

City of Margate
5790 Margate Boulevard
Margate, FL 33065

**Re: REQUEST FOR PROPOSAL (RFP) NO. 2017-002 AUTOMOTIVE PAINT
AND BODY WORK SERVICES FOR THE CITY OF MARGATE DEPARTMENT
OF PUBLIC WORKS**

June 27, 2017

On behalf of Xpress Auto Service & Tires, LLC (Xpress), I greatly appreciate the opportunity to present our proposal in response to the Request for Proposal for Automotive Paint and Body Work Services. We understand and respect the fact that the City of Margate (City) will receive numerous responses to this particular request thus we are committed to your success and appreciate the opportunity to work with you as a business partner.

Our company is a full service automotive repair facility that offers a breadth of services and expertise that an organization like the City of Margate seeks.; furthermore, I strongly believe that it is our unparalleled commitment to excellence and customer satisfaction that sets our company apart.

Xpress took great care to review the City's goals and requirements as expressed in the documents and we believe that our services have unique features that enhance value to the City above and beyond the requirements. We would be delighted to engage in further communication in regards to our services and the needs of the City.

Xpress is founded upon commitment to integrity in all aspects of its performance; therefore, on behalf of Xpress, I am pleased to offer my signature to authorize and contractually obligate Xpress to the above referenced Term Contract and to future negotiations. Please contact me for all proposal issues.

Best Regards,



Luis Ferrer
Owner

Xpress Auto Service & Tires, LLC

Tel: (Broward) 954-753-2886 / (Palm Beach) 561-303-1587

Cell: 954-702-5410

luis@xpresstirecenter.com

General Introduction to Proposer's Company

Xpress Auto Service & Tires, LLC (Xpress) is pleased to participate and submit this Proposal for Automotive Paint and Body Work Services for the Department of Public Works. It is our sincerest belief that Xpress' proposed services provide the best value to the City as we have significant experience in all aspects of the automotive repair and maintenance field, particularly with auto body repairs and painting.

Xpress is committed to being the City's strongest advocate and will execute its duties to the highest performance and quality standards while providing responsive and flexible support. Our proposed project staff represents a strong combination of management and industry knowledge. Upon review of this proposal, Xpress anticipates that the City will agree with the following conclusions regarding Xpress' proposed personnel and services:

- **Strong Management Team** - Xpress, together with its key personnel, have extensive industry expertise and experience. Our management team is directly involved in the day-to-day operation of the company to assure that every customer's expectations are met.
- **Qualified Expertise** - Xpress relies in a team of highly qualified professionals with a combined experience of over 200 years in the automotive repair industries.
- **A Favorable Reputation** – Xpress has built a favorable reputation by ***“providing uncompromising service above all”***– a strategy that has helped create and sustain our impeccable reputation for excellent service.



In accordance with the requirements of this request, Xpress Auto Service & Tires is a Limited Liability Company organized under the laws of the State of Florida, authorized to transact business in the State of Florida, qualified on October 21, 2015, under document number L150000179220.

In summary, Xpress has thoroughly evaluated the City's requirements, existing policies and procedures and acknowledges that our proposal complies with all known requirements. We are confident that the services proposed herein will meet or exceed the City's expectations.

Xpress Auto Service and Tires, LLC (XPRESS) is an independent locally owned and operated automotive repair facility particularly serving the South Florida market. Our integrated and effective approach to total automotive repairs includes two facilities located within driving distance of the City and designed to provide services beyond the requirements of the RFP;

<p><u>Broward County</u> 10820 Wiles Road Coral Spring, FL Tel: 954-753-2886</p>	<p><u>Palm Beach County</u> 120 Southridge Road Delray Beach, FL 33444 Tel: 561-303-1857</p>
<p>Services Provided for Cars and Light Duty Trucks</p> <ul style="list-style-type: none"> • Engine Repairs • Transmission Overhaul • Maintenance • Air Conditioning • Collision Repairs • Paint & Body 	<p>Services Provided for Heavy Duty Trucks and Equipment</p> <ul style="list-style-type: none"> • Diesel Engine Repairs • Hydraulic Repairs • Forklifts Repairs • Construction Equipment Repairs • Restorations • Towing
	

Our facilities, technologies and customer approach provides the best structure to address the specific challenges of the industry using common best practices. The results provide superior, reliable customer service supported by dedicated, motivated and highly trained personnel.

- ❖ Approximately 22,000 square feet of repair space capable of simultaneously servicing 15+ vehicles at any given time
- ❖ Secured Parking area to accommodate an additional 50+ vehicles
- ❖ Automated notification system to provide vehicle status updates with the use of tablets by technicians
- ❖ Factory trained, ASE & I-Car Certified Technicians



Equipment

Xpress is proud to utilize some of the best and up-to-date equipment available in the automotive field that would be available to service the City's vehicles beyond the stated requirements in the RFP and consequently providing a complete auto repair solution to tackle any repairs needed.

- **(Qty 1) iDEAL Side Down Draft Paint Spray Booth** constructed with Heavy Duty 18 gauge galvanized steel panels, powder coated both inside and out. High quality, heavy duty precision construction, coupled with premium quality components and features, all working together to give you The iDEAL difference!



- **(Qty 1) Atlas® Edge 801 Alignment Machine** is the most innovative alignment system sold throughout the world. It features a Bluetooth wireless data transmission system and the software is customized for all cars and trucks configurations. The FastClamp system allows the operator to perform alignments on a level floor without the need for a

lift. Truck FastClamps require no lateral run-out compensation, so accurate measurements are obtained immediately.

- **(Qty 1) Forward Lift 18,000 lbs capacity** designed for heavy duty trucks and equipment to ensure that repairs and inspections on these type of trucks are conducted flawlessly.

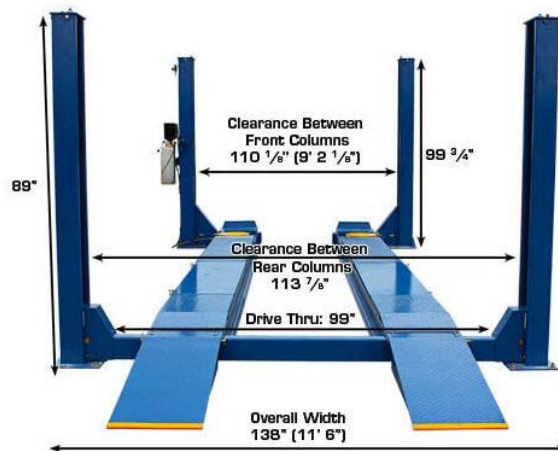


- **(Qty 1) iDEAL Frame Rack** is a high quality and durable frame straightening machine designed to accommodate full-frame or Uni-Body type vehicles with 7,700 lb lifting capacity. The twin 10-ton towers incorporate "clear floor" 360 degree pulling system capability with multiple, precision cut Tie-Down Hole locations and universal anchoring system with adjustable height clamping assemblies.



