FISCAL YEAR 2019

PROPOSED BUDGET

AND FIVE YEAR CAPITAL IMPROVEMENT PROGRAM

City of
Margate
FLORIDA

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FY 2019 PREFACE

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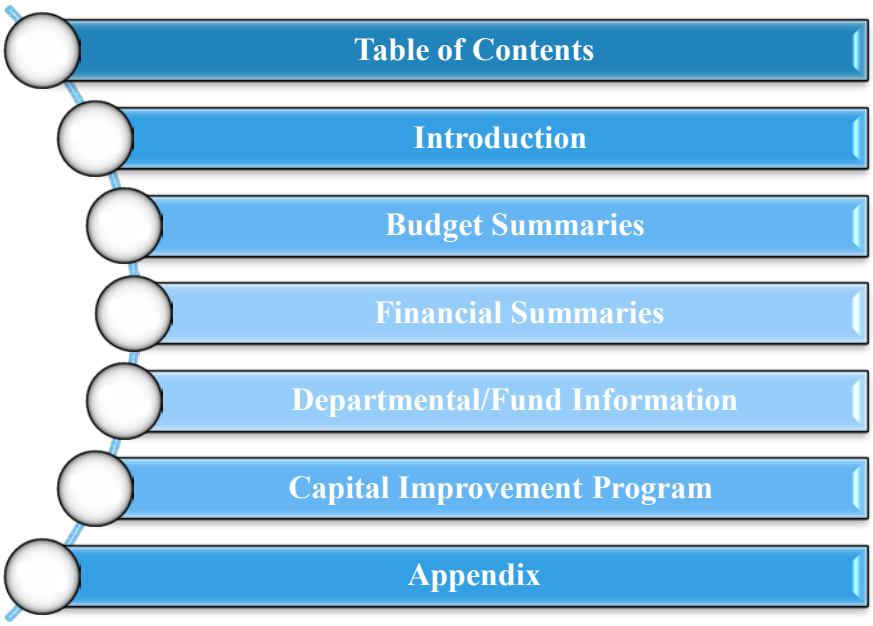
Prepared by Finance Department

READER'S GUIDE TO THE BUDGET BOOK

The City of Margate's budget document represents the entire city. It is divided into the following main sections:

- Table of Contents
- Introduction
- Budget Summaries
- Financial Summaries
- Departmental/Fund Information
- Capital Improvement Program
- Appendix



The **Table of Contents** outlines the sections and subsections of the Budget Book.

The **Introduction** section begins with a city-wide organizational chart, a broad description of the history, location, maps, city statistics, demographics, and general information that gives the reader an initial welcome to the City of Margate. Most notable, the City Manager's Budget Message discusses the key issues impacting the budget and outlines major budgetary changes from the prior year.

The **Budget Summaries** section contains the financial and budgetary policies of the City. It also provides information about the budget process, staffing levels, and budget calendar.

The **Financial Summaries** section contains the City's fund descriptions detailing each fund and its purpose. In addition, summary budgets; charts by fund, department, and function; and annual debt service information are included in this section.

READER'S GUIDE TO THE BUDGET BOOK (CONTINUED)

The **Departmental/Fund Information** section contains budgets by fund/department detailing financial information, resources and requirements with two years of actual, prior year amended budget as of April 30, 2018 and the current year budget of each organizational unit within the City.

An organizational chart, position summary, performance measures and goals by department/division are also included in this section.

The **Capital Improvement Program (CIP)** section contains the five-year CIP plan for acquisition of assets or construction of major capital facilities or projects.

The **Appendix** is the final section of the budget document and contains:

- 🕮 Job Classifications/Salary Ranges
  - 🖋 A listing of salary ranges and position titles for bargaining/non-bargaining units.
- 🕮 Glossary
  - 🖋 A summary of acronyms and terms used throughout the book.

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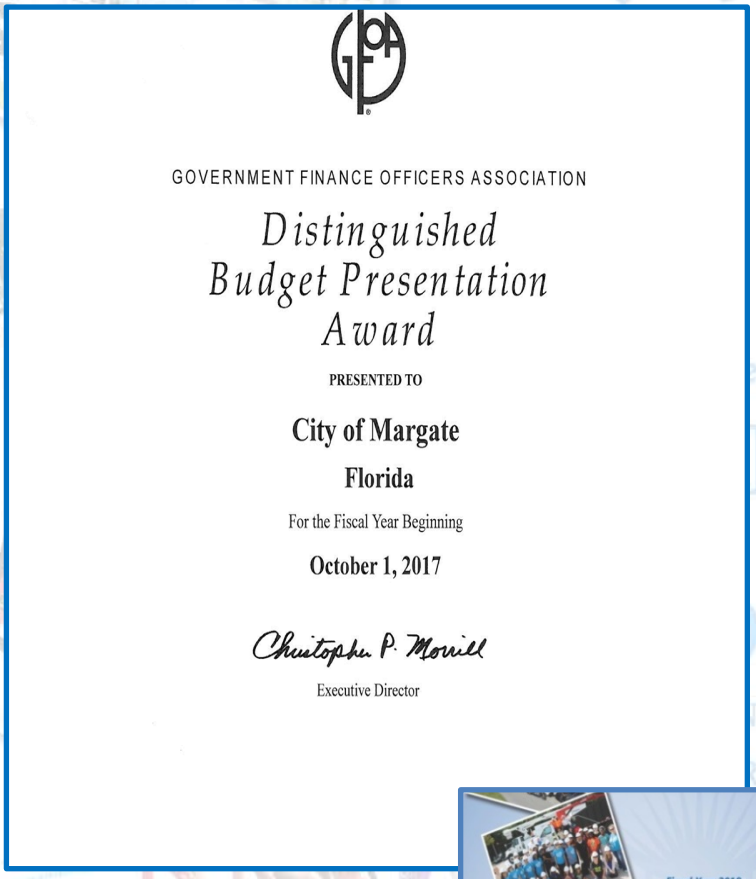
DISTINGUISHED BUDGET PRESENTATION AWARD



GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Margate

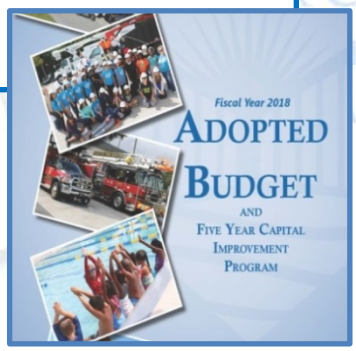
Florida

For the Fiscal Year Beginning

October 1, 2017

Christopher P. Morrill

Executive Director



- The Government Finance Officers Association (GFOA) presented the Distinguished Budget Presentation Award to the City of Margate, Florida for its annual budget for the fiscal year beginning October 1, 2017. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. The award is valid for a period of one year only. This is the first time the City of Margate has received this award.

- This current budget continues to conform to the program requirements and will be submitted to GFOA to determine its eligibility for another award.

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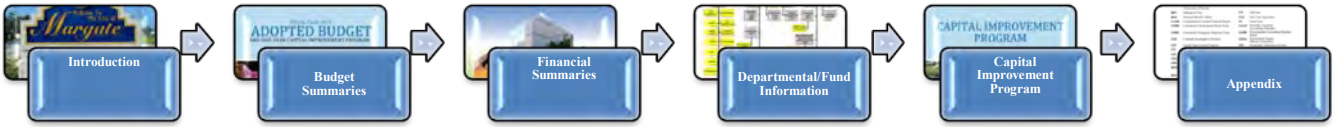

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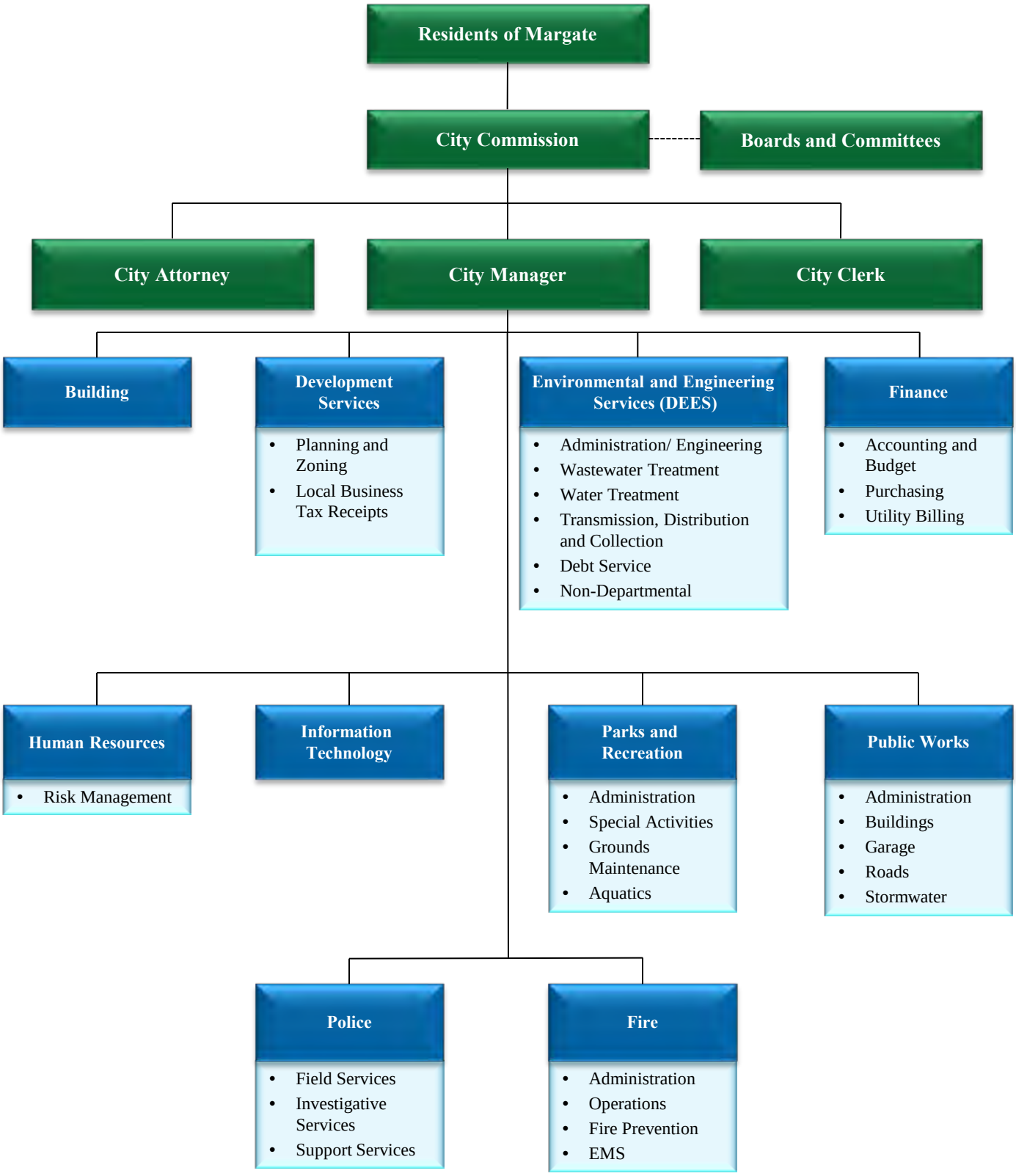
CITY-WIDE ORGANIZATIONAL CHART



CITY OF MARGATE
Together We Make It Great

ELECTED AND APPOINTED OFFICIALS

CITY COMMISSION

Arlene R. Schwartz, Mayor
Anthony N. Caggiano, Vice Mayor
Lesa Peerman, Commissioner
Tommy Ruzzano, Commissioner
Joanne Simone, Commissioner

CITY MANAGER
Samuel A. May, PWLF

INTERIM CITY ATTORNEY
Goren, Cherof,
Doody & Ezrol, P.A.

CITY CLERK
Joseph J. Kavanagh, MMC

BUILDING DIRECTOR
Richard R. Nixon, CBO

DEVELOPMENT SERVICES DIRECTOR
Robert Massarelli, AICP

ACTING ENVIRONMENTAL AND ENGINEERING SERVICES DIRECTOR
Richard R. Nixon, CBO

FINANCE DIRECTOR
Mary Beazley

FIRE CHIEF
Dan Booker, MPA, EFO

HUMAN RESOURCES DIRECTOR
Jacqueline M. Wehmeyer, IPMA-SCP, SPHR

INFORMATION TECHNOLOGY DIRECTOR
James Wilbur, CGCIO

PARKS AND RECREATION DIRECTOR
Michael A. Jones, CPRP

ACTING POLICE CHIEF
Jonathan Shaw

PUBLIC WORKS DIRECTOR
Mark E. Collins

NORTHWEST FOCAL POINT SENIOR CENTER DIRECTOR
Karin Diaz

CRA DIRECTOR
Samuel A. May, PWLF

PROFILE OF THE CITY OF MARGATE

The City operates under the City Commission/City Manager form of government. The City Commission consists of the Mayor, Vice Mayor, and three commissioners. The five commission members are elected at-large on a non-partisan basis for a four-year term. Effective with terms beginning November 2012, term limitations for City Commissioners are three consecutive four-year terms. The mayor is elected annually by the members of the City Commission for a one-year term, not to exceed two years in succession. The City Commission determines policy; adopts legislation; approves the City's annual budget; and hires the City Manager, City Attorney, and City Clerk. The City Manager is responsible for carrying out the policies of the City Commission, overseeing the daily management of the City, and appointing the City's department directors.

MARGATE CITY COMMISSION

Mayor
Arlene R. Schwartz

Vice Mayor
Anthony N. Caggiano

Commissioner
Lesa Peerman

Commissioner
Tommy Ruzzano

Commissioner
Joanne Simone

The City of Margate is located in Broward County and is part of the Miami-Fort Lauderdale-Pompano Beach Metropolitan Statistical Area. With a population of 57,961 (Bureau of Economic and Business Research, 2017), Margate is the 14th largest of the 31 cities in Broward County. Margate encompasses a nine square mile area of tree-lined streets and 30 miles of canals. The City of Margate is only 7.5 miles from the Atlantic Ocean and approximately 20 minutes from the Fort Lauderdale-Hollywood International Airport and Port Everglades.

Jack Marqusee, Founder and Developer of the Town of Margate

The City of Margate was originally created as a municipal corporation in 1955 to be known as the Town of Margate. In 1961, the Town of Margate was incorporated as a City. "Margate" is said to have derived its name from the first three letters of the founder's last name, Jack Marqusee, and the first four letters of gateway, since it was considered a "gateway" to western Broward County.

The City is widely known for its exceptional hometown quality of life and delivery of excellent municipal services. The City provides a wide range of services including police and fire protection/emergency medical services (which includes all fire services by contract to the neighboring City of Coconut Creek), water and wastewater services, stormwater services, recreation, public improvements, streets, planning and zoning, and general administrative services. The City boasts 19 parks and recreational facilities including the Calypso Cove Aquatics Facility. In addition to an award winning police department and an ISO Class I fire department, other recognitions and awards include Playful City, USA; Tree City, USA; the National Association of Town Watch's "National Night Out" Award; the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting; and the GFOA's Distinguished Budget Presentation Award for FY 2018. In addition, the City has been recognized as the 6th highest performing agency out of 125 sector partners in the Department of Energy's Better Buildings Challenge based on a population of at least 50,000.

In 2017, the City of Margate was named the 4th Safest City in Florida by SafeHome.org and the Margate-Coconut Creek Fire Rescue Department's Advanced Life Support team won the Florida Cup, making this the third time the Team won the Cup in six years.

The City is pursuing long-term economic growth through attracting new businesses, supporting

improvements to existing businesses, providing exceptional recreational/cultural opportunities, and building a positive image for the community where people can live, work, shop, and enjoy entertainment in one central location. Major employers include Northwest Medical Center, the City of Margate, JM Lexus, and Broward County Schools.

Mayor's Fitness Challenge participants

The City is financially accountable for two blended component units which consist of the Northwest Focal Point Senior Center (Senior Center) and the Community Redevelopment Agency (CRA). The Senior Center is a special district located in Margate that provides support services (including special services for those with physical and/or cognitive impairments) to adults age 60 and older residing within the City, as well as Broward County. Some of the programs and services provided by the Senior Center include transportation, eldercare advocate program, individual and group counseling, Emergency Home Energy Assistance for the Elderly Program (EHEAP), the Serving Health Insurance Needs of Elders (SHINE) program, and nutritional meals. The wide array of activities available include arts and crafts, live musical entertainment, fitness classes, bingo, discussion groups, day trips and much more. The Senior Center funds its operations through grants from various governmental and charitable agencies, as well as in-kind services from the City.

Wawa opened at 2000 N. State Road 7

The CRA is a special district created in 1996 by the Margate City Commission to create and sustain safe, attractive neighborhoods and vibrant commercial districts. The Margate City Commission serves as the board governing both the CRA and the Senior Center.

The CRA and the Senior Center are included in the Comprehensive Annual Financial Report (CAFR) as blended component units; however, they are listed separately for budget purposes. Florida Statute 189.016(5), states that "the proposed budget of a dependent special district must be contained within the general budget of the local governing authority to which it is dependent and be clearly stated as the budget of the dependent district. However, with the concurrence of the local governing authority, a dependent district may be budgeted separately. The dependent district must provide any budget information requested by the local governing authority at the time and place designated by the local governing authority." Their budgets are approved by resolution by each of their own boards.

TIMELINE

1955 — Margate was created as a municipal corporation called the Town of Margate. Victor H. Semet was elected as the first Mayor.

1961 — The Town of Margate was incorporated as a City.

1962 — The City adopted the Broward County Trafficways Plan to establish centerlines and right-of-ways for International Basic Economy Corporation (IBEC), Margate, and Atlantic-Lyons Boulevards. The City then amended the Trafficways Plan to ensure that State Road 7 is not expanded beyond its current six lanes.

1965 — The City purchased two ladders for $262 to assist the volunteer fire department. The City of Margate now boasts an ISO Class I fire department that services both Margate and Coconut Creek.

1971 — Margate's first hospital opened in 1971 on Margate Boulevard. The City is now home to Northwest Medical Center, one of its major employers.

1976 — The City offered swim lessons at Royal Palm Pool, which was purchased by the City in 1965, to preschool children for $13 per course. Group and private swim lessons are now offered throughout the year at the Calypso Cove Aquatics Facility.

1986 — Margate voters approved the funding of a new Governmental Center.

1996 — Margate City Commission created the Community Redevelopment Agency (CRA), a dependent special district pursuant to Florida Statute Chapter 163, Section III, to carry out community redevelopment activities.

2001 — On August 7, 2001, the City held its first National Night Out event to promote and foster positive relationships between the police and the community. The Margate Police Department continues to produce this annual, award-winning event.

2005 — City celebrates its 50th Anniversary with international star, singer, and actress, and longtime Margate resident, Kaye Stevens. The City later built Kaye Stevens Park.

2016 — The City of Margate Parks and Recreation Department opened its first Fitness Park at Rock Island Road and NW 6th Court.

2017 — The Margate-Coconut Creek Fire Department's Advanced Life Support (ALS) team won the Florida Cup, making it the 3rd time the team has won the Cup in six years.

In 2017, the Margate Police Department completed its re-accreditation with the Commission for Florida Law Enforcement Accreditation (CFLEA). The Department has been accredited with CFLEA since 1997 and was first accredited by the Commission on Accreditation for Law Enforcement Agencies in 1994.

CITY STATISTICS AND DEMOGRAPHICS

Date of Incorporation:	May 30, 1955
Form of Government:	Commission-Manager
Approx. Area (including water):	9.2 square miles
FY 2019 Total Budget:	$135,011,304

CITY DEMOGRAPHICS

Population (BEBR 2017):	57,961
Median Age:*	43.6
Median Household Income:*	$42,430
Average Household Size:*	2.68
Married Households (%):*	43%
Families Households (%):*	61.9%
*Registered Voters**:*	35,928

PUBLIC SAFETY

Police Stations (#):	1
Certified Police Officers:	117
Non-Certified Police Staff:	38
Margate Fire Stations:	3
Fire Suppression Units (#):	5
Fire Rescue Vehicles (#):	5
Fire Department Staff:	127

PUBLIC SCHOOL ENROLLMENT

Atlantic West Elementary:	*507*
Liberty Elementary:	*602*
Margate Elementary:	*863*
Margate Middle:	*803*

Municipal Enrollment data from Broward County Public Schools

MAJOR EMPLOYERS ***

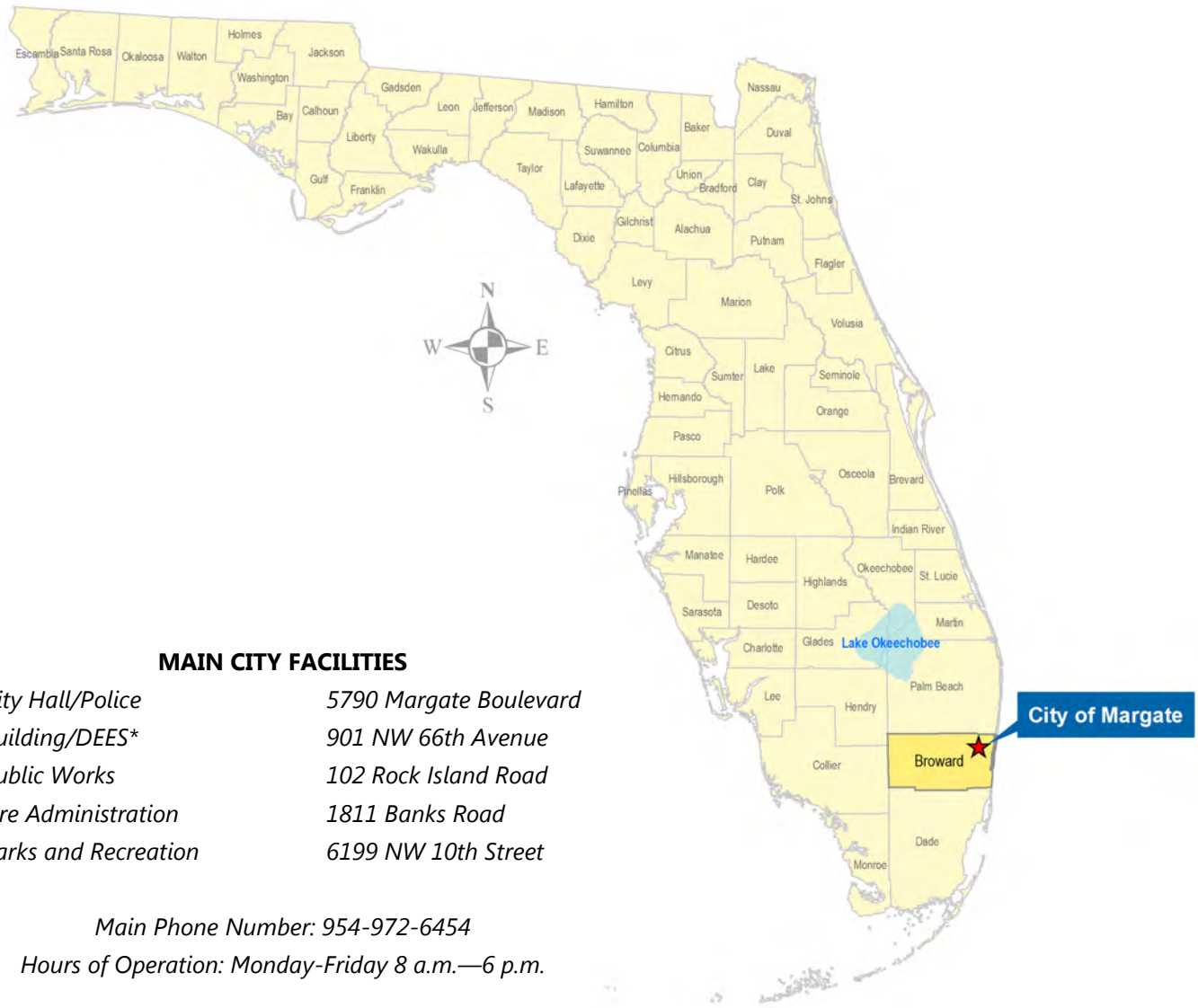
Global Response Corp.:	1,410
Northwest Medical Center:	930
City of Margate:	554
Broward County Schools:	430
JM Lexus:	399

UTILITY SYSTEM ****

Active Water Accounts (FY 2017):	16,869
Capacity Per Day (thousand gallons)	
Water:	20,000
Wastewater Treatment:	10,100
Miles of Water and Sewer Mains	
Water:	213
Wastewater Treatment:	179
Fire Hydrants:	1,966
Lift Stations:	54

SOURCES
** U.S. Census*
*** Broward Supervisor of Elections*
**** City of Margate FY 2017 CAFR*
***** City of Margate DEES*

LOCATION



MAIN CITY FACILITIES

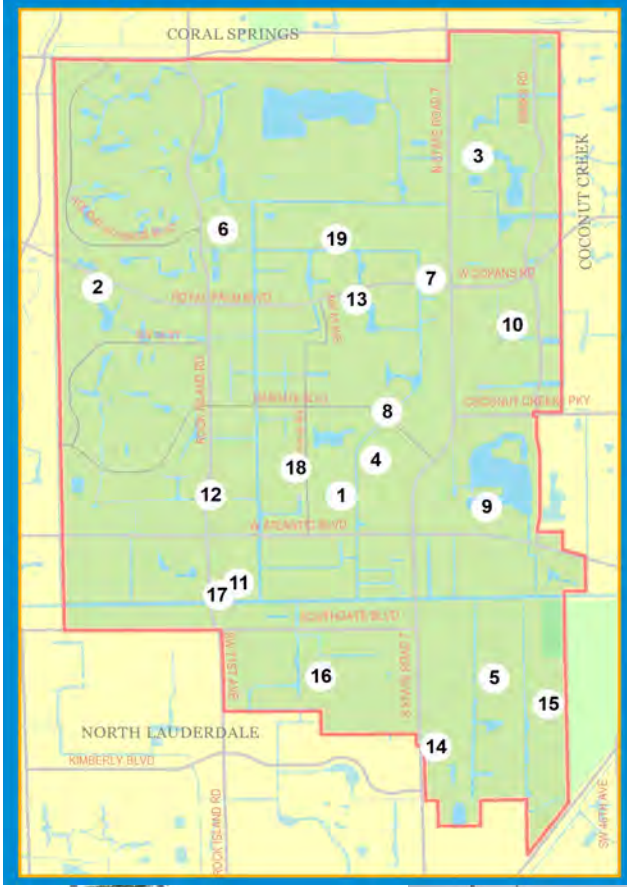
City Hall/Police	*5790 Margate Boulevard*
*Building/DEES**	*901 NW 66th Avenue*
Public Works	*102 Rock Island Road*
Fire Administration	*1811 Banks Road*
Parks and Recreation	*6199 NW 10th Street*

Main Phone Number: 954-972-6454
Hours of Operation: Monday-Friday 8 a.m.—6 p.m.

