



INTEROFFICE MEMORANDUM

FROM THE DEPARTMENT OF ENVIRONMENTAL AND ENGINEERING SERVICES

DATE: April 21, 2016

TO: Spencer Shambray, Purchasing Manager

FROM: Wendell O. Wheeler, Plant Manager – Wastewater *3/03/*

RE: **Rejection of Bid**
Bid No. 2016-015 - Furnish and Deliver Ciba only Zetag FS40 and Magnafloc LT25

Bid No. 2016-015 to Furnish and Deliver Water and Wastewater Treatment chemicals (Ciba only Zetag FS40 and Magnafloc LT25) was advertised recently and in response received only one bid prior to the submittal deadline. The bid received provided pricing for alternative chemicals and not the chemicals listed in the bid. The alternative chemicals listed cannot be used until an extensive study is performed to verify conformance with all regulatory requirements. As a result, my recommendation is to reject this bid and re-bid for the specified chemicals at a future date.

cc: Reddy Chitepu, P.E., DEES Director
Richard Uber, Plant Manager - Water