- **(Qty 5) The Challenger two post lift** features innovative Versymmetric® Technology, providing technicians the versatility to lift vehicles both symmetrically and asymmetrically within the same service bay. This exclusive technology used in our 2 post car lifts facilitates increased efficiency and productivity.

- **(Qty 1) The Atlas® 414A (14,000 LB. capacity alignment lift)** is tested to ensure that this alignment lift system will perform flawlessly at its rated capacities.





- (Qty 2) **The Robinair Air Conditioning Recovery Machine** recovers, recycles, evacuates, leak-tests and recharges R-134a with improved 98.5% efficiency – unmatched by any competitor. The new design features a larger graphical display, automatic features including leak testing, automatic refrigerant refill and oil drain/inject – putting A/C lubricant back into the system.

- (Qty 2) **The Coats 1100 Wheel Balancer** combines the accuracy and durability of Coats' Direct Drive system with an exclusive set of easy to use balancing features designed to get the job done right the first time, every time. Although still true to its Coats heritage, the 1100 Wheel Balancer offers a redesigned user interface that makes even the most complex balancing applications fast and simple

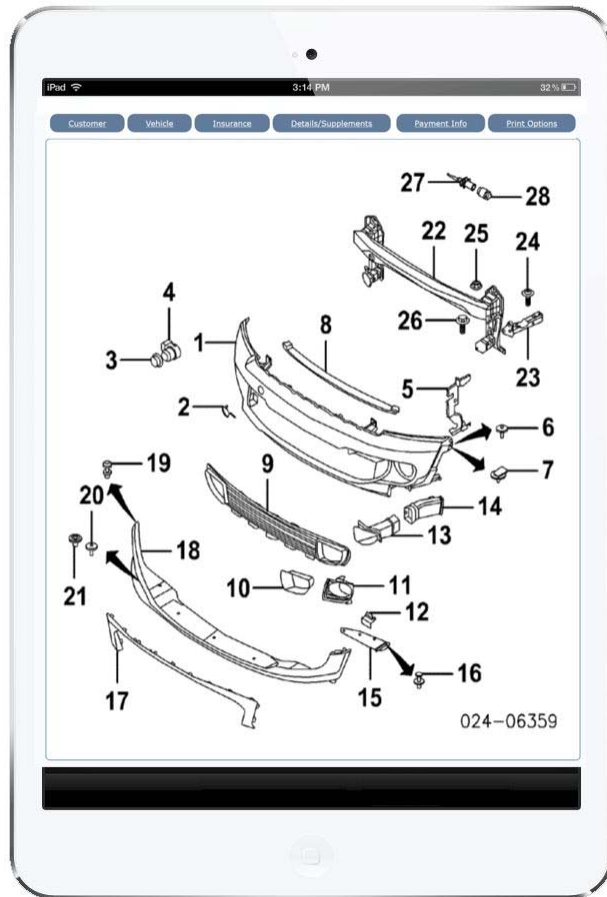


- (Qty 2) **The Coats RC Series Rim Clamp tire changers** are built upon the high standards of the legendary Coats Rim Clamp tire changer. The RC Robo-Arm keeps the top bead in the drop center during mounting, allowing technicians to change difficult wheels with ease

Our Technology

Xpress utilizes robust and comprehensive leading technology to ensure that we provide accurate and detailed estimates based on industry standards. Below are some of the features that it provides;

- **Mitchell Database** - one of the most respected sources of collision information in our industry. We include labor and paint times, part numbers/price information as well as under hood dimensions for all current and older model vehicles.
- **Unlimited Imaging** - gives us the ability to include as many photos as necessary on your estimate, allowing for smoother repair cost settlement between us and the City.
- **Aftermarket Information** - includes most aftermarket vendor's parts information to provide the City with various pricing options.
- **Frame Data Availability** - Mitchell Full Frame and Opening Data to be used with our frame machine/pulling device to restore the vehicle to manufacturer's specifications.

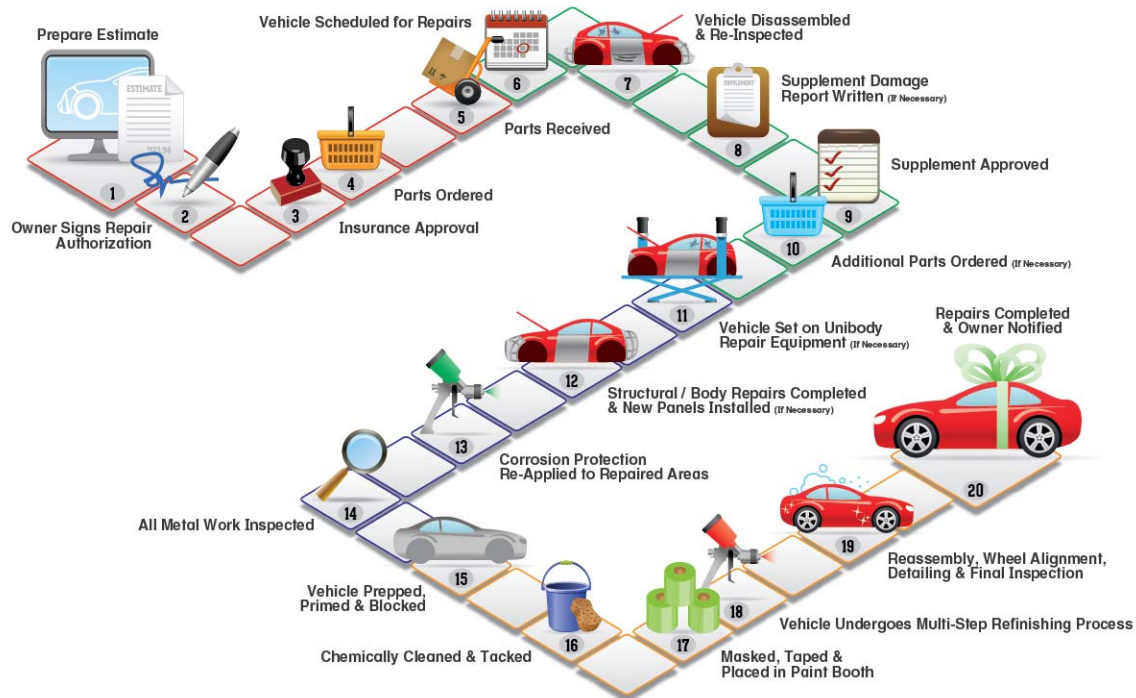


Methodology & Approach

The methodology, applied by XPRESS, is to employ our industry experience with the latest best practices associated with automotive and truck repair operations. Keeping up with the latest best practices is achieved by being actively involved in the following industry organizations:

- [Automotive Service Excellence \(ASE\)](#)
- [Inter-Industry Conference on Auto Collision Repair \(I-CAR\)](#)
- [Mobile Air Conditioning Society \(MACS\)](#)
- [Auto Care Association](#)
- [Truck and Maintenance Council](#)
- [Service Specialist Association](#)

We have compiled and implemented a series of best practices based on efficiency and productivity derived from our previous work experiences in various automotive repair facilities to include manufacturers, dealerships, and independent establishments. For this particular proposal, the recommended approach for automotive paint and body work services will be as follows;



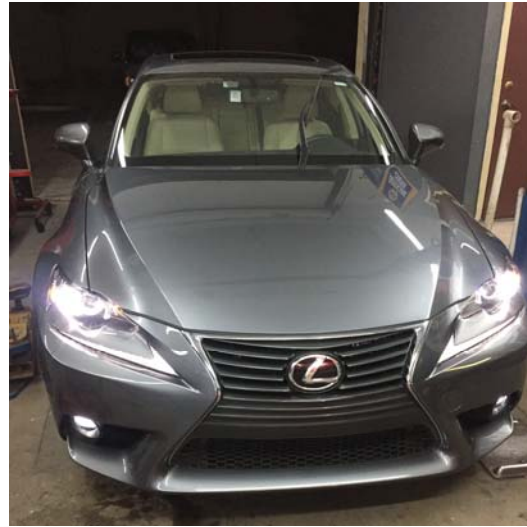
Proposed Repair Process Summary

Repair Stage	Explanation
1. Estimate	City contacts Xpress to request estimate for repairs. Estimate is expected to be provided to the City within 24 hours. In the estimate process, the vehicle is inspected and relevant information is entered into the estimating computer system that helps determine the cost of repairs; however, often there is hidden damage that cannot be seen until after the vehicle is dismantled.
2. Authorization	City provides approval for repairs. Xpress arranges delivery of vehicle to our facilities to commence repairs at that time.
3. Insurance	If Applicable, Xpress will contact insurance adjuster to discuss repair estimate and provide any additional information needed.
4. Parts Ordered	Based on City's preference and requirements, Xpress will order OEM or aftermarket parts needed to complete the repairs. If a part needs to be special ordered, the ordered will be placed as soon as possible and the City will be informed of the expected arrival time of such parts.
5. Parts Received	Our ASE certified Parts Specialist conducts a detailed inspection of the parts received to ensure the highest quality and compatibility of parts are obtained.
6. Repair Schedule	Although many parts may arrive very quickly, the repair process cannot begin until the shop receives all the structural parts. Once all parts arrive, Xpress shall commence to perform the repairs within 24 hours.
7. Disassembly	In disassembly inner structure repairs are determined and further tear down starts
8. Supplements	If hidden damage is found during the disassembly process, Xpress will immediately communicate it to the City for approval.
9. Supplement Approval	The City is to evaluate and approve any additional costs involved in the supplemental stage
10. Additional Parts	Xpress will immediately order any additional parts and continue the repair process
11. Structure Repair	If needed, the vehicle is placed in straightening equipment to return the unibody frame back to factory specifications to ensure an accurate repair.
12. Body Repairs	The body repair department replaces and repairs exterior panels and all metal finishing that may be

	required. The vehicle begins to come back to life as new sheet metals are installed and aligned.
13. Corrosion Protection	Factory specifications and best practices are followed to ensure that metals and related materials are properly applied back into the vehicle. This steps allows us to provide a comprehensive warranty for the repairs performed.
14. Inspection	During the process, our certified technicians conduct a quality control inspection to ensure that all repairs performed up to that point are done correctly and professionally.
15. Prep	After passing Quality Control Inspection, the vehicle is sent to be prepared for painting. This stage is a critical step in the refinishing process of every vehicle.
16. Chemical Treatment	Removal of dirt, grease and lubricants are conducted at this stage to ensure the best conditions for paint finishing.
17. Masking	All non-repairable parts are carefully masked as the vehicle is prepared for painting. All involved panels are prepared for paint, then primed and sealed to assure good adhesion when the final top color and clear coat is applied.
18. Paint	Paint is applied and baked in our paint booth and the vehicle looks like new again.
19. Reassembly	Final moldings and trims are put back on the vehicle in this stage. All the vehicle systems are checked and final procedures such as alignments, detailing and final inspection is done.
20. Notification	City is notified that the repairs are completed and the vehicle is returned to the City.

Project Team

Xpress has established itself a company that solves problems and meets challenges head-on. Our successes in providing innovative solutions and services in a very timely manner have provided us an opportunity to grow into one of the most respected, progressive companies serving the automotive service industry. We have carefully assembled a team that consists of experienced experts as well as dedicated support staff.



For this particular project, we understand that first and foremost, the success of the project will depend on the skills of the people assigned to this project. The team will be lead by Mr. Luis Ferrer, owner of Xpress. He will be responsible for the overall management responsibilities of the company.

Mr. Luis Ferrer – Project Manager

Mr. Ferrer will serve as the primary point of contact for this project. Ferrer's diversified and comprehensive background in the automotive service field provides the City an unparalleled resource that exceeds the requirements detailed in the RFP.

- Bachelors of Arts degree from the University of Central Florida in Mechanical Engineering.
- Corporate level experience and factory training with the Volkswagen, Audi, Toyota & Hino brands.
- Military training and experience involving Heavy Equipment Repairs while serving in the US Marine Corps.
- Certified Automotive Service Excellence (ASE) technician in the following areas;
 - C1–Automotive Service Consultant
 - P2 - Parts Specialist
 - G1 - Light Repairs and Maintenance
 - A1 - Engine Repair
 - A4 - Suspension & Steering
 - A5 - Brakes
 - A7 - Air Conditioning
 - B2 - Painting & Refinishing
 - B3 – Non-Structural Analysis & Damage Repair
 - B4 – Structural Analysis & Damage Repair
 - B5 – Mechanical and Electrical Components
 - B6 – Damage Analysis & Estimating



Mr. Robert Cornwell – Senior Technician

Mr. Cornwell will serve as the Senior Technician providing technical services to the City. Mr. Cornwell provides a breadth of experience and technical expertise based on over 25 years of experience in the automotive service industry.

- Graduated from Key Power Technical Institute as a General Diesel Mechanic
- Certified as Master Level Technician by the Automotive Service of Excellence Organization
- Areas of expertise includes: Suspension & Steering, engine repairs, diagnosis, and electrical



Mr. Tode Misevski – Senior Technician

Mr. Misevski will serve as a support technician as needed in the event that the primary technician is not available or if the specific repair merits it. Mr. Misevski provides a breadth of experience and technical expertise based on over 25 years of experience in the automotive service industry

- Factory trained technician for Mercedes Benz and BMW.
- Certified as Master Level Technician by the Automotive Service of Excellence Organization
- Areas of expertise includes: Engine Repairs, Transmission overhauls, and hydraulic equipment.



