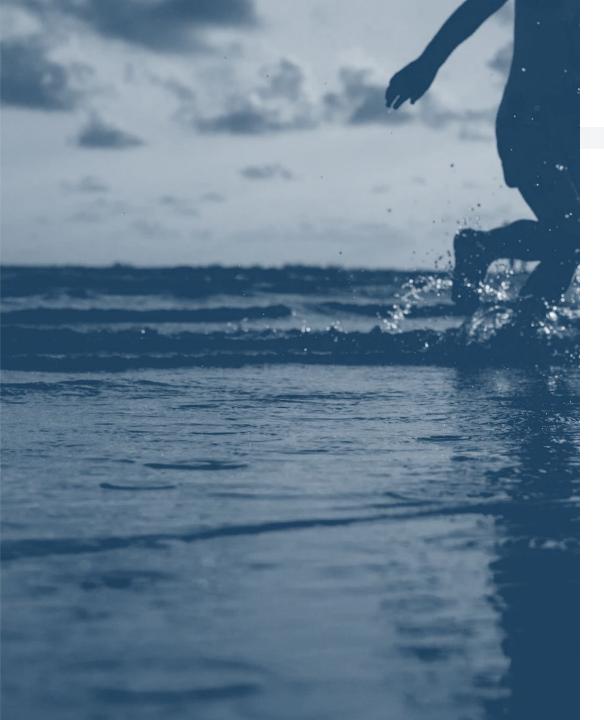


# City of Margate

City Strategic Plan Consulting Services

February 21, 2024



### Agenda

**01** BerryDunn Overview

02 Project Team

- **03** Key Experience and Qualifications Highlights
- 04 Project Approach
- **04** Questions from the Commission

# BerryDunn Overview



Founded in 1974

38 years serving

the public sector



### Inspiring Organizations to Transform and Innovate

BerryDunn has an in-depth understanding of the operations, business processes, and systems required to provide services to the public, partnering agencies, and internal stakeholders.

This understanding was gained through our work with more than 400 state, local, and quasi-governmental clients across the country, as well as through our team members' prior work in various roles across state and local government.



65 principals



825+ employees



ommunity Development Parks, Recreation, and Utility Operations Libraries



Transformation

Enterprise Organizational Development



Technology

Management





Health and Community Services Justice and Public Safety

# **Project Team**





Seth Hedstrom **Project Principal** 

Michelle Kennedy **Engagement Manager** 



Karen Whichard **Project Manager** and Facilitator



Charline Kirongozi Facilitator



Maddison Powers Spencer **Research Analyst** 

## Key Experience and Qualifications Highlights



We bring proven methodologies, a tailored approach, and regional experience



We take pride in our ability to meet clients where they are and do not come in with any pre-conceived notions or a one-size-fits-all approach



We develop strategic plans that are living documents; they are actionable, realistic, and achievable



We lead participatory and inclusive processes, helping ensure all voices are heard and utilized and elected officials are sufficiently involved in the effort

# **Project Approach Overview**

#### **Phase 1: Project Initiation and Management**

We will promote early stakeholder engagement; facilitate ongoing and frequent status meetings and updates; and conduct a document and data review to tailor methodologies to the City's unique needs



#### Phase 2: Participant Engagement and Strategic Analysis

We will utilize innovative engagement tools; leverage diverse community input; and conduct integrated data analysis and strategic planning and budgetary alignment



#### **Phase 3: Strategic Plan Development**

We will utilize the ICA ToP-driven methodology for consensus building; apply proven methodologies with a 25+ years track record of actionable strategic plans; and apply the Environment Scan for each Plan element



#### **Phase 4: Implementation Planning**

We will promote Plan longevity through ongoing implementation support; utilize proven tools and techniques for implementation planning; and give the City the tools needed to conduct implementation efforts

BerryDunn 6



### **Phase 1: Project Initiation and Management**

#### Key Tasks:

- ✓ Prepare for and conduct an initial virtual project planning meetings
- ✓ Establish collaborative, trust-based relationship with the City's project team
- ✓ Request and compile documents and data to inform the Environmental Scan
- ✓ Develop a Project Work Plan and Schedule
- ✓ Identify strategic planning partners and participants and develop a communications strategy
- ✓ Facilitate project orientation meetings with City elected officials and key staff
- ✓ Conduct Biweekly Project Status Meetings

Deliverable 1: Project Work Plan and Schedule Deliverable 2: Biweekly Project Status Meetings



### Phase 2: Community Engagement and SWOT Analysis

Key Tasks:

- ✓ Develop the Cities virtual community engagement platform (Social Pinpoint)
- ✓ Review and analyze City-provided documents and data
- ✓ Conduct interviews with City stakeholders
- ✓ Synthesize information gathered and develop the Initial Environmental Scan
- ✓ Design, prepare for, and conduct community forums
- ✓ Update the Environmental Scan based on community feedback
- ✓ Present and finalize the Environmental Scan

Deliverable 3: Initial Environmental Scan Deliverable 4: Final Environmental Scan

### What is an Environmental Scan?

An environmental scan presents current and anticipated events and their relationships within an organization's internal and external environments. The scan serves as a basis of determining the future direction of the organization.



Identify potential opportunities, challenges, and trends that can drive the City's focus and effectiveness.

Provide everyone involved in strategic planning with a shared understanding of the City's current environment.



Help City leaders successfully navigate the forces and obstacles that can hinder the achievement of a shared vision.

### **Social Pinpoint**

#### **Project Phases**

 Project Initiation and Planning
Current Phase Stakeholder and Community Engagement
Strategic Plan Development

#### **Get Involved**



Share your ideas Dive into big topics, letting us know what you think Creswell should focus on – and how.



