

**EVALUATION PROCESS REQUEST FOR CLARIFICATIONS
AND
BEST AND FINAL OFFER (BAFO) PRICE SHEET
FOR**

RFP MCRA 2018-05 – LANDSCAPE AND IRRIGATION SERVICES

Dear Proposer:

The Selection and Evaluation Committee (SEC) has commenced review of the proposals received for the above referenced Request for Proposals (RFP). As part of the review and evaluation process, the SEC is clarifying specific requirements of the scope of services related to the RFP and requiring each proposer to submit a Best and Final Offer (BAFO) price sheet as a result. Please note that proposers are ***not required*** to change the pricing initially submitted when responding to the RFP but are being granted the discretionary right to lower, raise or maintain their initially submitted pricing. ***However, the pricing submitted on the BAFO price sheet shall supersede any and all prior submitted pricing and shall be considered final.***

Please note that your fully executed BAFO price sheet must be submitted to the Purchasing Division no later than 11:00 a.m. on Monday, November 19, 2018. As a matter of convenience, a copy of the completed form can be emailed to us on or before the deadline at the email address purchase@margatefl.com with the original delivered to our office no later than 48 hours after the submission deadline.

Clarifications:

- Proposer is requested to provide actual copies of certifications and/or licenses required to complete the work under the RFP. If your firm's RFP submission referred to an employee possessing a specific certification and/or license (i.e. Arborist, Tree Trimmer) and did not include a copy of that certification and/or license in the original RFP submission, please do so along with this BAFO submission.
- Provide the proposed number of staff members and their job classifications (broken down by crews if applicable) that your company proposes to have available to complete the work under this RFP.
- Explain how you will accomplish the daily litter pick up (the number of staff members and hours to be specifically dedicated to this task).
- Proposer is ***required*** to complete the BAFO price sheet for the work and pricing proposed in response to this RFP. ***As stated above, proposers are not required to change the pricing initially submitted when responding to the RFP but are being granted the discretionary right to lower, raise or maintain their initially submitted pricing.***
- Please note that the description on the BAFO pricing sheet for Bid Item No. 27, which has been clarified, shows that the area of service includes the swale extending east from the ***northeast*** corner approx. ***120*** ft.

- Reminders:
 - All prices must include Maintenance of Traffic (MOT) as needed.
 - The specifications of the RFP include litter pick up prior to every lawn mowing service.
 - Although the areas to be maintained call for a specific number of services per year, it shall also be understood that in addition to those services, areas 16, and 19 through 25 **shall also have daily litter pick up in addition to those services.** Wording has been added to Additional Services section of the BAFO price sheet to clarify that litter removal in these areas is in addition to the litter pick up already included in the scope of services when these areas are maintained. Please keep this in mind when providing your BAFO cost per year for each of these areas.

BEST AND FINAL OFFER PRICE SHEET

RFP MCRA 2018-05 – LANDSCAPE AND IRRIGATION SERVICES

Name of Company: _____

Bid Item	Map Area	Description of Service Area	Services to be Provided	Irrigation	Cost Per Year
1	1	Vacant Property intersection of NW 17 th St & Banks Rd.	Landscape maintenance	No	
			27 Cuts per year		
2	2	Western Vacant Lot Located at the intersection of NW 15 th St. and SR 7.	Landscape maintenance	No	
			27 Cuts per year		
3	3	Eastern Vacant Lot Located at the intersection of NW 15 th St. and SR 7.	Landscape maintenance	No	
			27 Cuts per year		
4	4	Western Vacant Lot Located at the intersection of Coconut Creek Parkway and SR 7.	Landscape maintenance	No	
			27 Cuts per year		
5	5	Southwestern Vacant Lot Located at the intersection of Seton Drive and SR 7.	Landscape maintenance of the vacant Lot	No	
			27 Cuts per year		
6	6	Vacant Lot located on SR 7.	Landscape Maintenance of the vacant lot	No	
			27 Cuts per year		
7	7	Vacant Lot located on SR 7.	Landscape Maintenance of the vacant lot	No	
			41 Cuts per year		
8	8	Vacant Lot located northwest of the intersection of Margate Blvd and SR 7.	Landscape and Irrigation Maintenance of the vacant Lot	Yes 1 Hunter Controller 5 zones	
			41 Cuts per year		
9	9	Shopping Center located northeast of the intersection of NW 58 th Ave. and Margate Blvd.	Landscape and Irrigation Maintenance	Yes 1 Hunter Controller 2 zones	
			41 Cuts per year		
10	10	Vacant Lot located on Margate Blvd., south of the City Hall Municipal Complex.	Landscape and Irrigation Maintenance	Yes 1 Toro Controller 4 Zones	
			41 Cuts per year		

