

To: CRA Board of Commissioners

From: Diane Colonna, Executive Director

Date: February 11, 2015

RE: MCRA Status Report for January 2015

The following is a report on Margate Community Redevelopment Activities for the month of January 2015:

Administration	
<i>Activity</i>	<i>Status</i>
General	<ul style="list-style-type: none"> Established weekly staff meetings Monthly Agenda preparation for February CRA Board Meeting Revised the Commercial Property Facade Improvement Grant Program and the Commercial Property Landscape Improvement Program Obtained estimates for a custom bronze bust and bronze plaque for Kaye Stevens Park 2016 budget and performance measures: met with Finance staff to discuss budget process and possible capital projects
CRA Office Relocation	<ul style="list-style-type: none"> Met with City Manager to review in-house alternatives Met with architect to discuss minimum necessary improvements to Chevy Chase space, waiting for preliminary design

Capital Improvement Projects	
<i>Activity</i>	<i>Status</i>
Coconut Creek Parkway	<ul style="list-style-type: none"> Broward County to finalize plans prior to Notice To Proceed issuance Met with contractor to discuss project prior to issuance of notice to proceed
Margate Boulevard/58 th Avenue	<ul style="list-style-type: none"> Researched new benches for Margate Boulevard/58th Avenue Created specifications to issue an informal bid for pressuring cleaning, sealing and repair of the sidewalks and crosswalk areas

City Center	
<i>Activity</i>	<i>Status</i>
City Center Request for Qualifications	<ul style="list-style-type: none"> • Press release/advertisement of date extension for RFQ submittal
Stormwater Master Permit	<ul style="list-style-type: none"> • As-Built information survey completed

Marketing and Special Events	
<i>Activity</i>	<i>Status</i>
Chamber of Commerce	<ul style="list-style-type: none"> • Attended Chamber of Commerce monthly breakfast meeting
Marketing	<ul style="list-style-type: none"> • Formed a public intercept survey for the Sounds at Sundown event • Created business data base • Created pole banner designs for the City Center area • Formed a business survey form • Created press release for City Center Project
Marketing Committee Meetings	<ul style="list-style-type: none"> • Attend Marketing Committee meetings with City Staff

Property Management	
<i>Activity</i>	<i>Status</i>
CRA Owned/Common Area Maintenance	<ul style="list-style-type: none"> • One-year contract extension with Painting By Hartzell for continued bus shelter maintenance services • One-year contract extension with Advanced Asset Management for property management services • Met with The Landscape Company regarding landscape maintenance services • Working with Purchasing Department on an RFP for landscape maintenance services for CRA owned properties and median areas for 441/Atlantic Boulevard