



# City of Margate

5790 Margate Boulevard  
Margate, FL 33063  
954-972-6454  
www.margatefl.com

## Meeting Minutes

### Regular City Commission Meeting

*Mayor Arlene R. Schwartz*

*Vice Mayor Anthony N. Caggiano*

*Commissioners:*

*Lesa Peerman, Tommy Ruzzano, Joanne Simone*

*City Manager Samuel A. May*

*Interim City Attorney Goren, Cherof, Doody & Ezrol, P.A.*

*City Clerk Joseph J. Kavanagh*

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Wednesday, August 29, 2018

7:00 PM

Commission Chambers

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#### CALL TO ORDER

**Present:** 5 - Commissioner Lesa Peerman, Commissioner Joanne Simone, Commissioner Tommy Ruzzano, Vice Mayor Anthony N. Caggiano and Mayor Arlene R. Schwartz

In Attendance:

City Manager Samuel A. May  
City Attorney James A. Cherof  
City Clerk Joseph J. Kavanagh

#### PLEDGE OF ALLEGIANCE

#### 1) PRESENTATION(S)

**A. [ID 2018-377](#)** HOME OF THE MONTH - AUGUST 2018  
(Marc and Kalina Musgrave, 835 SW 51st Avenue)

**B. [ID 2018-441](#)** RECOGNITION OF SUSAN NIGOSANTI OF MICHELLE'S INTERNATIONAL LEARNING HOUSE FOR WINNING THE NATIONWIDE "TEACHERS MAKE A DIFFERENCE" CONTEST.

#### EMPLOYEE RECOGNITION FOR YEARS OF SERVICE

**C. [ID 2018-447](#)** ROBERTO LORENZO, BATTALION CHIEF - FIRE DEPARTMENT - 20 YEARS

#### 2) COMMISSION COMMENTS

COMMISSIONER JOANNE SIMONE said she would like the Citizen Academy presentations available on the City website.

COMMISSIONER TOMMY RUZZANO spoke about Michelle's Learning Center redoing their backyard. He said that it was a great school located opposite Margate Elementary. He said that on August 30, they were possibly going to be talking about the City's 911 system merging with Coral Springs.

VICE MAYOR ANTHONY N. CAGGIANO thanked Commissioner Peerman.

MAYOR ARLENE R. SCHWARTZ thanked Public Works Director Mark Collins for adequate lighting in Chambers. She said that she would like to change the current Floating Holiday policy so that employees would work four, eight hour days on the week of a Monday holiday, rather than owing employees a Floating Holiday.

Discussion ensued on Floating Holidays.

CITY MANAGER SAMUEL A. MAY said he would bring back information to the City Commission.

### 3) PUBLIC DISCUSSION

TIMOTHY L. LETTIERI, 1661 NW 61ST AVENUE thanked the Mayor and Commissioners and would speak under the appropriate item.

MIARA MOOI WILTEN, ORIOLE GOLF AND TENNIS PHASE II asked if there was money in the budget to repair the air conditioner in the library.

MAYOR SCHWARTZ said that as it was part of the Broward County library system, the City could not pay for it. She explained that they had been waiting for parts.

MARC MUSGRAVE, 835 SW 51ST AVENUE spoke about the discontinuance of the fair and circus. He also spoke about construction projects on 441 and said that they were in need of restaurants and needed more things to do in Margate.

Discussion ensued of the property controlled by New Urban, the Carnival and attracting new business and ideas in the downtown area.

JENNIFER D. GILTRAP, 399 SW 65TH AVENUE congratulated the Vice Mayor on his award. She thanked the Commission for signing a document pertaining to Home Rule. She also thanked them for allowing her to put the shoe donation boxes in City Hall and at the Senior Focal Point Center until October 19th.

PATRICIA A. GAGLIANO, 1228 WEST RIVER DRIVE said that she had been a resident of Margate for over 50 years. She explained that on her street, there were several apartment buildings owned by co-operations and the residents put their bulk pickup of the out of restricted times. She asked if there was anything they could do to prevent this.

Discussion ensued about bulk pickup violations and fines.

CITY MANAGER MAY said that the previous Department of Environmental and Engineering Services (DEES) Director was working on a program with Waste Management where Code would go and cite them if the pick-up was not collected within one or two days and bill the residents directly. He said that he would see if that had been implemented.

Discussion ensued.