** Department of Environmental and Engineering Services*

PARKS/RECREATIONAL FACILITIES MAP

CITY OF MARGATE
Together We Make It Great



Parks and Facilities

1 **Andrews Field at Margate Middle School, 500 NW 65 Avenue**
Lighted baseball/softball field, cricket field, and soccer/football field

2 **Centennial Park, 7800 Royal Palm Boulevard**
Playground, full basketball court, handicap accessible picnic area, and open play area

3 **Coral Gate Park, 5650 NW 29 Street**
Lighted tennis courts, pavilions, half basketball court, playground, walking trail and restrooms

4 **David Park and George Mudd Playground, 6199 NW 10 Street**
Community center, senior center, library and playground

5 **Ed Greenwald Park, 5235 SW 5 Street**
Passive park, green space

6 **Firefighters Park, 2500 Rock Island Road**
Lighted tennis courts, lighted full basketball courts, Safety Town, concession/restrooms, pavilions, playground, exercise trail, soccer rink, sand volleyball and game room

7 **Kaye Stevens Park, 5825 Royal Palm Boulevard**
Picnic area, swinging benches, fishing area, and walking trail

8 **Legacy Park, 1400 West River Drive**
Boat launch, swinging benches, historical information, and gazebo

9 **Lemon Tree Lake Park, 426 Lakeside Drive**
Pavilion, swinging benches, and boat launch

10 **Margate Sports Complex, 1695 Banks Road**
Lighted baseball/softball field, playground, pavilions, lighted batting cages, and walking trail

11 **Oriole Park, 7055 NW 1 Street**
Lighted baseball/softball field, and lighted football/soccer field

12 **Rock Island Fitness Park, 7100 NW 6 Court**
Outdoor exercise equipment, ADA accessible equipment, and lighted pavilion cover

13 **Royal Palm Park/Calypso Cove Aquatic Facility, 6200 Royal Palm Boulevard**
Park: Half basketball courts, playground, pavilion and fishing dock
Calypso Cove: Plunge pool; zero-entry pool water playground; lap pool; concessions; complimentary shade umbrellas and lounge chairs; community room for party rental; group and individual swim lessons

14 **Serino Park, 5600 SW 8 Court**
Playground, walking trail, pavilion and open play area

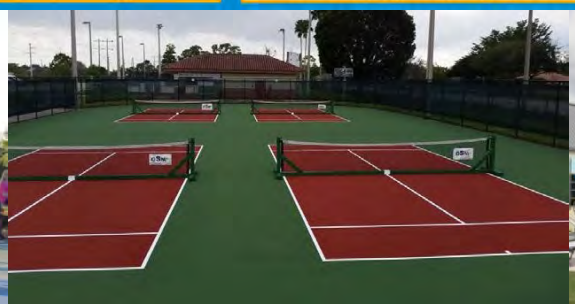
15 **Southeast Park, 655 SW 50 Avenue**
Soccer fields, pavilion, concession/restrooms and playground

16 **Southgate Park, 425 SW 64 Avenue**
Full basketball court, playground, and open play area

17 **Veterans Memorial Park, 7044 NW 1 Street**
Boat launch, pavilion, and fishing dock

18 **Vinson Park, 955 NW 66 Avenue**
Lighted baseball/softball fields, lighted batting cages, concession/restrooms and playground

19 **Winfield Park, 6400 Winfield Boulevard**
Boat launch, playground, swinging benches, half basketball court and fishing area



CITY OF MARGATE - SPECIAL EVENTS

Annual Dr. Martin Luther King, Jr. Together We Make It Great Day of Service - Various locations throughout the City

Volunteers and City officials help to spruce up City facilities and locations. They plant flowers and trees, assemble furniture, etc.

Margate Under the Moon - Margate Boulevard and Highway 441 (State Road 7) *

The monthly Margate Under the Moon concert series is a free event that takes place throughout the year on Saturday evenings from 5 p.m. to 10 p.m. at the corner of Margate Boulevard and Highway 441(State Road 7). Attendees enjoy live music, an eclectic mix of local artists/crafters, and food trucks serving up delicious snacks, meals and desserts. Attendees have an opportunity to relax, dance, sing, and enjoy the live entertainment and food.

Spring Clean Up and Garage Sale – Oriole Park, NE corner of NW 1st and Rock Island

The Spring Clean Up and Garage Sale gives residents a great opportunity to clean out their garages and closets and turn unused items into cash.

Senior Games – NW Focal Point Senior Center/Various Parks

This popular program, endorsed by the Governor's Council on Physical Fitness and Amateur Sports, boasts several hundred seniors participating annually and has a variety of events planned to appeal to everyone's area of interest. Outdoor events include horseshoes, shuffleboard, golf putting, basketball, petanque and bocce. The games also feature indoor events such as Wii Bowling, Wii Table Tennis, billiards and bowling.

CITY OF MARGATE - SPECIAL EVENTS (CONTINUED)

Springtime Egg Hunt - Margate Sports Complex, 1695 Banks Road

Children ages eight and under are invited to the City's Spring Egg Hunt. Cameras are encouraged for a photo with Peter Rabbit. This event is held at Margate Sports Complex and is free and open to Margate residents.

Memorial Day Ceremony - Veterans Memorial Park, 7044 NW 1st Street

The City of Margate honors the men and women who paid the ultimate price for our country. The ceremony includes honorary presentation of colors, tributes to our soldiers, and patriotic performances.

Margate Citizens Academy (MCA) – Various locations throughout the City

MCA is an eight week interactive program that gives an up-close look at the City of Margate's day to day operations and local government as a whole. The MCA is free and open to Margate residents and business owners eighteen years and older. The goal of MCA is to help citizens become more knowledgeable and engaged in the City of Margate operations.

Fishing Clinic – Veterans Memorial Park, 7044 NW 1st Street

The Fishing clinic is an event for children age 12 or under to receive hands-on demonstrations of fishing techniques. This is a great opportunity for the youth to learn about the sport of fishing and to go fishing with experts. All fishing equipment and supplies are provided. The Clinic is presented by the City of Margate Parks and Recreation Department, Community Emergency Response Team, and the Youth Environmental Alliance.

CITY OF MARGATE – SPECIAL EVENTS (CONTINUED)

Mayor's Fitness Challenge – Margate's Public Elementary Schools

An event hosted by the Mayor where students test their fitness level by competing in activities such as running, jump rope, and obstacle courses. Each participant receives a Mayor's Fitness Challenge t-shirt and a certificate. First to third place finishers receive medals.

Fourth of July Parade and Fireworks - Margate Boulevard and Highway 441 (State Road 7)*

The City of Margate and the Margate CRA host the annual 4th of July Parade and Fireworks Celebration. The parade goes down Margate Boulevard followed by the fireworks show at night.

Movies in the Park – Margate Sports Complex, 1695 Banks Road

Movies in the Park features free outdoor movie screenings for the entire family. The event usually takes place on Saturdays throughout the year.

Dive in Movie – Calypso Cove Aquatics Facility

Attendees hang out, relax, or splash around in the Calypso Cove Pool while watching a movie.

CITY OF MARGATE – SPECIAL EVENTS (CONTINUED)

Fall Festival - Margate Sports Complex, 1695 Banks Road

The Fall Festival includes contests (Halloween costume, scarecrow building, barbeque cook-off, pumpkin carving, and chili cook-off); family-friendly activities (line dancing, petting zoo, haunted house, and hay and pony rides); and craft/food vendors.

Student Government Day - City Hall, 5790 Margate Boulevard

The City of Margate sponsors the Student Government Day for the Student Council of Margate Science, Technology, Engineering, and Mathematics (STEM) Magnet Middle School. The event is hosted by the City Clerk's Office. Students spend a day with City officials and staff learning how the City operates, touring City departments, and even running a mock City Commission Meeting.

Veterans Day Ceremony - Veterans Memorial Park, 7044 NW 1st Street

The Veterans Day Ceremony honors all of the men and women who have fought for our country's freedom.

Winter Festival - Margate Boulevard and Highway 441 (State Road 7)*

The Winter Festival is an event that features Florida style snow, kiddie rides, local group performances, food, and arts/crafts.

*Events funded by the Margate Community Redevelopment Agency

PROPERTY TAX MILLAGE SUMMARY

	FY 2018 FINAL MILLAGE	FY 2019 ROLLED BACK MILLAGE RATE	FY 2019 MILLAGE	% INCREASE OVER ROLLED BACK RATE
OPERATING MILLAGE	6.5183	6.0426	6.5594	8.55%
DEBT SERVICE MILLAGE	0.5410	n/a	0.4999	n/a
TOTAL MILLAGE	**7.0593**	**6.0426**	**7.0593**	**8.55%**

FY 2019 VALUE OF MILL		
Mills	**Gross Revenue**	**Net Revenue (95%)**
1.00	$3,110,533	$2,955,006
0.75	$2,332,900	$2,216,255
0.50	$1,555,266	$1,477,503
0.40	$1,244,213	$1,182,003
0.30	$933,160	$886,502
0.25	$777,633	$738,752
0.10	$311,053	$295,501

PROPERTY TAXES AT 7.0593 TOTAL MILLAGE RATE		
Taxable Value of Home	**No Homestead Exemption**	**With Homestead Exemptions**
$300,000	$2,118	$1,765
$250,000	$1,765	$1,412
$200,000	$1,412	$1,059
$150,000	$1,059	$706
$100,000	$706	$353
$50,000	$353	$176
$25,000	$176	$0

10 YEAR MILLAGE, TAXABLE VALUE, AND REVENUE HISTORY

Fiscal Year	Tax Year	Operating Millage (Tax) Rate	Debt Service Millage	Total Millage	Taxable Values	Net Revenue (based on operating millage rate) (95%)	% Change in Net Revenue (approx.)
2010	2009	7.7500	0.1835	7.9335	$2,603,772,232	$19,170,273	-0.84%
2011	2010	7.7500	0.2288	7.9788	$2,094,075,306	$15,417,629	-19.58%
2012	2011	7.7500	0.2392	7.9892	$2,002,048,157	$14,740,080	-4.39%
2013	2012	7.5000	0.2365	7.7365	$2,012,440,807	$14,338,641	-2.72%
2014	2013	7.3300	0.2293	7.5593	$2,108,190,790	$14,680,387	2.38%
2015	2014	6.2761	1.0332	7.3093	$2,242,395,006	$13,369,821	-8.93%
2016	2015	6.3402	0.9691	7.3093	$2,396,696,243	$14,435,757	7.97%
2017	2016	6.4554	0.6039	7.0593	$2,575,645,955	$15,795,484	9.42%
2018	2017	6.5183	0.5410	7.0593	$2,869,640,091	$17,769,916	12.50%
2019[1]	2018	6.5594	0.4999	7.0593	$3,110,532,911	$19,383,068	9.08%

Source: Taxable values from BCPA July Taxable Value Report

[1] FY 2019 millages are proposed rates.

CITY COMPARISONS

MILLAGE RATE and FIRE ASSESSMENT FEE COMPARISON
TAX YEAR 2017 for FISCAL YEAR 2018
(Ranked by "Operating revenue per capita")

		AD VALOREM				NON-ADVALOREM
Municipality	Ranking	FY 2018 Adopted Operating Millage Rate [1]	FY 2018 Taxable Values (July) [1]	Population [2]	Operating revenue per capita	FY 2018 Adopted Single Family Fire Assessment Fee [1]
Hillsboro Beach	1	3.5000	$ 1,262,382,100	1,911	$ 2,312	$ -
Sea Ranch Lakes	2	7.5000	209,314,985	692	2,269	-
Lauderdale by the Sea	3	3.5989	2,380,543,694	6,175	1,387	129.85
Lazy Lake	4	4.7931	6,839,078	26	1,261	-
Pembroke Park	5	8.5000	679,661,728	6,368	907	-
Southwest Ranches	6	4.4629	1,369,860,300	7,614	803	518.49
Fort Lauderdale	7	4.1193	33,831,910,534	179,063	778	256.00
Hollywood	8	7.4479	15,244,209,131	147,212	771	239.00
Lighthouse Point	9	3.5893	2,247,225,665	10,526	766	120.34
Hallandale Beach	10	5.3093	5,405,697,353	38,746	741	198.00
Dania Beach	11	5.9998	3,874,712,481	31,473	739	223.75
Wilton Manors	12	5.9837	1,334,488,008	12,662	631	214.72
Cooper City	13	7.1347	2,824,906,588	33,758	597	161.28
Parkland	14	3.9780	4,629,916,135	31,476	585	220.00
Plantation	15	5.7500	8,829,971,762	88,619	573	-
Pompano Beach	16	4.9865	12,087,825,751	109,441	551	163.00
Deerfield Beach	17	6.0981	6,582,642,140	78,042	514	175.00
Davie	18	5.3220	9,082,123,325	100,689	480	196.00
Miramar	19	6.7654	9,272,088,581	136,246	460	372.84
Coconut Creek	20	6.5378	3,992,488,272	57,395	455	177.79
Sunrise	21	6.0543	6,859,286,967	91,865	452	209.50
Coral Springs	22	5.8732	9,692,486,879	127,381	447	180.00
Pembroke Pines	23	5.6736	11,870,659,580	163,103	413	271.48
Oakland Park	24	6.0985	2,984,774,797	44,409	410	199.00
Tamarac	25	7.2899	3,494,116,143	63,910	399	350.00
Margate	**26**	**6.5183**	**2,869,640,091**	**57,961**	**323**	**300.00**
Weston	27	2.3900	8,357,884,441	66,609	300	433.97
West Park	28	8.6500	488,142,526	14,912	283	447.86
Lauderhill	29	7.5898	2,465,916,676	71,178	263	460.00
Lauderdale Lakes	30	8.5000	1,052,742,335	35,094	255	321.00
North Lauderdale	31	7.4000	1,358,649,050	44,408	226	215.00

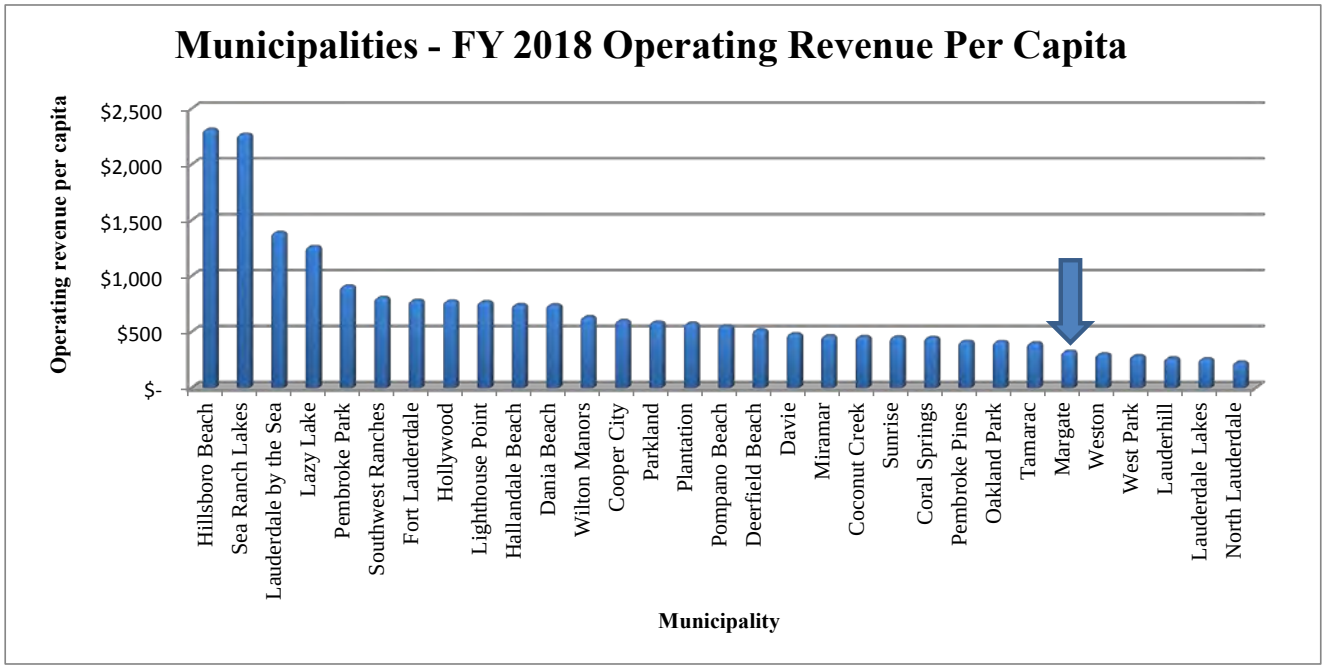
Source :

[1] - Broward County Property Appraiser (BCPA) July values. There were no fire assessment fees listed for Sea Ranch Lakes, Hillsboro Beach, Lazy Lake, Pembroke Park, and Plantation.

[2] - Bureau of Economic and Business Research

CITY COMPARISONS

MILLAGE RATE and FIRE ASSESSMENT FEE COMPARISON
TAX YEAR 2017 for FISCAL YEAR 2018
(Ranked by "Operating revenue per capita")



Operating revenue per capita measures the revenue earned per person in each municipality. The City of Margate's operating revenue per capita for FY 2018 was $323, with a ranking of 26 out of the 31 municipalities in Broward County.

CITY COMPARISONS (CONTINUED)

The City of Margate is part of the greater Fort Lauderdale metropolitan area. The tri-county area consists of Palm Beach, Broward and Miami-Dade Counties. The following section provides a perspective on the relative populations of some nearby cities, as well as significant comparative cost of service data. This information was obtained from city websites, budget publications and other sources as described below.

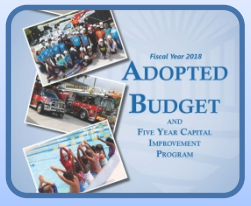
Population (BEBR April 1, 2017)	
Davie	100,689
Sunrise	91,865
Deerfield Beach	78,042
Lauderhill	71,178
Tamarac	63,910
Margate	**57,961**
Coconut Creek	57,395
Oakland Park	44,409

FY 2018 Adopted Budget	**$ Millions**
Sunrise	406.2
Davie	228.3
Deerfield Beach	179.0
Lauderhill	166.2
Tamarac	156.4
Coconut Creek	146.5
Margate	**131.5**
Oakland Park	105.4

FY 2018 Operating Millage Rates (BCPA 2017)	**Final Millage Rates**
Lauderhill	7.5898
Tamarac	7.2899
Coconut Creek	6.5378
Margate	**6.5183**
Oakland Park	6.0985
Deerfield Beach	6.0981
Sunrise	6.0543
Davie	5.3220

Incorporated City Area	**Sq. Miles**
Davie	35.6
Sunrise	18.0
Deerfield Beach	16.5
Tamarac	13.0
Coconut Creek	12.8
Margate	**9.2**
Lauderhill	8.6
Oakland Park	8.0

City of Margate



FY 2018 Adopted Budget:	FY 2018 Operating Millage Rate:	Population:	Area:
$131.5	6.5183	57,961	9.2 square miles

STRATEGIC PLAN

STRATEGIC PLAN

Through a strategic planning process, the City Commission identified a set of six City-wide goal statements and priorities. In order to accomplish these goals, City staff implemented an Action Plan that outlines and measures key implementation tasks.

GOAL A: CITY IMAGE AND IDENTITY

Create an image and identity of Margate as a family-friendly community that is welcoming, business-oriented, safe, and aesthetically pleasing.

1) Encourage the development of a defined and well-promoted City image.
2) Support and encourage community pride.
3) Increase neighbor engagement and improve communication networks within the organization and throughout the City.

GOAL B: QUALITY OF LIFE

Support and enhance quality of life in Margate that is safe, family-friendly, and embraces the residents of our community.

1) Take proactive measures to preserve and enhance the community's appearance.
2) Focus on leisure, recreational, and sporting activities and events that meet the needs of our community.
3) Support and enhance our schools as well as our community assets and resources.
4) Support high performance public safety throughout the City.

GOAL C: CUSTOMER SERVICE AND OUTREACH

Deliver professional, courteous, and consistently timely customer service and communication.

1) Leverage technology and innovation to improve service delivery.
2) Make advances in training to deliver superior service to our community.
3) Expand and encourage citizen engagement.

GOAL D: ECONOMIC DEVELOPMENT

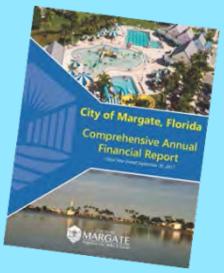
Attract and retain a unique base of businesses.

1) Make it easy to do business with the City.
2) Nurture local businesses and promote alignment of educational institutions, the local workforce, and job opportunities.
3) Develop business attraction and retention initiatives that welcome new businesses and ensure their vibrancy.
4) Define, cultivate, and attract targeted and emerging industries.

GOAL E: FINANCIAL MANAGEMENT

Maintain long-term financial capacity and reserves to provide sustainable City services, as well as the opportunity to enhance current levels of City services.

1) Ensure sound fiscal management.
2) Evaluate existing revenue streams and identify any and all new sources.



GOAL F: INFRASTRUCTURE AND PUBLIC FACILITIES

Invest in the City's aging infrastructure by developing a long-term capital plan that addresses the funding and timing of expenditures.

1) Lead the identification and funding plan for addressing our water, wastewater, facility, and roadway infrastructure needs.
2) Focus on enhancing the City's appearance through well-maintained parks, corridors, gateways, and medians.

STRATEGIC GOALS LINKED BY DEPARTMENT

DEPARTMENT	STRATEGIC GOALS					
	Goal A City Image and Identity	Goal B Quality of Life	Goal C Customer Service and Outreach	Goal D Economic Development	Goal E Financial Management	Goal F Infrastructure and Public Facilities
City Manager	✪	✪	✪	✪	✪	✪
Finance			✪		✪	
Human Resources		✪	✪			
Development Services	✪		✪	✪		
City Clerk	✪		✪			
City Attorney	✪	✪	✪	✪	✪	✪
Police	✪	✪	✪			
Fire		✪	✪			
Building		✪	✪			
Information Technology			✪			✪
Public Works		✪				✪
Parks and Recreation	✪	✪	✪	✪	✪	✪
DEES		✪	✪		✪	✪

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BUDGET MESSAGE

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CITY OF
MARGATE
Together We Make It Great

City Commission
Mayor Arlene R. Schwartz
Vice Mayor Anthony N. Caggiano
Lesa Peerman
Tommy Ruzzano
Joanne Simone

City Manager
Samuel A. May

Interim City Attorney
Goren, Cherof,
Doody & Ezrol, P.A.

City Clerk
Joseph J. Kavanagh

August 14, 2018

Honorable Mayor, Vice Mayor, and Members of the City Commission,

In accordance with Article V, Section 5.02 and Section 5.03 of the City Charter, I am pleased to present to you the proposed budget for Fiscal Year (FY) 2019 and the five-year Capital Improvement Program for your review and consideration. A copy of the proposed budget is available for inspection in the City Clerk's office or a user friendly electronic copy may be found on the City's website, www.margatefl.com. The City is committed during the budget development process to support financial needs with practical management/leadership to continue to provide a vision for the future.

Budget Overview
The budget serves as a policy document, operations guide, financial plan, and a communication device while utilizing sustainability/transparency concepts. The budget also exhibits a commitment to deliver services employing a strategic approach and a commitment for long-term financial stability.

The budget is prepared using a fiscally conservative approach which requires attentiveness for managing revenue growth and required improvements, while continuing to include funds for providing basic goals. The City's core values of responsibility, accountability, integrity, service, and excellence are incorporated in the budget, as well as updates/progress on the City's strategic plan. Strategic plan components (listed below) play an important role in the budget development process.

1. Creating City image and identity,
2. supporting and enhancing quality of life,
3. delivering excellent customer service,
4. promoting economic development,
5. maintaining long-term financial management,
6. and investing in infrastructure/public facilities.

The FY 2019 budget guides the City to plan for short-term and long-term goals which includes issues such as safety, infrastructure, and services while maintaining/improving quality of life factors. This budget represents a successful collaboration of all City departments, City administration, and City Commission to successfully utilize resources to meet the needs of residents.