Bid Item	Map Area	Description of Service Area	Services to be Provided	Irrigation	Cost Per Year
11	11	Shopping Center located southwest of the intersection of Margate Blvd. and SR 7.	Landscape and Irrigation Maintenance	Yes 1 Rainbird Controller 4 zones 1 Nelson Solenoid 1 Zone	
			41 Cuts per year		
12	12	Vacant Lot located northwest of the intersection of Margate Blvd. and SR 7.	Landscape and Irrigation Maintenance	Yes 1 Hunter Controller 2 zones	
			41 Cuts per year		
13	13	Vacant Lot located northeast of the intersection of Park Drive and SR 7.	Landscape Maintenance	No	
			27 Cuts per year		
14	14	Vacant triangle shaped lot located on SR 7 where Park Dr. and Margate Blvd. reach a dead end.	Landscape Maintenance	No	
			27 Cuts per year		
15	15	Vacant Lot southwest of the intersection of Park Drive and SR 7 and Vacant lot in the SE corner of NW 9th Court and Park Drive	Landscape Maintenance	No	
			27 Cuts per year		
16	16	Medians and swales located along Margate Blvd. between E. River Dr. and SR 7.	Landscape and irrigation maintenance	Yes 1 Toro Controller 11 zones	
			41 Cuts per year		
17	17	Vacant Lot at 5717 Park Drive and 5721 Park Drive	Landscape Maintenance	No	
			27 Cuts per year		
18	18	1150 NW 58 Avenue	Landscape Maintenance	No	
			27 Cuts per year		
19	19	The divided road on Atlantic Blvd. between just East of SR 7 and continuing East to the City limits as depicted on the map.	Landscape and irrigation maintenance, and associated maintenance of traffic, of the landscape medians	Yes 3 Leit Solar Controllers 1 Controller 4 zones 1 Controller 6 zones 1 Controller 9 zones	
			41 Cuts per year		

Bid Item	Map Area	Description of Service Area	Services to be Provided	Irrigation	Cost Per Year
20	20	Atlantic Blvd West of SR 7 and continuing West to the City limits as depicted on the map.	Landscape and irrigation maintenance, and associated maintenance of traffic, of the landscape medians	Yes Site 1 – NW 80th – Clock: Rainbird RC- Zone 3 Site 2 – NW 77th - Zone 3 Site 3 – Site 4 – Site 5 – Site 6 – NW 68th- Clock: Rainbird ESP-ME - Zone: 3 Site 7 – NW 66th - Clock: Rainbird RC - Zone: 3 Site 8 – NW 63rd – Clock: Rainbird RC – Zone: 7	
			41 Cuts per year		
21	21	SR 7 between north of the C14 Canal and a point approximately 922 feet north of the intersection of SR 7 and NW 31 st Street as depicted on the map.	Landscape and irrigation maintenance, and associated maintenance of traffic, of medians in the area of the divided road	Yes 12 Leit Solar Controllers 2 Controllers 1 zone 1 Controller 2 zones 2 Controllers 4 zones 3 Controllers 5 zones 1 Controller 7 zones 1 Controller 8 zones 2 Controllers 9 zones 1 Controller 13 zones 1 Controller 14 zones 6 Nelson Solenoid battery operated valves North of 31 st Street 2 zones	
			41 Cuts per year		
22	22	Melaleuca Drive	Landscape and irrigation maintenance, and associated maintenance of traffic, of the landscape swales	Yes Source: 1 well 1 – multi-station controller with auto rain sensor 21 zone valves 630 +/- 6" pop up sprinklers + 42 bubblers	
			41 Cuts per year		
23	23	Coconut Creek Parkway	Landscape and irrigation maintenance, and associated maintenance of traffic, of the landscape medians	Yes Source: City water 1-multi-station controller with auto rain sensor 6 zone valves 140 +/- 6" pop up sprinklers	
			41 Cuts per year		