### 4) CONSENT AGENDA

Items listed under Consent Agenda are viewed to be routine and the recommendation will be enacted by one motion in the form listed below. If discussion is desired by the Commission, the item(s) will be removed from the Consent Agenda and will be considered separately. Anyone wishing to comment on any item on the Consent Agenda should approach the podium now. Each speaker is limited to three (3) minutes.

**A. ID 2018-429** RESOLUTION - APPROVING THE SALE OF 1012 EAST RIVER DRIVE, MARGATE 3RD ADD 44-48 B LOT 16 BLK 5; PROVIDING FOR EXECUTION OF THE REAL ESTATE CONTRACT AND ASSOCIATED DOCUMENTS; PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION 18-091

### Approval of the Consent Agenda

**A motion was made by Commissioner Peerman, seconded by Commissioner Simone, to approve the Consent Agenda. The motion carried by the following vote:**

**Yes:** 5 - Commissioner Peerman, Commissioner Simone, Commissioner Ruzzano, Vice Mayor Caggiano and Mayor Schwartz

**B. ID 2018-440** RESOLUTION - AWARDING AN AGREEMENT WITH ALL FLORIDA CONTRACTING SERVICES FOR BID NO. 2018-015 - GENERATOR ENCLOSURE REPLACEMENT (CORAL GATE) IN THE AMOUNT OF \$129,900; PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION 18-092

Item 4B was pulled from the Consent Agenda by Vice Mayor Caggiano.

**A motion was made by Commissioner Peerman, seconded by Vice Mayor Caggiano, that this Resolution be discussed.**

VICE MAYOR CAGGIANO asked about the company only accepting checks and not accepting credit cards.

CITY MANAGER MAY said that some companies did not want to accept credit cards due to the fee incurred.

Discussion ensued on credit cards and performance bond paperwork.

**The motion carried as follows:**

**Yes:** 5 - Commissioner Peerman, Commissioner Simone, Commissioner Ruzzano, Vice Mayor Caggiano and Mayor Schwartz

### 5) CITY MANAGER'S REPORT

CITY MANAGER MAY highlighted the forthcoming City events of the Dive In Movie, Patriot's Day Ceremony and the Household Hazardous Waste Recycling Event. He spoke about the Community Redevelopment Agency's (CRA) Copelands Road Median Beautification project which was expected to be completed by October 31st. He spoke about the Community Development Block Grant (CDBG) funds and that they would utilize some of the money towards Southgate Park. He advised that they could not use those funds towards Southgate Park as it was part of their five year plan and said that under the existing action plan for fiscal year, 2014/15, the funds could only be used for public facilities in the census track. He advised that Coral Gate Park was a project that staff could move forward with and asked if they wanted to revise their action plan. He advised that program fiscal year, 2014/15 and 2016/17/18 included funding for Home Rehab. He was advised by the County that they have a waiting list of 55 home owners in the Home Rehab and said that the average timetable was approximately eight months which includes income verification, home inspection, scope of work, bidding, permitting and final close out. He said that the City advertised bid number 2018.005 for the Force Main project at Southgate and Rock Island Road and the budget was estimated at \$945,000 and was due on September 26th.

COMMISSIONER SIMONE recommended revising the Action Plan. She said that the money needs to go towards repairing roofs for residents who could not afford it.

COMMISSIONER RUZZANO agreed with Commissioner Simone 100 per cent. He also spoke about the grants process. He said that they could call an emergency meeting to discuss this.

Discussion ensued.

COMMISSIONER RUZZANO said that they should direct staff to place it on the Agenda and put a \$40,000 cap for residents for roof repairs, air conditioners, windows and the American Disabilities Act (ADA) compliant.

GRANTS MANAGER TANYA WARD-BENJAMIN said that she received an update from Broward County. She spoke about the Substantial Amendment which involved changing the funds from home repair and purchase assistance to public facilities. She explained that this also included a Citizen Participation Plan which was a requirement for Federal Funding and that previously, the City was not in compliance. She said that the City was now in compliance and that one of the requirements was that they must advertise and provide a 30 day notice for a public hearing. She explained that by doing the public facilities, they were trying to cut down the time and said that the explanation from Housing and Urban Development (HUD) had always been challenging. She explained that she was not in receipt of the required feedback as part of the Citizen Participation Plan. She said that although the funds were accumulative, the problem with 2014/15 was no funds were being spent during the investigation and the funds of \$443,000 were an issue. She advised that public facilities were considered the fastest way to do it. She also spoke at length about the problems that she had experienced with HUD's Head Office and Miami Office. She explained that if it was the wish of the Commission to go back and change what was already agreed in the Substantial Amendment, it would be 30 days from publication and then another Resolution.

