

**ENGINEERING SERVICES TASK ORDER NO. 3  
BETWEEN**

**MARGATE COMMUNITY REDEVELOPMENT AGENCY  
AND  
CHEN MOORE AND ASSOCIATES (CMA)**

This ENGINEERING SERVICES Task Order is entered into this \_\_\_\_ day of \_\_\_\_\_, 2025 by and between the MARGATE COMMUNITY REDEVELOPMENT AGENCY, hereinafter referred to as "MCRA" and CHEN MOORE & ASSOCIATES, INC., , hereinafter referred to as "CONTRACTOR".

**W I T N E S S E T H:**

WHEREAS, the MCRA and the CONTRACTOR previously entered into an Agreement for General Engineering Consulting Services dated April 14, 2021 (the "Original Agreement"); and

WHEREAS, the MCRA and the CONTRACTOR are authorized to enter into Task Orders in order to provide for additional services to be provided by the CONTRACTOR for the MCRA, pursuant to the Original Agreement; and

WHEREAS, the MCRA and the CONTRACTOR desire to enter into this Task Order in order for the CONTRACTOR to provide additional services associated with the Margate Boulevard Crosswalk and Landscape Improvements Project, pursuant to the Original Agreement, except as modified herein;

NOW, THEREFORE, in consideration of the mutual covenants and promises herein contained, the MCRA and the CONTRACTOR agree as follows:

1. The "WHEREAS" clauses recited above are hereby incorporated herein by reference.

2. The MCRA authorizes the CONTRACTOR to perform additional services as provided in this Task Order for the Margate Boulevard Crosswalk and Landscape Improvements Project (the "Project"):

**MARGATE BOULEVARD CROSSWALK AND LANDSCAPE IMPROVEMENTS:** To provide additional construction engineering, administration, and inspection services which services include review and response to Requests for Information from contractor; payment applications review; change order review; full construction inspections throughout the construction duration, including inspection reports and related documentation; substantial and final completion walkthrough inspections; progress meetings throughout the duration of the construction, including agendas and meeting minutes; Maintenance of Traffic reviews; and general coordination between City and Contractor.

3. The Scope of Services for the Project, as provided in the Original Agreement, is hereby amended in order to authorize the CONTRACTOR to provide the Scope of Services as described in Attachment "A", to this Task Order, which is attached hereto and incorporated herein by reference.

4. The Budget for the Project as stated in the Original Agreement is hereby amended to reflect the adjustments indicated on Attachment "A" to this Task Order, which is attached hereto and incorporated herein by reference. The total budget for this Task Order shall not exceed:

One Hundred and Seven Thousand Three Hundred and Sixty Five Dollars (\$107,365.00).

Payments shall be disbursed as provided for in the Original Agreement.

5. The Completion Date for the work associated with this Task Order is no later than April 6, 2026. This Task Order may only be amended or the Completion Date extended, pursuant to a written amendment to this Task Order executed by the MCRA's Executive Director, or his authorized representative, and the CONTRACTOR.

6. This Task Order No. 3 is approved contingent upon the MCRA's acceptance of and satisfaction with the completion of the services rendered in the previous phase (if any) or as encompassed in the Original Agreement, as may have been amended by any prior Task Orders entered into between the MCRA and the CONTRACTOR. If the MCRA, in its sole discretion, is unsatisfied with the services provided in a previous phase, or prior Task Order, the MCRA may terminate the Original Agreement without incurring any further liability.

7. The CONTRACTOR may not commence work on any Task Order, including this Task Order, approved by the MCRA, without a further notice to proceed issued in writing by the MCRA Executive Director, or his authorized representative.

8. The Original Agreement, as may have been modified by prior Task Orders, and except as modified herein, shall remain in full force and effect.

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the parties hereto have executed this Task Order as of the day and year indicated above.