Major Initiatives/Priorities

City Manager
The City Manager's Department coordinates the Margate Citizens Academy each year. This eight week, interactive program provides residents/business owners with information regarding "who we are" and "what we do" by department and function. The Academy provides enrollees with information, resources, and tools to become knowledgeable community members and effective neighborhood leaders. This educational process helps provide an understanding of the great commitment of City employees; thereby, fostering a closer working relationship between residents and local government.

City Manager's Office
5790 Margate Boulevard, Margate, FL 33063 • Phone: (954) 935-5300 • Fax: (954) 935-5304
www.margatefl.com • citymanager@margatefl.com

Finance
In September 2017, the Government Finance Officers Association (GFOA) awarded the City a Certificate of Achievement for Excellence in Financial Reporting for its Comprehensive Annual Financial Report (CAFR) for fiscal year ended September 30, 2016 for the twenty-ninth consecutive year. The award is valid for a period on one year only. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized comprehensive annual financial report which must satisfy both generally accepted accounting principles and applicable legal requirements. The September 30, 2017 CAFR has been submitted to GFOA to determine its eligibility for the award.

In June 2018, the City received its first GFOA Distinguished Budget Presentation Award for the FY 2018 Adopted Budget Book. This prestigious award represents a major achievement for the City. In order to receive the award, the City had to meet nationally recognized requirements for an effective budget presentation. The award is valid for a period of one year only. It is anticipated that this current budget continues to conform to program requirements and will be submitted to GFOA to determine its eligibility for another award.

As part of the FY 2019 budget development process, a consultant was hired to update the cost allocation study to determine indirect costs for inclusion in the budget.

Human Resources
A new customized web-based Job Applicant Tracking System, launched in November 2017, provides a way for prospective employees to apply for open positions while allowing the City to effectively and efficiently manage all information from start to finish. The system links the City's website with the applicant database providing candidates the ability to access and update information directly to the website.

City Clerk
In working with the City's Records Management Consultant, staff researched different systems and conducted surveys to determine the best solution to meet the increasing demands for records management. In FY 2019, a new Electronic Records Management (ERM) system will be purchased and implementation will begin. The new system will address Public Records Requests, Record Creation, Record Retention, Record Destruction, and Microfilm Digitization.

Development Services
In its goal of attracting new businesses, the City saw the opening of several businesses during 2018 including Onassis Auto Transportation, WaWa, POM MRI, and Bealls Outlet Store. In July 2018, the Commission approved the Development Services Department to move forward with a proposed two year work-plan consisting of updating the City's Comprehensive Plan, revising the Zoning Code, and developing Design Guidelines.

Fire
Included in the FY 2019 CIP Budget are plans for a new Fire Station 58 which is currently in the design phase. The station is expected to reduce costs to maintain/repair this 40+ year old building. Receipt of the State of Florida's $1 million grant along with City monies will fund design, engineering, and construction costs. The new fire station will improve response times; accommodate current required staffing levels; reduce crew exposure to carcinogens in firefighting gear; meet ADA compliance; and satisfy current hurricane resilience requirements allowing crews to resume normal operations immediately following a storm.

Police
The Margate Police Department was awarded a $500,000 COPS Hiring Program grant from the Department of Justice. The grant will be used to hire four police officers, increase community policing capabilities, and support crime prevention efforts. The Margate Police Department was the only Department in Broward County to receive this grant.

The tragedy at Marjory Stoneman Douglas High School saw many of the cities in Broward County sharing resources and aid. The Police department is currently researching the implementation of HB 7026 (The Marjory Stoneman Douglas School Safety Act) and integration with current policies on mental health and property and evidence specifically related to firearms.

Building
The Building Department experienced a surge (FY 2018) in construction with an estimated value for new construction/renovations of $534,404,142 resulting from residents/business owners investing in the City. Continuing the momentum in FY 2019, goals include working with new projects such as Dandee Donuts, Lennar Homes and Cumberland Farms; educating residents on the importance of having building permits to properly improve homes; certifying applicable staff as Permit Specialists; and utilizing software to improve department efficiency.

Information Technology
In FY 2018, the Information Technology Department began a two year project for the replacement of all desktop computers to enhance security and bring the entire City on a current operating system. In addition, beginning in FY 2019, WiFi systems in all City buildings will be upgraded and the laptop replacement project for all police vehicles will be initiated.

Public Works
Public Works will continue to line stormwater infrastructure that drains runoff water from roads, as well as add preservatives to roads to help extend asphalt life and provide a safe driving surface. The Stormwater Utility rate will be reviewed to determine if the current rate is adequate to sustain ongoing expenses and the rising cost of maintaining infrastructure.

Parks and Recreation
The City completed a Parks and Recreation Master Plan that the City Commission adopted in January 2016. The plan did a thorough assessment, driven by public input, of the City's future needs for recreational programming and infrastructure. The plan has also enabled the City to secure grant funds to expand the scope of two projects, Margate Sports Complex and Firefighters Park Improvements.

As part of the City's long-range financial plan, in January 2018, the City Commission directed staff to initiate research for the use of a General Obligation Bond for parks and recreation projects. In March 2018, at a City Commission Workshop, staff presented the proposed projects for consideration and possible inclusion in the bond. Staff, at the direction of the Commission, obtained cost estimates for selected projects and presented them along with the estimated taxpayer impact. During the budget process, these projects were highlighted during the presentation at the July Budget Workshop and incorporated into the five year Capital Improvement Program. The $10,000,000 bond referendum will be placed on the November 6, 2018 election ballot.

Department of Environmental and Engineering Services (DEES)
DEES is responsible for day-to-day operations of the City's utilities division (water and wastewater), engineering division, and solid waste and recycling program. In FY 2018, DEES continued to follow the adopted Water Main Replacement Plan which addresses the replacement of the City's 213 miles of aging

water mains. In addition to replacing water mains, the Department has started to replace wastewater gravity and force mains throughout the City.

Two emergency interconnect projects were successfully completed in FY 2018 with the City of Pompano Beach and the City of Coral Springs. This allowed the City of Margate to connect our water system to our neighboring Cities while providing an emergency backup for each water supply. Throughout the year DEES was also able to perform rehabilitation of several lift stations, the East Wastewater Treatment Plant (WWTP) Digester, and several raw water wells.

Beginning in FY 2019, the East WWTP is scheduled to begin conversion from a traditional activated sludge plant to Integrated Fixed-Film Activated Sludge (IFAS), increasing treatment plant capacity and efficiency. The Water Treatment Plant will undergo upgrades including rehabilitating/upgrading eight filter cells responsible for a portion of the water supply purification process. DEES will also begin designing upgrades to the Supervisory Control and Data Acquisition System (SCADA) used to control various components of operations in both the Water and Wastewater plants.

Budget Overview

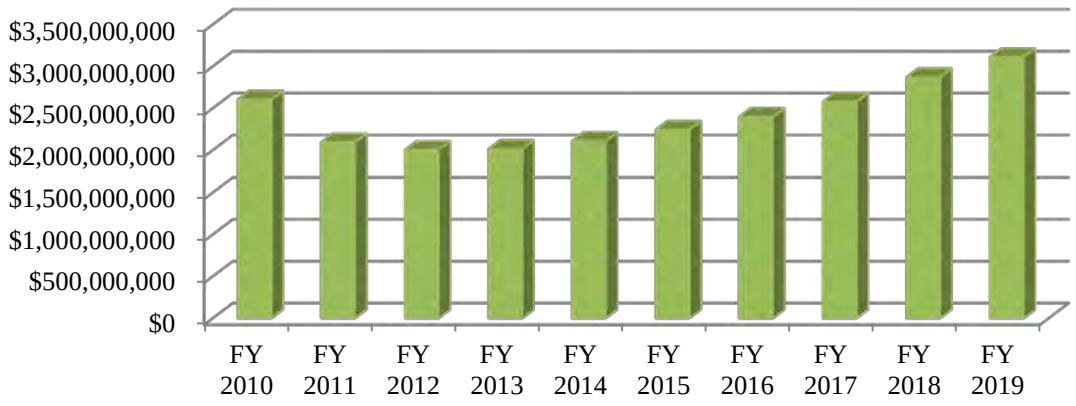
For FY 2019, the total proposed budget for all funds is $135,011,304. The proposed total millage rate for FY 2019 is 7.0593, which is unchanged from the total millage rate for the FY 2018 budget. The budget includes no increase in the fire assessment fee or building permit fees.

Property Values and Local Economy

The local economy in Margate continues to show positive signs. The City's taxable value, as provided by the Broward County Property Appraiser (BCPA), is $3,110,532,911 for FY 2019. This is an increase of 9.1% from FY 2018 (based on July Taxable Value Reports). Although property values increased for FY 2019, recent legislation approved an additional homestead exemption bill to appear on the November 2018 General Election ballot. If approved by the voters, it is anticipated that the financial impact for FY 2020 revenues would be a decrease of over $1,000,000 which would have a tremendous impact on General Fund operations.

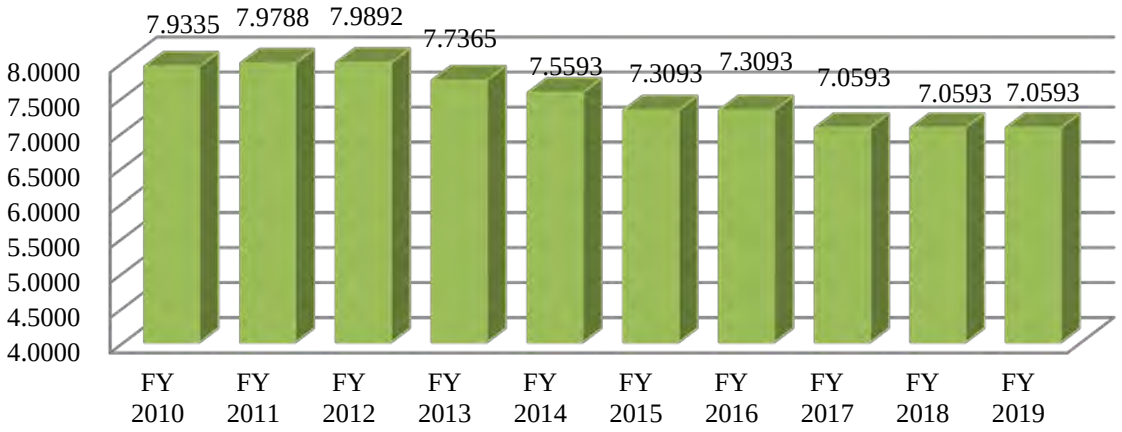
With residential ad valorem revenues expected to decrease, the City is making development and redevelopment of commercial property a priority. In conjunction with the Community Redevelopment Agency, the Development Services Department will be tasked with analyzing the City's comprehensive plans to best attract a variety of new businesses to the City.

City of Margate Taxable Value (Source: BCPA)



The trend in the total millage rate since FY 2010 is depicted in the following graph:

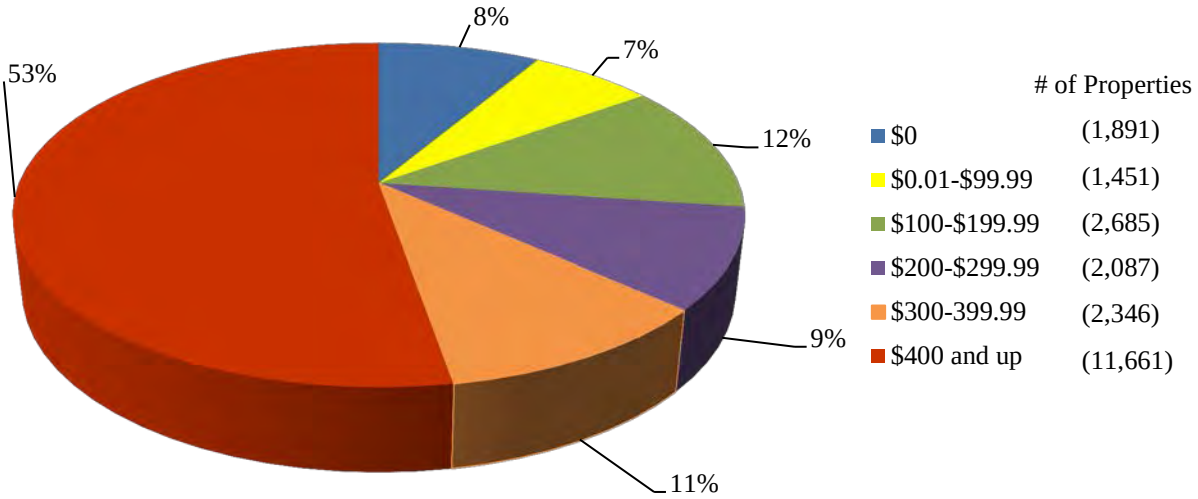
City of Margate Total Millage Rates



City Property Taxes Levied

According to the Broward County Property Appraiser, the average assessed value of a single family home in Margate is $149,447. Assuming a $50,000 Homestead Exemption, the approximate City property taxes levied on this property is $702. However, of the 22,121 residential properties in the City, approximately 1,891 (or 8.5%) pay the City of Margate $0 in City property taxes. In all, 10,460 residential properties pay less than $400 in City property taxes. This amounts to 47% of residential properties. The chart below shows the breakdown of City property taxes levied on residential properties.

Breakdown of City Property Tax Levied
(Residential Only)
Source: BCPA (2018)



The total property tax bill on the same homesteaded single family home with an average assessed value of $149,447 is approximately $2,287 (based on FY 2018 adopted millage rates). The amount levied in City property taxes makes up only 30.7% of the total property tax bill as illustrated in the graphic below:

Broward County 24.7% | **Broward County School District 35.6%** | **NBHD/ CSC/ SFWMD/ FIND * 9.0%** | **City of Margate 30.7%**

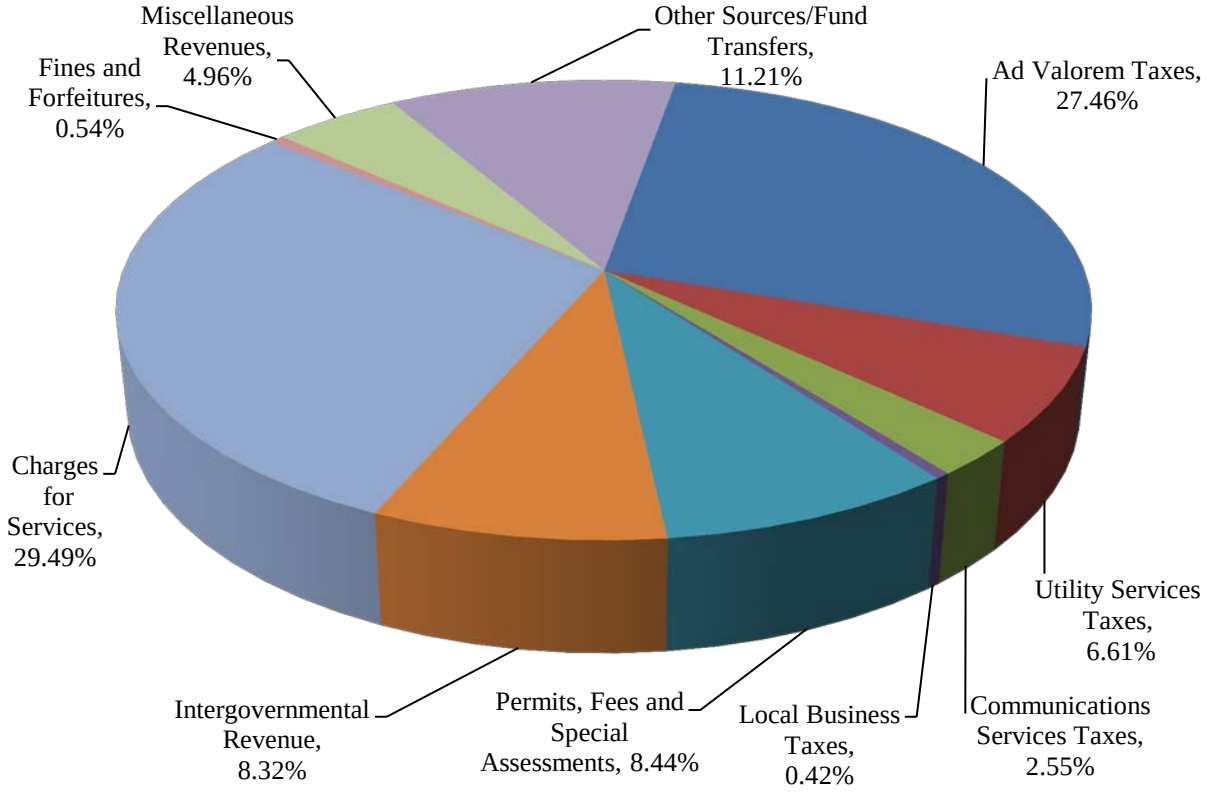
** North Broward Hospital District/ Children's Services Council/ South Florida Water Management District/ Florida Inland Navigation Division*

General Fund

The total proposed General Fund budget for FY 2019 is $70,653,472 a decrease of 4.5% from the FY 2018 Amended Budget. Property tax revenue is a major revenue source for the General Fund. As stated above, the proposed total millage rate for FY 2019 is 7.0593. The operating millage rate for FY 2019 of 6.5594 is a slight increase of 0.63% from FY 2018.

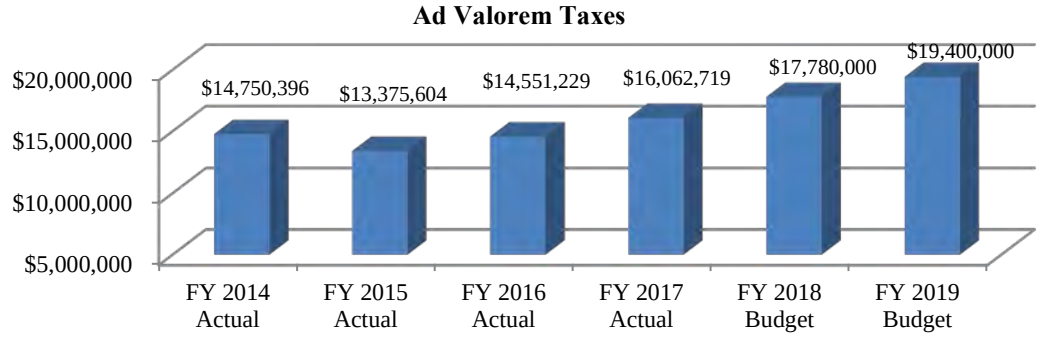
General Fund Revenue

The City's property valuation increased 9.1% in FY 2019 (as discussed above), but property taxes make up only a little over a quarter of the total General Fund Revenues as shown in the graph below. The increase in property tax revenue has less of an impact on the total revenue for the General Fund than it would in cities that have a larger share of their General Fund Revenues comprised of property taxes.

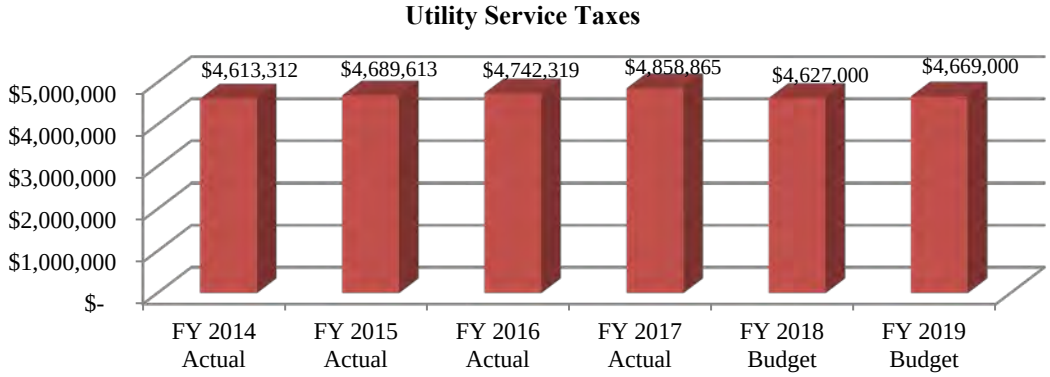


Highlights of major changes in General Fund Revenue include the following:

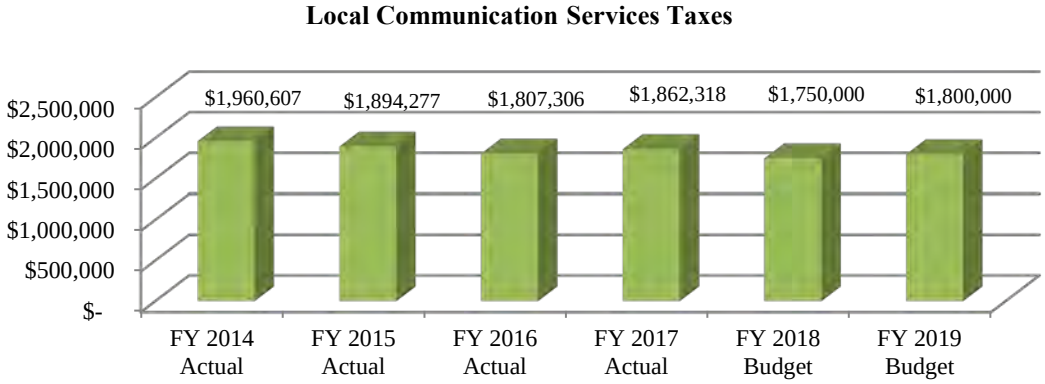
Ad Valorem Taxes are budgeted for an increase from $17,780,000 in FY 2018 to $19,400,000 in FY 2019 (9.1% increase). This increase reflects a combination of property value increases, new construction, and a slight increase in the operating portion of the total millage rate.



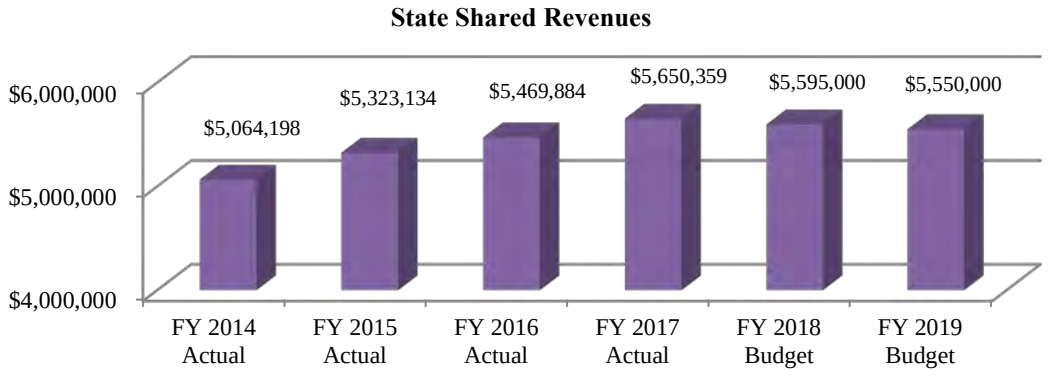
Utility Service Taxes are budgeted for a slight increase from $4,627,000 in FY 2018 to $4,669,000 in FY 2019 (0.91% increase).



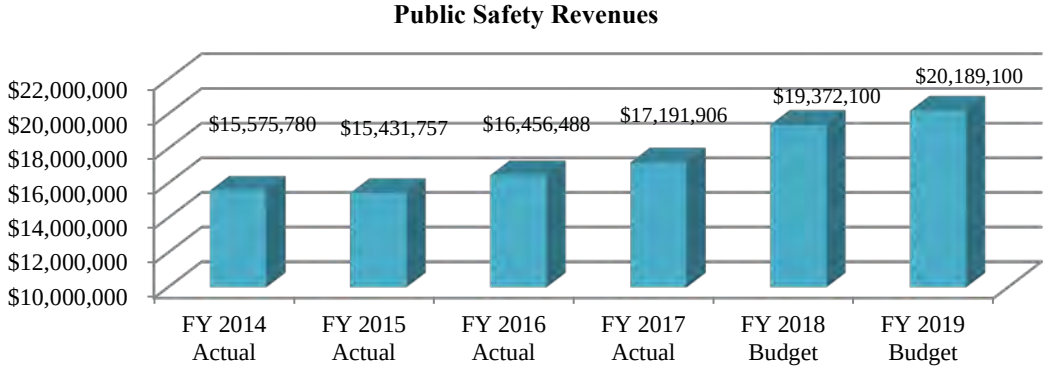
Local Communication Services Taxes are budgeted for an increase from $1,750,000 in FY 2018 to $1,800,000 in FY 2019 (2.9% increase).



State Shared Revenues are budgeted for a decrease from $5,595,000 in FY 2018 to $5,550,000 in FY 2019 (0.8% decrease). This revenue category includes, among other sources, revenue sharing from sales tax (unchanged from FY 2018) and half-cent sales tax revenues (budgeted to decrease 1.3% in FY 2019).



