - ALL FUNDS</b>	<b>\$ 131,188,396</b>	<b>\$ 129,551,546</b>	<b>\$ 174,604,878</b>	<b>\$ 159,969,351</b>

<sup>(1)</sup> Amended Budget reported as of March 31, 2021



**FY 2019 - FY 2022  
EXPENDITURES/EXPENSES SUMMARY BY FUND - ALL FUNDS**

FUND	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED <sup>(1)</sup>	FY 2022 BUDGET	TRANSFERS	FY 2022 BUDGET (LESS TRANSFERS)
GENERAL FUND	\$ 69,972,954	\$ 68,993,264	\$ 74,659,093	\$ 66,892,494	\$ 801,125	\$ 66,091,369
RECREATION TRUST	555,787	145,872	450,500	450,500	-	450,500
ROADS	1,373,349	1,368,412	2,054,696	2,159,076	-	2,159,076
UNDERGROUND UTILITY TRUST	-	120	50,300	50,300	-	50,300
BUILDING	-	2,177,667	3,619,536	4,296,576	-	4,296,576
POLICE OFFICERS' TRAINING	22,047	13,554	25,050	20,050	-	20,050
FEDERAL FORFEITURE	370,129	386,843	805,762	395,582	-	395,582
STATE FORFEITURE	30,813	50,828	223,460	176,000	-	176,000
TRANSPORTATION SURTAX	-	-	1,750,100	1,687,578	-	1,687,578
SHIP	138,519	-	-	-	-	-
CDBG	865,210	82,834	1,461,693	1,116,385	-	1,116,385
NSP1	3,180	2,813	404,617	404,700	-	404,700
HOME REHABILITATION	74,662	-	111,738	-	-	-
PUBLIC SAFETY IMPACT FEE	144,947	250	20,500	20,500	-	20,500
GENERAL OBLIG. REFUND. BONDS, SERIES 2016	1,479,770	1,474,921	1,478,000	1,480,750	-	1,480,750
GENERAL OBLIG. BONDS, SERIES 2019	-	656,046	657,650	657,400	-	657,400
GENERAL CAPITAL PROJECTS	1,521,407	2,629,590	9,864,907	3,668,125	-	3,668,125
GENERAL OBLIGATION BONDS PROCEEDS 2019	170,854	2,478,652	7,423,140	5,073,363	-	5,073,363
STORMWATER UTILITY	2,070,908	2,080,995	3,380,040	3,548,967	-	3,548,967
WATER/WASTEWATER OPERATIONS AND MAINT.	24,193,963	31,872,151	34,856,496	36,039,380	15,943,462	20,095,918
WATER/WASTEWATER CONNECTION FEES	13,385	1,784	503,000	503,000	-	503,000
WATER/WASTEWATER RENEWAL AND REPL.	3,849,471	3,324,013	26,699,500	27,938,000	-	27,938,000
INSURANCE	2,124,938	3,461,228	4,105,100	3,390,625	-	3,390,625
<b>TOTAL EXPENDITURES/EXPENSES - ALL FUNDS</b>	<b>\$ 108,976,293</b>	<b>\$ 121,201,837</b>	<b>\$ 174,604,878</b>	<b>\$ 159,969,351</b>	<b>\$ 16,744,587</b>	<b>\$ 143,224,764</b>

<sup>(1)</sup> Amended Budget reported as of March 31, 2021



**FY 2019 - FY 2022**  
**REVENUES AND EXPENDITURES/EXPENSES SUMMARY - ALL FUNDS**

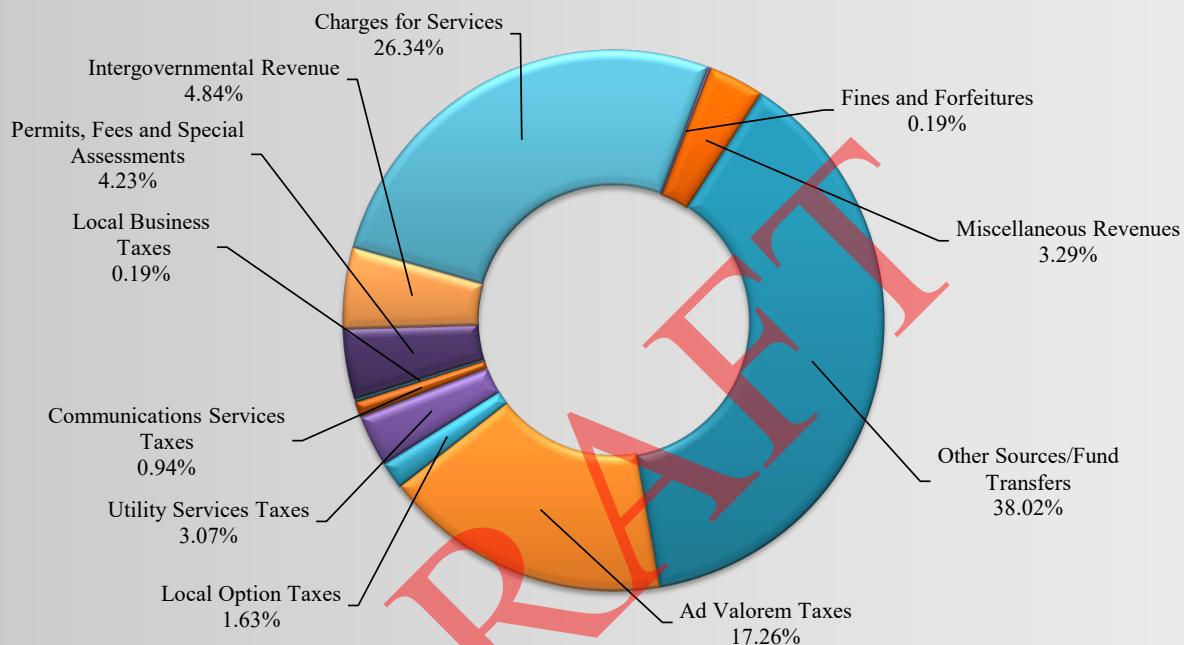
	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 AMENDED <sup>(1)</sup></b>	<b>FY 2022 BUDGET</b>	<b>% OF TOTAL</b>	<b>FROM FY 2021-2022</b>
<b>REVENUES BY SOURCE</b>						
Ad Valorem Taxes	\$ 21,038,583	\$ 24,590,658	\$ 26,105,100	\$ 27,612,600	17.26%	5.77%
Local Option Taxes	1,061,935	936,085	2,665,000	2,602,478	1.63%	-2.35%
Utility Services Taxes	5,102,895	5,060,064	4,772,000	4,912,000	3.07%	2.93%
Communications Services Taxes	1,517,971	1,483,745	1,415,000	1,500,000	0.94%	6.01%
Local Business Taxes	306,981	307,156	298,000	298,000	0.19%	0.00%
Permits, Fees and Special Assessments	6,804,969	7,040,570	6,378,419	6,762,050	4.23%	6.01%
Intergovernmental Revenue	10,327,017	9,005,377	7,821,597	7,736,885	4.84%	-1.08%
Charges for Services	52,719,371	52,228,629	52,350,163	42,130,116	26.34%	-19.52%
Fines and Forfeitures	704,115	791,151	328,500	308,500	0.19%	-6.09%
Miscellaneous Revenues	8,997,225	8,201,702	4,538,856	5,270,199	3.29%	16.11%
Other Sources/Fund Transfers	22,607,333	19,906,409	67,932,243	60,836,523	38.02%	-10.45%
<b>TOTAL REVENUES</b>	<b>\$ 131,188,395</b>	<b>\$ 129,551,546</b>	<b>\$ 174,604,878</b>	<b>\$ 159,969,351</b>	<b>100.00%</b>	<b>-8.38%</b>
<b>EXPENDITURES/EXPENSES BY OBJECT</b>						
Personal Services	\$ 61,826,779	\$ 65,564,955	\$ 70,608,957	\$ 66,676,275	41.68%	-5.57%
Operating	23,026,363	21,560,547	28,284,933	26,705,314	16.69%	-5.58%
Capital	5,111,265	8,109,534	48,901,129	39,805,868	24.88%	-18.60%
Debt Service	2,148,693	2,417,263	2,342,115	2,138,150	1.34%	-8.71%
Grants and Aid	4,276,160	4,049,105	5,771,340	5,772,022	3.61%	0.01%
Transfers/Contingency	12,587,033	19,500,433	18,696,404	18,871,722	11.80%	0.94%
<b>TOTAL EXPENDITURES/EXPENSES</b>	<b>\$ 108,976,293</b>	<b>\$ 121,201,837</b>	<b>\$ 174,604,878</b>	<b>\$ 159,969,351</b>	<b>100.00%</b>	<b>-8.38%</b>

<sup>(1)</sup> Amended Budget reported as of March 31, 2021

FY 2022 REVENUES AND EXPENDITURES/EXPENSES SUMMARY - ALL FUNDS

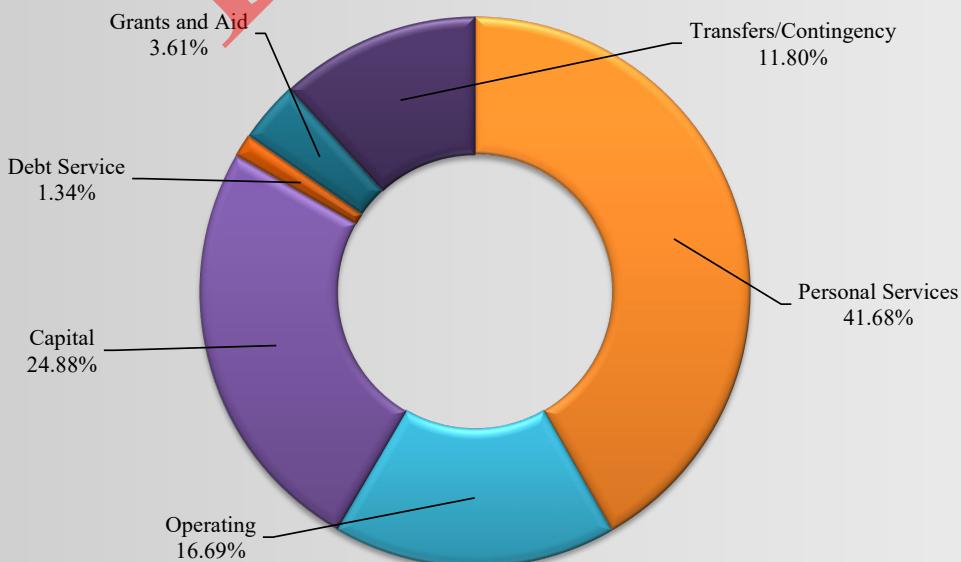
FY 2022 Revenues by Source - All Funds

■ Ad Valorem Taxes	■ Local Option Taxes	■ Utility Services Taxes
■ Communications Services Taxes	■ Local Business Taxes	■ Permits, Fees and Special Assessments
■ Intergovernmental Revenue	■ Charges for Services	■ Fines and Forfeitures
■ Miscellaneous Revenues	■ Other Sources/Fund Transfers	



FY 2022 Expenditures/Expenses by Object - All Funds

■ Personal Services	■ Operating	■ Capital	■ Debt Service	■ Grants and Aid	■ Transfers/Contingency
---------------------	-------------	-----------	----------------	------------------	-------------------------



**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# GENERAL FUND



DRAFT



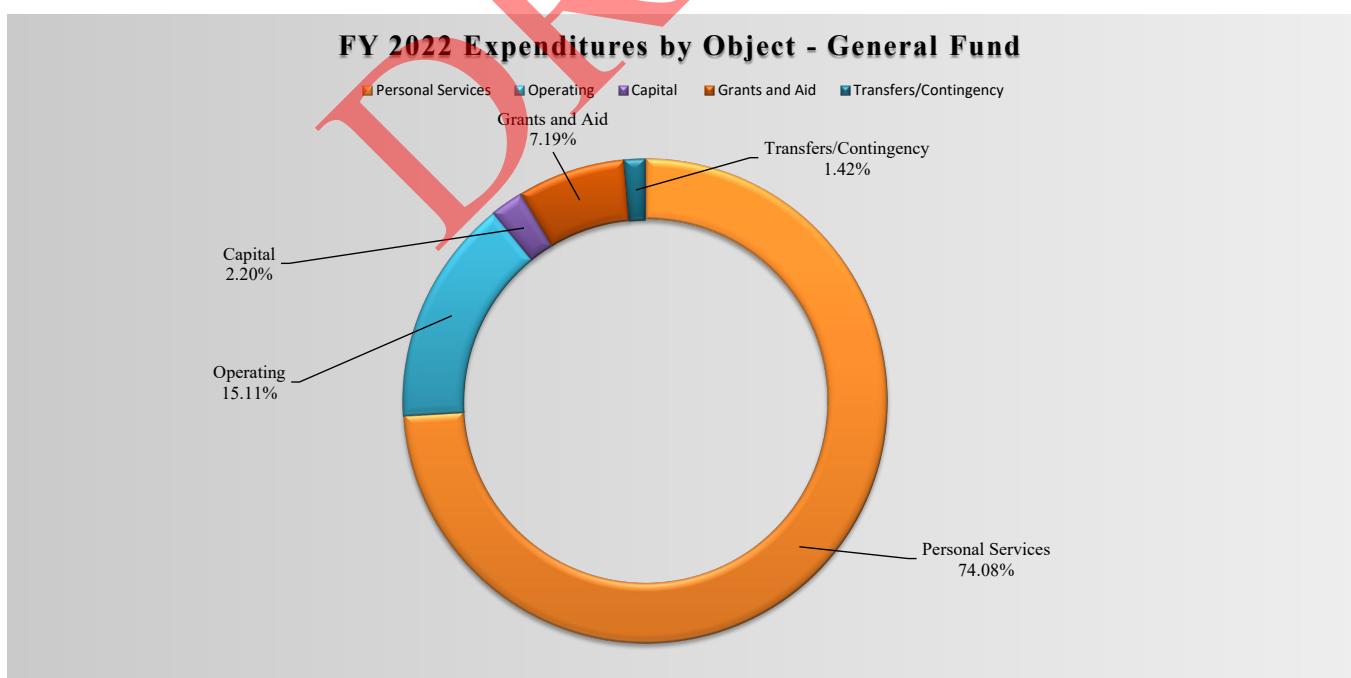
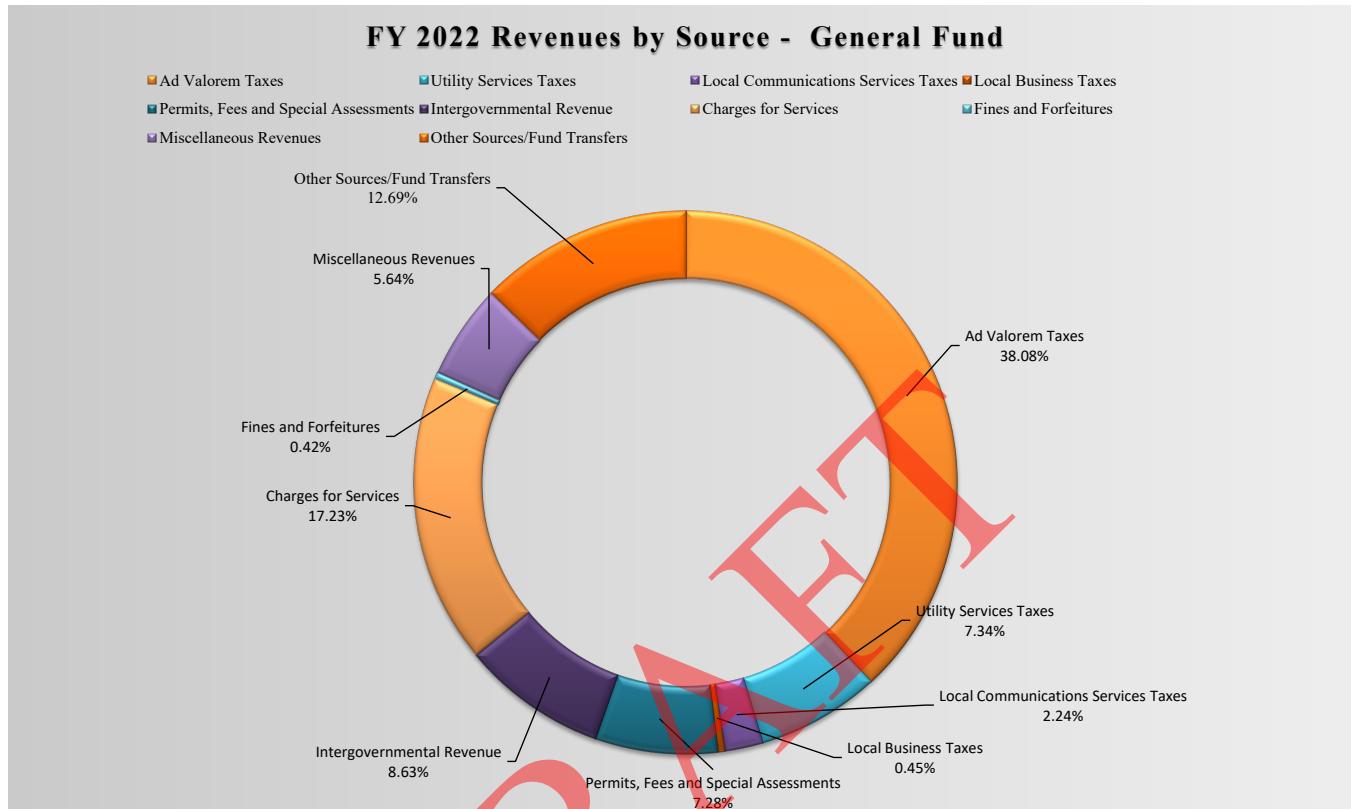


**FY 2019 - FY 2022**  
**REVENUES AND EXPENDITURES SUMMARY - GENERAL FUND**

	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 AMENDED<sup>(1)</sup></b>	<b>FY 2022 BUDGET</b>	<b>% OF TOTAL</b>	<b>% +/- FROM FY 2021 - 2022</b>
<b>REVENUES BY SOURCE</b>						
Ad Valorem Taxes	\$ 19,548,754	\$ 22,534,356	\$ 24,010,000	\$ 25,475,000	38.08%	6.10%
Utility Services Taxes	5,102,895	5,060,064	4,772,000	4,912,000	7.34%	2.93%
Local Communications Services Taxes	1,517,971	1,483,745	1,415,000	1,500,000	2.24%	6.01%
Local Business Taxes	306,981	307,156	298,000	298,000	0.45%	0.00%
Permits, Fees and Special Assessments	6,546,325	4,405,929	4,485,519	4,869,150	7.28%	8.55%
Intergovernmental Revenue	8,110,829	6,937,423	5,397,166	5,769,500	8.63%	6.90%
Charges for Services	21,608,352	21,510,279	22,147,899	11,528,300	17.23%	-47.95%
Fines and Forfeitures	389,838	239,705	328,500	278,500	0.42%	-15.22%
Miscellaneous Revenues	5,311,796	4,808,612	3,744,109	3,772,896	5.64%	0.77%
Other Sources/Fund Transfers	1,851,657	1,905,355	8,060,900	8,489,148	12.69%	5.31%
<b>TOTAL REVENUES</b>	<b>\$ 70,295,398</b>	<b>\$ 69,192,624</b>	<b>\$ 74,659,093</b>	<b>\$ 66,892,494</b>	<b>100.00%</b>	<b>-10.40%</b>
<b>EXPENDITURES BY OBJECT</b>						
Personal Services	\$ 50,809,952	\$ 51,087,628	\$ 54,477,859	\$ 49,554,128	74.08%	-9.04%
Operating	9,669,293	8,316,860	11,998,386	10,105,129	15.11%	-15.78%
Capital	2,606,868	1,965,609	2,592,739	1,470,500	2.20%	-43.28%
Debt Service	410,319	241,346	206,465	-	0.00%	-100.00%
Grants and Aid	3,366,828	3,969,105	4,393,644	4,811,612	7.19%	9.51%
Transfers/Contingency	3,109,694	3,412,716	990,000	951,125	1.42%	-3.93%
<b>TOTAL EXPENDITURES</b>	<b>\$ 69,972,954</b>	<b>\$ 68,993,264</b>	<b>\$ 74,659,093</b>	<b>\$ 66,892,494</b>	<b>100.00%</b>	<b>-10.40%</b>

<sup>(1)</sup> Amended Budget reported as of March 31, 2021

**FY 2022 REVENUES AND EXPENDITURES SUMMARY - GENERAL FUND**





**GENERAL FUND  
REVENUES**

ACCOUNT NUMBER	REVENUE CLASSIFICATION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
001-0000-311.10-01	REAL & PERSONAL PROPERTY	\$ 19,481,650	\$ 22,484,929	\$ 24,010,000	\$ 25,475,000
001-0000-311.20-01	DELINQUENT TAXES	34,954	16,271	-	-
001-0000-311.20-02	INTEREST INC - AD VALOREM	32,150	33,156	-	-
	<b>AD VALOREM TAXES</b>	<b>19,548,754</b>	<b>22,534,356</b>	<b>24,010,000</b>	<b>25,475,000</b>
001-0000-314.10-01	ELECTRIC	3,936,667	3,888,836	3,700,000	3,850,000
001-0000-314.30-01	WATER	1,093,433	1,106,093	1,000,000	1,000,000
001-0000-314.80-01	PEOPLE'S GAS	17,931	18,107	17,000	17,000
001-0000-314.80-04	AMERIGAS EAGLE	20,638	15,901	20,000	15,000
001-0000-314.80-10	PROPANE OTHER	34,226	31,127	35,000	30,000
	<b>UTILITY SERVICE TAXES</b>	<b>5,102,895</b>	<b>5,060,064</b>	<b>4,772,000</b>	<b>4,912,000</b>
001-0000-315.10-01	<b>LOCAL COMMUNICATIONS SERVICES TAX</b>	<b>1,517,971</b>	<b>1,483,745</b>	<b>1,415,000</b>	<b>1,500,000</b>
001-0000-316.10-01	LOCAL BUSINESS TAX	294,980	296,655	290,000	290,000
001-0000-316.10-02	LOCAL BUSINESS TAX - LATE FEES	8,021	7,281	5,000	5,000
001-0000-316.10-03	LOCAL BUSINESS TAX - ADMIN FEE	3,980	3,220	3,000	3,000
	<b>LOCAL BUSINESS TAXES</b>	<b>306,981</b>	<b>307,156</b>	<b>298,000</b>	<b>298,000</b>
001-0000-322.10-01	BUILDING PERMITS	1,443,961	-	-	-
001-0000-322.10-02	ELECTRICAL PERMITS	249,840	-	-	-
001-0000-322.10-03	PLUMBING PERMITS	110,684	-	-	-
001-0000-322.10-04	ENGINEERING PERMITS	41,420	67,917	105,000	75,000
001-0000-322.10-06	INSPECTION-ENG	-	6,091	-	-
001-0000-322.10-07	SITE PLANS	10,370	7,817	10,000	10,000
001-0000-322.10-08	MECHANICAL PERMITS	160,204	-	-	-
001-0000-322.10-09	CERTIFICATES OF OCCUPANCY	21,325	-	-	-
001-0000-322.10-11	BACKFLOW PREVENTER CERTIFICATIONS	45,930	-	-	-
001-0000-329.10-03	TREE REMOVAL	3,310	3,660	3,000	3,000
001-0000-329.10-04	ALCOH BEV - CITY	2,700	2,000	3,000	3,000
001-0000-329.10-06	FIRE	25,760	29,053	35,000	35,000
001-0000-329.10-08	FIRE - ANNUAL	73,258	48,678	70,000	70,000
001-0000-329.10-12	RE-INSPECT (ALL)	20,725	-	-	-
001-0000-329.10-13	MATERIALS REGISTRATION	600	800	-	-
001-0000-329.10-14	NON-EXCLUSIVE FRANCHISE RENEWAL	(200)	100	150	150
001-0000-329.10-15	ECONOMIC DEVELOPMENT - MISC. FEES	2,875	1,700	-	-
001-0000-329.10-16	CREDIT CARD CONVENIENCE FEE	5,137	-	-	-
001-0000-329.10-18	RESIDENTIAL RENTAL PROGRAM FEE	-	-	-	450,000
	<b>LICENSES AND PERMITS</b>	<b>2,217,899</b>	<b>167,816</b>	<b>226,150</b>	<b>646,150</b>
001-0000-323.10-01	ELECTRIC	2,796,381	2,691,938	2,700,000	2,700,000
001-0000-323.40-01	GAS	30,730	29,657	28,000	28,000
001-0000-323.70-08	WASTE COLLECTION	1,400,830	1,417,360	1,434,369	1,450,000
001-0000-323.70-09	NON-EXCLUSIVE FRANCHISE FEE	48,485	47,158	45,000	45,000
001-0000-323.90-01	TOWING	52,000	52,000	52,000	-
	<b>FRANCHISE FEES</b>	<b>4,328,426</b>	<b>4,238,113</b>	<b>4,259,369</b>	<b>4,223,000</b>



**GENERAL FUND  
REVENUES**

ACCOUNT NUMBER	REVENUE CLASSIFICATION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
001-0000-331.20-01	ORG CRIME DRUG ENF - OCDETF	9,100	32,413	-	-
001-0000-331.20-02	FEDERAL/HIDTA	13,674	15,008	-	-
001-0000-331.20-03	FED GRNT-HVE BICYCLE SAFE	10,758	-	-	-
001-0000-331.20-05	COPS HIRING GRANT	205,312	192,831	4,200	-
001-0000-331.20-07	OCDETF-BABYLON	1,545	2,730	-	-
001-0000-332.10-02	FEDERAL GRANTS - BPV (VEST)	3,960	16,271	-	-
001-0000-332.10-03	FEDERAL GRANT - FEMA	1,475,028	943,356	-	-
001-0000-332.10-05	VICTIM ADVOCATE (VOCA/BYRNE)	57,123	57,150	58,466	60,000
001-0000-332.10-07	STATE MUTUAL AID AGREEMENT	90,564	10,988	-	-
001-0000-332.10-09	JAG GRANT	4,004	-	-	-
001-0000-332.10-21	HOMELAND SEC/FEMA-AFG	9,411	-	-	-
001-0000-332.10-22	HIDTA/OCDETF REIMBURSEMENT	22,511	12,390	14,500	14,500
001-0000-332.10-30	FEMA-PASS THRU REIMB/USR	-	41,263	-	-
001-0000-332.10-33	FEDERAL STIMULUS HHS	-	20,581	-	-
<b>FEDERAL GRANTS</b>		<b>1,902,990</b>	<b>1,344,981</b>	<b>77,166</b>	<b>74,500</b>
001-0000-334.35-00	STATE GRANT	-	-	20,000	-
001-0000-335.12-10	SALES TAX (REVENUE SHARING)	1,871,174	1,719,158	1,518,000	1,600,000
001-0000-335.14-00	MOBILE HOME LICENSES	19,961	19,274	20,000	20,000
001-0000-335.15-00	BEVERAGE LICENSES	20,728	22,073	20,000	20,000
001-0000-335.18-00	HALF-CENT SALES TAX	3,969,010	3,566,105	3,474,000	3,800,000
001-0000-335.23-00	FIREFIGHTERS SUPPLEMENTAL	46,737	35,494	43,000	25,000
001-0000-335.25-00	SEMINOLE COMPACT	148,395	110,093	100,000	100,000
001-0000-335.41-00	REBATE MOTOR FUEL	37,068	37,324	35,000	35,000
<b>STATE SHARED REVENUES/GRANTS</b>		<b>6,113,073</b>	<b>5,509,521</b>	<b>5,230,000</b>	<b>5,600,000</b>
001-0000-337.90-09	BROWARD COUNTY SWIM CENTRAL	34,531	24,390	40,000	40,000
001-0000-338.20-01	BUSINESS TAX RECEIPTS	60,235	58,531	50,000	55,000
<b>COUNTY SHARED REVENUES</b>		<b>94,766</b>	<b>82,921</b>	<b>90,000</b>	<b>95,000</b>
001-0000-341.10-01	FEES - PLAT FILING	2,250	1,000	2,300	2,300
001-0000-341.20-01	ZONING FEES	4,275	4,725	3,000	3,000
001-0000-341.20-02	BOARD OF ADJUSTMENT FEES	776	267	1,000	1,000
001-0000-341.20-03	LAND USE PLAN AMENDMENT	7,000	-	-	-
001-0000-341.20-05	REGISTER FORECLOSED PROP	5,000	3,350	5,000	5,000
001-0000-341.20-06	MISC BLDG DEPT	98,935	-	-	-
001-0000-341.30-01	SALE OF PUBLICATIONS	1,045	25	500	500
<b>GENERAL GOVERNMENT</b>		<b>119,281</b>	<b>9,367</b>	<b>11,800</b>	<b>11,800</b>



**GENERAL FUND  
REVENUES**

ACCOUNT NUMBER	REVENUE CLASSIFICATION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
001-0000-325.20-10	FIRE RESCUE ASSESSMENT	9,080,126	9,060,670	9,050,000	9,050,000
001-0000-342.10-01	POLICE EXTRA DETAIL	556,476	528,632	400,000	220,000
001-0000-342.10-02	POLICE CHARGES	77	7,966	100	100
001-0000-342.10-04	FEES/ALARM ORDINANCE	2,584	2,875	2,500	2,500
001-0000-342.10-07	FEES/FINGERPRINTING	-	-	15,000	15,000
001-0000-342.20-03	POLICE OFFICER RESOURCE PROGRAM	172,900	218,400	218,400	240,000
001-0000-342.31-05	AMBULANCE TRANSPORT FEES	1,392,985	1,301,486	1,200,000	1,200,000
001-0000-342.31-07	FIRE RESCUE FEES - COCONUT CREEK	9,543,380	10,050,000	10,551,199	-
001-0000-342.XX-XX	MISCELLANEOUS	8,815	61,940	5,000	85,000
001-0000-343.40-01	SOLID WASTE CONTRACT	141,013	149,958	130,000	140,000
001-0000-343.90-01	LOT CLEARING/NUISANCE ABATEMENT	2,705	3,521	5,000	5,000
<b>PUBLIC SAFETY REVENUES</b>		<b>20,901,061</b>	<b>21,385,448</b>	<b>21,577,199</b>	<b>10,957,600</b>
001-0000-347.24-01	CONCESSIONS	32,575	-	35,000	35,000
001-0000-347.24-02	RENTAL - CALYPSO COVE	40,095	3,420	50,000	50,000
001-0000-347.29-01	RECREATION FACILITIES USE	72,860	36,275	45,000	45,000
001-0000-347.29-02	TAXABLE RECREATION FEE	155,271	-	175,000	175,000
001-0000-347.29-03	NON-TAXABLE RECREATION FEES	31,225	100	25,000	25,000
001-0000-347.29-XX	PROGRAM ACTIVITIES FEES	223,593	60,905	203,900	203,900
001-0000-347.29-06	PROG ACTIVITY - CLASS	32,391	14,764	25,000	25,000
<b>CULTURE AND RECREATION</b>		<b>588,010</b>	<b>115,464</b>	<b>558,900</b>	<b>558,900</b>
001-0000-351.10-01	COURT FINES	260,614	111,903	150,000	100,000
001-0000-354.10-01	PARKING VIOLATIONS	13,826	16,110	3,000	3,000
001-0000-354.10-02	CODE VIOLATIONS	100	-	500	500
001-0000-354.10-03	SPECIAL MAGISTRATE - CODE VIOLATIONS	114,930	111,399	175,000	175,000
001-0000-354.10-05	RED LIGHT CAMERA	368	293	-	-
<b>FINES AND FORFEITURES</b>		<b>389,838</b>	<b>239,705</b>	<b>328,500</b>	<b>278,500</b>



**GENERAL FUND  
REVENUES**

ACCOUNT NUMBER	REVENUE CLASSIFICATION	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
001-0000-361.XX-XX	INVESTMENT/INTEREST INCOME	1,514,045	1,172,915	200,000	100,000
001-0000-364.41-01	SALE OF SURPLUS EQUIPMENT	4,492	181,003	25,000	50,000
001-0000-366.90-91	CONTRIBUTION - NATIONAL NIGHT OUT	5,950	-	2,000	2,000
001-0000-366.91-01	DONATIONS-PARAMEDIC	125	-	-	-
001-0000-366.91-02	COPS & KIDS	17,428	21,765	12,000	12,000
001-0000-366.91-04	PARKS SPONSORSHIPS	-	1,300	-	-
001-0000-366.91-05	MILITARY BANNER	-	1,200	-	-
001-0000-369.10-02	WATER & WASTEWATER COST ALLOCATION	1,346,528	1,383,270	1,287,957	1,290,584
001-0000-369.10-03	STORMWATER COST ALLOCATION	399,081	410,654	418,867	423,475
001-0000-369.10-04	BUILDING COST ALLOCATION	-	298,393	304,361	307,709
001-0000-369.30-01	REFUND PRIOR YEAR EXPEND	189,971	(3,784)	-	-
001-0000-369.90-XX	OTHER MISCELLANEOUS REVENUES	258,194	31,980	70,000	70,000
001-0000-369.90-12	LIEN INQUIRY FEES	73,475	123,675	120,000	120,000
001-0000-369.90-16	ADVERTISING PROCEEDS - MINIBUSES	250	-	1,500	1,500
001-0000-369.90-17	ADVERTISING PROCEEDS - BUS SHELTERS	4,526	2,963	1,000	1,000
001-0000-369.90-18	ADVERTISING PROCEEDS - BUS BENCHES	15,524	13,509	10,000	10,000
001-0000-369.90-29	REIMBURSEMENT FROM CRA	1,163,283	1,132,049	1,254,634	1,346,018
001-0000-369.90-38	ADMIN FEE - SPEC MASTER	12,860	12,400	10,000	10,000
001-0000-369.90-41	REIMBURSEMENT FROM NWFP SR CTR	23,884	25,320	26,790	28,610
001-0000-369.90-49	STATE SURCHARGE RETAIN - BLDG	4,766	-	-	-
001-0000-369.91-03	AZTEC RV RESORT AGREEMENT	277,414	-	-	-
<b>MISCELLANEOUS REVENUES</b>		<b>5,311,796</b>	<b>4,808,612</b>	<b>3,744,109</b>	<b>3,772,896</b>
001-0000-382.10-01	WATER & WASTEWATER - ROI ALLOCATION	1,851,657	1,905,355	1,943,462	1,964,840
001-0000-389.10-01	<b>GENERAL FUND - FUND BALANCE</b>				
	VEHICLE REPLACEMENT	-	-	1,000,000	-
	CAPITAL PROJECTS - OTHER	-	-	840,000	801,125
	COMMUNICATIONS	-	-	1,574,397	-
	UNASSIGNED	-	-	2,080,744	5,683,183
	COMMITTED	-	-	87,297	10,000
	GENERAL FD FIRE RESERVE	-	-	475,000	-
	GENERAL FD TREE PRESERVATION RESERVE	-	-	60,000	30,000
	<b>OTHER SOURCES/FUND TRANSFERS</b>	<b>1,851,657</b>	<b>1,905,355</b>	<b>8,060,900</b>	<b>8,489,148</b>
	<b>TOTAL REVENUES</b>	<b>70,295,398</b>	<b>\$ 69,192,624</b>	<b>\$ 74,659,093</b>	<b>\$ 66,892,494</b>



**SUMMARY OF GENERAL FUND EXPENDITURES**

DEPARTMENT / DIVISION	NUMBER OF PERSONNEL	PERSONAL SERVICES	OPERATING EXPENDITURES/	CAPITAL OUTLAY	TOTAL EXPENDITURES
CITY COMMISSION	5	\$ 376,450	\$ 229,967	\$ -	\$ 606,417
CITY MANAGER	9	1,307,591	285,594	-	1,593,185
FINANCE:					
ACCOUNTING	9	1,260,839	155,000	-	1,415,839
PURCHASING	5	572,359	22,000	-	594,359
<b>FINANCE TOTAL</b>	<b>14</b>	<b>1,833,198</b>	<b>177,000</b>	<b>-</b>	<b>2,010,198</b>
NON-DEPARTMENTAL	-	1,787,000	8,567,524	-	10,354,524
HUMAN RESOURCES	7	836,112	156,571	-	992,683
DEVELOPMENT SERVICES	8	823,710	123,055	-	946,765
CITY CLERK	7	782,219	228,400	-	1,010,619
CITY ATTORNEY	2	387,041	226,112	-	613,153
POLICE	153	20,707,137	1,320,077	390,000	22,417,214
FIRE	80	13,571,064	1,176,701	1,007,000	15,754,765
INFORMATION TECHNOLOGY	6	821,342	260,405	-	1,081,747
PUBLIC WORKS:					
ADMINISTRATION	5	683,263	89,630	-	772,893
BUILDINGS	9	923,936	1,010,042	70,000	2,003,978
GARAGE	9	889,733	564,046	-	1,453,779
<b>PUBLIC WORKS TOTAL</b>	<b>23</b>	<b>2,496,932</b>	<b>1,663,718</b>	<b>70,000</b>	<b>4,230,650</b>
PARKS & RECREATION:					
ADMINISTRATION	4	556,719	62,647	3,500	622,866
RECREATION/SPECIAL ACTIVITIES	30	340,925	196,192	-	537,117
PARKS AND GROUNDS MAINT.	30	2,191,576	1,064,021	-	3,255,597
AQUATICS	41	735,112	129,882	-	864,994
<b>PARKS &amp; RECREATION TOTAL</b>	<b>105</b>	<b>3,824,332</b>	<b>1,452,742</b>	<b>3,500</b>	<b>5,280,574</b>
<b>GENERAL FUND TOTAL</b>	<b>419</b>	<b>\$ 49,554,128</b>	<b>\$ 15,867,866</b>	<b>\$ 1,470,500</b>	<b>\$ 66,892,494</b>

Notes:

\* - Includes operating expenditures, debt service, transfers, fund balance, and grants and aids categories.



**FY 2019 - FY 2022 - GENERAL FUND  
EXPENDITURES SUMMARY BY DEPARTMENT**

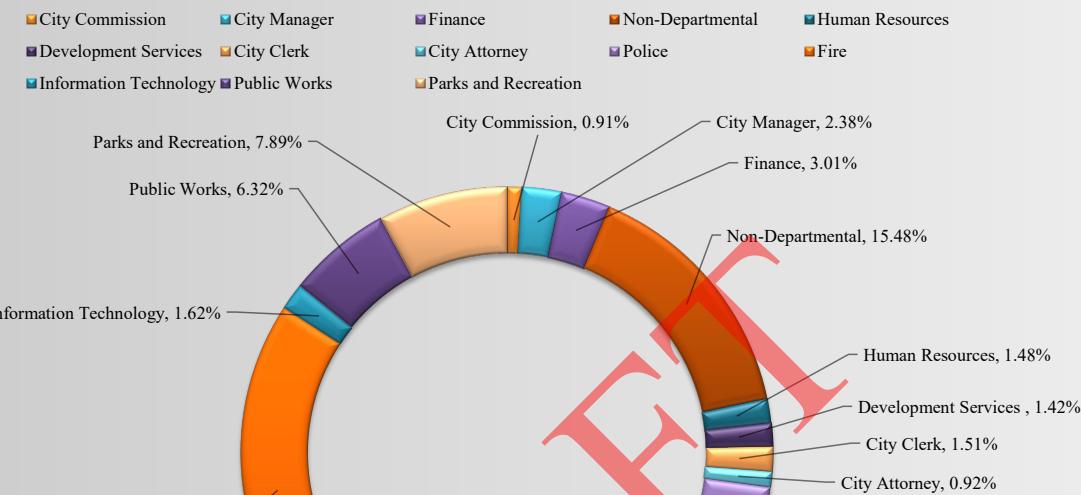
DEPARTMENT	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED <sup>(1)</sup>	FY 2022 BUDGET	% +/- FROM FY 2021-2022
CITY COMMISSION	\$ 587,500	\$ 613,836	\$ 643,318	\$ 606,417	-5.74%
CITY MANAGER	1,132,757	1,161,701	1,449,339	1,593,185	9.92%
FINANCE:					
ACCOUNTING	1,140,819	1,240,706	1,337,943	1,415,839	5.82%
PURCHASING	467,707	512,610	549,057	594,359	8.25%
<b>FINANCE TOTAL</b>	<b>1,608,526</b>	<b>1,753,316</b>	<b>1,887,000</b>	<b>2,010,198</b>	<b>6.53%</b>
NON-DEPARTMENTAL	11,434,229	11,832,917	11,510,203	10,354,524	-10.04%
HUMAN RESOURCES	857,486	883,349	965,255	992,683	2.84%
DEVELOPMENT SERVICES	828,047	810,491	1,045,113	946,765	-9.41%
CITY CLERK	901,163	901,642	1,029,100	1,010,619	-1.80%
CITY ATTORNEY	428,727	438,965	592,528	613,153	3.48%
POLICE	21,823,371	20,997,242	22,353,927	22,417,214	0.28%
FIRE	19,929,294	21,218,526	22,837,834	15,754,765	-31.01%
BUILDING	1,748,153	-	-	-	0.00%
INFORMATION TECHNOLOGY	929,505	1,104,304	1,133,141	1,081,747	-4.54%
PUBLIC WORKS:					
ADMINISTRATION	616,762	646,662	941,211	772,893	-17.88%
BUILDINGS	1,738,602	1,552,891	1,830,137	2,003,978	9.50%
GARAGE	1,213,537	1,151,623	1,452,216	1,453,779	0.11%
<b>PUBLIC WORKS TOTAL</b>	<b>3,568,901</b>	<b>3,351,176</b>	<b>4,223,564</b>	<b>4,230,650</b>	<b>0.17%</b>
PARKS AND RECREATION:					
ADMINISTRATION	545,887	563,358	637,064	622,866	-2.23%
SPECIAL ACTIVITIES	485,656	260,622	558,067	537,117	-3.75%
PARKS AND GROUNDS MAINT.	2,425,449	2,631,672	2,933,666	3,255,597	10.97%
AQUATICS	738,303	470,147	859,974	864,994	0.58%
<b>PARKS AND RECREATION TOTAL</b>	<b>4,195,295</b>	<b>3,925,799</b>	<b>4,988,771</b>	<b>5,280,574</b>	<b>5.85%</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 69,972,954</b>	<b>\$ 68,993,264</b>	<b>\$ 74,659,093</b>	<b>\$ 66,892,494</b>	<b>-10.40%</b>

<sup>(1)</sup> Amended Budget reported as of March 31, 2021



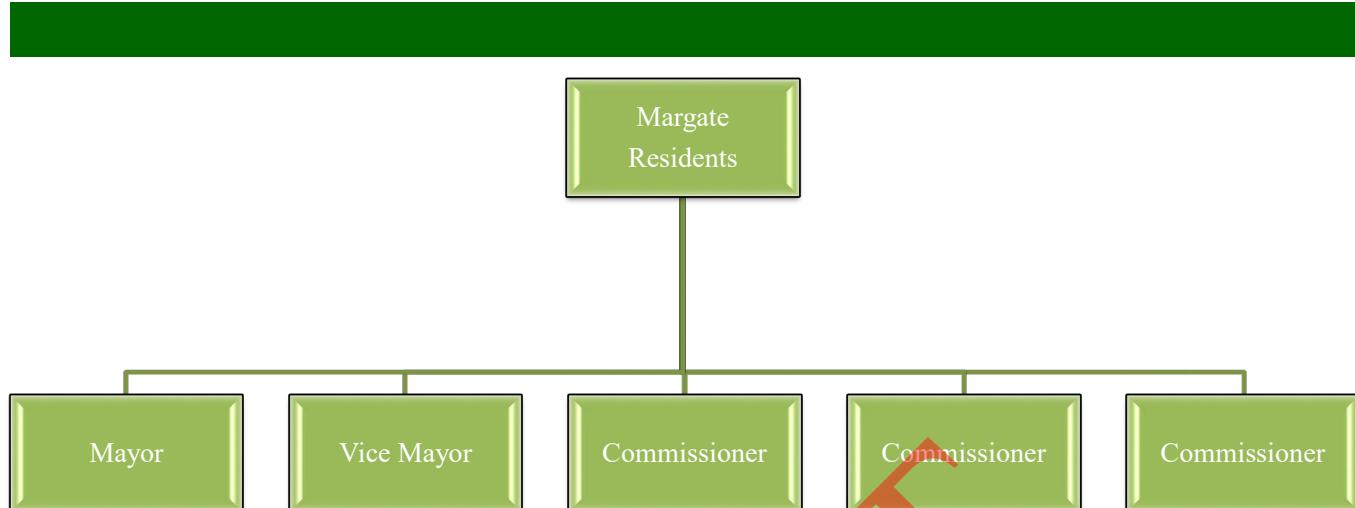
FY 2022 BUDGET - GENERAL FUND  
EXPENDITURES BY DEPARTMENT

**FY 2022 Budget - General Fund  
Expenditures by Department**





## CITY COMMISSION



DRAFT

### POSITION SUMMARY

Position Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
Mayor	1	1	1	1	1
Vice Mayor	1	1	1	1	1
Commissioner	3	3	3	3	3
<b>Total Positions</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

DRAFT



## CITY COMMISSION

## COST CENTER (0110)

## PROGRAM DESCRIPTION

The City Commission is the legislative body of the City and is comprised of five members who are elected at large by the voters of Margate for four year terms. Every November, the five Commissioners elect from among themselves a Mayor and a Vice Mayor to serve a one year term which may be up to two consecutive terms.

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 322,814	\$ 351,098	\$ 359,054	\$ 376,450	\$ 17,396	4.84%
Operating Expenses	149,948	153,254	162,147	107,850	(54,297)	-33.49%
Grants and Aid	114,738	109,484	122,117	122,117	-	0.00%
<b>TOTAL</b>	<b>\$ 587,500</b>	<b>\$ 613,836</b>	<b>\$ 643,318</b>	<b>\$ 606,417</b>	<b>\$ (36,901)</b>	<b>-5.74%</b>

DRAFT



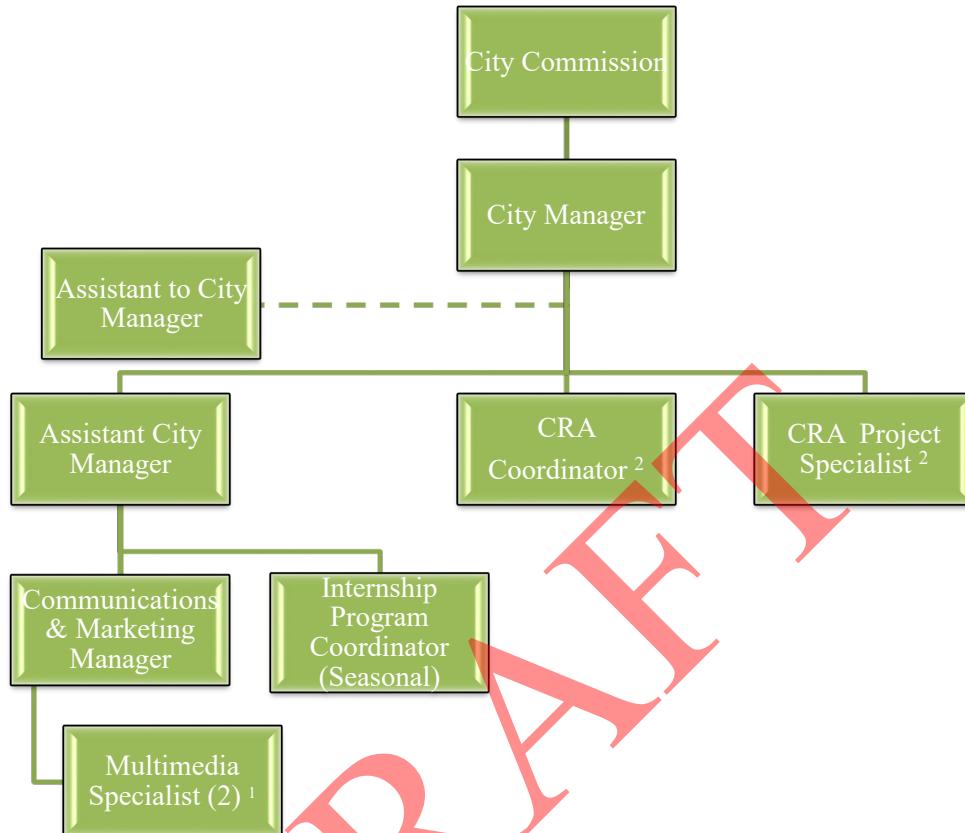
**CITY COMMISSION**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>PERSONAL SERVICES</b>					
001-0110-511.11-01	SAL & WAGES - EXECUTIVE	\$ 169,836	\$ 172,570	\$ 175,131	\$ 178,635
001-0110-511.15-07	SAL & WAGES-VEHICLE ALLOWANCE	\$ -	\$ 14,479	\$ 14,400	\$ 14,400
001-0110-511.15-09	SAL & WAGES-PHONE ALLOWANCE	\$ 3,732	\$ 3,938	\$ 3,840	\$ 3,840
001-0110-511.15-12	SAL & WAGES- HEALTH ALLOWANCE	\$ 17,083	\$ 21,065	\$ 21,582	\$ 23,631
001-0110-511.21-01	CONTRIB-SS TAX(EMPLOYER)	\$ 10,968	\$ 12,283	\$ 13,327	\$ 13,671
001-0110-511.21-02	CONTRIB-MED TAX(EMPLOYER)	\$ 2,565	\$ 2,873	\$ 3,117	\$ 3,197
001-0110-511.22-01	FRS CONTRIB-EMPLOYER	\$ 75,227	\$ 78,098	\$ 80,427	\$ 83,667
001-0110-511.23-01	HEALTH & LIFE INS	\$ 43,403	\$ 45,792	\$ 47,230	\$ 55,409
<b>TOTAL APPROPRIATION</b>		<b>\$ 322,814</b>	<b>\$ 351,098</b>	<b>\$ 359,054</b>	<b>\$ 376,450</b>
<b>OPERATING EXPENSES</b>					
001-0110-511.30-01	OPERATING EXPENSE	\$ -	\$ 404	\$ 1,500	\$ 1,500
001-0110-511.41-01	COMMUNICATIONS SVCS	\$ 2,669	\$ 2,974	\$ 3,200	\$ 3,200
001-0110-511.48-01	CERTIFICATE FRAMES	\$ 4,177	\$ 3,772	\$ 4,500	\$ 4,500
001-0110-511.48-02	PROMOTIONAL ACTIVITY	\$ 4,001	\$ 6,201	\$ 8,000	\$ 7,000
001-0110-511.48-11	HOME OF THE MONTH	\$ 1,154	\$ 450	\$ 1,500	\$ 1,500
001-0110-511.52-15	OPERATING SUPPLIES-OTHER	\$ 2,732	\$ 12,013	\$ 2,500	\$ 2,500
001-0110-511.52-36	MARGATE CITIZENS ACADEMY	\$ 2,164	\$ -	\$ 2,000	\$ 2,000
001-0110-511.54-07	SUBS,MEMBSHP-LEAGUE DUES	\$ 16,193	\$ 16,571	\$ 26,650	\$ 25,650
001-0110-511.54-16	TRNG,TRVL,PERDIEM-SIMONE	\$ -	\$ -	\$ 5,000	\$ 5,000
001-0110-511.54-17	TRNG,TRVL,PERDIEM-RUZZANO	\$ 3,098	\$ -	\$ 5,000	\$ 5,000
001-0110-511.54-23	TRNG,TRVL,PERDIEM-CAGGIANO	\$ 5,442	\$ 1,921	\$ 5,000	\$ 5,000
001-0110-511.54-24	TRNG,TRVL,PERDIEM-SCHWARTZ	\$ 2,968	\$ -	\$ 5,000	\$ 5,000
001-0110-511.54-25	TRNG,TRVL,PERDIEM-ARSERIO	\$ 7,226	\$ 1,838	\$ 5,000	\$ 5,000
001-0110-511.54-26	TRNG,TRVL,PERDIEM-NATL LEAGUE CONF.	\$ 98,124	\$ -	\$ -	\$ 25,000
001-0110-511.99-04	CITIZEN PROJECT INITIATIVES	\$ -	\$ 107,110	\$ 87,297	\$ 10,000
<b>TOTAL APPROPRIATION</b>		<b>\$ 149,948</b>	<b>\$ 153,254</b>	<b>\$ 162,147</b>	<b>\$ 107,850</b>
<b>GRANTS &amp; AID</b>					
001-0110-511.82-01	CONTRIB-NWFP SENIOR CTR	\$ 37,700	\$ 37,700	\$ 37,700	\$ 37,700
001-0110-511.82-02	AREA AGENCY ON AGING	\$ 43,913	\$ 49,034	\$ 46,417	\$ 46,417
001-0110-511.82-04	CONTRIB- CHILD SERVICES	\$ -	\$ 1,000	\$ 1,000	\$ 1,000
001-0110-511.82-14	CONTRIB-RELAY FOR LIFE	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
001-0110-511.82-15	CITY COMMISSION-GENERAL DONATIONS	\$ 7,225	\$ 2,250	\$ 10,000	\$ 10,000
001-0110-511.82-22	CONTRIB-READING PALS PROGRAM	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
001-0110-511.82-23	CONTRIB-MAYOR'S FITNESS CHALLENGE	\$ 5,000	\$ -	\$ 5,000	\$ 5,000
001-0110-511.82-24	CONTRIB-CHALLENGER BASEBALL	\$ 1,400	\$ -	\$ 2,500	\$ 2,500
001-0110-511.82-25	CONTRIB-SOS CHILDREN'S VILLAGE - FL	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500
<b>TOTAL APPROPRIATION</b>		<b>\$ 114,738</b>	<b>\$ 109,484</b>	<b>\$ 122,117</b>	<b>\$ 122,117</b>
<b>TOTAL REQUESTED APPROPRIATIONS</b>		<b>\$ 587,500</b>	<b>\$ 613,836</b>	<b>\$ 643,318</b>	<b>\$ 606,417</b>



## CITY MANAGER

**8 FULL TIME, 1 SEASONAL - 9 TOTAL**



## POSITION SUMMARY

Position Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
City Manager	1	1	1	1	1
Assistant City Manager	1	1	1	1	1
Assistant to City Manager	-	1	1	1	1
CRA Executive Director (P/T)	1	1	-	-	-
Executive Secretary/Paralegal	1	-	-	-	-
Communications & Marketing Manager	1	1	1	1	1
Contracts Administrator	1	1	1	-	-
Multimedia Specialist <sup>1</sup>	1	1	1	2	2
Internship Program Coordinator (seasonal)	-	-	-	1	1
Grants Manager	1	1	1	1	-
CRA Coordinator <sup>2</sup>	1	1	1	1	1
CRA Project Specialist <sup>2</sup>	1	1	1	1	1
<b>Total Positions</b>	<b>10</b>	<b>10</b>	<b>9</b>	<b>10</b>	<b>9</b>

<sup>1</sup> One position funded 80% by CRA and 20% by General Fund.

<sup>2</sup> CRA Coordinator and CRA Project Specialist are funded 100% by CRA. City Manager serves as Executive Director of the CRA.



## CITY MANAGER

## COST CENTER (0410)

## PROGRAM DESCRIPTION

The City Manager serves as the chief administrative and executive officer for the City of Margate. Duties and functions are specifically defined in Article IV of the Margate City Charter. Major responsibilities include, but are not limited to: preparing and submitting an annual budget and end of year financial report to the City Commission; ensuring all laws and ordinances are enforced; and recommending the adoption of measures as deemed necessary or expedient for the health, safety or welfare of the community or for the improvement of administrative services. The City Manager's Office, in conjunction with the Police and Fire Departments, is also responsible for public information dissemination and marketing.

## PROGRAM GOALS &amp; OBJECTIVES

The City Manager provides leadership and oversight to all City departments in order to address and achieve all four Strategic Plan Goals. The City Manager's Office works to provide the best services possible to residents and businesses through sound financial management and department oversight. In addition, the office provides support of the City image and identity through public information and marketing.