**MARGATE COMMUNITY  
REDEVELOPMENT AGENCY**

BY: \_\_\_\_\_  
Cale Curtis, Executive Director

ATTEST:

\_\_\_\_\_  
Fiona Christmas, CRA Coordinator

**CONTRACTOR:**

\_\_\_\_\_  
By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

ATTEST:

By: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_

(CORPORATE SEAL)

500 W Cypress Creek Rd, Suite 600  
Fort Lauderdale, FL 33309  
Office: +1 (954) 324-1987



November 4, 2025  
(rev. 2)

Cale Curtis  
CRA Executive Director  
Margate Community Redevelopment Agency  
5790 Margate Boulevard  
Margate, FL 33063  
[citymanager@margatefl.com](mailto:citymanager@margatefl.com)

**Subject:** Additional construction engineering services for the Margate Boulevard Crosswalk and Landscape Improvements Project

Dear Mr. Curtis;

Chen Moore and Associates, Inc. is pleased to submit the attached Additional Services for additional Construction Engineering Services for the Margate Boulevard Crosswalk and Landscape Improvements project.

## **I. SCOPE OF SERVICES**

CMA previously designed and prepared construction documents for the project which include roadway milling and resurfacing, reconstruction of over 40 handicap ramps, adding associated pedestrian crosswalks, replacement of sidewalk for compliance with ADA, signing and marking improvements, lighting and landscape improvements. CMA's original scope is for limited construction inspections and included up to 26 site visits, as-built review punch list and certification of the project. The City has requested that CMA increase the scope to provide additional Construction Engineering Services to add additional inspections and associated services during construction.

### **Task 1 – Additional Construction Engineering Services**

Based on the construction schedule provided by FG Construction the construction duration is of 30 weeks. Services during construction are as follows:

- Services During Construction
  - **Respond to Requests for Information** – Consultant will review and respond to Requests For Information (RFI) from the contractor during construction operations. Consultant shall prepare documentation required to clarify questions from the contractor.
  - **Pay Application Review** – Consultant will review pay applications for accuracy, completeness and back up detail to include but not limited to verification of quantities, acceptability of work, percentage of activity completion and quantity of stored materials.

- **Change Order Review** – Consultant will review change order for accuracy, completeness and back up detail and respond to Change Orders (CO) from the contractor during construction operations. As necessary, Consultant shall prepare any documentation required to clarify issues included within a change order from the contractor and draft a fair and reasonable letter for the City.
- **Construction Inspections** - Consultant shall perform inspections throughout the construction duration to conduct on-site observation/verification of construction to assist City in determining if construction is proceeding in substantial accordance with the Contract Documents. Consultant will document critical activities, key events, and general construction progress. Consultant shall prepare inspection reports and submit them to the City for review and approval.
- Based on the construction schedule the construction activities and anticipated inspections are as follows:

Activity	Date	Week
Construction Start	Monday, August 11, 2025	1
Substantial Completion	Friday, February 6, 2026	26
Final Completion	Monday, April 6, 2026	30

Week	Workdays	Site visits	Minus 26 visits (original scope)	Inspection hours (4hr/visit)
Week 1 - 26	121	121	95	380
Week 27 - 30	39	15	15	60
<b>TOTAL</b>			<b>110 visits</b>	<b>440 hours</b>

- Time for inspection reports is included within the inspection hours shown above. After substantial completion of the work, Consultant shall also attend walk-through inspections to prepare a construction punch list and a final inspection to verify the punchlist was addressed. *The scope of work assumes the Contractor will address the punchlist items within 60 days of the initial inspection. If additional inspections beyond the final walkthrough are required, Consultant will provide these services under a separate Task Order.*
- **Progress Meetings** – Consultant shall attend bi-weekly progress meetings during construction. A total of 17 progress meetings is included based on the construction schedule. Consultant will prepare the meeting agendas, conduct the progress meetings and provide meeting minutes after each meeting.

## II. **BASIS OF SCOPE**

- Scope was based on the latest schedule provided by FG Construction.
- There are 121 workdays between start day and substantial completion, and 39 workdays from substantial completion to final completion.

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### III. **FEES (Hourly NTE)**

Consultant shall schedule work upon receipt of signed approval and shall provide services in accordance with Continuing Professional Services Agreement. Total fees for this scope are as shown in the table below. For a detailed hourly breakdown, refer to attached "Exhibit A."

Tasks	Task Description	Hourly Fee	Lump Sum Fee	Total Fee
Task 1	Additional Construction Engineering Services	\$107,365.00	\$0.00	\$107,365.00

Should you have any questions, please do not hesitate to contact me by e-mail at [ddavila@chenmoore.com](mailto:ddavila@chenmoore.com).

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Daniel Davila", is positioned above the printed name and title.

CHEN MOORE AND ASSOCIATES  
Daniel Davila, PE  
Principal Engineer

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