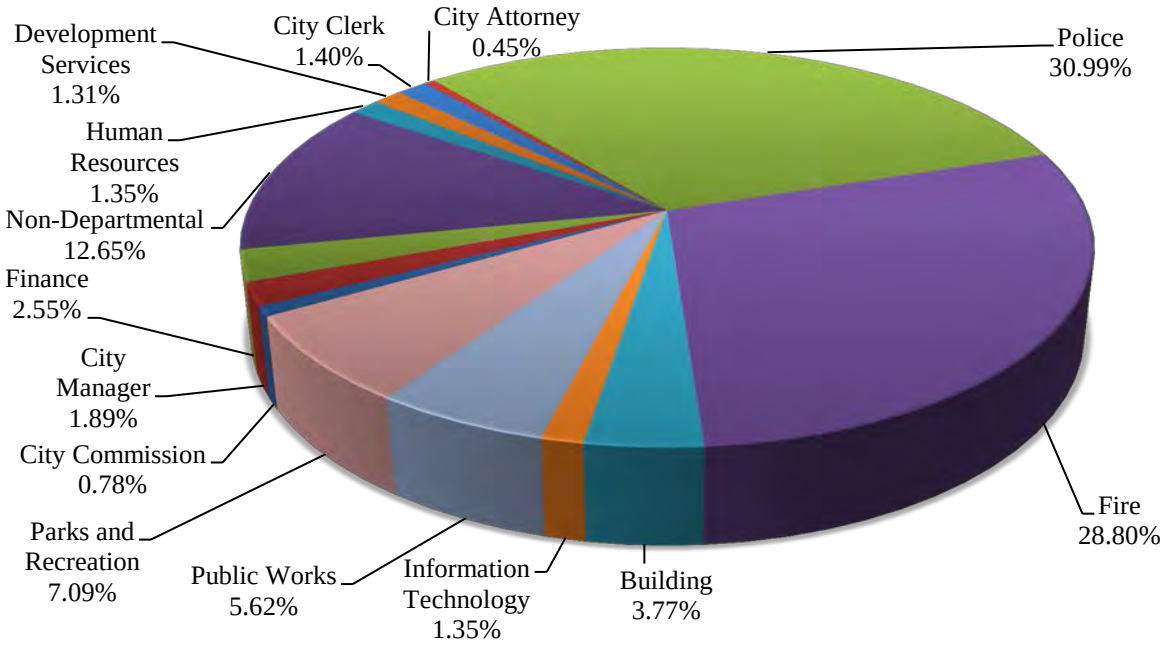
Public Safety Revenues are budgeted for an increase from $19,372,100 in FY 2018 to $20,189,100 in FY 2019 (4.2% increase). This revenue category includes, among other sources, revenue for Ambulance Transport Fees (budgeted to decrease slightly in FY 2019), revenue from the Interlocal Agreement for Fire Rescue Service with Coconut Creek (budgeted to increase 6.8% in FY 2019), and Fire Rescue Assessment Revenue (budgeted to increase $200,000 in FY 2019).



Culture and Recreation Fees are budgeted for a slight increase from $548,400 in FY 2018 to $563,400 in FY 2019 (2.7% increase). This revenue category includes, recreation fees, program activities fees, and various other fees which are budgeted to increase based on historical revenue trends.

Other Sources/Fund Transfers are budgeted for a decrease from $14,697,130 amended FY 2018 to $7,929,157 in FY 2019 (46% decrease), primarily due to Hurricane Irma expenditures. The FY 2019 proposed budget includes a transfer to the General Fund from the Water/Wastewater Operations and Maintenance Fund for a return on investment allocation ($1,851,657). This category also includes transfers from the General Fund Assigned Fund Balance for emergency preparedness ($750,000), health insurance ($250,000), other insurance ($500,000), vehicle replacement ($500,000), capital projects – other ($106,000), computer equipment ($143,000), and Police Department Homeless Outreach ($2,193). A transfer from General Fund Unassigned Fund Balance in the amount of $2,746,011 is also budgeted for FY 2019. In addition, the FY 2019 proposed budget includes a transfer from Building Department Restricted Fund Balance ($1,040,296), Tree Preservation Restricted Fund Balance ($30,000), and Citizen Project Initiatives Committed Fund Balance ($10,000).

General Fund Expenditures
The following graph shows the percentage of proposed General Fund expenditures for FY 2019 by Department.



Total General Fund Expenditures are $3,357,427 lower than the FY 2018 Amended Budget (4.5% decrease). Highlights include:

- Increase in the required contributions to the Florida Retirement System,
- Increase budgeted for health insurance costs,
- Reclassifications of positions in various departments (reclassifications, including other funds, are shown in the table on page 52),
- Addition of nine positions: Contracts Manager in the City Manager's Office, Buyer II in the Finance Department, four part-time Service Worker I positions in the Parks and Recreation Department, two Code Compliance Officers in the Police Department, and a Service Worker II in the Public Works Department; (new positions in other funds are shown in the table on page 52), additionally two part-time Building Inspector positions were eliminated,
- Salary and benefits changes for personnel,
- Charges to provide insurance coverage monies in the Insurance Fund, and
- Funds budgeted for capital outlay in General Fund departmental budgets ($2,392,513).

OTHER FUNDS

<u>Special Revenue Funds</u>
Recreation Trust Fund
The Recreation Trust Fund accounts for monies collected from cell phone tower agreements. These monies are to be used for development and improvement of recreation facilities. For FY 2019, $555,000 is being transferred (from FY 2019 revenues and fund balance) to the General Capital Projects Fund.

Roads Fund
The total budget for the Roads Fund for FY 2019 is $1,977,093. The Roads Fund accounts for gas taxes received from the State of Florida and the local option gas tax, which are all restricted for certain uses (depending on the category of funding).

Grant Funds
The FY 2019 budget includes funds for various housing-related grant programs: Community Development Block Grant (CDBG) and Neighborhood Stabilization Program (NSP).

Other Special Revenue Funds
Other Special Revenue Funds in the proposed FY 2019 budget include Police Officers' Training, Federal Forfeiture, State Forfeiture, and Public Safety Impact Fees Funds.

General Obligation Debt Service Fund
Repayment of the City's General Obligation Bond is accounted for in the Debt Service Fund. The General Obligation Refunding Bonds, Series 2016 has principal, interest, and other fees payment of $1,477,750 for FY 2019 and will be paid off in FY 2037. The debt service millage rate associated with this bond is 0.4999.

General Capital Projects Fund
The General Capital Projects Fund includes the first year of the five year projected Capital Improvement Program, the future years are on a pay-as-you-go basis. FY 2019 is funded primarily from transfers from the Recreation Trust Fund, the General Fund, and from the General Capital Projects Fund fund balance. Funds transferred from the Recreation Trust Fund in FY 2018 that are not being spent in FY 2018 will be re-budgeted (from General Capital Projects Fund fund balance) towards recreation projects in FY 2019.

For FY 2019, the budget for Parks and Recreation projects includes $46,844 for Park Improvements - Various Locations, $822,175 ($200,000 funded by a grant) for Firefighters Park improvements, $100,000 for Median improvements, $500,000 for Southgate Park renovations, $30,000 for Blueway Trail Improvements, and $848,500 for a Dog Park.

Additional projects in the FY 2019 budget include $5,200,000 ($1,000,000 funded by a grant and the remainder from fund balance) for the construction of the replacement of Fire Station 58, $143,000 for desktop computer replacements, $25,000 for neighborhood identification signs, $70,000 for Police Department window wall entry door replacement, $36,000 for Impact Windows, and $45,000 for capital projects – other.

An additional five positions (four part-time Service Worker I, one Service Worker II) have been budgeted in FY 2019 to satisfy the increased operational demands created from the various capital projects completed to date and scheduled for the upcoming year. Furthermore, Parks and Recreation is upgrading a Recreation Programmer I to a Recreation Supervisor to provide for the anticipated additional programs in the new and renovated parks around the City.

Enterprise Funds

Stormwater Utility Fund
The Stormwater Utility Fund is for the operation of the City's stormwater management utility which includes collection, disposal and treatment of stormwater. The total budget for this fund for FY 2019 is $2,135,698.

Water/Wastewater Funds
The Water/Wastewater Enterprise Funds are for the operation of the City's water and wastewater system and includes: Water/Wastewater Operations and Maintenance Fund (FY 2019 proposed budget: $28,008,258), Water/Wastewater Connection Fees Fund (FY 2019 proposed budget: $1,002,000) and the Water/Wastewater Renewal and Replacement Fund (FY 2019 proposed budget: $15,644,500).

Some of the projects included in the Water/Wastewater Renewal and Replacement Fund in the FY 2019 proposed budget are:

- Water Line Replacement: $3,550,000
- Install Water Meters/Service Connections: $750,000
- Lift Station Renovation: $1,925,000
- Electronic Meter Reading: $600,000
- Aerial Utility Crossings: $750,000
- Force Main Construction: $1,400,000
- Convert East Wastewater Treatment Plant from Activated Sludge to Integrated Fixed-Film Activated Sludge Treatment: $2,150,000

The Water/Wastewater Renewal and Replacement Fund budget is also included in the projected five year Capital Improvement Program. The budget of $15,441,500 for FY 2019 is the first year of the five year projection, the future years are on a pay-as-you-go basis.

Internal Service Fund
Insurance Fund
The Insurance Fund includes various insurance related expenditures for the City and is budgeted at $3,919,600 for FY 2019.

Capital Improvement Program (CIP)
The City annually prepares a five-year Capital Improvement Program which identifies the source of funding for all projects in the first year, and the impact on future costs. Funds are budgeted and available for the current budget year only, funding for future years is determined on a pay-as-you-go basis and future operating/maintenance costs will be included in departmental budgets as applicable.

Financial Policies and Major Changes
Financial Procedures for the City are outlined in Article V of the City Charter which addresses the budget and budget amendments. In addition, Article IV of the City Charter and Chapter 2, Article II of the City Code outline purchasing and bidding procedures, and Ordinance No. 2017-12 provides information on purchasing thresholds. Resolution 12-580 provides for the City's Investment Policy and Resolution 15-096 provides for the City's Fund Balance Policy, amended by Resolution 17-018.

Resolution 16-248 provides for a modification to the contribution methodology for the Employee Welfare Benefit Trust. Effective beginning with the July 1, 2017 payment, the City's contribution is based on an actuarial study rather than a flat percentage of payroll contribution. The contribution for FY 2019 is unchanged from FY 2018.

The FY 2019 budget document includes a Program Goals & Objectives section within each departmental budget which reference Goals from the City's Strategic Plan. In addition, departmental budgets include Program Descriptions and Performance Measures.

Other Budgets

Several other funds are included in the City's Comprehensive Annual Financial Report (CAFR) but are not specifically included as part of the City's operating budget. These include the Margate Community Redevelopment Agency (MCRA) District Funds and the Northwest Focal Point Senior Center District Funds, which are both legally separate from the City and have their own operating budgets.

Budget Hearings

The FY 2019 proposed budget will be presented to the City Commission at the First Public Hearing on Friday, September 14, 2018, 6:00 p.m., based on a total millage rate of 7.0593. The Second and Final Public Hearing will be held on Wednesday, September 26, 2018, 6:00 p.m.

Conclusion

In closing, I would like to thank all the City Department staff that assisted in the preparation of the FY 2019 budget especially the diligent work of Budget Manager, Decia Smith-Burke and the entire Finance Department staff. I would also like to thank the Mayor, Vice Mayor and City Commission in advance for their consideration of this proposed budget.

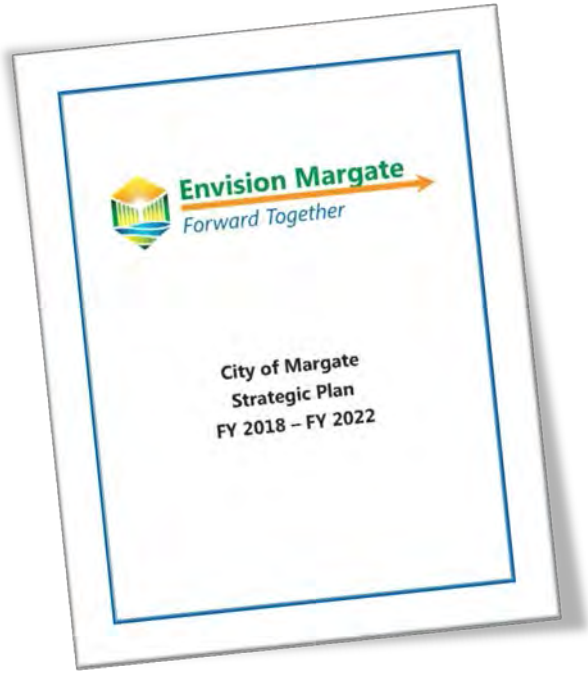
Sincerely,

Samuel A. May
City Manager

LONG-RANGE FINANCIAL PLANNING

OVERVIEW

Although the City legally adopts its budget on an annual basis, the process includes discussions regarding multi-year financial planning based on the City's Strategic Plan, Parks Master Plan, and Capital Improvement Program. These plans assess the City of Margate's short and long-term strategic priorities and infrastructure needs. As necessary, the recommendations and initiatives provided in these plans have been incorporated into the planning and development of the annual budget and long-range financial forecasts.



The purpose of the long-range financial outlook is two-fold. It provides a forward-looking view of the operating and capital improvement budgets, which allows the City Commission and staff to evaluate the long-term sustainability of the organization. It also provides a starting point for future budgetary decision-making by identifying the balance between potential spending needs and projected revenues. This information is used to:

- Identify preliminary spending priorities for future years;
- Incorporate necessary budget adjustments into the long-range financial projections;

LONG-RANGE FINANCIAL PLANNING (CONTINUED)

- Ensure that both additions and reductions to the budget are sustainable;
- Maintain options to deal with unexpected contingencies; and
- Continue advance planning to anticipate factors affecting revenues and service needs.

The City implemented a comprehensive investment policy to set forth the investment objective and the parameters for the management of public funds of the City. The policy is designed to safeguard the City's funds, ensure the availability of operating and capital funds when needed, and provide for an investment return competitive with comparable funds and financial market indices. The policy was established in accordance with Section 218.415 of Florida Statutes which establishes investment plan guidelines for Florida local governments. This policy was approved by Resolution 12-580 of the City Commission on December 17, 2014.

ASSUMPTIONS

The projections provided in these financial outlook documents reflect numerous assumptions related to revenues and expenditures in the current budget year and beyond. These assumptions represent a reasonable basis for estimating the long-term financial status of the City. However, it is important to note that the assumptions and resulting projections will change over time. Even relatively minor changes in key variables can cause a significant change in the long-term outlook. All estimates included in this document are preliminary based on data currently available. Trends show that significant changes in projections are likely as revenue and expenditure assumptions change over time.

LEGISLATIVE CHALLENGES

There are numerous factors that affect municipalities and their operations including legislative changes which often present various challenges for the City due to their fiscal impact. The State of Florida Legislature approved the following items in the 2018 Legislative Session or prior. The City will continue to follow the final outcome of these items to determine the potential impact.

A Homestead Exemption Expansion Amendment passed which increases the homestead exemption by $25,000 for taxable values by taxing authorities excluding school districts. The bill will apply to homes with a value greater than $100,000 and up to $125,000, and will be placed on the ballot for the 2018 General Election. In addition, a Limitations on Property Tax Assessments bill was approved by the Legislature and will place a constitutional amendment on the 2018 General Election ballot. This amendment will be to permanently maintain the ten percent cap of annual non-homestead parcel assessment increases currently in place, but set to expire in January 2019. If either amendment is approved by 60% of the voters, the amendment will become effective January 1, 2019 and will impact the City's future property tax revenues.

An ad valorem relief tax abatement for property owners that incurred damages by Hurricanes Hermine, Matthew, or Irma has been passed. Property owners must meet certain eligibility criteria:

- Property taxes will be abated based upon the number of days the property was uninhabitable. A minimum of 30 days of inhabitability are required;
- Valuation is reduced by disaster differential;
- Requires property owners to file applications, under oath, for the tax abatement; failure to timely file waives the abatement;

LEGISLATIVE CHALLENGES (CONTINUED)

- Provides for appeals; for the denial of the abatement to the Value Adjustment Board;
- The tax collector must reduce the taxes levied on the parcel in 2019 by an amount equal to the disaster review credit. Provides for carrying forward of the credit created by the abatement to future years if it exceeds payment due; and
- Retroactive to January 1, 2016.

The Legislature approved the recurring Sales Tax Holiday comprised of a three-day "back-to-school" holiday for clothing, footwear, school supplies, and computers from August 1 through August 3, 2018. In addition, a seven day "disaster preparedness" holiday for sales of disaster preparedness related but specified items, from June 1 to June 7, 2018 has also been approved. It is anticipated that the Legislature will again approve these holidays in 2019 which will have an impact on the City's Sales Tax revenues.

Effective January 1, 2019, Sales Tax Exemptions which passed include reduction of sales tax on commercial rentals from 5.8 to 5.7 percent, estimated to reduce revenues by millions statewide; a sales tax exemption for industrial machinery and equipment for aquacultural activities at fixed locations; exemptions from documentary stamp taxes for certain transfers of property between spouses and notes/mortgages for loans affiliated with local housing finance authorities; and exemptions from sales/use tax on generators purchased for nursing home or assisted living facilities from July 1, 2017 to December 31, 2018.

In addition, several fuel tax exemptions were also passed, which include exemption for motor fuel purchased by a terminal supplier who resells to an exporter; the natural gas tax exemption has been extended until 2024; and the aviation fuel tax rate has been reduced for air carriers who conduct scheduled operations or all-cargo operations.

LEGISLATIVE CHALLENGES (CONTINUED)

A Workers' Compensation Benefits for First Responders bill revised eligibility and benefits for mental and nervous injuries involving first responders, by providing for the payment of indemnity and current medical benefits for mental or nervous injuries and post-traumatic stress disorder (if certain conditions are met), unaccompanied by physical injury. The injury had to occur as a manifestation of a compensable injury as provided by Florida Statute 112.1815. This bill was passed by the Legislature.

Effective July 2018, the Legislature passed a State-Administered Retirement Systems bill which establishes the contribution rates paid by employers participating in the Florida Retirement System (FRS). The rates are intended to fund the full normal cost and amortization of the unfunded actuarial liability of the FRS. Public entities that will incur additional costs include, state agencies, state universities and colleges, school districts, counties and other local governments.

BUDGET SUMMARIES

BUDGET OVERVIEW

The City of Margate is a municipal government located in Broward County in the South Florida area. The City, the Broward County School Board, the County, the State of Florida and various other entities have separate taxing authorities. Each governmental unit is responsible for specific service provisions to City of Margate residents.

Source: www.optimapartners.net.au

The City of Margate Budget currently provides budgets for various different fund types. Governmental Generally Accepted Accounting Principles (GAAP) require fund accounting to be utilized. The operations of each fund are accounted for in a separate set of self-balancing accounts, which is comprised of assets, liabilities, deferred outflows/inflows of resources, net position/fund balance, revenues, and expenditures/expenses. Funds may be continuous or may be closed out after their special purpose has been served. A detailed listing of all City funds is included in the "Fund Descriptions" section of this budget book.

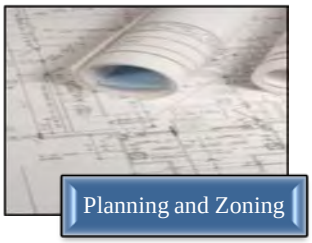
The City's primary sources of revenue are ad valorem taxes, utility service taxes, franchise fees, public safety revenues, charges for services, intergovernmental revenues, stormwater revenues, and water/wastewater revenues. Additional revenue is derived from interest income, fines and forfeitures, licenses and permits, and other miscellaneous revenues.

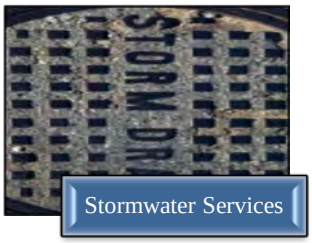
The City's major expenditure categories include general government, public safety, economic and physical environment, culture and recreation, public works, and capital outlay in the General Fund. Other major categories include debt service, operating and administrative expenses, and capital projects in the other governmental and the proprietary funds. The City's budgeted governmental funds include the General Fund, special revenue funds (10), a debt service fund, and a capital projects fund. Proprietary funds include enterprise funds (4), and an internal service fund. Detailed expenditure/expense information is listed throughout this budget book. The City provides its residents with a full range of services.

BUDGET OVERVIEW (CONTINUED)

A brief listing of City services include:

- Police and Fire Protection
- Emergency Medical Services
- Parks and Recreation
- Public and Street Improvements
- Planning and Zoning
- General Administrative Services
- Stormwater Services
- Water and Wastewater Services





BUDGET PROCESS

BALANCED BUDGET

Source: www.chaffey.edu

Pursuant to Florida Statute 166.241(2), all municipalities within the State of Florida must adopt a budget each fiscal year by ordinance or resolution unless otherwise required by the City's Charter. The statute requires that the adopted budget must regulate expenditures/expenses of the City and the City may not expend or contract for expenditures/expenses in any fiscal year except pursuant to the adopted budget. The budget must be balanced from amounts available from taxation and other sources, (including amounts carried over from prior fiscal years) to total appropriations for expenditures/expenses and reserves.

BUDGET PREPARATION AND ADOPTION

The City Commission holds a budget workshop in July with city staff and the public. This budget workshop is primarily used to set the maximum millage rate. The City Charter requires the City Manager to submit a proposed budget and budget message to the City Commission by August 15th of each year. The proposed budget includes expenditures/expenses and the means of financing them. Pursuant to Florida Statutes, two public hearings are held in September, the first public hearing is for the adoption of tentative millage rates and tentative budget. Within fifteen days after the first public hearing, the City must advertise the final (second) public hearing in the newspaper. The City must hold the second public hearing two to five days after the advertisement appears in the newspaper. The second public hearing adopts the final operating and debt service millage rates, the annual budget, and the Capital Improvement Program. The appropriated budget is prepared by department/division, fund, and functional units.

BUDGET MONITORING

The budget is monitored monthly by the Accounting/Budget Division to track variances between the budgeted and actual amounts. Variances are identified and investigated. Departments are also required to monitor their budgets.

Budget Process Flowchart

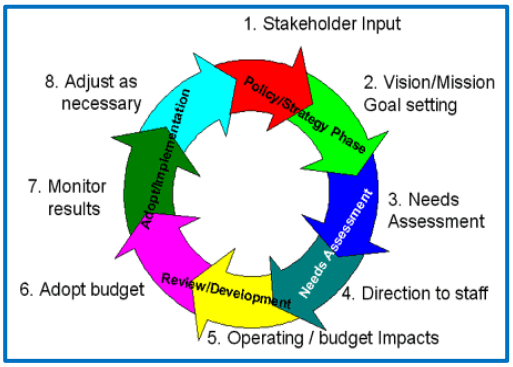
BUDGET PROCESS (CONTINUED)

BUDGET AMENDMENTS

Pursuant to Florida Statutes, the total estimated expenses/expenditures shall not exceed the total estimated revenues and appropriated fund balance/net position.

Florida law regarding budget amendment policies states that amendments may be made anytime during the fiscal year or within 60 days after the end of the fiscal year. The City's charter requires the budget amendments to be approved as an ordinance.

The City Manager may approve transfers of appropriations within a department; however, transfers of appropriations between departments or funds require approval of the City Commission. Formal legal appropriation by the City Commission is at the department level for the General Fund and at the fund level for all other funds.



Source: http://staff.lib.muohio.edu/~aaron/polisci/pol467_spring07.html

BUDGET CALENDAR

DECEMBER 2017

- ⇒ *Revenue estimation begins*
- ⇒ *Budget Kickoff – Budget summary document distributed*

JANUARY 2018

- ⇒ *Budget training for Departments*
- ⇒ *Payroll projections begin*

FEBRUARY 2018

- ⇒ *Departments submit new positions or position change requests*
- ⇒ *Departments submit proposed budgets with justification for all requests*
- ⇒ *Departments submit five-year capital requests*

MARCH—MAY 2018

- ⇒ *City Manager and Finance staff begin meeting with Departments to discuss budget submissions*
- ⇒ *Departments submit Program Descriptions and Performance Measures*
- ⇒ *Finance submits draft budget to City Manager*
- ⇒ *On-going budget discussions and modifications as necessary*

JUNE–JULY 2018

- ⇒ *Preliminary taxable values released by Property Appraiser*
- ⇒ *City Manager discusses proposed preliminary budget with Commission*
- ⇒ *Certification of values are submitted by Property Appraiser*
- ⇒ *City Manager submits draft budget to Commission*
- ⇒ *Budget Workshops held with Commission*
- ⇒ *Preliminary millage rates are determined*

AUGUST 2018

- ⇒ *City certifies Department of Revenue (DOR) documents in eTrim*
- ⇒ *Final proposed budget submitted to Commission*
- ⇒ *TRIM Notices sent to property owners*

SEPTEMBER 2018

- ⇒ *Commission holds two meetings to adopt millage rates and budget*

OCTOBER 2018

- ⇒ *New fiscal year begins*

NOVEMBER 2018

- ⇒ *FY 2018 and FY 2019 budget amendments*

BASIS OF ACCOUNTING AND BUDGETING

Basis of accounting is when revenues and expenditures/expenses are recognized in accounts and reported in the City's financial statements. This basis is also related to the timing of the measurement made, regardless of the measurement focus applied.

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting,* as are the proprietary fund financial statements and fiduciary fund financial statements. The basis of budgeting for proprietary and fiduciary funds is the same used for the basis of accounting in the City's audited financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis* of accounting. The basis for budgeting these funds is the same used for the basis of accounting in the City's audited financial statements. Revenues are recognized in the accounting period in which they become measurable and available to finance expenditures of the current period. Measurable is the amount of the transaction that can be determined and available is collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers revenues to be available if they are collected within 60 days of the end of the fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, claims, and judgments, are recorded only when payment is due.