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 1,059,684	\$ 1,084,213	\$ 1,195,899	\$ 1,307,591	\$ 111,692	9.34%
Operating Expenses	73,073	77,488	253,440	285,594	32,154	12.69%
<b>TOTAL</b>	<b>\$ 1,132,757</b>	<b>\$ 1,161,701</b>	<b>\$ 1,449,339</b>	<b>\$ 1,593,185</b>	<b>\$ 143,846</b>	<b>9.92%</b>



**CITY MANAGER**

**COST CENTER (0410)**

**PERFORMANCE MEASURES**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Quarterly Budget Reviews: Meet with all department directors within 30 days following the close of report period	N/A	N/A	100%	100%	0%
Increase community outreach and public information through printed and digital Our Margate magazine (English & Spanish).	N/A	N/A	35,000	39,000	11%
Number of subscribers and followers on social media	N/A	N/A	25,300	27,800	10%
Number of website hits on <a href="http://www.margatefl.com">www.margatefl.com</a>	371,361	371,361	330,000	346,000	5%
Number of grants applied for	0	0	5	N/A	N/A

**DRAFT**



**CITY MANAGER**

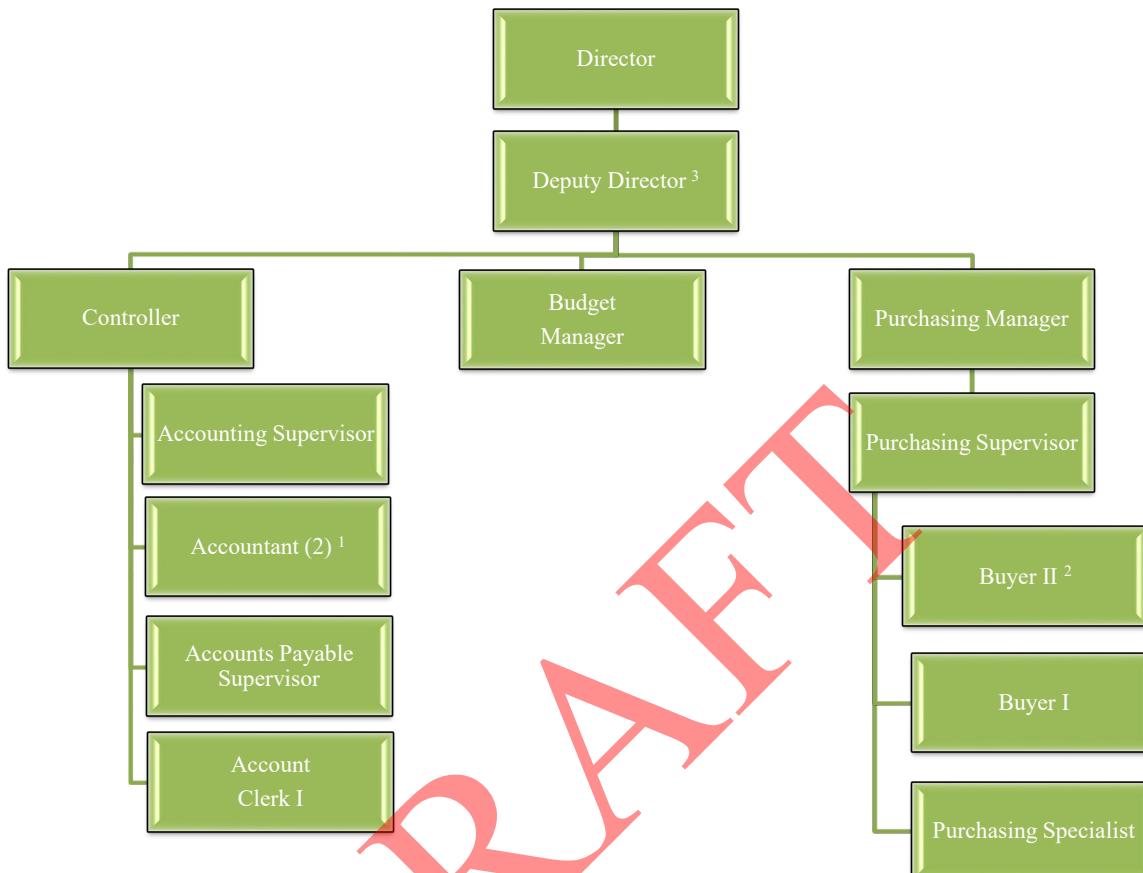
		<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 AMENDED</b>	<b>FY 2022 BUDGET</b>
<b>PERSONAL SERVICES</b>					
001-0410-512.12-01	SAL & WAGES-REGULAR <sup>1</sup>	\$ 788,819	\$ 813,758	\$ 843,599	\$ 880,767
001-0410-512.13-05	SAL & WAGES-LONGEVITY	7,000	4,000	5,000	5,000
001-0410-512.14-01	SAL & WAGES-OVERTIME	4,520	2,133	4,000	4,000
001-0410-512.15-07	SAL&WAGES-VEHICLE ALLOW	682	3,620	3,600	3,600
001-0410-512.15-08	SAL&WAGES-VEHICLE BENEFIT	5,996	5,975	6,100	5,600
001-0410-512.15-09	SAL & WAGES-PHONE ALLOW	3,249	3,727	4,800	4,800
001-0410-512.21-01	CONTRIB-SS TAX(EMPLOYER)	44,523	46,478	49,299	50,667
001-0410-512.21-02	CONTRIB-MED TAX(EMPLOYER)	11,313	11,789	12,748	13,105
001-0410-512.22-01	FRS CONTRIB-EMPLOYER	96,157	132,893	154,943	174,330
001-0410-512.23-01	HEALTH & LIFE INS	97,425	59,840	111,810	165,722
	<b>TOTAL APPROPRIATION</b>	<b>\$ 1,059,684</b>	<b>\$ 1,084,213</b>	<b>\$ 1,195,899</b>	<b>\$ 1,307,591</b>
<b>OPERATING EXPENSES</b>					
001-0410-512.30-01	OPERATING EXPENSE	\$ 5,188	\$ 4,820	\$ 7,000	\$ 7,000
001-0410-512.31-02	PROF'L SVCS-MEDICAL	105	135	155	155
001-0410-512.31-09	PROF'L SVCS-OTHER	-	4,425	68,075	11,000
001-0410-512.31-12	GRANT WRITING SERVICES		-	-	75,000
001-0410-512.31-13	RECORDS MANAGEMENT	151	-	2,000	500
001-0410-512.34-01	ADVERTISING	7,560	3,095	7,500	9,100
001-0410-512.40-03	TRAVEL & PER DIEM	3,390	1,864	10,500	15,000
001-0410-512.41-01	COMMUNICATIONS SVCS	2,765	2,573	2,750	3,800
001-0410-512.42-06	POSTAGE	27	3,295	500	500
001-0410-512.44-01	RENTALS & LEASES	2,407	1,987	4,000	4,000
001-0410-512.44-06	RENTALS & LEASES - VEHICLES	-	-	-	9,500
001-0410-512.46-03	MAINT-OFFICE EQUIPMENT	55	55	150	150
001-0410-512.46-06	R&M/REPAIR & MAIN SVC	8,024	8,425	11,000	10,000
001-0410-512.47-02	PRINTING & BINDING	22,549	31,461	112,000	112,000
001-0410-512.51-01	OFFICE SUPPLIES	3,341	2,309	5,000	5,000
001-0410-512.52-15	OPERATING SUPPLIES-OTHER	11,307	7,085	8,160	8,160
001-0410-512.54-01	SUBSCRIPTION & MEMBERSHIP	4,324	4,039	6,850	6,929
001-0410-512.54-05	EDUCATION & TRAINING	1,880	1,920	7,800	7,800
	<b>TOTAL APPROPRIATION</b>	<b>\$ 73,073</b>	<b>\$ 77,488</b>	<b>\$ 253,440</b>	<b>\$ 285,594</b>
	<b>TOTAL REQUESTED APPPROPRIATIONS</b>	<b>\$ 1,132,757</b>	<b>\$ 1,161,701</b>	<b>\$ 1,449,339</b>	<b>\$ 1,593,185</b>

<sup>1</sup> SENIOR MANAGEMENT SALARIES OF \$212,242 AND \$159,922 ARE INCLUDED IN SALARY & WAGES REGULAR.



**FINANCE**

**14 FULL TIME**



<sup>1</sup> One Accountant position is funded 25% by Senior Center. One Accountant position is funded 50% by Community Redevelopment Agency.

<sup>2</sup> Buyer II position is funded 40% by CRA, 40% by DEES, and 20% by General Fund.

<sup>3</sup> Only 1 of 2 positions of Deputy Finance Director and Assistant Director of Finance will be filled at any time.



**FINANCE**

<b>Position Title</b>	<b>POSITION SUMMARY</b>				
	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
Director of Finance	1	1	1	1	1
Deputy Finance Director <sup>3</sup>	-	-	-	-	1
Assistant Director of Finance <sup>3</sup>	1	1	1	1	1
Controller	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1
Accountant <sup>1</sup>	2	2	2	2	2
Accounts Payable Supervisor	1	1	1	1	1
Account Clerk I	1	1	1	1	1
Budget Manager	1	1	1	1	1
<b>Total Accounting/Budget Personnel</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
Purchasing Manager	1	1	1	1	1
Purchasing Supervisor	1	1	1	1	1
Buyer II <sup>2</sup>	-	1	1	1	1
Buyer I	1	1	1	1	1
Purchasing Specialist	1	1	1	1	1
<b>Total Purchasing Personnel</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Total Positions</b>	<b>13</b>	<b>14</b>	<b>14</b>	<b>14</b>	<b>14</b>

<sup>1</sup> One Accountant position is funded 25% by Senior Center. One Accountant position is funded 50% by Community Redevelopment Agency.

<sup>2</sup> Buyer II position is funded 40% by CRA, 40% by DEES, and 20% by General Fund.

<sup>3</sup> Only 1 of 2 positions of Deputy Finance Director and Assistant Director of Finance will be filled at any time.



## FINANCE

### ACCOUNTING/BUDGET DIVISION COST CENTER (0610)

#### PROGRAM DESCRIPTION

The Accounting/Budget Division oversees major financial activities which include providing critical support to operating departments, component units, and external customers. The Division performs various functions including the annual audit, financial reporting, accounts payable, accounts receivable, treasury management, and administration of various contracts. In addition, the Division is responsible for the preparation and administration of the annual operating and capital improvement budgets.

#### PROGRAM GOALS & OBJECTIVES

In support of Goal 4, High Performing City Team Producing Results for the Margate community, the Accounting/Budget Division continues to develop methods for improving City processes and procedures for residents and businesses. In support of Goal 3, Financially Sound City Providing Exceptional Services Valued by the Community, the Accounting/Budget Division develops and implements policies and procedures to promote sound financial management and sustainability. In addition, the Division continually seeks to meet the standards and criteria necessary to obtain the Government Financial Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.

#### BUDGET EXPENDITURES /EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 1,024,463	\$ 1,132,989	\$ 1,190,293	\$ 1,260,839	\$ 70,546	5.93%
Operating Expenses	116,356	107,717	147,650	155,000	7,350	4.98%
<b>TOTAL</b>	<b>\$ 1,140,819</b>	<b>\$ 1,240,706</b>	<b>\$ 1,337,943</b>	<b>\$ 1,415,839</b>	<b>\$ 77,896</b>	<b>5.82%</b>

#### PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Receive Certificate of Achievement for Excellence in Financial Reporting from GFOA	Yes	Yes	Yes	Yes	N/A
Receive the Distinguished Budget Presentation Award from GFOA	Yes	Yes	Yes	Yes	N/A
Receive unmodified audit opinion that financial statements are presented fairly	N/A	Yes	Yes	Yes	N/A



**FINANCE**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ACCOUNTING/BUDGET DIVISION</b>					
<b>PERSONAL SERVICES</b>					
001-0610-513.12-01	SAL & WAGES-REGULAR <sup>1</sup>	\$ 747,571	\$ 818,563	\$ 851,115	\$ 893,485
001-0610-513.13-05	SAL & WAGES-LONGEVITY	3,000	3,000	3,000	3,000
001-0610-513.15-07	SAL&WAGES-VEHICLE ALLOW	3,630	3,620	3,600	3,600
001-0610-513.15-09	SAL & WAGES-PHONE ALLOW	1,934	1,930	1,920	1,920
001-0610-513.21-01	CONTRIB-SS TAX(EMPLOYER)	43,450	47,396	51,890	54,634
001-0610-513.21-02	CONTRIB-MED TAX(EMPLOYER)	10,334	11,289	12,465	13,079
001-0610-513.22-01	FRS CONTRIB-EMPLOYER	86,764	106,438	122,900	135,534
001-0610-513.23-01	HEALTH & LIFE INS	127,780	140,753	143,403	155,587
	<b>TOTAL APPROPRIATION</b>	<b>\$ 1,024,463</b>	<b>\$ 1,132,989</b>	<b>\$ 1,190,293</b>	<b>\$ 1,260,839</b>
<b>OPERATING EXPENSES</b>					
001-0610-513.30-92	CREDIT CARD PYMT CHARGES	\$ 575	\$ 570	\$ 600	\$ 600
001-0610-513.31-02	PROF'L SVCS-MEDICAL	235	70	200	200
001-0610-513.31-09	PROF'L SVCS-OTHER	-	-	5,000	2,000
001-0610-513.32-01	ACCOUNTING & AUDITING	74,841	65,857	77,800	92,000
001-0610-513.34-01	ADVERTISING	-	-	-	-
001-0610-513.40-03	TRAVEL & PER DIEM	511	14	500	300
001-0610-513.41-01	COMMUNICATIONS SVCS	-	256	540	500
001-0610-513.42-06	POSTAGE	19	20	100	100
001-0610-513.44-01	RENTALS & LEASES	2,696	1,246	3,000	3,000
001-0610-513.46-03	MAINT-OFFICE EQUIPMENT	-	-	500	500
001-0610-513.46-06	REPAIR & MAINTENANCE SVCS	23,229	24,390	29,000	40,000
001-0610-513.47-02	PRINTING & BINDING	160	244	300	300
001-0610-513.52-15	OPERATING SUPPLIES-OTHER	8,149	10,306	10,500	10,500
001-0610-513.54-01	SUBSCRIPTION & MEMBERSHIP	2,740	3,249	17,200	3,000
001-0610-513.54-05	EDUCATION & TRAINING	3,201	1,495	2,410	2,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 116,356</b>	<b>\$ 107,717</b>	<b>\$ 147,650</b>	<b>\$ 155,000</b>
<b>ACCOUNTING/BUDGET DIVISION</b>					
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 1,140,819</b>	<b>\$ 1,240,706</b>	<b>\$ 1,337,943</b>	<b>\$ 1,415,839</b>

<sup>1</sup> SENIOR MANAGEMENT SALARY OF \$163,604 IS INCLUDED IN SALARY & WAGES REGULAR.



## FINANCE

### PURCHASING DIVISION COST CENTER (0620)

#### PROGRAM DESCRIPTION

The Purchasing Division works to procure goods, materials, services, and construction contracts for the City, in an ethical and professional manner. This is accomplished utilizing accepted procurement methods (including Florida State Statutes, City Code of Ordinances, etc.) in the preparation and distribution of requests for quotes, bids, letters of interest and requests for proposals. In addition to the above, the Purchasing Division provides support services for the Community Redevelopment Agency, including formal bid procurement. The Division also directs the disposition of vehicles, equipment, and other surplus items; administers various City contracts; and maintains the annual City inventory.

#### PROGRAM GOALS & OBJECTIVES

In support of Goal 3, Financially Sound City Providing Exceptional Services Valued by the Community, the Purchasing Division helps to maintain the City's financial stability and solvency by its continued efforts to utilize cost saving sources of supply and procurement methods. Cost savings have been achieved by taking advantage of cooperative procurement opportunities, as well as tailoring the City's formal procurement specifications to invite optimum competition while still ensuring the quality, value and compatibility of the products and services ultimately obtained.

#### BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 448,450	\$ 497,381	\$ 527,057	\$ 572,359	\$ 45,302	8.60%
Operating Expenses	19,257	15,229	22,000	22,000	-	0.00%
<b>TOTAL</b>	<b>\$ 467,707</b>	<b>\$ 512,610</b>	<b>\$ 549,057</b>	<b>\$ 594,359</b>	<b>\$ 45,302</b>	<b>8.25%</b>

#### PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Percentage of prospective new vendor introduction submissions received and processed by Purchasing within three business days after receipt	99%	100%	95%	95%	0%
Percentage of purchase order change requests received and processed by Purchasing within two business days after request is received and funding and dollar threshold approvals are obtained	N/A	100%	95%	95%	0%
Participation by Purchasing staff in governmental Purchasing related meetings and continuing education offerings	100%	100%	95%	95%	0%



**FINANCE**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>PURCHASING DIVISION</b>					
<b>PERSONAL SERVICES</b>					
001-0620-513.12-01	SAL & WAGES-REGULAR	\$ 312,340	\$ 347,078	\$ 363,680	\$ 391,912
001-0620-513.13-05	SAL & WAGES-LONGEVITY	7,000	7,000	7,000	8,000
001-0620-513.14-01	SAL & WAGES-OVERTIME	-	-	800	800
001-0620-513.15-09	SAL & WAGES-PHONE ALLOW	968	965	960	960
001-0620-513.21-01	CONTRIB-SS TAX(EMPLOYER)	18,525	20,570	23,091	24,904
001-0620-513.21-02	CONTRIB-MED TAX(EMPLOYER)	4,333	4,811	5,400	5,824
001-0620-513.22-01	FRS CONTRIB-EMPLOYER	26,568	31,488	38,077	43,517
001-0620-513.23-01	HEALTH & LIFE INS	78,716	85,469	88,049	96,442
	<b>TOTAL APPROPRIATION</b>	<b>\$ 448,450</b>	<b>\$ 497,381</b>	<b>\$ 527,057</b>	<b>\$ 572,359</b>
<b>OPERATING EXPENSES</b>					
001-0620-513.34-01	ADVERTISING	\$ 567	\$ 825	\$ 900	\$ 900
001-0620-513.40-03	TRAVEL & PER DIEM	1,632	6	1,500	1,500
001-0620-513.42-06	POSTAGE	-	-	150	150
001-0620-513.44-01	RENTALS & LEASES	1,439	942	2,200	2,200
001-0620-513.46-03	MAINT-OFFICE EQUIPMENT	-	-	250	250
001-0620-513.46-06	REPAIR & MAINTENANCE SVCS	8,310	8,484	9,000	9,000
001-0620-513.47-02	PRINTING & BINDING	69	-	300	300
001-0620-513.52-15	OPERATING SUPPLIES-OTHER	5,234	3,041	3,700	3,700
001-0620-513.54-01	SUBSCRIPTION & MEMBERSHIP	832	1,265	1,000	1,000
001-0620-513.54-05	EDUCATION & TRAINING	1,174	666	3,000	3,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 19,257</b>	<b>\$ 15,229</b>	<b>\$ 22,000</b>	<b>\$ 22,000</b>
<b>PURCHASING DIVISION</b>					
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 467,707</b>	<b>\$ 512,610</b>	<b>\$ 549,057</b>	<b>\$ 594,359</b>
<b>FINANCE DEPARTMENT</b>					
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 1,608,526</b>	<b>\$ 1,753,316</b>	<b>\$ 1,887,000</b>	<b>\$ 2,010,198</b>



**NON-DEPARTMENTAL**

**COST CENTER (0710)**

**PROGRAM DESCRIPTION**

Non-Departmental refers to expenditures that are not assigned to a specific department. It includes retiree benefits, final leave payouts, and operating expenditures that support general management, centralized administrative support functions, or non-program related activities.

**BUDGET EXPENDITURES/EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Personal Services	\$ 1,895,768	\$ 1,816,940	\$ 1,661,835	\$ 1,787,000	125,165	7.53%
Operating Expenses	3,194,875	2,609,773	4,298,841	2,948,969	(1,349,872)	-31.40%
Capital	-	147,217	300,000	-	(300,000)	-100.00%
Grants and Aid	3,233,892	3,846,271	4,259,527	4,667,430	407,903	9.58%
Contingency	-	-	150,000	150,000	-	0.00%
Transfers	3,109,694	3,412,716	840,000	801,125	(38,875)	-4.63%
<b>TOTAL</b>	<b>\$ 11,434,229</b>	<b>\$ 11,832,917</b>	<b>\$ 11,510,203</b>	<b>\$ 10,354,524</b>	<b>\$ (1,155,679)</b>	<b>-10.04%</b>

**DRAFT**



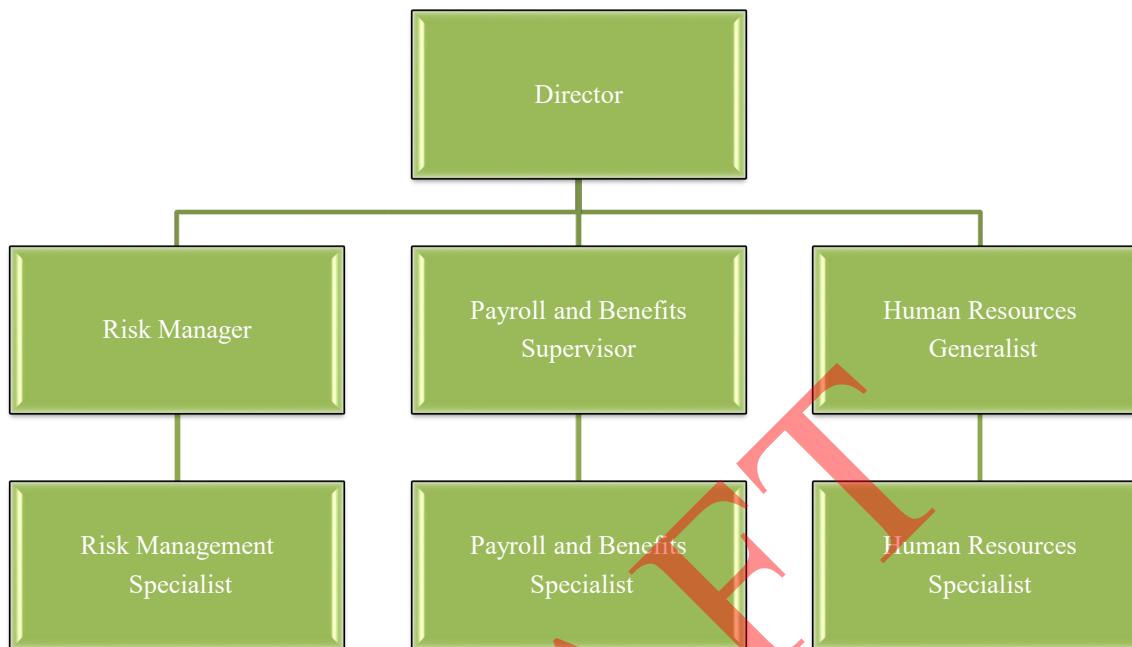
**NON-DEPARTMENTAL**

		<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 AMENDED</b>	<b>FY 2022 BUDGET</b>
<b>PERSONAL SERVICES</b>					
001-0710-519.12-18	ACCRUED LEAVE PAYOUTS	\$ 924,560	\$ 809,268	\$ 600,000	\$ 600,000
001-0710-519.22-03	CONTRIBUTION - HEALTH TRUST	23,263	21,706	22,000	22,000
001-0710-519.22-04	FRINGE-LUMP SUM PAY	120,456	108,363	152,880	150,000
001-0710-519.23-14	RETIREE - PREMIUM	824,189	877,603	882,955	1,000,000
001-0710-519.25-01	UNEMPLOYMENT COMP - PAYMENTS	3,300	-	4,000	15,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 1,895,768</b>	<b>\$ 1,816,940</b>	<b>\$ 1,661,835</b>	<b>\$ 1,787,000</b>
<b>OPERATING EXPENSES</b>					
001-0710-519.30-01	OPERATING EXPENSE	\$ -	\$ 2,163	\$ -	\$ -
001-0710-519.30-10	EMERGENCY PREPAREDNESS	7,799	67,686	103,854	25,000
001-0710-519.30-28	SPECIAL EVENTS	-	4,303	-	-
001-0710-519.31-02	PROFL SVCS-MEDICAL	9,157	7,522	12,000	12,000
001-0710-519.31-09	PROFL SVCS-OTHER	-	2,349	215,000	150,000
001-0710-519.31-23	ALLOCATION OF COSTS STUDY	-	-	12,000	12,000
001-0710-519.31-25	GENERAL COST ALLOCATION - BLDG.	-	-	-	690,869
001-0710-519.31-30	PROF SVC-SPEC MAGISTRATE	7,766	3,899	10,000	10,000
001-0710-519.31-58	PROF SV-ACTUARIAL GASB 45	9,000	3,000	9,000	9,000
001-0710-519.31-61	PROF SERV-LABOR DISPUTES	-	-	10,000	10,000
001-0710-519.31-64	PROF SVCS-ARBITRAGE CALC	-	2,163	6,600	6,600
001-0710-519.31-73	CONSULTANT	9,000	24,750	25,000	25,000
001-0710-519.31-78	CORAL SPRINGS DISPATCH	-	-	1,781,887	-
001-0710-519.34-46	CONTRACT SVCS-LOBBYIST	50,000	50,000	50,000	50,000
001-0710-519.34-48	CONTRACT SVCS-CODE RED	5,000	5,000	5,000	-
001-0710-519.39-03	OPER EXP-BANK FEES	23,356	18,871	27,000	27,000
001-0710-519.39-04	OPERATING EXP-REBRANDING	-	-	10,000	10,000
001-0710-519.41-01	COMMUNICATIONS SVCS	17,854	14,192	30,000	20,000
001-0710-519.45-27	INSURANCE CHARGES	2,950,000	2,000,000	1,500,000	1,500,000
001-0710-519.47-02	PRINTING & BINDING	959	-	1,500	1,500
001-0710-519.52-15	OPERATING SUPPLIES - OTHER	15,485	14,142	10,000	10,000
001-0710-519.54-13	ED & TRAINING FPE & NON-BARGAINING	10,899	7,567	30,000	30,000
001-0710-519.55-08	SOLID WASTE EXPENSES	7,970	12,390	50,000	50,000
001-0710-519.55-09	RECYCLING EXPENSES	70,630	369,776	400,000	300,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 3,194,875</b>	<b>\$ 2,609,773</b>	<b>\$ 4,298,841</b>	<b>\$ 2,948,969</b>
<b>CAPITAL EXPENSES</b>					
001-0710-519.64-08	TELEPHONE SYSTEM	\$ -	\$ 147,217	\$ -	\$ -
001-0710-519.63-65	COMMUNICATION NETWORKING	-	-	300,000	-
	<b>TOTAL APPROPRIATION</b>	<b>\$ -</b>	<b>\$ 147,217</b>	<b>\$ 300,000</b>	<b>\$ -</b>
<b>GRANTS &amp; AID</b>					
001-0710-519.81-01	CONTRIBUTIONS-CRA	\$ 3,180,592	\$ 3,750,971	\$ 4,164,227	\$ 4,572,130
001-0710-519.81-02	CONTRIB-NWFPSC(FRS)	-	42,000	42,000	42,000
001-0710-519.81-03	CONTRIB-NWFPSC/ECA & CNSL	53,300	53,300	53,300	53,300
	<b>TOTAL APPROPRIATION</b>	<b>\$ 3,233,892</b>	<b>\$ 3,846,271</b>	<b>\$ 4,259,527</b>	<b>\$ 4,667,430</b>
<b>TRANSFERS &amp; CONTINGENCY</b>					
001-0710-519.91-02	CONTINGENCY	\$ -	\$ -	\$ 150,000	\$ 150,000
001-0710-581.91-15	TRANSFER TO CAPITAL IMPRV FUND	2,795,844	1,080,416	840,000	801,125
001-0710-581.91-75	TRANSFER TO SHIP	132,465	-	-	-
001-0710-581.91-79	TRANSFER TO NSPI FUND (132)	181,385	-	-	-
001-0710-581.91-80	TRANSFER TO BUILDING FUND	-	2,332,300	-	-
	<b>TOTAL APPROPRIATION</b>	<b>\$ 3,109,694</b>	<b>\$ 3,412,716</b>	<b>\$ 990,000</b>	<b>\$ 951,125</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 11,434,229</b>	<b>\$ 11,832,917</b>	<b>\$ 11,510,203</b>	<b>\$ 10,354,524</b>



## HUMAN RESOURCES

7 FULL TIME



### POSITION SUMMARY

Position Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
Director of Human Resources	1	1	1	1	1
Risk Manager	1	1	1	1	1
Risk Management Specialist	-	1	1	1	1
Payroll and Benefits Supervisor	1	1	1	1	1
Payroll and Benefits Specialist	1	1	1	1	1
Human Resources Specialist	2	1	1	1	1
Human Resources Generalist	1	1	1	1	1
Total Positions	7	7	7	7	7



## HUMAN RESOURCES

### COST CENTER (0810)

#### PROGRAM DESCRIPTION

The Human Resources Department serves the City of Margate and its employees by hiring and retaining the best possible candidates; managing pay and benefits; providing payroll services; managing risk and liabilities; delivering training and employee coaching; partnering in collective bargaining; and contributing as an important strategic partner in all areas of City operations. Human Resources assists City departments with any organizational issue that touches employees in some way.

#### PROGRAM GOALS & OBJECTIVES

In support of Goal 3, Financially Sound City Providing Exceptional Services Valued by the Community, the Human Resources Department supports the health of our employees by promoting numerous wellness initiatives and ensuring prompt access to quality medical services throughout the year. The Human Resources Department also supports Goal 4, a High Performance City Team Producing Results for the Margate Community by continuously creating and modifying City-wide policies and procedures to provide clarity, legal compliance and consistency. The Department also offers ongoing educational opportunities to employees in the areas of customer service, leadership and other soft skills, as well as professional and technical training.

#### BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 719,737	\$ 724,511	\$ 784,444	\$ 836,112	\$ 51,668	6.59%
Operating Expenses	119,928	158,838	180,811	156,571	(24,240)	-13.41%
Capital	17,821	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 857,486</b>	<b>\$ 883,349</b>	<b>\$ 965,255</b>	<b>\$ 992,683</b>	<b>\$ 27,428</b>	<b>2.84%</b>

#### PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Number of employee training and educational sessions offered	37	10	12	10	-17%
Number of City policies and/or code sections revised or created	14	6	5	6	20%
Percentage of Workers' Compensation first notice of injury (F NOI) submitted to the third party administrator within three business days	N/A	N/A	85%	85%	0%



**HUMAN RESOURCES**

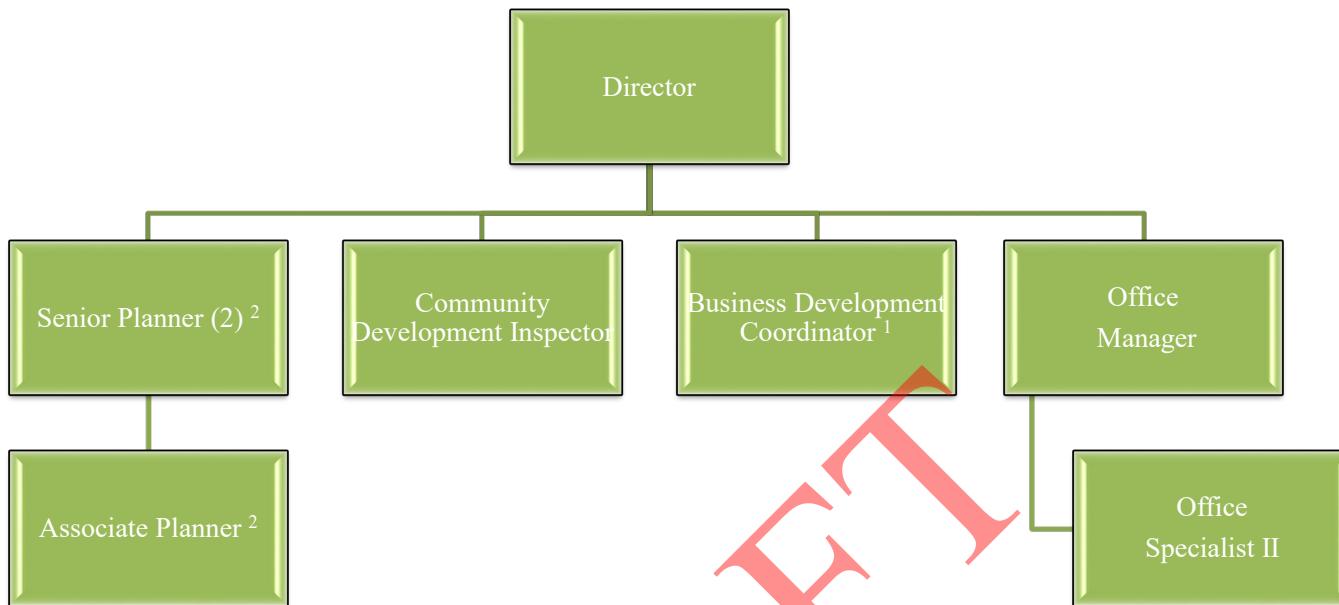
		<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 AMENDED</b>	<b>FY 2022 BUDGET</b>
<b>PERSONAL SERVICES</b>					
001-0810-513.12-01	SAL & WAGES-REGULAR <sup>1</sup>	\$ 509,958	\$ 506,048	\$ 537,220	\$ 574,366
001-0810-513.13-05	SAL & WAGES-LONGEVITY	10,677	8,000	9,000	6,000
001-0810-513.14-01	SAL & WAGES-OVERTIME	2,946	494	2,000	2,000
001-0810-513.15-07	SAL&WAGES-VEHICLE ALLOW	3,264	3,620	3,600	3,600
001-0810-513.15-09	SAL & WAGES-PHONE ALLOW	1,838	1,930	1,920	1,920
001-0810-513.21-01	CONTRIB-SS TAX(EMPLOYER)	29,819	29,838	36,130	36,324
001-0810-513.21-02	CONTRIB-MED TAX(EMPLOYER)	7,201	6,978	8,450	8,524
001-0810-513.22-01	FRS CONTRIB-EMPLOYER	63,833	67,932	82,860	89,585
001-0810-513.23-01	HEALTH & LIFE INS	90,201	99,671	103,264	113,793
	<b>TOTAL APPROPRIATION</b>	<b>\$ 719,737</b>	<b>\$ 724,511</b>	<b>\$ 784,444</b>	<b>\$ 836,112</b>
<b>OPERATING EXPENSES</b>					
001-0810-513.30-01	OPERATING EXPENSE	\$ 7,713	\$ 6,680	\$ 10,800	\$ 10,800
001-0810-513.30-05	CIVIL SERVICE BOARD	-	-	250	250
001-0810-513.31-02	PROFL SVCS-MEDICAL	300	-	230	230
001-0810-513.31-09	PROFL SVCS-OTHER	6,635	45,184	36,900	13,050
001-0810-513.34-01	ADVERTISING	1,988	-	2,500	2,500
001-0810-513.34-65	PAYROLL PROCESSING	76,998	79,135	86,500	86,500
001-0810-513.40-03	TRAVEL & PER DIEM	156	538	2,000	2,000
001-0810-513.41-01	COMMUNICATIONS SVCS	144	120	500	500
001-0810-513.41-08	PRINTING	152	183	500	500
001-0810-513.44-01	RENTALS & LEASES	4,476	4,088	6,500	5,200
001-0810-513.46-03	MAINT-OFFICE EQUIPMENT	-	-	350	350
001-0810-513.46-06	REPAIR & MAINTENANCE SVCS	6,916	7,262	12,500	13,100
001-0810-513.51-01	OFFICE SUPPLIES	5,160	11,024	7,190	6,200
001-0810-513.54-01	SUBSCRIPTION & MEMBERSHIP	1,671	516	1,591	1,591
001-0810-513.54-05	EDUCATION & TRAINING	7,619	4,108	11,500	12,800
001-0810-513.55-02	VOLUNTEER SERVICES	-	-	1,000	1,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 119,928</b>	<b>\$ 158,838</b>	<b>\$ 180,811</b>	<b>\$ 156,571</b>
<b>CAPITAL EXPENSES</b>					
001-0810-513.62-04	RENOVATION & CONSTRUCTION	\$ 17,821	\$ -	\$ -	\$ -
	<b>TOTAL APPROPRIATION</b>	<b>\$ 17,821</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 857,486</b>	<b>\$ 883,349</b>	<b>\$ 965,255</b>	<b>\$ 992,683</b>

<sup>1</sup> SENIOR MANAGEMENT SALARY OF \$144,808 IS INCLUDED IN SALARY & WAGES REGULAR.



## DEVELOPMENT SERVICES

8 FULL TIME



## POSITION SUMMARY

Position Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
Development Services Director	1	1	1	1	1
Senior Planner <sup>2</sup>	1	1	1	1	2
Associate Planner <sup>2</sup>	2	2	2	2	2
Office Specialist III	1	-	-	-	-
Office Specialist II	1	1	1	1	1
Office Manager	1	1	1	1	1
Community Development Inspector	1	1	1	1	1
Business Development Coordinator <sup>1</sup>	1	1	1	1	1
Code Compliance Officer	-	1	-	-	-
<b>Total Positions</b>	<b>8</b>	<b>9</b>	<b>8</b>	<b>8</b>	<b>8</b>

<sup>1</sup> Business Development Coordinator - 75% funded by the Community Redevelopment Agency and 25% funded by the General Fund.

<sup>2</sup> Only 3 of 4 positions of Senior Planner and Associate Planner will be filled at any time.



## DEVELOPMENT SERVICES

### COST CENTER (1110)

#### PROGRAM DESCRIPTION

The Development Services Department assists and promotes the economic vitality of the City by attracting, retaining, and expanding targeted industries, including a special focus on small business growth; increasing the local tax base; fostering partnerships; and promoting job opportunities for its residents. In addition, the Development Services Department carries out all planning and zoning functions, as well as, oversees local business tax receipts to further fulfill the immediate needs and long-term visions of the City.

#### PROGRAM GOALS & OBJECTIVES

In support of Goal 1, Margate, A Great Place to Play and Enjoy, and Goal 2, Great Suburban City in Broward County, the Development Services Department assists existing and prospective businesses by providing retention, expansion and development opportunities. The Development Services Department also provides outreach to business and community organizations to promote the City's brand.

#### BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 736,223	\$ 689,947	\$ 789,518	\$ 823,710	\$ 34,192	4.33%
Operating Expenses	91,824	96,769	215,820	123,055	(92,765)	-42.98%
Capital	-	23,775	39,775	-	(39,775)	-100.00%
<b>TOTAL</b>	<b>\$ 828,047</b>	<b>\$ 810,491</b>	<b>\$ 1,045,113</b>	<b>\$ 946,765</b>	<b>\$ (98,348)</b>	<b>-9.41%</b>

#### PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Number of educational meetings with the Code Compliance Division	2	2	2	2	0%
Percentage of zoning confirmation letters processed within 14 days	95%	95%	95%	95%	0%
Number of on-site business visits conducted	128	128	120	120	0%
Land Use Element revised and adopted	0	0	1	1	0%
Zoning Code revised to conform to new Land Use Element	N/A	N/A	1	1	0%



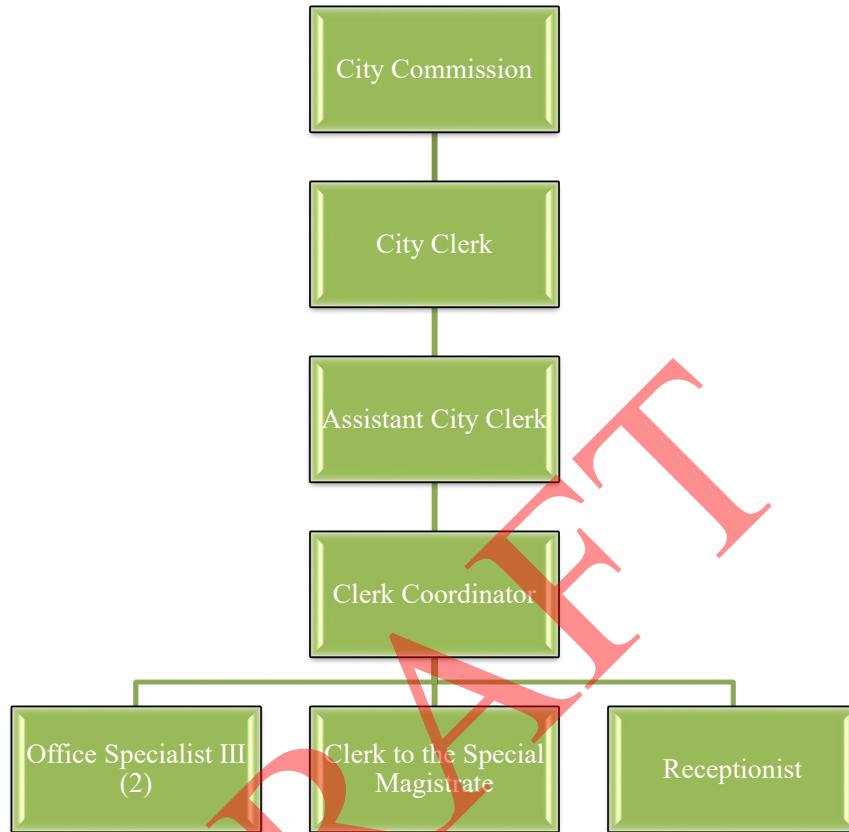
**DEVELOPMENT SERVICES**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>PERSONAL SERVICES</b>					
001-1110-554.12-01	SAL & WAGES-REGULAR <sup>1</sup>	\$ 533,814	\$ 506,516	\$ 558,665	\$ 580,667
001-1110-554.13-05	SAL & WAGES-LONGEVITY	4,000	4,000	4,000	2,000
001-1110-554.14-01	SAL & WAGES-OVERTIME	-	548	2,500	2,500
001-1110-554.15-07	SAL&WAGES-VEHICLE ALLOW	3,734	2,908	3,600	3,600
001-1110-554.15-09	SAL & WAGES-PHONE ALLOW	-	241	480	480
001-1110-554.21-01	CONTRIB-SS TAX(EMPLOYER)	31,449	30,123	36,630	36,533
001-1110-554.21-02	CONTRIB-MED TAX(EMPLOYER)	7,355	7,067	8,567	8,544
001-1110-554.22-01	FRS CONTRIB-EMPLOYER	67,492	62,155	80,368	86,126
001-1110-554.23-01	HEALTH & LIFE INS	88,379	76,389	94,708	103,260
	<b>TOTAL APPROPRIATION</b>	<b>\$ 736,223</b>	<b>\$ 689,947</b>	<b>\$ 789,518</b>	<b>\$ 823,710</b>
<b>OPERATING EXPENSES</b>					
001-1110-554.30-01	OPERATING EXPENSE	\$ 700	\$ 1,002	\$ 5,000	\$ 3,000
001-1110-554.30-06	ZONING BOARD	226	100	350	350
001-1110-554.30-07	BOARD OF ADJUSTMENTS	174	62	350	350
001-1110-554.30-92	CREDIT CARD PYMT CHARGES	934	866	2,000	2,000
001-1110-554.31-02	PROF'L SVCS-MEDICAL	-	70	600	600
001-1110-554.31-09	PROF'L SVCS-OTHER	54,028	63,654	117,765	30,000
001-1110-554.34-01	ADVERTISING	1,054	429	3,500	3,500
001-1110-554.40-03	TRAVEL & PER DIEM	7,372	1,049	8,000	5,000
001-1110-554.41-01	COMMUNICATIONS SVCS	4,201	5,644	5,000	5,000
001-1110-554.42-06	POSTAGE	-	-	200	200
001-1110-554.44-01	RENTALS & LEASES	2,874	2,875	3,500	3,500
001-1110-554.44-05	BUILDING SPACE	-	-	21,555	21,555
001-1110-554.46-06	REPAIR & MAINTENANCE SVCS	9,527	10,033	34,000	34,000
001-1110-554.47-02	PRINTING & BINDING	-	-	1,000	1,000
001-1110-554.52-15	OPERATING SUPPLIES-OTHER	3,532	5,314	4,000	4,000
001-1110-554.54-01	SUBSCRIPTION & MEMBERSHIP	3,464	4,432	4,000	4,000
001-1110-554.54-05	EDUCATION & TRAINING	3,738	1,239	5,000	5,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 91,824</b>	<b>\$ 96,769</b>	<b>\$ 215,820</b>	<b>\$ 123,055</b>
<b>CAPITAL EXPENSES</b>					
001-1110-554.64-09	COMPUTER EQUIPMENT	\$ -	\$ 23,775	\$ 39,775	\$ -
	<b>TOTAL APPROPRIATION</b>	<b>\$ -</b>	<b>\$ 23,775</b>	<b>\$ 39,775</b>	<b>\$ -</b>
	<b>TOTAL REQUESTED APPPROPRIATIONS</b>	<b>\$ 828,047</b>	<b>\$ 810,491</b>	<b>\$ 1,045,113</b>	<b>\$ 946,765</b>

<sup>1</sup> SENIOR MANAGEMENT SALARY OF \$124,118 IS INCLUDED IN SALARY & WAGES REGULAR.

**CITY CLERK**

**7 FULL TIME**



**POSITION SUMMARY**

<b>Position Title</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
City Clerk	1	1	1	1	1
Assistant City Clerk	1	1	1	1	1
Clerk Coordinator	1	1	1	1	1
Clerk to the Special Magistrate	1	1	1	1	1
Office Specialist III	2	2	2	2	2
Receptionist	1	1	1	1	1
<b>Total Positions</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>



## CITY CLERK

### COST CENTER ( 1210)

#### PROGRAM DESCRIPTION

The City Clerk's Office is comprised of skilled professionals that serve the City Commission by providing the highest level of courteous customer service. The City Clerk's Office is responsible for noticing City Commission meetings, maintaining minutes of proceedings of the City Commission and appointed boards, processing public records requests, conducting City elections, processing lien searches and performing any duties required by the Charter, City Ordinances or by the City Commission. The City Clerk also serves as the Records Management Liaison Office for the City to the State of Florida.

#### PROGRAM GOALS AND OBJECTIVES

In support of Goal 3, Financially Sound City Providing Exceptional Services Valued by the Community, the City Clerk's Office serves as the custodian of official records of the City of Margate; records and maintains all proceedings of the City Commission, appointed boards, and committees of the City; prepares minutes; and processes all legislation (ordinances and resolutions) for filing. Upon request, the City Clerk provides assistance to all persons in accessing non-exempt City records, in conformance with state laws. In addition, the City Clerk's Office administers City elections, fulfills the duties of Filing Officer for various campaign-related documentation, provides public notices, prepares and distributes the City Commission agendas, and coordinates the codification and publication of the City's Code of Ordinances.

#### BUDGET EXPENDITURES/EXPENSES

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Personal Services	\$ 679,838	\$ 713,626	\$ 754,742	\$ 782,219	\$ 27,477	3.64%
Operating Expenses	221,325	188,016	274,358	228,400	(45,958)	-16.75%
<b>TOTAL</b>	<b>\$ 901,163</b>	<b>\$ 901,642</b>	<b>\$ 1,029,100</b>	<b>\$ 1,010,619</b>	<b>\$ (18,481)</b>	<b>-1.80%</b>



**CITY CLERK**

**COST CENTER ( 1210)**

PERFORMANCE MEASURES					
	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Percentage of agendas published and posted on Granicus three (3) business days before a Regular City Commission meeting	100%	100%	95%	95%	0%
Number of lien searches completed within one (1) week of receipt of request (exception - 24 hour rush requests)	1,787	1,824	1,500	1,500	0%
Percentage of Resolutions and Ordinances signed, finalized, and scanned within one (1) week from Regular City Commission meeting date	100%	96%	85%	85%	0%
Percentage of action agendas distributed within 48 hours	N/A	92%	90%	90%	0%

DRAFT



**CITY CLERK**

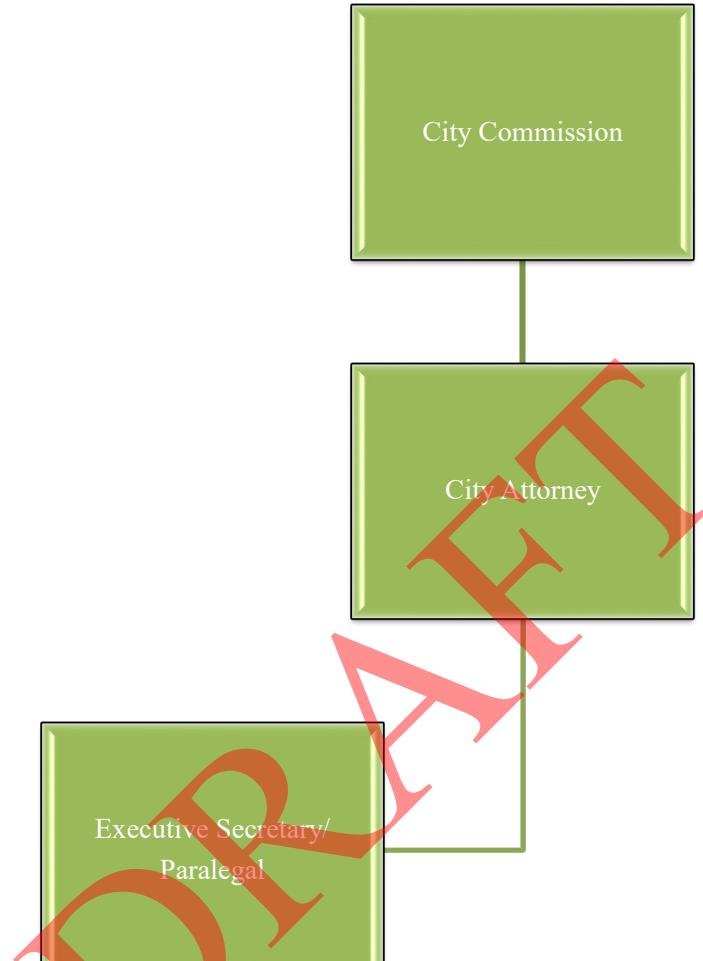
		<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 AMENDED</b>	<b>FY 2022 BUDGET</b>
<b>PERSONAL SERVICES</b>					
001-1210-513.12-01	SAL & WAGES-REGULAR <sup>1</sup>	\$ 485,642	\$ 517,713	\$ 538,932	\$ 551,999
001-1210-513.13-05	SAL & WAGES-LONGEVITY	5,000	5,000	5,000	5,000
001-1210-513.14-01	SAL & WAGES-OVERTIME	2,132	2,382	4,935	4,000
001-1210-513.15-07	SAL&WAGES-VEHICLE ALLOW	4,839	4,826	4,800	4,800
001-1210-513.15-09	SAL & WAGES-PHONE ALLOW	1,936	1,930	1,920	1,920
001-1210-513.21-01	CONTRIB-SS TAX(EMPLOYER)	27,510	29,736	33,062	33,932
001-1210-513.21-02	CONTRIB-MED TAX(EMPLOYER)	6,826	7,375	8,056	8,232
001-1210-513.22-01	FRS CONTRIB-EMPLOYER	65,621	71,367	83,863	90,615
001-1210-513.23-01	HEALTH & LIFE INS	80,332	73,297	74,174	81,721
	<b>TOTAL APPROPRIATION</b>	<b>\$ 679,838</b>	<b>\$ 713,626</b>	<b>\$ 754,742</b>	<b>\$ 782,219</b>
<b>OPERATING EXPENSES</b>					
001-1210-513.30-74	OPER EXP-SPEC MASTER	\$ 455	\$ 245	\$ 650	\$ 650
001-1210-513.30-92	CREDIT CARD PAYMENT CHARGES	754	1,224	1,000	1,000
001-1210-513.31-02	PROF'L SVCS-MEDICAL	-	65	200	200
001-1210-513.31-09	PROF'L SVCS-OTHER	81,766	77,595	101,258	77,100
001-1210-513.34-01	ADVERTISING	11,897	9,669	20,000	20,000
001-1210-513.34-06	ELECTION EXPENSE	18,350	-	20,000	-
001-1210-513.34-32	RECORDS MNGMT TRAINING	32,000	32,000	32,000	32,000
001-1210-513.40-03	TRAVEL & PER DIEM	1,353	868	6,000	5,500
001-1210-513.41-01	COMMUNICATIONS SVCS	433	-	-	-
001-1210-513.42-06	POSTAGE	31,265	30,603	31,000	31,000
001-1210-513.44-01	RENTALS & LEASES	8,984	7,743	10,250	9,500
001-1210-513.46-03	MAINT-OFFICE EQUIPMENT	1,176	1,176	1,200	1,200
001-1210-513.47-01	CODIFICATION	6,840	6,042	18,000	18,000
001-1210-513.49-01	FILING/RECORDING FEE	9,320	4,626	15,000	14,000
001-1210-513.51-01	OFFICE SUPPLIES	12,640	9,651	11,500	11,500
001-1210-513.54-01	SUBSCRIPTION & MEMBERSHIP	1,704	2,783	2,550	2,750
001-1210-513.54-05	EDUCATION & TRAINING	2,388	3,726	3,750	4,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 221,325</b>	<b>\$ 188,016</b>	<b>\$ 274,358</b>	<b>\$ 228,400</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 901,163</b>	<b>\$ 901,642</b>	<b>\$ 1,029,100</b>	<b>\$ 1,010,619</b>

<sup>1</sup> SENIOR MANAGEMENT SALARY OF \$148,908 IS INCLUDED IN SALARY & WAGES REGULAR.



CITY ATTORNEY

2 FULL TIME



POSITION SUMMARY

Position Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
City Attorney	1	1	1	1	1
Assistant City Attorney	-	1	-	-	-
Executive Secretary/Paralegal	-	1	1	1	1
<b>Total Positions</b>	<b>1</b>	<b>3</b>	<b>2</b>	<b>2</b>	<b>2</b>



## CITY ATTORNEY

## COST CENTER (1410)

## PROGRAM DESCRIPTION

The City Attorney serves as the legal officer and prosecutor for the City and is appointed by the City Commission. The City Attorney also serves as chief legal adviser to the City Commission, City Manager, and all City departments. In addition, the City Attorney assures that the City is represented in all legal proceedings and performs any other duties prescribed by Charter or by Ordinance. The City Attorney, as the prosecutor for the City, represents the City in county and circuit court, presents witnesses and evidence on behalf of the City, and has the powers necessary and incidental to the prosecution of criminal cases. The City Attorney also represents the interests of the City as Code Prosecutor when a violator is represented by counsel and recommends the disposition of cases to the Special Magistrate.

The City Attorney supervises any outside counsel to assure the proper defense of the City in all legal matters. Pursuant to City Code, for all non-insured tort and liability claims resulting in litigation, based upon the nature of the liability, the complexity of the litigation, and other factors, the City Attorney makes a determination either to represent the City in said litigation, or to refer same to outside counsel.

## PROGRAM GOALS AND OBJECTIVES

The City Attorney's Office provides legal advice to the City Commission, as well as all City departments in order to address and achieve all four Strategic Plan Goals.

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 73,248	\$ 343,037	\$ 366,416	\$ 387,041	\$ 20,625	5.63%
Operating Expenses	340,917	81,948	226,112	226,112	-	0.00%
Capital	14,562	13,980	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 428,727</b>	<b>\$ 438,965</b>	<b>\$ 592,528</b>	<b>\$ 613,153</b>	<b>\$ 20,625</b>	<b>3.48%</b>



**CITY ATTORNEY**

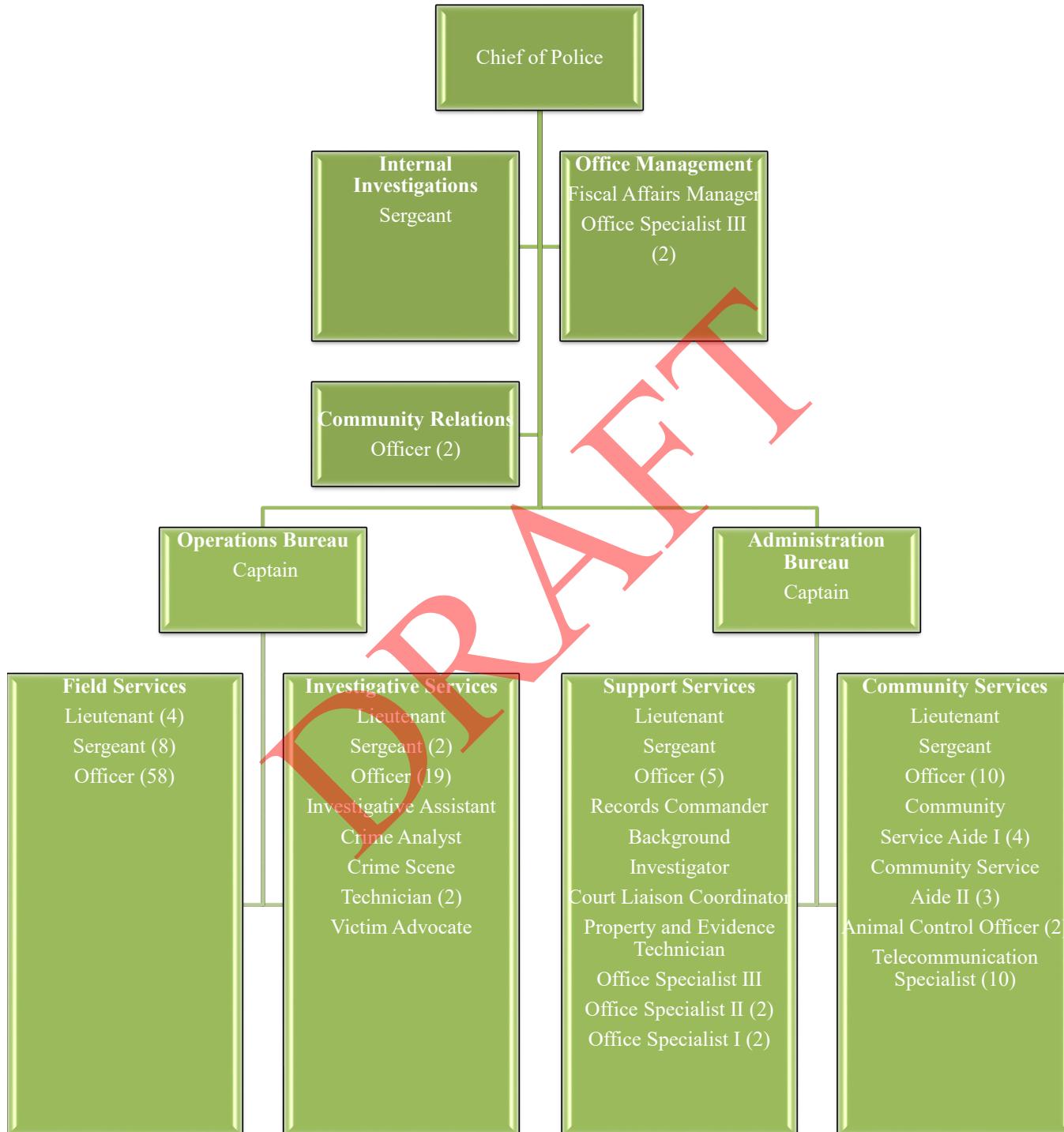
		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>PERSONAL SERVICES</b>					
001-1410-514.12-01	SAL & WAGES-REGULAR <sup>1</sup>	\$ 50,786	\$ 238,473	\$ 253,811	\$ 264,605
001-1410-514.15-07	SAL&WAGES-VEHICLE ALLOW	1,358	4,827	4,800	4,800
001-1410-514.15-09	SAL & WAGES-PHONE ALLOW	272	965	960	960
001-1410-514.21-01	CONTRIB-SS TAX(EMPLOYER)	3,223	14,167	13,149	13,905
001-1410-514.21-02	CONTRIB-MED TAX(EMPLOYER)	754	3,414	3,764	3,920
001-1410-514.22-01	FRS CONTRIB-EMPLOYER	12,886	52,378	57,961	63,096
001-1410-514.23-01	HEALTH & LIFE INS	3,969	28,813	31,971	35,755
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 73,248</b>	<b>\$ 343,037</b>	<b>\$ 366,416</b>	<b>\$ 387,041</b>
<b>OPERATING EXPENSES</b>					
001-1410-514.31-02	PROF'L SVCS-MEDICAL	\$ -	\$ 65	\$ 130	\$ 130
001-1410-514.31-21	PROF SERV-LEGAL(SPEC COUNSEL)	\$ 315,690	\$ 67,464	\$ 174,000	\$ 174,000
001-1410-514.40-03	TRAVEL & PER DIEM	453	88	4,000	4,000
001-1410-514.41-01	COMMUNICATION SERVICES	164	867	1,350	1,350
001-1410-514.42-06	POSTAGE	31	-	300	300
001-1410-514.44-01	RENTALS & LEASES	-	1,987	4,000	4,000
001-1410-514.46-03	OFFICE EQUIPMENT	-	-	350	350
001-1410-514.49-02	COURT EXPENSE	1,610	1,978	6,000	6,000
001-1410-514.51-01	OFFICE SUPPLIES	1,621	1,638	2,000	2,000
001-1410-514.52-15	OPERATING SUPPLIES -OTHER	5,632	1,144	7,107	7,107
001-1410-514.54-01	SUBSCRIPTION & MEMBERSHIP	13,280	3,945	18,875	18,875
001-1410-514.54-05	EDUCATION & TRAINING	2,436	2,772	8,000	8,000
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 340,917</b>	<b>\$ 81,948</b>	<b>\$ 226,112</b>	<b>\$ 226,112</b>
<b>CAPITAL EXPENSES</b>					
001-1410-514.66-01	LAW LIBRARY	\$ 14,562	\$ 13,980	\$ -	\$ -
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 14,562</b>	<b>\$ 13,980</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 428,727</b>	<b>\$ 438,965</b>	<b>\$ 592,528</b>	<b>\$ 613,153</b>

<sup>1</sup> SENIOR MANAGEMENT SALARIES OF \$188,895 IS INCLUDED IN SALARY & WAGES REGULAR.



