




INTEROFFICE MEMORANDUM

FROM THE DEPARTMENT OF ENVIRONMENTAL AND ENGINEERING SERVICES

DATE: March 12, 2018

TO: Mayor and City Commission

THRU: Spencer Shambray, Purchasing Manager

FROM: Sierra Marrero, Project Manager 

RE: **Award Recommendation for Bid No. 2018-008, Furnish and Install (2) HVAC Systems**

On March 8, 2018 the City of Margate received six bids for the above referenced project.

I have reviewed the three lowest bids for completeness and conformance to the contract documents and have determined that Climate Temp Inc. has provided the lowest responsible and responsive bid for the project. Climate Temp Inc. was the second lowest bidder; Reliable Services & A/C was the lowest bidder but they did not meet the minimum licensing requirements per the bid package.

Climate Temp Inc. is a state certified air conditioning contractor with a class A license. The Florida Department of Business and Professional Regulation website shows that Climate Temp Inc. has a current, active license without any listed license complaints. The Florida Division of Corporations website shows that the bid documents were signed by the President of the corporation.

Based on my review of the submitted bids, I recommend awarding the project to Climate Temp Inc.

cc: Reddy Chitepu, P.E., DEES Director