



Margate CRA

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Meeting Minutes Employee Benefits Trust Fund

Thursday, January 15, 2015

2:30 PM

Commission Chambers

CALL TO ORDER AND ROLL CALL

Present: 6 - Chair James Wilbur, Vice Chair Joanne Simone, Secretary Jackie Chin-Kidd, Trustee Adam Sitman, Trustee Laura Sudman and Trustee Mark Weinrub

Absent: 1 - Trustee Efrain Suarez

1) PUBLIC DISCUSSION

THERE WAS NO PUBLIC DISCUSSION.

2) MOTIONS

A. MOTION APPROVING MINUTES DATED DECEMBER 4, 2014

A motion was made by Secretary Chin-Kidd, seconded by Vice Chair Simone, that this Motion be approved. The motion carried by the following vote:

Yes: 6 - Chair Wilbur, Vice Chair Simone, Secretary Chin-Kidd, Trustee Sitman, Trustee Sudman and Trustee Weinrub

Absent: 1 - Trustee Suarez

B. MOTION FOR APPROVAL OF BENEFIT APPLICATIONS FOR 2015

MS. CHIN-KIDD provided a listing of the status of applications.

VICE CHAIR SIMONE questioned whether applicants had to apply every year and CHAIR WILBUR agreed.

MR. WEINRUB mentioned that the list did not appear to be updated.

MS. CHIN-KIDD noted that she had not been able to see all of the applications received for renewal.

CHAIR WILBUR noted that Mike Scapperotta was deceased and MS. CHIN-KIDD said that she would remove his application.

MS. SUDMAN noted that Kevin McCoy also passed away in July and MS. CHIN-KIDD noted that no application had been received for him.

MS. CHIN-KIDD clarified that all names listed with a number had sent in an application, and if blank, no application was received. She noted that those pending receipt were contacted for information.

CHAIR WILBUR noted that CHARLES CLAY had never filed an application. He said that the cutoff for the applications was November 15, 2014; however, additional time

was allowed to provide missing paperwork. He stated that the Trust Document required that the checks be sent out by January 31, 2015. He asked whether all Trustees had contacted their members and MS. CHIN-KIDD said that everyone contacted whoever was applicable.

CHAIR WILBUR noted that he contacted Vice Mayor Simone's applicants, including Arlene Schwartz. He asked whether George Jerabek was spoken to because he had moved.

MS. SUDMAN said that she had not spoken to him, because Mr. Suarez handled Federation of Police (FOP) applicants.

CHAIR WILBUR stated that a check was received in the amount of \$170,000 from Mike Nickler, Morgan Stanley, which he deposited. He asked when to mail out the checks and whether the Trustees needed another week to contact applicants to provide the correct paperwork.

MS. CHIN-KIDD suggested waiting a week to allow for mailing in the documents of those that were contacted.

CHAIR WILBUR suggested making the deadline January 22nd or 27th, which would also allow for Ms. Chin-Kidd to review the list again. He noted that the checks must be mailed out by January 29th because the 31st was a Saturday.

MS. SUDMAN said that she spoke with Mike Tonker, who was FOP, and that she would follow up with obtaining whatever he was missing.

MS. CHIN-KIDD noted that Mr. Tonker was under his wife's insurance and the proof he sent had a different last name; however, Mr. Suarez verified that it was his wife's name, which was sufficient.

CHAIR WILBUR clarified that per the Attorney, if the applicant was on his wife's insurance and she was paying for it, it was coming from the household fund; therefore, the applicant was entitled to the benefit. He asked that Mr. Suarez be told to make a note in his file regarding the issue.

VICE CHAIR SIMONE questioned whether the City of Margate insurance could be kept as long as it was being paid for.

CHAIR WILBUR agreed and explained that after retirement the City of Margate insurance could be kept indefinitely.

MR. WEINRUB mentioned Janet Randolph, and MS. CHIN-KIDD said that she took care of the matter.

A motion was made by Secretary Chin-Kidd, seconded by Trustee Weinrub, to extend the cut-off date to Thursday, January 22, 2015, and to mail the checks out on Monday, January 26, 2015. The motion passed by unanimous voice vote of 6-0.

MS. CHIN-KIDD noted that Mr. Suarez was supposed to contact Fred Guerin. She said that the application was provided after November 15, 2014.

CHAIR WILBUR noted that a precedent was being set.

A motion was made by Trustee Laura Sudman, seconded by Secretary Jackie

Chin-Kidd, to accept Fred Guerin's late application. The motion passed by the following vote:

Yes: 5 - Vice Chair Simone, Secretary Chin-Kidd, Trustee Sitman, Trustee Sudman and Trustee Weinrub

No: 1 - Chair Wilbur

Absent: 1 - Trustee Suarez

CHAIR WILBUR referred to Ms. Chin-Kidd's list and noted that the \$156,000 represented the first four pages of retirees with a sub total on Page 5.

A motion was made by Trustee Mark Weinrub, seconded by Trustee Adam Sitman, to pay the current members in the amount of \$156,984, providing all necessary documentation was received by January 22, 2015.

VICE CHAIR SIMONE questioned whether a policy should be put in place going forward about someone being late.