**POLICE**

**117 CERTIFIED, 36 NON-CERTIFIED - 153 TOTAL**





**POLICE**

<b>Position Title</b>	<b>POSITION SUMMARY</b>				
	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
Chief of Police	1	1	1	1	1
Captain	3	3	3	3	2
Lieutenant	7	7	7	7	7
Sergeant	13	13	13	13	13
Officer	93	93	93	93	94
<b>Total Certified Personnel</b>	<b>117</b>	<b>117</b>	<b>117</b>	<b>117</b>	<b>117</b>
Court Liaison Coordinator	1	1	1	1	1
Code Compliance Officer	6	5	5	5	-
Animal Control Officer	2	2	2	2	2
Victim Advocate	1	1	1	1	1
Crime Scene Technician	2	2	2	2	2
Background Investigator	1	1	1	1	1
Office Manager	1	1	-	-	-
Records Commander	1	1	1	1	1
Fiscal Affairs Manager	-	1	1	1	1
Administrative Coordinator	1	1	-	-	-
Property and Evidence Technician	-	1	1	1	1
Office Specialist III	3	2	3	3	3
Office Specialist II	3	3	3	3	2
Office Specialist I <sup>1</sup>	3	3	3	2	2
Investigative Assistant	1	1	1	1	1
Public Safety Communications Manager	1	-	-	-	-
Telecommunications Specialist <sup>1</sup>	-	-	10	10	10
Call Taker <sup>1</sup>	2	2	2	-	-
Community Service Aide II	4	3	3	3	3
Community Service Aide I <sup>1,2</sup>	5	6	6	4	4
Crime Analyst <sup>2</sup>	-	-	1	1	1
<b>Total Non-Certified Personnel</b>	<b>37</b>	<b>36</b>	<b>42</b>	<b>42</b>	<b>36</b>
<b>Total Positions</b>	<b>154</b>	<b>153</b>	<b>159</b>	<b>159</b>	<b>153</b>

<sup>1</sup> FY 2021 Adopted - Only 10 of 14 positions of Telecommunications Specialist, Community Service Aide I, Call Taker and Office Specialist I will be filled at any time.

<sup>2</sup> FY 2021 Adopted - Only 6 of 7 positions of Crime Analyst and Community Service Aide I will be filled at any time.



## POLICE

### COST CENTER (1810)

#### PROGRAM DESCRIPTION

The Police Department is a full service, accredited law enforcement agency responsible for protecting life and property; prevention and detection of crime; and enforcing applicable state law and local ordinances. The Police Department is comprised of four bureaus: Investigative Services, Field Services, Support Services, and Community Services. Among the goals of the Police Department are to maintain public order within the jurisdiction and to proactively work to preserve and improve quality of life.

#### PROGRAM GOALS & OBJECTIVES

In support of Goal 1, Margate – A Great Place to Play and Enjoy, the Police Department will actively participate in a variety of community engagement, neighborhood, and City sponsored events in an effort to bolster Police – citizen relationships. In support of Goal 3, Financially Sound City Providing Exceptional Services Valued by the Community, the Police Department provides monthly training to enhance the effectiveness of its personnel that focuses on customer service, police tactics/responses and legal guidelines. In support of Goal 4, High Performing City Team Producing Results for the Margate Community, the Police Department identifies and addresses critical public safety issues and concerns through a focused deployment of resources in areas identified as experiencing an increase in criminal activity or problematic traffic safety concerns utilizing directed patrol, special operations, and technology to positively impact crime prevention.

#### BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 18,992,390	\$ 19,320,030	\$ 20,779,539	\$ 20,707,137	\$ (72,402)	-0.35%
Operating Expenses	1,066,251	1,004,417	1,440,002	1,298,012	(141,990)	-9.86%
Capital	1,678,865	624,563	122,386	390,000	267,614	218.66%
Debt Service	67,667	34,882	-	-	-	0.00%
Grants and Aid	18,198	13,350	12,000	22,065	10,065	83.88%
<b>TOTAL</b>	<b>\$ 21,823,371</b>	<b>\$ 20,997,242</b>	<b>\$ 22,353,927</b>	<b>\$ 22,417,214</b>	<b>\$ 63,287</b>	<b>0.28%</b>



**POLICE**

**COST CENTER (1810)**

PERFORMANCE MEASURES					
	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Provide monthly training focusing on customer service in law enforcement, police tactics and legal guidelines	N/A	44	12	12	0%
Conduct monthly directed patrol and traffic oriented operations in areas wherein a critical public safety concern, issues relating to criminal activity or traffic safety has been verified	N/A	41	12	24	100%
Participate in community engagement events; to include, but not limited to crime/neighborhood watches, homeowners or crime prevention meetings, and city sponsored events	N/A	67	36	36	0%

**DRAFT**



**POLICE**

		<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 AMENDED</b>	<b>FY 2022 BUDGET</b>
<b>PERSONAL SERVICES</b>					
001-1810-521.12-01	SAL & WAGES-REGULAR <sup>1</sup>	\$ 11,307,095	\$ 11,558,586	\$ 12,672,003	\$ 12,472,051
001-1810-521.12-10	SAL & WAGES-ASSIGNMENT	117,871	119,520	121,600	144,706
001-1810-521.12-11	SAL & WAGES-VOCA GRANT	57,123	57,150	58,466	60,000
001-1810-521.12-12	SAL & WAGES-COPS HIRING GRANT	205,312	237,013	4,200	-
001-1810-521.13-02	SAL-ASHIFT DIFFERENTIAL	66,404	67,202	75,000	75,000
001-1810-521.13-05	SAL & WAGES-LONGEVITY	189,531	194,000	198,000	188,000
001-1810-521.14-01	SAL & WAGES-OVERTIME	249,946	203,084	250,000	250,000
001-1810-521.14-03	SAL & WAGES-COURT	66,842	41,811	85,000	70,000
001-1810-521.14-10	O/T-REIMB BSO & DOJ	85,303	36,132	14,500	14,500
001-1810-521.14-13	O/T-HVE GRANT-FDOT USF	7,923	-	-	-
001-1810-521.15-01	SAL & WAGES-INCENTIVE	107,476	108,711	109,000	109,000
001-1810-521.15-08	SAL & WAGES-VEHICLE BENEFIT	850	1,038	1,100	1,850
001-1810-521.15-09	SAL & WAGES-PHONE ALLOW	48,473	49,806	46,140	46,140
001-1810-521.15-10	SAL & WAGES-CLOTH. ALLOW	128,000	131,167	131,700	131,700
001-1810-521.15-11	SAL & WAGES-POLICE EXTRA DETAIL	428,626	368,268	272,320	160,000
001-1810-521.21-01	CONTRIB-SS TAX(EMPLOYER)	765,703	772,548	859,051	848,248
001-1810-521.21-02	CONTRIB-MED TAX(EMPLOYER)	179,985	181,698	204,276	198,983
001-1810-521.22-01	FRS CONTRIB-EMPLOYER	2,771,242	2,852,739	3,086,030	3,153,820
001-1810-521.22-08	COPS HIRING GRANT FRINGE	-	9,298	-	-
001-1810-521.23-01	HEALTH & LIFE INS	2,208,685	2,330,259	2,591,153	2,783,139
	<b>TOTAL APPROPRIATION</b>	<b>\$ 18,992,390</b>	<b>\$ 19,320,030</b>	<b>\$ 20,779,539</b>	<b>\$ 20,707,137</b>

**OPERATING EXPENSES**

001-1810-521.30-01	OPERATING EXPENSE	\$ 127,107	\$ 139,646	\$ 145,400	\$ 100,257
001-1810-521.30-31	OTHER EXPENSE/CLOTHING	\$ 48,380	\$ 38,856	\$ 43,464	\$ 47,600
001-1810-521.30-80	OPER EXP-NATL NIGHT OUT	6,138	225	14,000	14,000
001-1810-521.30-92	CREDIT CARD PYMT CHARGES	586	1,184	800	1,200
001-1810-521.31-02	PROF'L SVCS-MEDICAL	4,907	5,370	7,000	7,000
001-1810-521.31-09	PROF'L SVCS-OTHER	112,879	80,643	111,000	141,000
001-1810-521.34-16	CONTRACT SVCS-OTHER	2,569	-	-	-
001-1810-521.34-62	TELETYPE (COCO CREEK)	299,529	314,506	90,994	-
001-1810-521.40-03	TRAVEL & PER DIEM	19,032	13,666	7,999	15,000
001-1810-521.41-01	COMMUNICATIONS SVCS	49,789	50,363	62,700	64,000
001-1810-521.42-06	POSTAGE	1,230	763	1,293	1,250
001-1810-521.44-01	RENTALS & LEASES	16,569	15,393	18,000	19,200
001-1810-521.44-02	RENTALS & LEASES-HIDTA	17,337	15,653	16,800	17,400
001-1810-521.44-06	RENTALS & LEASES - VEHICLES	-	-	359,797	394,505
001-1810-521.46-01	REPAIR & MAINT-EQUIPMENT	137,380	159,605	195,915	213,400
001-1810-521.46-03	REP & MAINT-OFFICE EQUIP	-	60	1,500	1,500
001-1810-521.46-08	REPAIR & MAINT-VEHICLES	54,131	46,661	95,000	45,000
001-1810-521.46-24	REPAIR & MAINT-STRUCTURES	-	-	23,088	-
001-1810-521.47-02	PRINTING & BINDING	7,407	5,758	8,000	8,000
001-1810-521.51-01	OFFICE SUPPLIES	14,764	12,050	15,000	15,000
001-1810-521.52-15	OPERATING SUPPLIES-OTHER	58,903	40,114	50,000	37,200
001-1810-521.52-43	OPER SUPPLIES-AMMUNITION	40,653	25,073	81,252	62,500
001-1810-521.54-01	SUBSCRIPTION & MEMBERSHIP	8,054	6,518	8,000	8,000
001-1810-521.54-05	EDUCATION & TRAINING	34,327	26,750	28,000	30,000
001-1810-521.54-21	TUITION REIM - FOP	142	-	40,000	40,000
001-1810-521.54-22	TUITION REIM - PBA	4,438	5,560	15,000	15,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 1,066,251</b>	<b>\$ 1,004,417</b>	<b>\$ 1,440,002</b>	<b>\$ 1,298,012</b>



**POLICE**

		<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 AMENDED</b>	<b>FY 2022 BUDGET</b>
<b>CAPITAL EXPENSES</b>					
001-1810-521.62-04	RENOVATION & CONSTRUCTION	\$ -	\$ 64,000	\$ 103,886	\$ 90,000
001-1810-521.64-02	ACQUISITION OF VEHICLES	\$ 467,256	\$ 481,561	\$ -	\$ -
001-1810-521.64-12	OTHER EQUIPMENT	\$ 1,136,009	\$ 79,002	\$ 18,500	\$ 300,000
001-1810-521.65-83	SOFTWARE	\$ 75,600	\$ -	\$ -	\$ -
	<b>TOTAL APPROPRIATION</b>	<b>\$ 1,678,865</b>	<b>\$ 624,563</b>	<b>\$ 122,386</b>	<b>\$ 390,000</b>
<b>DEBT SERVICE</b>					
001-1810-521.71-52	PRINC-CAPITAL LEASE/OSSI	\$ 65,413	\$ 33,768	\$ -	\$ -
001-1810-521.72-52	INT-CAPITAL LEASE/OSSI	\$ 2,254	\$ 1,114	\$ -	\$ -
	<b>TOTAL APPROPRIATION</b>	<b>\$ 67,667</b>	<b>\$ 34,882</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRANTS &amp; AID</b>					
001-1810-521.82-21	SHOP WITH A HERO	\$ 15,648	\$ 13,350	\$ 12,000	\$ 22,065
001-1810-521.82-22	PD HOMELESS OUTREACH - TD	\$ 2,550	\$ -	\$ -	\$ -
	<b>TOTAL APPROPRIATION</b>	<b>\$ 18,198</b>	<b>\$ 13,350</b>	<b>\$ 12,000</b>	<b>\$ 22,065</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 21,823,371</b>	<b>\$ 20,997,242</b>	<b>\$ 22,353,927</b>	<b>\$ 22,417,214</b>

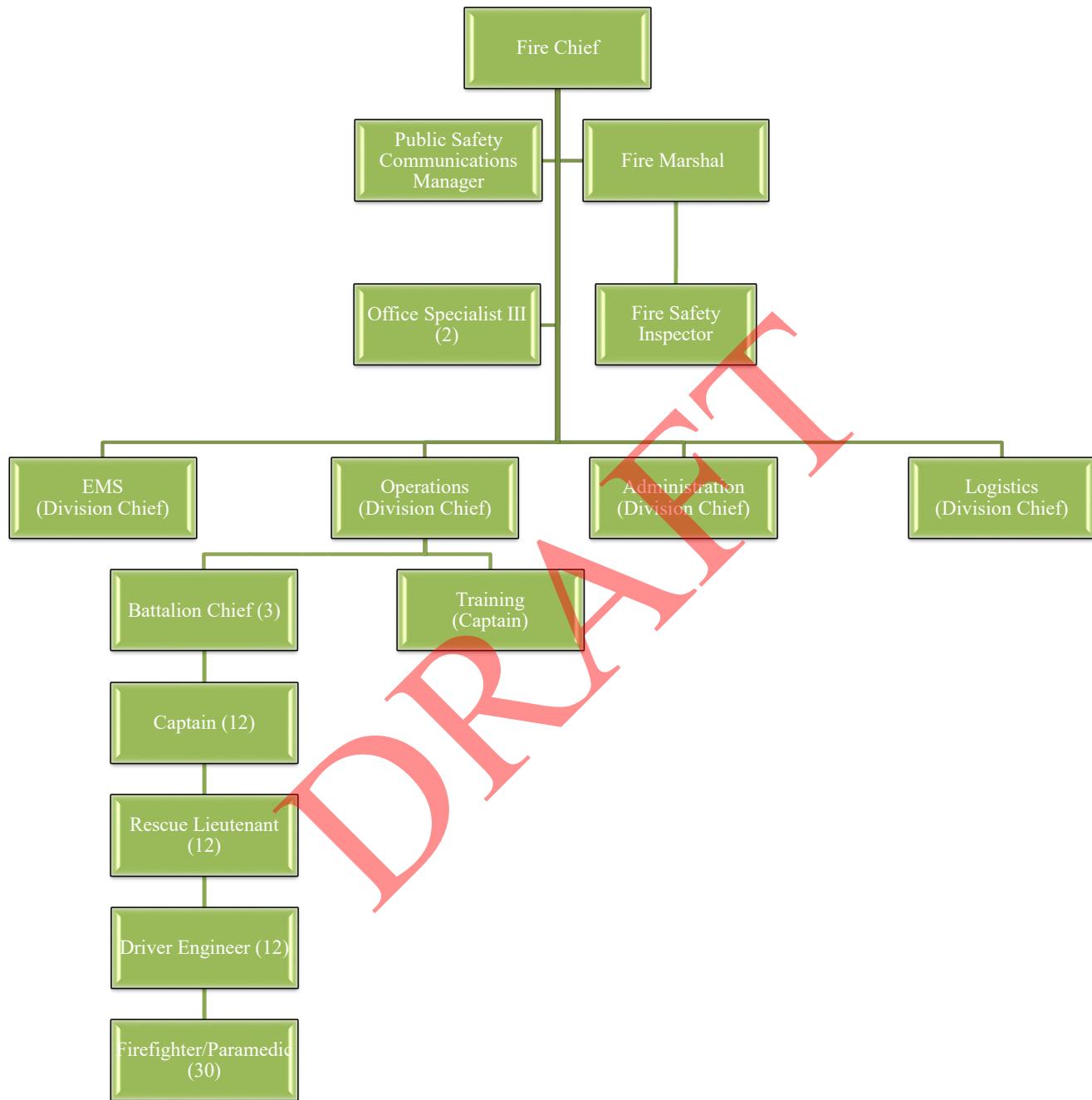
<sup>1</sup> SENIOR MANAGEMENT SALARY OF \$168,160 IS INCLUDED IN SALARY & WAGES REGULAR.

**DRAFT**



FIRE

77 CERTIFIED, 3 NON-CERTIFIED - 80 TOTAL





**FIRE**

<b>Position Title</b>	<b>POSITION SUMMARY</b>				
	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
Fire Chief	1	1	1	1	1
Division Chief	3	3	4	4	4
Battalion Chief	4	4	3	3	3
Captain	19	19	19	19	13
Rescue Lieutenant	18	18	18	18	12
Driver Engineer	18	18	18	18	12
Firefighter/Paramedic	60	60	60	60	30
Fire Safety Inspector - F/T	2	2	2	2	1
Fire Marshal	-	-	-	-	1
<b>Total Certified Personnel</b>	<b>125</b>	<b>125</b>	<b>125</b>	<b>125</b>	<b>77</b>
Public Safety Communications Manager	1	1	1	1	1
Office Specialist III	2	2	2	2	2
<b>Total Non-Certified Personnel</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>
<b>Total Positions</b>	<b>128</b>	<b>128</b>	<b>128</b>	<b>128</b>	<b>80</b>

**DRAFT**



## FIRE

### COST CENTER (2010)

#### PROGRAM DESCRIPTION

The Fire Department is an ISO Class 1 rated organization that provides multi-faceted fire, emergency medical, dive rescue, fire code enforcement, public education and other related emergency and non-emergency services to the residents and visitors of the City of Margate through dedicated and professional members. The department's goals are to provide the highest quality of services at all times and maintain the ISO Class 1 rating through the use of advanced training, procedures and equipment.

#### PROGRAM GOALS & OBJECTIVES

In support of Goal 2, Great Suburban City in Broward County and Goal 4, High Performing City Team Producing Results for the Margate Community, the Fire Department continues to provide the highest quality Fire and EMS services to the citizens of Margate. The Fire Department strives to maintain a response time of eight minutes or less. In addition, the Fire Department conducts annual fire inspections in the City to help ensure safety, conducts regular public education activities, provides aggressive firefighting tactics to quickly extinguish fires, and provides business-friendly plan review services.

#### BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 17,698,011	\$ 18,737,055	\$ 19,262,583	\$ 13,571,064	\$ (5,691,519)	-29.55%
Operating Expenses	1,253,512	1,415,557	1,435,286	1,176,701	(258,585)	-18.02%
Capital	635,119	859,450	1,933,500	1,007,000	(926,500)	-47.92%
Debt Service	342,652	206,464	206,465	-	(206,465)	-100.00%
<b>TOTAL</b>	<b>\$ 19,929,294</b>	<b>\$ 21,218,526</b>	<b>\$ 22,837,834</b>	<b>\$ 15,754,765</b>	<b>\$ (7,083,069)</b>	<b>-31.01%</b>

#### PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Fire loss per capita	9	9	36	28	-22%
Percentage of Fire personnel completing 240 hours of annual Insurance Services Office (ISO) required training	72%	72%	100%	100%	0%
Average Fire/EMS incidents response time (in minutes)	6:33	6:33	<8:00	<8:00	0%
Number of fire inspection activities conducted	3,240	3,240	2,000	2,000	0%
Number of people educated in life safety	2,993	2,993	3,000	3,000	0%



**FIRE**

		FY 2019	FY 2020	FY 2021	FY 2022
		ACTUAL	ACTUAL	AMENDED	BUDGET
<b>PERSONAL SERVICES</b>					
001-2010-522.12-01	SAL & WAGES-REGULAR <sup>1</sup>	\$ 11,299,422	\$ 11,365,394	\$ 12,152,996	\$ 8,135,653
001-2010-522.12-04	SAL & WAGES-UPGRADE	58,017	70,278	-	-
001-2010-522.12-10	SAL & WAGES-ASSIGNMENT	44,159	45,077	75,000	47,000
001-2010-522.13-05	SAL & WAGES-LONGEVITY	173,000	188,000	191,000	161,000
001-2010-522.14-01	SAL & WAGES-OVERTIME	255,602	857,249	300,000	425,000
001-2010-522.15-05	SAL-FF SUPP COMPENSATION	99,701	106,655	90,000	54,000
001-2010-522.15-08	SAL&WAGES-VEHICLE BENEFIT	6,063	-	-	-
001-2010-522.15-09	SAL & WAGES-PHONE ALLOW	378	543	545	545
001-2010-522.15-10	SAL & WAGES-CLOTH ALLOW	74,750	94,975	100,000	60,800
001-2010-522.21-01	CONTRIB-SS TAX(EMPLOYER)	702,893	751,136	798,207	550,808
001-2010-522.21-02	CONTRIB-MED TAX(EMPLOYER)	165,755	175,710	187,188	128,818
001-2010-522.22-01	FRS CONTRIB-EMPLOYER	2,790,200	3,004,587	3,087,742	2,279,850
001-2010-522.23-01	HEALTH & LIFE INS	2,028,071	2,077,451	2,279,905	1,727,590
	<b>TOTAL APPROPRIATION</b>	<b>\$ 17,698,011</b>	<b>\$ 18,737,055</b>	<b>\$ 19,262,583</b>	<b>\$ 13,571,064</b>
<b>OPERATING EXPENSES</b>					
001-2010-522.30-01	OPERATING EXPENSE	\$ 10,848	\$ 10,021	\$ 11,000	\$ 6,600
001-2010-522.30-11	EMS LICENSURE EXPENSE	10,077	75	8,000	4,800
001-2010-522.30-31	OTHER EXPENSE/CLOTHING	28,416	13,716	14,000	8,400
001-2010-522.30-92	CREDIT CARD PYMT CHARGES	1,393	1,597	500	1,500
001-2010-522.30-99	CERT EXPENSE	-	125	2,500	2,500
001-2010-522.31-02	PROFL SVCS-MEDICAL	41,870	12,370	50,600	30,000
001-2010-522.31-03	PROF SVCS-MEDICAL DIRECTOR	30,000	30,000	34,778	30,000
001-2010-522.31-27	PROF SVC-FIRE/RESCUE ASSESSMENT	23,000	23,174	35,000	35,000
001-2010-522.34-30	EMS BILLING & COLL - ADP	38,456	60,228	100,000	100,000
001-2010-522.40-03	TRAVEL & PER DIEM	18,595	10,223	13,300	10,000
001-2010-522.41-01	COMMUNICATIONS SERVICES	26,463	27,973	27,150	17,000
001-2010-522.42-06	POSTAGE	1,093	296	1,500	900
001-2010-522.44-01	RENTALS & LEASES	11,201	10,583	13,500	11,400
001-2010-522.44-06	RENTALS & LEASES - VEHICLES	-	-	26,517	16,991
001-2010-522.46-01	REPAIR & MAINT-EQUIPMENT	25,040	30,675	20,000	12,000
001-2010-522.46-02	STRUCTURES - CHARGEBACK	7,193	24,968	5,000	5,000
001-2010-522.46-03	REP & MAINT-OFFICE EQUIP	-	-	1,000	600
001-2010-522.46-06	REPAIR & MAINTENACE SERVICES	-	-	20,336	58,460
001-2010-522.46-07	OTHER EQUIPMENT	5,365	9,758	5,300	3,180
001-2010-522.46-08	REPAIR & MAINT-VEHICLES	251,049	284,033	290,000	174,000
001-2010-522.46-24	REPAIR & MAINT-STRUCTURES	10,809	41,736	30,350	67,350
001-2010-522.46-46	MAIN/TESTING ISO EQUIPMENT	202,931	203,628	211,326	200,000
001-2010-522.46-47	MAINT/FIRE VEH INTERNAL	22,547	7,882	20,000	12,000
001-2010-522.47-02	PRINTING & BINDING	1,237	600	3,400	2,000
001-2010-522.51-01	OFFICE SUPPLIES	7,785	6,313	6,615	4,000
001-2010-522.52-02	GAS, OIL AND COOLANT	109,027	89,190	110,250	66,150
001-2010-522.52-15	OPERATING SUPPLIES-OTHER	309,016	457,083	299,494	244,000
001-2010-522.54-01	SUBSCRIPTION & MEMBERSHIP	4,842	5,723	6,870	6,870
001-2010-522.54-05	EDUCATION & TRAINING	40,982	42,377	25,000	20,000
001-2010-522.54-20	TUITION REIM - IAFF	12,314	10,366	40,000	24,000
001-2010-522.55-07	OPER EXP-EXPLORER PROGRAM	1,963	844	2,000	2,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 1,253,512</b>	<b>\$ 1,415,557</b>	<b>\$ 1,435,286</b>	<b>\$ 1,176,701</b>



**FIRE**

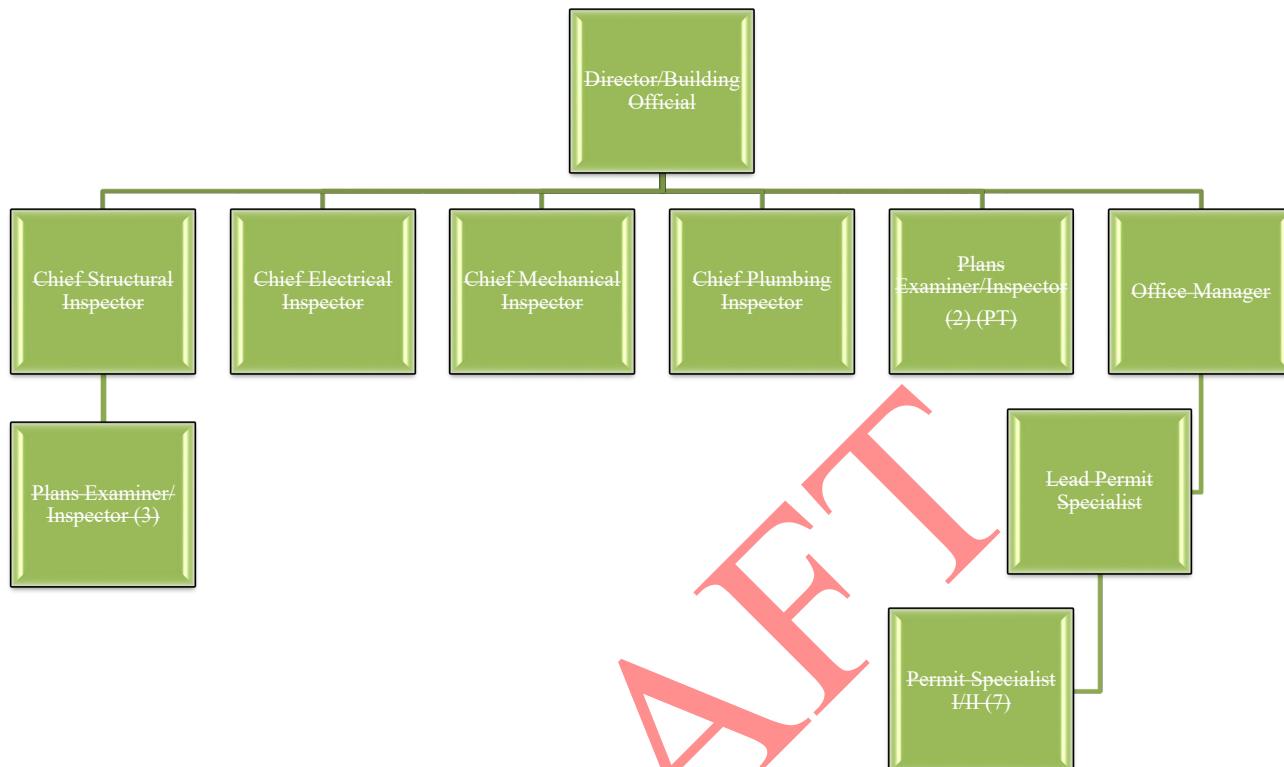
		FY 2019	FY 2020	FY 2021	FY 2022
		ACTUAL	ACTUAL	AMENDED	BUDGET
<b>CAPITAL EXPENSES</b>					
001-2010-522.62-55	STORAGE STRUCTURE	\$ 17,297	\$ -	\$ 33,500	\$ -
001-2010-522.64-02	ACQUISITION OF VEHICLES	5,513	680,831	1,500,000	840,000
001-2010-522.64-12	OTHER EQUIPMENT	612,309	178,619	400,000	167,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 635,119</b>	<b>\$ 859,450</b>	<b>\$ 1,933,500</b>	<b>\$ 1,007,000</b>
<b>DEBT SERVICE</b>					
001-2010-522.71-50	PRINC-CAPITAL LEASE/VEHIC	\$ 318,706	\$ 190,160	\$ 195,447	\$ -
001-2010-522.72-50	INT-CAPITAL LEASE/VEHICLE	23,946	16,304	11,018	-
	<b>TOTAL APPROPRIATION</b>	<b>\$ 342,652</b>	<b>\$ 206,464</b>	<b>\$ 206,465</b>	<b>\$ -</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 19,929,294</b>	<b>\$ 21,218,526</b>	<b>\$ 22,837,834</b>	<b>\$ 15,754,765</b>

<sup>1</sup> SENIOR MANAGEMENT SALARY OF \$165,746 IS INCLUDED IN SALARY & WAGES REGULAR.

**DRAFT**



**BUILDING - Budget begins on page 157**



**POSITION SUMMARY**

Position Title	FY 2019 Actual	FY 2020 Actual <sup>2</sup>	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
Director of Building/Building Official	1	-	-	-	-
Chief Electrical Inspector	1	-	-	-	-
Chief Plumbing Inspector	1	-	-	-	-
Chief Mechanical Inspector <sup>1</sup>	1	-	-	-	-
Chief Structural Inspector	1	-	-	-	-
Electrical Inspector/Plans Examiner	1	-	-	-	-
Mechanical Inspector <sup>1</sup>	1	-	-	-	-
Plans Examiner/Inspector	1	-	-	-	-
Plans Examiner/Inspector - P/T	2	-	-	-	-
Office Manager	1	-	-	-	-
Permit Specialist I/II	7	-	-	-	-
<b>Total Positions</b>	<b>18</b>	-	-	-	-

<sup>1</sup> FY 2019 - Only 1 of 2 positions of Chief Mechanical Inspector and Mechanical Inspector will be filled at any time.

<sup>2</sup> FY 2020 - The Building Department costs were moved to the new Building Fund (113).



## BUILDING - Budget begins on page 157

## COST CENTER (2410)

## PROGRAM DESCRIPTION

The Building Department safeguards public health, safety, and general welfare through the administration and enforcement of the Florida Building Code and all local ordinances to ensure the highest level of building code compliance. The Department is responsible for performing plan reviews, completing mandatory inspections, collecting permit fees, issuing permits, providing Certificates of Completion/Occupancy, and processing Building Code violations.

## PROGRAM GOALS &amp; OBJECTIVES

See page 160 for new Goals and Objectives.

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual <sup>1</sup>	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 1,477,467	\$ -	\$ -	\$ -	\$ -	0.00%
Operating Expenses	171,186	-	-	-	-	0.00%
Capital	99,500	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 1,748,153</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>

## PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual <sup>1</sup>	FY 2021 Target	FY 2022 Target	% Change
Total permit valuation of construction cost	79,817,701	N/A	N/A	N/A	N/A
Total number of plan reviews performed	13,032	N/A	N/A	N/A	N/A
Total number of requested inspections performed	22,993	N/A	N/A	N/A	N/A
Number of building permits issued	5,764	N/A	N/A	N/A	N/A
Certificates of Occupancy (CO's), Temporary Certificates of Occupancy (TCO's), and Certificate of Completion (CC's) issued	320	N/A	N/A	N/A	N/A
Percentage of total certified personnel completing a minimum of twenty (20) hours of continuing education per year	95%	N/A	N/A	N/A	N/A
Percentage of permit management personnel attending continuing education classes for customer service and programmatic training	95%	N/A	N/A	N/A	N/A

<sup>1</sup> FY 2020 - The Building Department costs were moved to the new Building Fund (113).



**BUILDING - Budget begins on page 157<sup>1</sup>**

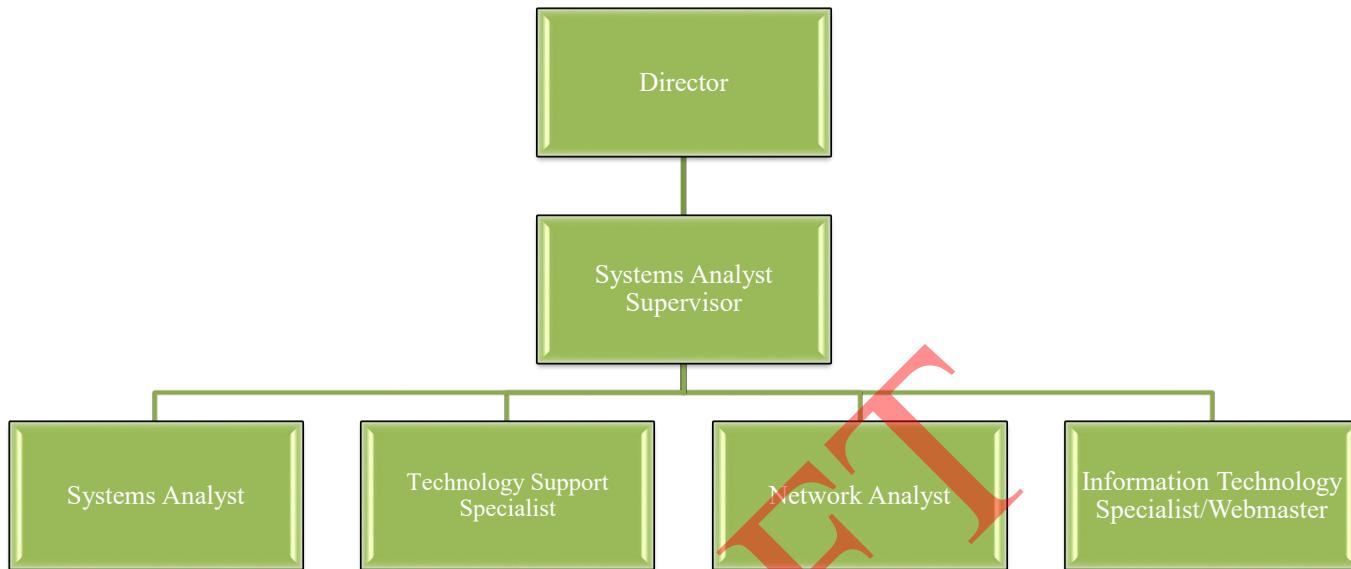
		FY 2019 ACTUAL	FY 2020 ACTUAL <sup>1</sup>	FY 2021 AMENDED	FY 2022 BUDGET
<b>PERSONAL SERVICES</b>					
001-2410-524.12-01	SAL & WAGES-REGULAR	\$ 998,455	\$ -	\$ -	\$ -
001-2410-524.13-05	SAL & WAGES-LONGEVITY	4,000	-	-	-
001-2410-524.14-01	SAL & WAGES-OVERTIME	75,109	-	-	-
001-2410-524.15-08	SAL&WAGES-VEHICLE BENEFIT	9,334	-	-	-
001-2410-524.21-01	CONTRIB-SS TAX(EMPLOYER)	63,420	-	-	-
001-2410-524.21-02	CONTRIB-MED TAX(EMPLOYER)	14,844	-	-	-
001-2410-524.22-01	FRS CONTRIB-EMPLOYER	111,473	-	-	-
001-2410-524.23-01	HEALTH & LIFE INS	200,832	-	-	-
<b>TOTAL APPROPRIATION</b>		<b>\$ 1,477,467</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OPERATING EXPENSES</b>					
001-2410-524.30-04	COMPUTER SERVICES	\$ 3,724	\$ -	\$ -	\$ -
001-2410-524.30-31	OTHER EXPENSE/CLOTHING	1,955	-	-	-
001-2410-524.30-92	CREDIT CARD PYMT CHARGES	14,927	-	-	-
001-2410-524.31-02	PROF'L SVCS-MEDICAL	105	-	-	-
001-2410-524.31-09	PROF'L SVCS-OTHER	83,910	-	-	-
001-2410-524.34-02	CUSTODIAL	7,466	-	-	-
001-2410-524.40-03	TRAVEL & PER DIEM	2,020	-	-	-
001-2410-524.41-01	COMMUNICATIONS SVCS	14,101	-	-	-
001-2410-524.44-01	RENTALS & LEASES	1,639	-	-	-
001-2410-524.46-03	MAINT-OFFICE EQUIPMENT	400	-	-	-
001-2410-524.46-06	REPAIR & MAINTENANCE SVCS	12,775	-	-	-
001-2410-524.46-08	REP & MAINT-VEHICLES	(2,036)	-	-	-
001-2410-524.51-01	OFFICE SUPPLIES	5,747	-	-	-
001-2410-524.52-02	GAS, OIL & COOLANT	10,165	-	-	-
001-2410-524.52-15	OPERATING SUPPLIES-OTHER	9,950	-	-	-
001-2410-524.54-01	SUBSCRIPTION & MEMBERSHIP	645	-	-	-
001-2410-524.54-05	EDUCATION & TRAINING	3,693	-	-	-
<b>TOTAL APPROPRIATION</b>		<b>\$ 171,186</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CAPITAL EXPENSES</b>					
001-2410-524.64-09	COMPUTER EQUIPMENT	\$ 99,500	\$ -	\$ -	\$ -
<b>TOTAL APPROPRIATION</b>		<b>\$ 99,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL REQUESTED APPROPRIATIONS</b>		<b>\$ 1,748,153</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<sup>1</sup> FY 2020 - The Building Department costs were moved to the new Building Fund (113).



## INFORMATION TECHNOLOGY

6 FULL TIME



## POSITION SUMMARY

Position Title	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
Director of Information Technology	1	1	1	1	1
Systems Analyst	1	1	1	1	1
Systems Analyst Supervisor	1	1	1	1	1
Technology Support Specialist	1	1	1	1	1
Network Analyst	1	1	1	1	1
Information Technology Specialist/Webmaster	1	1	1	1	1
<b>Total Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>



## INFORMATION TECHNOLOGY

### COST CENTER (3410)

#### PROGRAM DESCRIPTION

The Information Technology (IT) Department provides timely expert support to City Departments that service the citizens and businesses of Margate. The Department supports network servers, client computers and over 400 end users across all City departments and component units. The Department's application support includes: Utility Billing, Building Permits, General Ledger, Business Licenses, Purchasing, Code Compliance, Land/Parcel Management, Police and Fire Records Management Systems, and Microsoft Office.

#### PROGRAM GOALS & OBJECTIVES

In support of Goal 3, Financially Sound City Providing Exceptional Services Valued by the Community, the Information Technology Department plans to hire a consultant to develop an IT master plan and enhance security policies. In addition, the Department provides reliable and state of the art technology in order to empower City Departments with the technology tools necessary to succeed on a daily basis.

#### BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 736,999	\$ 797,750	\$ 823,736	\$ 821,342	\$ (2,394)	-0.29%
Operating Expenses	175,480	180,838	261,205	260,405	(800)	-0.31%
Capital	17,026	125,716	48,200	-	(48,200)	-100.00%
<b>TOTAL</b>	<b>\$ 929,505</b>	<b>\$ 1,104,304</b>	<b>\$ 1,133,141</b>	<b>\$ 1,081,747</b>	<b>\$ (51,394)</b>	<b>-4.54%</b>

#### PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
System availability during City business hours	100%	98%	98%	98%	0%
Service call closure rate for technology issues	89%	91%	90%	90%	0%
Enter into an agreement with a consultant to develop an IT Master Plan and enhance security policies	N/A	Yes	Yes	Yes	N/A



**INFORMATION TECHNOLOGY**

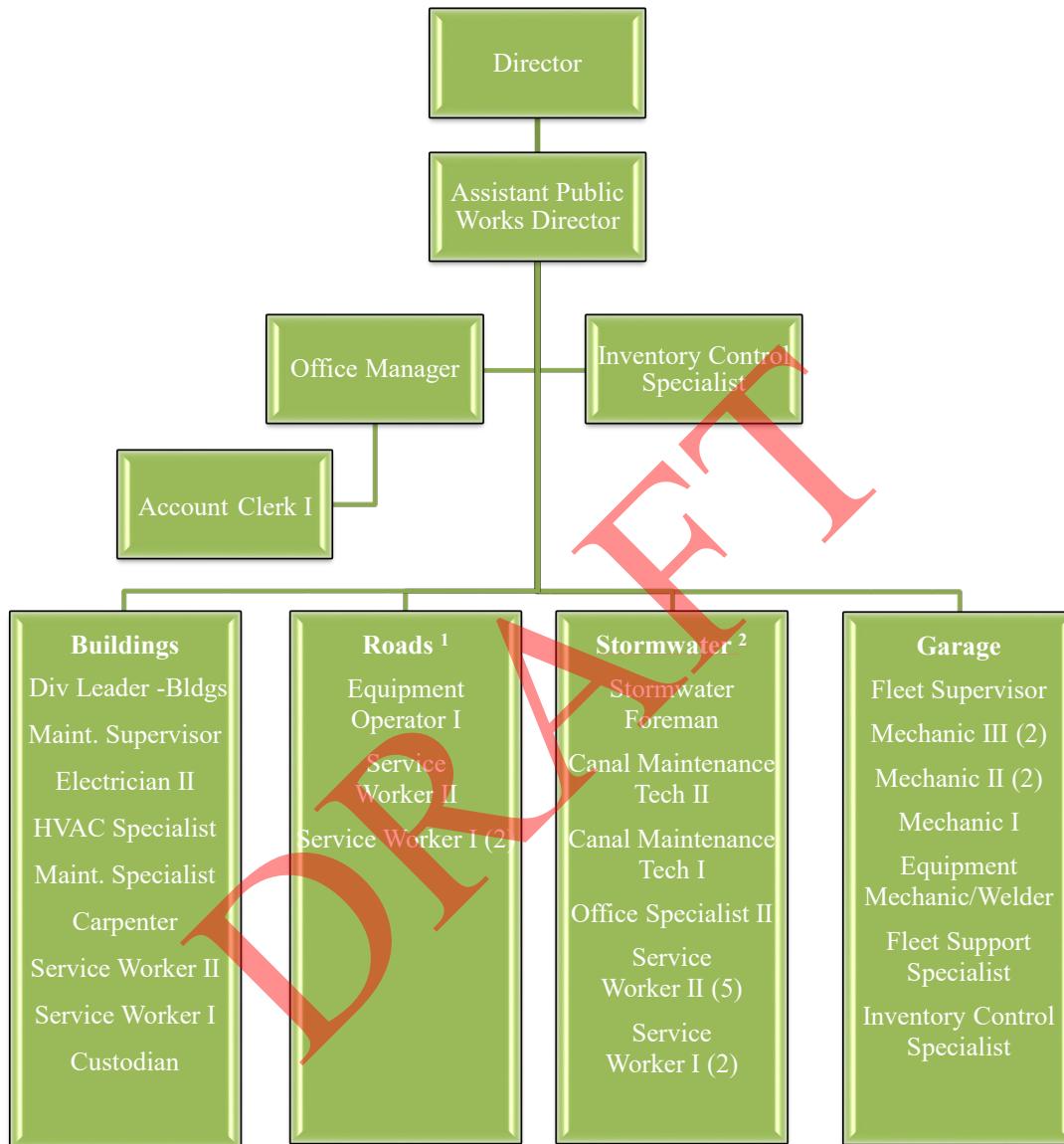
	FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>PERSONAL SERVICES</b>				
001-3410-513.12-01 SAL & WAGES-REGULAR <sup>1</sup>	\$ 529,346	\$ 565,097	\$ 577,520	\$ 558,858
001-3410-513.13-05 SAL & WAGES-LONGEVITY	10,000	10,000	10,000	7,000
001-3410-513.14-01 SAL & WAGES-OVERTIME	2,719	4,996	4,000	4,000
001-3410-513.15-08 SAL&WAGES-VEHICLE BENEFIT	2,975	2,663	2,600	-
001-3410-513.15-09 SAL&WAGES-PHONE ALLOW	1,458	1,508	960	1,500
001-3410-513.21-01 CONTRIB-SS TAX(EMPLOYER)	31,407	33,655	35,903	35,424
001-3410-513.21-02 CONTRIB-MED TAX(EMPLOYER)	7,670	8,166	8,629	8,285
001-3410-513.22-01 FRS CONTRIB-EMPLOYER	69,518	77,953	87,661	84,504
001-3410-513.23-01 HEALTH & LIFE INS	81,906	93,712	96,463	121,771
<b>TOTAL APPROPRIATION</b>	<b>\$ 736,999</b>	<b>\$ 797,750</b>	<b>\$ 823,736</b>	<b>\$ 821,342</b>
<b>OPERATING EXPENSES</b>				
001-3410-513.31-02 PROF'L SVCS-MEDICAL	\$ 65	\$ -	\$ 205	\$ 205
001-3410-513.31-09 PROF'L SVCS-OTHER	39,673	37,725	70,000	70,000
001-3410-513.40-03 TRAVEL & PER DIEM	487	448	1,000	1,000
001-3410-513.41-01 COMMUNICATIONS SVCS	19,146	21,461	27,800	27,800
001-3410-513.44-01 RENTALS & LEASES	1,255	1,168	2,000	2,000
001-3410-513.46-06 REPAIR & MAINTENANCE SVCS	104,569	109,789	131,200	145,400
001-3410-513.52-15 OPERATING SUPPLIES-OTHER	9,781	8,995	12,000	12,000
001-3410-513.54-01 SUBSCRIPTION & MEMBERSHIP	354	504	1,000	1,000
001-3410-513.54-05 EDUCATION & TRAINING	150	748	16,000	1,000
<b>TOTAL APPROPRIATION</b>	<b>\$ 175,480</b>	<b>\$ 180,838</b>	<b>\$ 261,205</b>	<b>\$ 260,405</b>
<b>CAPITAL EXPENSES</b>				
001-3410-513.64-09 COMPUTER EQUIPMENT	\$ 17,026	\$ 125,716	\$ 34,200	\$ -
001-3410-513.65-83 SOFTWARE	-	-	14,000	-
<b>TOTAL APPROPRIATION</b>	<b>\$ 17,026</b>	<b>\$ 125,716</b>	<b>\$ 48,200</b>	<b>\$ -</b>
<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 929,505</b>	<b>\$ 1,104,304</b>	<b>\$ 1,133,141</b>	<b>\$ 1,081,747</b>

<sup>1</sup> SENIOR MANAGEMENT SALARY OF \$121,868 IS INCLUDED IN SALARY & WAGES REGULAR.



## PUBLIC WORKS

23 FULL TIME



There are 38 total positions in the Public Works Department.

23 positions are funded by the General Fund (001).

<sup>1</sup> Roads Division positions (4) funded in the Roads Fund (111).

<sup>2</sup> Stormwater Division positions (11) funded in the Stormwater Fund (445).



**PUBLIC WORKS**

<b>Position Title</b>	<b>POSITION SUMMARY</b>				
	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>General Fund</b>					
<b>Public Works Administration</b>					
Director of Public Works	1	1	1	1	1
Assistant Public Works Director <sup>1</sup>	-	-	1	1	1
Project Manager	-	1	-	-	-
Office Manager	1	1	1	1	1
Account Clerk I	1	1	1	1	1
Inventory Control Specialist	1	1	1	1	1
Public Works Superintendent <sup>1</sup>	1	1	1	-	-
<b>Total Public Works Administration</b>	<b>5</b>	<b>6</b>	<b>5</b>	<b>5</b>	<b>5</b>
<b>Public Works Buildings Division</b>					
Division Leader - Bldgs	1	1	1	1	1
Maintenance Supervisor	1	1	1	1	1
Electrician II	1	1	1	1	1
Carpenter	1	1	1	1	1
Maintenance Specialist	1	1	1	1	1
Service Worker II	1	1	1	1	1
Service Worker I	1	1	1	1	1
Custodian	1	1	1	1	1
HVAC Specialist	1	1	1	1	1
<b>Total Public Works Buildings</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Public Works Garage Division</b>					
Fleet Supervisor	1	1	1	1	1
Mechanic III	2	2	2	2	2
Mechanic II	2	2	2	2	2
Mechanic I	1	1	1	1	1
Equipment Mechanic/Welder	1	1	1	1	1
Fleet Support Specialist	1	1	1	1	1
Inventory Control Specialist	1	1	1	1	1
<b>Total Public Works Garage</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>	<b>9</b>
<b>Total General Fund Positions</b>	<b>23</b>	<b>24</b>	<b>23</b>	<b>23</b>	<b>23</b>

<sup>1</sup> FY 2021 Adopted - Only 1 of 2 positions of Assistant Public Works Director and Public Works Superintendent to be filled at any time.



**PUBLIC WORKS**

**ADMINISTRATION DIVISION**

**COST CENTER (4545)**

**PROGRAM DESCRIPTION**

The Public Works Administration Division provides support and oversees the general operations of the department. The Administration Division plans, directs and controls all financial aspects of the Public Works Department in accordance with the direction of the City Administration. The Inner-City Transit Program is administered through this Division as well.

**PROGRAM GOALS & OBJECTIVES**

In support of the City Strategic Plan Goal 2, Great Suburban City in Broward County, Goal 3, Financially Sound City Providing Exceptional Services Valued by the Community and Goal 4, High Performing City Team Producing Results for the Margate Community, the Administration Division provides oversight of all public works projects to ensure the safety of Margate employees, residents and businesses to meet all of the goals that have been set.

**BUDGET EXPENDITURES/EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Personal Services	\$ 575,979	\$ 567,560	\$ 644,019	\$ 683,263	\$ 39,244	6.09%
Operating Expenses	40,783	51,105	275,192	89,630	(185,562)	-67.43%
Capital	-	27,997	22,000	-	(22,000)	-100.00%
<b>TOTAL</b>	<b>\$ 616,762</b>	<b>\$ 646,662</b>	<b>\$ 941,211</b>	<b>\$ 772,893</b>	<b>\$ (168,318)</b>	<b>-17.88%</b>

**PERFORMANCE MEASURES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Target</b>	<b>FY 2022 Target</b>	<b>% Change</b>
Percentage of all resident complaints and inquiries responded to within 24 hours	100%	100%	100%	100%	0%



**PUBLIC WORKS**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ADMINISTRATION DIVISION</b>					
<b>PERSONAL SERVICES</b>					
001-4545-539.12-01	SAL & WAGES-REGULAR <sup>1</sup>	\$ 383,740	\$ 376,355	\$ 428,940	\$ 447,022
001-4545-539.13-05	SAL & WAGES-LONGEVITY	7,000	7,000	6,000	7,000
001-4545-539.14-01	SAL & WAGES-OVERTIME	5,941	7,561	3,900	3,900
001-4545-539.15-08	SAL&WAGES-VEHICLE BENEFIT	9,488	7,167	7,700	10,000
001-4545-539.21-01	CONTRIB-SS TAX(EMPLOYER)	23,767	23,298	27,378	28,564
001-4545-539.21-02	CONTRIB-MED TAX(EMPLOYER)	5,558	5,449	6,475	6,785
001-4545-539.22-01	FRS CONTRIB-EMPLOYER	53,926	57,791	69,589	77,019
001-4545-539.23-01	HEALTH & LIFE INS	86,559	82,939	94,037	102,973
	<b>TOTAL APPROPRIATION</b>	<b>\$ 575,979</b>	<b>\$ 567,560</b>	<b>\$ 644,019</b>	<b>\$ 683,263</b>
<b>OPERATING EXPENSES</b>					
001-4545-539.30-01	OPERATING EXPENSE	\$ 2,078	\$ 666	\$ 55,500	\$ 8,000
001-4545-539.30-31	OTHER EXPENSE/CLOTHING	1,674	1,617	3,500	3,350
001-4545-539.31-02	PROFL SVCS-MEDICAL	395	928	3,000	3,000
001-4545-539.31-09	PROFL SVCS-OTHER	4,350	20,673	133,458	15,000
001-4545-539.40-03	TRAVEL & PER DIEM	2,860	-	4,400	4,400
001-4545-539.41-01	COMMUNICATIONS SVCS	17,883	19,588	25,600	17,000
001-4545-539.42-06	POSTAGE	-	-	500	500
001-4545-539.44-01	RENTALS & LEASES	1,149	1,096	2,000	2,000
001-4545-539.44-06	RENTALS & LEASES - VEHICLES	-	-	19,534	15,580
001-4545-539.46-03	OFFICE EQUIPMENT	55	55	1,000	1,000
001-4545-539.46-06	R&M MAIN/REPAIR & MAIN. SVC.	4,363	425	15,000	10,000
001-4545-539.47-02	PRINTING & BINDING	38	30	500	500
001-4545-539.51-01	OFFICE SUPPLIES	3,261	3,791	4,000	4,000
001-4545-539.54-01	SUBSCRIPTION & MEMBERSHIP	212	872	1,600	1,300
001-4545-539.54-05	EDUCATION & TRAINING	2,465	1,364	5,600	4,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 40,783</b>	<b>\$ 51,105</b>	<b>\$ 275,192</b>	<b>\$ 89,630</b>
<b>CAPITAL EXPENSES</b>					
001-4545-539.64-02	ACQUISITION OF VEHICLES	\$ -	\$ 27,997	\$ -	\$ -
001-4545-539.64-12	OTHER EQUIPMENT	-	-	22,000	-
	<b>TOTAL APPROPRIATION</b>	<b>\$ -</b>	<b>\$ 27,997</b>	<b>\$ 22,000</b>	<b>\$ -</b>
<b>ADMINISTRATION DIVISION</b>	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 616,762</b>	<b>\$ 646,662</b>	<b>\$ 941,211</b>	<b>\$ 772,893</b>

<sup>1</sup> SENIOR MANAGEMENT SALARY OF \$150,017 IS INCLUDED IN SALARY & WAGES REGULAR.



## PUBLIC WORKS

BUILDINGS DIVISION  
COST CENTER (4547)

## PROGRAM DESCRIPTION

The Buildings Division is responsible for the maintenance, upkeep and aesthetic appearance of all City structures and facilities. The carpentry shop within the Buildings Division fabricates custom cabinetry and work stations for all City departments. The Buildings Division is also responsible for the maintenance of all City owned streetlights and contracted streetlights.

## PROGRAM GOALS &amp; OBJECTIVES

In support of the City Strategic Plan Goal 2, Great Suburban City in Broward County, the Buildings Division provides a high level of service for the maintenance, repair and construction of all City facilities and buildings to ensure that the users enjoy a clean, safe and aesthetically pleasing environment.

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 780,367	\$ 814,767	\$ 859,862	\$ 923,936	\$ 64,074	7.45%
Operating Expenses	931,774	698,889	968,870	1,010,042	41,172	4.25%
Capital	26,461	39,235	1,405	70,000	68,595	4882.21%
<b>TOTAL</b>	<b>\$ 1,738,602</b>	<b>\$ 1,552,891</b>	<b>\$ 1,830,137</b>	<b>\$ 2,003,978</b>	<b>\$ 173,841</b>	<b>9.50%</b>

## PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	% Change
City Hall employee overall satisfaction rating for condition of City Hall	75%	N/A	75%	75%	0%
Achieve a rating of 2 or higher from the City Hall Maintenance survey	88%	N/A	85%	85%	0%



**PUBLIC WORKS**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>BUILDINGS DIVISION</b>					
<b>PERSONAL SERVICES</b>					
001-4547-539.12-01	SAL & WAGES-REGULAR	\$ 498,667	\$ 518,013	\$ 540,567	\$ 562,936
001-4547-539.13-05	SAL & WAGES-LONGEVITY	9,000	9,000	9,000	9,000
001-4547-539.14-01	SAL & WAGES-OVERTIME	23,597	20,618	20,000	20,000
001-4547-539.21-01	CONTRIB-SS TAX(EMPLOYER)	29,778	30,579	35,313	36,700
001-4547-539.21-02	CONTRIB-MED TAX(EMPLOYER)	6,964	7,152	8,259	8,583
001-4547-539.22-01	FRS CONTRIB-EMPLOYER	50,359	55,379	65,752	72,358
001-4547-539.23-01	HEALTH & LIFE INS	162,002	174,026	180,971	214,359
	<b>TOTAL APPROPRIATION</b>	<b>\$ 780,367</b>	<b>\$ 814,767</b>	<b>\$ 859,862</b>	<b>\$ 923,936</b>
<b>OPERATING EXPENSES</b>					
001-4547-539.30-31	OTHER EXPENSE/CLOTHING	\$ 4,254	\$ 4,706	\$ 5,500	\$ 5,000
001-4547-539.34-16	CONTRACTUAL SVCS-OTHER	2,300	1,050	5,000	3,000
001-4547-539.40-03	TRAVEL & PER DIEM	-	-	500	500
001-4547-539.42-06	POSTAGE	-	-	500	-
001-4547-539.43-01	UTILITY SERVICES	320,299	259,227	321,000	275,000
001-4547-539.43-02	UTILITY SVCS-WATER	152,141	182,443	155,000	155,000
001-4547-539.44-01	RENTALS & LEASES	7,413	6,300	13,700	11,000
001-4547-539.44-06	RENTALS & LEASES - VEHICLES	-	-	9,641	14,492
001-4547-539.46-02	REP & MAINT - STRUCTURES	275,119	87,536	262,000	227,300
001-4547-539.46-06	REPAIR & MAINTENANCE SVCS	5,391	6,539	12,100	12,500
001-4547-539.46-07	OTHER EQUIPMENT	107,391	90,555	125,529	237,850
001-4547-539.52-15	OPERATING SUPPLIES-OTHER	56,490	60,458	55,000	65,000
001-4547-539.54-01	SUBSCRIPTION & MEMBERSHIP	45	-	600	600
001-4547-539.54-05	EDUCATION & TRAINING	931	75	2,800	2,800
	<b>TOTAL APPROPRIATION</b>	<b>\$ 931,774</b>	<b>\$ 698,889</b>	<b>\$ 968,870</b>	<b>\$ 1,010,042</b>
<b>CAPITAL EXPENSES</b>					
001-4547-539.64-02	ACQUISITION OF VEHICLES	\$ 26,461	\$ 39,235	\$ 1,405	\$ -
001-4547-539.64-12	OTHER EQUIPMENT	-	-	-	70,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 26,461</b>	<b>\$ 39,235</b>	<b>\$ 1,405</b>	<b>\$ 70,000</b>
<b>BUILDINGS DIVISION</b>	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 1,738,602</b>	<b>\$ 1,552,891</b>	<b>\$ 1,830,137</b>	<b>\$ 2,003,978</b>



## PUBLIC WORKS

### GARAGE DIVISION COST CENTER (4551)

#### PROGRAM DESCRIPTION

The Garage Division is responsible for maintaining and servicing all vehicles and equipment for all departments. The Division provides life cycle cost analysis for vehicles and equipment to help budget for replacement and meet the maximum cost effectiveness of City resources.