Take a brief survey Let City leaders know how the City is doing and how it should evolve.



Envision our future Let us know what we can do to realize our vision to be the best community to live,



### **Phase 3: Strategic Plan Development**

Key Tasks:

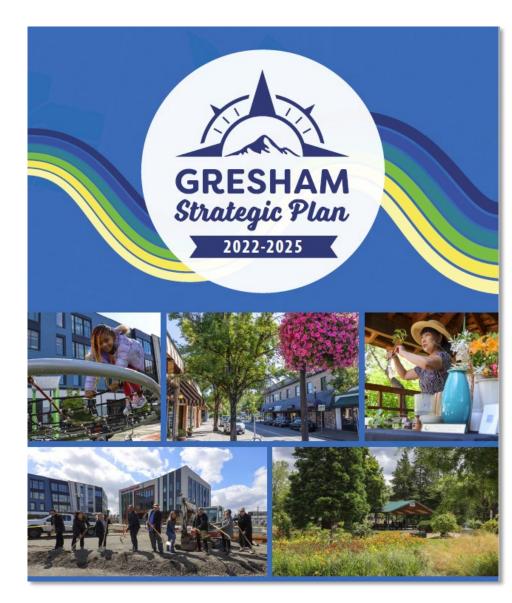
- $\checkmark$  Develop the meeting design and agendas for strategic planning sessions 1 and 2
- ✓ Facilitate strategic planning session 1 (City Council)
- ✓ Facilitate strategic planning session 2 (City Leadership)
- ✓ Work with city staff to further develop and refine strategic objectives
- ✓ Develop and deliver performance measures training to staff
- ✓ Develop performance measures to monitor and track progress
- ✓ Develop the Initial Margate Strategic Plan Draft
- ✓ Present the initial Margate Strategic Plan draft to City Council in a work session
- ✓ Develop the Final Margate Strategic Plan

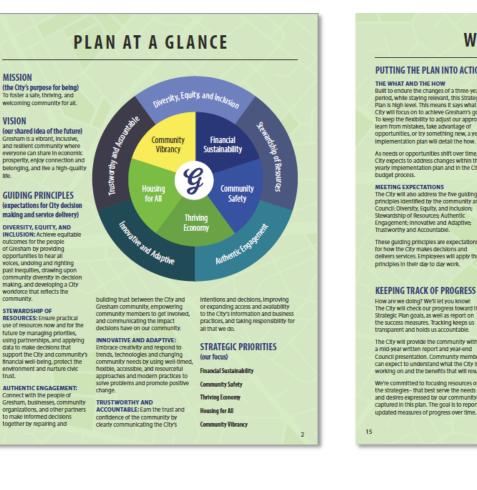
### Strategic Plan Work Samples

VISION

life

trust





#### WHAT'S NEXT?

#### PUTTING THE PLAN INTO ACTION

THE WHAT AND THE HOW Built to endure the changes of a three-year period, while staving relevant, this Strategic Plan is high level. This means it says what the City will focus on to achieve Gresham's goals. To keep the flexibility to adjust our approach. learn from mistakes, take advantage of opportunities, or try something new, a yearly

As needs or opportunities shift over time, the City expects to address changes within the yearly implementation plan and in the City's budget process.

#### MEETING EXPECTATIONS

The City will also address the five guiding principles identified by the community and Council: Diversity, Equity, and Inclusion; Stewardship of Resources: Authentic Engagement; Innovative and Adaptive; Trustworthy and Accountable These guiding principles are expectations

for how the City makes decisions and delivers services. Employees will apply these principles in their day to day work.

#### **KEEPING TRACK OF PROGRESS**

How are we doing? We'll let you know! The City will check our progress toward the Strategic Plan goals, as well as report on the success measures. Tracking keeps us transparent and holds us accountable.

The City will provide the community with a mid-year written report and year-end Council presentation. Community members can expect to understand what the City is working on and the benefits that will result.

We're committed to focusing resources on the strategies- that best serve the needs and desires expressed by our community captured in this plan. The goal is to report updated measures of progress over time.



000 MONTHLY City Staff will evaluate and discuss progress on 1 trategic Plan goals.

QUARTERLY City leadership will provide the City Manager's ss updates for each Strategic Plan goal. **3** 

TWICE A YEAR The City Manager's Office will prepare an update to the Council for each Strategic Plan goal, including 000 00008 significant wins and challenges.

ANNUALLY The City Manager's Office will prepare a year 000 end update detailing progress on each Strategic Plan goal. Report to be presented to Council and shared on GreshamOregon.gov for 000(12) public access.

#### BerryDunn 12



### **Phase 4: Implementation Planning**

Key Tasks:

- Develop the implementation plan template
- ✓ Assist city staff in developing the implementation plan
- ✓ Develop an annual reporting calendar and quarterly progress reporting templates
- ✓ Conduct project closeout activities

Deliverable 7: Implementation Plan and Report Summarizing All Findings

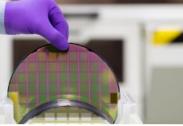
### Performance Management Dashboard



#### Strategic Plan Performance Dashboard

Get information highlighting the City's progress on Gresham's <u>Strategic Plan</u> and its impact on the community. Explore data we're tracking for 16 Strategic Plan success measures.





**Community Safety** 

Thriving Economy





**Community Vibrancy** 



#### Decrease in the crime rate

- Success measure: Decrease in the crime rate. Measured annually.
- Residents can access real-time data on crime trends and other incidents on the Police transparency dashboard

A CARACTER OF A

Source: City of Gresham Police Transparency Dashboard

#### Traffic incidents

Current

Info

Number of incidents per year by incident type



Survey in 2024

Number of incidents per year by incident mode



Info

BerryDunn

# Questions from the Commission