References

Xpress has quickly grown to be recognized as a premier provider of automotive services in the South Florida market. In addition to our current base of approximately 3,0000 retail customers, our current business model also includes over 25 exclusive fleet accounts, including other similar governmental agencies.

Below is a list of some references that the city may contact to inquire about our services;

<u>Customer</u>	<u>Contact</u>	<u>Services Provided</u>
Campany Roofing 910 28th St West Palm Beach, FL 33407	Joe Iammarino Tel: 954-258-9151 Email: jiammarino@jjiisupply.com	Complete fleet services to includes body, paint and collision repair services
Nustar Building Materials 601 Whitney Ave Lantana, FL 33462	Kenneth Valentine Tel: 954-348-1641 Email: kenneth@nustarmaterials.com	Complete fleet services to includes body, paint and collision repair services
Suncoast Roofers Supply 6277 NW 28th Way Fort Lauderdale, FL 33309	Ray Falcon Tel: 954-729-1435 Email: reinaldofalcon@icloud.com	Complete fleet services to includes body, paint and collision repair services

In addition, it should also be noted that our company has recently been awarded the following contracts:

Palm Beach County - Collision and Painting services for Fleet Vehicles

Palm Beach County – Repairs and maintenance of Forklift Equipment

In addition to the exclusive 25+ fleet customers that we currently service, we also enjoy from the trust and business of over 3,000 retail customers that we proudly serve.



Xpress Auto Service & Tires ★

[Website](#)

[Directions](#)

4.9 ★★★★★ 45 Google reviews

Auto repair shop in Coral Springs, Florida · 35 ft

Address: 10820 Wiles Rd, Coral Springs, FL 33076

Phone: (954) 800-3145

Hours: Closed now ▼

[Suggest an edit](#)

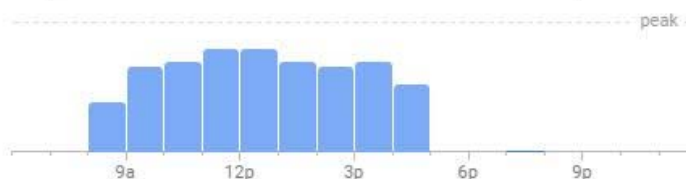
Know this place? [Answer quick questions](#)

Reviews from the web

5/5 [Facebook](#) · 12 votes

Popular times ?

Fridays ▾



Plan your visit: People typically spend **15 min to 1 hr** here

Reviews

[Edit your review](#)

[Add a photo](#)

J "Great **people**, great **services**, and great timing."

M "Staff and **waiting room** were extremely welcoming."

A "Awesome customer service and great **prices!**"

Permits & Licenses



State of Florida
Department of Agriculture and Consumer Services
Division of Consumer Services
2005 Apalachee Pkwy
Tallahassee, Florida 32399-6500

Registration No.: **MV94248**
Issue Date: November 4, 2015
Expiration Date: November 4, 2017

**POST CERTIFICATE
CONSPICUOUSLY**

**Motor Vehicle Repair
Registration Certificate**

Chapter 559, Florida Statutes
GOOD ONLY FOR THE LOCATION LISTED BELOW

XPRESS AUTO SERVICE & TIRES, LLC
10820 WILES RD
CORAL SPRINGS, FL 33076-2010

Adam H. Putnam

ADAM H. PUTNAM
COMMISSIONER OF AGRICULTURE

OWNED BY:
XPRESS AUTO SERVICE & TIRES, LLC

This is to certify that the Motor Vehicle Repair Shop whose name and address are shown above has registered and paid the prescribed fee (based on the declared number of mechanics, technicians, and helpers) as required by s. 559.904 F.S. and is authorized to perform Motor Vehicle Repairs at the location shown above.



State of Florida
Department of Agriculture and Consumer Services
Division of Consumer Services
2005 Apalachee Pkwy
Tallahassee, Florida 32399-6500

Registration No.: **MV97205**
Issue Date: March 2, 2017
Expiration Date: March 2, 2019

**POST CERTIFICATE
CONSPICUOUSLY**

**Motor Vehicle Repair
Registration Certificate**

Chapter 559, Florida Statutes
GOOD ONLY FOR THE LOCATION LISTED BELOW

XPRESS AUTO SERVICE & TIRES, LLC
120 SOUTHRIDGE RD
DELRAY BEACH, FL 33444-2224

Adam H. Putnam

ADAM H. PUTNAM
COMMISSIONER OF AGRICULTURE

OWNED BY:
XPRESS AUTO SERVICE & TIRES, LLC

This is to certify that the Motor Vehicle Repair Shop whose name and address are shown above has registered and paid the prescribed fee (based on the declared number of mechanics, technicians, and helpers) as required by s. 559.904 F.S. and is authorized to perform Motor Vehicle Repairs at the location shown above.



BROWARD COUNTY LOCAL BUSINESS TAX RECEIPT
 115 S. Andrews Ave., Rm. A-100, Ft. Lauderdale, FL 33301-1895 – 954-831-4000
 VALID OCTOBER 1, 2016 THROUGH SEPTEMBER 30, 2017

DBA: **XPRESS AUTO SERVICE & TIRES LLC** Receipt #: **322C-274171**
 Business Name: **XPRESS AUTO SERVICE & TIRES LLC** Business Type: **AUTO REPAIR (AUTO REPAIR)**

Owner Name: **XPRESS AUTO SERVICE & TIRES LLC** Business Opened: **11/01/2015**
 Business Location: **10820 WILES RD** State/County/Cert/Reg: **AR5212/MV94248**
 CORAL SPRINGS Exemption Code:
 Business Phone: **954-753-2886**

Rooms: _____ Seats: _____ Employees: **3** Machines: _____ Professionals: _____

Number of Machines:		For Vending Business Only		Vending Type:		Total Paid
Tax Amount	Transfer Fee	NSF Fee	Penalty	Prior Years	Collection Cost	
33.00	0.00	0.00	0.00	0.00	0.00	33.00

THIS RECEIPT MUST BE POSTED CONSPICUOUSLY IN YOUR PLACE OF BUSINESS

THIS BECOMES A TAX RECEIPT This tax is levied for the privilege of doing business within Broward County and is non-regulatory in nature. You must meet all County and/or Municipality planning and zoning requirements. This Business Tax Receipt must be transferred when the business is sold, business name has changed or you have moved the business location. This receipt does not indicate that the business is legal or that it is in compliance with State or local laws and regulations.