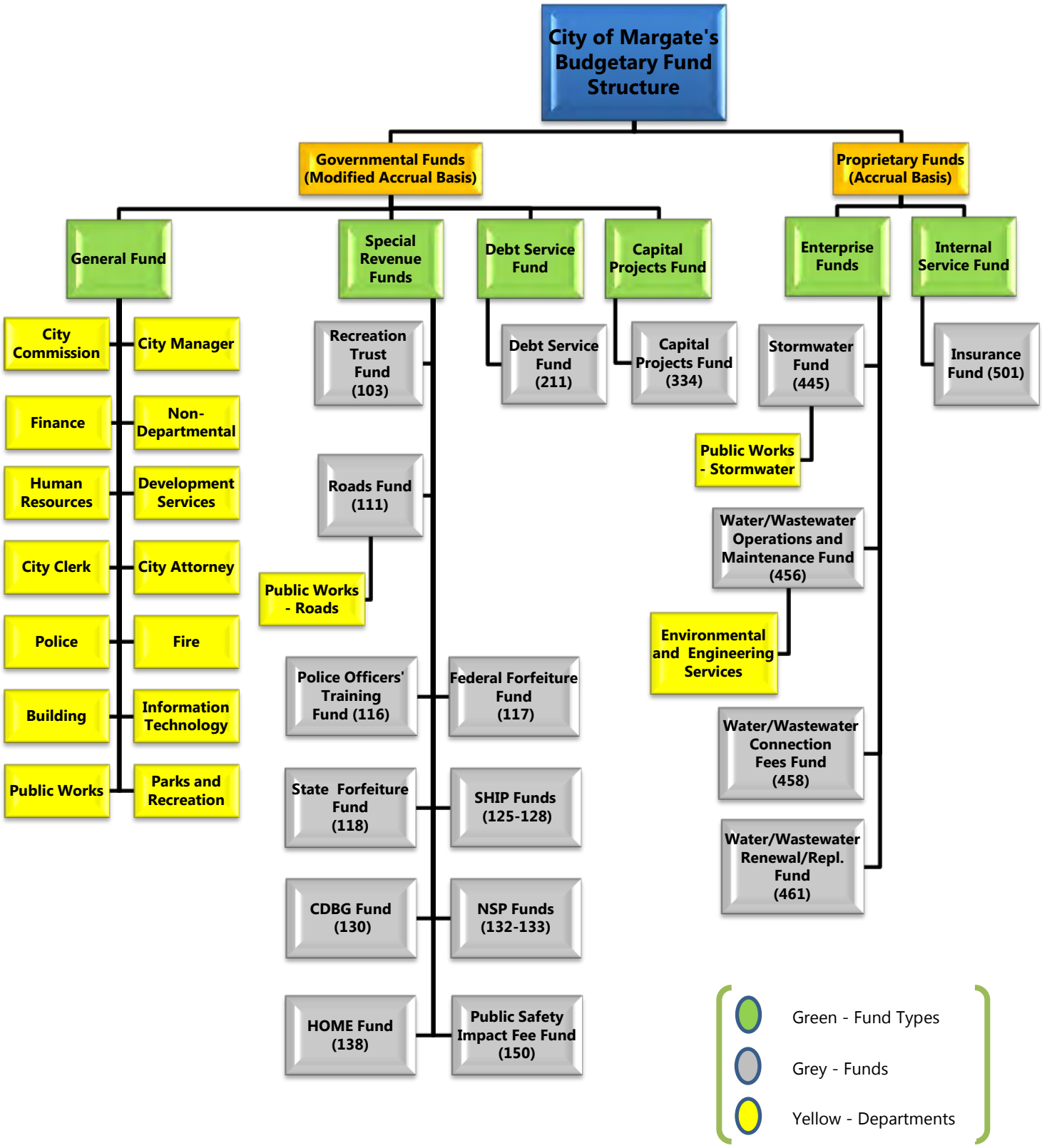
Property taxes, sales taxes, franchise fees, utility taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and are recorded as earned since they are measurable and available. In applying the susceptible to accrual concept to intergovernmental revenues, revenues are recognized when all eligibility requirements are met. All other revenue items are considered to be measurable and available only when cash is received by the City.

BASIS OF ACCOUNTING AND BUDGETING (CONTINUED)

Financial transactions of the City are recorded in individual funds. The operations of each fund are accounted for using a separate set of self-balancing accounts. These accounts consist of assets, liabilities, deferred outflows/inflows of resources, net position/fund balance, revenues, and expenditures/expenses. Fund accounting is used to demonstrate legal compliance and to assist financial management by segregating transactions related to certain government functions or activities.

The City maintains accounting records in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the standard setting body for governmental accounting and financial reporting.

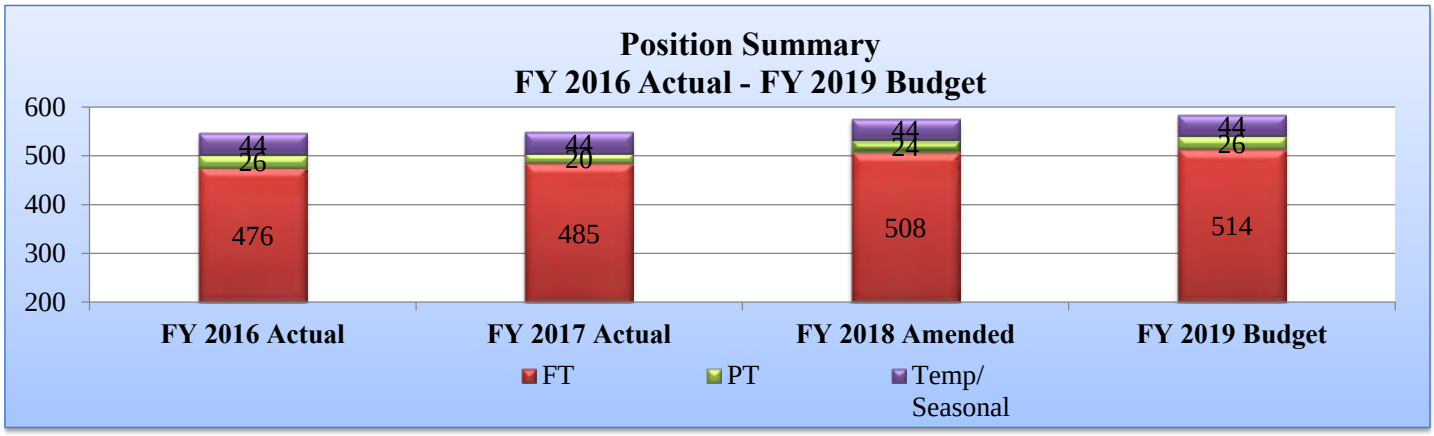
BUDGETARY FUND STRUCTURE



POSITION SUMMARY [1]

FY 2016 - FY 2019 FUNDED POSITIONS

	FY 2016 Actual			FY 2017 Actual			FY 2018 Amended			FY 2019 Budget		
DEPARTMENTS	**FT**	**PT**	**Temp/ Seasonal**	**FT**	**PT**	**Temp/ Seasonal**	**FT**	**PT**	**Temp/ Seasonal**	**FT**	**PT**	**Temp/ Seasonal**
General Fund												
Building	11	4	0	13	0	0	16	4	0	16	2	0
City Attorney	1	0	0	1	0	0	1	0	0	1	0	0
City Clerk	7	0	0	7	0	0	7	0	0	7	0	0
City Manager	4	0	0	4	0	0	8	0	0	9	0	0
Development Services [2]	9	0	0	10	0	0	8	0	0	8	0	0
Finance	12	0	0	13	0	0	13	0	0	14	0	0
Fire	120	0	0	120	0	0	127	0	0	127	0	0
Human Resources	6	0	0	7	0	0	7	0	0	7	0	0
Information Technology	6	0	0	6	0	0	6	0	0	6	0	0
Parks and Recreation	30	22	44	32	20	44	32	20	44	32	24	44
Police	147	0	0	146	0	0	153	0	0	155	0	0
Public Works	20	0	0	21	0	0	22	0	0	23	0	0
Total General Fund	**373**	**26**	**44**	**380**	**20**	**44**	**400**	**24**	**44**	**405**	**26**	**44**
Roads Fund												
Roads	3	0	0	3	0	0	3	0	0	3	0	0
Stormwater Fund												
Stormwater	10	0	0	11	0	0	11	0	0	11	0	0
Water/Wastewater Operations and Maintenance Fund												
Environmental and Engineering	90	0	0	91	0	0	94	0	0	95	0	0
All Funds Total	**476**	**26**	**44**	**485**	**20**	**44**	**508**	**24**	**44**	**514**	**26**	**44**



[1] In addition, the City Commission consists of five (5) elected officials not included in the Position Summary table/chart above.

[2] Development Services formerly known as Economic Development.

SUMMARY OF POSITION CHANGES

SUMMARY OF NEW POSITIONS

GENERAL FUND

Department/Division	Position	Description
City Manager	Contracts Administrator	FY 2019 new position
Finance/Purchasing	Buyer II	FY 2019 new position - funded 40% CRA, 40% DEES, and 20% General Fund
Parks and Recreation - Grounds Maintenance	Service Worker I (PT) (4)	FY 2019 new positions
Police	Code Compliance Officer (2)	FY 2019 new positions - 1 position designated as an Animal Control Officer, 1 CRA funded
Public Works - Buildings	Service Worker II	FY 2019 new position

GENERAL FUND - FY 2018 Amendment - New Positions

Department/Division	Position	Description
Police	Police Officer (4)	FY 2018 Amendment new positions - COPS Hiring Grant

OTHER FUNDS

Department/Division	Position	Description
DEES - Administration	Engineer Inspector I	FY 2019 new position

SUMMARY OF RECLASSED/DELETED POSITIONS

GENERAL FUND

Department/Division	Position	Description
Building	Reclass Office Specialist I/II to Permit Specialist I/II (6)	FY 2019 reclass
Building	Building Inspectors - part-time (2)	FY 2019 reduction
Parks and Recreation	Reclass Recreation Programmer I to Recreation Supervisor	FY 2019 reclass

OTHER FUNDS

Department/Division	Position	Description
DEES	Reclass Treatment Plant Operator to Associate Engineer	FY 2019 reclass

FINANCIAL SUMMARIES

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FUND DESCRIPTIONS

Governmental accounting systems are operated on a fund basis. Fund accounting is used to demonstrate legal compliance and to assist financial management by segregating transactions related to certain government functions or activities. Resources are accounted for in separate funds, based upon the purposes for which they are to be spent and the means by which spending activities are legally controlled. Governmental units establish and maintain funds as required by law and to provide sound financial administration. Individual funds are classified into two broad categories: Governmental and Proprietary.

GOVERNMENTAL FUNDS

Governmental Funds of the City are subdivided into four sections: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Projects Funds.

GENERAL FUND - Accounts for all financial resources, except those required to be accounted for in another fund.

(FUND 001) - GENERAL FUND

The General Fund is the main operating fund of the City. It accounts for all financial resources of the government except those required to be accounted for in a separate fund, due to legal or other requirements. Revenue is derived primarily from property taxes, utility taxes, franchise fees, licenses and permits, intergovernmental revenues and charges for services. General operating expenditures, fixed charges, and capital outlay costs that are not paid through other funds are paid from the General Fund.

SPECIAL REVENUE FUNDS - Account for the proceeds of resources legally restricted for the financing of particular activities or projects.

(FUND 103) - RECREATION TRUST FUND

The Recreation Trust Fund accounts for revenues generated from cell phone towers. The funds are used for the development and improvement of parks and recreation facilities.

FUND DESCRIPTIONS (CONTINUED)

(FUND 111) - ROADS FUND

The Roads Fund accounts for the receipt and disbursement of the City's portion of the state revenue sharing of the gasoline tax and local option gas tax. Streetlight maintenance revenue from Florida Department of Transportation (FDOT) and related expenditures are included in the Roads Fund.

(FUND 116) - POLICE OFFICERS' TRAINING FUND

The Police Officers' Training Fund accounts for the receipt and disbursement of funds derived from court costs assessed for the purpose of law enforcement education expenditures.

(FUND 117) - FEDERAL FORFEITURE FUND

The Federal Forfeiture Fund accounts for the receipt and disbursement of funds and properties from Police Department confiscations and investigative reimbursements related to federal forfeiture cases.

(FUND 118) - STATE FORFEITURE FUND

The State Forfeiture Fund accounts for the receipt and disbursement of funds and properties from Police Department confiscations and investigative reimbursements related to state forfeiture cases.

(FUNDS 125 – 128) – STATE HOUSING INITIATIVE PARTNERSHIP FUNDS (SHIP)

SHIP Funds account for the receipt and disbursement of state funds received from the Florida Housing Finance Authority. These funds are used for minor home repair, weatherization, roof replacement program, emergency repair program, home buyer assistance and administration.

(FUND 130) - COMMUNITY DEVELOPMENT BLOCK GRANT FUND (CDBG)

The CDBG Fund accounts for federal funds received from the United States Department of Housing and Urban Development (HUD). These funds are used for home repairs, home ownership, park rehabilitation, landscaping of blighted areas, commercial revitalization, and administration.

FUND DESCRIPTIONS (CONTINUED)

(FUND 132 – 133) - NEIGHBORHOOD STABILIZATION PROGRAM (NSP) FUNDS

NSP Funds account for the receipt and disbursement from Community Development Block Grant Program funding through (HUD) authorized under the Housing and Economic Recovery Act of 2008, American Recovery and Reinvestment Act of 2009, and Wall Street Reform and Consumer Protection Act of 2010 for the purpose of rehabilitation and resale of properties.

(FUND 138) - HOME REHABILITATION FUND

The HOME Rehabilitation Fund was created upon the acceptance of the grant agreement between the City and HUD. Home Investment Partnership Funds Consortium with Broward County provides assistance to homeowners for home rehabilitation to correct health or safety issues, address code violations, and bring homes up to the local or state building code for households within HOME funding guidelines.

(FUND 150) – PUBLIC SAFETY IMPACT FEE FUND

The Public Safety Impact Fee Fund accounts for the receipt and disbursement of funds derived from public safety impact fees collected during the building process for public safety projects. These fees are used to fund capital construction and expansion of public safety related land, as well as acquire facilities and capital equipment required to support additional public safety service demand created by new growth.

DEBT SERVICE FUND - Accounts for the accumulation of resources for, and the payment of, general obligation long-term debt principal and interest.

(FUND 211) – GENERAL OBLIGATION DEBT SERVICE FUND

The General Obligation Debt Service Fund accounts for the accumulation of property taxes used to pay principal, interest and related costs of the General Obligation Refunding Bonds, Series 2016 which were issued to refund all or a portion of the City's General Obligation Bonds, Series 2007 maturing on or after July 1, 2017, and paying certain costs and expenses relating to the issuance of the bonds. In prior years, this fund accounted for General Obligation Refunding Bonds, Series 2004 and General Obligation Bonds, Series 2007.

FUND DESCRIPTIONS (CONTINUED)

CAPITAL PROJECTS FUND - Accounts for financial resources to be used for the acquisition or construction of major capital facilities, vehicles, or equipment.

(FUND 334) - GENERAL CAPITAL PROJECTS FUND

The General Capital Projects Fund accounts for the acquisition of assets or construction of major capital facilities or projects other than those financed by enterprise funds. A five year projected General Capital Projects Fund budget is detailed in the Capital Improvement Program section.

PROPRIETARY FUNDS

Proprietary Funds are subdivided into two sections: Enterprise Funds and Internal Service Funds.

ENTERPRISE FUNDS - Account for operations financed and operated in a manner similar to private business enterprises, where the costs of providing goods or services are funded primarily through user charges.

(FUND 445) – STORMWATER UTILITY FUND

The Stormwater Utility Fund accounts for the operation of the City's stormwater management utility which includes collection, disposal and treatment of stormwater.

(FUND 456) – WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

The Water/Wastewater Operations and Maintenance Fund accounts for the operation of the water/wastewater system. These operations are performed by the Department of Environmental and Engineering Services (DEES). DEES includes the following divisions: Wastewater Treatment; Water Treatment; Transmission, Distribution and Collection; Non-departmental; Debt Service; Utility Billing; and Administration/Engineering.

(FUND 458) - WATER/WASTEWATER CONNECTION FEES FUND

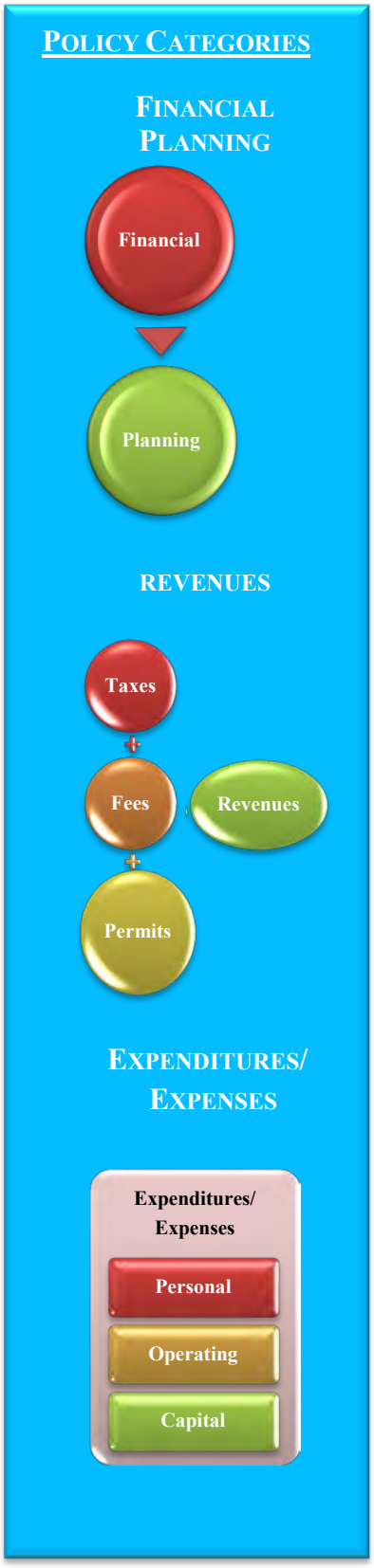
The Water/Wastewater Connection Fees Fund accounts for capital expenses of the Water/Wastewater system related to expansion of plants and/or line capacity. The revenues are collected for either water or wastewater connection fees and can only be utilized in their respective areas.

FUND DESCRIPTIONS (CONTINUED)

(FUND 461) – WATER/WASTEWATER RENEWAL AND REPLACEMENT FUND
The Water/Wastewater Renewal and Replacement Fund accounts for capital expenses of the water/wastewater system.

INTERNAL SERVICE FUND - Accounts for the financing of goods or services provided by one department or agency to other departments or agencies of the governmental unit, on a cost reimbursement basis.

(FUND 501) – INSURANCE FUND
The Insurance Fund accounts for the financing of general insurance coverage provided to other departments of the City on a cost reimbursement basis, as well as worker's compensation.



BUDGETARY AND FINANCIAL POLICIES

The City of Margate's Budgetary and Financial Policies are guidelines to provide the basis for fiscal management of the City. These policies are divided into three main categories which include: financial planning; revenues; and expenditures/expenses. The financial planning section contains accounting and budget; capital outlay; and cash management and investment policies. The expenditures/expenses section contains general; fund balance; and debt policies. The purpose of the policies is to enhance the administration of current activities, as well as establish future program standards while promoting financial accountability. The policies are reviewed annually and updated as needed to allow the City to operate efficiently/effectively and continue to make sound financial decisions.

FINANCIAL PLANNING

Accounting and Budget Policies

1. The City's accounting system will maintain records consistent with generally accepted accounting principles (GAAP).
2. The City will maintain financial records and accounting/budgetary practices in accordance with federal, state and local governmental laws and regulations.
3. The City will report its financial condition and results of operations in accordance with federal/state regulations and GAAP, as applicable.
4. An annual audit of the City's financials and compliance with laws and regulations will be performed by a licensed independent auditing firm. The resulting audit opinions will be included in the City's Comprehensive Annual Financial Report (CAFR).
5. The City will strive annually to obtain the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting.

BUDGETARY AND FINANCIAL POLICIES (CONTINUED)

6. The City will adopt a balanced budget annually. A balanced budget is defined as the sum of revenues and appropriated fund balances/net position being equal to appropriations for expenditures/expenses.

7. The City will employ the following budget balancing strategies as necessary:

   a. Reduce expenditures/expenses through increased efficiency;

   b. Reallocate expenditures/expenses across funding sources as applicable;

   c. Develop new fees or increase existing fees; and

   d. Reduce or eliminate services.

8. Department directors are primarily responsible for formulating budget proposals and implementing the budget after approval by the City Manager and at the priority direction of the City Commission.

9. The City will strive annually to obtain the GFOA's Distinguished Budget Presentation Program Award; and therefore must meet the requirements for a policy document, a financial plan, an operations guide and a user-friendly communications source.

10. The City will develop and maintain accounting, budgetary, and internal controls to adequately monitor and safeguard assets.

11. The City will continuously monitor revenues and expenditures/expenses to ensure compliance with budget and effective management of resources.

Capital Outlay Policies

1. A capital asset should only be capitalized if it has a useful life of more than one (1) year.

2. The threshold for capitalizing individual assets will be $5,000 per item.

3. The City will annually prepare a five-year Capital Improvement Program (CIP); in which year one of the program will be adopted within the annual budget.

BUDGETARY AND FINANCIAL POLICIES (CONTINUED)

4. Operating impacts of CIP projects will be considered and reviewed prior to a project being included in the annual budget. Appropriate funds for operations will be included in the current year budget as applicable.

Cash Management and Investment Policies

1. The City has a comprehensive investment policy approved in December 2014 by Resolution of the City Commission. Investments of public funds will be in compliance with this policy.

2. The investment policy is designed to safeguard the City's funds, ensure the availability of operating and capital funds when needed, and provide for an investment return competitive with comparable funds and financial market indices.

3. The investment policy permits investment of City monies in the Florida Local Government Surplus Trust Fund (Florida PRIME), United States Government Securities, United States Government Agencies, Federal Instrumentalities, Interest Bearing Time Deposit of Savings Accounts, Repurchase Agreements, Commercial Paper, Corporate Notes, Banker's Acceptances, State and/or Local Government Taxable and/or Tax-Exempt Debt, Money Market Mutual Funds, and Intergovernmental Investment Pools.

4. All securities are purchased on a delivery-versus-payment basis which requires the City to have possession of the security before releasing funds.

5. Investment securities are only purchased from Qualified Financial Institutions and investment institutions that are designated as Primary Securities Dealers by the Federal Reserve Bank of New York.

6. Cash, checks, and money orders received should be deposited intact and on a daily basis. Amounts not immediately deposited should be kept in a safe.

7. The City will record receivables appropriately/timely and develop effective collection methods of all outstanding monies.

BUDGETARY AND FINANCIAL POLICIES (CONTINUED)

REVENUES

The City will estimate revenues conservatively utilizing various analytical procedures which take into account historic trends, inflation and other economic conditions, volatility of the revenue source, and the costs of providing the service.

1. The City will seek to diversify and stabilize its revenue base; therefore, reducing the fluctuations in any one revenue source.
2. The City will utilize one-time revenues only for the purposes originally intended.
3. The City will attempt to establish user fees and charges at a level directly related to the cost of providing the service and as approved by the City Commission.
4. The City will continuously search for alternative revenue sources as a resource for additional funds.
5. The City will strive to ensure that all fees and charges related to Enterprise Funds allow them to be self-supporting so that total costs (direct and indirect), including depreciation of capital assets, are fully covered.
6. The City will utilize a cost allocation plan to recover indirect costs for the General Fund. The resulting associated appropriations plus any built-in accelerator will be included in the annual budget.

EXPENDITURES/EXPENSES

General Policies

1. Expenditure/expense projections should anticipate contingencies that are fairly foreseeable.
2. Expenditures/expenses should be charged to the appropriate accounts based on chart of accounts definitions.

BUDGETARY AND FINANCIAL POLICIES (CONTINUED)

Fund Balance Policies

1. The fund balance policy will strive to ensure that the City maintains adequate fund balance in the City's governmental funds. The City Commission is the highest level of decision-making authority, and has the authority to commit, assign, or evaluate existing fund balance classifications and identify the intended uses of committed, assigned, or unassigned funds.

2. Fund balance is reported in governmental funds under the following categories using the definitions provided by Governmental Accounting Standards Board (GASB) Statement No. 54.

It includes the following categories:

a. *Non-Spendable Fund Balance* - amounts that are not in spendable form or legally/ contractually required to be maintained intact, such as inventory.

b. *Restricted Fund Balance* - amounts that can be spent only for specific purposes stipulated by externally enforceable limitations on use by outside parties, such as creditors, or legislation, or imposed by law through constitutional provisions

c. *Committed Fund Balance* - amounts that can only be used for a specific purpose determined by a formal action (ordinance/resolution) of the City Commission.

d. *Assigned Fund Balance* - amounts established by the management of the City that are intended to be used for specific purposes which are neither restricted nor committed. The City Commission delegates authority to the City Manager to assign fund balances as appropriate.

e. *Unassigned Fund Balance* - amounts which are the residual classification for the General Fund and includes all amounts not contained in the other classifications. In all other funds, unassigned fund balance is limited to negative residual fund balance.

3. The use (appropriation) of committed funds will be considered in conjunction with the annual budget adoption process or by budget amendment approved by the City Commission during the fiscal year.

