



**CITY OF MARGATE
STAFF REPORT
ECONOMIC DEVELOPMENT DEPARTMENT**

TO: Planning and Zoning Board **DATE:** June 6, 2017
Meeting of June 6, 2017

FROM: Benjamin Ziskal, AICP, CEcD **RE:** Ordinance amending Sections 3.24,
Director of Economic Development 3.22, 7.2, 8.4, 9.5, 22.3, 22.13, 23.3
and 24.3 Appendix A of the Code of
Ordinances to amend the provisions
pertaining to Temporary Use Permits.

RECOMMENDATION: The Director of Economic Development recommends that the Planning and Zoning Board forward a favorable recommendation for the proposed text amendment to the City Commission at its July 5, 2017, meeting,

ISSUE: The Margate Economic Development Department recommends approval of a text amendment, to revise regulations and processes pertaining to special events and outdoor events via the Temporary Use Permit (TUP) process throughout the City.

BACKGROUND: Currently, all outdoor events are required to appear before the Development Review Committee (DRC) for approval. Smaller events such as a grand opening for restaurants and retail stores with table setups and giveaways all require DRC approval before hosting their small events. This requirement has caused a burden to these business owners by requiring additional review time and fees. This ordinance will provide an administrative approval process via a Temporary Use Permit (TUP) where these smaller events will not require DRC approval. Moreover, this ordinance will provide clear criteria for what types of events will require administrative approval and which will require City Commission approval. It is important to note that smaller events such as business promotional events, community garage sales, farmers markets, mobile food truck sales, walkway and parking lot sales, seasonal sale lot sales, and temporary sales of office and model homes will only need administrative approval through the TUP process. These smaller events will need to submit their TUP applications at least 30 days prior to the event. Furthermore, larger events such as fireworks shows, marathons, and events that require road closures, carnivals, fairs, circuses, and other outdoor events not operated by the City or CRA and held on non-City owned properties having more than 500 or more attendees will need City Commission approval and need to submit their TUP applications at least 90 days calendar days prior to the event.

ANALYSIS

Standards for reviewing proposed amendments to the text of the Code of Ordinances:

- 1) *The proposed amendment is legally required*

The proposed amendment is required to revise procedures and regulations pertaining to the review and approvals of Temporary Use Permits (TUPs).

- 2) *The proposed amendment is consistent with the goals and objectives of the Comprehensive Plan.*

The proposed amendment is consistent with the goals and objectives of the Comprehensive Plan.

- 3) *The proposed amendment is consistent with the authority and purpose of the Land Development Regulations.*

The proposed amendment is consistent with the authority and purpose of the Code of Ordinances.

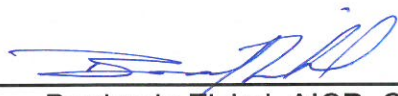
- 4) *The proposed amendment furthers the orderly development of the City.*

The proposed amendment furthers the orderly development of the City.

- 5) *The proposed amendment improves the administration or execution of the development process.*

The proposed amendment improves the administration or execution of the development process in that it provides staff with clear and legally enforceable guidelines for reviewing TUPs with the City. Furthermore, this amendment does not require smaller events to be heard before the DRC thereby eliminating the review process for applicants.

FISCAL IMPACT: There is no fiscal impact to the City associated with this request. Applicants will be subject to permit fees.



Benjamin Ziskal, AICP, CEcD
Director of Economic Development