WHEN VALIDATED

Mailing Address:
 XPRESS AUTO SERVICE & TIRES LLC
 10820 WILES RD
 CORAL SPRINGS, FL 33076-2010

Receipt: #1CP-15-00023636
 Paid 09/12/2016 33.00

2016 - 2017

LOCAL BUSINESS TAX RECEIPTS

Business Tax Office
 9551 West Sample Road
 Coral Springs, FL 33065

Local Business Tax for:
XPRESS AUTO SERVICE & TIRES LLC
 Is hereby allowed to engage in business or occupation of:
AUTO REPAIR SHOP

Location Address:
 10820 WILES RD

Other Information:
 AUTO REPAIR

XPRESS AUTO SERVICE & TIRES LLC
 10820 WILES RD
 CORAL SPRINGS, FL 330762010

Payment Date: 9/7/2016
 Amount Paid: \$132.30
 Business Tax# 77376

Expiration Date: 9/30/2017

******* VALIDATED *******
 CITY OF CORAL SPRINGS
 BUSINESS TAX OFFICE

**** DETACH AND POST THIS BUSINESS TAX RECEIPT IN A CONSPICUOUS PLACE ****

**ALL WINDOW SIGNS SHALL COMPLY
 TO LAND DEVELOPMENT CODE**

CITY OF DELRAY BEACH
**BUSINESS TAX RECEIPT
 & CONTRACTOR REGISTRATION**

95706

RESTRICTION:
 OWNER/QUALIFIER:
 BUSINESS NAME: **XPRESS AUTO SERVICE & TIRES LL**
 LOCATION: **120 SOUTHRIDGE RD**
 CLASSIFICATION: **AUTOMOBILE REPAIR SHOP-NO OTHER BUSINESS**

RECEIPT NO 17 00061068
 CONTROL NO 146657
 DATE ISSUED: 4/28/17
 BUSINESS TAX FEE: 181.24
 DELINQUENT FEE: .00
 TRANSFER FEE: .00

TOTAL AMOUNT PAID: 181.24

XPRESS AUTO SERVICE & TIRES LL
 10820 WILES ROAD
 CORAL SPRINGS FL 33076

BUSINESS TAX RECEIPT ISSUED FOR THE PERIOD
 OCTOBER 1 2016 TO SEPTEMBER 30 2017

**BUSINESS TAX RECEIPT MUST BE
 CONSPICUOUSLY DISPLAYED TO
 PUBLIC VIEW AT BUSINESS LOCATION**

Notice: This business tax receipt becomes NULL and VOID if ownership, business name, or address is changed. Applicant must apply for Transfer.

Proof of Insurance

		Policy Number:		DATE (MM/DD/YYYY) 02/13/2017	
CERTIFICATE OF GARAGE INSURANCE					
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.					
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).					
PRODUCER Transway Insurance Agency, LLC 7322 SW Freeway Suite 1850 Houston, TX 77074			CONTACT NAME: CHRIS MORAS PHONE (A/C, No. Ext): (713) 771-6686 FAX (A/C, No): (713) 779-9410 EMAIL ADDRESS:		
INSURED Xpress Auto Service & Tires, LLC 10820 Wiles Road Coral Springs, FL 33076			INSURER(S) AFFORDING COVERAGE		NAIC #
			INSURER A: BURLINGTON INS CO.		
			INSURER B:		
			INSURER C:		
			INSURER D:		
			INSURER E:		
COVERAGES PROD / CUSTOMER ID: CERTIFICATE #: REVISION #:					
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.					
PER LTR	TYPE OF INSURANCE	ADDL SUBR (IND) WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)
A	<input checked="" type="checkbox"/> GARAGE LIABILITY <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> NON-OWNED AUTOS <input type="checkbox"/> USED IN GARAGE BUSINESS	X	543B511195	10/23/16	10/23/17
	<input type="checkbox"/> HIRE AUTOS ONLY				
	LIMITS AUTO ONLY (Ea accident) \$1,000,000 OTHER THAN AUTO ONLY EA ACCIDENT \$1,000,000 AGGREGATE \$2,000,000				
A	<input checked="" type="checkbox"/> GARAGE KEEPERS LIABILITY <input checked="" type="checkbox"/> LEGAL LIABILITY <input type="checkbox"/> DIRECT BASIS <input type="checkbox"/> PRIMARY <input type="checkbox"/> EXCESS	X	543B511195	10/23/16	10/23/17
	<input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR				
	GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:				
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB	<input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			
	DED: RETENTION \$				
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under REMARKS below	Y/N N/A			
	LIMITS EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/PROP AGG \$				
	EACH OCCURRENCE \$ AGGREGATE \$				
	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>				
	E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$				
A	PROPERTY		543B511195	10/23/16	10/23/17
					BUSINESS.P.P \$50,000
REMARKS (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)					
AUTO REPAIR					
CERTIFICATE HOLDER FOR INFORMATIONAL PURPOSES ONLY			CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.		
			AUTHORIZED REPRESENTATIVE 		

ACORD 30 (2014/01)

The ACORD name and logo are registered marks of ACORD

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CERTIFICATE OF LIABILITY INSURANCE

XPRES-2 OP ID: TA

DATE (MM/DD/YYYY)
02/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER INNOVATIVE INSURANCE CONSULTANTS, INC. 5461 UNIVERSITY DRIVE, #103 CORAL SPRINGS, FL 33067 MATTHEW B. FALUSKI		CONTACT NAME: MATTHEW B. FALUSKI PHONE: 954-340-9551 FAX: 954-340-9456 E-MAIL ADDRESS: MATT@INNOVATIVE-INSURANCE.COM															
INSURED XPRESS AUTO SERVICE & TIRES LLC 10820 WILES ROAD CORAL SPRINGS, FL 33076		<table border="1"> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> <tr> <td>INSURER A: OHIO SECURITY INS CO</td> <td>24082</td> </tr> <tr> <td>INSURER B: ZENITH INSURANCE COMPANY</td> <td>13269</td> </tr> <tr> <td>INSURER C:</td> <td></td> </tr> <tr> <td>INSURER D:</td> <td></td> </tr> <tr> <td>INSURER E:</td> <td></td> </tr> <tr> <td>INSURER F:</td> <td></td> </tr> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A: OHIO SECURITY INS CO	24082	INSURER B: ZENITH INSURANCE COMPANY	13269	INSURER C:		INSURER D:		INSURER E:		INSURER F:	
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INSURER F:																	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE		ACORD INSD	BUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY							EACH OCCURRENCE	\$
	<input type="checkbox"/>	CLAIMS-MADE <input type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$
								MED EXP (Any one person)	\$
								PERSONAL & ADV INJURY	\$
	GEN'L AGGREGATE LIMIT APPLIES PER:							GENERAL AGGREGATE	\$
	<input type="checkbox"/>	POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						PRODUCTS - COMPIOP AGG	\$
	OTHER:								\$
A	AUTOMOBILE LIABILITY				BAS (17) 57786092	02/01/2017	02/01/2018	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
	<input checked="" type="checkbox"/>	ANY AUTO						BODILY INJURY (Per person)	\$
	<input type="checkbox"/>	ALL OWNED AUTOS	<input type="checkbox"/>					BODILY INJURY (Per accident)	\$
	<input checked="" type="checkbox"/>	HIRED AUTOS	<input checked="" type="checkbox"/>					PROPERTY DAMAGE (Per accident)	\$
	<input type="checkbox"/>	SCHEDULED AUTOS							\$
	<input type="checkbox"/>	NON-OWNED AUTOS							\$
									\$
	UMBRELLA LIAB							EACH OCCURRENCE	\$
	EXCESS LIAB							AGGREGATE	\$
	<input type="checkbox"/>	OCCUR							\$
	<input type="checkbox"/>	CLAIMS-MADE							\$
	DED \$	RETENTION \$							\$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY		Y/N		Z13-4011301	02/01/2017	02/01/2018	<input checked="" type="checkbox"/> PER STATUTE <input checked="" type="checkbox"/> OTHER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)		<input type="checkbox"/>	N/A				E.L. EACH ACCIDENT	\$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below							E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000
								E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER XPRES-2 XPRESS AUTO SERVICE & TIRES, L 10820 WILES ROAD CORAL SPRINGS, FL 33076	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Policy Statement of Non-Discrimination and Equal Employment Opportunity