#### PROGRAM GOALS & OBJECTIVES

In support of the City Strategic Plan Goal 3, Financially Sound City Providing Exceptional Services Valued by the Community, the Garage Division provides effective maintenance and repair services, manages fueling operations and assists with the acquisition of new vehicles and equipment.

#### BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 636,960	\$ 687,217	\$ 850,774	\$ 889,733	\$ 38,959	4.58%
Operating Expenses	547,167	425,286	593,442	564,046	(29,396)	-4.95%
Capital	29,410	39,120	8,000	-	(8,000)	-100.00%
<b>TOTAL</b>	<b>\$ 1,213,537</b>	<b>\$ 1,151,623</b>	<b>\$ 1,452,216</b>	<b>\$ 1,453,779</b>	<b>\$ 1,563</b>	<b>0.11%</b>

#### PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	% Change
Percentage of vehicle maintenance and repairs completed within 72 hours (excludes contracted services)	96%	93%	90%	90%	0%
Percentage of all vehicle preventative maintenance performed on time	90%	N/A	90%	90%	0%



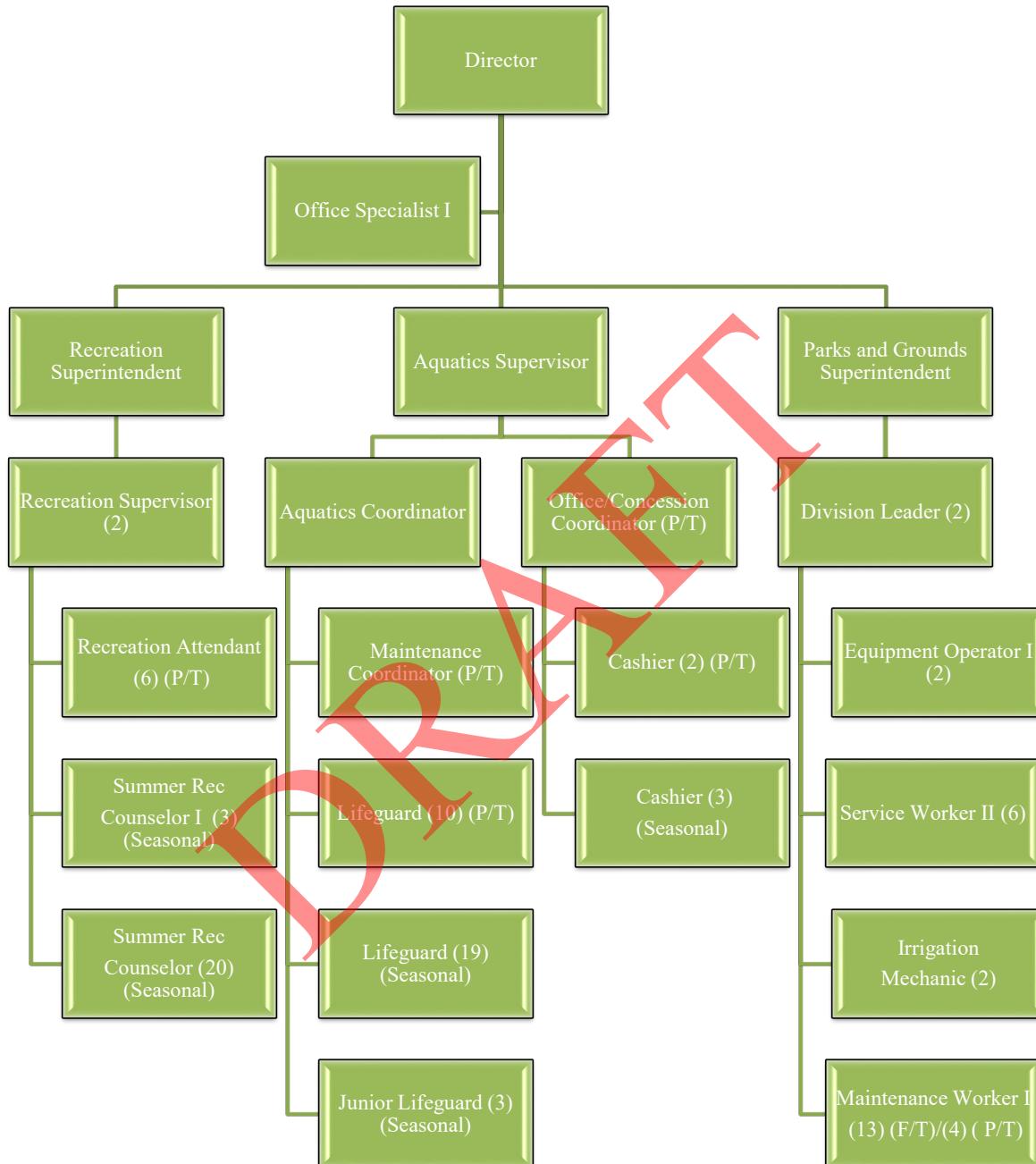
**PUBLIC WORKS**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>GARAGE DIVISION</b>					
<b>PERSONAL SERVICES</b>					
001-4551-590.12-01	SAL & WAGES-REGULAR	\$ 388,850	\$ 465,698	\$ 548,315	\$ 563,534
001-4551-590.13-05	SAL & WAGES-LONGEVITY	9,789	11,000	11,000	12,000
001-4551-590.14-01	SAL & WAGES-OVERTIME	59,624	6,195	23,000	23,000
001-4551-590.21-01	CONTRIB-SS TAX(EMPLOYER)	26,928	28,068	36,104	37,109
001-4551-590.21-02	CONTRIB-MED TAX(EMPLOYER)	6,298	6,564	8,444	8,679
001-4551-590.22-01	FRS CONTRIB-EMPLOYER	39,066	46,529	63,775	74,807
001-4551-590.23-01	HEALTH & LIFE INS	106,405	123,163	160,136	170,604
	<b>TOTAL APPROPRIATION</b>	<b>\$ 636,960</b>	<b>\$ 687,217</b>	<b>\$ 850,774</b>	<b>\$ 889,733</b>
<b>OPERATING EXPENSES</b>					
001-4551-590.30-31	OTHER EXPENSE/CLOTHING	\$ 2,669	\$ 2,250	\$ 3,800	\$ 3,000
001-4551-590.31-02	PROFL SVCS-MEDICAL	210	-	-	-
001-4551-590.40-03	TRAVEL & PER DIEM	-	-	3,500	2,000
001-4551-590.44-06	RENTALS & LEASES - VEHICLES	-	-	9,642	7,246
001-4551-590.46-06	REP & MAINT SERVICES	10,044	11,272	12,500	12,500
001-4551-590.46-07	REP & MAINT-OTHER EQUIP	31,445	48,255	47,900	30,000
001-4551-590.46-08	REP & MAINT-VEHICLES	91,560	53,539	100,000	75,000
001-4551-590.52-02	GAS, OIL & COOLANT	379,317	286,154	382,100	400,000
001-4551-590.52-15	OPERATING SUPPLIES-OTHER	30,996	23,454	30,000	30,000
001-4551-590.54-01	SUBSCRIPTION & MEMBERSHIP	717	-	1,000	1,300
001-4551-590.54-05	EDUCATION & TRAINING	209	362	3,000	3,000
	<b>TOTAL APPROPRIATION</b>	<b>\$ 547,167</b>	<b>\$ 425,286</b>	<b>\$ 593,442</b>	<b>\$ 564,046</b>
<b>CAPITAL EXPENSES</b>					
001-4551-590.64-12	OTHER EQUIPMENT	\$ 29,410	\$ 39,120	\$ 8,000	\$ -
	<b>TOTAL APPROPRIATION</b>	<b>\$ 29,410</b>	<b>\$ 39,120</b>	<b>\$ 8,000</b>	<b>\$ -</b>
<b>GARAGE DIVISION</b>					
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 1,213,537</b>	<b>\$ 1,151,623</b>	<b>\$ 1,452,216</b>	<b>\$ 1,453,779</b>
<b>PUBLIC WORKS DEPARTMENT</b>					
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 3,568,901</b>	<b>\$ 3,351,176</b>	<b>\$ 4,223,564</b>	<b>\$ 4,230,650</b>



PARKS AND RECREATION

33 FULL TIME, 24 PART TIME, 48 SEASONAL - 105 TOTAL





**PARKS AND RECREATION**

<b>Position Title</b>	<b>POSITION TITLE</b>				
	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Administration Division</b>					
Director of Parks and Recreation	1	1	1	1	1
Recreation Superintendent	1	1	1	1	1
Recreation Supervisor	1	1	1	1	1
Office Specialist I	1	1	1	1	1
<b>Total Administration</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>
<b>Special Activities Division</b>					
Recreation Supervisor	1	1	1	1	1
Recreation Attendant (P/T)	6	6	6	6	6
Summer Recreation Counselor I	3	3	3	3	3
Summer Recreation Counselor	20	20	20	20	20
<b>Total Special Activities</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>
<b>Grounds Maintenance Division</b>					
Parks and Grounds Superintendent	1	1	1	1	1
Division Leader	2	2	2	2	2
Irrigation Mechanic	2	2	2	2	2
Service Worker II	6	6	6	6	6
Service Worker I	13	-	-	-	-
Service Worker I (P/T)	4	-	-	-	-
Maintenance Work I	-	13	13	13	13
Maintenance Work I (P/T)	-	4	4	4	4
Equipment Operator I	2	2	2	2	2
<b>Total Grounds Maintenance</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>
<b>Aquatics Division</b>					
Aquatics Supervisor	1	1	1	1	1
Aquatics Coordinator	1	1	1	1	1
Maintenance Coordinator (P/T, Annual)	1	1	1	1	1
Office/Concession Coordinator (P/T, Annual)	1	1	1	1	1
Cashier (P/T, Annual)	2	2	2	2	2
Lifeguard (P/T, Annual)	10	10	10	10	10
Lifeguard (Seasonal)	15	19	19	19	19
Junior Lifeguard (Seasonal)	3	3	3	3	3
Cashier (Seasonal)	3	3	3	3	3
<b>Total Aquatics</b>	<b>37</b>	<b>41</b>	<b>41</b>	<b>41</b>	<b>41</b>
<b>Total Parks and Recreation Positions</b>	<b>101</b>	<b>105</b>	<b>105</b>	<b>105</b>	<b>105</b>



**PARKS AND RECREATION  
ADMINISTRATION DIVISION  
COST CENTER (5555)  
PROGRAM DESCRIPTION**

The Parks and Recreation Administration Division provides advancement and implementation of department policy; management of public programs; and oversees business operations of all divisions within the Parks and Recreation Department. The Administration Division generates ideas, provides services, and supervises departmental operations.

**PROGRAM GOALS & OBJECTIVES**

In support of Goal 1, A Great Place to Play and Enjoy, the Administration Division develops outreach strategies to promote and market the City's recreational opportunities to the Margate community. In support of Goal 3, Financially Sound City Providing Exceptional Service Valued by the Community, the Administration Division evaluates and applies for a variety of grant funding to reduce the General Fund obligations in providing exceptional services. In support of Goal 4, High Performing City Team Producing Results for the Margate Community, the Administration Division ensures all divisions are compliant with the City's Strategic plan.

**BUDGET EXPENDITURES/EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Personal Services	\$ 488,543	\$ 504,440	\$ 531,643	\$ 556,719	\$ 25,076	4.72%
Operating Expenses	57,344	58,918	101,921	62,647	(39,274)	-38.53%
Capital	-	-	3,500	3,500	-	0.00%
<b>TOTAL</b>	<b>\$ 545,887</b>	<b>\$ 563,358</b>	<b>\$ 637,064</b>	<b>\$ 622,866</b>	<b>\$ (14,198)</b>	<b>-2.23%</b>

**PERFORMANCE MEASURES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Target</b>	<b>FY 2022 Target</b>	<b>% Change</b>
Total revenues generated from meeting room/hall rentals	\$72,860	\$72,860	\$38,000	\$38,000	0%
Annual update of the Parks and Recreation Master Plan's park inventory chart	N/A	N/A	100%	100%	0%
Total revenues generated from pavilion rentals	\$7,460	\$7,460	\$6,000	\$6,000	0%



## PARKS AND RECREATION

		FY 2019		FY 2020		FY 2021		FY 2022		
		ACTUAL	ACTUAL	ACTUAL	AMENDED	BUDGET				
<b>ADMINISTRATION DIVISION</b>										
<b>PERSONAL SERVICES</b>										
001-5555-572.12-01	SAL & WAGES-REGULAR <sup>1</sup>	\$ 325,501	\$ 337,986	\$ 349,039	\$ 360,294					
001-5555-572.13-05	SAL & WAGES-LONGEVITY	4,000	5,000	5,000	5,000					
001-5555-572.14-01	SAL & WAGES-OVERTIME	10,160	5,799	10,000	10,000					
001-5555-572.15-08	SAL&WAGES-VEHICLE BENEFIT	5,600	5,163	5,100	5,600					
001-5555-572.21-01	CONTRIB-SS TAX(EMPLOYER)	20,045	20,040	21,895	22,749					
001-5555-572.21-02	CONTRIB-MED TAX(EMPLOYER)	4,859	4,883	5,353	5,523					
001-5555-572.22-01	FRS CONTRIB-EMPLOYER	58,464	63,130	71,026	77,196					
001-5555-572.23-01	HEALTH & LIFE INS	59,914	62,439	64,230	70,357					
	<b>TOTAL APPROPRIATION</b>	<b>\$ 488,543</b>	<b>\$ 504,440</b>	<b>\$ 531,643</b>	<b>\$ 556,719</b>					
<b>OPERATING EXPENSES</b>										
001-5555-572.30-01	OPERATING EXPENSE	\$ 4,255	\$ 2,787	\$ 3,000	\$ 3,000					
001-5555-572.30-31	OTHER EXPENSE/CLOTHING	898	1,764	921	900					
001-5555-572.31-02	PROF'L SVCS-MEDICAL	1,770	3,975	2,500	2,500					
001-5555-572.31-09	PROF'L SVCS-OTHER	8,550	5,818	49,000	8,000					
001-5555-572.40-03	TRAVEL & PER DIEM	1,597	84	2,500	2,000					
001-5555-572.41-01	COMMUNICATIONS SVCS	13,847	14,939	15,000	11,000					
001-5555-572.44-01	RENTALS & LEASES	10,019	9,189	9,600	9,780					
001-5555-572.44-06	RENTALS & LEASES - VEHICLES				5,892					
001-5555-572.46-06	REPAIR & MAINTENANCE SVCS	9,536	13,062	11,250	11,250					
001-5555-572.51-01	OFFICE SUPPLIES	2,153	2,031	2,500	2,500					
001-5555-572.54-01	SUBSCRIPTION & MEMBERSHIP	3,819	4,521	4,950	5,125					
001-5555-572.54-05	EDUCATION & TRAINING	900	748	700	700					
	<b>TOTAL APPROPRIATION</b>	<b>\$ 57,344</b>	<b>\$ 58,918</b>	<b>\$ 101,921</b>	<b>\$ 62,647</b>					
<b>CAPITAL EXPENSES</b>										
001-5555-572.63-47	TREE CITY USA	\$ -	\$ -	\$ 3,500	\$ 3,500					
	<b>TOTAL APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,500</b>	<b>\$ 3,500</b>					
<b>ADMINISTRATION DIVISION</b>										
	<b>TOTAL REQUESTED APPROPRIATION</b>	<b>\$ 545,887</b>	<b>\$ 563,358</b>	<b>\$ 637,064</b>	<b>\$ 622,866</b>					

<sup>1</sup> SENIOR MANAGEMENT SALARY OF \$156,768 IS INCLUDED IN SALARY & WAGES REGULAR.



**PARKS AND RECREATION  
SPECIAL ACTIVITIES DIVISION  
COST CENTER (5556)**

**PROGRAM DESCRIPTION**

The Special Activities Division provides safe, high quality, low cost recreational opportunities to the residents of the City of Margate. The Division is responsible for providing activities for all members of Margate families through public parks, open spaces, recreation programs, and family friendly special events.

**PROGRAM GOALS & OBJECTIVES**

In support of Goal 1, A Great Place to Play and Enjoy, the Special Activities Division executes programs and special events to create a family friendly experience for the Margate community. In support of Goal 3, Financially Sound City Providing Exceptional Service Valued by the Community, the Special Activities Division creates high quality programs at the lowest cost to the participants.

**BUDGET EXPENDITURES/EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Personal Services	\$ 256,869	\$ 179,895	\$ 334,541	\$ 340,925	\$ 6,384	1.91%
Operating Expenses	228,787	80,727	175,299	196,192	20,893	11.92%
Capital	-	-	48,227	-	(48,227)	-100.00%
<b>TOTAL</b>	<b>\$ 485,656</b>	<b>\$ 260,622</b>	<b>\$ 558,067</b>	<b>\$ 537,117</b>	<b>\$ (20,950)</b>	<b>-3.75%</b>

**PERFORMANCE MEASURES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Target</b>	<b>FY 2022 Target</b>	<b>% Change</b>
Percentage of revenues received per budgeted projection for teen and youth programs	N/A	N/A	100%	100%	0%
Percentage of revenues received per budgeted projection for youth basketball league	N/A	N/A	100%	100%	0%
Percentage of revenues received per budgeted projection for recreation division	N/A	N/A	100%	100%	0%
Percentage of summer youth program capacity	N/A	N/A	100%	100%	0%
Percentage of summer teen program capacity	N/A	N/A	100%	100%	0%
Number of hosted special events	27	27	20	20	0%



**PARKS AND RECREATION**

			FY 2019		FY 2020		FY 2021		FY 2022			
			ACTUAL		ACTUAL		AMENDED		BUDGET			
<b>SPECIAL ACTIVITIES DIVISION</b>												
<b>PERSONAL SERVICES</b>												
001-5556-572.12-01	SAL & WAGES-REGULAR	\$	220,100	\$	146,119	\$	271,159	\$	274,401			
001-5556-572.14-01	SAL & WAGES-OVERTIME		4,133		1,215		5,000		5,000			
001-5556-572.21-01	CONTRIB-SS TAX(EMPLOYER)		10,970		8,729		17,122		17,323			
001-5556-572.21-02	CONTRIB-MED TAX(EMPLOYER)		2,565		2,041		4,004		4,051			
001-5556-572.22-01	FRS CONTRIB-EMPLOYER		14,176		13,096		28,306		30,343			
001-5556-572.23-01	HEALTH & LIFE INS		4,925		8,695		8,950		9,807			
	<b>TOTAL APPROPRIATION</b>	\$	<b>256,869</b>	\$	<b>179,895</b>	\$	<b>334,541</b>	\$	<b>340,925</b>			
<b>OPERATING EXPENSES</b>												
001-5556-572.30-01	OPERATING EXPENSE	\$	3,453	\$	2,933	\$	4,199	\$	4,200			
001-5556-572.30-02	TROPHIES & RIBBONS		1,733		961		2,000		2,000			
001-5556-572.30-18	SUMMER PROGRAM		64,883		3,087		65,000		70,000			
001-5556-572.30-28	SPECIAL EVENTS		83,250		50,665		40,000		50,000			
001-5556-572.30-51	EXP-SWIM TEAM		4,996		3,617		5,000		5,000			
001-5556-572.30-53	EXP-BASKETBALL LEAGUE		17,250		9,862		20,000		20,000			
001-5556-572.30-92	CREDIT CARD PYMT CHARGES		2,077		1,356		2,500		2,500			
001-5556-572.31-02	PROFL SVCS-MEDICAL		1,355		-		-		-			
001-5556-572.34-01	ADVERTISING		8,172		3,446		8,000		8,000			
001-5556-572.39-01	SUMMER TEEN CAMP		15,842		63		17,600		17,600			
001-5556-572.44-06	RENTALS & LEASES - VEHICLES		-		-		-		5,892			
001-5556-572.46-06	REPAIR & MAINTENANCE SVCS		1,732		-		2,000		2,000			
001-5556-572.52-15	OPERATING SUPPLIES-OTHER		20,247		2,187		5,000		5,000			
001-5556-572.55-06	OUTDOOR MOVIE EXP		3,797		2,550		4,000		4,000			
	<b>TOTAL APPROPRIATION</b>	\$	<b>228,787</b>	\$	<b>80,727</b>	\$	<b>175,299</b>	\$	<b>196,192</b>			
<b>CAPITAL EXPENSES</b>												
001-5556-572.64-12	OTHER EQUIPMENT	\$	-	\$	-	\$	48,227	\$	-			
	<b>TOTAL APPROPRIATION</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>48,227</b>	\$	<b>-</b>			
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	\$	<b>485,656</b>	\$	<b>260,622</b>	\$	<b>558,067</b>	\$	<b>537,117</b>			



**PARKS AND RECREATION**  
**GROUNDSC MAINTENANCE DIVISION**  
**COST CENTER (5557)**  
**PROGRAM DESCRIPTION**

The Grounds Maintenance Division provides routine grounds maintenance of public parks, right of ways, and open spaces to maintain a clean, and aesthetically pleasing appearance. The Division conducts routine safety inspections of park amenities, playgrounds, courts, athletic fields, and park buildings to ensure user safety. The Division is also responsible for logistical setup and breakdown of all special events hosted by the City.

**PROGRAM GOALS & OBJECTIVES**

In support of Goal 1, A Great Place to Play and Enjoy, the Grounds Maintenance Division provides all logistics for special events to create a family friendly experience for the Margate community. In support of Goal 4, High Performing City Team Producing Results for the Margate Community, the Grounds Maintenance Division conducts routine repair and maintenance services to park infrastructure, while evaluating best practices and industry standards.

**BUDGET EXPENDITURES/EXPENSES**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 1,575,911	\$ 1,724,000	\$ 2,039,650	\$ 2,191,576	\$ 151,926	7.45%
Operating Expenses	761,434	843,116	838,995	1,064,021	225,026	26.82%
Capital	88,104	64,556	55,021	-	(55,021)	-100.00%
<b>TOTAL</b>	<b>\$ 2,425,449</b>	<b>\$ 2,631,672</b>	<b>\$ 2,933,666</b>	<b>\$ 3,255,597</b>	<b>\$ 321,931</b>	<b>10.97%</b>

**PERFORMANCE MEASURES**

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Number of in-house projects completed by the Grounds Maintenance Division that are valued at \$5,000 or more	5	6	4	4	0%
Complete 100% inspection of each park and update the status of our internal inventory of park amenities	100%	N/A	100%	100%	0%
Percentage of scheduled maintenance accomplished	N/A	N/A	100%	100%	0%

**PARKS AND RECREATION**

**GROUNDS MAINTENANCE DIVISION**

**PERSONAL SERVICES**

		FY 2019	FY 2020	FY 2021	FY 2022
		ACTUAL	ACTUAL	AMENDED	BUDGET
001-5557-572.12-01	SAL & WAGES-REGULAR	\$ 955,518	\$ 1,087,628	\$ 1,296,294	\$ 1,330,058
001-5557-572.13-05	SAL & WAGES-LONGEVITY	20,000	18,000	18,000	20,000
001-5557-572.14-01	SAL & WAGES-OVERTIME	103,182	62,486	60,000	60,000
001-5557-572.21-01	CONTRIB-SS TAX(EMPLOYER)	63,609	66,321	85,206	87,424
001-5557-572.21-02	CONTRIB-MED TAX(EMPLOYER)	14,876	15,499	19,927	20,446
001-5557-572.22-01	FRS CONTRIB-EMPLOYER	94,452	109,881	146,048	158,806
001-5557-572.23-01	HEALTH & LIFE INS	324,274	364,185	414,175	514,842
	<b>TOTAL APPROPRIATION</b>	<b>\$ 1,575,911</b>	<b>\$ 1,724,000</b>	<b>\$ 2,039,650</b>	<b>\$ 2,191,576</b>

**OPERATING EXPENSES**

001-5557-572.30-31	OTHER EXPENSE/CLOTHING	\$ 15,491	\$ 17,064	\$ 15,000	\$ 20,000
001-5557-572.31-02	PROFL SVCS-MEDICAL	1,272	-	-	-
001-5557-572.34-05	TREE TRIMMING	23,630	33,384	35,000	35,000
001-5557-572.34-12	CONTRACT SVCS-GROUNDS	275,258	333,787	330,000	500,000
001-5557-572.39-05	OPER EXP-CODE RELATED EXP	3,376	4,185	8,000	8,000
001-5557-572.40-03	TRAVEL & PER DIEM	844	98	1,000	1,000
001-5557-572.43-XX	UTILITY SERVICES	122,549	145,058	125,000	168,000
001-5557-572.44-01	RENTALS & LEASES	11,121	11,560	12,680	11,650
001-5557-572.44-06	RENTALS & LEASES - VEHICLES	-	-	20,820	37,211
001-5557-572.46-07	REP&MAINT-OTHER EQUIPMENT	12,498	609	6,090	6,000
001-5557-572.46-08	REP&MAINT-VEHICLES	2,310	2,223	3,180	1,000
001-5557-572.46-32	REPAIR&MAINT-GROUNDS	80,952	44,910	75,000	75,000
001-5557-572.46-39	R & M IRRIGATION/LANDSCAPING	38,755	50,090	45,000	50,000
001-5557-572.46-40	R & M - OTHER	124,850	155,427	84,105	100,000
001-5557-572.49-11	TREE GIVEAWAY	24,736	25,370	60,000	30,000
001-5557-572.52-15	OPERATING SUPPLIES-OTHER	20,715	18,829	14,760	17,500
001-5557-572.54-01	SUBSCRIPTION & MEMBERSHIP	160	225	360	360
001-5557-572.54-05	EDUCATION & TRAINING	2,917	297	3,000	3,300
	<b>TOTAL APPROPRIATION</b>	<b>\$ 761,434</b>	<b>\$ 843,116</b>	<b>\$ 838,995</b>	<b>\$ 1,064,021</b>

**CAPITAL EXPENSES**

001-5557-572.64-02	ACQUISITION OF VEHICLES	\$ 88,104	\$ 51,371	\$ 40,136	\$ -
001-5557-572.64-12	OTHER EQUIPMENT	-	13,185	14,885	-
	<b>TOTAL APPROPRIATION</b>	<b>\$ 88,104</b>	<b>\$ 64,556</b>	<b>\$ 55,021</b>	<b>\$ -</b>

**GROUNDS  
MAINTENANCE  
DIVISION**

	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 2,425,449</b>	<b>\$ 2,631,672</b>	<b>\$ 2,933,666</b>	<b>\$ 3,255,597</b>
--	---------------------------------------	---------------------	---------------------	---------------------	---------------------



## PARKS AND RECREATION

### AQUATICS DIVISION COST CENTER (5561)

#### PROGRAM DESCRIPTION

The Aquatics Division provides safe, high quality, low cost recreational opportunities to the City of Margate community at the Calypso Cove Aquatics Facility. The Aquatics Division provides water safety instructions through various programs to ensure that every member of the community has the opportunity to learn basic swimming skills and knowledge. Calypso Cove is home to a plunge pool, closed water slide, open water slide, and an aquatic playground.

#### PROGRAM GOALS & OBJECTIVES

In support of Goal 1, A Great Place to Play and Enjoy, the Aquatics Division executes programs and water safety instructions to create a family friendly experience for the Margate community. In support of Goal 4, High Performing City Team Producing Results for the Margate Community, the Aquatics Division coordinates with Broward County Swim Central to provide free swim lessons to the Margate residents.

#### BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 630,231	\$ 401,172	\$ 722,254	\$ 735,112	\$ 12,858	1.78%
Operating Expenses	108,072	68,975	126,995	129,882	2,887	2.27%
Capital	-	-	10,725	-	(10,725)	-100.00%
<b>TOTAL</b>	<b>\$ 738,303</b>	<b>\$ 470,147</b>	<b>\$ 859,974</b>	<b>\$ 864,994</b>	<b>\$ 5,020</b>	<b>0.58%</b>

#### PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Number of general admissions to Calypso Cove Aquatics Facility	34,915	34,915	37,000	37,000	0%
Percentage of general admissions to Calypso Cove Aquatics Facility that are Margate residents	36%	36%	33%	33%	0%
Number of individual participants that received water safety instructions (WSI) through Broward County's Swim Central at Calypso Cove Aquatics Facility	1,534	1,534	1,500	1,500	0%
Percentage of revenues received per budgeted projection at Calypso Cove Aquatics Facility	N/A	N/A	100%	100%	0%



**PARKS AND RECREATION**

			FY 2019		FY 2020		FY 2021		FY 2022			
			ACTUAL		ACTUAL		AMENDED		BUDGET			
<b>AQUATICS DIVISION</b>												
<b>PERSONAL SERVICES</b>												
001-5561-572.12-01	SAL & WAGES-REGULAR	\$	519,646	\$	318,188	\$	577,140	\$	581,365			
001-5561-572.13-05	SAL & WAGES-LONGEVITY		2,000		2,000		2,000		3,000			
001-5561-572.14-01	SAL & WAGES-OVERTIME		15,007		1,669		7,500		7,500			
001-5561-572.21-01	CONTRIB-SS TAX(EMPLOYER)		32,926		19,592		39,401		40,042			
001-5561-572.21-02	CONTRIB-MED TAX(EMPLOYER)		7,701		4,582		8,506		8,582			
001-5561-572.22-01	FRS CONTRIB-EMPLOYER		30,856		31,900		63,728		68,356			
001-5561-572.23-01	HEALTH & LIFE INS		22,095		23,241		23,979		26,267			
	<b>TOTAL APPROPRIATION</b>	\$	<b>630,231</b>	\$	<b>401,172</b>	\$	<b>722,254</b>	\$	<b>735,112</b>			
<b>OPERATING EXPENSES</b>												
001-5561-572.30-01	OPERATING EXPENSE	\$	5,853	\$	6,182	\$	5,200	\$	6,200			
001-5561-572.30-31	OTHER EXPENSE/CLOTHING		5,583		3,926		4,000		4,000			
001-5561-572.30-92	CREDIT CARD PYMT CHARGES		3,781		593		4,500		4,500			
001-5561-572.31-02	PROFL SVCS-MEDICAL		420		-		-		-			
001-5561-572.34-01	ADVERTISING		3,810		200		4,000		4,000			
001-5561-572.40-03	TRAVEL & PER DIEM		-		-		100		100			
001-5561-572.41-01	COMMUNICATIONS SVCS		4,151		4,259		5,220		5,220			
001-5561-572.44-01	RENTALS & LEASES		8,741		8,760		9,200		9,470			
001-5561-572.44-06	RENTALS & LEASES - VEHICLES		-		-		-		5,892			
001-5561-572.46-06	REPAIR & MAINTENANCE SVCS		24,863		15,612		30,600		30,600			
001-5561-572.49-10	PURCHASES FOR RESALE		15,865		27		20,000		20,000			
001-5561-572.52-14	CHEMICALS - OTHER		18,857		10,448		22,000		22,000			
001-5561-572.52-15	OPERATING SUPPLIES-OTHER		15,859		18,608		20,275		16,000			
001-5561-572.54-01	SUBSCRIPTION & MEMBERSHIP		90		360		900		900			
001-5561-572.54-05	EDUCATION & TRAINING		199		-		1,000		1,000			
	<b>TOTAL APPROPRIATION</b>	\$	<b>108,072</b>	\$	<b>68,975</b>	\$	<b>126,995</b>	\$	<b>129,882</b>			
<b>CAPITAL EXPENSES</b>												
001-5561-572.64-12	OTHER EQUIPMENT	\$	-	\$	-	\$	10,725	\$	-			
	<b>TOTAL APPROPRIATION</b>	\$	<b>-</b>	\$	<b>-</b>	\$	<b>10,725</b>	\$	<b>-</b>			
<b>AQUATICS DIVISION</b>	<b>TOTAL REQUESTED APPROPRIATIONS</b>	\$	<b>738,303</b>	\$	<b>470,147</b>	\$	<b>859,974</b>	\$	<b>864,994</b>			
<b>PARKS AND RECREATION</b>												
<b>DEPARTMENT</b>	<b>TOTAL REQUESTED APPROPRIATIONS</b>	\$	<b>4,195,295</b>	\$	<b>3,925,799</b>	\$	<b>4,988,771</b>	\$	<b>5,280,574</b>			

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# RECREATION TRUST FUND



DRAFT



## RECREATION TRUST FUND

## FUND 103

## PROGRAM DESCRIPTION

The Recreation Trust Fund accounts for revenues generated from cell phone towers. The funds are used for the development and improvement of parks and recreation facilities.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Recreation Trust Fund	\$ 487,875	\$ 486,517	\$ 450,500	\$ 450,500	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 487,875</b>	<b>\$ 486,517</b>	<b>\$ 450,500</b>	<b>\$ 450,500</b>	<b>\$ -</b>	<b>0.00%</b>

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Operating Expenses	\$ 787	\$ 1,152	\$ 500	\$ 500	\$ -	0.00%
Transfers	555,000	144,720	450,000	450,000	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 555,787</b>	<b>\$ 145,872</b>	<b>\$ 450,500</b>	<b>\$ 450,500</b>	<b>\$ -</b>	<b>0.00%</b>



**RECREATION TRUST FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
103-0000-361.10-01	INTEREST INCOME	\$ 3,504	\$ 2,373	\$ 500	\$ 500
103-0000-361.20-18	GAIN/LOSS ON INVESTMENT	265	225	-	-
103-0000-369.90-26	REV-TOWER SITE RENTALS	484,106	483,919	450,000	450,000
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 487,875</b>	<b>\$ 486,517</b>	<b>\$ 450,500</b>	<b>\$ 450,500</b>
<b>REQUESTED APPROPRIATION</b>					
<b>OPERATING EXPENSES</b>					
103-5555-572.39-03	OPER EXP-BANK FEES	\$ 787	\$ 1,152	\$ 500	\$ 500
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 787</b>	<b>\$ 1,152</b>	<b>\$ 500</b>	<b>\$ 500</b>
<b>TRANSFERS &amp; CONTINGENCY</b>					
103-5555-581.91-15	TO CAPITAL IMPROVEMENT FD	\$ 555,000	\$ 144,720	\$ 345,000	\$ -
103-5555-589.91-03	TO FUND BALANCE		-	105,000	450,000
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 555,000</b>	<b>\$ 144,720</b>	<b>\$ 450,000</b>	<b>\$ 450,000</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 555,787</b>	<b>\$ 145,872</b>	<b>\$ 450,500</b>	<b>\$ 450,500</b>

**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# ROADS FUND



DRAFT





ROADS FUND - 111

Position Title	POSITION SUMMARY				
	FY 2019 Actual	FY 2020 Actual	FY 2021 Adopted	FY 2021 Amended	FY 2022 Budget
<b>Roads Fund</b>					
Service Worker II	-	1	1	1	1
Equipment Operator I	1	1	1	1	1
Service Worker I	2	2	2	2	2
<b>Total Roads Fund Positions</b>	<b>3</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

DRAFT



## ROADS FUND

## FUND 111

## PROGRAM DESCRIPTION

The Roads Fund accounts for the receipt and disbursement of funds derived primarily from the Local Option Gas Tax and the State Shared Motor Fuel Tax. The City's annual receipts are determined from a locally agreed upon distribution formula based on population. In addition, streetlight maintenance revenue from Florida Department of Transportation (FDOT) and related expenditures, as well as contractual bus service are in the Roads Fund.

The Roads Fund is responsible for the maintenance and upkeep of all City-owned roads. The Roads Fund also maintains all City-owned pedestrian sidewalks with the priority of user safety.

## PROGRAM GOALS &amp; OBJECTIVES

In support of the City Strategic Plan Goal 2, Great Suburban City in Broward County and Goal 3, Financially Sound City Providing Exceptional Services Valued by the Community, the Roads Division provides and maintains a safe road system for the residents and businesses of the City of Margate, as well as effectively manages the City's public transit system.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Roads Fund	\$ 1,973,163	\$ 1,949,018	\$ 2,054,696	\$ 2,159,076	\$ 104,380	5.08%
<b>TOTAL</b>	<b>\$ 1,973,163</b>	<b>\$ 1,949,018</b>	<b>\$ 2,054,696</b>	<b>\$ 2,159,076</b>	<b>\$ 104,380</b>	<b>5.08%</b>

## BUDGET EXPENDITURES /EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 210,994	\$ 264,981	\$ 293,528	\$ 310,806	\$ 17,278	5.89%
Operating Expenses	1,132,006	1,078,223	1,384,168	1,313,270	(70,898)	-5.12%
Capital	30,349	25,208	377,000	535,000	158,000	41.91%
<b>TOTAL</b>	<b>\$ 1,373,349</b>	<b>\$ 1,368,412</b>	<b>\$ 2,054,696</b>	<b>\$ 2,159,076</b>	<b>\$ 104,380</b>	<b>5.08%</b>

## PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Number of sidewalk repairs completed	164	92	200	200	0%
Percentage of sidewalk hazards mitigated within 24 hours of complaint	100%	100%	100%	100%	0%



## ROADS FUND

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
111-0000-312.41-01	LOCAL OPTION GAS TAX (1-6)	\$ 620,589	\$ 550,604	\$ 540,000	\$ 540,000
111-0000-312.42-01	SECOND LOCAL OPT GAS TAX (1-5)	\$ 441,346	\$ 385,481	\$ 375,000	\$ 375,000
111-0000-332.10-03	FEDERAL-FEMA	-	\$ 4,696	-	-
111-0000-332.10-07	STATE MUTUAL AID AGREEMENT	-	\$ 149	-	-
111-0000-335.12-20	MOTOR FUEL (R/S)	\$ 553,574	\$ 495,984	\$ 500,000	\$ 500,000
111-0000-338.90-03	CONTRIB - MINIBUSES	\$ 103,275	\$ 310,495	\$ 351,000	\$ 351,000
111-0000-361.10-01	INTEREST INCOME	\$ 159,697	\$ 102,482	\$ 45,000	\$ 45,000
111-0000-361.20-18	GAIN/LOSS ON INVESTMENT	\$ 45,463	\$ 38,455	-	-
111-0000-364.41-01	DISPOSITION OF FIXED ASSET	-	\$ 9,975	-	-
111-0000-369.90-01	OTHER MISCELLANEOUS	\$ 49,219	\$ 50,697	\$ 50,697	\$ 67,384
111-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	\$ 192,999	\$ 280,692
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 1,973,163</b>	<b>\$ 1,949,018</b>	<b>\$ 2,054,696</b>	<b>\$ 2,159,076</b>
<b>REQUESTED APPROPRIATION</b>					
<b>PERSONAL SERVICES</b>					
111-4552-541.12-01	SAL & WAGES-REGULAR	\$ 130,612	\$ 159,111	\$ 183,631	\$ 191,720
111-4552-541.12-18	ACCRUED LEAVE PAYOUTS	-	\$ 13,582	-	-
111-4552-541.13-05	SAL & WAGES-LONGEVITY	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
111-4552-541.14-01	SAL & WAGES-OVERTIME	\$ 5,123	\$ 1,883	\$ 4,000	\$ 4,000
111-4552-541.21-01	CONTRIB-SS TAX(EMPLOYER)	\$ 7,673	\$ 9,958	\$ 11,819	\$ 12,321
111-4552-541.21-02	CONTRIB-MED TAX(EMPLOYER)	\$ 1,795	\$ 2,329	\$ 2,764	\$ 2,881
111-4552-541.22-01	FRS CONTRIB-EMPLOYER	\$ 11,539	\$ 16,856	\$ 23,784	\$ 26,227
111-4552-541.22-03	CONTRIBUTION - HEALTH TRUST	-	\$ 208	\$ 300	\$ 300
111-4552-541.23-01	HEALTH & LIFE INS	\$ 51,252	\$ 58,054	\$ 64,230	\$ 70,357
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 210,994</b>	<b>\$ 264,981</b>	<b>\$ 293,528</b>	<b>\$ 310,806</b>
<b>OPERATING EXPENSES</b>					
111-4552-541.30-31	OTHER EXPENSE/CLOTHING	\$ 1,481	\$ 1,763	\$ 2,500	\$ 2,300
111-4552-541.31-02	PROF'L SVCS-MEDICAL	\$ 170	\$ 226	\$ 1,200	\$ 1,200
111-4552-541.31-04	PROF'L SVCS-ENGINEERING	-	\$ 14,468	\$ 87,230	-
111-4552-541.32-01	ACCOUNTING & AUDITING	-	\$ 3,500	-	-
111-4552-541.34-56	CONTRACT SVCS-BUS SERVICE	\$ 308,658	\$ 343,773	\$ 351,000	\$ 353,000
111-4552-541.39-03	OPER EXP-BANK FEES	\$ 3,390	\$ 2,810	\$ 5,000	\$ 5,000
111-4552-541.43-01	UTILITY SERVICES - STREETLIGHTS	\$ 516,670	\$ 464,169	\$ 520,000	\$ 400,000
111-4552-541.43-02	WATER	\$ 76,697	\$ 82,598	\$ 80,000	\$ 83,000
111-4552-541.44-01	RENTALS & LEASES	-	-	\$ 2,000	\$ 2,000
111-4552-541.44-06	RENTALS & LEASES - VEHICLES	-	-	\$ 9,642	\$ 7,736
111-4552-541.46-06	REPAIR & MAINTENANCE SERVICES	-	-	\$ 3,000	\$ 84,250
111-4552-541.46-08	REPAIR & MAINTENANCE - VEHICLES	\$ 5,311	\$ 4,579	\$ 8,000	\$ 8,000
111-4552-541.46-24	REPAIR & MAINTENANCE - STRUCTURES	\$ 1,512	\$ 2,225	\$ 3,500	\$ 3,500
111-4552-541.46-37	MAINT - FDOT STREET LIGHTS	\$ 30,242	\$ 20,605	\$ 50,696	\$ 67,384
111-4552-541.46-38	MAINTENANCE - ROADS	\$ 115,573	\$ 111,034	\$ 186,500	\$ 215,000
111-4552-541.46-48	NON FDOT STREET LIGHTS	\$ 26,274	\$ 8,334	\$ 30,000	\$ 30,000
111-4552-541.52-02	GAS, OIL & COOLANT	\$ 11,928	\$ 10,094	\$ 15,000	\$ 15,000
111-4552-541.52-15	OPERATING SUPPLIES-OTHER	\$ 34,100	\$ 7,961	\$ 28,000	\$ 35,000
111-4552-541.54-05	EDUCATION & TRAINING	-	\$ 84	\$ 900	\$ 900
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 1,132,006</b>	<b>\$ 1,078,223</b>	<b>\$ 1,384,168</b>	<b>\$ 1,313,270</b>
<b>CAPITAL EXPENSES</b>					
111-4552-541.64-02	ACQUISITION OF VEHICLES	\$ 30,349	\$ 25,208	-	\$ 160,000
111-4552-541.64-12	OTHER EQUIPMENT	-	-	\$ 2,000	-
111-4552-541.68-96	CAPITAL ROAD PROJECTS (1-5)	-	-	\$ 375,000	\$ 375,000
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 30,349</b>	<b>\$ 25,208</b>	<b>\$ 377,000</b>	<b>\$ 535,000</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 1,373,349</b>	<b>\$ 1,368,412</b>	<b>\$ 2,054,696</b>	<b>\$ 2,159,076</b>

# UNDERGROUND UTILITY TRUST FUND



DRAFT



## UNDERGROUND UTILITY TRUST FUND

## FUND 112

## PROGRAM DESCRIPTION

The Underground Utility Trust Fund accounts for the receipt and disbursement of funds derived from developers' contributions to be expended on future projects that place existing or future utility lines underground.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Underground Utility Trust Fund	\$ -	\$ 61,693	\$ 50,300	\$ 50,300	\$ -	0.00%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 61,693</b>	<b>\$ 50,300</b>	<b>\$ 50,300</b>	<b>\$ -</b>	<b>0.00%</b>

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Operating Expenses	\$ -	\$ 120	\$ 300	\$ 300	\$ -	0.00%
Transfers		-	-	50,000	50,000	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 120</b>	<b>\$ 50,300</b>	<b>\$ 50,300</b>	<b>\$ -</b>	<b>0.00%</b>

DRAFT



**UNDERGROUND UTILITY TRUST FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
112-0000-361.10-01	INTEREST INCOME	\$ -	\$ 193	\$ 300	\$ 300
112-0000-366.90-03	CONTRIBUTIONS	\$ -	\$ 61,500	\$ 50,000	\$ 50,000
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ -</b>	<b>\$ 61,693</b>	<b>\$ 50,300</b>	<b>\$ 50,300</b>
<b>REQUESTED APPROPRIATION</b>					
<b>OPERATING EXPENSES</b>					
112-1110-554.39-03	OPER EXP-BANK FEES	\$ -	\$ 120	\$ 300	\$ 300
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ 120</b>	<b>\$ 300</b>	<b>\$ 300</b>
<b>TRANSFERS &amp; CONTINGENCY</b>					
112-1110-589.91-03	TO FUND BALANCE	\$ -	\$ -	\$ 50,000	\$ 50,000
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ 120</b>	<b>\$ 50,300</b>	<b>\$ 50,300</b>

**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# BUILDING FUND



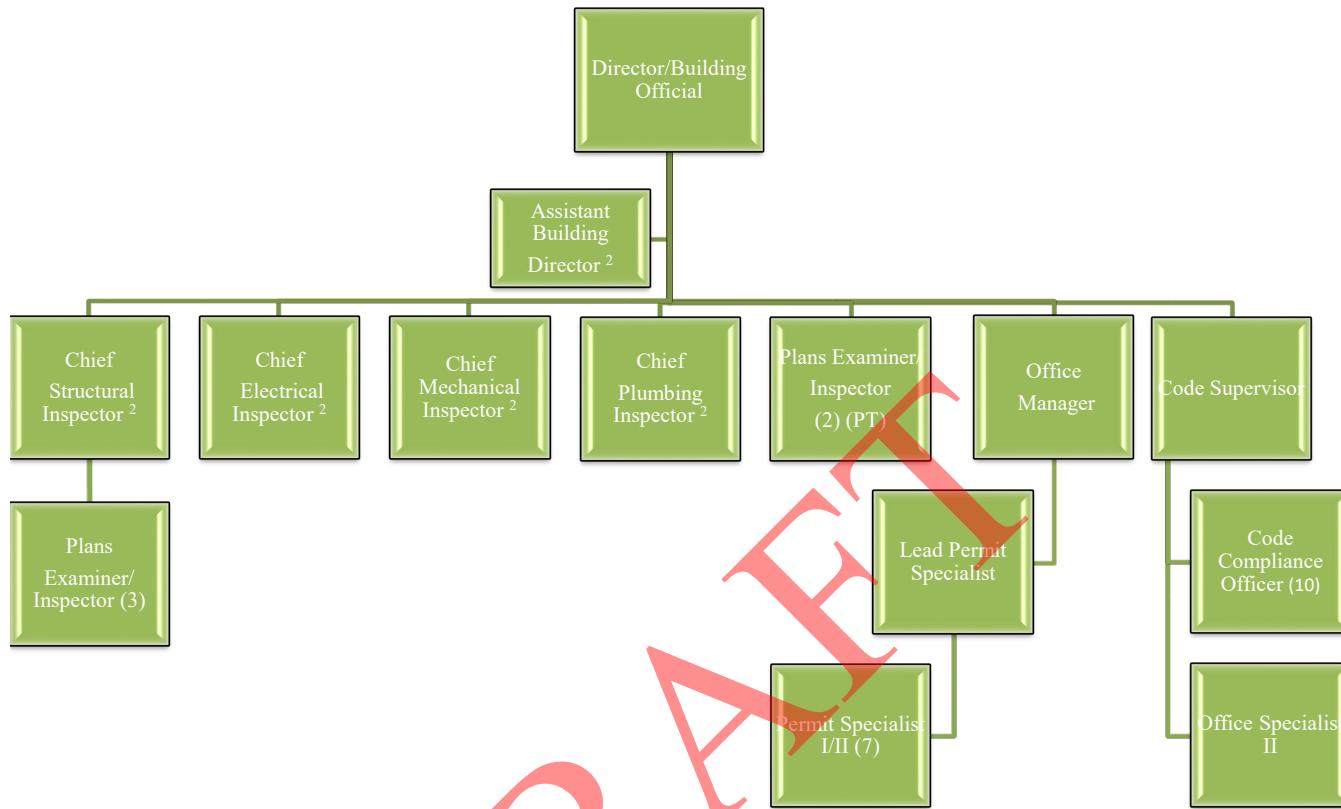
DRAFT





BUILDING FUND - For Prior years see pages 120 - 122.<sup>1</sup>  
FUND 113

29 FULL TIME, 2 PART TIME - 31 TOTAL





**BUILDING FUND - For Prior years see pages 120 - 122.<sup>1</sup>**  
**FUND 113**

<b>Position Title</b>	<b>POSITION SUMMARY</b>				
	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2021</b>	<b>FY 2022</b>
	<b>Actual</b>	<b>Actual<sup>1</sup></b>	<b>Adopted</b>	<b>Amended</b>	<b>Budget</b>
Director of Building/Building Official	-	1	1	1	1
Assistant Building Director <sup>2</sup>	-	-	1	1	1
Chief Electrical Inspector <sup>2</sup>	-	1	1	1	1
Chief Plumbing Inspector <sup>2</sup>	-	1	1	1	1
Chief Mechanical Inspector <sup>2</sup>	-	1	1	1	1
Chief Structural Inspector <sup>2</sup>	-	1	1	1	1
Plans Examiner/Inspector	-	3	3	3	3
Plans Examiner/Inspector - P/T	-	2	2	2	2
Building Code Compliance Officer	-	-	1	1	-
Office Manager	-	1	1	1	1
Lead Permit Specialist	-	1	1	1	1
Permit Specialist L/II	-	7	7	7	7
<b>Total Building Personnel</b>	<b>-</b>	<b>19</b>	<b>20</b>	<b>20</b>	<b>19</b>
Code Supervisor	-	-	-	1	1
Code Compliance Officer	-	-	-	-	10
Office Specialist II	-	-	-	-	1
<b>Total Code Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1</b>	<b>12</b>
<b>Total Building Fund Positions</b>	<b>-</b>	<b>19</b>	<b>20</b>	<b>21</b>	<b>31</b>

<sup>1</sup> FY 2020 - Building Department costs were moved from General Fund.

<sup>2</sup> FY 2021 and FY 2022 - Only 4 of 5 positions of Assistant Building Director, Chief Electrical, Plumbing, Mechanical and Structural Inspector will be filled at any time.



**BUILDING FUND - For Prior years see pages 120 - 122.<sup>1</sup>**  
**FUND 113**

**PROGRAM DESCRIPTION**

The Building Fund accounts for the activities of Building Department that safeguards public health, safety, and general welfare through the administration and enforcement of the Florida Building Code and all local ordinances to ensure the highest level of building code compliance. The Department is responsible for performing plan reviews, completing mandatory inspections, collecting permit fees, issuing permits, and providing Certificates of Completion/Occupancy.

**PROGRAM GOALS & OBJECTIVES**

In support of Goal 1, A Great Place to Play and Enjoy, the Building Department effectively ensures public health and safety by enforcing Florida Building Code and local ordinances. In support of Goal 4, High Performing City Team Producing Results for the Margate Community, the Building Department is in the process of implementing an electronic plan review and permitting program.

**REVENUES**

	FY 2019 Actual	FY 2020 Actual <sup>1</sup>	FY 2021 Amended	FY 2022 Budget <sup>2</sup>	\$ Change	% Change
Building Fund	\$ -	\$ 4,787,539	\$ 3,619,536	\$ 4,296,576	\$ 677,040	18.71%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 4,787,539</b>	<b>\$ 3,619,536</b>	<b>\$ 4,296,576</b>	<b>\$ 677,040</b>	<b>18.71%</b>

**BUDGET EXPENDITURES/EXPENSES**

	FY 2019 Actual	FY 2020 Actual <sup>1</sup>	FY 2021 Amended	FY 2022 Budget <sup>2</sup>	\$ Change	% Change
Personal Services	\$ -	\$ 1,510,991	\$ 1,977,108	\$ 2,941,980	\$ 964,872	48.80%
Operating Expenses	\$ -	\$ 626,252	\$ 941,928	\$ 1,274,596	\$ 332,668	35.32%
Capital	\$ -	\$ 40,424	\$ 150,500	\$ 30,000	\$ (120,500)	-80.07%
Contingency	\$ -	\$ -	\$ 550,000	\$ 50,000	\$ (500,000)	-90.91%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 2,177,667</b>	<b>\$ 3,619,536</b>	<b>\$ 4,296,576</b>	<b>\$ 677,040</b>	<b>18.71%</b>

<sup>1</sup> FY 2020 - Building Department costs were moved from General Fund.

<sup>2</sup> FY 2022 - Code Division costs are included in the charts above.

BUILDING FUND - For Prior years see pages 120 - 122.<sup>1</sup>

## FUND 113

## PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual <sup>1</sup>	FY 2021 Target	FY 2022 Target	% Change
Total permit valuation of construction cost	N/A	88,800,219	75,000,000	75,000,000	0.00%
Total number of plan reviews performed	N/A	10,094	6,500	6,500	0.00%
Total number of requested inspections performed	N/A	13,367	12,000	12,000	0.00%
Number of building permits issued	N/A	5,228	5,300	5,300	0.00%
Certificates of Occupancy (CO's), Temporary Certificates of Occupancy (TCO's), and Certificate of Completion (CC's) issued	N/A	139	100	100	0.00%
Percentage of total certified personnel completing a minimum of twenty (20) hours of continuing education per year	N/A	0%	100%	100%	0.00%
Percentage of permit management personnel attending continuing education classes for customer service and programmatic training	N/A	0%	100%	100%	0.00%
Building Code enforcement cases resolved	N/A	16%	95%	N/A	N/A

<sup>1</sup> FY 2020 - Building Department costs were moved from General Fund.