COMMISSIONER PEERMAN asked about public projects.

GRANTS MANAGER WARD-BENJAMIN explained that there were federal requirements that had to be followed for CDBG and CRA. She explained that the requirements

included that it could not be for repair, items listed in the City's budget and it must be in an area with a minimum of 51 percent of the population which was low-moderate which was 80 percent of the median income.

Discussion ensued.

MAYOR SCHWARTZ suggested that Congressman Ted Deutch may receive a faster response from HUD.

Discussion ensued on time limits and how they could spend the funds.

CITY MANAGER MAY asked if the Grants Manager could contact HUD in Miami on August 30th to request in writing that they could combine all those years together and that they were not just limited to 2014/15.

GRANTS MANAGER WARD-BENJAMIN explained that there could be difficulty as they had not spent anything for two years and that there could be a further delay due to federal requirements. She said that they received a report about purchase assistance which was a faster process and that she could provide the same to the Commissioners.

Discussion ensued on purchase assistance, Substantial Amendment and how to distribute the money.

GRANTS MANAGER WARD-BENJAMIN said that the money could not be spent on the seawalls.

Discussion ensued on seawalls, action plan amendment and for first time homebuyer assistance.

MAYOR SCHWARTZ said that they would await feedback from the Grants Manager pertaining to her telephone calls to HUD and Broward County. They said that they would also await the report.

CITY MANAGER MAY said that he would review the situation with HUD and the County and arrange an emergency meeting if necessary.

## 6) PUBLIC HEARING(S)

A. [ID 2018-438](#) RESOLUTION - RELATING TO THE PROVISION OF FIRE RESCUE SERVICES, FACILITIES AND PROGRAMS IN THE CITY OF MARGATE, FLORIDA; REIMPOSING FIRE RESCUE ASSESSMENTS AGAINST CERTAIN ASSESSED PROPERTIES LOCATED WITHIN THE CITY OF MARGATE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018; APPROVING THE RATE OF ASSESSMENT; APPROVING THE SUPPLEMENTAL ASSESSMENT ROLL; AND PROVIDING AN EFFECTIVE DATE.

RESOLUTION 18-093

**A motion was made by Vice Mayor Caggiano, seconded by Commissioner Simone, that this Resolution, be approved. This carried by the following vote:**

**Yes:** 5 - Commissioner Peerman, Commissioner Simone, Commissioner Ruzzano, Vice Mayor Caggiano and Mayor Schwartz

## 7) RESOLUTION(S)

**A. ID 2018-444** RESOLUTION - APPROVING EXPENDITURE OF \$2500 FOR HOME SPONSORSHIP OF THE SOS CHILDREN'S VILLAGES "STEPS FOR SOS 5K RUN/WALK" EVENT; APPROVING USE OF THE CITY'S MOBILE STAGE, APPROVING CITY PARTICIPATION OF AN INTERNAL "KICKOFF" EVENT HOSTED BY SOS CHILDREN'S VILLAGES STAFF AT CITY HALL; PROVIDING FOR AN EFFECTIVE DATE.

RESOLUTION 18-094

**A motion was made by Commissioner Peerman, seconded by Vice Mayor Caggiano, that this Resolution, be discussed.**

COMMISSIONER SIMONE said that she did not believe that taxpayer money should go to fund charities. She repeated her request that each charity should be a line item on the budget and that it should be a once per year process.

Discussion ensued on the charity process.

**An amendment was made by Commissioner Peerman, seconded by Vice Mayor Caggiano, to approve the stage and add a line item for this in the budget.**

COMMISSIONER RUZZANO asked if they could utilize the monies from the Commissioners' travel fund budget.

Discussion ensued.

**Commissioner Peerman and Vice Mayor Caggiano withdrew their amendment.**

Discussion ensued on removing the funds from Commissioner Ruzzano's travel fund.

CITY CLERK JOSEPH J. KAVANAGH confirmed that Commissioner Ruzzano's travel fund balance was \$4,330.

Discussion ensued on how much was left in the other Commissioners' travel accounts.