It is the policy of Xpress to promote equal employment opportunities through a positive, continuing program of specific practices, designed to ensure the full realization of equal employment opportunities without regard to race, color, religion, sex, or national origin. We believe to have a strong culture of diversity and employ the most qualified persons from all cultural backgrounds.

To implement these policies, we:

- Recruit, hire, train, and promote persons in all job classifications without regard to race, color, religion, sex or national origin.
- Base decisions on employment to further equal employment opportunity.
- Insure all personnel actions are administered without regard to race, color, religion, sex or national origin. These personnel actions include, but are not limited to, compensation, benefits, transfers, layoffs, return from layoffs, company sponsored training, education, and tuition assistance, and social and recreational programs.
- Insure that promotion decisions are in accordance with principles of equal employment opportunity by imposing only valid requirements for promotion.

Equal employment opportunity is not only the law but it is the principle of our company's operation. I expect each employee to cooperate to achieve this goal and I personally stand behind this principle.


Luis Ferrer

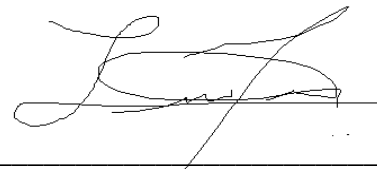
Policy Statement of Drug-Free Work Environment

Xpress Auto Service & Tires intends to help provide a safe and drug-free work environment for our customers and our employees. With this goal in mind and because of the serious drug abuse problem in today's workplace, we are establishing the following policy for existing and future employees of Xpress.

The Company explicitly prohibits:

- The use, possession, solicitation for, or sale of narcotics or other illegal drugs, alcohol, or prescription medication without a prescription on Company or customer premises or while performing an assignment.
- Being impaired or under the influence of legal or illegal drugs or alcohol away from the Company or customer premises, if such impairment or influence adversely affects the employee's work performance, the safety of the employee or of others, or puts at risk the Company's reputation.
- Possession, use, solicitation for, or sale of legal or illegal drugs or alcohol away from the Company or customer premises, if such activity or involvement adversely affects the employee's work performance, the safety of the employee or of others, or puts at risk the Company's reputation.
- The presence of any detectable amount of prohibited substances in the employee's system while at work, while on the premises of the company or its customers, or while on company business. "Prohibited substances" include illegal drugs, alcohol, or prescription drugs not taken in accordance with a prescription given to the employee.

Our Company fosters health and safety as fundamental to an effective workplace environment. Individuals who use, or sell illegal drugs or alcohol pose a serious health and safety risk not only to themselves but to the wellness of others which cannot be allowed in our company. We encourage the use of the Employee Assistance Program as deemed necessary to ensure the confidentiality and assistance needed.

A handwritten signature in black ink, appearing to read "Luis Ferrer", is written over a horizontal line.

Luis Ferrer

CITY OF MARGATE

**PRICE SCHEDULE PROPOSAL FORM
REQUEST FOR PROPOSAL (RFP) NO. 2017-002
AUTOMOTIVE PAINT AND BODY WORK SERVICES FOR THE CITY OF MARGATE
DEPARTMENT OF PUBLIC WORKS**

TO: CITY COMMISSION

(Fill in all blanks and return with your proposal)

IN ACCORDANCE WITH YOUR REQUEST FOR PROPOSALS AND THE SPECIFICATIONS CONTAINED HEREIN THE UNDERSIGNED PROPOSES THE FOLLOWING:

NAME OF PROPOSER: Xpress Auto Service & Tires

ADDRESS: 10820 Wiles Road, Coral Springs, FL 33076

NAME OF SIGNER: Luis Ferrea
(Print or Type)

TITLE OF SIGNER: Owner DATE: 5-1-17

SIGNATURE: 

PHONE NO: 954-753-2886

NOTE: ALL PROPOSALS MUST BE SIGNED WITH THE VENDOR NAME AND BY AN OFFICER OR EMPLOYEE HAVING THE AUTHORITY TO BIND THE COMPANY OR FIRM BY SIGNATURE.

PRICE SCHEDULE PROPOSAL SUBMITTAL
REQUEST FOR PROPOSAL (RFP) NO. 2017-002
AUTOMOTIVE PAINT AND BODY WORK SERVICES FOR THE CITY OF MARGATE
DEPARTMENT OF PUBLIC WORKS

	Description	Cost
	Paint Labor per hour	\$ 40.00
	Frame Labor per hour	\$ 40.00
	Body Work and Replacement Parts Repair Labor per hour	\$ 40.00
	Mechanical Labor per hour	\$ 85.00
	Paint Materials per hour	\$ 20.00
	Parts (Contractor's cost plus markup)	% 20
Paint/Body work: Contractor will deliver vehicle to the City within <u>3-7</u> calendar days of pick-up from The City of Margate Public Works, Garage Division, 102 Rock Island Road, Margate, FL 33063		
*The City reserves the right to make multiple awards as it sees fit.		

Points will be based on the following formula in the Price Category of the Evaluation Criteria.
All labor and paint materials will be added and averaged.
The parts markup will be given a value based on % of markup submitted.
Lowest % of markup will be given \$0 dollars. Next lowest markup will be given \$1 dollar and so on.

