

DIVISION 4. - LOCAL PLANNING AGENCY^[10]

Footnotes:

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Editor's note— Ord. No. 78-3, § 1, adopted Jan. 25, 1978, amended the Code by adding a new chapter containing §§ 2—5 of said ordinance; said provisions, at the discretion of the editor, have been included herein as a new Art. VI of Ch. 2, §§ 2-101—2-104.

Note— See the editor's footnote, Art. IV of this chapter.

Sec. 2-101. - Authority; designation.

Pursuant to and in accordance with Section 163.317, Florida Statutes (The Local Government Comprehensive Planning Act of 1975), the members of the local planning agency for the City of Margate shall be the planning and zoning board.

(Ord. No. 78-3, § 2, 1-25-1978)

Sec. 2-102. - Administrative head.

The city planner shall be designated as administrative head of the local planning agency and perform all duties as required by this designation. The administrative head shall stand in an advisory capacity to the local planning agency, the city commission and the city manager.

(Ord. No. 78-3, § 3, 1-25-1978)

Sec. 2-103. - Duties and responsibilities.

The duties and responsibilities of the local planning agency, in accordance with The Local Government Comprehensive Planning Act of 1975, Section 163.3161—163.3211, Florida Statutes, shall be to:

- (1) Conduct the comprehensive planning program and prepare the comprehensive plan or elements or portions thereof for the City of Margate;
- (2) Coordinate said comprehensive plan or elements or portions thereof with the comprehensive plans of other appropriate local governments and the State of Florida;
- (3) Recommend said comprehensive plan or elements or portions thereof to the city commission and city manager for adoption; and
- (4) Monitor and oversee the effectiveness and status of the comprehensive plan and recommend to the city commission and city manager such changes in the comprehensive plan as may be required from time to time.

(Ord. No. 78-3, § 4, 1-25-1978)

Sec. 2-104. - Funding.

The city commission and city manager shall appropriate funds at their discretion to the local planning agency for expenses necessary in the conduct of its work. The local planning agency may, in order to

accomplish the purpose and activities required by The Local Government Comprehensive Planning Act of 1975, expend all sums so appropriated and other sums made available for use from fees, gifts, states or federal grants, and other sources, provided acceptance of the loan or grants is approved by the city commission or city manager.

(Ord. No. 78-3, § 5, 1-25-1978)

Sec. 2-105. - Substitute members.

In case of the temporary absence or disqualification of any member of the planning and zoning board, the chairperson of the planning and zoning board shall have the right and authority to designate any member of the city board of adjustment to serve as a substitute on the planning and zoning board during the continuance of such absence or disqualification; but no substitute shall serve in such capacity for a longer period than three (3) months, nor shall more than one (1) substitute members serve on the planning and zoning board at any one time. The chairperson shall seek a temporary board member substitute from the board of adjustment in the following hierarchical order: Chairperson; vice-chairperson; secretary; and then a standard board member. In cases where substitutes are designated to serve for such limited periods, such fact shall be recorded in the official minutes of the planning and zoning board before such substitute shall act in any matter presented to the board; and while serving, substitutes shall have the same powers as regular members.

(Ord. No. 2008-02, § 2, 5-7-2008; [Ord. No. 2017-15, § 2, 9-6-2017](#))