



## SPECIAL EVENTS FUNDING/DONATION REQUEST PROGRAM INFORMATION GUIDE

Organizations or individuals seeking funding from the City of Margate must complete the Special Events Funding/Donation Request Application for Organizations or the Special Events Funding/Donation Request Application for Individuals. The amount requested cannot exceed \$1,000 per organization or \$500 per individual. Organizations or individuals must submit said application and necessary documentation to:

City of Margate  
City Clerk's Office  
5790 Margate Boulevard  
Margate, FL 33063

For requests by both organizations and individuals, the funding request must provide a public benefit (educational, economic, health, etc.) to the City of Margate and its citizens. If the requestor is an individual, the individual must be a City of Margate resident. For individual requests, registration fees associated with a school, program, or event shall be paid directly to the sponsoring entity, if possible. If the requestor is an organization, the organization must:

- Be a non-profit organization, either with Articles of Incorporation filed with the Florida Department of State, or for those non-profits organized within another state, be registered with the State of Florida as a foreign corporation.
- Be in existence and operating within the State of Florida for at least twelve (12) months prior to the date of application to the City for a donation.
- Submit in addition to their application: (1) a copy of their 501(c)3, 501(c)4, or 501(c)6 notification letter; (2) a copy of their current Form 990 (if your organization is required to file this document); (3) a copy of their last completed audit; and (4) annual budget.

After receipt of the application, all applications shall be presented to the City Commission at the next regularly-scheduled City Commission meeting. **Applicants are strongly encouraged to attend the City Commission meeting in which their request is to be heard, in order to provide additional information about their request as needed. Failure to attend the meeting may cause the request to be denied or tabled by the City Commission.** The City Commission, at its sole discretion, shall determine which organizations or individuals are awarded funding. All decisions of the City Commission are final and binding. Once funding has been approved, the approved amount will be provided to the organization or individual. Please note that an affidavit will be prepared by the City and must be completed by the organization or individual recipient within two weeks of the event/expenditure. In addition, reports of service delivery/expenditures of any funds and/or receipts may be required. Furthermore, all individual recipients are requested to provide/present photographs/details following the event/expenditure at a public meeting. If an organization or individual is awarded a donation for a particular purpose/event, and the event is canceled, a full reimbursement to the City is required. Organizations and individuals may apply for one donation per fiscal year. Organizations or individuals that have failed to meet a reimbursement obligation in previous years or additional conditions of approval will not be eligible for future consideration until all prior obligations have been fulfilled.



# SPECIAL EVENTS FUNDING/DONATION REQUEST APPLICATION FOR INDIVIDUALS

Please attach pertinent background information to this application. You may attach additional pages, if needed.

## INDIVIDUAL PROFILE

Requestor Name: Matthew Flory	Today's Date: 8/20/2022
Mailing Address: 6484 NW 19 Ct City: Margate	State: FL Zip: 33063
Phone Number: 954-650-7693	Email Address: Robchrisf@bellsouth.net

## ABOUT THE FUNDING REQUEST

Funding Request:	Total Cost to Individual for Special Event: \$875.00
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Please describe the intended use of requested funds and indicate the time period you are requesting these funds for (please attach letters of community support if applicable):  
 The intended use is to offset cost of All-National Honors Ensemble Room, food, instruction, etc. cost \$875.00 plus \$225.00 in air fare. The conference is November 3- to November 6, 2022

Please provide a needs statement (Why do you need the requested funds?):  
 The estimate cost of trip is \$1,100.00 for just myself. My parent needs to attend and those cost are about the same. I am also an All-State student for the past two years, which is a conference in Tampa. My parents have paid for those expenses so this would help.

Explain the public benefit (educational, economic, health, etc.) to the City of Margate and its citizens from the City funds received:  
 As far as I know I am the only student in Margate in the past two years who has been selected for this group.

Please provide an outcome statement (What will be accomplished with the money?) explaining the impact as a result of obtaining funding from the City:  
 This ensemble selects about 200 students from across the United States. I am the only student from IPTaravella that was selected (Another student is an alternate and will find out on 9/11 if he gets to go) last year 2 students from South Florida (American Heritage) were selected. This is a very large honor.



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Please list other sources and amounts being requested from other agencies: 0

Have you received funding from the City of Margate in the past?  Yes  No  
If yes, please indicate the amount and the year:

Christen M. Flory agrees to ensure compliance with all applicable federal, state, and local laws and regulations. This application must be signed by the individual requesting funding (or parent/legal guardian if requestor is under 18). By signing this application, the requestor (or parent/legal guardian) certifies that he/she is able to utilize the funds sought for their stated purpose. Please note that receipts may be required.

Pursuant to Florida Statute 95.525, a person who knowingly makes a false written declaration is guilty of the crime of perjury by false written declaration, a felony of the third degree. **Under penalties of perjury, I, Christen M. Flory declare that I have read the foregoing Application and to the best of my knowledge and belief, the facts stated in it are true.**

Individual Requestor (Printed): Christen Flory

Date: 8/20/2022

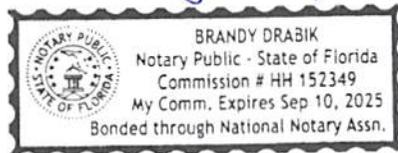
Individual Requestor (Signature): [Signature]

Date: 8/20/2022

STATE OF FLORIDA  
COUNTY OF BROWARD

The foregoing instrument was acknowledged before me by means of  physical presence or  online notarization this 20 day of August 2022 by Christen Flory, who is  personally known to me or  produced identification and did not take an oath.

(seal)



[Signature]  
Print Name: Brandy Drabik  
Notary Public, State of Florida at Large

### OFFICIAL USE ONLY

Broward County Records Review

Court records review

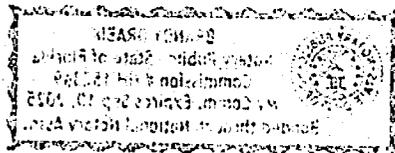
Date Received: 8/24/2022

Application Reviewed By: [Signature]

Amount Approved by City Commission:

Date Approved:

Account #



## **ABOUT THE NAfME ALL-NATIONAL HONOR ENSEMBLES**

The NAfME All-National Honor Ensembles (ANHE) represent the top performing high school musicians in the United States. So much more than a musical showcase, the ANHE program is a comprehensive and educational experience.