

CITY OF MARGATE, FLORIDA

RESOLUTION NO. 22-094

A RESOLUTION OF THE CITY OF MARGATE, FLORIDA, APPROVING THE CITY OF MARGATE PROPERTY IMPROVEMENT PROGRAM; PROVIDING FOR MAXIMUM REIMBURSEMENT GRANT AMOUNT; PROVIDING FOR ELIGIBLE AND INELIGIBLE PROPERTIES, IMPROVEMENTS AND FUNDING; PROVIDING FOR PROGRAM ADMINISTRATION AND FUNDING IN AN AMOUNT NOT TO EXCEED \$1.5 MILLION; PROVIDING FOR EFFECTIVE DATE.

BE IT RESOLVED BY THE CITY OF MARGATE, FLORIDA, AS FOLLOWS:

Section 1: That the City Commission of the City of Margate, Florida, approves the City of Margate Property Improvement Program, to provide for comprehensive fixed capital and other improvements to commercial, multi-family, common areas and building exteriors of condominium associations, and single-family properties.

Section 2: That the City Commission of the City of Margate finds that the City of Margate Property Improvement Program serves a municipal and public purpose, and is in the best interest of the public health, safety, and welfare of the residents and businesses located in the City of Margate.

Section 3: That the City Commission approves a Program allocation of \$1.5 million from general fund revenues made available by American Rescue Plan Act (ARPA), to provide for grant reimbursements and administration costs including but not limited to temporary staffing to assist with grant processing.

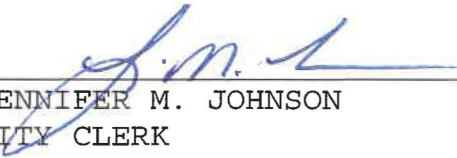
Section 4: That the City Commission approves the maximum reimbursement grant amount, as well as eligible and ineligible properties, improvements, and funding as provided for on the attached Exhibit "A".

Section 5: That the Administration is authorized to take all steps necessary to implement the Program including but not limited to providing for budget amendment, budget transfers, and amendment to program documents and requirements except for those specifically approved by Section 4 above.

Section 6: This Resolution shall become effective immediately upon its passage.

PASSED, ADOPTED AND APPROVED THIS 19TH DAY OF OCTOBER 2022.

ATTEST:



JENNIFER M. JOHNSON
CITY CLERK



MAYOR ANTONIO V. ARSERIO

RECORD OF VOTE	
Simone	<u>YES</u>
Schwartz	<u>YES</u>
Ruzzano	<u>YES</u>
Caggiano	<u>YES</u>
Arserio	<u>YES</u>



PROPERTY IMPROVEMENT PROGRAM

The City of Margate's Property Improvement Program (PIP) is a grant program for eligible properties located in the City of Margate. The PIP grant program provides for a 50% reimbursement grant up to \$50,000 for commercial properties, multi-family properties, and for common areas and building exteriors owned by condominium or single-family homeowner associations, and a 50% reimbursement up to \$10,000 for Single Family properties. The reimbursement grant is for **comprehensive** fixed capital and other improvements to the property. The intent of the program is to encourage property and business owners to restore, renovate and improve their property, thereby improving the area's visual quality and attractiveness, and increasing property values.

Eligible Properties

- Commercial properties (applicant may be the building owner or a tenant with owner's approval)
- Multi-Family properties* (work on exterior or common areas only)
- Property owned by Condominium or Homeowner Associations (limited to work on exterior or common areas only)
- Single Family **homesteaded** properties (up to \$10,000)

Eligible Improvements

The PIP grant will reimburse the Owner for eligible costs associated with eligible fixed improvements to the exterior of the property. Minor interior work may be included as part of a comprehensive exterior renovation. The following list contains items that may be considered eligible improvements under the PIP grant program:

- Exterior painting
- Exterior Lighting
- Signage
- Landscaping

- Driveway Improvements/Replacement (addition, widening, circular, pavers, concrete, etc.) asphalt driveways not eligible
- Paving parking areas, walkways, or patios
- Impact-resistant improvements: windows, entry doors, and garage doors
- Air-conditioning
 - central air only - if converting from window units currently visible from public right-of-way
 - A/C change out – up to \$2,500
- Roof repair or replacement (if visible from public right-of-way)
- Structural repair
- Concrete restoration
- Electrical work
- Plumbing work including cast iron pipe replacement
- Fencing (Designer Fence, i.e. PVC, Iron) Chain Link and Wood Fence not eligible

Ineligible Properties

The following properties are not eligible for grant funds under the PIP grant program:

- Individually owned residential properties that are not homesteaded
- Properties listed for sale.
- Properties in foreclosure or bankruptcy proceedings
- Properties with City or County liens – Other liens to be considered on a case-by-case basis.
- Properties with active Florida Building Code or City violation(s) – To be considered on a case-by-case basis as to whether the proposed improvements will resolve the violation(s) or if the violations must be corrected prior to approval of grant funding.
- Properties that have received other Margate grant funds (i.e. SHIP, HOME, CDBG) within the last five (5) years

Ineligible for funding

The following factors will disqualify the Owner from eligibility under the PIP grant program:

- Duplication of funding – Funding for improvements already funded by other federal, state, municipal, or private sources, grants, or as part of an insurance claim, settlement, or similar is not eligible.
- Funding for work that has already commenced at time of application submittal, review, or approval.
- Funding for work that already has submitted or approved permits at time of application will be considered on a case-by-case basis.
- Owner-builder permitted work (all permitted work must be conducted by a licensed contractor)
- Grants for each individual unit owner of multi-family properties for exterior or common area improvements
- More than one grant award per property and/or per project

Terms and Conditions

Grants are limited to properties located within the City of Margate. Program funding is contingent upon an annual appropriation by the City of Margate. The City of Margate reserves the right to cancel this program at any time, prior to grant approval, without notice, if sufficient funds are determined unavailable. The City of Margate retains the right to display and advertise properties which receive PIP funding.

Initial Applications will be accepted on a first-come first-served basis. Incomplete initial Applications will move down the application list until considered complete by City staff. The order of grant funded project approval will vary based upon date all plans and permits are received and approved. Following a review and approval of the complete application, the City will issue a notice of grant award to the Owner identifying the qualifying improvements and the maximum amount of funding to be provided to the Owner upon completion of the improvements.

Grant funding will be provided on a reimbursement basis contingent upon final, approved inspections from all applicable governmental entities, and submittal and staff verification of receipts and other documents related to any authorized expenditures.

PROPERTY IMPROVEMENT PROGRAM APPLICATION

Name: _____

Name of Business/Property: _____

Address of Property: _____

Telephone Number: _____

Email address: _____

Are you the Property Owner or Business Owner? _____

Type of Improvement(s) Planned: _____

Incentive Amount: \$ _____ Total Cost of Project \$ _____

I hereby submit the attached plans, specification and color samples for the proposed project and understand that these must be approved by the City of Margate. No work shall begin until I have received written approval from the City. I further understand that funding will not be paid until the project is complete, including all required permit inspections.

All documents submitted to the City in support of the funding request are considered part of the Application, and are subject to disclosure under Florida's Public Records Law.

Pursuant to Florida Statute 95.525, a person who knowingly makes a false written declaration is guilty of the crime of perjury by false written declaration, a felony of the third degree.

Under penalties of perjury, I, _____ declare that I have read the foregoing Application and supportive documentation, and to the best of my knowledge and belief, the facts stated in it are true.

Signature of Applicant

Date

Print Name

STATE OF FLORIDA

COUNTY OF BROWARD

The foregoing instrument was acknowledged before me by means of ☐ physical presence
or ☐ online notarization this _____ day of _____ 20____, by _____, who
is ☐ personally known to me or ☐ produced identification and did not take an oath.

Print Name _____

Notary Public, State of Florida at large

PIP Application Checklist

- Completed PIP Application Sheet
- Letter of Authorization for initial Application from property owner (for commercial tenants) or condominium or homeowner association board (for common area property).
- Approval of plans (required for funding approval):
 - Approval of plans by property owner for commercial tenant applicants
 - Approval of plans by Association and/or Community Development District ("CDD") for improvements to homes, condos, or other multi-family property that is governed by an Association or CDD
 - Approval of plans by Association and/or CDD for improvements to common areas
- Letter of intent from grant applicant to the City.
- At least one bid/estimate from licensed contractors for EACH ITEM in scope of work. Please note chosen contractor.
- Copy of license and liability insurance from chosen contractor (The City of Margate must be listed as an additional insured)
- Copy of property insurance for business or building (The City of Margate must be listed as an additional insured)
- Post renovation business plan (if applicable)
- Architectural plans (if applicable)
- Landscape plans (if applicable)
- Material samples (pavers, awnings, light fixtures, etc.) (if applicable).
- Before and after renderings (if applicable)
- W-9 Tax Form completed (in order for the City to be able to send the grant funds)
- Proof of residential homesteaded property ownership (i.e. recent BCPA printout)
- Proof of commercial property ownership or commercial tenant lease
- Active Sunbiz and licensed business tax receipt ("LBTR") when applicable
- Affidavit that the property owner has not received duplicate funding from another source such as insurance reimbursement or grant.
- Request for Redaction of Exempt Personal Information (City form)