**A motion was made by Commissioner Peerman, seconded by Commissioner Ruzzano, to approve as is, with the item being funded from the City Commission's Travel Account and to add it as a line item to the budget.**

**Yes:** 5 - Commissioner Peerman, Commissioner Simone, Commissioner Ruzzano, Vice Mayor Caggiano and Mayor Schwartz

**B. ID 2018-446** RESOLUTION - APPROVING FULL PAGE AD AND TICKETS TO THE POMPANO BEACH CHAMBER OF COMMERCE LIGHTHOUSE POINT/MARGATE SHINING STAR AWARDS 2018

RESOLUTION 18-095

**A motion was made by Commissioner Peerman, seconded by Commissioner Simone, that this Resolution, be approved.**

COMMISSIONER PEERMAN asked how many tickets they were purchasing.

Discussion ensued.

CONSENSUS was reached to purchase six (6) tickets to the event, as the full page ad was already purchased.

**The motion carried as follows:**

**Yes:** 5 - Commissioner Peerman, Commissioner Simone, Commissioner Ruzzano, Vice Mayor Caggiano and Mayor Schwartz

**C. ID 2018-448** RESOLUTION - APPROVING INTERLOCAL AGREEMENT BETWEEN THE CITY OF MARGATE AND THE MARGATE COMMUNITY REDEVELOPMENT AGENCY FOR THE WINFIELD BOULEVARD ROUNDABOUT PROJECT; PROVIDING FOR EFFECTIVE DATE.

RESOLUTION 18-096

**A motion was made by Commissioner Simone, seconded by Commissioner Peerman, that this Resolution, be approved.**

CITY MANAGER MAY confirmed that this would be paid through the road fund.

Discussion ensued on the roundabout slowing down traffic and the beautification of adding this feature.

MS. GILTRAP said that the estimated \$400,000 for the roundabout should be used for the canal walls.

Discussion ensued.

CHARLIE ARTNER, 6631 NW 22ND COURT said they need to do something on Winfield

Boulevard as he could hear cars and motorbikes racing along that road and fears someone may be killed.

MAYOR SCHWARTZ recommended that the City Manager speak to the Acting Chief of Police about an immediate enforcement along Winfield Boulevard to prevent speeding.

RODRIGO PALACIO, 1610 NW 62ND TERRACE spoke about the roundabout on Margate Boulevard. He was not in favor of putting a roundabout on Winfield Boulevard and said that money could be spent elsewhere.

**The motion carried as follows:**

**Yes:** 4 - Commissioner Peerman, Commissioner Simone, Commissioner Ruzzano and Vice Mayor Caggiano

**No:** 1 - Mayor Schwartz

**D. ID 2018-449** RESOLUTION - APPROVING SETTLEMENT OF THE CLAIM OF KEYLA BANEGAS SANCHEZ AGAINST THE CITY OF MARGATE FOR \$45,000 WITHOUT ADMISSION OF LIABILITY.

RESOLUTION 18-097

**A motion was made by Commissioner Peerman, seconded by Vice Mayor Caggiano, that this Resolution should be discussed.**

**This motion approved by the following vote:**

**Yes:** 5 - Commissioner Peerman, Commissioner Simone, Commissioner Ruzzano, Vice Mayor Caggiano and Mayor Schwartz

## **8) DISCUSSION AND POSSIBLE ACTION**

**A. ID 2018-442** UPDATE ON CITY ATTORNEY PROCESS.

HUMAN RESOURCES DIRECTOR JACQUELINE WEHMEYER asked for direction for the City Attorney process.

MAYOR SCHWARTZ confirmed that the second candidate moved on.

VICE MAYOR CAGGIANO said that he was a huge fan of the current team working for the City and said that they do not need to look for an in-house Attorney as they were one of the top legal firms in the state of Florida.

COMMISSIONER PEERMAN advised that the Interim City Attorneys, Goren, Chero, Doody & Ezrol, P.A. quit us and suggested that they could offer them a contract.

Discussion ensued on utilizing the services of S. Renée Narloch & Associates.

COMMISSIONER RUZZANO said that he was not a big fan of the Interim City Attorney

firm as he received differing opinions. He said that he would prefer a full time, in-house, City Attorney and had no problem with Ms. Sarver being the City's Attorney.

Discussion ensued.

MAYOR SCHWARTZ asked the Commission if they should continue using S. Renée Narloch & Associates.

COMMISSIONER PEERMAN said yes.

