

CORAL SPRINGS

RESOLUTION NO. 2011-003

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF CORAL SPRINGS, FLORIDA, REPLACING RESOLUTION 2005-002 REGARDING THE PROCEDURES FOR THE RECOGNITION OF GROUPS AND INDIVIDUALS BY THE CITY OF CORAL SPRINGS AND THE ISSUANCE OF PROCLAMATIONS, KEYS AND OTHER TYPES OF RECOGNITION, INCLUDING PLAQUES AND CERTIFICATES OF APPRECIATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Coral Springs is desirous of amending its guidelines for the issuance of formal recognitions of particular groups and individuals;

WHEREAS, this policy shall apply to all ceremonial proclamations, keys to the City, and similar types of recognition; and

WHEREAS, the City will consider a request for a proclamation, plaque, certificate of appreciation or similar recognition from any group or individual, as long as the request has local appeal and promotes positive quality of life activities taking place in the City of Coral Springs and which are not politically sensitive; and

WHEREAS, the City Commission of the City of Coral Springs finds it to be in the best interest of the citizens of the City of Coral Springs to amend the policy for the recognition of groups and individuals;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF CORAL SPRINGS, FLORIDA:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a specific part of this Resolution upon adoption hereof.

Section 2. That the City will consider a request for the recognition of any group or individual, as long as the request has local appeal and promotes positive quality of life activities taking place in the City of Coral Springs.

Section 3. That, in addition to Section 2 above, the following general criteria shall be reviewed when considering recognition in the form of a certificate of appreciation, plaque, or proclamation with historical precedent:

- (1) Is the issue one of widespread community interest or concern, with primary emphasis on requests in support of the City Commission's priority areas;
- (2) Is the recognition of a significant accomplishment;
- (3) Does the accomplishment focus on positive, family-related issues in the community that add to the overall quality of life in Coral Springs, or otherwise promote our community; and
- (4) The issue is not politically sensitive nor likely to cause dissension in the community.

Section 4. That requests for a key to the City or a proclamation without historical precedent involving a specific individual, group or organization shall be generally limited to visiting dignitaries of unique and recognizable national and international stature, citizens of Coral Springs who have brought national or international acclaim to the Coral Springs community, or citizens of Coral Springs who have provided long and dedicated service to the City.

Section 5. That the following procedures shall be implemented for the issuance of the various types of recognition of groups and individuals:

Processing Certificates of Appreciation, Plaques, Proclamations with Historical Precedent and Similar Recognitions:

The award of Certificates of Appreciation, Plaques, Proclamations with Historical Precedent and Similar Recognitions and similar type recognitions that meet the general criteria outlined in Section 3 above will be processed by the City Manager.

(1) Processing Requests for Keys, Proclamations Without Historical Precedent or Similar Recognitions:

Requests for keys to the City, proclamations without historical precedent and similar recognitions shall be processed in the following manner:

- (a) The request shall first be made at a City Commission meeting by the Mayor, City Commission member(s) or any other individual or group.
- (b) The request may be considered at that meeting or, at the request of any Commissioner, shall be placed on the agenda for a scheduled City Commission Workshop or meeting. At that Workshop or meeting, the Mayor and City Commission shall fully discuss the merits of granting the request for the key to the City, proclamation without historical precedent or similar recognition(s).
- (c) After the discussion at the Workshop or meeting, the request for the key to the City, proclamation without historical precedent or similar recognition may be placed on the agenda at a regularly scheduled Commission meeting. At that time, the Mayor and City Commission will vote on the issue of granting the request and direct the issuance of same. If such request is granted, the key to the City will be issued as provided herein.

(2) Issuance of Certificates of Appreciation, Plaques, Proclamations with or without Historical Precedent and Similar Recognitions at City Commission meetings: Certificates of appreciation, plaques, proclamations with or without historical precedent or similar recognitions may be issued during the "Recognitions/Proclamations/Presentations" portion of the City Commission meetings at the beginning of the meeting, at or about 6:30 PM.

(3) Issuance of Certificates of Appreciation, Plaques, Proclamations with Historical Precedent and Similar Recognitions other than at City Commission meetings: Upon approval by the City Manager, Certificates of Appreciation, Plaques, Proclamations with Historical Precedent or similar recognitions will either be made available for pick up at the City Clerk's Office, or be presented by the Mayor or a City Commissioner or City official, if requested, pending the ability of

the Mayor, Commissioners or other City officials to honor such requests. The Department of Human Resources will coordinate the presentation of these proclamations.