**BUILDING FUND - For Prior years see pages 120- 122.<sup>1</sup>**

			FY 2019	FY 2020	FY 2021	FY 2022
			ACTUAL	ACTUAL	AMENDED	BUDGET
<b>ESTIMATED REVENUES</b>						
113-0000-322.10-01	LIC & PERMITS-BUILDING	\$ -	\$ 1,506,254	\$ 1,000,000	\$ 1,000,000	
113-0000-322.10-02	LIC & PERMITS-ELECTRICAL	\$ -	\$ 359,025	\$ 250,000	\$ 250,000	
113-0000-322.10-03	LIC & PERMITS-PLUMBING	\$ -	\$ 179,009	\$ 150,000	\$ 150,000	
113-0000-322.10-08	LIC & PERMITS-MECHANICAL	\$ -	\$ 234,242	\$ 140,000	\$ 140,000	
113-0000-322.10-09	LIC & PERM-CERTIF OF OCC	\$ -	\$ 14,575	\$ 7,000	\$ 7,000	
113-0000-322.10-11	BACKFLOW PREV CERTS	\$ -	\$ 51,395	\$ 40,000	\$ 40,000	
113-0000-329.10-12	PERM/RE-INSPECT (ALL)	\$ -	\$ 21,475	\$ 7,000	\$ 7,000	
113-0000-329.10-13	MATERIALS REGISTRATION	\$ -	\$ -	\$ 900	\$ 900	
113-0000-329.10-16	CREDIT CARD CONVENIENCE FEE	\$ -	\$ 8,846	\$ 8,000	\$ 8,000	
113-0000-332.10-03	FEDERAL-FEMA	\$ -	\$ 93	\$ -	\$ -	
113-0000-332.10-07	STATE MUTUAL AID AGREEMENT	\$ -	\$ 15	\$ -	\$ -	
113-0000-341.20-06	MISC BLDG DEPT	\$ -	\$ 61,156	\$ 65,000	\$ 65,000	
113-0000-341.30-01	SALE OF PUBLICATIONS	\$ -	\$ 918	\$ -	\$ -	
113-0000-361.10-01	INTEREST INCOME	\$ -	\$ 13,298	\$ 10,000	\$ 10,000	
113-0000-369.10-01	GENERAL FUND COST ALLOCATION	\$ -	\$ -	\$ -	\$ 690,869	
113-0000-369.30-01	REFUND PRIOR YEAR EXPEND	\$ -	\$ (75)	\$ -	\$ -	
113-0000-369.90-01	OTHER MISCELLANEOUS	\$ -	\$ 13	\$ -	\$ -	
113-0000-369.90-49	STATE SURCHARGE RETAIN - BLDG	\$ -	\$ 4,046	\$ 4,000	\$ 4,000	
113-0000-369.90-58	MISC. BUILDING DEPT REV	\$ -	\$ 954	\$ -	\$ -	
113-0000-381.10-01	TRANSFER FROM GENERAL FUND	\$ -	\$ 2,332,300	\$ -	\$ -	
113-0000-389.10-01	TRANSFER FROM FUND BALANCE	\$ -	\$ -	\$ 1,937,636	\$ 1,923,807	
<b>TOTAL ESTIMATED REVENUES</b>		<b>\$ -</b>	<b>\$ 4,787,539</b>	<b>\$ 3,619,536</b>	<b>\$ 4,296,576</b>	

DRAFT



**BUILDING FUND - For Prior years see pages 120- 122.<sup>1</sup>**

		FY 2019	FY 2020	FY 2021	FY 2022	
		ACTUAL	ACTUAL	AMENDED	BUDGET	
<b>REQUESTED APPROPRIATION</b>						
<b>PERSONAL SERVICES</b>						
113-2410-524.12-01	SAL & WAGES-REGULAR <sup>2</sup>	\$ -	\$ 1,031,399	\$ 1,295,298	\$ 1,339,080	
113-2410-524.12-18	ACCRUED LEAVE PAYOUTS	\$ -	\$ -	\$ 10,000	\$ 10,000	
113-2410-524.13-05	SAL & WAGES-LONGEVITY	\$ -	\$ 4,000	\$ 7,000	\$ 7,000	
113-2410-524.14-01	SAL & WAGES-OVERTIME	\$ -	\$ 59,831	\$ 75,000	\$ 75,000	
113-2410-524.15-08	SAL&WAGES-VEHICLE BENEFIT	\$ -	\$ 9,905	\$ 8,500	\$ 8,500	
113-2410-524.21-01	CONTRIB-SS TAX(EMPLOYER)	\$ -	\$ 64,417	\$ 86,672	\$ 87,946	
113-2410-524.21-02	CONTRIB-MED TAX(EMPLOYER)	\$ -	\$ 15,109	\$ 20,326	\$ 20,729	
113-2410-524.22-01	FRS CONTRIB-EMPLOYER	\$ -	\$ 120,688	\$ 167,749	\$ 182,867	
113-2410-524.22-03	CONTRIBUTION - HEALTH TRUST	\$ -	\$ 989	\$ 1,200	\$ 1,200	
113-2410-524.22-04	FRINGE-LUMP SUM PAY	\$ -	\$ -	\$ 1,025	\$ 1,200	
113-2410-524.23-01	HEALTH & LIFE INS	\$ -	\$ 204,653	\$ 304,338	\$ 282,203	
113-2410-524.25-01	UNEMPLOYMENT	\$ -	\$ -	\$ -	\$ 2,000	
	<b>TOTAL APPROPRIATION</b>	\$ -	\$ 1,510,991	\$ 1,977,108	\$ 2,017,725	
<b>OPERATING EXPENSES</b>						
113-2410-524.30-01	OPERATING EXPENSE	\$ -	\$ -	\$ 50,000	\$ 50,000	
113-2410-524.30-04	COMPUTER SERVICES	\$ -	\$ 970	\$ 15,000	\$ 15,000	
113-2410-524.30-31	OTHER EXPENSE/CLOTHING	\$ -	\$ 1,527	\$ 5,000	\$ 5,000	
113-2410-524.30-92	CREDIT CARD PYMT CHARGES	\$ -	\$ 10,756	\$ 30,000	\$ 30,000	
113-2410-524.31-02	PROF'L SVCS-MEDICAL	\$ -	\$ 519	\$ 1,000	\$ 1,000	
113-2410-524.31-09	PROF'L SVCS-OTHER	\$ -	\$ 100,563	\$ 179,270	\$ 275,000	
113-2410-524.31-25	GENERAL ALLOC OF COST	\$ -	\$ 298,393	\$ 304,361	\$ 307,709	
113-2410-524.34-02	CUSTODIAL	\$ -	\$ 7,580	\$ 15,000	\$ 15,000	
113-2410-524.39-03	OPER EXP-BANK FEES	\$ -	\$ 1,079	\$ 10,000	\$ 5,000	
113-2410-524.40-03	TRAVEL & PER DIEM	\$ -	\$ 19	\$ 7,500	\$ 7,500	
113-2410-524.41-01	COMMUNICATIONS SVCS	\$ -	\$ 12,009	\$ 17,500	\$ 17,500	
113-2410-524.42-06	POSTAGE	\$ -	\$ -	\$ 1,000	\$ 1,000	
113-2410-524.44-01	RENTALS & LEASES	\$ -	\$ 1,823	\$ 3,000	\$ 3,000	
113-2410-524.44-05	BUILDING SPACE	\$ -	\$ -	\$ -	\$ 82,830	
113-2410-524.44-06	RENTALS & LEASES - VEHICLES	\$ -	\$ -	\$ 17,922	\$ 22,895	
113-2410-524.45-27	INSURANCE CHARGES	\$ -	\$ 130,000	\$ 97,500	\$ 73,125	
113-2410-524.46-03	MAINT-OFFICE EQUIPMENT	\$ -	\$ 425	\$ 4,000	\$ 4,000	
113-2410-524.46-06	REPAIR & MAINTENANCE SVCS	\$ -	\$ 35,423	\$ 119,000	\$ 150,000	
113-2410-524.46-08	REP & MAINT-VEHICLES	\$ -	\$ (5,568)	\$ 10,000	\$ 10,000	
113-2410-524.48-02	PROMOTIONAL ACTIVITY	\$ -	\$ 59	\$ 5,000	\$ 5,000	
113-2410-524.51-01	OFFICE SUPPLIES	\$ -	\$ 6,409	\$ 10,000	\$ 10,000	
113-2410-524.52-02	GAS, OIL & COOLANT	\$ -	\$ 6,974	\$ 10,875	\$ 10,875	
113-2410-524.52-15	OPERATING SUPPLIES-OTHER	\$ -	\$ 5,840	\$ 10,000	\$ 77,040	
113-2410-524.54-01	SUBSCRIPTION & MEMBERSHIP	\$ -	\$ 1,354	\$ 4,000	\$ 4,000	
113-2410-524.54-05	EDUCATION & TRAINING	\$ -	\$ 8,390	\$ 15,000	\$ 5,000	
113-2410-524.54-13	TUITION REIMBURSEMENT	\$ -	\$ 1,708	\$ -	\$ 10,000	
	<b>TOTAL APPROPRIATION</b>	\$ -	\$ 626,252	\$ 941,928	\$ 1,197,474	
<b>CAPITAL EXPENSES</b>						
113-2410-524.64-09	COMPUTER EQUIPMENT	\$ -	\$ 40,424	\$ 75,500	\$ -	
113-2410-524.65-83	SOFTWARE	\$ -	\$ -	\$ 75,000	\$ 30,000	
	<b>TOTAL APPROPRIATION</b>	\$ -	\$ 40,424	\$ 150,500	\$ 30,000	
<b>TRANSFER &amp; CONTINGENCY</b>						
113-2410-519.91-02	CONTINGENCY	\$ -	\$ -	\$ 50,000	\$ 50,000	
113-2410-581.91-15	TRANSFER TO CAPITAL IMPROVEMENT	\$ -	\$ -	\$ 500,000	\$ -	
	<b>TOTAL APPROPRIATION</b>	\$ -	\$ -	\$ 550,000	\$ 50,000	
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	\$ -	\$ 2,177,667	\$ 3,619,536	\$ 3,295,199	

<sup>1</sup> FY 2020 - Building Department costs were moved from General Fund.

<sup>2</sup> SENIOR MANAGEMENT SALARY OF \$148,888 IS INCLUDED IN SALARY & WAGES REGULAR.



## BUILDING FUND

### CODE DIVISION <sup>1</sup> COST CENTER (2420)

#### PROGRAM DESCRIPTION

The Code Division is responsible for the activities of Building Department that safeguards general welfare through the administration and enforcement of the Code Compliance Standards and local ordinances to ensure the highest level of code compliance. The Department is responsible for performing and citing Code Enforcement violations.

#### PROGRAM GOALS & OBJECTIVES

In support of Goal 1, A Great Place to Play and Enjoy, the Code Division effectively ensures public health and safety by enforcing Code Compliance Standards and local ordinances. In Support of Goal 2, Great Suburban City in Broward County, the Building Department will measure the Code Compliance Division's positive impact on improving community aesthetics and property values.

#### BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget <sup>1</sup>	\$ Change	% Change
Personal Services	\$ -	\$ -	\$ -	\$ 924,255	\$ 924,255	100.00%
Operating Expenses				77,122	77,122	100.00%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,001,377</b>	<b>\$ 1,001,377</b>	<b>100.00%</b>

<sup>1</sup> FY 2022 - Code Division staff was moved from the Police Department in the General Fund to a newly created Code Division in the Building Fund/Department.

#### PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Code compliance cases resolved	N/A	N/A	N/A	100%	N/A
Percentage of total certified personnel completing a minimum of twenty (20) hours of continuing education per year	N/A	N/A	N/A	100%	N/A



**BUILDING FUND**

<b>CODE DIVISION</b>		<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>	<b>FY 2022</b>	
		<b>ACTUAL</b>	<b>ACTUAL</b>	<b>AMENDED</b>	<b>BUDGET<sup>1</sup></b>	
<b>REQUESTED APPROPRIATION</b>						
<b>PERSONAL SERVICES</b>						
113-2420-524.12-01	SAL & WAGES-REGULAR	\$ -	\$ -	\$ -	\$ 565,271	
113-2420-524.13-05	SAL & WAGES-LONGEVITY	\$ -	\$ -	\$ -	\$ 6,000	
113-2420-524.15-10	SAL&WAGES-CLOTHING ALLOW	\$ -	\$ -	\$ -	\$ 6,000	
113-2420-524.21-01	CONTRIB-SS TAX(EMPLOYER)	\$ -	\$ -	\$ -	\$ 35,506	
113-2420-524.21-02	CONTRIB-MED TAX(EMPLOYER)	\$ -	\$ -	\$ -	\$ 8,370	
113-2420-524.22-01	FRS CONTRIB-EMPLOYER	\$ -	\$ -	\$ -	\$ 62,692	
113-2420-524.23-01	HEALTH & LIFE INS	\$ -	\$ -	\$ -	\$ 240,416	
	<b>TOTAL APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 924,255</b>	
<b>OPERATING EXPENSES</b>						
113-2420-524.30-01	OPERATING EXPENSE	\$ -	\$ -	\$ -	\$ 62,040	
113-2420-524.44-06	RENTALS & LEASES - VEHICLES	\$ -	\$ -	\$ -	\$ 15,082	
	<b>TOTAL APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 77,122</b>	
<b>CODE DIVISION</b>	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,001,377</b>	
<b>BUILDING FUND</b>	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ 2,177,667</b>	<b>\$ 3,619,536</b>	<b>\$ 4,296,576</b>	

<sup>1</sup> FY 2022 - Code Division staff was moved from the Police Department in the General Fund to a newly created Code Division in the Building Fund/Department.

**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# POLICE OFFICERS' TRAINING FUND



**DRAFT**





## POLICE OFFICERS' TRAINING FUND

## FUND 116

## PROGRAM DESCRIPTION

The Police Officers' Training Fund accounts for the receipt and disbursement of funds derived from court costs assessed for the purpose of law enforcement education expenditures.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Police Officers' Training Fund	\$ 12,006	\$ 6,139	\$ 25,050	\$ 20,050	\$ (5,000)	-19.96%
<b>TOTAL</b>	<b>\$ 12,006</b>	<b>\$ 6,139</b>	<b>\$ 25,050</b>	<b>\$ 20,050</b>	<b>\$ (5,000)</b>	<b>-19.96%</b>

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Operating Expenses	\$ 22,047	\$ 13,554	\$ 25,050	\$ 20,050	\$ (5,000)	-19.96%
<b>TOTAL</b>	<b>\$ 22,047</b>	<b>\$ 13,554</b>	<b>\$ 25,050</b>	<b>\$ 20,050</b>	<b>\$ (5,000)</b>	<b>-19.96%</b>

**DRAFT**



**POLICE OFFICERS' TRAINING FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
116-0000-351.30-01	POLICE ACADEMY	\$ 7,709	\$ 4,315	-	-
116-0000-361.10-01	INTEREST INCOME	1,320	980	100	100
116-0000-361.20-18	GAIN/LOSS ON INVESTMENT	1,417	844	-	-
116-0000-369.30-01	REFUND PRIOR YEAR EXPEND	1,560	-	-	-
116-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	24,950	19,950
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 12,006</b>	<b>\$ 6,139</b>	<b>\$ 25,050</b>	<b>\$ 20,050</b>
<b>REQUESTED APPROPRIATION</b>					
<b>OPERATING EXPENSES</b>					
116-1810-521.39-03	OPER EXP-BANK FEES	\$ 52	\$ 39	\$ 50	\$ 50
116-1810-521.54-05	EDUCATION & TRAINING	21,995	13,515	25,000	20,000
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 22,047</b>	<b>\$ 13,554</b>	<b>\$ 25,050</b>	<b>\$ 20,050</b>

**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# FEDERAL FORFEITURE FUND



DRAFT





**FEDERAL FORFEITURE FUND**

**FUND 117**

**PROGRAM DESCRIPTION**

The Federal Forfeiture Fund accounts for the receipt and disbursement of funds and properties from Police Department confiscations and investigative reimbursements related to federal forfeiture cases.

**REVENUES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Federal Forfeiture Fund	\$ 247,428	\$ 464,326	\$ 805,762	\$ 395,582	\$ (410,180)	-50.91%
<b>TOTAL</b>	<b>\$ 247,428</b>	<b>\$ 464,326</b>	<b>\$ 805,762</b>	<b>\$ 395,582</b>	<b>\$ (410,180)</b>	<b>-50.91%</b>

**BUDGET EXPENDITURES/EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Operating Expenses	\$ 225,961	\$ 135,008	\$ 449,419	\$ 215,582	\$ (233,837)	-52.03%
Capital	144,168	251,835	356,343	180,000	(176,343)	-49.49%
<b>TOTAL</b>	<b>\$ 370,129</b>	<b>\$ 386,843</b>	<b>\$ 805,762</b>	<b>\$ 395,582</b>	<b>\$ (410,180)</b>	<b>-50.91%</b>

**DRAFT**



**FEDERAL FORFEITURE FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
117-0000-359.20-01	FEDERAL - JUSTICE AGENCY	\$ 201,510	\$ 406,121	\$ -	\$ -
117-0000-361.10-01	INVESTMENT/INTEREST INCOME	\$ 23,862	\$ 11,429	\$ 1,000	\$ 1,000
117-0000-361.10-86	INTEREST INCOME - TREASURY	\$ 2,467	\$ 1,069	\$ -	\$ -
117-0000-361.20-18	GAIN/LOSS ON INVESTMENT	\$ 2,381	\$ 816	\$ -	\$ -
117-0000-364.41-01	DISPOSITION OF FIXED ASSETS	\$ 17,208	\$ 44,785	\$ -	\$ -
117-0000-369.90-01	OTHER MISCELLANEOUS	\$ -	\$ 106	\$ -	\$ -
117-0000-389.10-01	TRANS FROM FUND BALANCE	\$ -	\$ -	\$ 804,762	\$ 394,582
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 247,428</b>	<b>\$ 464,326</b>	<b>\$ 805,762</b>	<b>\$ 395,582</b>
<b>REQUESTED APPROPRIATION</b>					
<b>OPERATING EXPENSES</b>					
117-1810-521.30-01	OPERATING EXPENSE	\$ 45,337	\$ 69,090	\$ 181,000	\$ 50,000
117-1810-521.39-03	OPER EXP-BANK FEES	\$ 702	\$ 615	\$ 2,000	\$ 2,000
117-1810-521.39-04	REBRANDING	\$ 55,727	\$ -	\$ -	\$ -
117-1810-521.39-06	BANK FEES - TREASURY	\$ 65	\$ 54	\$ -	\$ -
117-1810-521.44-01	RENTALS & LEASES	\$ 64,494	\$ 65,249	\$ 82,500	\$ 3,000
117-1810-521.44-06	RENTALS & LEASES - VEHICLES	\$ -	\$ -	\$ 173,919	\$ 160,582
117-1810-521.52-15	OPERATING SUPPLIES-OTHER	\$ 59,636	\$ -	\$ -	\$ -
117-1810-521.54-01	SUBSCRIPTION & MEMBERSHIPS	\$ -	\$ -	\$ 10,000	\$ -
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 225,961</b>	<b>\$ 135,008</b>	<b>\$ 449,419</b>	<b>\$ 215,582</b>
<b>CAPITAL EXPENSES</b>					
117-1810-521.64-02	ACQUISITION OF VEHICLES	\$ 130,775	\$ 251,835	\$ 66,343	\$ -
117-1810-521.64-12	OTHER EQUIPMENT	\$ 13,393	\$ -	\$ 290,000	\$ 180,000
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 144,168</b>	<b>\$ 251,835</b>	<b>\$ 356,343</b>	<b>\$ 180,000</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 370,129</b>	<b>\$ 386,843</b>	<b>\$ 805,762</b>	<b>\$ 395,582</b>

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# STATE FORFEITURE FUND



DRAFT



## STATE FORFEITURE FUND

## FUND 118

## PROGRAM DESCRIPTION

The State Forfeiture Fund accounts for the receipt and disbursement of funds and properties from Police Department confiscations and investigative reimbursements related to state forfeiture cases.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
State Forfeiture Fund	\$ 122,733	\$ 151,924	\$ 223,460	\$ 176,000	\$ (47,460)	-21.24%
<b>TOTAL</b>	<b>\$ 122,733</b>	<b>\$ 151,924</b>	<b>\$ 223,460</b>	<b>\$ 176,000</b>	<b>\$ (47,460)</b>	<b>-21.24%</b>

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ -	\$ 42,316	\$ -	\$ 30,000	\$ 30,000	0.00%
Operating Expenses	23,813	8,512	146,960	96,000	(50,960)	-34.68%
Capital Expenses	-	-	75,000	50,000	(25,000)	-33.33%
Grants and Aids	7,000	-	1,500	-	(1,500)	-100.00%
<b>TOTAL</b>	<b>\$ 30,813</b>	<b>\$ 50,828</b>	<b>\$ 223,460</b>	<b>\$ 176,000</b>	<b>\$ (47,460)</b>	<b>-21.24%</b>



**STATE FORFEITURE FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
118-0000-356.10-01	FL FORFEITURE	\$ -	\$ 24,255	\$ -	\$ -
118-0000-358.20-01	BSO FORFEITURE	\$ 68,321	\$ 74,439	\$ -	\$ -
118-0000-358.20-04	BSO OT REIMBURSEMENT	\$ 36,737	\$ 42,316	\$ -	\$ 30,000
118-0000-361.10-01	INTEREST INCOME	\$ 15,516	\$ 9,079	\$ 500	\$ 500
118-0000-361.20-18	GAIN/LOSS ON INVESTMENT	\$ 2,159	\$ 1,835	\$ -	\$ -
118-0000-389.10-01	TRANS FROM FUND BALANCE	\$ -	\$ -	\$ 222,960	\$ 145,500
<b>TOTAL ESTIMATED REVENUES</b>		<b>\$ 122,733</b>	<b>\$ 151,924</b>	<b>\$ 223,460</b>	<b>\$ 176,000</b>

**REQUESTED APPROPRIATION**

**PERSONAL SERVICES**

118-1810-521.14-01	SAL & WAGES-OVERTIME	\$ -	\$ 42,316	\$ -	\$ 30,000
<b>REQUESTED APPROPRIATION</b>					

**OPERATING EXPENSES**

118-1810-521.30-01	OPERATING EXPENSE	\$ -	\$ 7,955	\$ 110,960	\$ 60,000
118-1810-521.30-80	OPER EXP-NATL NIGHT OUT	\$ 23,000	\$ -	\$ 35,000	\$ 35,000
118-1810-521.39-03	OPER EXP-BANK FEES	\$ 813	\$ 557	\$ 1,000	\$ 1,000
<b>REQUESTED APPROPRIATION</b>					

**CAPITAL EXPENSES**

118-1810-521.64-12	OTHER EQUIPMENT	\$ -	\$ -	\$ 75,000	\$ 50,000
<b>REQUESTED APPROPRIATION</b>					

**GRANTS & AID**

118-1810-521.82-20	DONATIONS	\$ 7,000	\$ -	\$ 1,500	\$ -
<b>REQUESTED APPROPRIATION</b>					
<b>TOTAL REQUESTED APPROPRIATIONS</b>					

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# TRANSPORTATION SURTAX FUND



**DRAFT**





## TRANSPORTATION SURTAX FUND

## FUND 119

## PROGRAM DESCRIPTION

The Transportation Surtax Fund accounts for the receipt and disbursement of funds derived from an Interlocal Agreement between the City and Broward County for the One Penny Transportation Surtax.

The Transportation Surtax Fund accounts for municipal projects that create connectivity, relieve traffic congestion, and improve transit service.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Transportation Surtax Fund	\$ -	\$ -	\$ 1,750,100	\$ 1,687,578	\$ (62,522)	-3.57%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,750,100</b>	<b>\$ 1,687,578</b>	<b>\$ (62,522)</b>	<b>-3.57%</b>

## BUDGET EXPENDITURES /EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Operating Expenses		-	-	1,600,100	1,522,698	(77,402)
Capital		-	-	150,000	164,880	14,880
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,750,100</b>	<b>\$ 1,687,578</b>	<b>\$ (62,522)</b>	<b>-3.57%</b>

DRAFT FOR REVIEW PURPOSES ONLY



**TRANSPORTATION SURTAX FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
119-0000-312.60-01	TRANSPORTATION SURTAX	\$ -	\$ -	\$ 1,750,000	\$ 1,687,478
119-0000-361.10-01	INTEREST INCOME	\$ -	\$ -	\$ 100	\$ 100
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,750,100</b>	<b>\$ 1,687,578</b>
<b>REQUESTED APPROPRIATION</b>					
<b>OPERATING EXPENSES</b>					
119-4545-541.39-03	OPER EXP-BANK FEES	\$ -	\$ -	\$ 100	\$ 100
119-4545-541.46-06	REPAIR & MAINTENANCE SERVICES	\$ -	\$ -	\$ 1,600,000	\$ 1,522,598
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,600,100</b>	<b>\$ 1,522,698</b>
<b>CAPITAL EXPENSES</b>					
119-4545-541.65-90	CIP PROJECTS	\$ -	\$ -	\$ 150,000	\$ 164,880
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ 164,880</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,750,100</b>	<b>\$ 1,687,578</b>

**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# STATE HOUSING INITIATIVE PARTNERSHIP (SHIP) FUNDS



DRAFT





STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) FUNDS

FUNDS 126 - 128

PROGRAM DESCRIPTION

SHIP Funds account for the receipt and disbursement of state funds received from the Florida Housing Finance Authority. These funds are used for minor home repair, weatherization, roof replacement program, emergency repair program, homebuyer assistance and administration.

REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
SHIP Fund -126	\$ 132,475	\$ -	\$ -	\$ -	\$ -	0.00%
SHIP Fund -128	51	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 132,526</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>

BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Grants and Aid - 126	\$ 138,239	\$ -	\$ -	\$ -	\$ -	0.00%
Operating Expenses - 128	40	-	-	-	-	0.00%
Grants and Aid - 128	240	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 138,519</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>



**STATE HOUSING INITIATIVE PARTNERSHIP (SHIP) FUNDS<sup>1</sup>**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>SHIP FUND - PY 13/14</b>					
<b>ESTIMATED REVENUES</b>					
126-0000-361.10-01	INTEREST INCOME	\$ 10	\$ -	\$ -	\$ -
126-0000-381.10-01	TRANSFER FROM GENERAL FUND	\$ 132,465	\$ -	\$ -	\$ -
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 132,475</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**REQUESTED APPROPRIATION**

**GRANTS & AID**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>GRANTS &amp; AID</b>					
<b>BROWARD CNTY-SHIP PROG</b>					
126-0405-512.81-06	INTEREST INCOME	\$ 110,618	\$ -	\$ -	\$ -
126-0405-581.91-78	TRANSFER TO CDBG	\$ 27,621	\$ -	\$ -	\$ -
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 138,239</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 138,239</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<sup>1</sup> Beginning with Program Year 14/15 through current, the City entered into an interlocal agreement to have SHIP funds administered by Broward County; therefore, these monies are no longer included in the City's budget. All program monies will continue to be utilized in the City of Margate.

**DRAFT**



**STATE HOUSING INITIATIVE PARTNERSHIP (SHIP) FUNDS <sup>1</sup>**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
128-0000-361.10-01	INTEREST INCOME	\$ 1	\$ -	\$ -	\$ -
128-0000-369.90-01	OTHER MISCELLANEOUS	\$ 50	\$ -	\$ -	\$ -
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 51</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OPERATING EXPENSES - SHIP</b>					
128-0405-512.30-56	PROGRAM ADMINISTRATION	\$ 40	\$ -	\$ -	\$ -
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 40</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>GRANTS &amp; AID</b>					
128-0405-512.81-06	BROWARD CNTY-SHIP PROG	\$ 240	\$ -	\$ -	\$ -
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 240</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 280</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<sup>1</sup> Beginning with Program Year 14/15 through current, the City entered into an interlocal agreement to have SHIP funds administered by Broward County; therefore, these monies are no longer included in the City's budget. All program monies will continue to be utilized in the City of Margate.

**DRAFT**

# COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND



DRAFT





**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND**

**FUND 130**

**PROGRAM DESCRIPTION**

The CDBG Fund accounts for federal funds received from the United States Department of Housing and Urban Development (HUD). These funds are used for purchase assistance, home repairs, park rehabilitation, landscaping of blighted areas, and administration.

**REVENUES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Community Development Block Grant (CDBG) Fund	\$ 863,223	\$ 80,084	\$ 1,461,693	\$ 1,116,385	\$ (345,308)	-23.62%
<b>TOTAL</b>	<b>\$ 863,223</b>	<b>\$ 80,084</b>	<b>\$ 1,461,693</b>	<b>\$ 1,116,385</b>	<b>\$ (345,308)</b>	<b>-23.62%</b>

**BUDGET EXPENDITURES/EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Operating Expenses	\$ 137,289	\$ 2,834	\$ 180,474	\$ 155,975	\$ (24,499)	-13.57%
Grants and Aid	727,921	80,000	1,281,219	960,410	(320,809)	-25.04%
<b>TOTAL</b>	<b>\$ 865,210</b>	<b>\$ 82,834</b>	<b>\$ 1,461,693</b>	<b>\$ 1,116,385</b>	<b>\$ (345,308)</b>	<b>-23.62%</b>

**DRAFT**



## COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND <sup>1</sup>

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
130-0000-331.XX-XX	CDBG	\$ 813,913	\$ 80,000	\$ 902,372	\$ 507,064
130-0000-331.51-02	PROGRAM INCOME-HOUSING	3,396	-	-	50,000
130-0000-331.69-12	CDBG - CV CARES	-	-	559,321	559,321
130-0000-369.30-01	REFUND PRIOR YEAR EXPEND	17,899	-	-	-
130-0000-369.90-01	OTHER MISCELLANEOUS	55	60	-	-
130-0000-369.90-32	PROGRAM INCOME-INTEREST	339	24	-	-
130-0000-381.10-39	TRANSFER FROM SHIP	27,621	-	-	-
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 863,223</b>	<b>\$ 80,084</b>	<b>\$ 1,461,693</b>	<b>\$ 1,116,385</b>
<b>REQUESTED APPROPRIATION</b>					
<b>GRANTS &amp; AID - CDBG</b>					
130-30XX-512.83-01	AID/MINOR HOME REPAIR	\$ 181,473	\$ -	\$ 409,706	\$ 120,276
130-30XX-512.83-22	PURCHASE ASSISTANCE	519,748	80,000	312,192	280,813
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 701,221</b>	<b>\$ 80,000</b>	<b>\$ 721,898</b>	<b>\$ 401,089</b>
<b>OPERATING EXPENSES - CDBG 2015/PROGRAM INCOME</b>					
130-XXXX-512.30-56	PROGRAM ADMINISTRATION	\$ 33,631	\$ 2,834	\$ 6,517	\$ 13,733
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 33,631</b>	<b>\$ 2,834</b>	<b>\$ 6,517</b>	<b>\$ 13,733</b>
<b>OPERATING EXPENSES - CDBG 2016</b>					
130-3016-512.30-56	PROGRAM ADMINISTRATION	\$ 20,153	\$ -	\$ 33,873	\$ -
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 20,153</b>	<b>\$ -</b>	<b>\$ 33,873</b>	<b>\$ -</b>
<b>OPERATING EXPENSES - CDBG 2017</b>					
130-3017-512.30-56	PROGRAM ADMINISTRATION	\$ 26,783	\$ -	\$ -	\$ -
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 26,783</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OPERATING EXPENSES - CDBG 2018</b>					
130-3018-512.30-56	PROGRAM ADMINISTRATION	\$ 56,722	\$ -	\$ -	\$ -
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 56,722</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>OPERATING EXPENSES - CDBG 2019</b>					
130-3019-512.30-56	PROGRAM ADMINISTRATION	\$ -	\$ -	\$ 33,440	\$ 26,487
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 33,440</b>	<b>\$ 26,487</b>
<b>OPERATING EXPENSES - CDBG 2020</b>					
130-3020-512.30-56	PROGRAM ADMINISTRATION	\$ -	\$ -	\$ 30,234	\$ 39,356
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,234</b>	<b>\$ 39,356</b>
<b>OPERATING EXPENSES - CDBG 2021</b>					
130-3021-512.30-56	PROGRAM ADMINISTRATION	\$ -	\$ -	\$ 76,410	\$ 76,399
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 76,410</b>	<b>\$ 76,399</b>
<b>GRANTS &amp; AID</b>					
130-3030-512.81-04	BROWARD COUNTY- CDBG PROGRAM	\$ 26,700	\$ -	\$ -	\$ -
130-3030-512.83-54	CDBG - CV CARES	-	-	559,321	559,321
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 26,700</b>	<b>\$ -</b>	<b>\$ 559,321</b>	<b>\$ 559,321</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 865,210</b>	<b>\$ 82,834</b>	<b>\$ 1,461,693</b>	<b>\$ 1,116,385</b>

<sup>1</sup> Beginning with Program Year 16/17 through current, the City entered into an interlocal agreement to have CDBG funds administered by Broward County. All program monies will continue to be utilized in the City of Margate.

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**

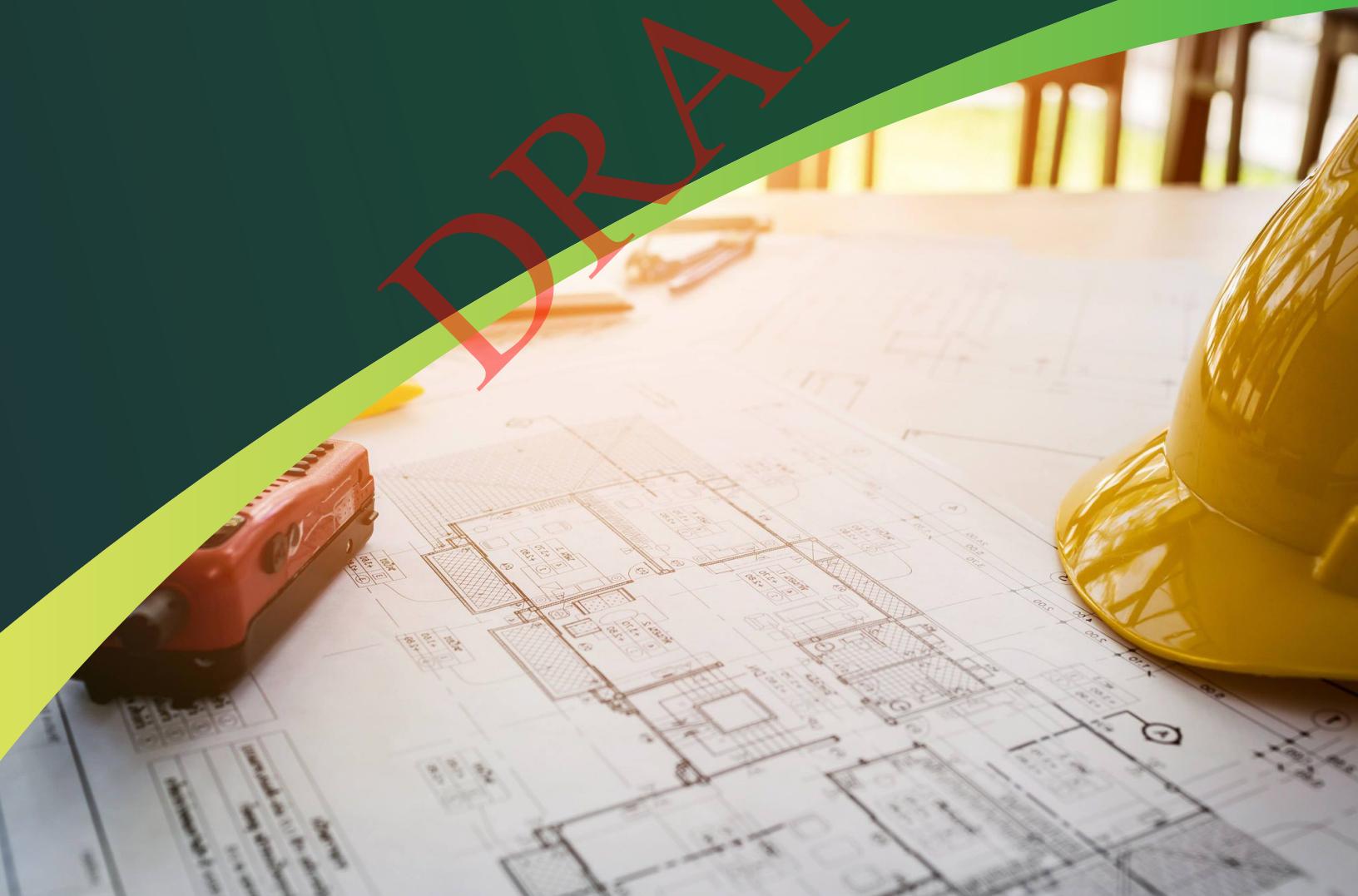


**DRAFT**

# NEIGHBORHOOD STABILIZATION PROGRAM (NSP) FUND



DRAFT





NEIGHBORHOOD STABILIZATION PROGRAM (NSP) FUND

FUND 132

PROGRAM DESCRIPTION

The Neighborhood Stabilization Program (NSP) Fund accounts for the receipt and disbursement from Community Development Block Grant Program Funding through the Department of Housing and Urban Development (HUD) authorized under the Housing and Economic Recovery Act of 2008, American Recovery and Reinvestment Act of 2009, and Wall Street Reform and Consumer Protection Act of 2010 for the purpose of rehabilitation and resale of properties.

REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
NSP 1	\$ 186,151	\$ 1,510	\$ 404,617	\$ 404,700	\$ 83	0.02%
<b>TOTAL</b>	<b>\$ 186,151</b>	<b>\$ 1,510</b>	<b>\$ 404,617</b>	<b>\$ 404,700</b>	<b>\$ 83</b>	<b>0.02%</b>

BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Operating Expenses - NSP 1	\$ 3,180	\$ 2,813	\$ 404,617	\$ 404,700	\$ 83	0.02%
<b>TOTAL</b>	<b>\$ 3,180</b>	<b>\$ 2,813</b>	<b>\$ 404,617</b>	<b>\$ 404,700</b>	<b>\$ 83</b>	<b>0.02%</b>

DR



**NEIGHBORHOOD STABILIZATION PROGRAM (NSP 1) FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
132-0000-361.10-01	INTEREST INCOME	\$ 4,766	\$ 1,510	\$ -	\$ -
132-0000-381.10-01	TRANS FROM GENERAL FUND	\$ 181,385	\$ -	\$ -	\$ -
132-0000-389.10-01	TRANS FROM FUND BALANCE	\$ -	\$ -	\$ 404,617	\$ 404,700
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 186,151</b>	<b>\$ 1,510</b>	<b>\$ 404,617</b>	<b>\$ 404,700</b>

**REQUESTED APPROPRIATION**

**OPERATING EXPENSES**

132-3009-512.XX-XX	PROGRAM INCOME/OTHER	\$ 3,180	\$ 2,813	\$ 404,617	\$ 404,700
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 3,180</b>	<b>\$ 2,813</b>	<b>\$ 404,617</b>	<b>\$ 404,700</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 3,180</b>	<b>\$ 2,813</b>	<b>\$ 404,617</b>	<b>\$ 404,700</b>

**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# HOME REHABILITATION PROGRAM FUND



**DRAFT**





## HOME REHABILITATION PROGRAM FUND

## FUND 138

## PROGRAM DESCRIPTION

The HOME Rehabilitation Fund was created upon the acceptance of the grant agreement between the City and HUD. Home Investment Partnership Funds Consortium with Broward County provides for purchase assistance and assistance to homeowners for home rehabilitation to correct health or safety issues, address code violations, and bring homes up to the local or state building code for households within HOME funding guidelines.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Home Rehabilitation Program Fund	\$ 74,662	\$ -	\$ 111,738	\$ -	\$ (111,738)	-100.00%
<b>TOTAL</b>	<b>\$ 74,662</b>	<b>\$ -</b>	<b>\$ 111,738</b>	<b>\$ -</b>	<b>\$ (111,738)</b>	<b>-100.00%</b>

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Operating Expenses	\$ 11,109	\$ -	\$ 16,761	\$ -	\$ (16,761)	-100.00%
Grants and Aid	63,553	-	94,977	-	(94,977)	-100.00%
<b>TOTAL</b>	<b>\$ 74,662</b>	<b>\$ -</b>	<b>\$ 111,738</b>	<b>\$ -</b>	<b>\$ (111,738)</b>	<b>-100.00%</b>

DRAFT



**HOME REHABILITATION PROGRAM FUND <sup>1</sup>**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
138-0000-331.51-02	PROGRAM INCOME-HOUSING	\$ 8,871	\$ -	\$ -	\$ -
138-0000-331.XX-XX	HOME PROGRAM-BRWD CNTY	65,791	-	111,738	-
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 74,662</b>	<b>\$ -</b>	<b>\$ 111,738</b>	<b>\$ -</b>
<b>REQUESTED APPROPRIATION</b>					
<b>GRANTS &amp; AID</b>					
138-3030-512.81-05	BROWARD COUNTY-HOME PROGRAM	\$ 8,871	\$ -	\$ -	\$ -
138-40XX-512.31-77	SERVICE DELIVERY-BROWARD CNTY.	11,109	-	16,761	-
138-40XX-512.83-22	PURCHASE ASSISTANCE	54,682	-	94,977	-
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 74,662</b>	<b>\$ -</b>	<b>\$ 111,738</b>	<b>\$ -</b>

<sup>1</sup> The City currently has an interlocal agreement to have HOME funds administered by Broward County. All program monies will continue to be utilized in the City of Margate.

**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# PUBLIC SAFETY IMPACT FEE FUND



DRAFT





**PUBLIC SAFETY IMPACT FEE FUND**

**FUND 150**

**PROGRAM DESCRIPTION**

The Public Safety Impact Fee Fund accounts for the receipt and disbursement of funds derived from public safety impact fees collected during the building process for public safety projects. These fees are used to fund capital construction and expansion of public safety related land, as well as acquire facilities and capital equipment required to support additional public safety service demand created by new growth.

**REVENUES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Public Safety Impact Fee Fund	\$ 70,942	\$ 116,036	\$ 20,500	\$ 20,500	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 70,942</b>	<b>\$ 116,036</b>	<b>\$ 20,500</b>	<b>\$ 20,500</b>	<b>\$ -</b>	<b>0.00%</b>

**BUDGET EXPENDITURES /EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Operating Expenses	\$ 587	\$ 250	\$ 500	\$ 500	\$ -	0.00%
Capital	144,360	-	20,000	20,000	-	0.00%
<b>TOTAL</b>	<b>\$ 144,947</b>	<b>\$ 250</b>	<b>\$ 20,500</b>	<b>\$ 20,500</b>	<b>\$ -</b>	<b>0.00%</b>

**DRAFT**



**PUBLIC SAFETY IMPACT FEE FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
150-0000-324.11-01	PD IMPACT FEE - RESIDENTIAL	\$ 11,171	\$ 9,682	\$ 5,000	\$ 5,000
150-0000-324.11-02	FD IMPACT FEE - RESIDENTIAL	12,462	10,801	5,000	5,000
150-0000-324.12-01	PD IMPACT FEE - COMMERCIAL	3,724	40,735	5,000	5,000
150-0000-324.12-02	FD IMPACT FEE - COMMERCIAL	4,154	33,733	5,000	5,000
150-0000-361.10-01	INTEREST INCOME	34,008	16,510	-	-
150-0000-361.10-26	INT-POL IMP RESIDENTIAL	-	-	125	125
150-0000-361.10-27	INT-FIRE IMP RESIDENTIAL	-	-	125	125
150-0000-361.10-28	INT-POL IMP COMMERCIAL	-	-	125	125
150-0000-361.10-29	INT-FIRE IMP COMMERCIAL	-	-	125	125
150-0000-361.20-18	GAIN/LOSS ON INVESTMENT	5,423	950	-	-
150-0000-369.90-01	OTHER MISCELLANEOUS	-	3,625	-	-
<b>TOTAL ESTIMATED REVENUES</b>		<b>\$ 70,942</b>	<b>\$ 116,036</b>	<b>\$ 20,500</b>	<b>\$ 20,500</b>

**REQUESTED APPROPRIATION**

	<b>OPERATING EXPENSES</b>
150-XXXX-52X.39-03	OPER EXP-BANK FEES
	<b>REQUESTED APPROPRIATION</b>

	<b>POLICE DEPARTMENT</b>
	<b>CAPITAL EXPENSES</b>
150-1810-521.64-02	ACQUISITION OF VEHICLES
150-1810-521.64-12	OTHER EQUIPMENT
	<b>REQUESTED APPROPRIATION</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>

	<b>FIRE DEPARTMENT</b>
	<b>CAPITAL EXPENSES</b>
150-2010-522.64-12	OTHER EQUIPMENT
	<b>REQUESTED APPROPRIATION</b>
	<b>TOTAL REQUESTED APPROPRIATION</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016 FUND



**DRAFT**





**GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016 FUND**

**FUND 211**

**PROGRAM DESCRIPTION**

The General Obligation Refunding Bonds, Series 2016 Fund accounts for the accumulation of property taxes used to pay principal, interest and related costs of the General Obligation Refunding Bonds, Series 2016 (used for the refunding of the General Obligation Bonds, Series 2007).

**REVENUES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
General Obligation Refunding Bonds, Series 2016 Fund	\$ 1,499,385	\$ 1,404,078	\$ 1,478,000	\$ 1,480,750	\$ 2,750	0.19%
<b>TOTAL</b>	<b>\$ 1,499,385</b>	<b>\$ 1,404,078</b>	<b>\$ 1,478,000</b>	<b>\$ 1,480,750</b>	<b>\$ 2,750</b>	<b>0.19%</b>

**BUDGET EXPENDITURES/EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Debt Service	\$ 1,479,770	\$ 1,474,921	\$ 1,478,000	\$ 1,480,750	\$ 2,750	0.19%
<b>TOTAL</b>	<b>\$ 1,479,770</b>	<b>\$ 1,474,921</b>	<b>\$ 1,478,000</b>	<b>\$ 1,480,750</b>	<b>\$ 2,750</b>	<b>0.19%</b>

**DRAFT**



**GENERAL OBLIGATION REFUNDING BONDS, SERIES 2016 FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
211-0000-311.10-01	TAXES-REAL & PROPERTY	\$ 1,484,726	\$ 1,397,039	\$ 1,437,750	\$ 1,480,500
211-0000-311.20-01	REAL & PROPERTY TAX-DELINQ	2,652	1,340	-	-
211-0000-311.20-02	INTEREST INC-AD VALOREM	2,451	2,077	-	-
211-0000-361.10-01	INTEREST INCOME	9,556	3,622	250	250
211-0000-389.10-01	TRANSFER FROM FUND BALANCE	-	-	40,000	-
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 1,499,385</b>	<b>\$ 1,404,078</b>	<b>\$ 1,478,000</b>	<b>\$ 1,480,750</b>

**REQUESTED APPROPRIATION**

**DEBT SERVICE**

211-0610-517.71-51	PRIN-G.O. REF BONDS 2016	\$ 585,000	\$ 610,000	\$ 645,000	\$ 680,000
211-0610-517.72-51	INT-G.O. REF BONDS 2016	892,500	863,250	832,750	800,500
211-0610-517.73-01	OTHER DEBT SERVICE COSTS	2,270	1,671	250	250
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 1,479,770</b>	<b>\$ 1,474,921</b>	<b>\$ 1,478,000</b>	<b>\$ 1,480,750</b>

**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# GENERAL OBLIGATION BONDS, SERIES 2019 FUND



~~DRAFT~~





## GENERAL OBLIGATION BONDS, SERIES 2019 FUND

## FUND 235

## PROGRAM DESCRIPTION

The General Obligation Bonds, Series 2019 Fund accounts for the accumulation of property taxes used to pay principal, interest and related costs of the General Obligation Bonds, Series 2019 which were issued for payment of the costs of acquiring, constructing, equipping, renovating, replacing and improving parks and recreation projects.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
General Obligation Bonds, Series 2019 Fund	\$ -	\$ 657,018	\$ 657,650	\$ 657,400	\$ (250)	-0.04%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 657,018</b>	<b>\$ 657,650</b>	<b>\$ 657,400</b>	<b>\$ (250)</b>	<b>-0.04%</b>

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Debt Service	\$ -	\$ 656,046	\$ 657,650	\$ 657,400	\$ (250)	-0.04%
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 656,046</b>	<b>\$ 657,650</b>	<b>\$ 657,400</b>	<b>\$ (250)</b>	<b>-0.04%</b>



**GENERAL OBLIGATION BONDS, SERIES 2019 FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
235-0000-311.10-01	TAXES-REAL & PROPERTY	\$ -	\$ 654,921	\$ 657,350	\$ 657,100
235-0000-311.20-02	INTEREST INC-AD VALOREM	-	925	-	-
235-0000-361.10-01	INTEREST INCOME	-	1,172	300	300
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ -</b>	<b>\$ 657,018</b>	<b>\$ 657,650</b>	<b>\$ 657,400</b>
<b>REQUESTED APPROPRIATION</b>					
<b>DEBT SERVICE</b>					
235-0610-517.71-52	PRINC-G.O.BONDS 2019	\$ -	\$ 230,000	\$ 305,000	\$ 320,000
235-0610-517.72-52	INT-G.O. BONDS 2019	-	425,502	352,350	337,100
235-0610-517.73-01	OTHER DEBT SERVICE COSTS	-	544	300	300
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ -</b>	<b>\$ 656,046</b>	<b>\$ 657,650</b>	<b>\$ 657,400</b>

**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# GENERAL CAPITAL PROJECTS FUND



DRAFT





## GENERAL CAPITAL PROJECTS FUND

## FUND 334

## PROGRAM DESCRIPTION

The General Capital Projects Fund accounts for the acquisition or construction of major capital facilities or projects other than those financed by enterprise funds. A five year projected General Capital Projects Fund budget is detailed in the Capital Improvement Program section.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
General Capital Projects Fund	\$ 3,811,168	\$ 2,460,976	\$ 9,864,907	\$ 3,668,125	\$ (6,196,782)	-62.82%
<b>TOTAL</b>	<b>\$ 3,811,168</b>	<b>\$ 2,460,976</b>	<b>\$ 9,864,907</b>	<b>\$ 3,668,125</b>	<b>\$ (6,196,782)</b>	<b>-62.82%</b>

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Operating Expenses	\$ 5,662	\$ 4,544	\$ 5,000	\$ 5,000	\$ -	0.00%
Capital	\$ 1,515,745	\$ 2,625,046	\$ 9,859,907	\$ 3,663,125	\$ (6,196,782)	-62.85%
<b>TOTAL</b>	<b>\$ 1,521,407</b>	<b>\$ 2,629,590</b>	<b>\$ 9,864,907</b>	<b>\$ 3,668,125</b>	<b>\$ (6,196,782)</b>	<b>-62.82%</b>



## GENERAL CAPITAL PROJECTS FUND

			FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>						
334-0000-334.70-14	FRDAP GRANT		\$ 204,500	\$ -	\$ -	\$ -
334-0000-334.70-15	STATE FIRE GRANT - FS 58 REPLACEMENT		\$ -	\$ 1,000,000	\$ -	\$ -
334-0000-361.10-01	INTEREST INCOME		\$ 151,805	\$ 114,640	\$ 5,000	\$ 5,000
334-0000-361.10-87	INTEREST INCOME / BUILDING FUND		\$ -	\$ 29,071	\$ -	\$ -
334-0000-361.20-18	GAIN/LOSS ON INVESTMENT		\$ 104,019	\$ 92,129	\$ -	\$ -
334-0000-381.10-01	GENERAL FUND		\$ 2,795,844	\$ 1,080,416	\$ 840,000	\$ 801,125
334-0000-381.10-04	REC TRUST FUND		\$ 555,000	\$ 144,720	\$ 345,000	\$ -
334-0000-381.10-43	TRANSF FROM-BUILDING FUND 113		\$ -	\$ -	\$ 500,000	\$ -
334-0000-389.10-01	TRANS FROM FUND BALANCE		\$ -	\$ -	\$ 5,924,907	\$ 225,000
334-0000-389.10-10	TRANS FROM FUND BALANCE - BUILDING		\$ -	\$ -	\$ 2,250,000	\$ 2,637,000
<b>TOTAL ESTIMATED REVENUES</b>			<b>\$ 3,811,168</b>	<b>\$ 2,460,976</b>	<b>\$ 9,864,907</b>	<b>\$ 3,668,125</b>

## REQUESTED APPROPRIATION

	<b>BUILDING CAPITAL EXPENSES</b>					
334-6537-524.65-80	BUILDING DEPT EXPANSION - DESIGN		\$ -	\$ -	\$ 255,000	\$ 142,000
334-6537-524.65-81	BUILDING DEPT EXPANSION - CONSTRUCTION		\$ -	\$ -	\$ 2,395,000	\$ 2,395,000
334-6537-524.65-82	BUILDING DEPT EXPANSION - OTHER PROJ. COSTS		\$ -	\$ -	\$ 100,000	\$ 100,000
<b>BUILDING</b>	<b>REQUESTED APPROPRIATION</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,750,000</b>	<b>\$ 2,637,000</b>

	<b>FIRE CAPITAL EXPENSES</b>					
334-6520-522.65-80	FIRE STATION 58 REPL - DESIGN		\$ 20,423	\$ 290,356	\$ 89,067	\$ -
334-6520-522.65-81	FIRE STATION 58 REPL - CONSTRUCTION		\$ -	\$ 13,590	\$ 4,866,845	\$ -
334-6520-522.65-82	FIRE STATION 58 REPL - OTHER PROJ. COSTS		\$ -	\$ 768	\$ 100,000	\$ 100,000
334-6538-522.65-80	FIRE - BANKS ROAD - DESIGN		\$ -	\$ 4,000	\$ -	\$ -
334-6538-522.65-82	FIRE - BANKS ROAD - OTHER PROJ. COSTS		\$ -	\$ 989,377	\$ 93,359	\$ -
<b>FIRE</b>	<b>REQUESTED APPROPRIATION</b>		<b>\$ 20,423</b>	<b>\$ 1,298,091</b>	<b>\$ 5,149,271</b>	<b>\$ 100,000</b>

	<b>INFORMATION TECHNOLOGY CAPITAL EXPENSES</b>					
334-6527-513.65-82	DESKTOP REPLACEMENT PROGRAM		\$ 129,309	\$ -	\$ -	\$ -
<b>INFORMATION TECHNOLOGY</b>	<b>REQUESTED APPROPRIATION</b>		<b>\$ 129,309</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

	<b>PUBLIC WORKS CAPITAL EXPENSES</b>					
334-4545-539.65-90	CIP PROJECTS		\$ -	\$ -	\$ -	\$ 801,125
334-6512-539.65-81	NEIGHBORHOOD ID SIGNS - CONSTR.		\$ -	\$ -	\$ 25,000	\$ 25,000
334-6516-539.65-81	CH/PD RESTROOM RENOV. - CONSTR.		\$ 10,931	\$ -	\$ -	\$ -
334-6524-539.65-81	VETERANS PK MARINA PRKNG LOT - CONSTR.		\$ -	\$ 37,400	\$ -	\$ -
334-6525-539.65-81	CITY HALL ELEVATORS - CONSTR.		\$ 225,002	\$ -	\$ -	\$ -
334-6526-539.65-81	SPORTS COMPLEX RE-ROOF - CONSTRUCTION		\$ 87,449	\$ -	\$ -	\$ -
334-6535-539.65-81	PD/WINDOW WALL ENTRY DOOR		\$ 25,488	\$ -	\$ -	\$ -
334-6536-539.65-81	IMPACT WINDOWS - CONSTRUCTION		\$ 37,338	\$ -	\$ 57,000	\$ -
334-6542-539.65-80	PW QUONSET HUT REPL. - DESIGN		\$ -	\$ -	\$ 30,000	\$ -
334-6542-539.65-81	PW QUONSET HUT REPL. - CONSTRUCTION		\$ -	\$ -	\$ 460,000	\$ -
334-6542-539.65-82	PW QUONSET HUT REPL. - OTHER PROJ. COSTS		\$ -	\$ -	\$ 60,000	\$ -
334-6543-539.65-82	F.S. 98 GENERATOR REPL. - OTHER PROJ. COSTS		\$ -	\$ -	\$ 69,500	\$ -
334-6544-539.65-82	CITY HALL UPS REPL. - OTHER PROJ. COSTS		\$ -	\$ -	\$ 85,000	\$ -
334-6545-539.65-82	PORTABLE GENERATORS		\$ -	\$ -	\$ 78,500	\$ -
<b>PUBLIC WORKS</b>	<b>REQUESTED APPROPRIATION</b>		<b>\$ 386,208</b>	<b>\$ 37,400</b>	<b>\$ 865,000</b>	<b>\$ 826,125</b>



**GENERAL CAPITAL PROJECTS FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>OPERATING EXPENSES</b>					
334-5555-572.39-03	BANK FEES	\$ 5,662	\$ 4,544	\$ 5,000	\$ 5,000
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 5,662</b>	<b>\$ 4,544</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
<b>PARKS &amp; RECREATION</b>					
<b>CAPITAL EXPENSES</b>					
334-6501-572.65-80	SE PARK IMPROVEMENTS - DESIGN	\$ 3,176	\$ 1,215	\$ 700	\$ -
334-6501-572.65-81	SE PARK IMPROVEMENTS - CONSTR.	95,456	70,358	-	-
334-6502-572.65-80	SPORTS COMPLEX - DESIGN	33,575	-	-	-
334-6502-572.65-81	SPORTS COMPLEX - CONSTRUCTION	130,381	-	-	-
334-6502-572.65-82	SPORTS COMPLEX - OTHER PROJECT COSTS	1,790	-	-	-
334-6503-572.65-80	MARINA IMPROVEMENTS - DESIGN	19,756	5,741	1,054	-
334-6503-572.65-81	MARINA IMPROVEMENTS - CONSTR.	46,034	154,670	-	-
334-6504-572.65-81	FF PARK IMPROVEMENTS -CONSTR.	618,433	191,699	-	-
334-6508-572.65-81	DOG PARK - CONSTRUCTION	-	519,877	-	-
334-6508-572.65-82	DOG PARK - OTHER PROJECT COSTS	10,780	-	-	-
334-6523-572.65-81	MEDIAN - CONSTRUCTION	5,705	-	-	-
334-6528-572.65-81	SOUTHGATE PARK RENOV. - CONSTRUCTION	-	329,845	425,184	-
334-6529-572.65-80	BLUEWAY TRAIL IMPROVEMENT - DESIGN	14,719	15,641	-	-
334-6529-572.65-81	BLUEWAY TRAIL IMPRVMNT. - CONSTRUCTION	-	509	266,610	-
334-6539-572.65-81	BOCCE BALL COURT INSTALL	-	-	47,649	-
334-6540-572.65-81	CORAL GATE PARK - CONSTRUCTION	-	-	225,000	-
334-6541-572.65-81	WINFIELD PARK - CONSTRUCTION	-	-	120,000	-
<b>PARKS &amp; RECREATION</b>	<b>REQUESTED APPROPRIATION</b>	<b>\$ 979,805</b>	<b>\$ 1,289,555</b>	<b>\$ 1,086,197</b>	<b>\$ -</b>
<b>CAPITAL EXPENSES</b>					
334-9999-519.65-83	CAPITAL PROJECTS - CONTINGENCY/OTHER	\$ -	\$ -	\$ 9,439	\$ 100,000
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,439</b>	<b>\$ 100,000</b>
	<b>TOTAL FUND APPROPRIATIONS</b>	<b>\$ 1,521,407</b>	<b>\$ 2,629,590</b>	<b>\$ 9,864,907</b>	<b>\$ 3,668,125</b>

# GENERAL OBLIGATION BONDS PROCEEDS 2019 FUND



DRAFT





## GENERAL OBLIGATION BONDS PROCEEDS 2019 FUND

## FUND 335

## PROGRAM DESCRIPTION

The General Obligation Bonds Proceeds 2019 Fund accounts for the costs of acquiring, constructing, equipping, renovating, replacing, and improving parks and recreation projects.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
General Obligation Bonds Proceeds 2019 Fund	\$ 10,075,319	\$ 63,496	\$ 7,423,140	\$ 5,073,363	\$ (2,349,777)	-31.65%
<b>TOTAL</b>	<b>\$ 10,075,319</b>	<b>\$ 63,496</b>	<b>\$ 7,423,140</b>	<b>\$ 5,073,363</b>	<b>\$ (2,349,777)</b>	<b>-31.65%</b>

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Capital	\$ -	\$ 2,478,652	\$ 7,423,140	\$ 5,073,363	\$ (2,349,777)	-31.65%
Debt Service	170,854	-	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 170,854</b>	<b>\$ 2,478,652</b>	<b>\$ 7,423,140</b>	<b>\$ 5,073,363</b>	<b>\$ (2,349,777)</b>	<b>-31.65%</b>



## GENERAL OBLIGATION BONDS PROCEEDS 2019 FUND

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
335-0000-361.10-01	INTEREST INCOME	\$ 80,031	\$ 63,496	\$ 10,000	\$ 10,000
335-0000-385.10-02	OTHER FIN-ORIG ISSUE PREMIUM	890,288	-	-	-
335-0000-385.10-03	BOND ISSUANCE	9,105,000	-	-	-
335-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	7,413,140	5,063,363
	<b>TOTAL ESTIMATED REVENUES</b>	<b>\$ 10,075,319</b>	<b>\$ 63,496</b>	<b>\$ 7,423,140</b>	<b>\$ 5,073,363</b>
<b>REQUESTED APPROPRIATION</b>					
<b>DEBT SERVICE</b>					
335-0610-517.73-32	COST OF ISSUANCE	\$ 170,854	\$ -	\$ -	\$ -
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 170,854</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PARKS &amp; RECREATION</b>					
<b>CAPITAL EXPENSES</b>					
335-6501-572.65-81	SE PARK IMPROVEMENTS - CONSTRUCTION	\$ -	\$ 1,710,669	\$ 12,530	\$ -
335-6530-572.65-80	CALYPSO COVE - DESIGN	-	3,570	35,170	-
335-6530-572.65-81	CALYPSO COVE - CONSTRUCTION	-	-	2,500,000	2,500,000
335-6531-572.65-81	VINSON PK RENOVATIONS - CONSTRUCTION	-	83,116	1,926,885	-
335-6532-572.65-80	CENTENNIAL PARK RENOVATIONS - DESIGN	-	23,158	95,342	-
335-6532-572.65-81	CENTENNIAL PK RENOVATIONS - CONSTRUCT.	-	-	790,000	760,190
335-6533-572.65-80	ORIOLE PARK - DESIGN	-	6,589	139,661	3,225
335-6533-572.65-81	ORIOLE PARK - CONSTRUCTION	-	-	969,800	937,090
335-6534-572.65-81	SPORTS FLD LIGHTING RETROFIT - CONSTRUCT.	-	651,550	-	-
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ 2,478,652</b>	<b>\$ 6,469,388</b>	<b>\$ 4,200,505</b>
<b>PARKS &amp; RECREATION</b>					
<b>CAPITAL EXPENSES</b>					
335-9999-519.65-83	CAPITAL PROJECTS - CONTINGENCY/OTHER	\$ -	\$ -	\$ 953,752	\$ 872,858
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 953,752</b>	<b>\$ 872,858</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 170,854</b>	<b>\$ 2,478,652</b>	<b>\$ 7,423,140</b>	<b>\$ 5,073,363</b>

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# STORMWATER UTILITY FUND



~~DRAFT~~





**STORMWATER UTILITY FUND - 445**

<b>Position Title</b>	<b>POSITION SUMMARY</b>				
	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Stormwater Utility Fund</b>					
<b>Public Works Stormwater</b>					
Stormwater Foreman	1	1	1	1	1
Office Specialist II	1	1	1	1	1
Canal Maintenance Tech II	1	1	1	1	1
Canal Maintenance Tech I	1	1	1	1	1
Service Worker II	5	5	5	5	5
Service Worker I	2	2	2	2	2
<b>Total Stormwater Utility Fund Positions</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>	<b>11</b>

**DRAFT**



## STORMWATER UTILITY FUND

## FUND 445

## PROGRAM DESCRIPTION

The Stormwater Utility Fund accounts for the operation of the City's stormwater utility which includes collection, disposal and treatment of stormwater debris.