Example #1:

Paint Labor \$44.00
Frame Labor \$45.00
Body Work Labor \$46.00
Mechanical Labor \$50.00
Paint Supplies \$20.00
Total \$205.00/5=\$41.00
Parts Markup 5% (Lowest submitted) \$0.00
Total for Evaluation \$41.00

Example #2

Paint Labor \$44.00
Frame Labor \$45.00
Body Work Labor \$46.00
Mechanical Labor \$50.00
Paint Supplies \$20.00
Total \$205.00/5=\$41.00
Parts Markup 10% (2nd Lowest submitted) \$1.00
Total for Evaluation \$42.00

RFP PROPOSAL FORM NO. 2017-002

TO: CITY COMMISSION

1. The undersigned Proposer proposes and agrees, if this proposal is accepted, to enter into an Agreement with the Owner in the form included in the Contract Documents to perform the Work as specified or indicated in said Contract Documents entitled:

RFP NO. 2017- 002 AUTOMOTIVE PAINT AND BODY WORK SERVICES FOR THE CITY OF MARGATE DEPARTMENT OF PUBLIC WORKS

2. Proposer accepts all of the terms and conditions of the RFP Documents including disposition of the Bid Security if required.

3. The RFP will remain open until a contract is awarded unless otherwise required by law. Bidder will enter into an Agreement with the City of Margate, and will furnish the insurance certificates, Payment Bond and Performance Bond (if required by the Contract Documents).

4. It is the Contractor's responsibility to contact the City @ (954) 935-5346 prior to the RFP submission date and time to determine if any addenda have been issued on the project. Proposer has examined copies of all the Contract Documents including the following addenda (receipt of all of which is acknowledged):

Number N/A

Date _____

5. Proposer has familiarized itself with the nature and extent of the Contract Documents, Work, site, locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations), and the conditions affecting cost, progress or performance of the Work, and has made such independent investigations as Proposer deems necessary.

6. This Proposal is genuine and not made in the interest of or on behalf of any undisclosed person, firm, or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization, or corporation. Proposer has not directly or indirectly induced or solicited any other Proposer to submit a false or sham Bid. Proposer has not solicited or induced any person, firm or corporation to refrain from bidding and Proposer has not sought by collusion to obtain for itself any advantage over any other Proposer or over Owner.

To all the foregoing, and including all Proposal Schedule(s) and Information Required of Proposer contained in this Proposal Form, said Proposer further agrees to complete the Work required under the Contract Documents within the Contract Time stipulated in said Contract Documents, and to accept in full payment thereof the Contract Price based on the Total Proposal Price(s) submitted and agreed upon.

OFFEROR'S CERTIFICATION

RFP NO. 2017-002

AUTOMOTIVE PAINT AND BODY WORK SERVICES FOR THE CITY OF MARGATE PUBLIC WORKS

WHEN OFFEROR IS A CORPORATION

IN WITNESS WHEREOF, the Offeror hereto has executed this Proposal Form this 1st day of MAY, 2017.

Xpress Auto Service + Tires, LLC
Printed Name of Corporation

FL
Printed State of Incorporation

By: [Signature]
Signature of President or other authorized officer

Luis Ferrer
Printed Name of President or other authorized officer

10820 Wiles Road
Address of Corporation

Coral Springs, FL 33076
City/State/Zip

954-753-2886
Business Phone Number

(CORPORATE SEAL)

ATTEST:


By Luis Ferrer
Secretary

State of Florida

County of Broward

The foregoing instrument was acknowledged before me this 1st day of MAY, 2017, by Luis Ferrer (Name), Owner (Title) of Xpress Auto Service (Company Name) on behalf of the corporation, who is personally known to me or who has produced _____ as identification and who ~~did~~ (did not) take an oath.

WITNESS my hand and official seal.

 **YARITZA FERRER**
MY COMMISSION # FF926055
EXPIRES October 11, 2019
FloridaNotaryService.com

NOTARY PUBLIC

[Signature]
(Name of Notary Public: Print, Stamp, or type as Commissioned)

NON-COLLUSIVE AFFIDAVIT

RFP NO. 2017-002

AUTOMOTIVE PAINT AND BODY WORK SERVICES FOR THE CITY OF MARGATE PUBLIC WORKS

State of FL

County of Broward

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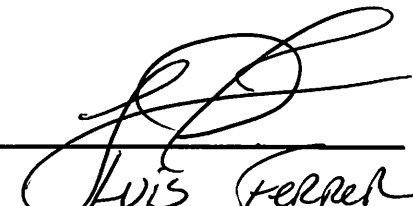
Luis Ferrer being first duly sworn, deposes and says that:

- (1) He/she is the Owner, (Owner, Partner, Officer, Representative or Agent) of Xpress Auto Service the Bidder that has submitted the attached RFP;
- (2) He/she is fully informed respecting the preparation and contents of the attached RFP and of all pertinent circumstances respecting such RFP;
- (3) Such RFP is genuine and is not a collusive or sham RFP;
- (4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm, or person to submit a collusive or sham Bid in connection with the Work for which the attached Bid has been submitted; or to refrain from bidding in connection with such Work; or have in any manner, directly or indirectly, sought by agreement or collusion, or communication, or conference with any Bidder, firm, or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit, or cost elements of the Bid price or the Bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against (Recipient), or any person interested in the proposed Work;
- (5) The price or prices quoted in the attached RFP are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Bidder or any other of its agents, representatives, owners, employees or parties in interest, including this affiant.

Signed, sealed and delivered in the presence of:




By:


(Printed Name)
Owner
(Title)

ACKNOWLEDGMENT

State of FL
County of Broward

The foregoing instrument was acknowledged before me this 1st day of MAY, 2017,
by Luis Ferrer, who is personally known to me or who has produced as
identification and who did (did not) take an oath.

WITNESS my hand and official seal.



NOTARY PUBLIC



(Name of Notary Public: Print, Stamp,
or Type as Commissioned)

OFFEROR'S QUALIFICATIONS STATEMENT
RFP NO. 2017-002
AUTOMOTIVE PAINT AND BODY WORK SERVICES FOR THE CITY OF MARGATE
PUBLIC WORKS

The undersigned certifies under oath the truth and correctness of all statements and of all answers to questions made hereinafter:

SUBMITTED TO: City of Margate (Purchasing Manager)

ADDRESS: 5790 Margate Boulevard
Margate, Florida 33063

CIRCLE ONE

SUBMITTED BY: Xpress Auto Service + Tires

NAME: Luis Ferrer

Corporation

Partnership

ADDRESS: 10820 Wiles Road, Coral Springs FL 33076 Individual

PRINCIPAL OFFICE: 10820 Wiles Road, Coral Springs FL 33076 Other

1. State the true, exact, correct, and complete name of the partnership, corporation, trade or fictitious name under which you do business and the address of the place of business.

