



Department of Transportation
Transit Division – Paratransit Services
1 N. University Drive, Suite 3100-A
Plantation, Florida 33324 • 954-357-8329

August 3, 2015

Ms. Karin Diaz
Northwest Focal Point Senior Center District
6009 NW 10th Street
Margate, FL 33063

Ms. Diaz:

Responding to your inquiry regarding providing transportation services for the disadvantaged and participating in a Coordination Agreement with Broward County, please review and/or complete the enclosed documents:

1. Coordination Agreement (**must return three (3) originals**)
2. System Safety Program Plan (SSPP) example
3. Insurance requirement example
4. Instructions for completion of Coordination Agreement
5. Exhibit "B" – Agency Service Description

Upon return of the correctly completed required documents, we will review the documents to ensure accuracy and completeness. Following the review, if any additionally information is required, you will be notified. Otherwise, the Coordination Agreement process will proceed.

Please return the completed documents to my attention at the above address by August 15, 2015. Other Broward County departments are required to review and approve the submitted documents prior to submission to the Local Coordinating Board meeting in October 2015.

If you have any questions please contact me at 954-357-8321.

Thank you for your interest in participating in the Broward County Coordination Transportation system.

Respectfully,

A handwritten signature in blue ink, appearing to read "Paul Strobis".

Paul Strobis
Paratransit Manager