CHAIR WILBUR stated that there was an existing policy in the Trust Document stating that the applications must be received by November 15th; however, exceptions could be made by the Trustees.

VICE CHAIR SIMONE questioned why Fred Guerin was late, and MS. CHIN-KIDD said she believed it might have been due to medical reasons.

CHAIR WILBUR asked MS. CHIN-KIDD to determine the reason so it could be entered into the record at the next meeting.

VICE CHAIR SIMONE asked for clarification as to why Trustees were calling the applicants.

CHAIR WILBUR explained the process of obtaining applications and required information.

The motion carried by the following vote:

Yes: 6 - Chair Wilbur, Vice Chair Simone, Secretary Chin-Kidd, Trustee Sitman, Trustee Sudman and Trustee Weinrub

Absent: 1 - Trustee Suarez

CHAIR WILBUR read the list of new retirees as follows:

- CAROL ALBERT - eligible
- BILL MARULIS - eligible
- ROBERT BART - eligible
- WADE BROESMLE - eligible
- CORRINE STEWARD – Not eligible until 2018 due to age
- ROBERT RUEL - eligible

- TODD KRUPA – Not eligible due to age
- THOMAS TYLER - eligible
- JERRY BLOUGH - RIO – No application or proof of premium provided
- DANA WATSON - eligible
- GUS GUSTITUS - RIO ending 4/1/15 – paying for Medicare - eligible
- ARLENE SCHWARTZ - eligible
- PAM DONOVAN - Not eligible until 2019
- ERIC PEART- Not eligible until 2019
- GARY SESSA - Not eligible until 1923
- LOIS PHILPOT - eligible
- JOHN PHILPOT - eligible
- IMRE CSEH - Not eligible until 2019
- RICHARD DRAKE - Not eligible – Less than 10 years
- INGRID OSME - eligible
- FRANCES KOLENDA - RIO until June 2015

CHAIR WILBUR suggested that in the future, those applicants that were not eligible be put in a separate area on the list.

A motion was made by Trustee Mark Weinrub, seconded by Secretary Jackie Chin-Kidd, to approve payments in the amount of \$23,812.40 for the new retirees.

VICE CHAIR SIMONE asked whether there was a time limit for retirees to submit an application after retirement.

CHAIR WILBUR said that they had until November 15th, must be of age and must be collecting a Florida Retirement System (FRS) benefit.

MS. CHIN-KIDD noted that Arlene Schwartz retired from the School Board in October of 2014; therefore, she prorated November and December based on her retirement date from FRS.

CHAIR WILBUR clarified that Arlene Schwartz retired in October; therefore, she receives credit for November and December.

The motion carried by the following vote:

Yes: 6 - Chair Wilbur, Vice Chair Simone, Secretary Chin-Kidd, Trustee Sitman, Trustee Sudman and Trustee Weinrub

Absent: 1 - Trustee Suarez

3) REPORT FROM ATTORNEY

THERE WAS NO REPORT FROM THE ATTORNEY.

EMERGENCY ADD-ON

ITEM 4, REPORT FROM TRUSTEES, WAS HEARD FOLLOWING THE EMERGENCY ADD-ON ITEM.

A motion was made by Vice Chair Joanne Simone, seconded by Trustee Adam Sitman, to add an Emergency Item. The motion carried by unanimous voice vote of 6-0.

CHAIR WILBUR stated that Marilyn Greitzer of the Finance Department passed away on August 18, 2014. He noted that her death certificate was received. He stated that she had co-beneficiaries that were both listed. He said that the beneficiaries were Nina and Howard Greitzer, daughter and son.

MS. CHIN-KIDD questioned whether the check could be made out to both beneficiaries.

CHAIR WILBUR preferred to ask the Attorney how to proceed. He explained her payment as \$1,080, pending obtaining the process from the Attorney.

A motion was made by Trustee Laura Sudman, seconded by Trustee Mark Weinrub, to approve the death benefit in the amount of \$1,080, pending the process for distributing the benefit from the Attorney. The motion carried by the following vote:

Yes: 6 - Chair Wilbur, Vice Chair Simone, Secretary Chin-Kidd, Trustee Sitman, Trustee Sudman and Trustee Weinrub

Absent: 1 - Trustee Suarez

4) REPORT FROM TRUSTEES

CHAIR WILBUR stated that the Margate Employee Benefit Trust Fund (MEBTF) Agendas were being done by Granicus, which caused the loss of the MEBTF Letterhead. He proposed that he would come back with some type of logo by the next meeting. He added that the Trustees could provide logos as well.

CHAIR WILBUR noted that if nobody objected, more checks would be ordered.

CHAIR WILBUR added that at the next meeting he and Ms. Chin-Kidd would have a Budget put together, because the Fiscal Year would start in June. He explained that the Budget had items like insurance; therefore, when approving the Budget the insurance payment would be approved as well. He said that would avoid having to have meetings to pay the insurance.

5) SCHEDULE NEXT MEETING

CHAIR WILBUR noted that the next meeting would be Thursday, April 16, 2015.

ADJOURNMENT

There being no further business, the meeting adjourned at 3:10 p.m.

Respectfully submitted,

Transcribed by Carol DiLorenzo

Jackie Chin-Kidd, Secretary

Date