Section 6. Effective Date. This Resolution shall become effective upon adoption.

PASSED AND ADOPTED the ____ day of _____, 2011.

CITY OF CORAL SPRINGS FLORIDA

ROY GOLD, MAYOR

ATTEST:

JOSEPHINE CHAVEZ, CRM, CITY CLERK

Unanimous _____

Motion/2nd		Yes	No
_____	_____ Mayor Roy Gold	_____	_____
_____	_____ Vice Mayor Bruck	_____	_____
_____	_____ Commissioner Bocard	_____	_____
_____	_____ Commissioner Powers	_____	_____
_____	_____ Commissioner Vignola	_____	_____

OAKLAND PARK

1 Resolution to the fullest extent.

2 K. Proclamations, Keys to the City, Awards, Certificates: In accordance with
3 the Charter of the City of Oakland Park, the City Commission establishes a
4 procedure to be adhered to by the City Commission relative, but not limited to
5 the issuance of proclamations, the issuance of keys to the City, awards,
6 certificates, and other ceremonial items or documents. The deadline for
7 submission of proposed proclamations or any other ceremonial items or
8 documents shall be the same as for any agenda item.

9 i. Any certificate or plaque presented from a Commissioner or the
10 Commission must be on an agenda and voted by the
11 Commission in favor of presenting said certificate or plaque at a
12 meeting prior to the meeting it is issued.

13 ii. Proclamations and other ceremonial items or documents shall be
14 read by the City Clerk and issued by the City Commission only
15 after they have been reviewed, considered, and approved by a
16 majority vote of the City Commission.

17 L. Introduction of Agenda Items: The member of the Commission acting as
18 Mayor at any regular or special meeting of this body shall only introduce an
19 Agenda item by its Agenda item number, and the brief title as listed in the
20 Agenda. No further explanation or comment shall be made by the Mayor at this
21 time.

COOPER CITY

the process and local homeowners' associations or other appropriate community groups should be notified in writing of the proposal and their input solicited.

- f. This policy shall not apply if the naming rights have been sold or transferred by written agreement or contract approved by Resolution of the City Commission.

2.2 *Keys to Cooper City.* In recognition of the fact that the only Key to Cooper City which has ever been presented was given to the City's founder Morris Cooper shortly before his death, the City Commission has determined that it would not be appropriate to issue or present any further "Keys to Cooper City".

2.3 *Honorary Citizens.* In lieu of keys to the City, when an individual's accomplishments or contributions to the betterment of Cooper City are so noteworthy, or have been of significant duration, the City Commission may honor such persons by naming them Honorary Citizens of Cooper City.

2.4 *Appointment of Advisory Board/Committee members.* Whenever individual appointments (as opposed to a group, such as the Teen Council) are to be made to an advisory board or committee, the Mayor shall first select his/her appointees, followed by the members of the Commission, in order of seniority.

TALLAHASSEE



Keys to the City

The Keys to the City program represents one of the highest honors that can be given from the City of Tallahassee. Each year, the Mayor awards Keys to the City to deserving citizens, organizations, businesses or collaboratives that have had a tremendous individual or collective impact on Tallahassee.

In 2015, Keys to the City were awarded to Officers of the Tallahassee Police Department, Firefighters of the Tallahassee Fire Department, Officers of the Florida State University Police Department and Officers of the Leon County Sheriff's Office for their bravery and service during the tragic shootings of late 2014.



Criteria

Some example criteria for Keys to the City may include but are not limited to:

- Making tangible, positive impacts on the City as a whole and the citizens that live here
- Using innovative and successful approaches to address community issues or opportunities
- Immense bravery or resilience during a time of crisis or controversy
- Tremendous individual success or accomplishment that have added value to people's lives
- Selfless acts of service, leadership, or fellowship in the community

**Nominations for individuals or organizations can speak to their community contributions in 2015, or can span over several years.*

To nominate an individual for a 2016 Key to the City, please visit bit.ly/KeysToTtH

Questions Contact: Jamie Van Pelt at Jamerson.VanPelt@talgov.com

Contact Info

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