



NORTHWEST COUNCIL OF ELECTED OFFICIALS MEETING NOTICE

- DATE:** Tuesday, January 17, 2023
- TIME:** 12:00 Noon - Lunch will be served promptly; public meeting to be held concurrently.
- HOST CITY:** The City of Margate
- NEW LOCATION:** Kouyou Buffet
8000 West Sample Road
Margate, FL 33065
(954) 840-8885
- CHAIRMAN:** Mayor Anthony N. Caggiano

AGENDA

CALL TO ORDER

1. APPROVAL OF MINUTES
 - A. Minutes of December 12, 2022 meeting hosted by the City of Coral Springs
2. OLD BUSINESS
3. NEW BUSINESS
 - A. Joe Scott, Broward Supervisor of Elections - Speaker
4. SCHEDULE NEXT MEETING – Monday, February 13, 2023, hosted by the City of Parkland.

ADJOURNMENT

Please RSVP by Thursday, January 12, 2023, to cityclerk@margatefl.com with the number of representatives from your municipality who plan to attend and advise of any agenda items for the meeting.

Notice is hereby given to all interested parties that if any persons should desire to appeal any decision made at the Northwest Council of Elected Officials meeting, such person will need a record of the proceedings conducted at such meeting and for such purpose, s/he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Any person with a disability requiring auxiliary aids and services for this meeting may call the City Clerk's office at (954) 972-6454 with their request at least two (2) business days prior to the meeting date.

Members of the public need not purchase a meal in order to attend this meeting.



Northwest Council of Elected Officials

Monday, December 12, 2022
12:00 pm

Country Club of Coral Springs
10800 West Sample Road Coral Springs, FL 33065

Summary

Attendance

City of Coconut Creek

Vice Mayor Sandra Welch
Commissioner Becky Tooley

City of Coral Springs

Mayor Scott Brook
Commissioner Nancy Metayer Bowen
Commissioner Joy Carter
City Manager Frank Babinec
Deputy City Manager Catherine Givens
City Clerk Georgia Elliott
Deputy City Clerk Leslie May
Administrative Manager Luwam Ghermay
Amanda Conroy

City of Lauderdale Lakes

Mayor Veronica Edwards Phillips
Commissioner Mark Spence
Commissioner Sharon Thomas

City of Lauderhill

Commissioner Melissa P. Dunn

City of Margate

Mayor Anthony N. Caggiano
Vice Mayor Tommy Ruzzano
Commissioner Antonio V. Arserio
Commissioner Arlene Schwartz
Commissioner Joanne Simone

City of North Lauderdale

Mayor Samson Borgelin
Commissioner Luke Lewis

City of Parkland

Mayor Rich Walker
Commissioner Ken Cutler

Commissioner Bob Mayersohn

City of Tamarac

Commissioner Elvin Villalobos

Commissioner Dr. Kicia Daniel

Call to Order

The regular meeting of the Northwest Council of Elected Officials was called to order by Mayor Scott J. Brook on Monday, December 12, 2022 at 12:20 p.m. City Clerk Georgia Elliott served as recording secretary. The meeting was held at Country Club of Coral Springs, 10800 West Sample Road, Coral Springs, Florida.

Introductions

The floor was opened by Mayor Brook to allow for self-introductions of attendees.

Approval of Minutes November 14, 2022, meeting hosted by the City of Lauderdale Lakes

Commissioner Ken Cutler moved to approve the minutes of November 14, 2022, as presented. The motion was seconded by Vice Mayor Sandra Welch. The motion passed, unanimously.

Presentation

Deputy City Manager Catherine Givens presented on the City of Coral Springs' sustainability initiatives. A copy of her presentation, titled "What Sustainability Means to Coral Springs", was made part of this meeting packet. The following topics were covered in her presentation:

- A group survey on defining sustainability
- A review of Coral Springs' approach to achieving financial, operational, and environmental sustainability
- A review of Coral Springs' Sustainability Action Plan (SAP) and corresponding milestones

Ms. Givens extended an invitation to Council members to discuss sustainability partnership opportunities and best practices. City Manager Frank Babinec highlighted his agency's adoption of internal policies supporting sustainable purchases and practices. Members of the council shared their agencies efforts to support sustainability. The following topics were shared:

- Drafting of resolutions to ban single-use plastics
- Challenges with restocking vending machines with sustainable items
- Best practices on rolling out sustainability initiatives
- Best practices on communicating information to the public
- Adoption of a glass crusher pilot program

Old Business

Commissioner Bob Mayersohn shared that the Broward County Commission is scheduled to vote, on December 13, on the designation of a publicly accessible website for local government public notices pursuant to House Bill 7049. An outline of the process and potential challenges were discussed.

New Business

The council discussed effective methods to communicate to their constituents. Best practices were shared, including:

- Disseminating information through a designated agency cable channel
- Disseminating information through agency's website
- An array of social media platforms with each elected official having their own unique handle
- Publication of a quarterly informational resource
- Creation of YouTube public announcement videos, such as Coral Springs' recent "Mayor's Story – Suicide Awareness"

City Manager Babinec discussed the City of Coral Springs' Behavioral Health Access Program (BHAP). Mr. Babinec described BHAP as an employee-based resource, which pools all mental health and wellness resources into one area. Mr. Babinec reviewed the benefits of having an established BHAP program in his city and encouraged agencies interested in learning more about this program to contact him.

Mayor Brook shared a personal story of loss, due to suicide, and his creation of the Suicide Prevention Initiative. He urged fellow members to consider the BHAP program and to take a personal stance against the stigma associated with suicide.

Commissioner Mayersohn shared that a legislative update is forthcoming and stated that talking points are being developed on the potential change requiring certain municipal officials to file a Form 6.

An announcement was made by the hosting site informing attendees that sustainable straws were used for today's luncheon.

Mayor Brook announced that the next meeting will be hosted by the City of Margate. Attendees were thanked for their service and holiday wishes were exchanged.

Adjournment

There being no further business, the meeting was adjourned at 1:06 p.m.

Submitted by:

Georgia Elliott, CMC, CFRM
City Clerk
City of Coral Springs