Bid Item	Map Area	Description of Service Area	Services to be Provided	Irrigation	Cost Per Year
24	24	W Copans Road	Landscape maintenance, and associated maintenance of traffic, of the landscape medians.	Yes Source: Pumped from nearby lake 1 pump station, 1 station controller, 18 control valves, and 743 sprinkler heads	
			41 Cuts per year		
25	25	SR 7 immediately south of the C14 Canal to SW 7 th Street	Landscape maintenance, and associated maintenance of traffic, of the landscape medians.	Yes 115 South State Rd. 7 - Hunter Node – Zone: 2 2 valves on 2nd median north of Southgate Blvd. PVB on west side of 441 227 South State Rd. 7 - Hunter Node – Zone: 3 3 valves and PVB on west side 441 612 South State Rd. 7 - Hunter Node – Zone: 2 2 valves and PVB on east side of 441 541 South State Rd. 7 - Hunter Node – Zone: 4 4 valves and PVB on west side of 441	
			41 Cuts per year		
26		Map area: 16	INSTALLATION OF PERENNIALS PLANT MATERIAL Plant material should be durable and add color to the median and nose areas of Margate Blvd. and changed as necessary to maintain an aesthetically pleasing City Center Gateway area.	Yes	
27		Map area: 27	Weed and pest control for brick pavers in swale areas on NW 58 th Avenue from Margate Blvd. to Park Drive and the swale extending east from the NORTHEAST corner approx. 120 ft. (to be performed as needed).	No	

ADDITIONAL SERVICES (Article 6)	
Sod Installation (St. Augustine)	(Per Sq. Ft.)
Brush cutting	(Per Acre)
Sod Installation (Bahia)	(Per Sq. Ft.)
Additional Mowing	(Per Acre)
Tree Removal (up to 15' height)	(Per Tree)
Tree Removal (> 15 ft. to 30' height)	(Per Tree)
Tree Removal (> 30' height)	(Per Tree)
Tree Trimming/Shaping: Shade Trees (canopy spread up to 10 ft.)	(Per Tree)
Tree Trimming/Shaping: Shade Trees (canopy spread >10ft. to 25ft.)	(Per Tree)
Tree Trimming/Shaping: Shade Trees (canopy spread > 25 ft.)	(Per Tree)
Tree Trimming/Shaping: Palm Trees	(Per Tree)
Re-stand Trees	(Per Tree)
Additional Fertilization	(Per Sq. Ft.)
Additional Pest Control	(Per Sq. Ft.)
Additional Mulch (installed)	(Per Cu. Yd.)
Labor - Foreman	(Hourly Rate)
Labor – Laborer	(Hourly Rate)
Labor – Irrigation Technician	(Hourly Rate)
Labor - Backhoe/Bobcat Operator	(Hourly Rate)
Litter Removal (Areas 16, 19 to 25) <i>(This is in addition to the litter pick up already included in the scope of services).</i>	(Daily Cleaning)

Company Name: _____

Proposer's Name: _____

Proposer's Signature: _____

Date: _____