BUDGETARY AND FINANCIAL POLICIES (CONTINUED)

4. Where expenditures are to be made for a purpose for which amounts are available in multiple fund balance classifications, the order in which resources will be expended is as follows: restricted, committed, assigned, and, lastly, unassigned fund balance.

5. The City will maintain an adequate unassigned fund balance in the General Fund at fiscal year-end. This amount shall be sufficient to take into account the City's individual financial circumstances. The target amount will be approximately sixteen percent or two months of the prior year's actual regular General Fund operating expenditures, less capital outlay.

Debt Policies

1. Potential funding sources for debt payment may include ad valorem taxes, special assessments, and water and wastewater customer revenues, net of specified operating expenses.

2. The City will encourage and maintain good working relationships with financial and bond rating agencies and will follow a policy of full and open disclosure on financial reports and bond prospectus.

3. The City will review outstanding debt to determine any refunding opportunities to decrease the annual debt service costs.

4. The City will be in compliance with all bond covenants and continuing disclosure requirements.

SUMMARY OF CHANGES IN FUND BALANCE/NET POSITION

Fund balance/net position measures the net financial resources available to finance expenditures of future periods. The fund balance policy is tailored to implement Governmental Accounting Standards Board (GASB) Statement No. 54 establishing a hierarchy clarifying the constraints that govern how the City can use amounts reported as fund balance/net position. The policy is intended to state the classification of fund balances into various components, define those with the authority to classify fund balance, determine the order in which expenditures may be made when various fund balance classifications are available, and provide formal action required to make changes to fund balance classification.

SUMMARY OF CHANGES IN FUND BALANCE/NET POSITION

	General Fund	Other Governmental Funds (Aggregate) [1]	Stormwater Fund	Water/Wastewater Funds [2]	Insurance Fund
October 1, 2017 Fund Balance/Net Position	**$ 35,905,706**	**$ 12,888,908**	**$ 4,398,980**	**$ 87,830,791**	**$ 402,657**
FY 2018 Amended Budget - Revenues	$ 61,129,119	8,883,161	1,715,200	$ 31,030,000	$ 3,929,600
FY 2018 Amended Budget - Fund Balance/Net Position	12,881,780	4,724,846	769,574	13,951,007	-
FY 2018 Amended Budget - Expenditures/Expenses	74,010,899	13,608,007	2,484,774	44,981,007	3,929,600
Net Change in Fund Balance/Net Position - +/(-)	**$ (12,881,780)**	**$ (4,724,846)**	**$ (769,574)**	**$ (13,951,007)**	**$ -**
September 30, 2018 Ending Fund Balance/Net Position (Projected)	**$ 23,023,926**	**$ 8,164,062**	**$ 3,629,406**	**$ 73,879,784**	**$ 402,657**
FY 2019 Budgeted Revenues	$ 64,575,972	6,453,790	1,746,070	31,802,196	3,919,600
FY 2019 Appropriated Fund Balance/Net Position	6,077,500	7,193,986	389,628	12,852,562	-
FY 2019 Budgeted Expenditures/Expenses	70,653,472	13,647,776	2,135,698	44,654,758	3,919,600
Net Change in Fund Balance/Net Position - +/(-)	**$ (6,077,500)**	**$ (7,193,986)**	**$ (389,628)**	**$ (12,852,562)**	**$ -**
September 30, 2019 Year Ending Fund Balance/Net Position (Projected)	**$ 16,946,426**	**$ 970,076**	**$ 3,239,778**	**$ 61,027,222**	**$ 402,657**

[1] - Other Governmental Funds (aggregate) are comprised of Special Revenue Funds (103 - 150), General Obligation Debt Service Fund (211), and the General Capital Projects Fund (334).

[2] - Water/Wastewater Funds are comprised of Operations and Maintenance (456), Connection Fees (458), and Renewal and Replacement (461) Funds.

SUMMARY OF CHANGES IN FUND BALANCE/NET POSITION (CONTINUED)

Financial procedures for the City are outlined in Article V of the City Charter. In addition, Financial Management Policies, inclusive of a Fund Balance Policy, have been included in the Financial Summaries section of the budget publication. Actual fund balance for FY 2018 will be reported upon completion of the annual audit and issuance of the Comprehensive Annual Financial Report.

General Fund: The General Fund is the main operating fund of the City. Revenues for this fund are derived primarily from property taxes, utility service taxes, franchise fees, licenses and permits, intergovernmental, and charges for services. Fund balance is used to balance the General Fund budget; however, it is presumed that 100% of monies budgeted will not be expended because of vacant budgeted positions and cost control resources. For FY 2019, a portion of the fund balance to balance the budget is being used for capital purchases and to transfer to the General Capital Projects Fund for one-time expenditures for projects and equipment. In addition, a portion of the fund balance is being used for anticipated increased insurance costs and various personnel related costs. Of the $6.1 million that is being used to balance the budget for FY 2019, $2.7 million is from unassigned fund balance. Other fund balance amounts utilized are from either assigned fund balance classifications specifically set aside for those expenditures or from restricted (including Building Department's reserves that are restricted for building purposes) or committed fund balance amounts required to only be used for those purposes. In FY 2016 and FY 2017 although fund balance was used to balance the proposed budgets, actual operations resulted in an increase in fund balance of $2.4 million and $651.0 thousand respectively.

Other Governmental Funds (Aggregate): These funds consist of Special Revenue Funds, the Debt Service Fund, and the General Capital Projects Fund. They include expenditures for roads, grants, police forfeitures, capital projects, and general obligation debt service payments. The anticipated change in fund balance for these funds may result from increases in funding for capital outlay including vehicles, police and fire equipment, road repairs; and capital improvement projects including replacement of a fire station, park improvements, desktop computer replacement program, and various other projects.

SUMMARY OF CHANGES IN FUND BALANCE/NET POSITION (CONTINUED)

Stormwater Fund: The Stormwater fund accounts for the operation of the City's stormwater utility which includes collection, disposal and treatment of stormwater. In FY 2017, the actual net position increased by $122,000. Based on projected slight revenue increase and expenses that continue to exceed revenues, the projected change in net position is expected to decline for FY 2019.

Water/Wastewater Funds: The Water/Wastewater funds are anticipated to continue to be financially sound and to be able to provide necessary funding to support the cost of providing goods and services related to Water/Wastewater operations and capital. Actual net position in FY 2016 increased $5.8 million and actual net position in FY 2017 increased $4.8 million. The change in net position for these funds can be attributed to rate and consumption increases and expenses that were less than projected.

Insurance Fund: The Insurance Fund accounts for the financing of general insurance and worker's compensation coverage provided to other departments of the City on a cost reimbursement basis. The ending fund balance in FY 2017 was approximately $403,000 which is a decrease of $131,000 from the prior year mainly due to an increase in claim estimates. Given the unpredictability of claims, there is no projected budget change in fund balance for FY 2019.

DEBT SERVICE

Purpose: To provide for the repayment of government debt, collateralized by the full faith and credit of the City's taxing authority. **The City has no legal debt limits.**

The City's projected outstanding debt as of September 30, 2018 is approximately $25 million. The outstanding debt consists of the following debt instruments, General Obligation Bonds, Water and Sewer Revenue Bonds and Capital Leases.

Debt Appropriation by Fund				
Fiscal Year 2019				
Fund	**Type of Debt**	**Principal**	**Interest**	**Total**
General Obligation Debt Service Fund	General Obligation	$ 585,000	892,500	$ 1,477,500
Water/Wastewater Operations and Maintenance Fund/Debt Service Division	Revenue Bonds	1,070,000	87,400	1,157,400
General Fund	Lease Agreements			
Fire		$ 318,707	$ 23,948	$ 342,655
Police		65,413	2,258	67,671
General Fund Total		**$ 384,120**	**$ 26,206**	**$ 410,326**
All Funds Total		**$ 2,039,120**	**1,006,106**	**$ 3,045,226**

GENERAL OBLIGATION DEBT SERVICE FUND

The General Obligation (G.O.) Debt Service fund is the accumulation of property taxes used to pay principal, interest and related costs of the General Obligation Refunding Bonds, Series 2016 that were issued for the purpose of refunding a portion of the General Obligation Bonds, Series 2007. The Series 2007 Bonds were used to finance various projects consisting of repavement, repair, and installation of streets, sidewalks and bridges within the City. The bonds are payable from ad valorem taxes assessed, levied and collected without limitation as to rate or amount, on all taxable property within the corporate City limits. The General Obligation Refunding Bonds, Series 2016 have a rating of AA from Standard and Poor's.

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

The Water and Sewer (W&S) Debt Service Division is used for principal and interest payments of the Water and Sewer Refunding Revenue Bonds, Series 2007. The bond was issued to advance refund 1999 bonds and provide resources to purchase United States Treasury Obligations that were placed in an irrevocable trust for the purpose of generating resources for all future debt payments of the Water and Sewer Revenue Bonds, Series 1999. The bonds mature on October 1, 2020. The trust indentures establish a rate covenant of 1.15 to 1. The bonds will be repaid from pledged future water and sewer customer revenues, net of specified expenses.

DEBT SERVICE (CONTINUED)

The Water and Sewer Revenue Refunding Bonds, Series 2007 have a rating of A2 from Moody's Investor Services.

GENERAL FUND

Fire

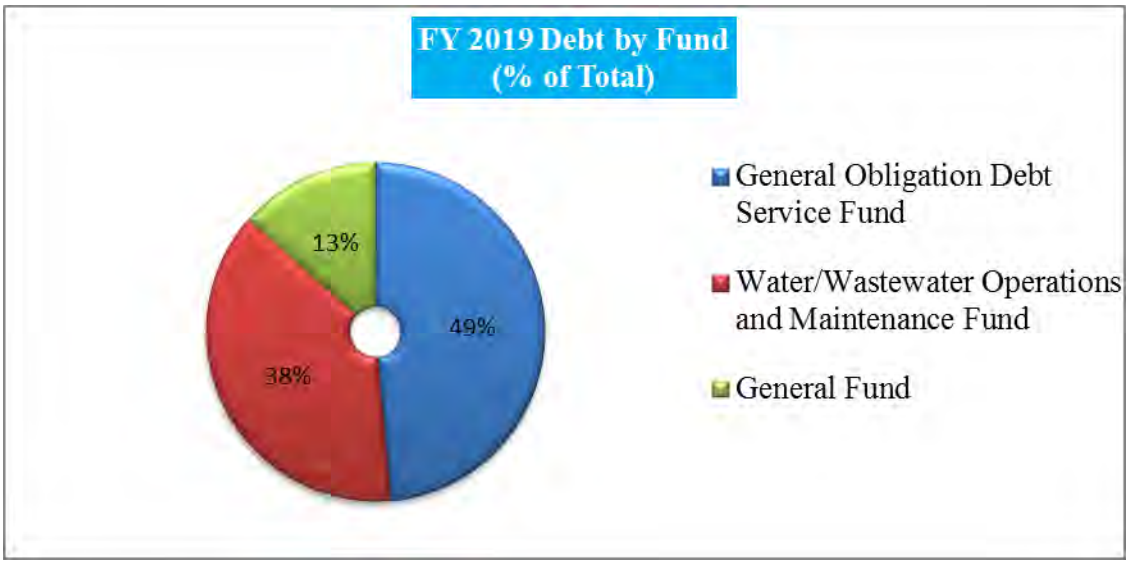
In November 2012, the City entered into a lease agreement as lessee for financing the acquisition of public safety vehicles valued in the aggregate amount of approximately $860,000. The vehicles have an estimated useful life of six years.

In January 2017, the City entered into a lease agreement as a lessee to finance the acquisition of a quint/ladder emergency vehicle and two emergency staff vehicles valued in the aggregate amount of approximately $969,000. The vehicles have an estimated useful life of six years.

Police

In October 2015, the City entered into a lease agreement as a lessee to finance the acquisition of a public safety computer system valued in the amount of approximately $317,000, included in machinery and equipment. The software has an estimated useful life of ten years.

These lease agreements qualify as capital leases for accounting purposes and, therefore, are recorded at the present value of future minimum lease payments as of the inception date.



The tables below show a five-year breakdown of the payment schedule for the City's various debt instruments, a brief description of each type of debt, purpose and amount of the issue, interest rates and maturity dates.

DEBT SERVICE (CONTINUED)

DEBT SERVICE SUMMARY	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Principal	$ 585,000	$ 610,000	$ 645,000	$ 680,000	$ 710,000
Interest	892,500	863,250	832,750	800,500	766,500
General Obligation (G.O.) Refunding Bonds, Series 2016	**$ 1,477,500**	**$ 1,473,250**	**$ 1,477,750**	**$ 1,480,500**	**$ 1,476,500**
Principal	$ 1,070,000	$ 1,115,000	$ -	$ -	$ -
Interest	87,400	44,600	-	-	-
Water and Sewer Refunding Revenue Bonds, Series 2007	**$ 1,157,400**	**$ 1,159,600**	**$ -**	**$ -**	**$ -**
Principal	$ 131,292	$ -	$ -	$ -	$ -
Interest	3,257	-	-	-	-
Capital Leases, 2012	**$ 134,549**	**$ -**	**$ -**	**$ -**	**$ -**
Principal	$ 65,413	$ 33,769	$ -	$ -	$ -
Interest	2,258	1,115	-	-	-
Capital Lease, 2015	**$ 67,671**	**$ 34,884**	**$ -**	**$ -**	**$ -**
Principal	$ 187,415	$ 191,671	$ 196,999	$ 202,476	$ -
Interest	20,691	16,434	11,105	5,629	-
Capital Lease, 2017	**$ 208,106**	**$ 208,105**	**$ 208,105**	**$ 208,105**	**$ -**
Total payments	**$ 3,045,226**	**$ 2,875,839**	**$ 1,685,855**	**$ 1,688,605**	**$ 1,476,500**

Debt Type	Purpose of Issue	Amount of Issue	Interest Rate	Maturity Date
Bonds				
G.O. Refunding Bonds, Series 2016	Refunding of G.O. Bonds, Series 2007	$ 18,950,000	2.000% to 5.000%	July 1, 2037
Water and Sewer Refunding Revenue Bonds, Series 2007	To advance refund 1999 bonds and provide resources to purchase U.S. Treasury obligations placed in an irrevocable trust	$ 11,925,000	4.000%	October 1, 2020
Capital Leases, 2012				
Fire Rescue Ambulance	To finance the acquisition of public safety vehicles	$ 183,995	2.480%	May 1, 2019
Fire Rescue Quint/Ladder		$ 675,883	2.480%	September 1, 2019
Capital Lease, 2015	To finance the acquisition of public safety records management system (OSSI)	$ 317,103	3.299%	October 15, 2019
Capital Lease, 2017				
Fire Ladder Truck (with options and accessories)	To finance the acquisition of public safety vehicles	$ 889,751	2.780%	October 1, 2021
Emergency Ford Expedition Response staff vehicles (2) (w/accessories)		$ 79,490	2.780%	October 1, 2021

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DEPARTMENTAL/ FUND INFORMATION

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SUMMARY BUDGET
(INCLUDES INTERFUND TRANSFERS)

			EXPENDITURES/EXPENSES				
	FUND	NUMBER OF PERSONNEL	PERSONAL SERVICES	OPERATING/ OTHER *	CAPITAL OUTLAY	TRANSFERS OUT	FY 2019 TOTAL BUDGET
001	GENERAL	480	$ 53,323,438	$ 14,641,677	$ 2,392,513	$ 295,844	$ 70,653,472
103	RECREATION TRUST	-	-	500	-	555,000	555,500
111	ROADS	3	209,174	1,347,919	420,000	-	1,977,093
116	POLICE OFFICERS' TRAINING	-	-	40,050	-	-	40,050
117	FEDERAL FORFEITURE	-	-	221,000	207,100	-	428,100
118	STATE FORFEITURE	-	-	49,000	75,000	-	124,000
130	CDBG	-	-	790,102	-	-	790,102
132	NSP1	-	-	218,762	-	-	218,762
150	PUBLIC SAFETY IMPACT FEE	-	-	500	164,400	-	164,900
211	GENERAL OBLIG. DEBT SERV.	-	-	1,477,750	-	-	1,477,750
334	GENERAL CAPITAL PROJECTS	-	-	5,000	7,866,519	-	7,871,519
445	STORMWATER UTILITY	11	891,917	1,068,781	175,000	-	2,135,698
456	WATER/WASTEWATER OPERATIONS AND MAINT.	95	9,295,213	9,461,388	400,000	8,851,657	28,008,258
458	WATER/WASTEWATER CONNECTION FEES	-	-	2,000	1,000,000	-	1,002,000
461	WATER/WASTEWATER RENEWAL AND REPL	-	-	3,000	15,641,500	-	15,644,500
501	INSURANCE	-	2,500,000	1,419,600	-	-	3,919,600
	TOTALS	**589**	**$ 66,219,742**	**$ 30,747,029**	**28,342,032**	**$ 9,702,501**	**$ 135,011,304**

Notes:
*- Includes operating expenditures/expenses, debt service, fund balances, and grants and aid categories.

FY 2016 - FY 2019
REVENUE SUMMARY BY FUND - ALL FUNDS

FUND	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED [1]	FY 2019 BUDGET
GENERAL FUND	$ 55,381,072	$ 60,009,723	$ 74,010,899	$ 70,653,472
RECREATION TRUST	339,328	594,782	400,200	555,500
ROADS	1,699,532	1,819,935	2,121,527	1,977,093
POLICE OFFICERS' TRAINING	7,434	9,372	40,050	40,050
FEDERAL FORFEITURE	261,290	242,905	336,000	428,100
STATE FORFEITURE	106,664	98,150	114,500	124,000
SHIP	4,272	(6,161)	5,000	-
CDBG	230	43,017	25,000	790,102
NSP1	209	466	30,000	218,762
NSP3	-	40,243	-	-
HOME REHABILITATION	1,360	206	10,000	-
PUBLIC SAFETY IMPACT FEE	21,487	370,520	290,200	164,900
GENERAL OBLIGATION DEBT SERVICE	25,386,109	1,503,895	1,475,500	1,477,750
GENERAL CAPITAL PROJECTS	1,206,504	2,254,700	8,760,030	7,871,519
STORMWATER UTILITY	1,688,872	1,920,800	2,484,774	2,135,698
WATER/WASTEWATER OPERATIONS AND MAINT.	23,316,627	23,818,355	27,177,507	28,008,258
WATER/WASTEWATER CONNECTION FEES	148,907	617,406	502,000	1,002,000
WATER/WASTEWATER RENEWAL AND REPL.	6,382,275	5,322,019	17,301,500	15,644,500
INSURANCE	1,121,075	2,424,833	3,929,600	3,919,600
TOTAL REVENUES - ALL FUNDS	**$ 117,073,247**	**$ 101,085,166**	**$ 139,014,287**	**$ 135,011,304**

[1] Amended Budget reported as of April 30, 2018

FY 2016 - FY 2019
EXPENDITURES/EXPENSES SUMMARY BY FUND - ALL FUNDS

FUND	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED [1]	FY 2019 BUDGET	TRANSFERS	FY 2019 BUDGET (LESS TRANSFERS)
GENERAL FUND	$ 53,023,838	$ 59,358,687	$ 74,010,899	$ 70,653,472	$ 295,844	$ 70,357,628
RECREATION TRUST	776,690	310,335	400,200	555,500	555,000	500
ROADS	1,515,903	1,381,075	2,121,527	1,977,093	-	1,977,093
POLICE OFFICERS' TRAINING	3,640	16,101	40,050	40,050	-	40,050
FEDERAL FORFEITURE	65,743	116,126	336,000	428,100	-	428,100
STATE FORFEITURE	39,289	63,804	114,500	124,000	-	124,000
SHIP	260	276	5,000	-	-	-
CDBG	88,725	29,578	25,000	790,102	-	790,102
NSP1	24,799	48,789	30,000	218,762	-	218,762
HOME REHABILITATION	1,360	206	10,000	-	-	-
PUBLIC SAFETY IMPACT FEE	489	1,590	290,200	164,900	-	164,900
GENERAL OBLIGATION DEBT SERVICE	25,359,499	1,477,276	1,475,500	1,477,750	-	1,477,750
GENERAL CAPITAL PROJECTS	331,060	1,219,638	8,760,030	7,871,519	-	7,871,519
STORMWATER UTILITY	1,240,857	1,805,248	2,484,774	2,135,698	-	2,135,698
WATER/WASTEWATER OPERATIONS AND MAINT.	19,853,461	20,959,410	27,177,507	28,008,258	8,851,657	19,156,601
WATER/WASTEWATER CONNECTION FEES	416	66,122	502,000	1,002,000	-	1,002,000
WATER/WASTEWATER RENEWAL AND REPL.	4,164,512	4,109,034	17,301,500	15,644,500	-	15,644,500
INSURANCE	2,433,539	2,556,774	3,929,600	3,919,600	-	3,919,600
TOTAL EXPENDITURES/EXPENSES - ALL	**$ 108,924,080**	**$ 93,520,069**	**$ 139,014,287**	**$ 135,011,304**	**$ 9,702,501**	**$ 125,308,803**

[1] Amended Budget reported as of April 30, 2018

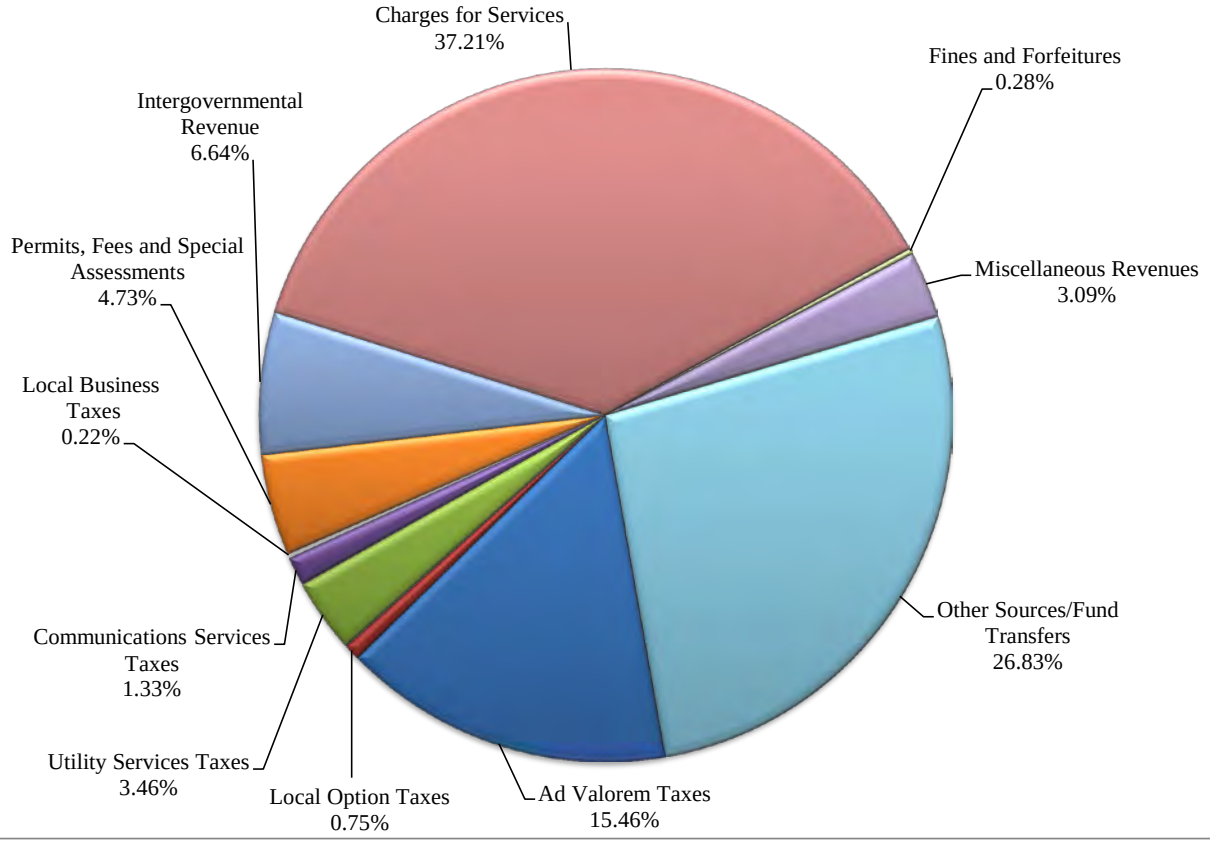
FY 2016 - FY 2019 REVENUES AND EXPENDITURES/EXPENSES SUMMARY - ALL FUNDS

	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED [1]	FY 2019 BUDGET	% OF TOTAL	FY 2018-2019
REVENUES BY SOURCE						
Ad Valorem Taxes	$ 16,775,348	$ 17,564,660	$ 19,255,250	$ 20,877,500	15.46%	8.42%
Local Option Taxes	1,002,726	1,034,452	1,005,000	1,010,000	0.75%	0.50%
Utility Services Taxes	4,742,319	4,858,865	4,627,000	4,669,000	3.46%	0.91%
Communications Services Taxes	1,807,306	1,862,318	1,750,000	1,800,000	1.33%	2.86%
Local Business Taxes	306,019	299,776	297,000	298,000	0.22%	0.34%
Permits, Fees and Special Assessments	6,170,605	7,772,303	6,039,080	6,383,132	4.73%	5.70%
Intergovernmental Revenue	6,640,852	6,587,612	6,807,213	8,970,195	6.64%	31.77%
Charges for Services	42,900,918	45,746,001	49,128,700	50,237,066	37.21%	2.26%
Fines and Forfeitures	750,256	889,820	375,500	378,500	0.28%	0.80%
Miscellaneous Revenues	2,160,308	4,309,592	3,727,987	4,171,734	3.09%	11.90%
Other Sources/Fund Transfers	33,816,590	10,159,767	46,001,557	36,216,177	26.83%	-21.27%
TOTAL REVENUES	**$ 117,073,247**	**$ 101,085,166**	**$ 139,014,287**	**$ 135,011,304**	**100.00%**	**-2.88%**
EXPENDITURES/EXPENSES BY OBJECT						
Personal Services	$ 52,540,423	$ 56,307,640	$ 62,733,908	$ 66,219,742	49.05%	5.56%
Operating	18,744,210	19,697,139	24,581,622	23,080,504	17.10%	-6.11%
Capital	3,058,521	3,897,544	30,930,770	28,142,032	20.84%	-9.02%
Debt Service	25,805,906	1,885,683	3,042,728	3,045,976	2.26%	0.11%
Grants and Aid	2,405,209	2,663,864	3,166,002	3,970,549	2.94%	25.41%
Transfers/Contingency	6,369,811	9,068,199	14,559,257	10,552,501	7.81%	-27.52%
EXPENDITURES/EXPENSES	**$ 108,924,080**	**$ 93,520,069**	**$ 139,014,287**	**$ 135,011,304**	**100.00%**	**-2.88%**

