



ADDENDUM NO. 1

**BID NO. 2023-007
COMMUNITY SHUTTLE SERVICES**

April 05, 2023

TO ALL BIDDERS:

Please incorporate the following information/clarifications, changes, additions, and/or deletions into the bid packet for the above referenced project:

QUESTIONS AND CLARIFICATIONS:

1. Question: 1) For clarification purposes, the cover page of the solicitation document refers to Bid No. 2023-007, Community Shuttle Services. On page 29, Scope of Services refers to RFP No. 2023-007 and in many other places in the document it refers to RFP. Can you clarify if this is an -RFP or a Bid?

Answer: This is a Bid

2. Question: The term of this agreement is for three (3) years with two (2) one year renewals. The current fleet of vehicles that is provided by the City has approximately 125,000 miles and are 2019 model vehicles that are currently four (4) years old. Can you provide us with a vehicle replacement schedule for these vehicles three (3) vehicles? Is there a year or mileage replacement schedule, these vehicles operate at least five (5) days per week and operate for approximately 10 hours per day. What is the life expectancy of the current vehicles?

Answer: A vehicle replacement plan is not available

3. Question: Page 34 of the RFP, states that the Contractor shall supply additional vehicles to provide back-up service within forty-five (45) minutes in the event that one of more vehicles are out of service. How many back-up vehicles is the contractor required to have?

Answer: The vendor is responsible for compliance.

4. Question: Can you clarify and/or confirm that a Bid Bond in the amount of five percent of the bid price is required at the time of submittal pursuant to Section 200.326 on page 50?

Answer: We will be requiring a Bid Bond, see attached. The amount of the Bid Bond should be 5% of the proposed hourly rate times the number of anticipated annual hours to be billed. The previous year billed was 7,389 hours

(hourly rate x 7,389) x 5% = Bid Bond Amount

5. Question: Can you clarify and/or confirm that a performance bond in the amount of 100 percent of the contract price is required in this bid or RFP pursuant to Section 200.326 on page 50?

Answer: No Performance Bond required.

6. Question: On page 38 of the solicitation document, Table 1: Performance Standards and Fines shows a category of Missed service, it states "For each hour of failure/disruption or vehicle not in Service for an entire day' □ the fine amount is \$83.56/hour. Can you provide additional clarification on if the fine amount is only accessed if the vehicle is out of service for the entire day? If a vehicle is out of service for only two (2) hours with the fine of \$83.56 be charged back to the contractor for the two hour period?

Answer: For failure or disruption of service.

7. Question: In Exhibit B of the attached Interlocal Agreement between Broward County and the City of Margate on page 9, Section 2.15 titled Vehicle Operators, 2.15.1 requires all employees operating a vehicle must have a valid Commercial Driver's License, Class A or Class 8 with a passenger endorsement, for at least three (3) years. Due to the shortage of drivers nationwide and the ability to find, hire and retain drivers and due to the fact that Broward County Transit does not have this requirement for their drivers that drive vehicles much larger than the Community Buses that we currently operate, would the City eliminate the three year requirement of having the CDL with a passenger endorsement for the three (3) year period?

Answer: No

This addendum consists of four (4) pages.

Wylene Sprouse NIGP-CPP, CPPB

Wylene Sprouse NIGP-CPP, CPPB
Purchasing Supervisor
4/5/2023

Please sign and return the acknowledgment page of this addendum by email or by fax. The original acknowledgement page is to be included with your qualifications submission.

ACKNOWLEDGEMENT FORM

ADDENDUM NO. 1

**BID NO. 2023-007
COMMUNITY SHUTTLE SERVICE**

I acknowledge receipt of Addendum No. 1 for BID No. 2023-007, Community Shuttle Service. This addendum contains four (4) pages. Please include the original of this form in your qualifications submission.

Company Name: _____

Address: _____

Name of Signer _____
(please print)

Signature: _____

Date: _____

Telephone: _____

Facsimile: _____

Please fax your completed form to (954) 935-5258 or e-mail to purchase@margatefl.com.

Wylene Sprouse NIGP-CPP, CPPB

Wylene Sprouse NIGP-CPP, CPPB
Purchasing Supervisor
04/05/2023

NOTE: The original of this form must be included with your BID submission.

BID BOND

THE PUBLIC SHOULD TAKE NOTICE:

That we _____ as Principal, and _____ as Surety, are held and firmly bound unto City of Margate, hereinafter called "City" in the sum of (\$ _____) _____ dollars, (not less than 5 percent of the total amount of the bid) for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly and severally, firmly by these presents.

WHEREAS, said Principal has submitted a bid to said City to perform the Work required under the bidding schedule of the City's Contract Documents entitled:

BID 2023-007 COMMUNITY SHUTTLE SERVICES

NOW THEREFORE, if said Principal is awarded a contract by said City and, within the time and in the manner required in the "Notice Inviting Bids" and the "Instructions to Bidders" enters into a written Agreement on the form of the agreement bound with said Contract Documents, furnishes the required certificates of insurance, and furnishes the required Performance Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect. In the event suit is brought upon this bond by said City and City prevails, said Surety shall pay all costs incurred by said City in such suit, including a reasonable attorney's fee to be fixed by the court.

SIGNED and SEALED, this _____ day of _____, 20__

(CONTRACTOR)

(SURETY)

By: _____
(SIGNATURE)

By: _____
(SIGNATURE)

STATE OF FLORIDA, COUNTY OF BROWARD:

BEFORE ME PERSONALLY APPEARED THE ABOVE, KNOWN TO ME TO BE THE PERSONS DESCRIBED IN AND WHO EXECUTED THE FOREGOING INSTRUMENT, AND ACKNOWLEDGED TO AND BEFORE ME BY MEANS OF ___ PHYSICAL PRESENCE OR ___ ONLINE NOTARIZATION THAT THEY EXECUTED SAID INSTRUMENT FOR THE PURPOSES THEREIN EXPRESSED.

WITNESS MY HAND AND OFFICIAL SEAL, THIS _____ DAY OF _____, 20__

NOTARY PUBLIC: _____