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REGULAR MEETING OF THE DEVELOPMENT REVIEW COMMITTEE

February 24, 2015

PRESENT:

Mr. Ben Ziskal, Director of Economic Development
Ken Reardon, Interim Building Director
Courtney O'Neill, Associate Planner
Dan Booker, Fire Inspector
Dan Topp, Code Compliance Officer
Kim Vazquez, CRA Project Manager

ALSO PRESENT:

-Rebecca Case, Executive Director,
Margate Chamber of Commerce
-Rick Riccardi, President, Margate
Chamber of Commerce

ABSENT:

Sam May, Director of Public Works, excused
Kelly McAtee, Engineer, excused
Abe Stubbins, Engineering Inspector I, excused
Sgt. Efrain Suarez, Police

The regular meeting of the Margate Development Review Committee (DRC), having been properly noticed, was called to order by Andrew Pinney, Associate Planner at 10:00 AM on Thursday, February 24, 2015, in the Commission Chambers at City Hall, 5790 Margate Boulevard, Margate, Florida 33063.

1) DRC NO. 02-15-05 CONSIDERATION OF AN **OUTDOOR EVENT**, "MARGATE CITY FAIR"

LOCATION: 1000 NORTH STATE ROAD 7

ZONING: TOC-CC CITY CENTER

LEGAL DESCRIPTION: PARCEL A OF "MARGATE," ACCORDING TO THE PLAT THEREOF, AS RECORDED IN PLAT BOOK 44, PAGE 48, OF THE PUBLIC RECORDS OF BROWARD COUNTY, FLORIDA.

PETITIONER: MARGATE CHAMBER OF COMMERCE

Rebecca Case explained that the event this year would be a combined 10 day carnival and fair. She said that they would like to have the following at the event:

- An activities tent and stage.
- A biergarten that would only be open on the weekends.
- An animal rescue and pet expo.
- A car show held on one Sunday; outside of their security fence

She added that this year they will probably only have one entry for security reasons and charge a \$2.00 entrance fee. She confirmed that they will have basically the same carnival set-up as in prior years.

Rick Riccardi noted that during the 10 days, they plan on having 10 different events. He said that they will have a 40 x 80 tent to house several scheduled events. He added that they will have many bands playing on the stage, as well.

Rebecca Case said that scheduled events include:

- a fashion show sponsored by the Salvation Army
- a beauty pageant and talent show
- a car show
- a health-wellness-safety expo
- a taste of Margate including area restaurants
- an old time country fair
- a golden oldie tribute and senior resource expo
- a multi-cultural festival
- an arts and crafts festival
- a battle of the bands
- Margate Cares animal rescue and pet expo

DRC Comments:

Kim Vasquez noted that the use of the property had been approved by the CRA Board.

Ken Reardon asked about the construction of the fencing and who was going to erect it. He also asked about who was providing the stage.

Rebecca Case answered that they are still looking into a company to put up the fence and are probably going to use a temporary steel chain link. She said that Tents & Events will provide a platform stage covered with a gabled tent on three sides.

Rick Riccardi added that they are going to ask the CRA and City Commission if they will donate their stage for this event since it would save them a lot of money in rental fees.

Ken Reardon inquired if Hildebrand was going to set up any additional tents. He reminded the petitioner that Tents & Events and Hildebrand are required to obtain the necessary permits and inspections from the Building Department by the Thursday before the event; otherwise, Friday inspections would be subject to overtime charges.

Dan Booker reiterated that permits should be pulled for all fencing, canopies and tents so that they could ensure the proper exiting requirements are met. He asked about the type of cooking to be used at this event, the parking plans and if security would be needed.

Rebecca Case said that the carnival itself would provide the food vendors and, as far as the chili cook-off, no open flames would be used. She confirmed that she would check with the City for what would be allowable. She said that they have been in touch with the Police Department and don't believe that they will require a special detail at this time; however, if the need arises, they will contract for a detail.

Rick Riccardi noted that they will have volunteers from Fellowship Living directing traffic.

Courtney O'Neill offered the petitioner information concerning event signage. She said that one sign, up to 24 square feet, is allowed per street frontage.

Ben Ziskal told the petitioner that banner signs may be placed on the temporary fencing facing inward of the event but not facing the street. He added that they could contact the Police Department for the use of the mobile display sign. Mr. Ziskal confirmed that the Hold Harmless agreement and the insurance certificate have been received by the City. He reminded the petitioner to obtain the necessary permits and inspections and to coordinate with the Police Department.

Public Comment:

Mitch Pellecchia, 6890 NW 9th Street, expressed that he was concerned about the security fence having only one entry in the front. He noted that past carnivals that have been held at this site had tended to be dark in the back area. He suggested for this event, security personnel circulate and be visible towards the back of the carnival area for safety purposes.

2) GENERAL DISCUSSION

Ben Ziskal said that he had polled the Committee and decided to move this meeting to the 2nd and 4th Tuesdays of each month due to multiple scheduling conflicts. Additionally, he said that many outdoor events occur on the weekend and by moving the meetings back to Tuesdays, it will give the petitioners more time to obtain all the required permits and inspections. He confirmed that an amended meeting schedule would soon be distributed.

There being no further business, the meeting adjourned at 10:22 AM.

Respectfully submitted,

Prepared by: Alyson Morales

Date

Benjamin J. Ziskal, AICP, CEcD

Director of Economic Development

cc: Mayor and City Commission, City Manager, City Attorney, Associate Planners,
Petitioners, Committee Members.