The correct name of the Offeror is: Xpress Auto Service + Tires

The address of the principal place of business is: 10820 Wiles Road, Coral Springs FL 33076

2. If Offeror is a corporation, answer the following:

a. Date of Incorporation: 10-15-2015

b. State of Incorporation: FL

c. President's name: Luis Ferrer

d. Vice President's name: Richard Noordhoek

e. Secretary's name: —

f. Treasurer's name: —

g. Name and address of Resident Agent: Richard Noordhoek

10820 Wiles Road, Coral Springs FL 33076

3. If Offeror is an individual or a partnership, answer the following:

a. Date of organization: —

b. Name, address and ownership units of all partners:

U/A

c. State whether general or limited partnership: _____

4. If Offeror is other than an individual, corporation or partnership, describe the organization and give the name and address of principals:

N/A

5. If Offeror is operating under a fictitious name, submit evidence of compliance with the Florida Fictitious Name Statute.

6. How many years has your organization been in business under its present business name?

1.5 yrs.

a. Under what other former names has your organization operated?

None

7. Indicate registration, license numbers, or certificate numbers for the businesses or professions, which are the subject of this RFP. Please attach certificate of competency and/or state registration.

8. Have you ever failed to complete any work awarded to you? If so, state when, where and why?

No

9. State the names, telephone numbers, and last known addresses of five (5) owners, individuals, or representatives of owners with the most knowledge of work which you have performed, and to which you refer.

N/A – Required in RFP Request

(name)	(address)	(phone)
(name)	(address)	(phone)
(name)	(address)	(phone)
(name)	(address)	(phone)
(name)	(address)	(phone)

10. List the pertinent experience of the key individuals of your organization (continue on insert sheet, if necessary).

N/A Included in RFP Request

11. State the name of the individual who will have personal supervision of the work:

N/A Included in RFP Request

THE OFFEROR ACKNOWLEDGES AND UNDERSTANDS THAT THE INFORMATION CONTAINED IN RESPONSE TO THIS QUALIFICATIONS STATEMENT SHALL BE RELIED UPON BY OWNER IN AWARDING THE CONTRACT AND SUCH INFORMATION IS WARRANTED BY OFFEROR TO BE TRUE. THE DISCOVERY OF ANY OMISSION OR MISSTATEMENT THAT MATERIALLY AFFECTS THE OFFEROR'S QUALIFICATIONS TO PERFORM UNDER THE CONTRACT SHALL CAUSE THE OWNER TO REJECT THE PROPOSAL, AND IF AFTER THE AWARD TO CANCEL AND TERMINATE THE AWARD AND/OR CONTRACT.

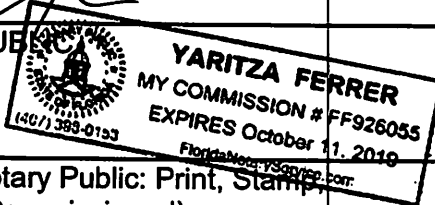
(Signature)

State of Florida
County of Broward

The foregoing instrument was acknowledged before me this 1st day of May, 2017, by Luis Ferrer, who is personally known to me or who has produced as identification and who did (did not) take an oath.

WITNESS my hand and official seal.

NOTARY PUBLIC



(Name of Notary Public: Print, Stamp, or Type as Commissioned)

COMPLIANCE WITH OCCUPATIONAL SAFETY AND HEALTH ACT
RFP NO. 2017-002
AUTOMOTIVE PAINT AND BODY WORK SERVICES FOR THE CITY OF MARGATE
DEPARTMENT OF PUBLIC WORKS

Respondent certifies that all material, equipment, etc. contained in this RFP meets all O.S.H.A. requirements. Bidder further certifies that if he/she is the successful respondent, and the material, equipment, etc., delivered is subsequently found to be deficient by any O.S.H.A. requirement in effect on date of delivery, all costs necessary to bring the material, equipment, etc. into compliance with the aforementioned requirements shall be borne by respondent.

OCCUPATIONAL HEALTH SAFETY MATERIAL SAFETY DATA SHEET REQUIRED:

In compliance with Chapter 442, Florida Statutes, any item delivered from a contract resulting from this RFP must be accompanied by a MATERIAL SAFETY DATA SHEET (MSDS). The MSDS must include the following information:

- A. The chemical name and the common name of the toxic substance.
- B. The hazards or other risks in the use of the toxic substances, including:
 - a. The potential for fire, explosion, corrosiveness, and reactivity.
 - b. The known acute and chronic health effects of risks from exposure, including the medical conditions which are generally recognized as being aggravated by exposure to the toxic substance; and
 - c. The primary routes of entry and symptoms of overexposure.
- C. The proper precautions, handling practices, necessary personal protective equipment, and other safety precautions in the use of or exposure to the toxic substances, including appropriate emergency treatment in case of overexposure.
- D. The emergency procedure for spills, fire, disposal, and first aid.
- E. A description in lay terms of the known specific potential health risks posed by the toxic substances intended to alert any person reading this information.
- F. The year and month, if available, that the information was compiled and the name, address and emergency telephone number of the manufacturer responsible for preparing the information.

Signature: _____

Date: 5-1-2017

DRUG-FREE WORKPLACE PROGRAM FORM

In accordance with Section 287.087, State of Florida Statutes, preference shall be given to businesses with Drug-free Workplace Programs. Whenever two or more bids which are equal with respect to price, quality and service are received for the procurement of commodities or contractual service, a bid received from a business that certifies that it has implemented a Drug-free Workplace Program shall be given preference in the award process. In the event that none of the tied vendors have a Drug-free Workplace program in effect the City reserves the right to make final Decisions in the City's best interest. In order to have a Drug-free Workplace Program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under bid a copy of the statement specified in subsection (1).
4. In the statement specified in subsection (1), notify employees that, as a condition of working on the commodities or contractual services that are under bid, the employee will abide by the terms of the statement and will notify the employer of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States of any State, for a violation occurring in the workplace no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in a drug abuse assistance or rehabilitation program if such is available in the employee's community by any employee who is convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation.

If bidder's company has a Drug-free Workplace Program, so certify below:

AS THE PERSON AUTHORIZED TO SIGN THE STATEMENT, I CERTIFY THAT THIS FIRM COMPLIES FULLY WITH THE ABOVE REQUIREMENTS.

Signature: _____ Date: 5-1-2017

ATTACHMENT "A"
QUESTIONNAIRE

RFP NO. 2017-002

AUTOMOTIVE PAINT AND BODY WORK SERVICES FOR THE CITY OF MARGATE
DEPARTMENT OF PUBLIC WORKS

1. Size of Shop: Number of Bays 15
Number of Paint Booths 1
2. Type of equipment; include brand of each.
Included in Response of RFP
3. Number of Painters. 2
4. Number of ASE Certified Technicians. 4
5. Number of Qualified Frame Straightening Technicians. 1
6. What insurance companies do you provide work for?
Progressive
7. Work Estimates – How many days do you normally take to provide work estimates and appraisals? 1 Day
8. Provide Certifications and discuss years of service for Technicians and Managers.
Included in Response of RFP
9. Discuss any other associated services that you can provide for the City of Margate. Please provide a cost for any additional services to be provided.
Complete Automotive Repairs @ \$85.00 per Hour