The Stormwater staff is responsible for treating canals for aquatic weed plants, aesthetics and stormwater conveyance. Responsibilities also include cleaning the catch basins, street sweeping, mosquito control, and right-of-way weed abatement.

## PROGRAM GOALS &amp; OBJECTIVES

In support of the City Strategic Plan Goal 1, A Great Place to Play and Enjoy and Goal 2, Great Suburban City in Broward County, the staff of the Stormwater Utility utilizes best management practices to manage and maintain the City's Stormwater infrastructure in order to ensure an effective drainage system.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Stormwater Utility Fund	\$ 2,025,887	\$ 3,061,638	\$ 3,380,040	\$ 3,548,967	\$ 168,927	5.00%
<b>TOTAL</b>	<b>\$ 2,025,887</b>	<b>\$ 3,061,638</b>	<b>\$ 3,380,040</b>	<b>\$ 3,548,967</b>	<b>\$ 168,927</b>	<b>5.00%</b>

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 830,169	\$ 888,186	\$ 962,807	\$ 1,035,409	\$ 72,602	7.54%
Operating Expenses	1,240,618	1,190,809	1,913,671	2,252,423	338,752	17.70%
Capital	121	2,000	460,000	34,000	(426,000)	-92.61%
Transfers/Contingency	-	-	43,562	227,135	183,573	421.41%
<b>TOTAL</b>	<b>\$ 2,070,908</b>	<b>\$ 2,080,995</b>	<b>\$ 3,380,040</b>	<b>\$ 3,548,967</b>	<b>\$ 168,927</b>	<b>5.00%</b>

## PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Percentage of catch basins cleaned	100%	100%	50%	50%	0%
Number of street sweeps conducted city-wide each year	12	13	12	12	0%
Percentage of canals cleared of debris within one (1) week of report	100%	95%	80%	80%	0%



**STORMWATER UTILITY FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
445-0000-331.54-01	FEMA-HURRICANE	\$ -	\$ 6,042	\$ -	\$ -
445-0000-332.10-07	STATE MUTUAL AID AGREEMENT	\$ -	\$ 492	\$ -	\$ -
445-0000-343.91-01	STORMWATER-SINGLE FAMILY	\$ 832,660	\$ 1,135,148	\$ 1,331,782	\$ 1,398,371
445-0000-343.91-02	STORMWATER-MULTI-FAMILY	\$ 773,745	\$ 1,112,207	\$ 1,271,959	\$ 1,335,557
445-0000-343.91-03	STORMWATER-NON-RESIDENTIAL	\$ 371,590	\$ 713,791	\$ 774,799	\$ 813,539
445-0000-361.10-01	INTEREST INCOME	\$ 24,170	\$ 24,258	\$ 1,500	\$ 1,500
445-0000-361.20-18	GAIN/LOSS ON INVESTMENT	\$ 23,722	\$ 18,598	\$ -	\$ -
445-0000-364.41-01	DISPOSITION OF FIXED ASSET	\$ -	\$ 1,750	\$ -	\$ -
445-0000-369.30-01	REFUND PRIOR YEAR EXPEND	\$ -	\$ 49,352	\$ -	\$ -
<b>TOTAL ESTIMATED REVENUES</b>		<b>\$ 2,025,887</b>	<b>\$ 3,061,638</b>	<b>\$ 3,380,040</b>	<b>\$ 3,548,967</b>
<b>REQUESTED APPROPRIATION</b>					
<b>PERSONAL SERVICES</b>					
445-4575-538.12-01	SAL & WAGES-REGULAR	\$ 500,143	\$ 519,592	\$ 548,005	\$ 570,393
445-4575-538.12-18	ACCRUED LEAVE PAYOUTS	\$ -	\$ 7,806	\$ -	\$ -
445-4575-538.13-05	SAL & WAGES-LONGEVITY	\$ 12,000	\$ 10,000	\$ 13,000	\$ 11,000
445-4575-538.14-01	SAL & WAGES-OVERTIME	\$ 6,903	\$ 2,971	\$ 6,000	\$ 6,000
445-4575-538.21-01	CONTRIB-SS TAX(EMPLOYER)	\$ 29,551	\$ 30,570	\$ 35,154	\$ 36,418
445-4575-538.21-02	CONTRIB-MED TAX(EMPLOYER)	\$ 6,911	\$ 7,149	\$ 8,222	\$ 8,517
445-4575-538.22-01	FRS CONTRIB-EMPLOYER	\$ 45,693	\$ 50,384	\$ 61,979	\$ 68,019
445-4575-538.22-03	CONTRIBUTION - HEALTH TRUST	\$ 530	\$ 573	\$ 600	\$ 600
445-4575-538.22-05	PENSION EXPENSE - FRS	\$ 62,757	\$ 77,514	\$ -	\$ -
445-4575-538.23-01	HEALTH & LIFE INSURANCE	\$ 162,283	\$ 176,824	\$ 199,847	\$ 244,462
445-4575-538.26-10	POST EMPLOYMENT BENEFIT - OPEB	\$ 3,398	\$ 4,803	\$ 90,000	\$ 90,000
<b>REQUESTED APPROPRIATION</b>		<b>\$ 830,169</b>	<b>\$ 888,186</b>	<b>\$ 962,807</b>	<b>\$ 1,035,409</b>
<b>OPERATING EXPENSES</b>					
445-4575-538.30-31	OTHER EXPENSE	\$ 5,932	\$ 5,283	\$ 5,950	\$ 6,400
445-4575-538.31-02	PROFL SVCS-MEDICAL	\$ 262	\$ 508	\$ 3,425	\$ 3,425
445-4575-538.31-09	PROFL SVCS-OTHER	\$ 18,240	\$ 11,222	\$ 185,000	\$ 400,000
445-4575-538.31-23	PROF SV-DEES-ALLOC OF COST	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
445-4575-538.31-25	GENERAL-ALLOC OF COST	\$ 399,081	\$ 410,654	\$ 418,867	\$ 423,475
445-4575-538.39-03	OPER EXP-BANK FEES	\$ 1,505	\$ 2,623	\$ 1,000	\$ 1,000
445-4575-538.44-01	RENTALS & LEASES	\$ -	\$ -	\$ 2,500	\$ 2,500
445-4575-538.44-06	RENTALS & LEASES - VEHICLES	\$ -	\$ -	\$ 14,229	\$ 50,923
445-4575-538.45-27	INSURANCE CHARGES	\$ 85,000	\$ 80,000	\$ 60,000	\$ 60,000
445-4575-538.46-01	MAINT-EQUIPMENT	\$ 23,312	\$ 23,424	\$ 34,000	\$ 99,000
445-4575-538.46-06	REPAIR & MAINTENANCE SVCS	\$ 363,951	\$ 305,501	\$ 1,000,000	\$ 1,000,000
445-4575-538.46-08	MAINT-VEHICLES	\$ 33,604	\$ 39,630	\$ 35,000	\$ 35,000
445-4575-538.46-31	WATERWAYS (GRASS CARP)	\$ -	\$ -	\$ 10,000	\$ 10,000
445-4575-538.52-02	GAS, OIL & COOLANT	\$ 30,442	\$ 25,966	\$ 30,000	\$ 30,000
445-4575-538.52-14	CHEMICALS-OTHER	\$ 33,686	\$ 45,940	\$ 50,000	\$ 67,000
445-4575-538.52-15	OPERATING SUPPLIES-OTHER	\$ 5,977	\$ 9,096	\$ 12,000	\$ 12,000
445-4575-538.52-35	LICENSES & PERMITS	\$ 19,243	\$ 23,032	\$ 25,300	\$ 25,300
445-4575-538.54-01	SUBSCRIPT & MEMBERSHIPS	\$ 1,400	\$ 1,100	\$ 1,900	\$ 1,900
445-4575-538.54-05	EDUCATION & TRAINING	\$ 5,955	\$ 2,949	\$ 4,500	\$ 4,500
445-4575-538.59-01	DEPRECIATION EXPENSE	\$ 193,028	\$ 183,881	\$ -	\$ -
<b>REQUESTED APPROPRIATION</b>		<b>\$ 1,240,618</b>	<b>\$ 1,190,809</b>	<b>\$ 1,913,671</b>	<b>\$ 2,252,423</b>



**STORMWATER UTILITY FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>CAPITAL EXPENSES</b>					
445-4575-538.63-01	OTHER IMPROVEMENT	\$ -	\$ -	\$ 30,000	\$ -
445-4575-538.64-02	ACQUISITION OF VEHICLES	\$ -	\$ -	\$ 430,000	\$ -
445-4575-538.64-12	OTHER EQUIPMENT	121	2,000	-	\$ 34,000
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 121</b>	<b>\$ 2,000</b>	<b>\$ 460,000</b>	<b>\$ 34,000</b>
<b>TRANSFERS &amp; CONTINGENCY</b>					
445-4575-589.91-03	TRANSFER TO FUND BALANCE	\$ -	\$ -	\$ 43,562	\$ 227,135
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 43,562</b>	<b>\$ 227,135</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 2,070,908</b>	<b>\$ 2,080,995</b>	<b>\$ 3,380,040</b>	<b>\$ 3,548,967</b>

**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# WATER AND WASTEWATER OPERATIONS AND MAINTENANCE FUND



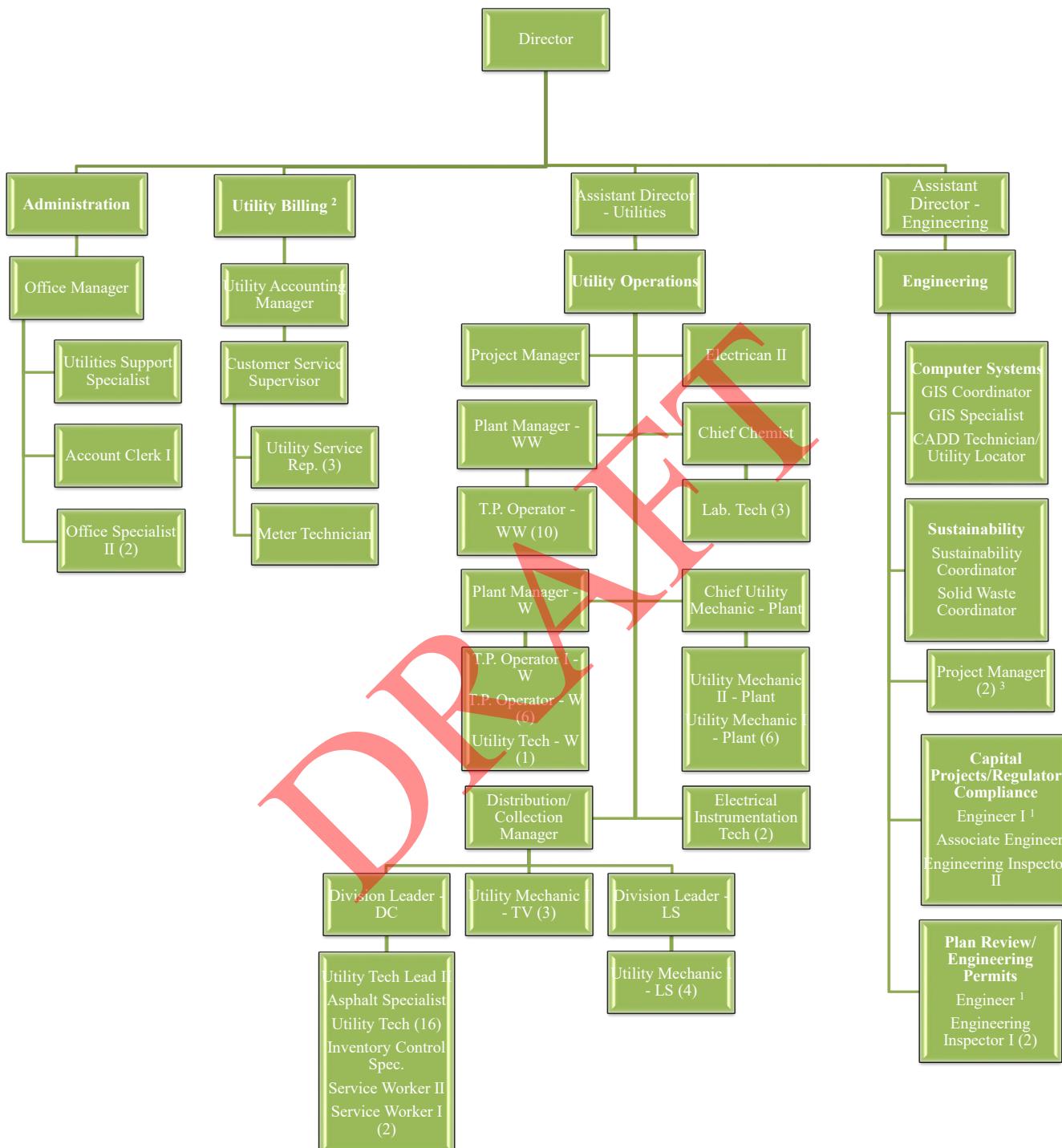
DRAFT





**ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)**

**95 FULL TIME <sup>(2)</sup>**



<sup>1</sup> Only 2 of 4 positions of Engineer I and/or Engineer will be filled at any time.

<sup>2</sup> FY 2020 - Utility Billing Division began reporting to DEES.

<sup>3</sup> One Project Manager position is funded 30% by CRA and 70% by General Fund. One Project Manager position is funded 100% by General Fund.



**ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)**

<b>Position Title</b>	<b>POSITION SUMMARY</b>				
	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Water/Wastewater Fund</b>					
<b>Administration/Engineering Division</b>					
Director Environmental & Engineering Services	1	1	1	1	1
Assistant Director	1	1	-	-	-
Assistant Director - Utilities	-	-	1	1	1
Assistant Director - Engineering <sup>4</sup>	-	-	1	1	1
Senior Engineer <sup>4</sup>	1	1	1	-	-
Engineer I <sup>1</sup>	2	2	2	2	2
Engineer <sup>1</sup>	2	2	2	2	2
Associate Engineer	1	1	1	1	1
Project Manager <sup>3</sup>	1	1	2	2	2
CADD Technician / Utility Locator	1	1	1	1	1
Engineering Inspector II	1	1	1	1	1
Engineering Inspector I	2	2	2	2	2
Office Manager	1	1	1	1	1
Utilities Support Specialist	1	1	1	1	1
Account Clerk I	1	1	1	1	1
Office Specialist II	2	2	2	2	2
GIS Coordinator	1	1	1	1	1
GIS Specialist	1	1	1	1	1
Sustainability Coordinator	1	1	1	1	1
Solid Waste Coordinator	1	1	1	1	1
<b>Total DEES Administration/Engineering</b>	<b>20</b>	<b>20</b>	<b>21</b>	<b>21</b>	<b>21</b>
<b>Wastewater Treatment Division</b>					
Project Manager	0.5	0.5	0.5	0.5	0.5
Chief Chemist	0.5	0.5	0.5	0.5	0.5
Electrician II	0.5	0.5	0.5	0.5	0.5
Electrical Instrumentation Technician	1	1	1	1	1
Laboratory Technician	1.5	1.5	1.5	1.5	1.5
Plant Manager - Wastewater	1	1	1	1	1
Treatment Plant Operator - A, B, C	10	10	10	10	10
Chief Utility Mechanic	0.5	0.5	0.5	0.5	0.5
Utility Mechanic II (Lead)	0.5	0.5	0.5	0.5	0.5
Utility Mechanic I	3.5	3	3	3	3
<b>Total Wastewater Treatment</b>	<b>19.5</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>



**ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)**

<b>Position Title</b>	<b>POSITION SUMMARY</b>				
	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Water Treatment Division</b>					
Project Manager	0.5	0.5	0.5	0.5	0.5
Chief Chemist	0.5	0.5	0.5	0.5	0.5
Electrician II	0.5	0.5	0.5	0.5	0.5
Electrical Instrumentation Technician	1	1	1	1	1
Laboratory Technician	1.5	1.5	1.5	1.5	1.5
Plant Manager - Water	1	1	1	1	1
Treatment Plant Operator I	1	1	1	1	1
Treatment Plant Operator - (A,B,C)	6	6	6	6	6
Chief Utility Mechanic	0.5	0.5	0.5	0.5	0.5
Utility Mechanic II (Lead)	0.5	0.5	0.5	0.5	0.5
Utility Mechanic I	3.5	3	3	3	3
Utility Technician	1	1	1	1	1
<b>Total Water Treatment</b>	<b>17.5</b>	<b>17</b>	<b>17</b>	<b>17</b>	<b>17</b>
<b>Transmission, Distribution and Collection Division</b>					
Distribution/Collection Manager	1	1	1	1	1
Division Leader-Collection and Distribution	1	1	1	1	1
Division Leader-Lift Station	1	1	1	1	1
Utility Mechanic I	7	7	7	7	7
Utility Technician II (Lead)	1	1	1	1	1
Utility Technician - (All Levels)	16	16	16	16	16
Service Worker II	1	1	1	1	1
Inventory Control Specialist	1	1	1	1	1
Service Worker I	2	2	2	2	2
Asphalt Specialist	1	1	1	1	1
<b>Total Transmission, Distribution and Collection</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>32</b>	<b>32</b>



**ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)**

<b>Position Title</b>	<b>POSITION SUMMARY</b>				
	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Adopted</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>
<b>Utility Billing Division<sup>2</sup></b>					
Utility Accounting Manager	1	1	1	1	1
Utility Service Representative	3	3	3	3	3
Meter Technician	1	1	1	1	1
Customer Service Supervisor	1	1	1	1	1
<b>Total Utility Billing</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>
<b>Total Water/Wastewater Fund positions</b>	<b>95</b>	<b>94</b>	<b>95</b>	<b>95</b>	<b>95</b>

<sup>1</sup> Only 2 of 4 positions of Engineer I and/or Engineer will be filled at any time.

<sup>2</sup> FY 2020 - Utility Billing Division began reporting to DEES.

<sup>3</sup> One Project Manager position is funded 30% by CRA and 70% by General Fund. One Project Manager position is funded 100% by General Fund.

<sup>4</sup> FY 2021 Adopted - Only 1 of 2 positions of Assistant Director - Engineering and Senior Engineer will be filled at any time.

**DRAFT**



**WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND**

**PROGRAM DESCRIPTION**

The Water/Wastewater Operations and Maintenance Fund accounts for the operation of the water/wastewater system. These operations are performed by the Department of Environmental and Engineering Services (DEES). DEES has the following divisions: Wastewater Treatment; Water Treatment; Transmission, Distribution and Collection; Debt Service; Non-Departmental; Utility Billing; and Administration/Engineering.

**REVENUES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Water/Wastewater Operations And Maintenance Fund	\$ 26,707,477	\$ 26,391,242	\$ 34,856,496	\$ 36,039,380	\$ 1,182,884	3.39%
<b>TOTAL</b>	<b>\$ 26,707,477</b>	<b>\$ 26,391,242</b>	<b>\$ 34,856,496</b>	<b>\$ 36,039,380</b>	<b>\$ 1,182,884</b>	<b>3.39%</b>

**BUDGET EXPENDITURES/EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Personal Services	\$ 8,903,060	\$ 9,339,375	\$ 10,147,655	\$ 10,498,327	\$ 350,672	3.46%
Operating Expenses	6,241,071	6,393,877	7,855,999	8,247,591	391,592	4.98%
Capital	67,364	150,952	440,000	350,000	(90,000)	-20.45%
Debt Service	125,392	82,592	-	-	-	0.00%
Transfers	8,857,076	15,905,355	15,943,462	15,943,462	-	0.00%
Contingency	-	-	469,380	1,000,000	530,620	113.05%
<b>TOTAL</b>	<b>\$ 24,193,963</b>	<b>\$ 31,872,151</b>	<b>\$ 34,856,496</b>	<b>\$ 36,039,380</b>	<b>\$ 1,182,884</b>	<b>3.39%</b>



**WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
456-0000-331.54-01	FEMA - HURRICANE	\$ -	\$ 50,822	\$ -	\$ -
456-0000-332.10-07	STATE MUTUAL AID AGREEMENT	-	259	-	-
456-0000-342.90-01	HYDRANT MAINTENANCE	58,130	58,505	50,000	50,000
456-0000-343.31-xx	WATER REVENUE	12,516,935	12,458,186	12,092,902	12,092,902
456-0000-343.31-04	FIRE LINE	68,295	71,525	60,000	60,000
456-0000-343.31-05	SERVICE CHARGES	280,844	168,913	300,000	300,000
456-0000-343.51-xx	WASTEWATER REVENUE	12,230,680	12,055,707	12,088,322	12,088,322
456-0000-343.90-11	BACKFLOW PREV CERTS	-	-	-	255,000
456-0000-349.10-02	ENV & ENG SVC-STRM WTR UT	20,000	20,000	20,000	20,000
456-0000-361.10-01	INTEREST INCOME	238,724	97,772	-	-
456-0000-361.10-07	INVESTMENT	570,658	587,834	130,000	130,000
456-0000-361.20-18	GAIN/LOSS ON INVESTMENT	641,930	538,136	-	-
456-0000-369.30-01	REFUND PRIOR YEAR EXPEND	(802)	(173)	-	-
456-0000-369.90-01	OTHER MISCELLANEOUS REVENUES	23,178	1,744	10,000	5,000
456-0000-369.90-05	INVENTORY ADJUSTMENT	58,891	282,003	-	-
456-0000-389.10-01	TRANSFER - FUND BALANCE	-	-	10,105,272	11,038,156
456-0000-389.13-02	CASH SHORT/OVER	14	9	-	-
<b>TOTAL ESTIMATED REVENUES</b>		<b>\$ 26,707,477</b>	<b>\$ 26,391,242</b>	<b>\$ 34,856,496</b>	<b>\$ 36,039,380</b>

**DRAFT**



## ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

## WASTEWATER TREATMENT DIVISION

## COST CENTER (9080)

## PROGRAM DESCRIPTION

The Wastewater Treatment Division is responsible for treatment and disposal of domestic wastewater generated within the City's service area in accordance with all federal, state, and local regulatory requirements. The treated effluent and the digested solids disposal must be in conformance with the treatment plant operating permits issued by the Florida Department of Environmental Protection and the Broward County Domestic Wastewater Licensing Section.

## PROGRAM GOALS &amp; OBJECTIVES

In support of Goal 4, High Performing City Team Producing Results for the Margate Community, the Wastewater Treatment Division provides for the safe treatment and disposal of wastewater to ensure the health and safety of Margate residents and businesses.

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 1,912,846	\$ 1,969,368	\$ 1,967,665	\$ 2,019,728	\$ 52,063	2.65%
Operating Expenses	1,168,594	1,325,767	1,757,653	2,076,322	318,669	18.13%
<b>TOTAL</b>	<b>\$ 3,081,440</b>	<b>\$ 3,295,135</b>	<b>\$ 3,725,318</b>	<b>\$ 4,096,050</b>	<b>\$ 370,732</b>	<b>9.95%</b>

## PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Compliance with all regulatory permits and licenses	100%	100%	100%	100%	0%
Number of times the chlorine contact chamber is drained and cleaned	2	2	2	2	0%
Number of sludge digester tanks drained, cleaned, and inspected	1	1	1	1	0%
Number of RBC chambers drained, cleaned, and inspected	1	1	1	1	0%
Number of times the on-site sodium hypochlorite generation system is acid washed	2	2	2	2	0%



## WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>WASTEWATER TREATMENT DIVISION</b>					
<b>REQUESTED APPROPRIATION</b>					
<b>PERSONAL SERVICES</b>					
456-9080-536.12-01	SAL & WAGES-REGULAR	\$ 1,181,045	\$ 1,172,892	\$ 1,275,598	\$ 1,283,197
456-9080-536.13-05	SAL & WAGES-LONGEVITY	20,793	20,500	22,500	27,000
456-9080-536.14-01	SAL & WAGES-OVERTIME	50,831	61,864	61,250	61,250
456-9080-536.21-01	CONTRIB-SS TAX(EMPLOYER)	72,195	72,504	84,281	85,030
456-9080-536.21-02	CONTRIB-MED TAX(EMPLOYER)	16,884	16,957	19,711	19,886
456-9080-536.22-01	FRS CONTRIB-EMPLOYER	109,155	116,328	144,046	153,391
456-9080-536.22-05	PENSION EXPENSE - FRS	151,414	180,071	-	-
456-9080-536.23-01	HEALTH & LIFE INS	310,529	328,252	360,279	389,974
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 1,912,846</b>	<b>\$ 1,969,368</b>	<b>\$ 1,967,665</b>	<b>\$ 2,019,728</b>
<b>OPERATING EXPENSES</b>					
456-9080-536.30-31	OTHER EXPENSE/CLOTHING	\$ 7,406	\$ 7,945	\$ 9,000	\$ 9,000
456-9080-536.30-61	REGULATORY PERMITS	6,271	153,345	60,000	60,000
456-9080-536.30-64	SAFETY PROJECTS	216	-	2,500	10,000
456-9080-536.31-02	MEDICAL	-	-	-	-
456-9080-536.34-02	CUSTODIAL	7,071	7,438	8,500	8,500
456-9080-536.34-12	GROUNDS	28,074	24,503	40,000	40,000
456-9080-536.34-16	CONTRACTUAL SVCS-OTHER	9,096	6,918	22,000	22,000
456-9080-536.34-22	SEWER PLANT SLUDGE	181,932	206,255	300,000	300,000
456-9080-536.34-24	REGULATORY TESTING	9,920	17,656	30,000	30,000
456-9080-536.40-03	TRAVEL & PER DIEM	509	528	1,500	1,500
456-9080-536.43-01	UTILITY SERVICES	487,606	436,464	500,000	500,000
456-9080-536.44-03	EQUIPMENT RENTAL	2,751	2,495	10,000	10,000
456-9080-536.44-06	RENTALS & LEASES - VEHICLES	-	-	17,653	23,822
456-9080-536.46-02	MAINT-STRUCTURES	11,503	19,840	35,000	100,000
456-9080-536.46-06	REPAIR & MAINTENANCE SVCS	-	300	-	25,000
456-9080-536.46-07	REP & MAINT-OTHER EQUIP	23,833	40,443	40,000	50,000
456-9080-536.46-08	REP & MAINT-VEHICLES	5,527	8,547	10,000	10,000
456-9080-536.46-13	MAINT-STP SLUDGE PRESSES	1,955	2,233	8,000	8,000
456-9080-536.46-15	REPAIR & MAINT-RBC UNITS	58,889	49,545	100,000	100,000
456-9080-536.46-17	MAINT-COMPUTER SYSTEM	1,250	8,131	10,000	10,000
456-9080-536.46-20	MAINT-SANITAIRE SYSTEM	32,163	28,776	35,000	35,000
456-9080-536.46-25	ODOR CONTROL	20,055	2,041	20,000	20,000
456-9080-536.46-27	MAINT-CLARIFIER	-	-	7,500	7,500
456-9080-536.46-28	ELECTRICAL EQUIPMENT	21,882	21,217	25,000	25,000
456-9080-536.46-29	MAINT-GENERATORS	19,533	18,776	50,000	50,000
456-9080-536.46-35	MAINT-HYPOCHLORITE SYSTEM	8,815	13,743	10,000	10,000
456-9080-536.46-41	MAINT-HEADWORKS	2,825	4,992	6,000	6,000
456-9080-536.46-42	MAINT-INJECTION WELL SYSTEM	1,165	2,663	10,000	10,000
456-9080-536.52-02	GAS, OIL & COOLANT	17,605	10,284	30,000	30,000
456-9080-536.52-07	COAGULANT	22,250	34,671	125,000	330,000
456-9080-536.52-11	CHEM-DEODORIZERS/OXIDANTS	60,012	67,763	70,000	70,000
456-9080-536.52-12	LABORATORY SUPP-WTR PLANT	-	-	-	-
456-9080-536.52-13	LABORATORY SUPP-SEWER PL	64,074	54,487	65,000	65,000



**WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>WASTEWATER TREATMENT DIVISION</b>					
456-9080-536.52-15	OPERATING SUPPLIES-OTHER	19,826	23,007	25,000	25,000
456-9080-536.52-27	CHEM-SODIUM CHLORIDE	24,175	44,108	60,000	60,000
456-9080-536.52-33	CHEMICALS-OTHERS	6,402	4,327	6,500	6,500
456-9080-536.54-01	SUBSCRIPTION & MEMBERSHIP	1,903	1,232	2,500	2,500
456-9080-536.54-05	EDUCATION & TRAINING	2,100	1,094	6,000	6,000
<b>REQUESTED APPROPRIATION</b>		<b>\$ 1,168,594</b>	<b>\$ 1,325,767</b>	<b>\$ 1,757,653</b>	<b>\$ 2,076,322</b>
<b>WASTEWATER TREATMENT DIVISION</b>	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 3,081,440</b>	<b>\$ 3,295,135</b>	<b>\$ 3,725,318</b>	<b>\$ 4,096,050</b>

**DRAFT**



## ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

WATER TREATMENT DIVISION  
COST CENTER (9081)

## PROGRAM DESCRIPTION

The Water Treatment Division is responsible for treating and providing safe potable water to all residents, businesses, and industrial customers within the service area, on demand, 24 hours a day and 365 days a year. The treated water must meet all federal, state, and local regulatory requirements including standards established by the U.S. Environmental Protection Agency and Florida Department of Environmental Protection. In addition, the Division maintains system pressure and flows to meet the established level of service for consumption and fire protection.

## PROGRAM GOALS &amp; OBJECTIVES

In support of Goal 4, High Performing City Team Producing Results for the Margate Community, the Water Treatment Division provides for the safe treatment and use of water to ensure the health and safety of Margate residents and businesses.

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 1,662,481	\$ 1,756,300	\$ 1,736,933	\$ 1,825,447	\$ 88,514	5.10%
Operating Expenses	1,430,078	1,479,417	2,168,812	2,132,238	(36,574)	-1.69%
<b>TOTAL</b>	<b>\$ 3,092,559</b>	<b>\$ 3,235,717</b>	<b>\$ 3,905,745</b>	<b>\$ 3,957,685</b>	<b>\$ 51,940</b>	<b>1.33%</b>

## PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Percentage of unaccounted for water	5%	5%	<10%	<10%	0%
Compliance with all regulatory permits and licenses	100%	100%	100%	100%	0%
Number of accelerator tanks drained, cleaned, and inspected	1	1	1	1	0%
Number of times the on-site sodium hypochlorite generation system is acid washed	3	3	2	2	0%
Number of raw water wells inspected and/or rehabilitated	3	3	2	2	0%



**WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND**

		<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 AMENDED</b>	<b>FY 2022 BUDGET</b>
<b>WATER TREATMENT DIVISION</b>					
<b>REQUESTED APPROPRIATION</b>					
<b>PERSONAL SERVICES</b>					
456-9081-536.12-01	SAL & WAGES-REGULAR	\$ 1,045,496	\$ 1,052,462	\$ 1,135,954	\$ 1,150,483
456-9081-536.13-05	SAL & WAGES-LONGEVITY	16,793	15,500	16,500	19,000
456-9081-536.14-01	SAL & WAGES-OVERTIME	84,453	107,502	85,000	85,000
456-9081-536.21-01	CONTRIB-SS TAX(EMPLOYER)	67,287	68,640	76,723	77,778
456-9081-536.21-02	CONTRIB-MED TAX(EMPLOYER)	15,737	16,053	17,943	18,190
456-9081-536.22-01	FRS CONTRIB-EMPLOYER	91,337	98,813	126,839	136,237
456-9081-536.22-05	PENSION EXPENSE - FRS	126,511	152,643	-	-
456-9081-536.23-01	HEALTH & LIFE INS	214,867	244,687	277,974	338,759
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 1,662,481</b>	<b>\$ 1,756,300</b>	<b>\$ 1,736,933</b>	<b>\$ 1,825,447</b>
<b>OPERATING EXPENSES</b>					
456-9081-536.30-31	OTHER EXPENSE/CLOTHING	\$ 7,310	\$ 7,958	\$ 7,500	\$ 7,500
456-9081-536.30-52	CONSUMER CONFID REPORTING	-	-	10,000	10,000
456-9081-536.30-61	REGULATORY PERMITS	8,706	18,985	20,000	20,000
456-9081-536.30-64	SAFETY PROJECTS	1,886	1,241	2,500	2,500
456-9081-536.31-02	MEDICAL	-	-	-	-
456-9081-536.34-02	CUSTODIAL	7,071	7,438	8,500	8,500
456-9081-536.34-12	GROUNDS	22,922	17,829	40,000	40,000
456-9081-536.34-16	CONTRACTUAL SVCS-OTHER	8,948	7,115	22,000	22,000
456-9081-536.34-21	WATER PLANT SLUDGE	184,936	200,950	385,000	385,000
456-9081-536.34-24	REGULATORY TESTING	15,665	18,278	25,000	25,000
456-9081-536.40-03	TRAVEL & PER DIEM	300	906	1,500	1,500
456-9081-536.43-01	UTILITY SERVICES	381,050	353,062	425,000	425,000
456-9081-536.44-03	EQUIPMENT RENTAL	4,076	3,960	10,000	10,000
456-9081-536.44-06	RENTALS & LEASES - VEHICLES	-	-	16,812	15,238
456-9081-536.46-02	MAINT-STRUCTURES	46,133	12,551	70,000	70,000
456-9081-536.46-07	REP & MAINT-OTHER EQUIP	25,339	55,703	105,000	70,000
456-9081-536.46-08	REP & MAINT-VEHICLES	5,997	4,804	15,000	15,000
456-9081-536.46-14	REP & MAINT-FILTERS SOFTENERS	25,979	12,921	35,000	35,000
456-9081-536.46-17	REP & MAINT-COMPUTER SYSTEM	3,459	5,085	10,000	10,000
456-9081-536.46-22	REP & MAINT-WELLS	829	15,084	35,000	35,000
456-9081-536.46-28	REP & MAINT-ELECTRIC EQUIP	18,385	28,522	25,000	25,000
456-9081-536.46-29	REP & MAINT-GENERATORS	15,977	20,800	32,500	32,500
456-9081-536.46-35	REP & MAINT-HYPOCHLORITE SYS	22,771	49,722	40,000	40,000
456-9081-536.46-43	REP & MAINT-LIME SLAKING SYS	8,779	12,445	12,500	12,500
456-9081-536.52-02	GAS, OIL & COOLANT	17,271	9,612	30,000	30,000
456-9081-536.52-05	LIME	398,975	420,229	500,000	500,000
456-9081-536.52-06	FLUORIDE	12,676	16,582	30,000	30,000
456-9081-536.52-07	COAGULANT	11,912	12,436	25,000	25,000
456-9081-536.52-11	CHEM-DEODORIZERS/OXIDANTS	1,936	18,089	15,000	15,000
456-9081-536.52-12	LABORATORY SUPP-WTR PLANT	63,777	50,812	65,000	65,000
456-9081-536.52-15	OPERATING SUPPLIES-OTHER	17,030	19,520	25,000	25,000



**WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND**

		<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 AMENDED</b>	<b>FY 2022 BUDGET</b>
456-9081-536.52-20	CHEMICALS-CALCIQUEST	17,264	12,948	25,000	25,000
456-9081-536.52-21	CHEMICALS-AMMONIA	7,571	6,943	10,000	10,000
456-9081-536.52-27	CHEM-SODIUM CHLORIDE	60,713	53,573	75,000	75,000
456-9081-536.52-33	CHEMICALS-OTHERS	-	-	5,000	5,000
456-9081-536.54-01	SUBSCRIPTION & MEMBERSHIP	2,215	2,097	4,000	4,000
456-9081-536.54-05	EDUCATION & TRAINING	2,220	1,217	6,000	6,000
<b>REQUESTED APPROPRIATION</b>		<b>\$ 1,430,078</b>	<b>\$ 1,479,417</b>	<b>\$ 2,168,812</b>	<b>\$ 2,132,238</b>

**WATER TREATMENT**

<b>DIVISION</b>	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 3,092,559</b>	<b>\$ 3,235,717</b>	<b>\$ 3,905,745</b>	<b>\$ 3,957,685</b>

**DRAFT**



**ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)  
TRANSMISSION, DISTRIBUTION AND COLLECTION DIVISION  
COST CENTER (9082)**

**PROGRAM DESCRIPTION**

The Transmission, Distribution and Collection Division is responsible for maintaining the City's approximately 400 miles of transmission, distribution, and collection system piping. The Division is responsible for repair and replacement of water mains, replacement of service lines and water meters, repair and replacement of sewer force mains and gravity mains, clearing of sewer back-ups, and maintenance of the City's 55 lift stations. The Division responds to all emergency repairs required to keep the system operating 24 hours a day and 365 days a year.

**PROGRAM GOALS & OBJECTIVES**

In support of Goal 4, High Performing City Team Producing Results for the Margate Community, the Transmission, Distribution and Collection Division maintains water and wastewater system transmission, distribution, and collection lines throughout the City to ensure the system is operational 24 hours per day and 365 days per year.

**BUDGET EXPENDITURES/EXPENSES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Personal Services	\$ 2,853,275	\$ 2,961,341	\$ 2,924,735	\$ 2,984,623	\$ 59,888	2.05%
Operating Expenses	587,892	666,108	854,692	870,722	16,030	1.88%
Capital	67,364	80,186	350,000	350,000	-	0.00%
<b>TOTAL</b>	<b>\$ 3,508,531</b>	<b>\$ 3,707,635</b>	<b>\$ 4,129,427</b>	<b>\$ 4,205,345</b>	<b>\$ 75,918</b>	<b>1.84%</b>

**PERFORMANCE MEASURES**

	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Target</b>	<b>FY 2022 Target</b>	<b>% Change</b>
Total miles of the wastewater collection system cleaned and televised	11	11	10	10	0%
Number of fire hydrants flushed in the distribution system each year	3,125	3,125	2,044	2,044	0%
Compliance with all regulatory permits and licenses	100%	100%	100%	100%	0%
Percentage of water main breaks fixed within 24 hours	100%	100%	95%	95%	0%
Percentage of sewer backups cleared within 24 hours	100%	100%	95%	95%	0%



## WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>TRANSMISSION, DISTRIBUTION AND COLLECTION DIVISION</b>					
<b>REQUESTED APPROPRIATION</b>					
<b>PERSONAL SERVICES</b>					
456-9082-536.12-01	SAL & WAGES-REGULAR	\$ 1,544,996	\$ 1,583,227	\$ 1,742,127	\$ 1,789,509
456-9082-536.13-05	SAL & WAGES-LONGEVITY	34,594	36,000	36,000	34,000
456-9082-536.14-01	SAL & WAGES-OVERTIME	261,216	266,395	200,000	230,000
456-9082-536.21-01	CONTRIB-SS TAX(EMPLOYER)	107,052	109,816	122,644	127,318
456-9082-536.21-02	CONTRIB-MED TAX(EMPLOYER)	25,036	25,683	28,683	29,776
456-9082-536.22-01	FRS CONTRIB-EMPLOYER	171,292	187,430	222,010	238,930
456-9082-536.22-05	PENSION EXPENSE - FRS	237,083	289,783	-	-
456-9082-536.23-01	HEALTH & LIFE INS	472,006	463,007	573,271	535,090
<b>REQUESTED APPROPRIATION</b>		<b>\$ 2,853,275</b>	<b>\$ 2,961,341</b>	<b>\$ 2,924,735</b>	<b>\$ 2,984,623</b>
<b>OPERATING EXPENSES</b>					
456-9082-536.30-31	OTHER EXPENSE/CLOTHING	\$ 14,450	\$ 18,269	\$ 20,000	\$ 20,000
456-9082-536.31-02	MEDICAL	-	-	-	-
456-9082-536.31-09	PROF'L SVCS - OTHER	16,262	19,239	25,000	25,000
456-9082-536.34-12	GROUNDS	-	-	-	10,000
456-9082-536.34-16	CONTRACTUAL SVCS-OTHER	-	-	-	-
456-9082-536.40-03	TRAVEL & PER DIEM	88	64	2,000	2,000
456-9082-536.43-01	UTILITY SERVICES	158,035	160,833	220,000	220,000
456-9082-536.44-03	EQUIPMENT RENTAL	-	-	15,000	15,000
456-9082-536.44-06	RENTALS & LEASES - VEHICLES	-	-	8,692	15,472
456-9082-536.46-04	METERS	1,517	47,593	55,000	55,000
456-9082-536.46-05	SEWER & MAINS	48,510	47,202	75,000	75,000
456-9082-536.46-06	REPAIR & MAINTENANCE SVCS	-	30,583	5,000	5,000
456-9082-536.46-07	REP & MAINT-OTHER EQUIP	18,663	21,757	20,000	20,000
456-9082-536.46-08	REP & MAINT-VEHICLES	67,541	57,751	67,500	67,500
456-9082-536.46-09	FIRE HYDRANTS	29,267	28,177	35,000	35,000
456-9082-536.46-10	LIFT STATIONS	92,429	89,747	100,000	100,000
456-9082-536.46-11	WATER MAINS	32,924	36,087	55,000	55,000
456-9082-536.46-12	SERVICE LINES	4,206	13,353	15,000	15,000
456-9082-536.46-16	MAJOR MACHINES & EQUIP	9,215	6,670	15,000	15,000
456-9082-536.46-17	MAINTENANCE - COMPUTER SYSTEM	2,347	1,188	10,000	10,000
456-9082-536.46-21	GROUND STORAGE-CORAL GATE	1,889	-	2,000	2,000
456-9082-536.46-28	ELECTRICAL EQUIPMENT	-	-	3,000	3,000
456-9082-536.52-01	CHEMICALS-DEGREASER	7,960	-	15,000	15,000
456-9082-536.52-02	GAS, OIL & COOLANT	44,444	49,473	50,000	50,000
456-9082-536.52-15	OPERATING SUPPLIES-OTHER	29,090	33,450	30,000	30,000
456-9082-536.54-01	SUBSCRIPTION & MEMBERSHIP	1,418	1,315	1,500	750
456-9082-536.54-05	EDUCATION & TRAINING	7,637	3,357	10,000	10,000
<b>REQUESTED APPROPRIATION</b>		<b>\$ 587,892</b>	<b>\$ 666,108</b>	<b>\$ 854,692</b>	<b>\$ 870,722</b>
<b>CAPITAL EXPENSES</b>					
456-9082-536.63-13	MAJOR REPAIRS TO WTR SYS	\$ 31,654	\$ 68,412	\$ 150,000	\$ 150,000
456-9082-536.63-14	MAJOR REPAIRS TO SEWR SYS	35,710	11,774	200,000	200,000
<b>REQUESTED APPROPRIATION</b>		<b>\$ 67,364</b>	<b>\$ 80,186</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>
<b>TRANSMISSION, DISTRIBUTION AND COLLECTION DIVISION</b>					
<b>TOTAL REQUESTED APPROPRIATIONS</b>		<b>\$ 3,508,531</b>	<b>\$ 3,707,635</b>	<b>\$ 4,129,427</b>	<b>\$ 4,205,345</b>



## ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

### DEBT SERVICE DIVISION COST CENTER (9084)

#### PROGRAM DESCRIPTION

The Debt Service Division accounts for the principal and interest payments for the 2007 Water and Sewer Refunding Revenue Bonds. The bonds were issued to advance refund 1999 bonds and provide resources to purchase United States Treasury obligations that were placed in an irrevocable trust for the purpose of generating resources for all future debt payments of the Water and Sewer Bonds, Series 1999. The bonds matured on October 1, 2020.

BUDGET EXPENDITURES/EXPENSES						
	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Debt Service	\$ 125,392	\$ 82,592	\$ -	\$ -	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 125,392</b>	<b>\$ 82,592</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>0.00%</b>

**DRAFT**



**WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>DEBT SERVICE DIVISION</b>					
<b>REQUESTED APPROPRIATION</b>					
<b>DEBT SERVICE</b>					
456-9084-517.71-22	2007 W&S REF REV BONDS	\$ -	\$ -	\$ -	\$ -
456-9084-517.72-42	INT-2007 W&S REF REV BONDS	87,400	44,600	-	-
456-9084-517.73-35	PAYING AGENT FEE	350	350	-	-
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 87,750</b>	<b>\$ 44,950</b>	<b>\$ -</b>	<b>\$ -</b>
<b>AMORTIZATION</b>					
456-9084-517.90-89	AMORT-2007 FIN COSTS	\$ 37,642	\$ 37,642	\$ -	\$ -
	<b>REQUESTED APPROPRIATION</b>	<b>\$ 37,642</b>	<b>\$ 37,642</b>	<b>\$ -</b>	<b>\$ -</b>
<b>DEBT SERVICE DIVISION</b>	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 125,392</b>	<b>\$ 82,592</b>	<b>\$ -</b>	<b>\$ -</b>

**DRAFT**



**ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)**

**NON-DEPARTMENTAL DIVISION  
COST CENTER (9086)**

**PROGRAM DESCRIPTION**

The DEES Non-departmental Division accounts for Water/Wastewater appropriations that are not department specific. Some of these appropriations include, accrued leave payouts, unemployment payments and Other Post-Employment Benefits (OPEB). Transfers, allocations to other funds, and contingency are also accounted for in this Division.

<b>BUDGET EXPENDITURES/EXPENSES</b>						
	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Amended</b>	<b>FY 2022 Budget</b>	<b>\$ Change</b>	<b>% Change</b>
Personal Services	\$ 246,295	\$ 301,044	\$ 585,400	\$ 585,400	\$ -	0.00%
Operating Expenses	2,226,152	2,001,192	1,781,957	1,784,584	2,627	0.15%
Transfers	8,857,076	15,905,355	15,943,462	15,943,462	-	0.00%
Contingency	-	-	469,380	1,000,000	530,620	113.05%
<b>TOTAL</b>	<b>\$ 11,329,523</b>	<b>\$ 18,207,591</b>	<b>\$ 18,780,199</b>	<b>\$ 19,313,446</b>	<b>\$ 533,247</b>	<b>2.84%</b>

**DRAFT**



**WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>NON-DEPARTMENTAL DIVISION</b>					
<b>REQUESTED APPROPRIATION</b>					
<b>PERSONAL SERVICES</b>					
456-9086-536.12-01	SAL & WAGES-REGULAR	\$ 34,486	\$ 138,346	\$ -	\$ -
456-9086-536.12-18	ACCRUED LEAVE PAYOUTS	128,739	37,543	200,000	200,000
456-9086-536.21-01	CONTRIB-SS TAX(EMPLOYER)	2,138	8,577	-	-
456-9086-536.21-02	CONTRIB-MED TAX(EMPLOYER)	500	2,006	-	-
456-9086-536.22-01	FRS CONTRIB-EMPLOYER	2,921	13,835	-	-
456-9086-536.22-03	CONTRIBUTION - HEALTH TRUST	4,576	4,893	4,900	4,900
456-9086-536.22-04	FRINGE -LUMP SUM PAY	16,370	7,615	20,500	20,500
456-9086-536.22-05	PENSION EXPENSE - FRS	3,985	21,465	-	-
456-9086-536.25-01	UNEMPLOY COMP-PAYMENTS	1,068	825	10,000	10,000
456-9086-536.26-10	POSTEMPLOYMT BENEFIT-OPEB	51,512	65,939	350,000	350,000
<b>REQUESTED APPROPRIATION</b>	<b>\$ 246,295</b>	<b>\$ 301,044</b>	<b>\$ 585,400</b>	<b>\$ 585,400</b>	<b>\$ 585,400</b>
<b>OPERATING EXPENSES</b>					
456-9086-536.31-09	PROF'L SVCS - OTHER (SOFTWARE)	\$ 10,633	\$ -	\$ 20,000	\$ 20,000
456-9086-536.31-25	GENERAL (ALLOCATION OF COST)	1,346,528	1,383,270	1,287,957	1,290,584
456-9086-536.31-64	PROF SVCS- ARBITRAGE CALC	-	-	4,000	4,000
456-9086-536.39-03	OPER EXP-BANK FEES	18,991	17,922	20,000	20,000
456-9086-536.45-27	INSURANCE CHARGES	850,000	600,000	450,000	450,000
<b>REQUESTED APPROPRIATION</b>	<b>\$ 2,226,152</b>	<b>\$ 2,001,192</b>	<b>\$ 1,781,957</b>	<b>\$ 1,784,584</b>	
<b>TRANSFERS &amp; CONTINGENCY</b>					
456-9086-581.91-39	TO R&R FUND	\$ 7,005,419	\$ 14,000,000	\$ 14,000,000	\$ 14,000,000
456-9086-581.91-77	TO GENERAL FUND - ROI	1,851,657	1,905,355	1,943,462	1,943,462
456-9086-590.91-02	CONTINGENCY	-	-	469,380	1,000,000
<b>REQUESTED APPROPRIATION</b>	<b>\$ 8,857,076</b>	<b>\$ 15,905,355</b>	<b>\$ 16,412,842</b>	<b>\$ 16,943,462</b>	
<b>NON-DEPARTMENTAL DIVISION</b>	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 11,329,523</b>	<b>\$ 18,207,591</b>	<b>\$ 18,780,199</b>	<b>\$ 19,313,446</b>



## ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

## UTILITY BILLING DIVISION

## COST CENTER (9089)

## PROGRAM DESCRIPTION

The Utility Billing Division provides accurate and timely billing for water/wastewater, stormwater, garbage, and recycling customers; processes payments; and provides customer service in a professional and courteous manner. Duties of the Division include providing a customer call center, opening/closing accounts, billing, collections, meter reading, and other field functions related to water meter disconnections and restorations.

## PROGRAM GOALS &amp; OBJECTIVES

In support of Goal 4, High Performing City Team Producing Results for the Margate Community, the Utility Billing Division continues to improve the customer service experience for residents and businesses. Also, the Utility Billing Division provides customers various convenient methods of payment: in-person payments, mail payments to a processing center, automatic payments by checking or savings account, on-line credit card payments and cash payments at any Amscot 24/7. In addition to these payment methods, the Division also has a drop box available to residents for after-hours bill payments.

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 552,869	\$ 568,698	\$ 559,923	\$ 570,136	\$ 10,213	1.82%
Operating Expenses	593,769	542,705	694,112	886,955	192,843	27.78%
Capital	-	28,988	-	-	-	0.00%
<b>TOTAL</b>	<b>\$ 1,146,638</b>	<b>\$ 1,140,391</b>	<b>\$ 1,254,035</b>	<b>\$ 1,457,091</b>	<b>\$ 203,056</b>	<b>16.19%</b>

## PERFORMANCE MEASURES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Target	FY 2022 Target	% Change
Number of electronic payments received, such as monthly automatic funds transfer, checkfree, and credit cards	115,867	115,867	120,000	120,000	0%
Maximum percentage of in-person payments received	13%	13%	<16%	<16%	0%
Minimum percentage of utility accounts receiving electronic bills	13%	13%	13%	13%	0%



**WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>UTILITY BILLING DIVISION</b>					
<b>REQUESTED APPROPRIATION</b>					
<b>PERSONAL SERVICES</b>					
456-9089-536.12-01	SAL & WAGES-REGULAR	\$ 353,704	\$ 354,263	\$ 369,224	\$ 380,577
456-9089-536.13-05	SAL & WAGES-LONGEVITY	10,000	8,000	9,000	9,000
456-9089-536.14-01	SAL & WAGES-OVERTIME	3,333	472	1,500	1,500
456-9089-536.15-09	SAL & WAGES-PHONE ALLOW	966	965	960	960
456-9089-536.21-01	CONTRIB-SS TAX(EMPLOYER)	21,271	20,776	23,602	24,306
456-9089-536.21-02	CONTRIB-MED TAX(EMPLOYER)	4,975	4,859	5,520	5,685
456-9089-536.22-01	FRS CONTRIB-EMPLOYER	30,525	32,280	38,922	42,471
456-9089-536.22-05	PENSION EXPENSE - FRS	41,838	50,086	-	-
456-9089-536.23-01	HEALTH & LIFE INS	86,257	96,997	111,195	105,637
<b>REQUESTED APPROPRIATION</b>		<b>\$ 552,869</b>	<b>\$ 568,698</b>	<b>\$ 559,923</b>	<b>\$ 570,136</b>
<b>OPERATING EXPENSES</b>					
456-9089-536.30-01	OPERATING EXPENSE	\$ 2,797	\$ 5,937	\$ 6,020	\$ 5,920
456-9089-536.30-30	AMSCOT PAYMENTS	-	4,654	10,000	9,000
456-9089-536.30-31	OTHER EXPENSE/CLOTHING	100	268	300	150
456-9089-536.30-92	CREDIT CARD PYMT CHARGES	156,525	152,431	195,100	201,100
456-9089-536.31-02	PROF'L SVCS-MEDICAL	130	438	600	600
456-9089-536.31-09	PROF'L SVCS-OTHER	9,450	-	-	175,000
456-9089-536.34-16	CONTRACTUAL SERVICES/OTHER	251,167	198,458	259,500	269,000
456-9089-536.34-59	CONTRACTUAL SVCS/UTILITY BILLING	55,918	55,441	65,000	65,280
456-9089-536.40-03	TRAVEL & PER DIEM	-	-	1,500	1,500
456-9089-536.42-06	POSTAGE	73,196	71,568	80,000	78,000
456-9089-536.44-01	RENTALS & LEASES	2,189	465	2,750	-
456-9089-536.44-06	RENTALS & LEASES - VEHICLES	-	-	8,692	7,755
456-9089-536.46-03	MAINT-OFFICE EQUIPMENT	-	1,850	-	-
456-9089-536.46-06	REPAIR & MAINTENANCE SVCS	23,159	29,661	35,600	43,500
456-9089-536.46-07	MAINTENANCE - OTHER EQUIPMENT	9,344	10,779	11,900	12,500
456-9089-536.46-08	MAINTENANCE - VEHICLES	893	2,129	3,500	3,500
456-9089-536.49-01	FILING/RECORDING FEE	1,000	660	1,500	1,500
456-9089-536.52-02	GAS, OIL & COOLANT	1,245	1,305	1,500	1,500
456-9089-536.52-15	OPERATING SUPPLIES-OTHER	6,350	6,551	9,500	9,500
456-9089-536.54-01	SUBSCRIPTION & MEMBERSHIP	-	110	150	150
456-9089-536.54-05	EDUCATION & TRAINING	306	-	1,000	1,500
<b>REQUESTED APPROPRIATION</b>		<b>\$ 593,769</b>	<b>\$ 542,705</b>	<b>\$ 694,112</b>	<b>\$ 886,955</b>
<b>CAPITAL EXPENSES</b>					
456-9089-536.62-04	RENOVATION & CONSTRUCTION	\$ -	\$ 28,988	\$ -	\$ -
<b>REQUESTED APPROPRIATION</b>		<b>\$ -</b>	<b>\$ 28,988</b>	<b>\$ -</b>	<b>\$ -</b>
<b>UTILITY BILLING DIVISION</b>	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 1,146,638</b>	<b>\$ 1,140,391</b>	<b>\$ 1,254,035</b>	<b>\$ 1,457,091</b>



## ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

ADMINISTRATION/ENGINEERING DIVISION  
COST CENTER (9090)

## PROGRAM DESCRIPTION

The Administration/Engineering Division is responsible for providing various utility support activities including planning, budgeting, personnel support, and procurement of equipment, materials, and operating supplies. The Division also assists with special public outreach and education projects for the water/wastewater utility system. The Division is responsible for managing the utility capital improvement program, National Pollutant Discharge Elimination System (NPDES) program, Community Rating System (CRS) program, City's Geographic Information System (GIS), waste and recycling programs, and overall City sustainability efforts. In addition, the Division is responsible for performing public and private development plan review, engineering inspections, utility locates, and overseeing all other municipal engineering related tasks.

## PROGRAM GOALS &amp; OBJECTIVES

In support of Goal 3, Financially Sound City Providing Exceptional Services Valued by the Community, the Administration/Engineering Division evaluates and enhances the methods of communicating with residents and businesses to provide public outreach on various utility and engineering projects. In addition, the Division provides oversight of engineering of capital projects and water/wastewater to ensure the health and safety of Margate residents and businesses.