Discussion ensued on using S. Renée Narloch & Associates.

COMMISSIONER SIMONE said yes.

COMMISSIONER RUZZANO said no and explained that it should be the responsibility of HR to do the hiring.

Discussion ensued on the background report.

VICE MAYOR CAGGIANO said no.

MAYOR SCHWARTZ said yes.

COMMISSIONER PEERMAN said that she would like to see if Ms. Sarver was still interested.

Discussion ensued.

COMMISSIONER RUZZANO polled the Commission that if Ms. Sarver was to re-apply, would she be considered.

COMMISSIONER PEERMAN said yes.

COMMISSIONER SIMONE said no.

COMMISSIONER RUZZANO said yes.

VICE MAYOR CAGGIANO said no.

MAYOR SCHWARTZ said no.

COMMISSIONER PEERMAN advised that they should obtain more in-depth information before they do the one-on-ones.

**C. ID 2018-445 SEAWALLS.**

Item 8C was heard before item 8B.

COMMISSIONER PEERMAN explained that this originally arose from changing an Ordinance from the 1970s and that the City was not responsible for the seawalls. She asked if that particular Ordinance could be put on the next Agenda.

CITY CLERK KAVANAGH explained that as there were two types of Ordinances, it would depend on what advertisement they required.

Discussion ensued on the Ordinance.

COMMISSIONER PEERMAN said that she did not think the repeal would pass. She advised that the City should establish who owned the seawalls before they go further with any discussions.

COMMISSIONER SIMONE did not believe that was the right course of action and said that it was a very deep subject and that it needed to be fully vetted. She advised that they should allow staff sufficient time to come up with good solutions that would help the residents and the City.

VICE MAYOR CAGGIANO asked the City Manager which cities in the State took responsibilities for seawalls.

CITY MANAGER MAY repeated that Punta Gorda had partial responsibility as they had a special funding seawall district set up. He advised that the residents who live on the seawall pay into the fund. He said that there were approximately 250 residents on the City's seawalls and believes that the developers may have built the seawalls.

COMMISSIONER RUZZANO said that Margate was a unique City that had over 20 miles of canals which was originally designed for flood control. He said that it was irrelevant to ask whose walls they were and whose water was in the canals making it deteriorate. He advised that they should set up a fund or increase the budget in the Stormwater Utility Fund and start maintaining the seawalls. He said that it was the City's water in the canals and the residents who live there would be paying when the walls fall and that they need to set up a plan. He said that he would like to see a Workshop on this.

Discussion ensued on a funding mechanism for the seawall.

MAYOR SCHWARTZ suggested that they put a Code Compliance Officer and Engineer to carry out a thorough assessment of the seawalls. She also spoke about her experience examining the seawalls along the canals.

Discussion ensued which also included the use of the fire assessment fee.

VICTOR M. VARELA, 1600 NW 62ND TERRACE spoke about possible litigation against the City. He also spoke about federal grants.

Discussion ensued.

MS. GILTRAP said they should all work together to come up with solutions. She spoke about the investigations that she had carried out which included conversations with HUD and the Federal Emergency Management Agency (FEMA). She also spoke about setting up a Separate Taxing District or Special Assessment.

Discussion ensued on the Punta Gorda seawall district.

TIFFANY L. HAUGER, 1720 WEST RIVER DRIVE said that she was in the construction industry and spoke about land surveys. She recommended the services of Diversified Diving.

Discussion ensued.

MAYOR SCHWARTZ said that she was advised by the Interim City Attorney that they

could not sue the South Florida Water Management District (SFWMD) as they had immunity.

MANNY LUGO, 1129 EAST RIVER DRIVE asked for additional minutes to discuss this item from Ms. Beracha. He read a statement and the City Charter and spoke about a Margate insurance policy.

LAUREN BERACHA, 6950 NW 14 PLACE yielded her three minutes to Mr. Lugo.

MR. LUGO continued reading his statement on this Item.

COLLEEN R. NEBAUER, 1013 NW 62ND AVENUE yielded her three minutes to Mr. Lugo.

MR. LUGO continued reading his statement and spoke on this Item. He also spoke about Ms. Sarver.

Discussion ensued on negligence.

TONY SPAVENTO, 3194 W. BUENA VISTA DRIVE said that he would not want to pay for a canal being repaired and spoke about his experience in Coral Bay in June 2017 about a flooding situation.