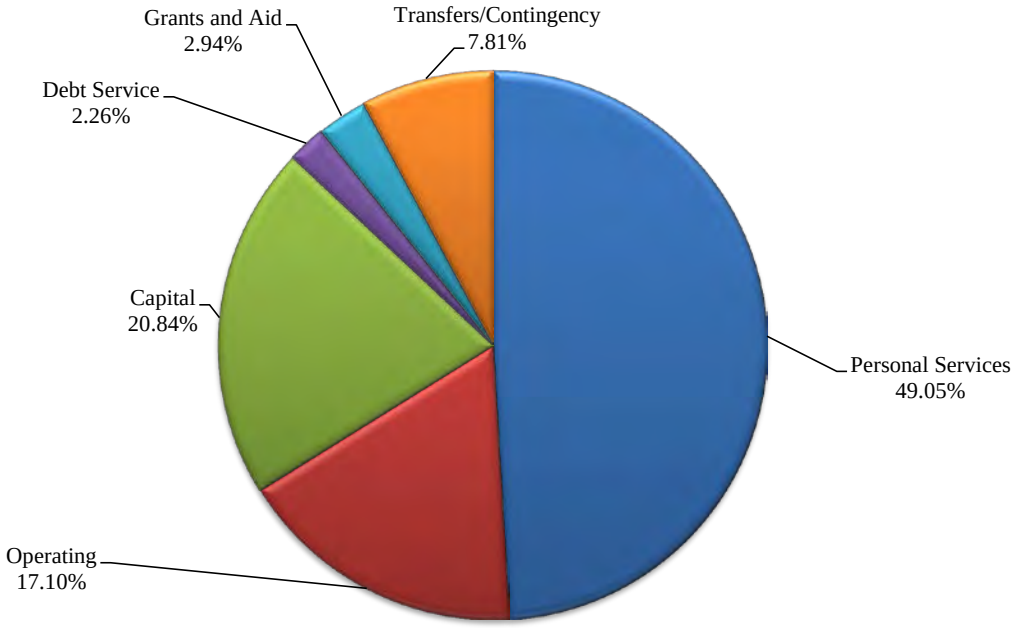
[1] Amended Budget reported as of April 30, 2018

FY 2019 REVENUES AND EXPENDITURES/EXPENSES SUMMARY - ALL FUNDS

FY 2019 Revenues by Source - All Funds



FY 2019 Expenditures/Expenses by Object - All Funds



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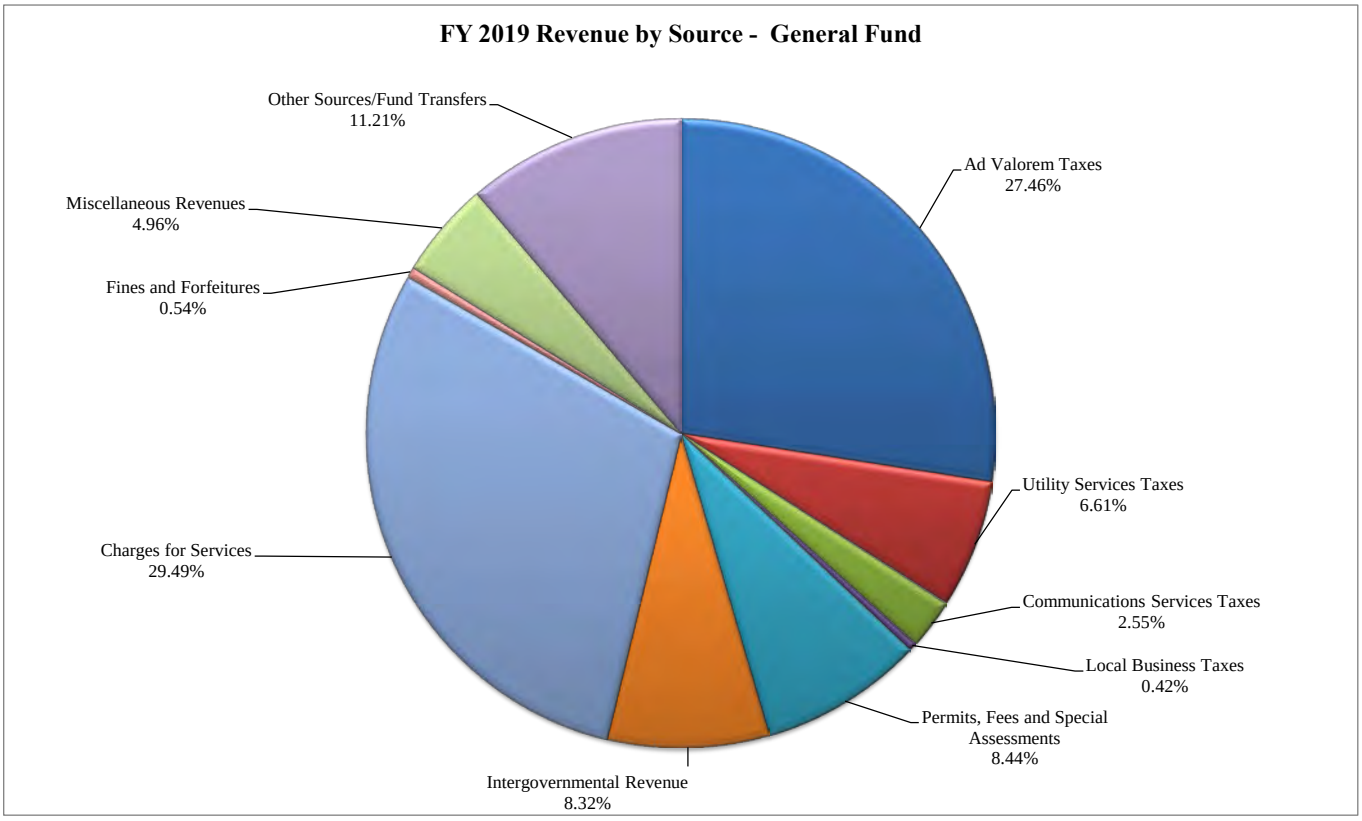
GENERAL FUND

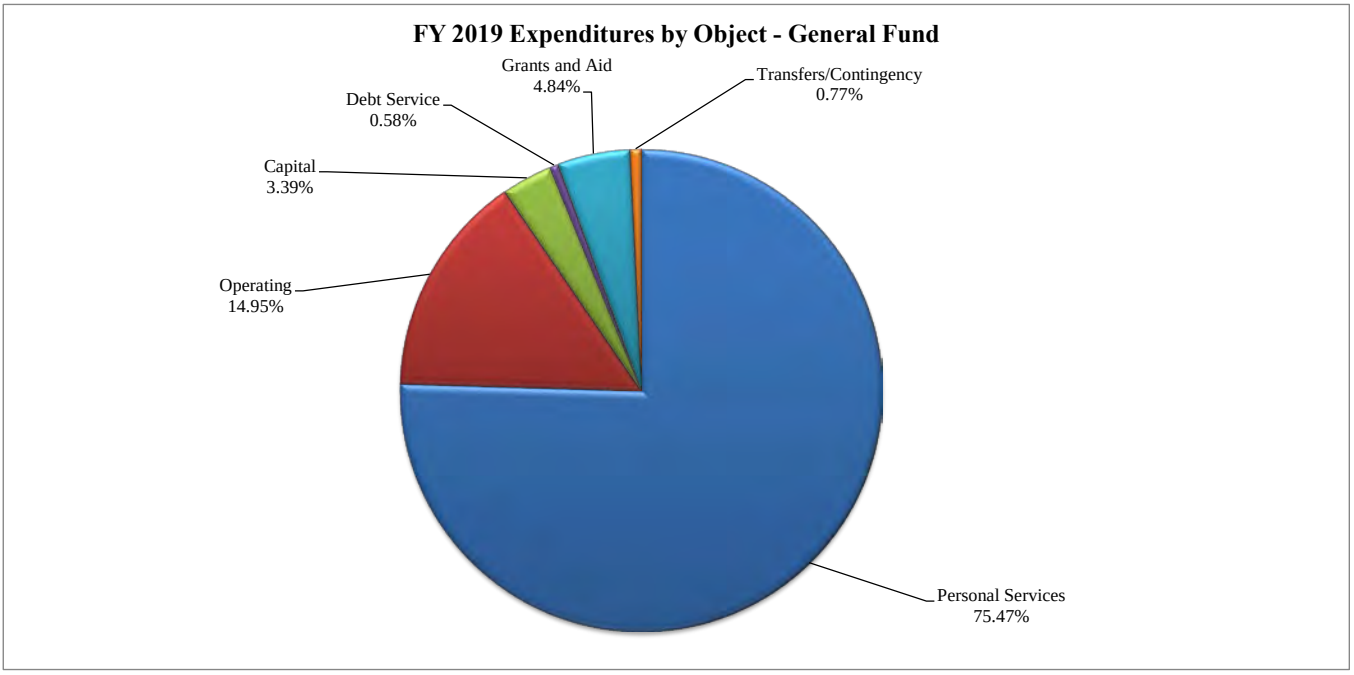
FY 2016 - FY 2019 REVENUES AND EXPENDITURES SUMMARY - GENERAL FUND

	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED [1]	FY 2019 BUDGET	% OF TOTAL	% +/- FROM FY 2018 - 2019
REVENUES BY SOURCE						
Ad Valorem Taxes	$ 14,551,229	$ 16,062,719	$ 17,780,000	$ 19,400,000	27.46%	9.11%
Utility Services Taxes	4,742,319	4,858,865	4,627,000	4,669,000	6.61%	0.91%
Communications Services Taxes	1,807,306	1,862,318	1,750,000	1,800,000	2.55%	2.86%
Local Business Taxes	306,019	299,776	297,000	298,000	0.42%	0.34%
Permits, Fees and Special Assessments	6,002,910	6,825,464	5,669,080	5,963,132	8.44%	5.19%
Intergovernmental Revenue	6,016,575	5,910,263	5,774,438	5,876,818	8.32%	1.77%
Charges for Services	17,149,495	17,906,055	20,002,600	20,834,000	29.49%	4.16%
Fines and Forfeitures	389,870	559,094	375,500	378,500	0.54%	0.80%
Miscellaneous Revenues	1,248,867	2,974,427	3,038,151	3,504,865	4.96%	15.36%
Other Sources/Fund Transfers	3,166,482	2,750,742	14,697,130	7,929,157	11.21%	-46.05%
TOTAL REVENUES	**$ 55,381,072**	**$ 60,009,723**	**$ 74,010,899**	**$ 70,653,472**	**100.00%**	**-4.54%**
EXPENDITURES BY OBJECT						
Personal Services	$ 42,576,860	$ 45,379,672	$ 50,166,593	$ 53,323,438	75.47%	6.29%
Operating	5,731,935	7,833,981	13,150,770	10,559,508	14.95%	-19.70%
Capital	1,602,082	1,363,965	2,450,406	2,392,513	3.39%	-2.36%
Debt Service	202,215	202,215	408,128	410,326	0.58%	0.54%
Grants and Aid	2,318,575	2,649,047	3,126,002	3,421,843	4.84%	9.46%
Transfers/Contingency	592,171	1,929,807	4,709,000	545,844	0.77%	-88.41%
TOTAL EXPENDITURES	**$ 53,023,838**	**$ 59,358,687**	**$ 74,010,899**	**$ 70,653,472**	**100.00%**	**-4.54%**

[1] Amended Budget reported as of April 30, 2018

FY 2019 REVENUES AND EXPENDITURES SUMMARY - GENERAL FUND





GENERAL FUND
REVENUES

ACCOUNT NUMBER	REVENUE CLASSIFICATION	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
	AD VALOREM TAXES				
001-0000-311.10-01	REAL & PERSONAL PROPERTY	$ 14,523,666	$ 16,022,565	$ 17,780,000	$ 19,400,000
001-0000-311.20-01	DELINQUENT TAXES	12,892	20,722	-	-
001-0000-311.20-02	INTEREST INC - AD VALOREM	14,671	19,432	-	-
		14,551,229	**16,062,719**	**17,780,000**	**19,400,000**
	UTILITY SERVICE TAXES				
001-0000-314.10-01	ELECTRIC	3,666,209	3,746,229	3,560,000	3,600,000
001-0000-314.30-01	WATER	1,004,018	1,038,932	1,000,000	1,000,000
001-0000-314.80-01	PEOPLE'S GAS	17,346	15,846	17,000	17,000
001-0000-314.80-02	PROPANE USA	4,478	-	-	-
001-0000-314.80-04	AMERIGAS EAGLE	17,087	19,316	20,000	20,000
001-0000-314.80-10	PROPANE OTHER	33,181	38,542	30,000	32,000
		4,742,319	**4,858,865**	**4,627,000**	**4,669,000**
001-0000-315.10-01	**LOCAL COMMUNICATIONS SERVICES TAX**	**1,807,306**	**1,862,318**	**1,750,000**	**1,800,000**
	LOCAL BUSINESS TAXES				
001-0000-316.10-01	LOCAL BUSINESS TAX	295,481	290,733	290,000	290,000
001-0000-316.10-02	LOCAL BUSINESS TAX - LATE FEES	6,638	5,043	5,000	5,000
001-0000-316.10-03	LOCAL BUSINESS TAX - ADMIN FEE	3,900	4,000	2,000	3,000
		306,019	**299,776**	**297,000**	**298,000**
	LICENSES AND PERMITS				
001-0000-322.10-01	BUILDING PERMITS	1,059,942	1,301,562	1,000,000	1,000,000
001-0000-322.10-02	ELECTRICAL PERMITS	248,219	341,996	100,000	250,000
001-0000-322.10-03	PLUMBING PERMITS	142,422	196,359	73,000	150,000
001-0000-322.10-04	ENGINEERING PERMITS	94,195	236,597	100,000	100,000
001-0000-322.10-06	INSPECTION-ENG	-	5,483	-	-
001-0000-322.10-07	SITE PLANS	23,176	42,935	17,000	20,000
001-0000-322.10-08	MECHANICAL PERMITS	185,770	241,617	75,000	100,000
001-0000-322.10-09	CERTIFICATES OF OCCUPANCY	6,225	6,800	10,000	7,000
001-0000-322.10-11	BACKFLOW PREVENTER CERTIFICATIONS	-	-	40,000	40,000
001-0000-329.10-02	SIGN	600	-	-	-
001-0000-329.10-03	TREE REMOVAL	5,370	5,130	3,000	3,000
001-0000-329.10-04	ALCOH BEV - CITY	3,600	3,308	-	3,000
001-0000-329.10-06	FIRE	39,446	40,722	30,000	35,000
001-0000-329.10-08	FIRE - ANNUAL	72,766	73,951	55,000	60,000
001-0000-329.10-12	RE-INSPECT (ALL)	26,100	7,800	5,000	7,000
001-0000-329.10-13	MATERIALS REGISTRATION	-	1,200	-	-
001-0000-329.10-14	NON-EXCLUSIVE FRANCHISE RENEWAL	-	150	-	150
		1,907,831	**2,505,610**	**1,508,000**	**1,775,150**
	FRANCHISE FEES				
001-0000-323.10-01	ELECTRIC	2,705,628	2,740,965	2,700,000	2,700,000
001-0000-323.40-01	GAS	30,976	29,729	28,000	28,000
001-0000-323.70-01	WASTE MGMT - RESIDENTIAL	79,503	-	-	-
001-0000-323.70-02	ALL SERVICE - MULTI-FAMILY	828	-	-	-
001-0000-323.70-07	WASTE MGMT - COMMERCIAL	142,811	-	-	-
001-0000-323.70-08	WASTE MANAGEMENT	1,083,333	1,320,930	1,345,080	1,371,982
001-0000-323.70-09	NON-EXCLUSIVE FRANCHISE FEE	-	176,230	36,000	36,000
001-0000-323.90-01	TOWING	52,000	52,000	52,000	52,000
		4,095,079	**4,319,854**	**4,161,080**	**4,187,982**

GENERAL FUND
REVENUES

ACCOUNT NUMBER	REVENUE CLASSIFICATION	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
	FEDERAL GRANTS				
001-0000-331.20-01	ORG CRIME DRUG ENF - OCDETF	12,577	28,963	-	-
001-0000-331.20-02	FEDERAL/HIDTA	12,615	11,409	-	-
001-0000-331.20-03	FED GRNT-HVE BICYCLE SAFE	13,253	9,991	-	-
001-0000-331.20-05	COPS HIRING GRANT	-	-	-	153,852
001-0000-331.20-14	FED GRANT-JAG GRANT 2014	5,076	5,335	-	-
001-0000-332.10-02	FEDERAL GRANTS - BPV (VEST)	4,373	10,863	-	-
001-0000-332.10-05	VICTIM ADVOCATE (VOCA/BYRNE)	40,628	61,015	39,308	58,466
001-0000-332.10-09	JAG GRANT	-	-	10,130	10,000
001-0000-332.10-21	HOMELAND SEC/FEMA-AFG	289,333	-	-	-
001-0000-332.10-22	HIDTA/OCDETF REIMBURSEMENT	53,272	22,596	60,000	14,500
001-0000-332.10-29	BC HEALTHCARE COALITION	2,222	-	-	-
		433,349	**150,172**	**109,438**	**236,818**
	STATE SHARED REVENUES				
001-0000-335.12-10	SALES TAX (REVENUE SHARING)	1,604,873	1,693,091	1,600,000	1,600,000
001-0000-335.14-00	MOBILE HOME LICENSES	23,051	20,053	20,000	20,000
001-0000-335.15-00	BEVERAGE LICENSES	22,782	21,791	20,000	20,000
001-0000-335.18-00	HALF-CENT SALES TAX	3,650,307	3,713,620	3,800,000	3,750,000
001-0000-335.23-00	FIREFIGHTERS SUPPLEMENTAL	29,160	51,097	38,000	38,000
001-0000-335.25-00	SEMINOLE COMPACT	107,681	114,679	85,000	90,000
001-0000-335.41-00	REBATE MOTOR FUEL	32,030	36,028	32,000	32,000
		5,469,884	**5,650,359**	**5,595,000**	**5,550,000**
	COUNTY SHARED REVENUES				
001-0000-337.90-09	BROWARD COUNTY SWIM CENTRAL	28,539	55,436	30,000	40,000
001-0000-337.90-19	COUNTY GRANT-EMS EQUIP	26,443	-	-	-
001-0000-338.20-01	BUSINESS TAX RECEIPTS	58,360	54,296	40,000	50,000
		113,342	**109,732**	**70,000**	**90,000**
	GENERAL GOVERNMENT				
001-0000-341.10-01	FEES - PLAT FILING	7,350	5,450	5,000	5,000
001-0000-341.20-01	ZONING FEES	4,250	3,925	3,000	3,000
001-0000-341.20-02	BOARD OF ADJUSTMENT FEES	3,384	2,364	600	2,000
001-0000-341.20-04	COMM REDEV AGENCY	180	-	-	-
001-0000-341.20-05	REGISTER FORECLOSED PROP	14,000	8,050	8,000	6,000
001-0000-341.20-06	MISC BLDG DEPT	72,945	67,647	65,000	65,000
001-0000-341.30-01	SALE OF PUBLICATIONS	418	611	500	500
		102,527	**88,047**	**82,100**	**81,500**
	PUBLIC SAFETY REVENUES				
001-0000-325.20-10	FIRE RESCUE ASSESSMENT	6,263,564	6,566,692	8,400,000	8,600,000
001-0000-342.10-01	POLICE EXTRA DETAIL	200,489	463,829	350,000	400,000
001-0000-342.10-02	POLICE CHARGES	114	123	100	100
001-0000-342.10-04	FEES/ALARM ORDINANCE	5,610	3,550	5,000	3,000
001-0000-342.20-03	POLICE OFFICER RESOURCE PROGRAM	185,008	185,008	185,000	240,000
001-0000-342.31-05	AMBULANCE TRANSPORT FEES	1,486,237	1,312,841	1,350,000	1,250,000
001-0000-342.31-07	FIRE RESCUE FEES - COCONUT CREEK	8,123,500	8,500,000	8,935,000	9,543,000
001-0000-342.xx-xx	MISCELLANEOUS	9,601	6,335	-	3,000
001-0000-343.40-01	SOLID WASTE CONTRACT	155,000	131,610	130,000	130,000
001-0000-343.90-01	LOT CLEARING/NUISANCE ABATEMENT	27,365	21,918	17,000	20,000
		16,456,488	**17,191,906**	**19,372,100**	**20,189,100**

GENERAL FUND
REVENUES

ACCOUNT NUMBER	REVENUE CLASSIFICATION	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
	CULTURE AND RECREATION				
001-0000-347.24-01	CONCESSIONS	41,511	43,665	45,000	45,000
001-0000-347.24-02	RENTAL - CALYPSO COVE	52,498	53,632	40,000	50,000
001-0000-347.29-01	RECREATION FACILITIES USE	38,650	41,655	38,000	40,000
001-0000-347.29-02	TAXABLE RECREATION FEE	179,598	198,237	175,000	175,000
001-0000-347.29-03	NON-TAXABLE RECREATION FEES	28,788	30,543	25,000	25,000
001-0000-347.29-xx	PROGRAM ACTIVITIES FEES	215,930	218,496	195,400	208,400
001-0000-347.29-06	PROG ACTIVITY - CLASS	27,645	32,783	20,000	20,000
001-0000-347.29-07	FEES/MGT GOLF CLASSIC	5,860	7,091	10,000	-
		590,480	**626,102**	**548,400**	**563,400**
	FINES AND FORFEITURES				
001-0000-351.10-01	COURT FINES	226,328	268,279	222,000	225,000
001-0000-354.10-01	PARKING VIOLATIONS	3,135	4,800	3,000	3,000
001-0000-354.10-02	CODE VIOLATIONS	810	873	500	500
001-0000-354.10-03	SPECIAL MAGISTRATE - CODE VIOLATIONS	154,447	283,917	150,000	150,000
001-0000-354.10-05	RED LIGHT CAMERA	5,150	1,225	-	-
		389,870	**559,094**	**375,500**	**378,500**
	MISCELLANEOUS REVENUES				
001-0000-361.XX-XX	INVESTMENT/INTEREST INCOME	318,668	350,933	150,000	150,000
001-0000-364.41-01	SALE OF SURPLUS EQUIPMENT	14,440	-	30,000	30,000
001-0000-366.90-89	CERT PROGRAM	3,657	-	3,500	-
001-0000-366.90-91	CONTRIBUTION - NATIONAL NIGHT OUT	1,500	2,000	2,000	2,000
001-0000-366.91-01	DONATIONS-PARAMEDIC	100	-	-	-
001-0000-366.91-02	COPS & KIDS	4,689	16,535	12,000	12,000
001-0000-366.91-03	PD HOMELESS OUTREACH - TD	2,705	2,500	3,000	-
001-0000-369.10-02	WATER & WASTEWATER COST ALLOCATION	-	909,260	926,536	1,346,528
001-0000-369.10-03	STORMWATER COST ALLOCATION	-	250,000	254,750	399,081
001-0000-369.30-01	REFUND PRIOR YEAR EXPEND	421	40,414	-	-
001-0000-369.90-xx	OTHER MISCELLANEOUS REVENUES	85,871	74,809	70,000	70,000
001-0000-369.90-12	LIEN INQUIRY FEES	75,605	70,410	60,000	60,000
001-0000-369.90-16	ADVERTISING PROCEEDS - MINIBUSES	1,500	1,500	800	800
001-0000-369.90-17	ADVERTISING PROCEEDS - BUS SHELTERS	3,570	4,089	1,000	1,000
001-0000-369.90-18	ADVERTISING PROCEEDS - BUS BENCHES	14,468	15,706	10,000	10,000
001-0000-369.90-20	RECYCLING PROCEEDS	51,391	79,117	45,000	-
001-0000-369.90-29	REIMBURSEMENT FROM CRA	635,239	751,036	1,047,423	1,085,067
001-0000-369.90-38	ADMIN FEE - SPEC MASTER	18,300	20,800	10,000	10,000
001-0000-369.90-41	REIMBURSEMENT FROM NWFP SR CTR	12,140	20,836	22,842	24,389
001-0000-369.90-49	STATE SURCHARGE RETAIN - BLDG	4,603	5,246	2,500	4,000
001-0000-369.91-03	AZTEC RV RESORT AGREEMENT	-	359,236	386,800	300,000
		1,248,867	**2,974,427**	**3,038,151**	**3,504,865**