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 1,675,294	\$ 1,782,624	\$ 2,372,999	\$ 2,512,993	\$ 139,994	5.90%
Operating Expenses	234,586	378,688	598,773	496,770	(102,003)	-17.04%
Capital	-	41,778	90,000	-	(90,000)	-100.00%
<b>TOTAL</b>	<b>\$ 1,909,880</b>	<b>\$ 2,203,090</b>	<b>\$ 3,061,772</b>	<b>\$ 3,009,763</b>	<b>\$ (52,009)</b>	<b>-1.70%</b>



**ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)**

**ADMINISTRATION/ENGINEERING DIVISION  
COST CENTER (9090)**

	<b>PERFORMANCE MEASURES</b>				
	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Target</b>	<b>FY 2022 Target</b>	<b>% Change</b>
Percentage of Development Review Committee packages reviewed within fifteen (15) business days	100%	100%	100%	100%	0%
Percentage of utility locates completed within two (2) business days	98%	98%	95%	95%	0%
Percentage of solid waste, excluding yard waste and bulk waste, recycled city-wide (by weight)	14%	14%	15%	15%	0%
Cost control for utility capital improvement program design (dollar amount of change orders issued divided by dollar amount of contract/task order awards)	0%	0%	3%	3%	0%
Cost control for utility capital improvement program construction (dollar amount of change orders issued divided by dollar amount of contract awards)	0%	0%	3%	3%	0%
Percentage of public records requests responded to and/or completed within 48 hours of receipt by DEES	100%	100%	90%	90%	0%



## WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
-------------------	-------------------	--------------------	-------------------

### ADMINISTRATION/ENGINEERING DIVISION

#### REQUESTED APPROPRIATION

##### PERSONAL SERVICES

456-9090-536.12-01	SAL & WAGES-REGULAR <sup>1</sup>	\$ 1,092,931	\$ 1,152,292	\$ 1,656,304	\$ 1,708,848
456-9090-536.13-05	SAL & WAGES-LONGEVITY	14,000	14,000	18,000	15,000
456-9090-536.14-01	SAL & WAGES-OVERTIME	1,410	3,115	10,000	5,000
456-9090-536.15-07	SAL&WAGES-VEHICLE ALLOWANCE	1,711	1,840	3,600	-
456-9090-536.15-08	SAL&WAGES-VEHICLE BENEFIT	-	-	-	8,250
456-9090-536.15-09	SAL & WAGES-PHONE ALLOW	506	530	960	960
456-9090-536.21-01	CONTRIB-SS TAX(EMPLOYER)	63,945	67,794	102,909	105,744
456-9090-536.21-02	CONTRIB-MED TAX(EMPLOYER)	14,955	15,855	24,489	25,202
456-9090-536.22-01	FRS CONTRIB-EMPLOYER	104,438	117,459	201,405	219,641
456-9090-536.22-05	PENSION EXPENSE - FRS	144,441	181,263	-	-
456-9090-536.23-01	HEALTH & LIFE INS	236,957	228,476	355,332	424,348
<b>REQUESTED APPROPRIATION</b>		<b>\$ 1,675,294</b>	<b>\$ 1,782,624</b>	<b>\$ 2,372,999</b>	<b>\$ 2,512,993</b>

##### OPERATING EXPENSES

456-9090-536.31-02	MEDICAL	\$ 4,680	\$ 3,051	\$ 10,000	\$ 10,000
456-9090-536.31-04	PROFL SVCS - ENGINEERING	13,260	12,831	40,000	40,000
456-9090-536.31-09	PROFL SVCS - OTHER	6,825	150,516	195,000	100,000
456-9090-536.34-02	CUSTODIAL	10,606	11,107	12,500	12,500
456-9090-536.34-12	GROUNDS	-	-	-	15,000
456-9090-536.34-16	CONTRACTUAL SVCS-OTHER	10,352	14,578	20,000	20,000
456-9090-536.40-03	TRAVEL & PER DIEM	2,074	2	2,500	2,500
456-9090-536.41-01	COMMUNICATIONS SVCS	34,627	35,277	35,000	35,000
456-9090-536.41-06	POSTAGE & PRINTING	-	-	-	-
456-9090-536.42-06	POSTAGE	4,255	4,351	6,450	6,450
456-9090-536.43-01	UTILITY SERVICES	34,415	30,126	35,000	35,000
456-9090-536.43-02	UTILITY SVCS-WATER	-	-	-	-
456-9090-536.44-01	RENTALS & LEASES	5,289	5,035	6,000	6,000
456-9090-536.44-06	RENTALS & LEASES - VEHICLES	-	-	20,203	49,820
456-9090-536.46-03	OFFICE EQUIPMENT	-	-	500	500
456-9090-536.46-08	REP & MAINT-VEHICLES	5,732	9,326	7,500	7,500
456-9090-536.46-19	REP & MAINT-COMPUTERS	9,566	8,034	25,000	25,000
456-9090-536.46-36	MAINTENANCE-BUILDING	8,797	16,865	40,620	15,000
456-9090-536.46-44	REP & MAINT-SECURITY SYSTEM	675	911	10,000	10,000
456-9090-536.46-45	REP & MAINT-GIS	20,127	14,333	35,000	20,000
456-9090-536.47-02	PRINTING & BINDING	1,267	2,510	3,500	3,500
456-9090-536.52-02	GAS, OIL & COOLANT	3,245	3,768	12,000	5,000
456-9090-536.52-15	OPERATING SUPPLIES-OTHER	13,754	15,310	28,000	28,000
456-9090-536.54-01	SUBSCRIPTION & MEMBERSHIP	4,601	2,242	7,000	5,000
456-9090-536.54-05	EDUCATION & TRAINING	9,728	7,880	12,000	10,000
456-9090-536.55-08	WATER CONSERVATION PROGRAM	30,711	30,635	35,000	35,000
<b>REQUESTED APPROPRIATION</b>		<b>\$ 234,586</b>	<b>\$ 378,688</b>	<b>\$ 598,773</b>	<b>\$ 496,770</b>



**WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND**

	<b>FY 2019 ACTUAL</b>	<b>FY 2020 ACTUAL</b>	<b>FY 2021 AMENDED</b>	<b>FY 2022 BUDGET</b>
--	---------------------------	---------------------------	----------------------------	---------------------------

**ADMINISTRATION/ENGINEERING DIVISION**

**CAPITAL EXPENSES**

456-9090-536.64-09	COMPUTER EQUIPMENT	\$ -	\$ 41,778	\$ 40,000	\$ -
456-9090-536.64-50	SITE IMPROVEMENTS - PLANT	\$ -	\$ -	\$ 50,000	\$ -
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ 41,778</b>	<b>\$ 90,000</b>	<b>\$ -</b>

**ADMINISTRATION/ENGINEERING**

<b>DIVISION</b>	<b>TOTAL REQUESTED APPROPRIATION</b>	<b>\$ 1,909,880</b>	<b>\$ 2,203,090</b>	<b>\$ 3,061,772</b>	<b>\$ 3,009,763</b>
-----------------	--------------------------------------	---------------------	---------------------	---------------------	---------------------

**WATER/WASTEWATER OPERATIONS**

<b>AND MAINTENANCE FUND</b>	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 24,193,963</b>	<b>\$ 31,872,151</b>	<b>\$ 34,856,496</b>	<b>\$ 36,039,380</b>
-----------------------------	---------------------------------------	----------------------	----------------------	----------------------	----------------------

<sup>1</sup> SENIOR MANAGEMENT SALARY OF \$175,304 IS INCLUDED IN SALARY & WAGES REGULAR.

**DRAFT**

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# **WATER AND WASTEWATER CONNECTION FEES FUND**



**DRAFT**





## WATER/WASTEWATER CONNECTION FEES FUND

## FUND 458

## PROGRAM DESCRIPTION

The Water/Wastewater Connection Fees Fund accounts for capital expenses of the Water/Wastewater system related to expansion of plants and/or line capacity. The revenues are collected for either water or wastewater connection fees and may only be utilized in their respective areas.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Water/Wastewater Connection Fees Fund	\$ 287,528	\$ 213,036	\$ 503,000	\$ 503,000	\$ -	0.00%
<b>TOTAL</b>	<b>\$ 287,528</b>	<b>\$ 213,036</b>	<b>\$ 503,000</b>	<b>\$ 503,000</b>	<b>\$ -</b>	<b>0.00%</b>

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Operating Expenses	\$ 2,642	\$ 1,784	\$ 3,000	\$ 3,000	\$ -	0.00%
Capital	10,743	-	500,000	500,000	-	0.00%
<b>TOTAL</b>	<b>\$ 13,385</b>	<b>\$ 1,784</b>	<b>\$ 503,000</b>	<b>\$ 503,000</b>	<b>\$ -</b>	<b>0.00%</b>



**WATER/WASTEWATER CONNECTION FEES FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
458-0000-324.21-10	CONN FEE-WATER RESIDENTIAL	\$ 59,414	\$ 23,206	\$ 30,000	\$ 30,000
458-0000-324.21-20	CONN FEE-WASTEWATER RESIDENTIAL	58,061	18,278	80,000	80,000
458-0000-324.22-10	CONN FEE-WATER COMMERCIAL	55,447	66,015	80,000	80,000
458-0000-324.22-20	CONN FEE-WASTEWATER COMMERCIAL	54,211	57,370	80,000	80,000
458-0000-361.10-01	INTEREST INCOME	41,003	31,681	5,000	5,000
458-0000-361.20-18	GAIN/LOSS OF INVESTMENT	19,392	16,486	-	-
458-0000-389.10-01	TRANSFER - FUND BALANCE	-	-	228,000	228,000
<b>TOTAL ESTIMATED REVENUES</b>		<b>\$ 287,528</b>	<b>\$ 213,036</b>	<b>\$ 503,000</b>	<b>\$ 503,000</b>

**REQUESTED APPROPRIATION**

**WATER**

**CAPITAL EXPENSES**

458-6004-533.65-81	WATER LINE REPLACEMENT - CONSTR.	\$ 10,743	\$ -	\$ 500,000	\$ 500,000
<b>REQUESTED APPROPRIATION</b>					

**WATER/WASTEWATER**

**OPERATING EXPENSES**

458-9090-536.39-03	OPER EXP-BANK FEES	\$ 2,642	\$ 1,784	\$ 3,000	\$ 3,000
<b>REQUESTED APPROPRIATION</b>					
<b>TOTAL REQUESTED APPROPRIATIONS</b>					

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# WATER AND WASTEWATER RENEWAL AND REPLACEMENT FUND



DRAFT





## WATER/WASTEWATER RENEWAL AND REPLACEMENT FUND

## FUND 461

## PROGRAM DESCRIPTION

The Water/Wastewater Renewal and Replacement Fund accounts for the capital expenses of the utility system.

## REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Water/Wastewater Renewal And Replacement Fund	\$ 8,187,032	\$ 14,996,577	\$ 26,699,500	\$ 27,938,000	\$ 1,238,500	4.64%
<b>TOTAL</b>	<b>\$ 8,187,032</b>	<b>\$ 14,996,577</b>	<b>\$ 26,699,500</b>	<b>\$ 27,938,000</b>	<b>\$ 1,238,500</b>	<b>4.64%</b>

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Operating Expenses	\$ 3,257,924	\$ 2,754,205	\$ 3,000	\$ 3,000	\$ -	0.00%
Capital	591,547	569,808	26,496,500	27,735,000	1,238,500	4.67%
Contingency	-	-	200,000	200,000	-	0.00%
<b>TOTAL</b>	<b>\$ 3,849,471</b>	<b>\$ 3,324,013</b>	<b>\$ 26,699,500</b>	<b>\$ 27,938,000</b>	<b>\$ 1,238,500</b>	<b>4.64%</b>

DRAFT



**WATER/WASTEWATER RENEWAL AND REPLACEMENT FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
461-0000-332.10-03	FEDERAL-FEMA	\$ -	\$ 112,649	\$ -	\$ -
461-0000-332.10-07	STATE MUTUAL AID AGREEMNT	-	6,258	-	-
461-0000-334.35-01	SEWER PIPING REHAB GRANT	462,870	-	-	-
461-0000-343.36-04	WATER METER	29,100	4,080	10,000	10,000
461-0000-361.10-01	INTEREST INCOME	232,330	127,436	-	-
461-0000-361.10-06	INTEREST INCOME-R & R	86,710	166,147	15,000	15,000
461-0000-361.20-18	GAIN/LOSS ON INVESTMENT	97,560	137,406	-	-
461-0000-364.41-02	DISPOSAL OF FIXED ASSET	16,313	69,576	-	-
461-0000-369.30-01	REFUND PRIOR YEAR EXPEND	97,280	-	-	-
461-0000-369.90-05	INVENTORY ADJUSTMENT	96,810	(70,584)	-	-
461-0000-381.10-03	UTILITY O&M FUND	7,005,419	14,000,000	14,000,000	14,000,000
461-0000-389.10-06	TRANSFER - FUND BALANCE	-	-	12,674,500	13,913,000
461-0000-389.80-01	CONTRIB FROM DEVELOPER	62,640	443,609	-	-
<b>TOTAL ESTIMATED REVENUES</b>		<b>\$ 8,187,032</b>	<b>\$ 14,996,577</b>	<b>\$ 26,699,500</b>	<b>\$ 27,938,000</b>

**REQUESTED APPROPRIATION**

**OPERATING EXPENSES**

461-9090-536.39-03	OPER EXP - BANK FEES	\$ 4,724	\$ 11,759	\$ 3,000	\$ 3,000
461-9090-536.59-01	DEPRECIATION EXPENSE	3,253,200	2,742,446	-	-
<b>REQUESTED APPROPRIATION</b>		<b>\$ 3,257,924</b>	<b>\$ 2,754,205</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>

**CAPITAL EXPENSES**

461-6003-536.65-80	SEWER LINE REPLACEMENT - DESIGN	\$ -	\$ -	\$ -	\$ 125,000
461-6003-536.65-81	SEWER LINE REPLACEMENT - CONSTR.	-	-	-	125,000
461-6004-536.65-80	WATER LINE REPLACEMENT - DESIGN	-	-	-	160,000
461-6004-536.65-81	WATER LINE REPLACEMENT - CONSTR.	-	-	-	1,250,000
461-6004-536.65-82	WATER LINE REPLACEMENT - OT PROJ COSTS	82	-	-	80,000
461-6006-536.65-82	ACQUISITION OF VEHICLES - OT PROJ COSTS	-	-	-	755,000
461-6007-536.65-82	COMPUTER EQUIPMENT - OT PROJ COSTS	-	-	-	30,000
461-6008-536.65-82	WATER & WW EQUIPMENT - OT PROJ COSTS	46,617	(1,782)	551,500	750,000
461-6009-536.65-81	INSTALL WTR METERS/CONNEX - CONSTR.	416,259	-	205,500	-
461-6009-536.65-82	INSTALL WTR METERS/CONNEX - OTH PROJ	-	-	794,500	1,000,000
461-6010-536.65-80	LIFT STATION RENOV - DESIGN	-	-	75,000	75,000
461-6010-536.65-81	LIFT STATION RENOV - CONSTRUCTION	-	-	1,250,000	1,250,000
461-6010-536.65-82	LIFT STATION RENOV - OTHER PROJ COSTS	-	-	200,000	200,000
461-6011-536.65-81	ELECTRONIC METER READING - CONSTR.	122,974	-	600,000	600,000
461-6013-536.65-81	REHABILIT RAW WTR WELLS - CONSTR.	-	-	105,000	70,000
461-6014-536.65-81	UPGRADE TELEMETRY SYSTEM - CONSTR.	-	-	50,000	50,000
461-6015-536.65-81	INFILTRA AND INFLOW REHAB - CONSTR.	-	-	500,000	1,500,000
461-6019-536.65-81	REHAB GENERATOR SYSTEMS - CONSTR.	-	-	120,000	100,000
461-6023-536.65-81	WM/FM CONTROL IMPROVMNTS - CONSTR.	-	-	225,000	225,000
461-6026-536.65-81	REHAB ADMIN BLDG - CONSTRUCTION	-	-	550,000	100,000
461-6027-536.65-80	REHAB AERIAL CROSS - DESIGN	-	-	50,000	50,000
461-6027-536.65-81	REHAB AERIAL CROSS - CONSTRUCTION	-	-	250,000	250,000
461-6034-536.65-80	EMERGENCY INTERCONNECT- DESIGN	-	-	50,000	50,000
461-6034-536.65-81	EMERGENCY INTERCONNECT - CONSTR.	-	-	150,000	150,000
461-6035-536.65-80	E. WWTP FR ACTIVE TO IFAS - DESIGN	-	-	785,000	600,000
461-6035-536.65-81	E. WWTP FR ACTIVE TO IFAS - CONSTR.	-	-	11,775,000	13,000,000
461-6035-536.65-82	E. WWTP FR ACTIVE TO IFAS - OTH. PROJ.	-	-	300,000	1,400,000
461-6036-536.65-81	WTP ACCELERATORS - REPAIR - CONSTR.	-	-	450,000	450,000



**WATER/WASTEWATER RENEWAL AND REPLACEMENT FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
461-6038-536.65-81	REHAB BACKWASH HOLD. TANK - CONSTR.	-	-	200,000	200,000
461-6039-536.65-81	REHAB WTP FILTERS - CONSTR.	-	-	400,000	400,000
461-6041-536.65-80	SCADA SYSTEM UPGRADES - DESIGN	20,450	-	150,000	150,000
461-6041-536.65-81	SCADA SYSTEM UPGRADES - CONSTR.	(20,450)	-	500,000	500,000
461-6042-536.65-82	SECURITY SYS. UPGRADES - OTHER PROJ.	-	-	100,000	100,000
461-6044-536.65-80	WEST WWTP COAGULANT FEED - DESIGN	-	-	80,000	-
461-6044-536.65-81	WEST WWTP COAGULANT FEED - CONSTR.	-	-	450,000	-
461-6045-536.65-81	REHAB SLUDGE DEWATERING BELT PRESS - C	-	-	200,000	-
461-6045-536.65-82	REHAB SLUDGE DEWATERING BELT PRESS - O	-	-	10,000	-
461-6046-536.65-80	WEST WWTP IFAS - DESIGN	-	-	800,000	1,500,000
461-6047-536.65-80	WWTP DEEP INJECTION WELL - DESIGN	-	-	100,000	100,000
461-6047-536.65-82	WWTP DEEP INJECTION WELL - OTH PROJ.	-	-	1,045,000	-
461-6048-536.65-81	WWTP PERMIT RENEWAL - CONSTRUCTION	-	103,292	-	-
461-6048-536.65-82	WWTP PERMIT RENEWAL - OTH PROJ COSTS	-	-	200,000	35,000
461-6049-536.65-81	DEES ADMIN. BLDG. ROOF REPL. - CONSTR.	-	468,298	525,000	-
461-6050-536.65-81	QUONSET HUT REPL. - CONSTRUCTION	-	-	125,000	125,000
461-6050-536.65-82	QUONSET HUT REPL. - OTHER PROJ. COSTS	-	-	25,000	25,000
461-6051-536.65-81	REHAB HEADWORKS...(CONSTRUCTION	-	-	150,000	150,000
461-9090-536.63-10	ENGINEERING	5,615	-	-	-
461-9090-536.65-90	CIP PROJECTS	-	-	-	200,000
<b>REQUESTED APPROPRIATION</b>		<b>\$ 591,547</b>	<b>\$ 569,808</b>	<b>\$ 26,496,500</b>	<b>\$ 27,735,000</b>

**TRANSFERS & CONTINGENCY**

461-9090-590.91-02	CONTINGENCY	\$ -	\$ -	\$ 200,000	\$ 200,000
	<b>REQUESTED APPROPRIATION</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>
	<b>TOTAL REQUESTED APPROPRIATIONS</b>	<b>\$ 3,849,471</b>	<b>\$ 3,324,013</b>	<b>\$ 26,699,500</b>	<b>\$ 27,938,000</b>

# INSURANCE FUND



**DRAFT**





## INSURANCE FUND

## FUND 501

## PROGRAM DESCRIPTION

The Insurance Fund accounts for the financing of general insurance and workers' compensation provided to other departments of the City on a cost reimbursement basis.

## PROGRAM REVENUES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Insurance Fund	\$ 4,128,493	\$ 3,006,075	\$ 4,105,100	\$ 3,390,625	\$ (714,475)	-17.40%
<b>TOTAL</b>	<b>\$ 4,128,493</b>	<b>\$ 3,006,075</b>	<b>\$ 4,105,100</b>	<b>\$ 3,390,625</b>	<b>\$ (714,475)</b>	<b>-17.40%</b>

## BUDGET EXPENDITURES/EXPENSES

	FY 2019 Actual	FY 2020 Actual	FY 2021 Amended	FY 2022 Budget	\$ Change	% Change
Personal Services	\$ 1,072,604	\$ 2,431,478	\$ 2,750,000	\$ 2,305,625	\$ (444,375)	-16.16%
Operating Expenses	1,052,334	1,029,750	1,355,100	1,085,000	(270,100)	-19.93%
<b>TOTAL</b>	<b>\$ 2,124,938</b>	<b>\$ 3,461,228</b>	<b>\$ 4,105,100</b>	<b>\$ 3,390,625</b>	<b>\$ (714,475)</b>	<b>-17.40%</b>

**DRAFT**



**INSURANCE FUND**

		FY 2019 ACTUAL	FY 2020 ACTUAL	FY 2021 AMENDED	FY 2022 BUDGET
<b>ESTIMATED REVENUES</b>					
501-0000-341.23-32	CHARGES TO CITY DEPTS	\$ 3,885,000	\$ 2,810,000	\$ 2,107,500	\$ 2,083,125
501-0000-341.24-27	OTHER	29,620	29,941	30,000	30,000
501-0000-341.24-28	AUTO	14,420	18,273	-	-
501-0000-361.10-01	INTEREST INCOME	152,949	109,461	5,000	5,000
501-0000-361.20-18	GAIN/LOSS ON INVESTMENT	45,741	38,400	-	-
501-0000-364.42-03	INSURANCE REIMBURSEMENT	763	-	-	-
501-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	1,962,600	1,272,500
<b>TOTAL ESTIMATED REVENUES</b>		<b>4,128,493</b>	<b>\$ 3,006,075</b>	<b>\$ 4,105,100</b>	<b>\$ 3,390,625</b>
<b>REQUESTED APPROPRIATION</b>					
<b>PERSONAL SERVICES</b>					
501-0810-590.24-01	WORKERS COMP PROGRAM	\$ 1,072,604	\$ 2,431,478	\$ 2,750,000	\$ 2,305,625
<b>REQUESTED APPROPRIATION</b>		<b>1,072,604</b>	<b>\$ 2,431,478</b>	<b>\$ 2,750,000</b>	<b>\$ 2,305,625</b>
<b>OPERATING EXPENSES</b>					
501-0810-590.31-09	PROF'L SVCS-OTHER	\$ -	\$ -	\$ 7,500	\$ 4,000
501-0810-590.31-20	PROF SV-SI STATE ASSESMNT	25,651	13,316	20,000	-
501-0810-590.31-21	PROF'L SVC-LEGAL (SPECIAL COUNCIL)	33,955	37,563	-	-
501-0810-590.34-04	MANAGED CARE (CORVEL/BROADSPIRE)	64,198	62,792	110,000	50,000
501-0810-590.39-03	OPER EXP - BANK FEES	2,928	2,861	1,000	3,000
501-0810-590.45-02	INSURANCE-PROPERTY	181,429	182,173	255,000	300,000
501-0810-590.45-03	INSURANCE-AUTOMOBILE	18,971	15,329	125,000	125,000
501-0810-590.45-07	POLICE/FIRE SPEC DEATH BENEFITS	7,063	7,063	7,500	7,500
501-0810-590.45-08	GEN LIAB (SELF-FUNDED)	66,995	132,759	270,000	150,000
501-0810-590.45-15	INSURANCE-BONDS	400	200	600	-
501-0810-590.45-16	INSUR-BOILER & MACHINERY	13,260	-	14,300	-
501-0810-590.45-20	INSUR-UNDERGROUND TANKS	4,509	4,488	4,200	5,500
501-0810-590.45-24	INSURANCE-DISABILITY	69,291	78,145	65,000	65,000
501-0810-590.45-28	INSURANCE - LIABILITY	352,588	294,043	350,000	375,000
501-0810-590.45-29	INSURANCE - EXCESS	211,096	199,018	125,000	-
<b>REQUESTED APPROPRIATION</b>		<b>\$ 1,052,334</b>	<b>\$ 1,029,750</b>	<b>\$ 1,355,100</b>	<b>\$ 1,085,000</b>
<b>TOTAL REQUESTED APPROPRIATIONS</b>		<b>\$ 2,124,938</b>	<b>\$ 3,461,228</b>	<b>\$ 4,105,100</b>	<b>\$ 3,390,625</b>

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**



## ENTERPRISE FLEET MANAGEMENT

The City is in the process of entering into a Fleet Management Program with Enterprise FM Trust. The program is utilized by several surrounding cities, including, Hollywood, Coral Springs, and Pompano Beach. The City anticipates that this program will streamline fleet management, slow the increasing cost of fleet maintenance, provide optimal vehicle replacement times, and increase cost savings. The FY 2022 Fleet Management Program as budgeted is shown below.

General Fund	Number of Vehicles (Prior Year)	Prior Year Annual Lease Payments	Number of Vehicles	FY 2022 Annual Lease Payments	FY 2022 Budgeted Lease Payments
<b>Department/Division</b>					
City Manager	-	\$ -	1	\$ 9,500	\$ 9,500
Police	24	\$ 223,485	10	\$ 171,020	\$ 394,505
Fire	2	\$ 16,991	-	-	\$ 16,991
Public Works/Admin.	1	\$ 9,688	1	\$ 5,892	\$ 15,580
Public Works/Buildings	2	\$ 14,492	-	-	\$ 14,492
Public Works/Garage	1	\$ 7,246	-	-	\$ 7,246
Parks & Recreation/Administration	-	-	1	\$ 5,892	\$ 5,892
Parks & Recreation/Special Activities	-	-	1	\$ 5,892	\$ 5,892
Parks & Recreation/Grounds	3	\$ 21,485	2	\$ 15,726	\$ 37,211
Parks & Recreation/Aquatics	-	-	1	\$ 5,892	\$ 5,892
<b>General Fund Total</b>	<b>33</b>	<b>\$ 293,387</b>	<b>17</b>	<b>\$ 219,814</b>	<b>\$ 513,201</b>
<b>Roads Fund</b>					
Roads Fund	1	\$ 7,736	-	-	\$ 7,736
<b>Roads Fund Total</b>	<b>1</b>	<b>\$ 7,736</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 7,736</b>
<b>Building Fund</b>					
Building	2	\$ 15,354	1	\$ 7,541	\$ 22,895
Code	1	\$ 7,541	1	\$ 7,541	\$ 15,082
<b>Building Fund Total</b>	<b>3</b>	<b>\$ 22,895</b>	<b>2</b>	<b>\$ 15,082</b>	<b>\$ 37,977</b>
<b>Federal Forfeiture Fund</b>					
Police	23	\$ 160,582	-	-	\$ 160,582
<b>Federal Forfeiture Fund Total</b>	<b>23</b>	<b>\$ 160,582</b>	<b>-</b>	<b>\$ -</b>	<b>\$ 160,582</b>
<b>Stormwater Fund</b>					
Public Works/Stormwater	2	\$ 17,647	5	\$ 33,276	\$ 50,923
<b>Stormwater Fund Total</b>	<b>2</b>	<b>\$ 17,647</b>	<b>5</b>	<b>\$ 33,276</b>	<b>\$ 50,923</b>
<b>Water/Wastewater Operations and Maintenance Fund</b>					
DEES/Wastewater	2	\$ 16,086	1	\$ 7,736	\$ 23,822
DEES/Water	2	\$ 15,238	-	-	\$ 15,238
DEES/Transmission	1	\$ 7,736	1	\$ 7,736	\$ 15,472
DEES/Utility Billing	1	\$ 7,755	-	-	\$ 7,755
DEES/Administration	3	\$ 19,462	4	\$ 30,358	\$ 49,820
<b>Water/Wastewater Operations and Maintenance Fund Total</b>	<b>9</b>	<b>\$ 66,277</b>	<b>6</b>	<b>\$ 45,830</b>	<b>\$ 112,107</b>
<b>Total All Funds</b>	<b>71</b>	<b>\$ 568,524</b>	<b>30</b>	<b>\$ 314,002</b>	<b>\$ 882,526</b>



## CAPITAL OUTLAY SUMMARY

DEPARTMENT	FY 2022 BUDGET	DESCRIPTION
<b>GENERAL FUND</b>		
Police (1810)	390,000	Police Lobby Renovations (\$90K), Body-worn cameras with tasers (year 2 of 5) (\$300K)
Fire (2010)	1,007,000	Vehicles: Engine Fire Apparatus (1) (\$840K) and Other equipment (\$167K)
Public Works:		
Buildings (4547)	70,000	Portable Generator (1)
<b>Public Works Total</b>	<b>70,000</b>	
Parks and Recreation:		
Administration (5555)	3,500	Tree City USA
<b>Parks and Recreation Total</b>	<b>3,500</b>	
<b>TOTAL GENERAL FUND</b>	<b>1,470,500</b>	

**DRAFT**



## CAPITAL OUTLAY SUMMARY

DEPARTMENT	FY 2022 BUDGET	DESCRIPTION
<b>OTHER FUNDS</b>		
Roads (111)	535,000	Vehicle: Case loader (\$160K) and Roads capital projects (\$375K)
Building (113)	30,000	Inspection software
Federal Forfeiture (117)	180,000	Other equipment
State Forfeiture (118)	50,000	Miscellaneous equipment
Transportation Surtax (119)	164,880	Miscellaneous projects
Public Safety Impact Fees (150)	20,000	Police equipment (\$10K), Fire equipment (\$10K)
General Capital Projects (334)	3,663,125	<b>Building</b> - Building Department Expansion (\$2.6M) <b>Fire</b> - Fire Station 58 Replacement (\$100K) <b>Public Works</b> - Commission Chamber remodel (\$484K), Senior Center/Parks and Recreation Generator (\$175.4K), F.S. 18 Roof replacement (\$141.8K), Neighborhood ID signs (\$25K) <b>Other</b> - Capital Projects-Other - \$100K
G.O. Bonds Proceeds 2019 (335)	5,073,363	Parks and Recreation Bond projects
Stormwater Utility (445)	34,000	Sandbag Filling Machine
Water/Wastewater Operations and Maint. (456)	350,000	Major repairs - Water (\$150K) and Wastewater (\$200K)
Water/Wastewater Connection Fees (458)	500,000	Water Line Replacement
Water/Wastewater Renewal and Replacement (461)	27,935,000	Capital Improvement Program (Water/Wastewater) projects
<b>Other Funds Total</b>	<b>38,535,368</b>	
<b>Total All City Funds</b>	<b>40,005,868</b>	

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# CAPITAL IMPROVEMENT PROGRAM



DRAFT





## CAPITAL IMPROVEMENT PROGRAM (CIP)

The Capital Improvement Program (CIP) seeks to develop a long-range framework in which capital requirements are planned and necessary funding established based on the City's financial capabilities. The comprehensive program is prepared for the subsequent five years, one budget year plus four forecast years, and is based on the needs of the City for public improvements. The coordination of the program ensures equitable distribution of projects and capital expenses/expenditures with regard to the needs of the community, the timing of related expenses/expenditures, and the fiscal ability of the City to undertake the projects.

### GOALS AND OBJECTIVES OF THE PROGRAM

- Identify a plan for proposed maintenance/replacement of existing assets, as well as acquisition of new assets based on a reasonable expectation of what the City can afford.
- Develop a long-term plan for each project.
- Increase efficiency of City operations by maintaining assets in acceptable working conditions.
- Identify assets that are obsolete/unnecessary and determine the salvage/recoverable value of those assets, if any.
- Reduce utility and maintenance costs by identifying improvements resulting in annual cost savings.
- Act as an on-going tool for tracking annual capital, updating the inventory, and re-assessing long-term plans.

### ELEMENTS OF THE PROGRAM

The CIP and the funding required for these elements are incorporated into an overall financial management plan. The City annually prepares a five-year capital improvement program which identifies the source of funding for all projects in the first year, and the impact on future costs. Funding for future years is determined on a pay-as-you-go basis and funds are available for the current budget year only.



## CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

**Capital Improvement** – New construction, acquisition of assets, or one-time capital projects which have a value of \$25,000 or greater and an expected useful life of more than one year are classified as a capital improvement. Since facilities deteriorate over time due to age, there is a constant need to rebuild/replace, maintain, and operate them which impose ongoing labor and material costs. The impact of the various factors, which contribute to generating capital improvements highlight the need for sound fiscal planning in the preparation of the City's CIP. The future development, growth and general improvement of the City are directly related to an affordable and realistic CIP.

### PROCEDURE

Projects included in the CIP were derived from input provided by City staff, City Commission and residents. Departments submit projects that include City's infrastructure improvement, particular programs, and services. Each department estimates project costs/operating budget impact, assigns a project manager, determines the priority level, identifies the sources of possible funding across the five fiscal years, and explains/justifies the project. After initial compilation, the projects are organized and reports are generated for discussion with the City Commission. The City Commission reviews and approves the CIP plan prior to implementation at the same time the annual budget is adopted.

### FINANCING THE CAPITAL IMPROVEMENT PROGRAM

The City finances non-enterprise projects primarily in the capital projects (General or General Obligation (G.O.) Bonds Proceeds 2019) funds. For the General Capital Projects Fund, financing may be from General Fund transfers, Recreation Trust Fund (restricted for Parks and Recreation projects) transfers, or General Capital Projects available fund balance. For the G.O. Bonds Proceeds 2019 Fund, financing is available from G.O. Bonds Proceeds 2019 Fund available fund balance. Enterprise Funds projects are funded from monies in the Water/Wastewater Renewal and Replacement Fund and the Water/Wastewater Connection Fees Fund as applicable. Federal and State Grants also play an important role in capital improvement



## CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

planning, and in the City's ability to plan for and finance projects. The success of the CIP depends on the close coordination of a physical and a financial plan.

The financial plan may require thorough research to determine alternative sources within a desired timetable to finance capital improvements. The administrative ability to find and use the best source, or combination of sources, from the various alternatives for financing capital improvements can maximize the program, saving the cost of inefficiencies resulting from not effectively addressing infrastructure needs.

Beginning in FY 2016, project numbers were developed for approved projects. The project numbers are the second set of four digits in a standard account number. For example in account number 334-6501-572.65-80, the project number is 6501. In addition, the account numbers are broken down by project type using the last four numbers, 65-80 – Project Design, 65-81 – Project Construction, 65-82 – Other Project Costs, and 65-84 – Project (Grants). The funds generally used to account for the City's CIP are listed below:

### **FUND 334 – GENERAL CAPITAL PROJECTS FUND**

The General Capital Projects Fund accounts for the acquisition of assets or construction of major capital facilities or projects other than those financed by enterprise funds; such as facilities/projects improvements for General Fund funded Police, Fire Rescue, Information Technology, Public Works, and Parks and Recreation Departments. Project numbers in this fund begin with 65## (CIP Project – General City).



## CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

### FUND 335 – GENERAL OBLIGATION BONDS PROCEEDS 2019 FUND

The Capital Projects – General Obligation Bonds Proceeds 2019 Fund accounts for the costs of acquiring, constructing, equipping, renovating, replacing, and improving parks and recreation projects. Project numbers in this fund also begin with 65## (CIP Project – General City).

### FUND 458 – WATER/WASTEWATER CONNECTION FEES FUND

The Water/Wastewater Connection Fees Fund accounts for capital expenses of the Water/Wastewater system related to expansion of plants and/or line capacity. Projects funded here expand plants and/or line capacity. The majority of the water/wastewater projects are funded in the Water/Wastewater Renewal and Replacement Fund as described below. Project numbers in this fund begin with 60## (CIP Project – DEES).

### FUND 461 – WATER/WASTEWATER RENEWAL AND REPLACEMENT FUND

The Water/Wastewater Renewal and Replacement Fund accounts for the capital expenses of the water/wastewater system. Project numbers in this fund also begin with 60## (CIP Project – DEES).

### IMPACT OF CAPITAL IMPROVEMENT PROGRAM ON OPERATING BUDGET

The CIP includes projected capital acquisition expenditures/expenses related to major City assets. The CIP addresses potential capital needs while still operating within projected financial constraints. City staff makes every effort to develop reasonable, educated estimates and prioritize capital expenditure/expense needs.



## CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

The ability to absorb future operating costs is as important in planning a CIP as the ability to finance the actual construction. Rapidly changing technology often contributes to capital projects planning. The modernization of facilities and equipment, while costly, can often help reduce maintenance and operating costs significantly over the long run.

The City proactively evaluates the impact of capital projects on the operating budget, although a positive impact does not guarantee that a project will proceed nor does a negative impact guarantee that the project will not proceed. Several of the City's current and future projects actually seek to reduce expenditures included in the operating budget by implementing more efficient electrical and mechanical systems and upgrading facility features, such as doors and windows. Other projects, such as facility remodels, are not expected to impact the operating budget directly because the projects are aesthetic in nature. However, these projects are also critical in nature from a marketing standpoint as residents expect facilities to look great and be maintained at all times. The City is cognizant of the impact that a CIP has on the operating budget. Therefore, future operating/maintenance costs will be included in departmental budgets as applicable.

**DRAFT**



**CITY OF MARGATE, FLORIDA**  
**FY 2022 - FY 2026 CAPITAL IMPROVEMENT/MAJOR EQUIPMENT PROGRAM**  
**FIVE (5) YEAR SUMMARY BY FUND**

FUND	Project Number	FY 2022 BUDGET	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FIVE YEAR TOTAL
<b>General Capital Projects Fund (334)</b>							
<b>Building</b>							
Building Department Expansion	6537	\$ 2,637,000	\$ -	\$ -	\$ -	\$ -	\$ 2,637,000
<b>Total Building Projects</b>		<b>\$ 2,637,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,637,000</b>
<b>Fire</b>							
Fire Station 58 Replacement	6520	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>Total Fire Projects</b>		<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>
<b>Parks &amp; Recreation</b>							
Fitness Mile Improvements	TBD	\$ -	\$ 300,000	\$ 200,000	\$ -	\$ -	\$ 500,000
Andrews Field Renovations	TBD	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
<b>Total Parks &amp; Recreation Projects</b>		<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 700,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>Public Works</b>							
Neighborhood Identification Signs	6512	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Commission Chambers and City Hall First Floor Remodeling	TBD	\$ 484,025	\$ -	\$ -	\$ -	\$ -	\$ 484,025
Parks And Recreation/Senior Center Fixed Generator Replacement	TBD	\$ 175,350	\$ -	\$ -	\$ -	\$ -	\$ 175,350
Fire Station 18 Roof Replacement	TBD	\$ 141,750	\$ -	\$ -	\$ -	\$ -	\$ 141,750
<b>Total Public Works Projects</b>		<b>\$ 826,125</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 826,125</b>
Capital Projects - Other		\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>Total General Capital Projects Fund (334)</b>		<b>\$ 3,663,125</b>	<b>\$ 300,000</b>	<b>\$ 700,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,663,125</b>

Prior year's monies budgeted that are not spent are re-budgeted in future years, if applicable.

Future operating/maintenance costs will be included in departmental budgets as applicable. Funding for future years is determined on a pay-as-you-go basis and funds are available for the current budget year only.



**CITY OF MARGATE, FLORIDA  
FY 2022 - FY 2026 CAPITAL IMPROVEMENT/MAJOR EQUIPMENT PROGRAM  
FIVE (5) YEAR SUMMARY BY FUND**

FUND	Project Number	FY 2022 BUDGET	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FIVE YEAR TOTAL
<b>General Obligation Bonds Proceeds 2019 Fund (335)</b>							
Calypso Cove	6530	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000
Centennial Park Renovations	6532	760,190	\$ -	\$ -	\$ -	\$ -	\$ 760,190
Oriole Park	6533	940,315	\$ -	\$ -	\$ -	\$ -	\$ 940,315
Capital Projects - Other	N/A	872,858	\$ -	\$ -	\$ -	\$ -	\$ 872,858
<b>Total General Obligation Bonds Proceeds 2019 Fund (335)</b>		<b>\$ 5,073,363</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,073,363</b>

Prior year's monies budgeted that are not spent are re-budgeted in future years, if applicable.

Future operating/maintenance costs will be included in departmental budgets as applicable. Funding for future years is determined on a pay-as-you-go basis and funds are available for the current budget year only.

**DRAFT**

CITY OF MARGATE, FLORIDA  
FY 2022 - FY 2026 CAPITAL IMPROVEMENT/MAJOR EQUIPMENT PROGRAM  
FIVE (5) YEAR SUMMARY BY FUND

FUND	Project Number	FY 2022 BUDGET	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FIVE YEAR TOTAL
<b>Water/Wastewater Connection Fees Fund (458)</b>							
Water Line Replacement	6004	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ 500,000
Force Main Construction	6028	-	-	500,000	-	-	500,000
<b>Total Water/Wastewater Connection Fees Fund (458)</b>		<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>
<b>Water/Wastewater Renewal and Replacement Fund (461)</b>							
Sewer Line Replacement	6003	\$ 125,000	\$ 1,625,000	\$ 1,625,000	\$ 1,625,000	\$ 1,625,000	\$ 6,625,000
Water Line Replacement	6004	1,500,000	2,000,000	2,000,000	2,000,000	2,000,000	9,500,000
Acquisition of Vehicles	6006	725,000	700,000	350,000	350,000	350,000	2,475,000
Computer Equipment	6007	30,000	25,000	25,000	12,500	12,500	105,000
Water & Wastewater Equipment	6008	750,000	750,000	750,000	750,000	750,000	3,750,000
Install Water Meters/Service Connections	6009	1,000,000	200,000	100,000	100,000	100,000	1,500,000
Lift Station Renovation	6010	1,525,000	1,525,000	1,525,000	1,525,000	1,525,000	7,625,000
Electronic Meter Reading	6011	600,000	100,000	-	-	-	700,000
Rehabilitate Raw Water Wells	6013	70,000	70,000	70,000	70,000	70,000	350,000
Upgrade Telemetry System	6014	50,000	50,000	50,000	50,000	50,000	250,000
Infiltration and Inflow Rehabilitation	6015	1,500,000	1,500,000	500,000	500,000	500,000	4,500,000
Rehabilitate Generator Systems	6019	100,000	50,000	50,000	50,000	50,000	300,000
4-Log Implementation	6021	-	250,000	3,000,000	-	-	3,250,000
Water Main/Force Main Control Improvements	6023	225,000	225,000	200,000	150,000	100,000	900,000
Rehabilitate DEES Administration Building	6026	100,000	100,000	75,000	75,000	75,000	425,000
Aerial Utility Crossings	6027	300,000	250,000	-	-	-	550,000
Force Main Construction	6028	-	250,000	1,675,000	-	-	1,925,000
Emergency Interconnect	6034	200,000	50,000	-	-	-	250,000
East Wastewater Treatment Plant (WWTP) IFAS	6035	15,000,000	-	-	-	-	15,000,000
Repair Water Treatment Plant (WTP) Accelerators	6036	450,000	-	-	-	-	450,000
Mechanical Integrity Testing - Underground Injection Wells	6037	-	150,000	-	-	-	150,000
Rehabilitate Backwash Holding Tank	6038	200,000	-	-	-	-	200,000
Rehabilitate Water Treatment Plant (WTP) Filters	6039	400,000	-	-	-	-	400,000
SCADA System Upgrades	6041	650,000	500,000	-	-	-	1,150,000
Security System Upgrades	6042	100,000	-	-	-	-	100,000
West Wastewater Treatment Plant (WWTP) IFAS	6046	1,500,000	20,000,000	-	-	-	21,500,000
Wastewater Treatment Plant (WWTP) Deep Injection Well	6047	100,000	500,000	-	-	-	600,000
Wastewater Treatment Plant (WWTP) Permit Renewal	6048	35,000	-	-	200,000	-	235,000
Quonset Hut - Replacement	6050	150,000	-	-	-	-	150,000
Rehabilitate Headworks (Slide Gates)	6051	150,000	-	-	-	-	150,000
Emergency Sewer Interconnect	TBD	200,000	50,000	-	-	-	250,000
Rehabilitate High Service Pump Building	TBD	-	50,000	-	-	-	50,000
Rehabilitate Wastewater Treatment Plant Screen Belt Conveyor	TBD	-	150,000	-	-	-	150,000
Water Treatment Plant Infrastructure Improvements	TBD	-	250,000	2,000,000	-	-	2,250,000
Lime Sludge Handling Process	TBD	-	250,000	3,000,000	3,000,000	-	6,250,000
Asphalt Resurfacing - Treatment Plants	TBD	-	-	-	200,000	200,000	400,000
Capital Projects - Other	N/A	200,000	-	-	-	-	200,000
<b>Total Water/Wastewater Renewal and Replacement Fund (461)</b>		<b>\$ 27,935,000</b>	<b>\$ 31,620,000</b>	<b>\$ 16,995,000</b>	<b>\$ 10,657,500</b>	<b>\$ 7,407,500</b>	<b>\$ 94,615,000</b>



**CITY OF MARGATE, FLORIDA  
FY 2022 - FY 2026 CAPITAL IMPROVEMENT/MAJOR EQUIPMENT PROGRAM  
FIVE (5) YEAR SUMMARY BY FUND**

FUND	Project Number	FY 2022 BUDGET	FY 2023 BUDGET	FY 2024 BUDGET	FY 2025 BUDGET	FY 2026 BUDGET	FIVE YEAR TOTAL
<b><u>Summary</u></b>							
Total General Capital Projects Fund (334)		\$ 3,663,125	\$ 300,000	\$ 700,000	\$ -	\$ -	\$ 4,663,125
Total General Obligation Bonds Proceeds 2019 Fund (335)		5,073,363	-	-	-	-	5,073,363
Total Water/Wastewater Connection Fees Fund (458)		500,000	-	500,000	-	-	1,000,000
Total Water/Wastewater Renewal and Replacement Fund (461)		27,935,000	31,620,000	16,995,000	10,657,500	7,407,500	94,615,000
<b>Total All Funds</b>		<b>\$ 37,171,488</b>	<b>\$ 31,920,000</b>	<b>\$ 18,195,000</b>	<b>\$ 10,657,500</b>	<b>\$ 7,407,500</b>	<b>\$ 105,351,488</b>

Prior year's monies budgeted that are not spent are re-budgeted in future years, if applicable.

Future operating/maintenance costs will be included in departmental budgets as applicable. Funding for future years is determined on a pay-as-you-go basis and funds are available for the current budget year only.

**DRAFT**

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## BUILDING DEPARTMENT EXPANSION

PROJECT NUMBER:	6537
PROJECT DURATION (FY):	FY 2021 - FY 2022
PROJECT CATEGORY:	BUILDING
PROJECT DEPARTMENT:	BUILDING
PROJECT DESCRIPTION:	Design and construction of Building Department addition to existing building.

FY 2021 - Project Design Phase (partial), rollover from FY 2021 (\$142,000)  
 FY 2022 - Construction Phase - Rollover of FY 2021 (\$2,495,000)



### OPERATING BUDGET IMPACT:

Anticipated increase in operating utilities and repair and maintenance costs.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Capital Projects Fund - 334	\$ 2,637,000	\$ -	\$ -	\$ -	\$ -	\$ 2,637,000
<b>TOTAL</b>	<b>\$ 2,637,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,637,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 142,000	\$ -	\$ -	\$ -	\$ -	\$ 142,000
Construction	2,395,000	-	-	-	-	2,395,000
Other Costs	100,000	-	-	-	-	100,000
<b>TOTAL</b>	<b>\$ 2,637,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,637,000</b>



# FY 2021 CAPITAL IMPROVEMENT PROGRAM

## FIRE STATION 58 REPLACEMENT

<b>PROJECT NUMBER:</b>	6520
<b>PROJECT DURATION (FY):</b>	FY 2017 - FY 2022
<b>PROJECT CATEGORY:</b>	FIRE
<b>PROJECT DEPARTMENT:</b>	FIRE
<b>PROJECT DESCRIPTION:</b>	

Fire Station 58 is in need of replacement as recommended from a life cycle review by an architect. The station was constructed in 1974 by the members of the former volunteer fire department. It was at 100% of its life span as of FY 2017.

FY 2017 - 2020 - Design from General Capital Projects Fund, Fund Balance and State of Florida Department of Financial Services Grant

FY 2020 - 2021 - Construction from General Capital Projects Fund - Fund Balance

FY 2022 - Rollover of FY 2021 (\$100,000)

### OPERATING BUDGET IMPACT

Anticipated increase in operating costs.



FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Capital Projects Fund - 334	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-
Other Costs	100,000	-	-	-	-	100,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## FITNESS MILE IMPROVEMENTS

**PROJECT NUMBER:**  
**PROJECT DURATION (FY):**  
**PROJECT CATEGORY:**  
**PROJECT DEPARTMENT:**  
**PROJECT DESCRIPTION:**

**TBD**  
**FY 2023 - FY 2024**  
**RECREATION**  
**PARKS & RECREATION**

New outdoor fitness areas for multiple skill levels to complete a fitness mile corridor along Rock Island Road.

PHASE I: Fitness area for extreme fitness type activities.

PHASE II: Fitness area for CrossFit style fitness court.



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Capital Projects Fund - 334	\$ -	\$ 300,000	\$ 200,000	\$ -	\$ -	\$ 500,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	290,000	200,000	-	-	490,000
Other Costs	-	10,000	-	-	-	10,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 300,000</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## ANDREWS FIELD RENOVATIONS

PROJECT NUMBER:	
PROJECT DURATION (FY):	
PROJECT CATEGORY:	
PROJECT DEPARTMENT:	
PROJECT DESCRIPTION:	

TBD  
FY 2024  
RECREATION  
PARKS & RECREATION

Renovation of existing fields and walkways, as well as new internal walkways, parking spaces on the east side of the property, and site furnishings.



### OPERATING BUDGET

#### IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Capital Projects Fund - 334	\$ -	\$ -	\$ 500,000	\$ -	\$ -	\$ 500,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	490,000	-	-	490,000
Other Costs	-	-	10,000	-	-	10,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>

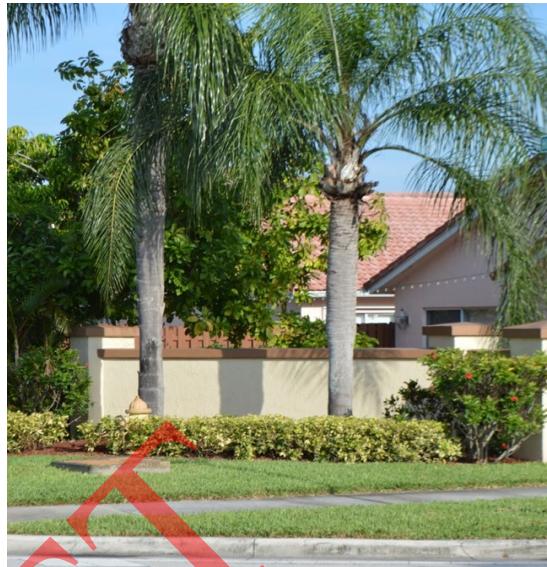
# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## NEIGHBORHOOD IDENTIFICATION SIGNS

PROJECT NUMBER:	6512
PROJECT DURATION (FY):	FY 2022
PROJECT CATEGORY:	PUBLIC WORKS
PROJECT DEPARTMENT:	PUBLIC WORKS
PROJECT DESCRIPTION:	

This project will fund community and neighborhood gateway entry features and signage throughout the City. These features will help to create an identity and foster pride for various neighborhoods within the City.

FY 2022 - Rollover of FY 2021 (\$25K)



### OPERATING BUDGET

#### IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Capital Projects Fund - 334	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ 25,000
Other Costs	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 25,000</b>



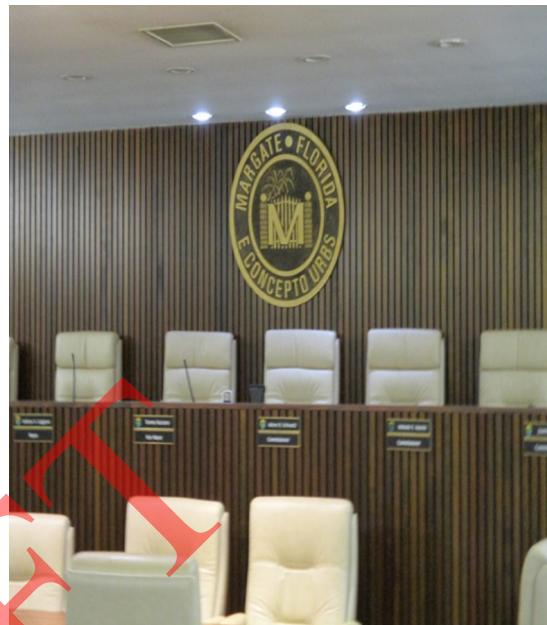
# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## COMMISSION CHAMBERS AND CITY HALL FIRST FLOOR REMODELING

PROJECT NUMBER:	TBD
PROJECT DURATION (FY):	FY 2022
PROJECT CATEGORY:	PUBLIC WORKS
PROJECT DEPARTMENT:	PUBLIC WORKS
PROJECT DESCRIPTION:	

TBD  
FY 2022  
PUBLIC WORKS  
PUBLIC WORKS

This project is for the remodeling and renovation of the City Hall Commission Chambers and City Hall lobby first floor public areas. The project includes interior renovations to the spaces including a new glass wall in the lobby, new audio-visual equipment, lighting, flooring, seating, adjustments to the AC system, changes to aesthetics of non-structural walls, and reconfiguration of the dais. Renovations and modernization would enhance the use of the spaces and improve functionality.



### OPERATING BUDGET

#### IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Capital Projects Fund - 334	\$ 484,025	\$ -	\$ -	\$ -	\$ -	\$ 484,025
<b>TOTAL</b>	<b>\$ 484,025</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 484,025</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 54,400	\$ -	\$ -	\$ -	\$ -	\$ 54,400
Construction	411,500	-	-	-	-	411,500
Other Costs	18,125	-	-	-	-	18,125
<b>TOTAL</b>	<b>\$ 484,025</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 484,025</b>



## FY 2022 CAPITAL IMPROVEMENT PROGRAM

### PARKS AND RECREATION/SENIOR CENTER FIXED GENERATOR REPLACEMENT

PROJECT NUMBER:	TBD
PROJECT DURATION (FY):	FY 2022
PROJECT CATEGORY:	PUBLIC WORKS
PROJECT DEPARTMENT:	PUBLIC WORKS
PROJECT DESCRIPTION:	

TBD  
FY 2022  
PUBLIC WORKS  
PUBLIC WORKS

The aged unit needs to be replaced due to parts obsolescence. The fixed unit is rated at 250 kW. Replacement is necessary for the 15 year old fixed unit used for emergency back-up power at Parks and Recreation and the Senior Center complex.



#### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Capital Projects Fund - 334	\$ 175,350	\$ -	\$ -	\$ -	\$ -	\$ 175,350
<b>TOTAL</b>	<b>\$ 175,350</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,350</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	167,000	-	-	-	-	167,000
Other Costs	8,350	-	-	-	-	8,350
<b>TOTAL</b>	<b>\$ 175,350</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 175,350</b>

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## FIRE STATION 18 ROOF REPLACEMENT

PROJECT NUMBER: TBD

PROJECT DURATION (FY): FY 2022

PROJECT CATEGORY: PUBLIC WORKS

PROJECT DEPARTMENT: PUBLIC WORKS

PROJECT DESCRIPTION:

This request is for a 4,800 square foot roof replacement of the 34 year old asset. The asset has reached the end of its useful life.

TBD  
FY 2022  
PUBLIC WORKS  
PUBLIC WORKS



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Capital Projects Fund - 334	\$ 141,750	\$ -	\$ -	\$ -	\$ -	\$ 141,750
<b>TOTAL</b>	<b>\$ 141,750</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 141,750</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	135,000	-	-	-	-	135,000
Other Costs	6,750	-	-	-	-	6,750
<b>TOTAL</b>	<b>\$ 141,750</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 141,750</b>

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## CALYPSO COVE

**PROJECT NUMBER:**
**6530**
**PROJECT DURATION (FY):**
**FY 2020 - FY 2022**
**PROJECT CATEGORY:**
**RECREATION**
**PROJECT DEPARTMENT:**
**PARKS & RECREATION**
**PROJECT DESCRIPTION:**

Expansion of Calypso Cove Aquatics Facility to include: construction of a new deep water pool with diving boards, dive blocks, and aqua rockwalls. Renovation of the existing water playground to include more slides, tipping bucket water feature; improvements to the existing parking lot; and boat dock with boat slips to connect to the existing fishing dock. General park improvements are based on final design.


**OPERATING BUDGET**
**IMPACT:**

Subject to final design: current estimate includes two (2) additional lifeguard positions, 33% increase in chemical costs, 25% increase in concession revenues, and 25% increase in admission revenues.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
G.O. Bonds Proceeds 2019 Fund - 335	\$ 2,500,000	\$ -	\$ -	\$ -	\$ -	\$ 2,500,000
<b>TOTAL</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	2,500,000	-	-	-	-	2,500,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,500,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## CENTENNIAL PARK RENOVATIONS

PROJECT NUMBER:

6532

PROJECT DURATION (FY):

FY 2020 - FY 2022

PROJECT CATEGORY:

RECREATION

PROJECT DEPARTMENT:

PARKS & RECREATION

PROJECT DESCRIPTION:

Improvements to Centennial Park include: construction of a new picnic pavilion; construction of a lighted tennis court; playground renovations with safety surfacing and shade; construction of a new splash pad; and expansion of the parking lot. General park improvements are based on final design.



FY 2022 - Rollover of FY 2021 (\$760k)



### OPERATING BUDGET

#### IMPACT:

Subject to final design: anticipate a 33% increase to FPL costs and additional pavilion rental revenues of \$5,000.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
G.O. Bonds Proceeds 2019 Fund - 335	\$ 760,190	\$ -	\$ -	\$ -	\$ -	\$ 760,190
<b>TOTAL</b>	<b>\$ 760,190</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 760,190</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	760,190	-	-	-	-	760,190
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 760,190</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 760,190</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## ORIOLE PARK

**PROJECT NUMBER:**  
**PROJECT DURATION (FY):**  
**PROJECT CATEGORY:**  
**PROJECT DEPARTMENT:**  
**PROJECT DESCRIPTION:**

**6533**  
**FY 2020 - FY 2022**  
**RECREATION**  
**PARKS & RECREATION**

Improvements to Oriole Park include: conversion of the existing baseball diamond to natural grass soccer/football field; renovation of the existing irrigation system; removal/replacement of park fencing; renovation of the existing concession/restroom building; construction of a new splash pad; and construction of a new playground with shade and safety surfacing.