LILLIAN PALACIO, 1610 NW 62ND TERRACE spoke about her home being in immediate danger.

Discussion ensued.

BRENDA J. FESTA-LETTIERI, 1661 NW 61ST AVENUE said that not all the walls required repairing and read a statement on the seawall cap.

Discussion ensued.

CITY MANAGER MAY asked for direction from the Commission.

CONSENSUS was reached directing the City Manager to go out for bid and find a company to give estimates for individual seawall repairs, to provide reports on the condition of the seawalls, to start with the oldest sections first and to provide options for financing seawall repairs.

**B. ID 2018-443 COMPLETE STREETS PROGRAM.**

Item 8B was heard after item 8C.

DEVELOPMENT SERVICES DIRECTOR, ROBERT J. MASSARELLI gave a PowerPoint presentation and requested direction. He advised that the application for the grant program dealing with Complete Streets and Metropolitan Planning Organization which was starting in the near future. He spoke about the design of the bike path and said that it did not meet the Commission's desires and Complete Streets may be a way to get that approach. He advised that they had identified a series of initiatives such as putting in additional turn lanes on Royal Palm Boulevard and an overpass at Atlantic Boulevard and 441. He spoke about the bike path for NW 62nd Avenue and NW 31st Street and that the Commission had asked for it to come back for approval. His definition of Complete Streets was that it integrated people in places and said that they were looking at the total environment around the road, how they link people with commercial areas or with schools

and linking neighborhoods together. He said that they wanted to create streets which were safe for people of all ages and abilities that Margate was a complete diverse City. He said that they wanted to balance the different modes of transportation and that they also would support local land use, economies, cultures and natural environment. He provided examples of suburban and Complete Streets and spoke about bicycles on the sidewalk. He discussed the history of Margate Boulevard and how it was designed. He spoke about the positive outcomes which included better connectivity between neighborhoods and commercial areas making it family friendly. He asked if the staff should pursue funding opportunity for Complete Streets.

VICE MAYOR CAGGIANO spoke about the west side of the Rock Island on the Margate Boulevard project and asked about parking spots.

DEVELOPMENT SERVICES DIRECTOR MASSARELLI explained that no design work had been done and that they were a talking concept. He advised that they could create small parking lots and parallel parking.

Discussion ensued on parking, green space and linear parks.

COMMISSIONER RUZZANO asked about two golf courses being zoned for residential. He asked if the roads would become smaller if someone wanted to build in that area.

DEVELOPMENT SERVICES DIRECTOR MASSARELLI said that he was not sure if the golf courses had been zoned. He advised that if they built in that area, they would have to go through a number of processes which would include an amendment, the change in future language, zoning and evaluating transportation issues.

Discussion ensued which included linear parks, NW 31st Street and bike lanes.

CITY MANAGER MAY advised that they were just two possible areas and that they did not have to do NW 31st and spoke about Holiday Springs Boulevard. He also said that the design would be completed by the MPO.

Discussion ensued.

MR. ARTNER provided an update on the Margate Executive Golf Course.

MR. SPAVENTO said that they should not do it on NW 31st Street and 62nd Avenue as it would be a death trap.

Discussion ensued on a bicycle lane.

The City Commission was asked if they wish for staff to pursue submitting an application for the Complete Streets program.

COMMISSIONER PEERMAN said yes.

COMMISSIONER SIMONE said yes.

COMMISSIONER RUZZANO said no.

VICE MAYOR CAGGIANO said yes.

MAYOR SCHWARTZ said no.

Discussion ensued.

**ADJOURNMENT**

There being no further business, the meeting adjourned at 12:21am.

Respectfully submitted,

Transcribed by Salene E. Edwards

\_\_\_\_\_  
Joseph J. Kavanagh, City Clerk

Date: \_\_\_\_\_

**PLEASE NOTE:**

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, the person will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Anyone desiring a verbatim transcript shall have the responsibility, at his/her own expense, to arrange for the transcript.

[Appendix A – Zoning – Section 3.3] Any representation made before any City Board, any Administrative Board, or the City Commission in the application for a variance, special exception, conditional use or request for any other permit shall be deemed a condition of the granting of the permit. Should any representation be false or should said representation not be continued as represented, same shall be deemed a violation of the permit and a violation of this section.

Any person with a disability requiring auxiliary aids and services for this meeting may call the City Clerk's office at (954) 972-6454 with their request at least two business days prior to the meeting date.