FY 2022 - Rollover of FY 2021 (\$940K)

### OPERATING BUDGET

#### IMPACT:

Subject to final design: anticipate an increase in labor hours by 350 hours, 10% increase in material cost, and an increase in permit/rental revenues by \$5,000.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
G.O. Bonds Proceeds 2019 Fund - 335	\$ 940,315	\$ -	\$ -	\$ -	\$ -	\$ 940,315
<b>TOTAL</b>	<b>\$ 940,315</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 940,315</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 3,225	\$ -	\$ -	\$ -	\$ -	\$ 3,225
Construction	937,090	-	-	-	-	937,090
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 940,315</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 940,315</b>



**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## SEWER LINE REPLACEMENT

PROJECT NUMBER:	6003
PROJECT DURATION (FY):	ANNUAL EXPENSE
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

Various wastewater gravity and force main replacement projects typically occur each year. Projects are designed/constructed by both consultants/contractors and City staff. The current focus is to eliminate vitrified clay pipe (VCP) gravity mains and asbestos cement force mains, which have exceeded their useful service life and result in frequent breaks/failures.



### OPERATING BUDGET IMPACT:

Reduce costs associated with sewer main repairs.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 125,000	\$ 1,625,000	\$ 1,625,000	\$ 1,625,000	\$ 1,625,000	\$ 6,625,000
<b>TOTAL</b>	<b>\$ 125,000</b>	<b>\$ 1,625,000</b>	<b>\$ 1,625,000</b>	<b>\$ 1,625,000</b>	<b>\$ 1,625,000</b>	<b>\$ 6,625,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 625,000
Construction	-	1,500,000	1,500,000	1,500,000	1,500,000	6,000,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 125,000</b>	<b>\$ 1,625,000</b>	<b>\$ 1,625,000</b>	<b>\$ 1,625,000</b>	<b>\$ 1,625,000</b>	<b>\$ 6,625,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## WATER LINE REPLACEMENT

PROJECT NUMBER:	6004
PROJECT DURATION (FY):	
PROJECT CATEGORY:	ANNUAL EXPENSE
PROJECT DEPARTMENT:	UTILITIES - DEES
PROJECT DESCRIPTION:	DEES

Various water main replacement projects occur each year. Projects are designed/constructed by both consultants/contractors and City staff. The current focus is to eliminate small diameter, cast iron, and asbestos cement mains, as well as other main sections that have experienced frequent breaks.

FY 2022 – +/- 10,000 LF of water main replacement design/construction

FY 2023 – +/- 10,000 LF of water main replacement design/construction

FY 2024 – +/- 10,000 LF of water main replacement design/construction

FY 2025 – +/- 10,000 LF of water main replacement design/construction

FY 2026 – +/- 10,000 LF of water main replacement design/construction



### OPERATING BUDGET

#### IMPACT:

Reduce costs associated with water main repairs.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 1,500,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 9,500,000
Connection Fees Fund - 458	500,000	-	-	-	-	500,000
<b>TOTAL</b>	<b>\$ 2,000,000</b>	<b>\$ 10,000,000</b>				

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 600,000
Construction	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000	9,000,000
Other Costs	80,000	80,000	80,000	80,000	80,000	400,000
<b>TOTAL</b>	<b>\$ 2,000,000</b>	<b>\$ 10,000,000</b>				

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## ACQUISITION OF VEHICLES

PROJECT NUMBER:	6006
PROJECT DURATION (FY):	ANNUAL EXPENSE
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

Replacement of existing vehicles which have met their useful life and purchase new vehicles that cannot be provided by the Enterprise Lease Program.

For FY 2022:

- 1- Vac Truck
- 1- Jet Truck
- 1- Dump Truck
- 1- Back Hoe



### OPERATING BUDGET

#### IMPACT:

Reduce maintenance and repair costs of vehicles.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 725,000	\$ 700,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 2,475,000
<b>TOTAL</b>	<b>\$ 725,000</b>	<b>\$ 700,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 2,475,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-
Other Costs	725,000	700,000	350,000	350,000	350,000	2,475,000
<b>TOTAL</b>	<b>\$ 725,000</b>	<b>\$ 700,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 2,475,000</b>

## FY 2022 CAPITAL IMPROVEMENT PROGRAM

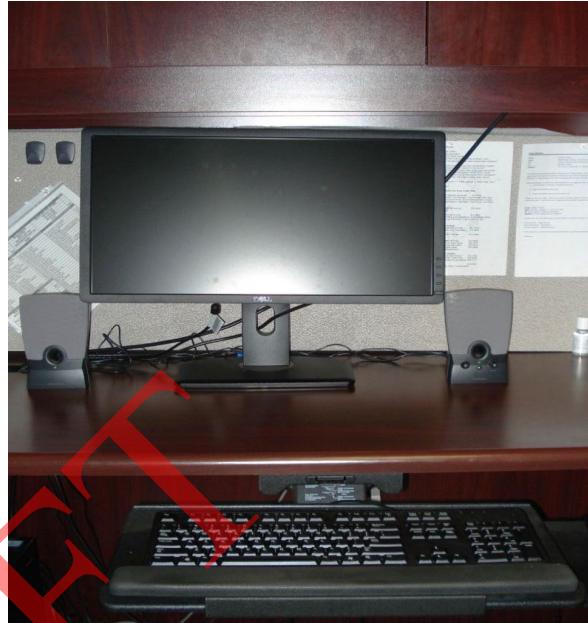
### COMPUTER EQUIPMENT

**PROJECT NUMBER:**  
**PROJECT DURATION (FY):**  
**PROJECT CATEGORY:**  
**PROJECT DEPARTMENT:**  
**PROJECT DESCRIPTION:**

**6007**  
**ANNUAL EXPENSE**  
**UTILITIES - DEES**  
**DEES**

Replacement of office, field, and SCADA system computers and related purchases including software.

FY 2022 – Replacement of Desktop Computers and Treatment Plant servers



#### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 30,000	\$ 25,000	\$ 25,000	\$ 12,500	\$ 12,500	\$ 105,000
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>	<b>\$ 105,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-
Other Costs	30,000	25,000	25,000	12,500	12,500	105,000
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>	<b>\$ 105,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## WATER & WASTEWATER EQUIPMENT

**PROJECT NUMBER:**  
**PROJECT DURATION (FY):**  
**PROJECT CATEGORY:**  
**PROJECT DEPARTMENT:**  
**PROJECT DESCRIPTION:**

**6008**  
**ANNUAL EXPENSE**  
**UTILITIES - DEES**  
**DEES**

Replacement equipment purchases such as pumps, fans, blowers, motors, tanks, various meters, etc. for the treatment plants and distribution/collection system.



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 750,000	\$ 3,750,000
<b>TOTAL</b>	<b>\$ 750,000</b>	<b>\$ 3,750,000</b>				

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-
Other Costs	750,000	750,000	750,000	750,000	750,000	3,750,000
<b>TOTAL</b>	<b>\$ 750,000</b>	<b>\$ 3,750,000</b>				



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## INSTALL WATER METERS/SERVICE CONNECTIONS

PROJECT NUMBER:	6009
PROJECT DURATION (FY):	FY 2021 - FY 2026
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

The accuracy of water meters deteriorates over time. This can lead to inaccurate billing of customers. As a result, water meters are periodically replaced throughout the service area. Sometimes, the associated water service connection is also replaced.

FY 2022 - Replacement with encoded meters (Complete Cycle 3)



### OPERATING BUDGET IMPACT:

Increase billing efficiency and reduce man hours of meter readers and service crews.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 1,000,000	\$ 200,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 1,500,000
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 1,500,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-
Other Costs	1,000,000	200,000	100,000	100,000	100,000	1,500,000
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 200,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 1,500,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## LIFT STATION RENOVATION

PROJECT NUMBER:	6010
PROJECT DURATION (FY):	ANNUAL EXPENSE
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

One or more wastewater lift station renovation projects typically occur each year. Projects range from minor to major rehabilitation.

FY 2022 – Rollover of FY 2021 Lift Station 20 (\$1.25M)  
– Lift Stations 19 and 23 design and permitting (\$37.5K each)



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 1,525,000	\$ 1,525,000	\$ 1,525,000	\$ 1,525,000	\$ 1,525,000	\$ 7,625,000
<b>TOTAL</b>	<b>\$ 1,525,000</b>	<b>\$ 7,625,000</b>				

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
Construction	1,250,000	1,250,000	1,250,000	1,250,000	1,250,000	6,250,000
Other Costs	200,000	200,000	200,000	200,000	200,000	1,000,000
<b>TOTAL</b>	<b>\$ 1,525,000</b>	<b>\$ 7,625,000</b>				

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## ELECTRONIC METER READING

PROJECT NUMBER:	6011
PROJECT DURATION (FY):	FY 2022 - FY 2023
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

Electronic meter reading devices allow for the real-time monitoring and storage of water consumption. This technology allows the utility to determine each customer's water consumption amount for billing purposes without manually reading meters; identify potential leaks, tampering, or unusual water use; and analyze water usage patterns to provide better system-wide service.



### OPERATING BUDGET

#### IMPACT:

Increase billing efficiency and reduce man hours of meter readers.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 600,000	\$ 100,000	\$ -	\$ -	\$ -	\$ 700,000
<b>TOTAL</b>	<b>\$ 600,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	600,000	100,000	-	-	-	700,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 600,000</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700,000</b>

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## REHABILITATE RAW WATER WELLS

PROJECT NUMBER:	6013
PROJECT DURATION (FY):	
PROJECT CATEGORY:	ANNUAL EXPENSE
PROJECT DEPARTMENT:	UTILITIES - DEES
PROJECT DESCRIPTION:	DEES

Twelve raw water wells provide water to the Water Treatment Plant. These wells require periodic testing and rehabilitation work. Each year, two wells are disassembled for inspection of the pumps, video inspection of the well column, and for rehabilitation of the wells as appropriate to maintain the capacity and water quality.



### OPERATING BUDGET

#### IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 70,000	\$ 350,000
<b>TOTAL</b>	<b>\$ 70,000</b>	<b>\$ 350,000</b>				

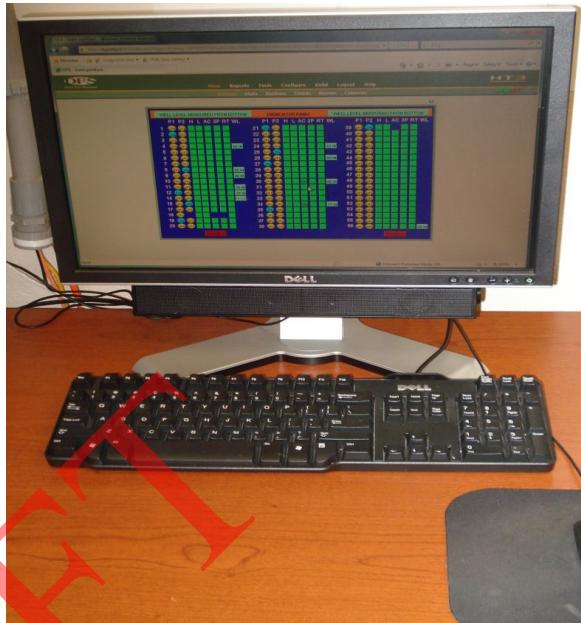
PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	70,000	70,000	70,000	70,000	70,000	350,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 70,000</b>	<b>\$ 350,000</b>				

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## UPGRADE TELEMETRY SYSTEM

PROJECT NUMBER:	6014
PROJECT DURATION (FY):	ANNUAL EXPENSE
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

Telemetry systems allow monitoring and information storage related to utility and treatment infrastructure located throughout the service area from a single remote location. For example, sewer lift stations across the entire service area can be monitored from the wastewater treatment plant. Testing, repair, replacement, and upgrading of system components is necessary to realize the full benefits of the telemetry system.



### OPERATING BUDGET

#### IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 250,000
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>				

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	50,000	50,000	50,000	50,000	50,000	250,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 250,000</b>				

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## INFILTRATION AND INFLOW REHABILITATION

PROJECT NUMBER:	6015
PROJECT DURATION (FY):	
PROJECT CATEGORY:	ANNUAL EXPENSE
PROJECT DEPARTMENT:	UTILITIES - DEES
PROJECT DESCRIPTION:	DEES

In recent years, the City adopted cured-in-place pipe technology as the primary method for reducing infiltration in the City's gravity sanitary sewer system. The recent plant overflows surrounding Tropical Storm ETA in November 2019 revealed significant I&I issues that need to be addressed, via smoke testing, manhole sealing, cleanout replacement, and elimination of illicit connections. It is imperative to minimize increased influent volumes to the plant prior to taking the RBC trains out of service for the planned upgrades, so the City must increase efforts to eliminate I&I in FY 2022 and FY 2023.



### OPERATING BUDGET

#### IMPACT:

Reduction in materials and labor required for repairs.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 1,500,000	\$ 1,500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 4,500,000
<b>TOTAL</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 4,500,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	1,500,000	1,500,000	500,000	500,000	500,000	4,500,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,500,000</b>	<b>\$ 1,500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>	<b>\$ 4,500,000</b>

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## REHABILITATE GENERATOR SYSTEMS

PROJECT NUMBER:

6019

PROJECT DURATION (FY):

FY 2022 - FY 2026

PROJECT CATEGORY:

UTILITIES - DEES

PROJECT DEPARTMENT:

DEES

PROJECT DESCRIPTION:

Generators at the Water Treatment Plant (WTP), Wastewater Treatment Plant (WWTP), and Coral Gate Storage Tank require periodic rehabilitation to control, power generation, and emission systems.



### OPERATING BUDGET

#### IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 300,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	100,000	50,000	50,000	50,000	50,000	300,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 50,000</b>	<b>\$ 300,000</b>

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## 4-LOG IMPLEMENTATION

PROJECT NUMBER:	6021
PROJECT DURATION (FY):	FY 2023 - FY 2024
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

The City Water Treatment Plant will undergo design and construction of a new process in order to receive a 4-log designation by the State along with color remediation. This technology will reduce pathogens in the water by 99.99% and increase the overall quality of the potable water.

6021  
FY 2023 - FY 2024  
UTILITIES - DEES  
DEES



### OPERATING BUDGET

#### IMPACT:

Increase in coagulant costs for Water Treatment Plant.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ -	\$ 250,000	\$ 3,000,000	\$ -	\$ -	\$ 3,250,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,250,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Construction	-	-	3,000,000	-	-	3,000,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,250,000</b>



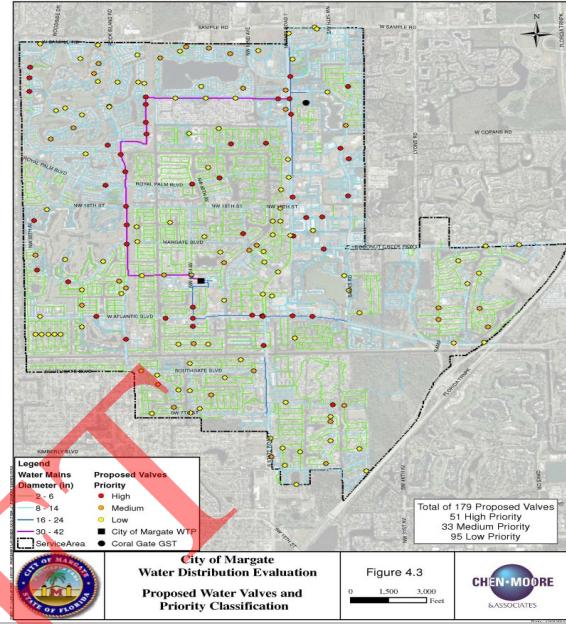
# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## WATER MAIN/FORCE MAIN CONTROL IMPROVEMENTS

PROJECT NUMBER:	6023
PROJECT DURATION (FY):	ANNUAL EXPENSE
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

The strategic installation of new distribution system valves allows for faster isolation and limited service interruptions to customers.

ANNUAL EXPENSE  
UTILITIES - DEES  
DEES



### OPERATING BUDGET IMPACT:

Reduce material and labor costs associated with water main/force main repairs.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 225,000	\$ 225,000	\$ 200,000	\$ 150,000	\$ 100,000	\$ 900,000
<b>TOTAL</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>\$ 100,000</b>	<b>\$ 900,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	225,000	225,000	200,000	150,000	100,000	900,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 225,000</b>	<b>\$ 225,000</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>\$ 100,000</b>	<b>\$ 900,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## REHABILITATE DEES ADMINISTRATION BUILDING

**PROJECT NUMBER:**  
**PROJECT DURATION (FY):**  
**PROJECT CATEGORY:**  
**PROJECT DEPARTMENT:**  
**PROJECT DESCRIPTION:**

**6026**  
**RECURRING EXPENSE**  
**UTILITIES - DEES**  
**DEES**

The DEES administration building is shared by DEES, Building Department, and Development Services staff. Recurring repair/rehabilitation projects are completed to properly maintain and extend the life of the building.



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 100,000	\$ 100,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 425,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 425,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	100,000	100,000	75,000	75,000	75,000	425,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>	<b>\$ 425,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## AERIAL UTILITY CROSSINGS

**PROJECT NUMBER:**  
**PROJECT DURATION (FY):**  
**PROJECT CATEGORY:**  
**PROJECT DEPARTMENT:**  
**PROJECT DESCRIPTION:**

**6027**  
**FY 2022 - FY 2023**  
**UTILITIES - DEES**  
**DEES**

Multi-year program to rehabilitate or replace water and wastewater aerial utility crossings throughout the service area. Complete rehabilitation and replacement at various sites.



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 300,000	\$ 250,000	\$ -	\$ -	\$ -	\$ 550,000
<b>TOTAL</b>	<b>\$ 300,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 550,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	250,000	250,000	-	-	-	500,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 300,000</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 550,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## FORCE MAIN CONSTRUCTION

**PROJECT NUMBER:**  
**PROJECT DURATION (FY):**  
**PROJECT CATEGORY:**  
**PROJECT DEPARTMENT:**  
**PROJECT DESCRIPTION:**

**6028**  
**RECURRING EXPENSE**  
**UTILITIES - DEES**  
**DEES**

Wastewater force mains carry wastewater pumped from lift stations to the wastewater treatment plants. Some portions of the utility's service area do not have redundant force mains providing more than one pathway to the treatment plants. Multiple pathways are important when force mains are being repaired or replaced. A number of wastewater force main projects are planned to provide redundancy to the system.



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ -	\$ 250,000	\$ 1,675,000	\$ -	\$ -	\$ 1,925,000
Connection Fees Fund - 458			500,000			\$ 500,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 2,175,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,425,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ 250,000	\$ 25,000	\$ -	\$ -	\$ 275,000
Construction		-	2,000,000		-	2,000,000
Other Costs		-	150,000		-	150,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 2,175,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,425,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## EMERGENCY INTERCONNECT

PROJECT NUMBER:	6034
PROJECT DURATION (FY):	FY 2022 - FY 2023
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	Construction of an interconnect for the water distribution system with neighboring systems with 50% cost share.

6034  
FY 2022 - FY 2023  
UTILITIES - DEES  
DEES

Construction of an interconnect for the water distribution system with neighboring systems with 50% cost share.

FY 2022 - Interconnect with City of North Lauderdale



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 200,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 250,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	150,000	50,000	-	-	-	200,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## EAST WASTEWATER TREATMENT PLANT (WWTP) IFAS

PROJECT NUMBER:	6035
PROJECT DURATION (FY):	FY 2020 - FY 2022
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

The current East Wastewater Treatment Plant (WWTP) is a traditional activated sludge plant. Converting traditional activated sludge plants to Integrated Fixed-Film Activated Sludge (IFAS) plants can greatly increase the treatment capacity at a lower cost compared to expanding existing plants or constructing new plants. Increasing the treatment capacity of the East WWTP from 2 MGD to 5 MGD and diverting flow from the West WWTP would help extend the life of the West WWTP Rotating Biological Contactors (RBCs). Additionally, it will reduce the cost to replace the RBCs with a newer technology due to less restrictive project phasing (since greater flows can be treated by the East WWTP during RBC replacement construction).

FY 2022 - Rollover from FY 2021 (~12,000,000)

### OPERATING BUDGET

#### IMPACT:

Increase WWTP efficiency and reduction in repair costs.



FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 15,000,000	\$ -	\$ -	\$ -	\$ -	\$ 15,000,000
<b>TOTAL</b>	<b>\$ 15,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 600,000	\$ -	\$ -	\$ -	\$ -	\$ 600,000
Construction	13,000,000	-	-	-	-	13,000,000
Other Costs	1,400,000	-	-	-	-	1,400,000
<b>TOTAL</b>	<b>\$ 15,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000,000</b>

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## REPAIR WATER TREATMENT PLANT (WTP) ACCELERATORS

PROJECT NUMBER:	6036
PROJECT DURATION (FY):	FY 2022
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

The Water Treatment Plant has two accelerators (clarifiers). The concrete tank walls of both accelerators have developed many small cracks. Structural integrity testing was performed to determine the cause of cracks. The interior of both accelerators are to be lined. Exterior painting will be completed after verifying leaking has ceased.

FY 2022 - Rollover from FY 2021 (\$450K)



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 450,000	\$ -	\$ -	\$ -	\$ -	\$ 450,000
<b>TOTAL</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	450,000	-	-	-	-	450,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 450,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 450,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## MECHANICAL INTEGRITY TESTING - UNDERGROUND INJECTION WELLS

PROJECT NUMBER:	6037
PROJECT DURATION (FY):	FY 2023
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

Treated effluent from the utility's wastewater treatment plants is injected into the lower injection zone of the Floridan Aquifer by two deep injection wells. To ensure the wells continue to perform properly, the injection well operating permit requires mechanical integrity testing be performed every five years. This testing was last completed in FY 2018 and will be repeated in advance of the 2023 compliance deadline to allow time to complete any required repairs and re-testing prior to the deadline.

6037  
FY 2023  
UTILITIES - DEES  
DEES

**Hazen**  
Hazen and Sawyer  
4000 Hollywood Blvd., Suite 750N  
Hollywood, FL 33021 • 954.967.0096



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

**Mechanical Integrity Testing Report  
Injection Wells 1 and 2  
City of Margate  
Southern Regional Wastewater Treatment Plant**

April 2018

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction			150,000			150,000
Other Costs						
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## REHABILITATE BACKWASH HOLDING TANK

**PROJECT NUMBER:**  
**PROJECT DURATION (FY):**  
**PROJECT CATEGORY:**  
**PROJECT DEPARTMENT:**  
**PROJECT DESCRIPTION:**

**6038**  
**FY 2022**  
**UTILITIES - DEES**  
**DEES**

The Water Treatment Plant's backwash holding tank is an old chlorine contact chamber that was retrofitted to act as a holding tank. This project will recoat the holding tank and potentially include other minor improvements.



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	200,000	-	-	-	-	200,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## REHABILITATE WATER TREATMENT PLANT (WTP) FILTERS

**PROJECT NUMBER:**  
**PROJECT DURATION (FY):**  
**PROJECT CATEGORY:**  
**PROJECT DEPARTMENT:**  
**PROJECT DESCRIPTION:**

**6039**  
**FY 2022**  
**UTILITIES - DEES**  
**DEES**

Repair filter troughs in all eight (8) filter cells and replenish filter media, if needed.

FY 2022 - Rollover from FY 2021 (\$400K)



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 400,000	\$ -	\$ -	\$ -	\$ -	\$ 400,000
<b>TOTAL</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	400,000	-	-	-	-	400,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## SUPERVISORY CONTROL AND DATA ACQUISITION (SCADA) SYSTEM UPGRADES

**PROJECT NUMBER:**  
6041  
**PROJECT DURATION (FY):**  
FY 2021 - FY 2023  
**PROJECT CATEGORY:**  
UTILITIES - DEES  
**PROJECT DEPARTMENT:**  
DEES  
**PROJECT DESCRIPTION:**

Upgrades to the SCADA System used to control various components of the operations in both Water and Wastewater plants.

6041  
FY 2021 - FY 2023  
UTILITIES - DEES  
DEES

FY 2022 - Rollover from FY 2021 (\$400K)

### OPERATING BUDGET IMPACT:

Reduce cost of obsolete replacement parts and repairs to SCADA system.



FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 650,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 1,150,000
<b>TOTAL</b>	<b>\$ 650,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,150,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
Construction	500,000	500,000	-	-	-	1,000,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 650,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,150,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## SECURITY SYSTEM UPGRADES

PROJECT NUMBER:	6042
PROJECT DURATION (FY):	FY 2022
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	Upgrade Security System infrastructure at the Water and Wastewater Treatment plants.

6042  
FY 2022  
UTILITIES - DEES  
DEES

Upgrade Security System infrastructure at the Water and Wastewater Treatment plants.



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-
Other Costs	100,000	-	-	-	-	100,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 100,000</b>



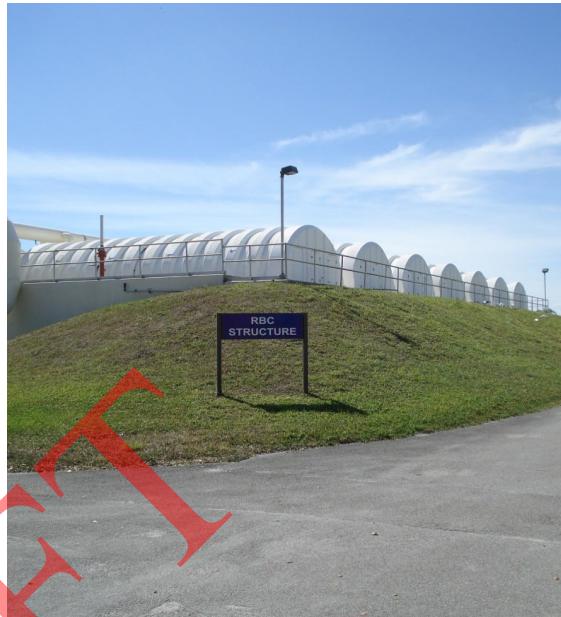
# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## WEST WASTEWATER TREATMENT PLANT (WWTP) IFAS

PROJECT NUMBER:	6046
PROJECT DURATION (FY):	FY 2022 - FY 2023
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

The West Wastewater Treatment Plant (WWTP) treats the majority of the service area's total wastewater. Primary treatment at the West WWTP is accomplished using rotating biological contactors (RBCs). The existing RBC trains were installed in 1984 and have met the end of their useful life cycle and must be replaced with more modern technology, such as fine bubbler activated sludge, or other alternative treatment to be determined.

FY 2022 - Rollover from FY 2021 (\$800K)



### OPERATING BUDGET

#### IMPACT:

Significant reduction in repair costs and reduction in coagulant needed to offset failing RBCs.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 1,500,000	\$ 20,000,000	\$ -	\$ -	\$ -	\$ 21,500,000
<b>TOTAL</b>	<b>\$ 1,500,000</b>	<b>\$ 20,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,500,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 1,500,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000
Construction	-	20,000,000	-	-	-	20,000,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 1,500,000</b>	<b>\$ 20,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,500,000</b>

## FY 2022 CAPITAL IMPROVEMENT PROGRAM

### WASTEWATER TREATMENT PLANT (WWTP) DEEP INJECTION WELL

PROJECT NUMBER:

6047

PROJECT DURATION (FY):

FY 2022 - FY 2023

PROJECT CATEGORY:

UTILITIES - DEES

PROJECT DEPARTMENT:

DEES

PROJECT DESCRIPTION:

The injection well system located at the West WWTP is used to dispose of secondary treated effluent from both the East and West WWTPs. There are five effluent disposal pumps and two injection wells. A new deep injection well will be installed in the West WWTP to assist with the increase in flows.

FY 2022 - Rollover from FY 2021 (\$100K)



#### OPERATING BUDGET IMPACT:

Slight increase in permitting.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 100,000	\$ 500,000	\$ -	\$ -	\$ -	\$ 600,000
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
Construction	-	500,000	-	-	-	500,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 600,000</b>

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## WASTEWATER TREATMENT PLANT (WWTP) PERMIT RENEWAL

PROJECT NUMBER:	6048
PROJECT DURATION (FY):	RECURRING EXPENSE
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	Renewal of WWTP Operating Permit and Deep Injection Well Permit.

6048  
RECURRING EXPENSE  
UTILITIES - DEES  
DEES

Renewal of WWTP Operating Permit and Deep Injection Well Permit.

FY 2022 - Finalize Deep Injection Well Permit.



### OPERATING BUDGET

#### IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 35,000	\$ -	\$ -	\$ 200,000	\$ -	\$ 235,000
<b>TOTAL</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 235,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	-	-	-
Other Costs	35,000	-	-	200,000	-	235,000
<b>TOTAL</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ -</b>	<b>\$ 235,000</b>

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## QUONSET HUT - REPLACEMENT

PROJECT NUMBER:	6050
PROJECT DURATION (FY):	FY 2022
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

Replace existing Quonset Hut used for storing miscellaneous equipment and material.

6050  
FY 2022  
UTILITIES - DEES  
DEES



### OPERATING BUDGET IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<b>TOTAL</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	125,000	-	-	-	-	125,000
Other Costs	25,000	-	-	-	-	25,000
<b>TOTAL</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## REHABILITATE HEADWORKS (SLIDE GATES)

PROJECT NUMBER:	6051
PROJECT DURATION (FY):	FY 2022
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	Rehabilitation and/or replacement of existing slide gates which are used to divert flow in the headworks building.

6051  
FY 2022  
UTILITIES - DEES  
DEES

Rehabilitation and/or replacement of existing slide gates which are used to divert flow in the headworks building.



### OPERATING BUDGET IMPACT:

Reduction in repair costs.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<b>TOTAL</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	150,000	-	-	-	-	150,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## EMERGENCY SEWER INTERCONNECT

PROJECT NUMBER:	TBD
PROJECT DURATION (FY):	FY 2022 - FY 2023
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

Construction of an interconnect for the water distribution system with neighboring systems with 50% cost share.

FY 2022 - Interconnect with Coral Springs Improvement District.

TBD  
FY 2022 - FY 2023  
UTILITIES - DEES  
DEES



### OPERATING BUDGET

#### IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ 200,000	\$ 50,000	\$ -	\$ -	\$ -	\$ 250,000
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ 50,000
Construction	150,000	50,000	-	-	-	200,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 200,000</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## REHABILITATE HIGH SERVICE PUMP BUILDING

PROJECT NUMBER:

TBD

PROJECT DURATION (FY):

FY 2023

PROJECT CATEGORY:

UTILITIES - DEES

PROJECT DEPARTMENT:

DEES

PROJECT DESCRIPTION:

The high service pumps, which provide pressure to the water distribution system, are housed in the high service pump building. This project includes both interior and exterior building repairs and renovations.

DEES



### OPERATING BUDGET

#### IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	50,000	-	-	-	50,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 50,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 50,000</b>

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## REHABILITATE WASTEWATER TREATMENT PLANT SCREEN BELT CONVEYOR

PROJECT NUMBER:	TBD
PROJECT DURATION (FY):	FY 2023
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

This project will rehabilitate and/or replace the conveyor belt in the headworks building. The conveyor belt removes all the larger materials in the raw wastewater influent entering the treatment plant that are captured by the bar screens.

TBD  
FY 2023  
UTILITIES - DEES  
DEES



### OPERATING BUDGET

#### IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	150,000	-	-	-	150,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>



# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## WATER TREATMENT PLANT INFRASTRUCTURE IMPROVEMENTS

PROJECT NUMBER:	TBD
PROJECT DURATION (FY):	FY 2023 - FY 2024
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	

In order to continue meeting and exceeding regulatory requirements for the potable water system, new processes will need to be introduced into the existing Water Treatment Plant. Improvements to the City's Water Treatment Plant include adding additional raw water wells and the corresponding processes that are needed to treat the water.

FY 2023 - FY 2024  
UTILITIES - DEES  
DEES



### OPERATING BUDGET IMPACT:

Unknown at this time.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ -	\$ 250,000	\$ 2,000,000	\$ -	\$ -	\$ 2,250,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,250,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Construction	-	-	2,000,000	-	-	2,000,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 2,000,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,250,000</b>



## FY 2022 CAPITAL IMPROVEMENT PROGRAM

### LIME SLUDGE HANDLING PROCESS

PROJECT NUMBER:

TBD

PROJECT DURATION (FY):

FY 2023 - FY 2025

PROJECT CATEGORY:

UTILITIES - DEES

PROJECT DEPARTMENT:

DEES

PROJECT DESCRIPTION:

The configuration of the current lime sludge pond does not allow potable water used in the current treatment process to be reprocessed back into the potable water system. The design of the new lime sludge handling processes will allow the City to feed potable water back to the head of the plant rather than sending it to waste.



#### OPERATING BUDGET

##### IMPACT:

Decrease potable water usage.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ -	\$ 250,000	\$ 3,000,000	\$ 3,000,000	\$ -	\$ 6,250,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ 6,250,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
Construction	-	-	3,000,000	3,000,000	-	6,000,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ 250,000</b>	<b>\$ 3,000,000</b>	<b>\$ 3,000,000</b>	<b>\$ -</b>	<b>\$ 6,250,000</b>

# FY 2022 CAPITAL IMPROVEMENT PROGRAM

## ASPHALT RESURFACING

PROJECT NUMBER:	TBD
PROJECT DURATION (FY):	FY 2025 - FY 2026
PROJECT CATEGORY:	UTILITIES - DEES
PROJECT DEPARTMENT:	DEES
PROJECT DESCRIPTION:	Mill and resurface pavement areas in the Water Treatment Plant, Wastewater Treatment Plant, Administration Building, and Coral Gate Water Booster Station. Each facility should be evaluated and repaved as needed on a 10-year cycle.

TBD  
FY 2025 - FY 2026  
UTILITIES - DEES  
DEES

Mill and resurface pavement areas in the Water Treatment Plant, Wastewater Treatment Plant, Administration Building, and Coral Gate Water Booster Station. Each facility should be evaluated and repaved as needed on a 10-year cycle.



### OPERATING BUDGET

#### IMPACT:

No anticipated impact to the operating budget.

FUNDING SOURCES:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Repair and Replacement - 461	\$ -	\$ -	\$ -	\$ 200,000	\$ 200,000	\$ 400,000
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 400,000</b>

PROJECT COSTS:	FY 22	FY 23	FY 24	FY 25	FY 26	FIVE YEAR TOTAL
Design	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Construction	-	-	-	200,000	200,000	400,000
Other Costs	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 400,000</b>



# APPENDIX



DRAFT

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**



**FRATERNAL ORDER OF POLICE (FOP)**  
**JOB CLASSIFICATIONS / SALARY RANGES**

**As of Fiscal Year 2021**

<b>JOB TITLE</b>	<b>Annual Salary Range</b>	
	<b>MIN</b>	<b>MAX</b>
Police Officer	57,932	..... 89,807
Police Sergeant	105,896	

**POLICE BENEVOLENT ASSOCIATION (PBA)**  
**JOB CLASSIFICATIONS / SALARY RANGES**

**As of Fiscal Year 2021**

<b>JOB TITLE</b>	<b>SALARY</b>
Police Lieutenant	127,296
Police Captain	137,829

**INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (IAFF) \***  
**JOB CLASSIFICATIONS / SALARY RANGES**

**As of Fiscal Year 2022**

<b>JOB TITLE</b>	<b>Annual Salary Range</b>	
	<b>MIN</b>	<b>MAX</b>
Firefighter	47,723	..... 76,363
Firefighter/EMT	53,492	..... 82,130
Firefighter/Paramedic	62,575	..... 91,265
Driver/Engineer	77,865	..... 97,653
Rescue Lieutenant	80,048	..... 100,391
Fire Captain	95,350	..... 108,780
Battalion Chief	118,546	..... 120,546
Division Chief	123,109	..... 125,109

*\*Ranges include residual pay where applicable.*



**FEDERATION OF PUBLIC EMPLOYEES**  
**JOB CLASSIFICATIONS / SALARY RANGES**  
**As of Fiscal Year 2022**

GRADE	JOB TITLE	Annual Salary Range	
		MIN	MAX
5	City Receptionist Custodian	32,152 ..... 45,109	
7	Maintenance Worker I		
	Office Specialist I	35,401 ..... 49,668	
	Service Worker I		
8	Cashier	37,026 ..... 51,947	
9	Fleet Support Specialist		
	Meter Technician		
	Office Specialist II	38,650 ..... 54,227	
	Service Worker II		
10	Account Clerk I		
	Canal Maintenance Tech I		
	Inventory Control Specialist	40,273 ..... 56,504	
	Utility Service Representative		
	Utility Technician		
11	Call Taker		
	Community Service Aide I		
	Equipment Operator I	41,898 ..... 58,783	
	Property and Evidence Technician		
	Utility Technician-L3		
12	Community Service Aide II		
	Irrigation Mechanic	43,520 ..... 61,060	
	Utility Technician-L2		
13	Asphalt Specialist		
	Canal Maintenance Tech II		
	Carpenter	45,145 ..... 63,339	
	Maintenance Specialist		
	Utility Technician-L1		



**FEDERATION OF PUBLIC EMPLOYEES**  
**JOB CLASSIFICATIONS / SALARY RANGES**  
**As of Fiscal Year 2022**

GRADE	JOB TITLE	Annual Salary Range	
		MIN	MAX
14	Court Liaison Coordinator		
	Crime Analyst		
	Maintenance Supervisor		
	Mechanic I	46,770	..... 65,618
	Telecommunication Specialist		
	Treatment Plant Operator-C		
	Utility Mechanic I		
15	Utility Technician-Lead		
	Animal Control Officer		
	Code Compliance Officer		
	Equipment Mechanic/Welder	48,394	..... 67,898
	HVAC Specialist		
16	Treatment Plant Operator-B		
	Mechanic II		
	Utility Mechanic II	50,017	..... 70,175
17	Crime Scene Technician		
	Division Leader		
	Laboratory Technician		
	Mechanic III	51,642	..... 72,454
	Stormwater Foreman		
	Treatment Plant Operator I (Dual "C")		
	Treatment Plant Operator-A		
18	Victim Advocate		
	Chief Utility Mechanic	53,267	..... 74,733
19	Division Leader - Dist/Coll		
	Electrical Instrumentation Tech	54,891	..... 77,013



**FEDERATION OF PUBLIC EMPLOYEES**  
**JOB CLASSIFICATIONS / SALARY RANGES**  
**As of Fiscal Year 2022**

GRADE	JOB TITLE	Annual Salary Range	
		MIN	MAX
20	Engineering Inspector I	56,516 .....	79,292
21	CADD Technician/Utility Locator	58,140 .....	81,572
	Associate Engineer		
25	Building and Structural Inspector	64,635 .....	90,684
	Chief Chemist		
	Fleet Supervisor		
26	Engineer	66,260 .....	92,963
28	Plans Examiner/Inspector (Any Discipline)	69,507 .....	97,520
	Chief Inspector - Electrical		
	Chief Inspector - Mechanical		
31	Chief Inspector - Plumbing	74,381 .....	104,358
	Chief Inspector - Structural/Bldg		
	Electrician II		

DRAFT



## NON-BARGAINED EMPLOYEES

### JOB CLASSIFICATIONS / SALARY RANGES

As of Fiscal Year 2021 \*

GRADE	JOB TITLE	Annual Salary Range	
		MIN	MAX
8	Permit Specialist I	36,300	..... 50,929
9	Office Specialist II	37,892	..... 53,163
10	Permit Specialist II	39,483	..... 55,396
11	Police Investigative Assistant	41,076	---- 57,630
12	Human Resources Specialist	42,667	..... 59,862
13	Aquatics Coordinator Office Specialist III Purchasing Specialist Utilities Support Specialist	44,260	..... 62,097
15	Background Investigator Multimedia Specialist Payroll/Benefits Specialist	47,446	..... 66,567
16	Administrative Coordinator Aquatics Supervisor Business Development Coordinator Community Development Inspector Lead Permit Specialist Risk Management Specialist Technical Support Specialist	49,037	..... 68,799
17	Associate Planner Clerk to the Special Magistrate Solid Waste Coordinator	50,629	..... 71,033
18	Buyer I Recreation Supervisor	52,222	..... 73,268
19	CRA Coordinator CRA Project Specialist Office Manager	53,815	... 75,503
20	Buyer II Sustainability Coordinator	55,408	..... 77,738
21	Clerk Coordinator Customer Service Supervisor Engineering Inspector II Fiscal Affairs Manager GIS Specialist IT Specialist/Webmaster Payroll/Benefits Supervisor	57,000	..... 79,972
23	Accountant Accounts Payable Supervisor Human Resources Generalist Purchasing Supervisor	60,184	..... 84,439

\* - Does not include any proposed personnel changes or new positions for FY 2022.



## NON-BARGAINED EMPLOYEES

### JOB CLASSIFICATIONS / SALARY RANGES

As of Fiscal Year 2021 \*

GRADE	JOB TITLE	Annual Salary Range	
		MIN	MAX
24	Executive Secretary/Paralegal Police Records Commander	61,775 ..... 86,671	
25	Grants Manager	63,368 ..... 88,906	
	Distribution/Collection Manager GIS Coordinator		
26	Network Analyst Plant Manager Systems Analyst	64,961 ..... 91,141	
28	Parks & Grounds Superintendent Recreation Superintendent	68,145 ..... 95,607	
29	Project Manager Senior Planner	69,737 ..... 97,842	
30	Engineer I Public Works Superintendent	71,330 ..... 100,077	
31	Assistant City Clerk	72,923 ..... 102,312	
	Assistant to the City Manager Communications & Marketing Manager Contracts Administrator Utility Accounting Manager		
32		74,516 ..... 104,546	
33	Accounting Supervisor Senior Engineer	76,109 ..... 106,781	
34	Systems Analyst Supervisor	77,699 ..... 109,013	
35	Public Safety Communications Manager	79,290 ..... 111,245	
37	Risk Manager	82,476 ..... 115,715	
38	Budget Manager	84,069 ..... 117,949	
40	Controller Purchasing Manager	87,253 ..... 122,416	
	Assistant Director - Building Assistant Director - DEES		
42	Assistant Finance Director Assistant Director - Public Works	90,438 ..... 126,886	
54	Building Director / Building Official Development Services Director Information Technology Director Parks and Recreation Director Public Works Director	109,546 ..... 153,694	
57	Director - Finance Director - Human Resources	114,323 ..... 160,396	
59	Fire Chief Police Chief	117,507 ..... 164,863	
65	Director - DEES	127,062 ..... 178,269	
70	Assistant City Manager	135,022 ..... 189,437	

\* - Does not include any proposed personnel changes or new positions for FY 2022.



## NON-BARGAINED EMPLOYEES

## PART-TIME/SEASONAL ONLY

## JOB CLASSIFICATIONS / HOURLY WAGE

As of Fiscal Year 2021

JOB TITLE	HOURLY WAGE
Cashier - Calypso Cove	\$14.2025
Office/Concession Coordinator	\$21.0843
Junior Lifeguard	\$14.6418
Lifeguard w/o WSI cert.	\$16.3989
Lifeguard w/ WSI cert.	\$18.1559
Maintenance Coordinator	\$21.0843
Recreation Attendant	\$14.2942
Summer Recreation Counselor	\$13.8778
Summer Recreation Counselor I	\$15.5891

DRAFT



THE GLOSSARY IS PROVIDED TO ASSIST THE READER IN UNDERSTANDING THE ACRONYMS AND TERMS USED THROUGHOUT THIS DOCUMENT.

## GLOSSARY OF ACRONYMS AND TERMS

<b>ADP</b>	Automatic Data Processing	<b>FLC</b>	Florida League of Cities
<b>ALS</b>	Advanced Life Support	<b>FOP</b>	Fraternal Order of Police
<b>ARPA</b>	American Rescue Plan Act	<b>FPL</b>	Florida Power and Light
<b>BCPA</b>	Broward County Property Appraiser	<b>FR</b>	Financial Report
<b>BEBR</b>	Bureau of Economic and Business Research (University of Florida)	<b>FRS</b>	Florida Retirement System
<b>BPV</b>	Bulletproof Vest	<b>F/T</b>	Full-time
<b>BSO</b>	Broward Sheriff's Office	<b>FTE</b>	Full Time Equivalent
<b>CDBG</b>	Community Development Block Grant	<b>FY</b>	Fiscal Year
<b>CERT</b>	Community Emergency Response Team	<b>GAAP</b>	Generally Accepted Accounting Principles
<b>CFLEA</b>	Commission for Florida Law Enforcement Accreditation	<b>GASB</b>	Governmental Accounting Standards Board
<b>CID</b>	Criminal Investigative Division	<b>GFOA</b>	Government Finance Officers Association
<b>CIP</b>	Capital Improvement Program	<b>GIS</b>	Geographic Information System
<b>CO</b>	Certificate of Occupancy	<b>GO</b>	General Obligation
<b>CPI</b>	Consumer Price Index	<b>HB</b>	House Bill
<b>CRA</b>	Community Redevelopment Agency	<b>HIDTA</b>	High Intensity Drug Trafficking
<b>CRS</b>	Community Rating System	<b>HJR</b>	House Joint Resolution
<b>CSID</b>	Coral Springs Improvement District	<b>HUD</b>	Housing and Urban Development
<b>DEES</b>	Department of Environmental & Engineering Services	<b>HVAC</b>	Heating, Ventilation and Air Conditioning
<b>DOJ</b>	Department of Justice	<b>IAFF</b>	International Association of Firefighters
<b>DOR</b>	Department of Revenue	<b>IBEC</b>	International Basic Economy Corporation
<b>EHEAP</b>	Emergency Home Energy Assistance for the Elderly Program	<b>IFAS</b>	Integrated Fixed-Film Activated Sludge
<b>EMS</b>	Emergency Medical Services	<b>ISO</b>	Insurance Services Office
<b>EMT</b>	Emergency Medical Technician	<b>IT</b>	Information Technology
<b>FDOT</b>	Florida Department of Transportation	<b>JAG</b>	Justice Assistance Grant
<b>FEMA</b>	Federal Emergency Management Agency	<b>LBTR</b>	Local Business Tax Receipts



THE GLOSSARY IS A LIST OF SPECIALIZED WORDS/ACRONYMS AND THEIR DEFINITIONS.

## GLOSSARY OF ACRONYMS AND TERMS

<b>MCA</b>	Margate Citizens Academy	<b>TBD</b>	To Be Determined
<b>MCRA</b>	Margate Community Redevelopment Agency	<b>TIF</b>	Tax Increment Financing
<b>MGD</b>	Million Gallons Per Day	<b>TRIM</b>	Truth in Millage
<b>MMI</b>	Maximum Medical Improvement	<b>VCP</b>	Vitrified Clay Pipe
<b>MPO</b>	Metropolitan Planning Organization	<b>VOCA</b>	Victims of Crime Act
<b>NPDES</b>	National Pollutant Discharge Elimination System	<b>WSI</b>	Water Safety Instructions
<b>NSP</b>	Neighborhood Stabilization Program	<b>WTP</b>	Water Treatment Plant
<b>NWFPS</b>	Northwest Focal Point Senior Center	<b>WWTP</b>	Wastewater Treatment Plant
<b>OCDETF</b>	Organized Crime Drug Enforcement Task Force		
<b>OPEB</b>	Other Post-employment Benefits		
<b>OSSI</b>	Open Software Solution Incorporated		
<b>PBA</b>	Police Benevolent Association		
<b>PD</b>	Police Department		
<b>P/T</b>	Part-time		
<b>RBC</b>	Rotating Biological Contactor		
<b>RFP</b>	Request for Proposal		
<b>RFQ</b>	Request for Qualifications		
<b>ROI</b>	Return on Investment		
<b>ROSC</b>	Return of Spontaneous Circulation		
<b>SB</b>	Senate Bill		
<b>SCADA</b>	Supervisory Control and Data Acquisition		
<b>SHINE</b>	Serving Health Insurance Needs of Elders		
<b>SHIP</b>	State Housing Initiative Partnership		
<b>STEM</b>	Science, Technology, Engineering, and Mathematics		



## GLOSSARY OF ACRONYMS AND TERMS (CONTINUED)

Page  
Contents:

Accrual  
Basis

To  
Budget  
Document

**ACCRUAL BASIS:** A basis of accounting in which transactions are recognized at the time they are incurred, regardless of the timing of cash flows.

**ADOPTED BUDGET:** The budget adopted by the City Commission at the final public hearing in September of each year for the upcoming fiscal year.

**AD VALOREM:** Property taxes levied on real or personal property by local government units including counties, municipalities, school districts, and special taxing districts, based on valuation and tax rates. (Interchangeable with property taxes)

**ALLOCATION:** Amount of funding designated for expenditures/expenses for a special purpose or activity.

**APPROPRIATION:** An authorization made by the City Commission, which permits the City to incur obligations and to expend resources.

**ASSESSED VALUE:** A value that is established for real and personal property used as a basis for levying property taxes. (NOTE: the Broward County Property Appraiser determines property values.)

**ASSETS:** Resources with present service capacity that the government owns.

**BALANCED BUDGET:** A budget in which the sum of revenues and appropriated fund balances/net position are equal to appropriations for expenditures/expenses.

**BALANCE SHEET:** A statement which presents the financial position of an entity showing the cost of its assets, deferred outflows of resources, liabilities, deferred inflows of resources and fund balance as of a specified date.

**BASE BUDGET:** The amount needed to maintain current service levels. Program/activity changes require an increase or decrease of this amount.

**BOND:** A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a Bond Ordinance. Some common types of bonds are general obligation and revenue bonds.

**BUDGET:** A plan of financial operation representing an estimate of expenditures/expenses and the means of financing them for a given period.

**BUDGET AMENDMENT:** A procedure to revise a budget appropriation requiring City Commission approval through an Ordinance.

**BUDGET BASIS:** This refers to the form of accounting utilized throughout the budget process. Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles. Unencumbered appropriations lapse at the end of the fiscal year, and may be re-budgeted the following year.

**BUDGET DOCUMENT:** The publication used by the Finance Department to present a comprehensive financial budget program to the City Commission.



## GLOSSARY OF ACRONYMS AND TERMS (continued)

**BUDGET MESSAGE:** The introductory section of the budget, which provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and budgetary recommendations for the upcoming period.

**CAPITAL EXPENDITURE/EXPENSE:** Funds spent for the acquisition of long-term assets and improvements.

**CAPITAL IMPROVEMENT:** Expenditures/expenses related to the acquisition, expansion, or rehabilitation of buildings, facilities, roadways, and infrastructure.

**CAPITAL IMPROVEMENT PROGRAM (CIP):** A plan for capital expenses/expenditures to provide long lasting physical improvements to be incurred over a fixed period of several future years.

**CAPITAL IMPROVEMENT PROGRAM BUDGET:** A CIP budget is developed for the capital improvement program as described above. Examples of capital improvement projects include sewer lines, buildings, recreational facilities, and large scale remodeling.

**CAPITAL OUTLAY:** Expenditure/expense that results in the acquisition of or addition to fixed assets.

**CONSUMER PRICE INDEX (CPI):** A statistical description of price levels provided by the U.S. Department of Labor used to measure changes in the cost of living (economic inflation).

**CONTINGENCY:** An amount set aside as a reserve for emergencies or unanticipated expenditures.

**DEBT SERVICE:** The amount of interest and principal paid each year on direct long-term debt based on a predetermined payment schedule.

**DEBT SERVICE FUND:** A fund that accounts for the accumulation of resources for, and the payment of general long-term debt principal and interest.

**DEBT SERVICE REQUIREMENTS:** The amount of revenues, which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full and on schedule.

**DEFICIT:** The excess of an entity's liabilities over its assets or the excess of expenditures/expenses over revenues during a single accounting period.

**DEPARTMENT:** A major administrative section of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area.

**DIVISION** - A group of standardized administrative or operating units within a department.



## GLOSSARY OF ACRONYMS AND TERMS (CONTINUED)

### Page Contents:

### Encum- brance

### To

### Geographic Information System (GIS)

**ENCUMBRANCE:** The legal commitment of appropriating funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

**ENTERPRISE (PROPRIETARY) FUNDS:** Account for the operations financed and operated in a manner similar to private business enterprises, where the costs of providing goods and services are funded primarily through user charges.

**ESTIMATED REVENUE:** The amount of projected revenue to be collected during the fiscal year.

**EXPENDITURE/EXPENSE:** This term refers to the outflow of funds paid for an asset or goods and services obtained.

**FISCAL YEAR:** The time period designated by the City for recording financial transactions. The City of Margate's fiscal year is October 1<sup>st</sup> to September 30<sup>th</sup>.

**FIXED ASSETS:** Assets for long-term use, such as land, intangibles, infrastructure, building, machinery and equipment, and improvement other than buildings.

**FRANCHISE FEE:** A fee paid by public service businesses to use City right-of-ways in providing their service to the city residents. Franchise fees include electricity, natural gas, sanitation, and towing.

**FULL-TIME EQUIVALENT:** A part-time position converted to the decimal equivalent of a full-time position by using 2,080 hours as a full-time year.

**FUND:** A grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City categorizes funds into three basic fund types: governmental funds, proprietary funds, and fiduciary funds.

**FUND BALANCE:** Fund balance is the excess of assets and deferred outflows of resources over liabilities and deferred inflows of resources.

**GENERAL CAPITAL PROJECTS FUND:** Fund that accounts for the acquisition or construction of major capital facilities or projects other than those financed by enterprise funds or General Obligation Bonds.

**GENERAL FUND:** The main operating fund within the City. It accounts for all of the financial resources of the government except those required to be accounted for in other funds, due to legal or other requirements.

**GENERAL OBLIGATION BONDS:** Bonds that finance a variety of public projects, such as streets, buildings, and improvements. The repayment of these bonds is usually made from property taxes and are backed by the "full faith and credit" of the issuing entity.

**GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP):** A common set of accounting principles, standards and procedures that are used for financial reporting/budgeting.

**GEOGRAPHIC INFORMATION SYSTEM (GIS):** A software/hardware system used to capture, store, manage, analyze, and map geographic information.



## GLOSSARY OF ACRONYMS AND TERMS (CONTINUED)

Page  
Contents:

Government  
Finance  
Officers  
Association  
(GFOA)

To

Operating  
Budget

**GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA):** A professional organization that enhances and promotes the management of governments by identifying, developing financial policies and practices, and promoting them through education, training, and leadership.

**GOVERNMENTAL FUNDS:** Funds generally used to account for current financial resources. The City has four different types of governmental funds: general, special revenue, debt service, and capital projects.

**GRANT:** A contribution by a government or other organization to support a particular function.

**INFRASTRUCTURE:** Physical systems needed for the endurance of a community such as parks, buildings, roads, water/wastewater systems, etc.

**INTERFUND TRANSFER:** Amounts transferred from one fund to another.

**INTERNAL SERVICE FUND:** Fund that provides financing of goods and services by one department or agency to other departments or agencies of the governmental unit, on a cost reimbursement basis.

**LEVY:** To impose taxes for the support of government activities.

**LIABILITIES:** Non-discretionary obligations to expend resources of the government.

**LINE ITEM BUDGET:** A budget that lists each expenditure category (salary, training, communication services, travel, etc.) separately, with the dollar amount budgeted for each specified item.

**LONG TERM DEBT:** Debt with a maturity of more than one year after the date of issuance.

**MILLAGE RATE:** Property tax rate based on property valuation with a tax rate of one mill producing one dollar of taxes per \$1,000 of assessed property. (See also – Property Tax Rate)

**MODIFIED ACCRUAL BASIS:** Basis of accounting, used by governmental funds, in which revenues are recognized in the accounting period in which they become measurable and available to finance expenditures of the current period. Expenditures are recorded when a liability is incurred.

**NET POSITION:** The result of assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position of the government-wide and proprietary funds are categorized as (a) net investments in capital assets, (b) restricted, or (c) unrestricted.

**OBJECTIVES:** A statement of measurable outcomes, which contribute toward accomplishing departmental goals.

**OPERATING BUDGET:** The portion of the budget that pertains to daily operations, and provides basic governmental services. The operating budget contains appropriations for expenditures such as personnel, office supplies, travel and gas.



## GLOSSARY OF ACRONYMS AND TERMS (CONTINUED)

Page  
Contents:

Ordinance

To

User  
Charges/  
Fees

**ORDINANCE:** A formal legislative action by the governing body of a municipality.

**PERFORMANCE MEASURES:** Measurable means of evaluating the effectiveness of a cost center in accomplishing its defined objectives.

**POLICY:** A plan, course of action, or guiding principle designed to set parameters for decisions and actions.

**PROPERTY TAX:** The amount levied by a municipality on the assessed value of property within the City limits.

**PROPERTY TAX LEVY:** The amount that may be raised for the purpose specified in the tax levy ordinance.

**PROPERTY TAX RATE:** The amount of taxes expressed as dollars per \$1,000 of assessed valuation. (See also – Millage Rate)

**PROPRIETARY FUNDS:** Funds used to account for ongoing business-type activities otherwise known as enterprise funds. Also, includes internal service funds that account for the financing of goods or services between departments/agencies on a cost reimbursement basis.

**RESERVE:** Funds that are not available for expenditures or are legally segregated for a specific use in accordance with governmental accounting and financial reporting standards.

**RESOLUTION:** An order of a legislative body with less formality than an ordinance or statute.

**REVENUE:** Funds that the government receives as income, including taxes, fees, intergovernmental, fines, forfeitures, grants, shared revenues and interest income.

**RISK MANAGEMENT:** An organized analysis, assessment, and control mechanism to protect a government's assets against accidental loss in the most economical way.

**SOURCE OF REVENUE:** Revenues classified according to their source or point of origin.

**SPECIAL REVENUE FUNDS:** Funds that account for the proceeds of resources legally restricted for the financing of particular activities or projects.

**TAX LEVY:** The total amount to be raised by property taxes.

**TRANSFER:** A transaction where one fund makes a contribution to another.

**TRIM:** Acronym for Truth in Millage. A notification mailed to residents by the Broward County Property Appraiser's office to inform taxpayers of their proposed market and assessed values, exemptions and proposed taxes from each taxing authority.

**USER CHARGES/FEES:** Charges/fees for the use of public services by those who derive benefit from the service.

**THIS PAGE  
INTENTIONALLY  
LEFT BLANK**



**DRAFT**