GENERAL FUND
REVENUES

ACCOUNT NUMBER	REVENUE CLASSIFICATION	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
	OTHER SOURCES/FUND TRANSFERS				
001-0000-381.10-28	STORMWATER UTILITY - TRANSFER	992	-	-	-
001-0000-382.10-01	WATER & WASTEWATER - ROI ALLOCATION	1,753,446	1,781,501	1,815,350	1,851,657
001-0000-382.10-02	WATER & WASTEWATER - COST ALLOC	894,941	-	-	-
001-0000-382.10-03	STORMWATER - COST ALLOC	200,000	-	-	-
001-0000-383.10-01	OSSI LEASE	317,103	-	-	-
001-0000-383.10-02	FIRE LEASE	-	969,241	-	-
001-0000-389.10-01	**GENERAL FUND - FUND BALANCE**				
	EMERGENCY PREPAREDNESS	-	-	2,000,000	750,000
	FUTURE EMPLOYEE PAYOUTS	-	-	370,000	-
	HEALTH INSURANCE	-	-	1,200,000	250,000
	OTHER INSURANCE	-	-	780,000	500,000
	OPEB	-	-	600,000	-
	VEHICLE REPLACEMENT	-	-	681,000	500,000
	CAPITAL PROJECTS - OTHER	-	-	2,129,000	106,000
	COMPUTER EQUIPMENT	-	-	130,000	143,000
	OTHER - COPS AND KIDS	-	-	2,835	-
	OTHER - PD HOMELESS OUTREACH	-	-	-	2,193
	UNASSIGNED	-	-	3,032,591	2,746,011
	COMMITTED	-	-	10,000	10,000
001-0000-389.10-10	GENERAL FD BUILDING DEPT RESERVE	-	-	1,033,964	1,040,296
	GENERAL FD TREE PRESERVATION RESERVE	-	-	20,000	30,000
001-0000-389.10-13	PUBLIC SAFETY - FIRE	-	-	892,390	-
		3,166,482	**2,750,742**	**14,697,130**	**7,929,157**
	TOTAL REVENUES	**55,381,072**	**$ 60,009,723**	**$ 74,010,899**	**$ 70,653,472**

SUMMARY OF GENERAL FUND EXPENDITURES

DEPARTMENT / DIVISION	NUMBER OF PERSONNEL PROPOSED		PERSONAL SERVICES		OPERATING EXPENDITURES/ TRANSFERS/ OTHER *		CAPITAL OUTLAY		TOTAL EXPENDITURES
CITY COMMISSION	5	$	353,596	$	198,863	$	-	$	552,459
CITY MANAGER	9		1,242,283		91,955		-		1,334,238
FINANCE:									
ACCOUNTING	9		1,126,293		146,510		-		1,272,803
PURCHASING	5		503,523		26,450		-		529,973
FINANCE TOTAL	14		1,629,816		172,960		-		1,802,776
NON-DEPARTMENTAL	-		1,723,039		7,205,881		-		8,928,920
HUMAN RESOURCES	7		830,155		123,756		-		953,911
DEVELOPMENT SERVICES	8		804,711		89,050		30,000		923,761
CITY CLERK	7		706,208		285,310		-		991,518
CITY ATTORNEY	1		260,815		42,180		17,757		320,752
POLICE	155		19,556,782		1,164,524		1,172,900		21,894,206
FIRE	127		18,016,947		1,568,849		765,356		20,351,152
BUILDING	18		1,659,438		715,858		288,000		2,663,296
INFORMATION TECHNOLOGY	6		759,558		174,505		20,000		954,063
PUBLIC WORKS:									
ADMINISTRATION	5		571,679		68,350		-		640,029
BUILDINGS	9		825,554		1,022,150		27,000		1,874,704
GARAGE	9		843,771		612,200		-		1,455,971
PUBLIC WORKS TOTAL	23		2,241,004		1,702,700		27,000		3,970,704
PARKS & RECREATION:									
ADMINISTRATION	4		500,362		50,090		3,500		553,952
RECREATION/SPECIAL ACTIVITIES	30		311,169		211,400		-		522,569
PARKS AND GROUNDS MAINT.	29		2,065,507		1,023,420		68,000		3,156,927
AQUATICS	37		662,048		116,220		-		778,268
PARKS & RECREATION TOTAL	100		3,539,086		1,401,130		71,500		5,011,716
TOTAL GENERAL FUND	**480**	**$**	**53,323,438**	**$**	**14,937,521**	**$**	**2,392,513**	**$**	**70,653,472**

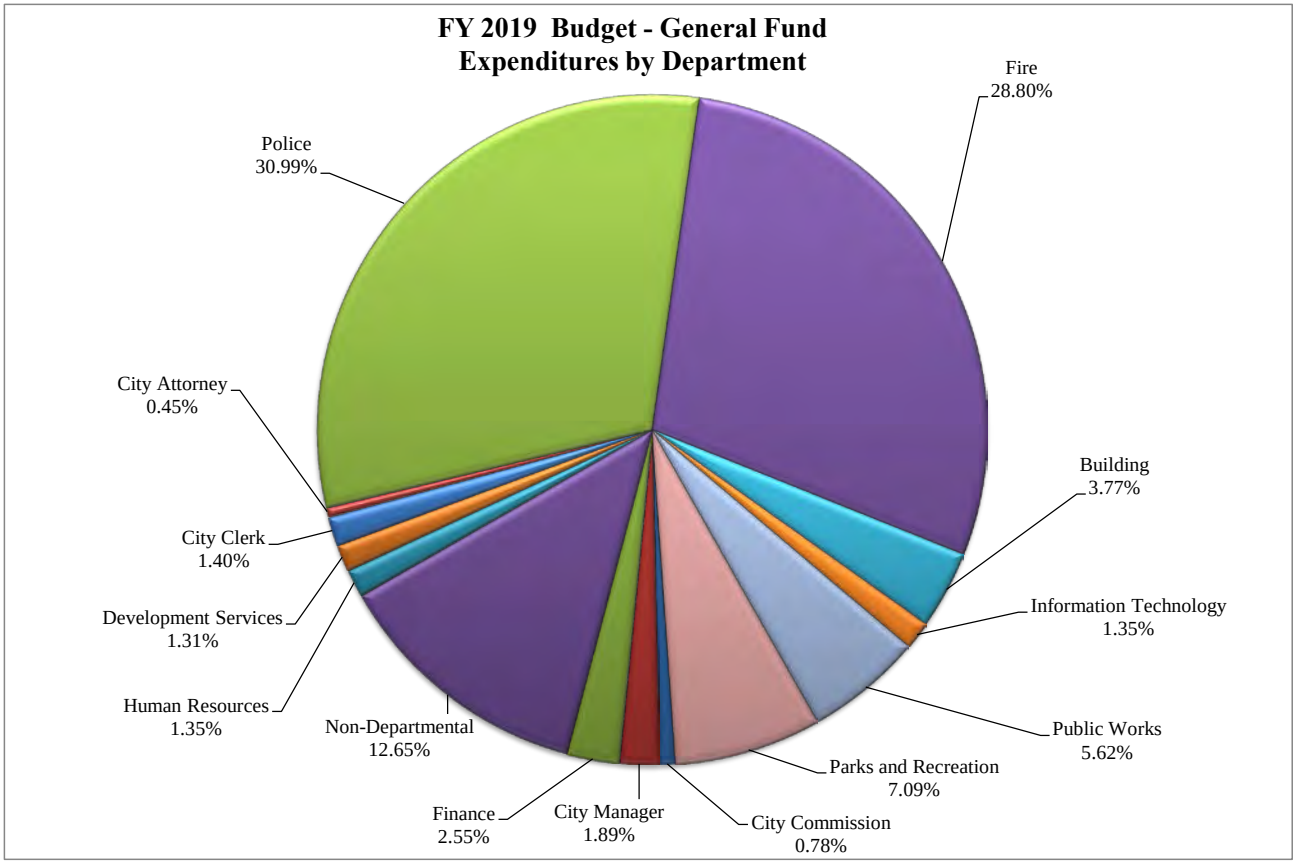
Notes:
* - Includes operating expenditures, debt service, transfers, fund balance, and grants and aids categories.

FY 2016 - FY 2019 - GENERAL FUND
EXPENDITURES SUMMARY BY DEPARTMENT

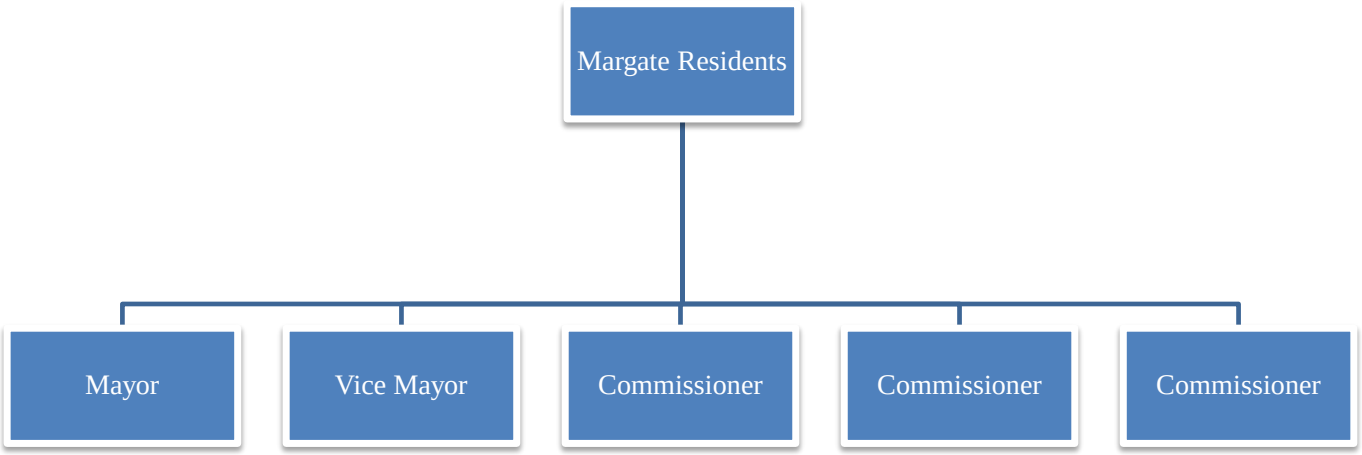
DEPARTMENT	FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED [1]	FY 2019 BUDGET	% +/- FROM FY 2018-2019
CITY COMMISSION	$ 386,992	$ 415,881	$ 475,218	$ 552,459	16.25%
CITY MANAGER	614,436	718,238	1,225,592	1,334,238	8.86%
FINANCE:					
ACCOUNTING	947,386	1,055,536	1,244,765	1,272,803	2.25%
PURCHASING	348,505	380,973	422,999	529,973	25.29%
FINANCE TOTAL	**1,295,891**	**1,436,509**	**1,667,764**	**1,802,776**	**8.10%**
NON-DEPARTMENTAL	4,811,811	8,399,939	15,390,046	8,928,920	-41.98%
HUMAN RESOURCES	749,356	796,245	948,089	953,911	0.61%
DEVELOPMENT SERVICES	591,296	740,561	1,011,839	923,761	-8.70%
CITY CLERK	734,647	806,758	919,188	991,518	7.87%
CITY ATTORNEY	403,858	332,764	343,777	320,752	-6.70%
POLICE	17,422,032	18,848,266	20,349,607	21,894,206	7.59%
FIRE	17,144,762	17,626,564	20,262,532	20,351,152	0.44%
BUILDING	1,067,571	1,167,006	2,408,552	2,663,296	10.58%
INFORMATION TECHNOLOGY	785,152	868,040	923,935	954,063	3.26%
PUBLIC WORKS:					
ADMINISTRATION	516,191	425,496	550,400	640,029	16.28%
BUILDINGS	1,254,061	1,353,131	1,567,094	1,874,704	19.63%
GARAGE	1,370,012	1,187,628	1,451,632	1,455,971	0.30%
PUBLIC WORKS TOTAL	**3,140,264**	**2,966,255**	**3,569,126**	**3,970,704**	**11.25%**
PARKS AND RECREATION:					
ADMINISTRATION	462,381	487,760	531,447	553,952	4.23%
SPECIAL ACTIVITIES	414,144	450,243	506,844	522,569	3.10%
PARKS AND GROUNDS MAINT.	2,203,891	2,569,864	2,694,385	3,156,927	17.17%
AQUATICS	795,354	727,794	782,958	778,268	-0.60%
PARKS AND RECREATION TOTAL	**3,875,770**	**4,235,661**	**4,515,634**	**5,011,716**	**10.99%**
TOTAL GENERAL FUND	**$ 53,023,838**	**$ 59,358,687**	**$ 74,010,899**	**$ 70,653,472**	**-4.54%**

[1] Amended Budget reported as of April 30, 2018

FY 2019 BUDGET - GENERAL FUND
EXPENDITURES BY DEPARTMENT



CITY COMMISSION



Position Summary					
Position Title	**FY 2016 Actual**	**FY 2017 Actual**	**FY 2018 Adopted**	**FY 2018 Amended**	**FY 2019 Budget**
Mayor	1	1	1	1	1
Vice Mayor	1	1	1	1	1
Commissioner	3	3	3	3	3
Total Positions	**5**	**5**	**5**	**5**	**5**

CITY COMMISSION

COST CENTER (0110)

PROGRAM DESCRIPTION
The City Commission is the legislative body of the City and is comprised of five members who are elected at large by the voters of Margate for four year terms. Every November, the five Commissioners elect from among themselves a Mayor and a Vice Mayor to serve a one year term which may be up to two consecutive terms.

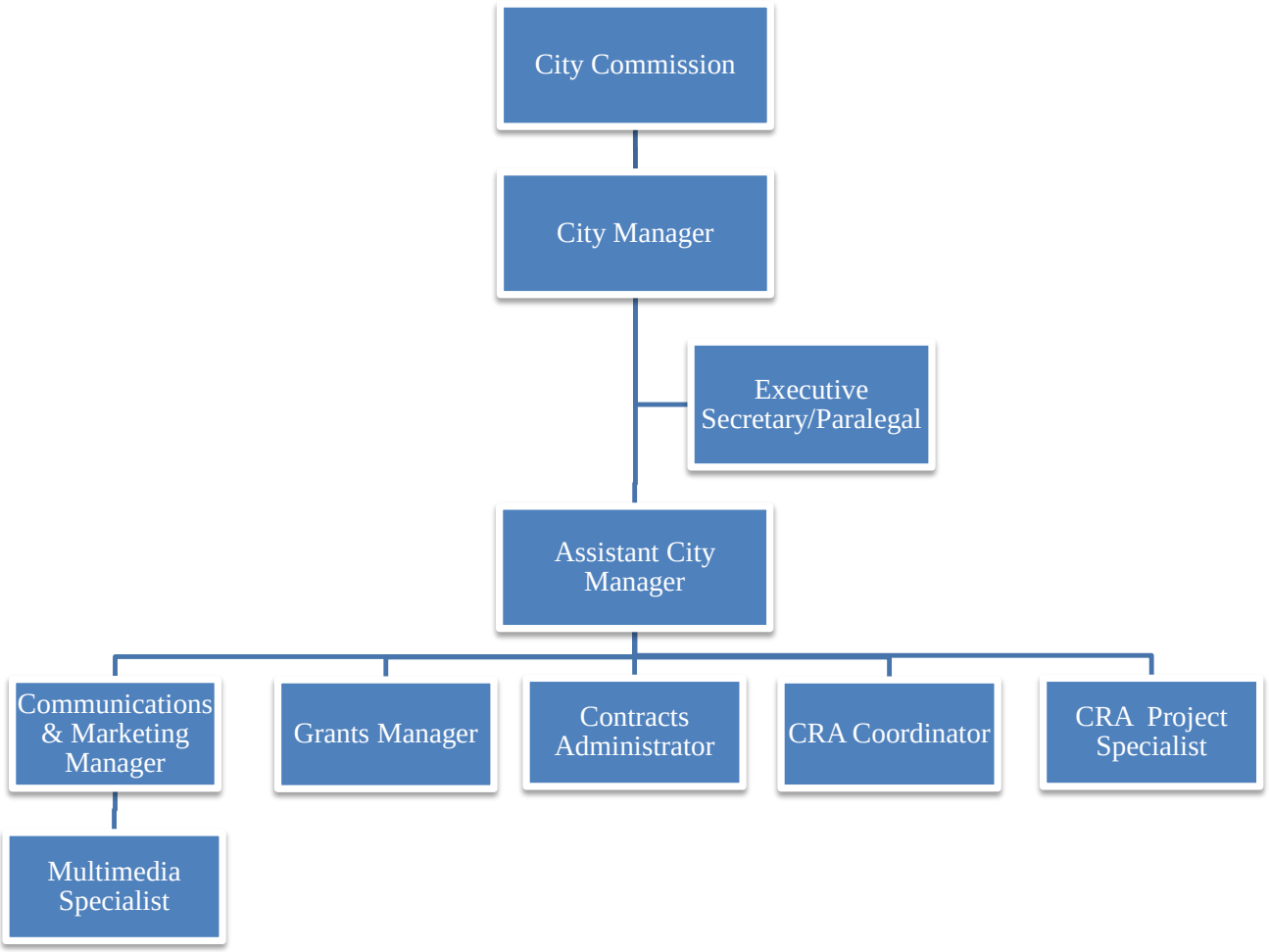
BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 234,912	$ 247,822	$ 281,046	$ 353,596	$ 72,550	25.81%
Operating Expenses	47,911	46,744	77,250	77,750	500	0.65%
Grants and Aid	104,169	121,315	116,922	121,113	4,191	3.58%
TOTAL	**$ 386,992**	**$ 415,881**	**$ 475,218**	**$ 552,459**	**$ 77,241**	**16.25%**

CITY COMMISSION

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
PERSONAL SERVICES					
001-0110-511.11-01	SAL & WAGES - EXECUTIVE	$ 139,949	$ 147,534	$ 165,029	$ 165,030
001-0110-511.13-05	SAL & WAGES-LONGEVITY	3,000	-	-	-
001-0110-511.15-07	SAL & WAGES-VEHICLE ALLOWANCE	-	2,611	-	-
001-0110-511.15-09	SAL & WAGES-PHONE ALLOWANCE	-	2,550	2,880	4,480
001-0110-511.15-12	SAL & WAGES- HEALTH ALLOWANCE	-	-	-	9,100
001-0110-511.21-01	CONTRIB-SS TAX(EMPLOYER)	8,185	8,784	10,440	11,074
001-0110-511.21-02	CONTRIB-MED TAX(EMPLOYER)	1,914	2,054	2,442	2,590
001-0110-511.22-01	FRS CONTRIB-EMPLOYER	50,246	50,304	57,155	75,622
001-0110-511.22-03	CONTRIBUTION - HEALTH TRUST	689	-	-	-
001-0110-511.23-01	HEALTH & LIFE INS	30,929	33,985	43,100	85,700
	TOTAL APPROPRIATION	**$ 234,912**	**$ 247,822**	**$ 281,046**	**$ 353,596**
OPERATING EXPENSES					
001-0110-511.30-01	OPERATING EXPENSE	$ 648	$ 200	$ 1,500	$ 1,500
001-0110-511.41-01	COMMUNICATIONS SVCS	2,056	2,298	2,500	2,500
001-0110-511.48-01	CERTIFICATE FRAMES	4,967	5,320	4,500	4,500
001-0110-511.48-02	PROMOTIONAL ACTIVITY	6,846	5,057	8,000	8,000
001-0110-511.48-11	HOME OF THE MONTH	-	-	1,500	1,500
001-0110-511.52-15	OPERATING SUPPLIES-OTHER	2,328	1,989	7,000	7,500
001-0110-511.52-36	MARGATE CITIZENS ACADEMY	1,428	1,478	2,000	2,000
001-0110-511.54-07	SUBS,MEMBSHP-LEAGUE DUES	13,456	13,687	15,250	15,250
001-0110-511.54-11	TRNG,TRVL,PERDIEM-TALERICO	1,330	-	-	-
001-0110-511.54-14	TRNG,TRVL,PERDIEM-PEERMAN	4,921	2,720	5,000	5,000
001-0110-511.54-16	TRNG,TRVL,PERDIEM-SIMONE	2,313	77	5,000	5,000
001-0110-511.54-17	TRNG,TRVL,PERDIEM-RUZZANO	2,467	3,485	5,000	5,000
001-0110-511.54-19	TRNG,TRVL,PERDIEM-BRYAN	5,151	-	-	-
001-0110-511.54-23	TRNG,TRVL,PERDIEM-CAGGIANO	-	3,663	5,000	5,000
001-0110-511.54-24	TRNG,TRVL,PERDIEM-SCHWARTZ	-	3,470	5,000	5,000
001-0110-511.99-04	CITIZEN PROJECT INITIATIVES	-	3,300	10,000	10,000
	TOTAL APPROPRIATION	**$ 47,911**	**$ 46,744**	**$ 77,250**	**$ 77,750**
GRANTS & AID					
001-0110-511.82-01	CONTRIB-NWFP SENIOR CTR	$ 37,700	$ 37,700	$ 37,700	$ 37,700
001-0110-511.82-02	AREA AGENCY ON AGING	44,205	40,815	43,222	43,913
001-0110-511.82-04	CONTRIB- CHILD SERVICES	5,000	5,000	5,000	-
001-0110-511.82-14	CONTRIB-RELAY FOR LIFE	2,000	2,000	2,000	2,000
001-0110-511.82-15	CITY COMMISSION-GENERAL DONATIONS	4,830	11,150	10,000	15,000
001-0110-511.82-16	STUDENT INVOLVEMENT-L PEERMAN	250	-	-	-
001-0110-511.82-17	RESIDENTS PROJ-L PEERMAN	10,184	7,150	-	-
001-0110-511.82-21	CONTRIB-DEFIBRILLATORS MATCH	-	-	4,000	-
001-0110-511.82-22	CONTRIB-READING PALS PROGRAM	-	10,000	10,000	15,000
001-0110-511.82-23	CONTRIB-MAYOR'S FITNESS CHALLENGE	-	7,500	5,000	5,000
001-0110-511.82-24	CONTRIB-CHALLENGER BASEBALL	-	-	-	2,500
	TOTAL APPROPRIATION	**$ 104,169**	**$ 121,315**	**$ 116,922**	**$ 121,113**
	TOTAL REQUESTED APPROPRIATION	**$ 386,992**	**$ 415,881**	**$ 475,218**	**$ 552,459**

CITY MANAGER

9 FULL TIME



Position Summary

Position Title	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Amended	FY 2019 Budget
City Manager [1]	1	1	1	1	1
Assistant City Manager	-	-	1	1	1
Assistant to the City Manager	1	1	1	-	-
Executive Secretary/Paralegal	1	1	1	1	1
Communications & Marketing Manager	-	-	1	1	1
Communications & Marketing Coordinator	1	1	1	-	-
Contracts Administrator	-	-	-	-	1
Multimedia Specialist	-	-	1	1	1
Grants Manager	-	-	1	1	1
CRA Coordinator	-	-	-	1	1
CRA Project Specialist	-	-	-	1	1
Total Positions	**4**	**4**	**6**	**8**	**9**

[1] City Manager serves as Executive Director of the CRA.

CITY MANAGER

COST CENTER (0410)

PROGRAM DESCRIPTION

The City Manager serves as the chief administrative and executive officer for the City of Margate. Duties and functions are specifically defined in Article IV of the Margate City Charter. Major responsibilities include, but are not limited to: preparing and submitting an annual budget and end of year financial report to the City Commission; ensuring all laws and ordinances are enforced; and recommending the adoption of measures as deemed necessary or expedient for the health, safety or welfare of the community or for the improvement of administrative services. The City Manager's Office, in conjunction with the Police and Fire Departments, is also responsible for public information dissemination and marketing.

PROGRAM GOALS & OBJECTIVES

The City Manager provides leadership and oversight to all City departments in order to address and achieve all six Strategic Plan Goals. The City Manager's Office works to provide the best services possible to residents and businesses through sound financial management and department oversight. In addition, the office provides support of the City image and identity through public information and marketing.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 566,828	$ 629,308	$ 1,132,387	$ 1,242,283	$ 109,896	9.70%
Operating Expenses	47,608	58,632	93,205	91,955	(1,250)	-1.34%
Capital	-	30,298	-	-	-	0.00%
TOTAL	**$ 614,436**	**$ 718,238**	**$ 1,225,592**	**$ 1,334,238**	**$ 108,646**	**8.86%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Number of new Twitter followers	222	408	400	400	0%
Number of new Facebook users who "like" the City's Facebook page	1,866	3,720	2,500	2,500	0%
Number of new downloads of the City's mobile application	712	751	1,000	1,000	0%
Number of social media messages posted to both Twitter and Facebook	1,622	1,653	1,700	1,700	0%
Number of media inquiries handled	133	162	150	150	0%
Number of City news and events publications produced	213	206	250	250	0%
Number of website hits on www.margatefl.com [1]	N/A	N/A	500,000	500,000	0%
Percent of grants applied for and received	N/A	N/A	N/A	100%	N/A

[1] This performance measure was moved from Information Technology to City Manager for FY 2018.

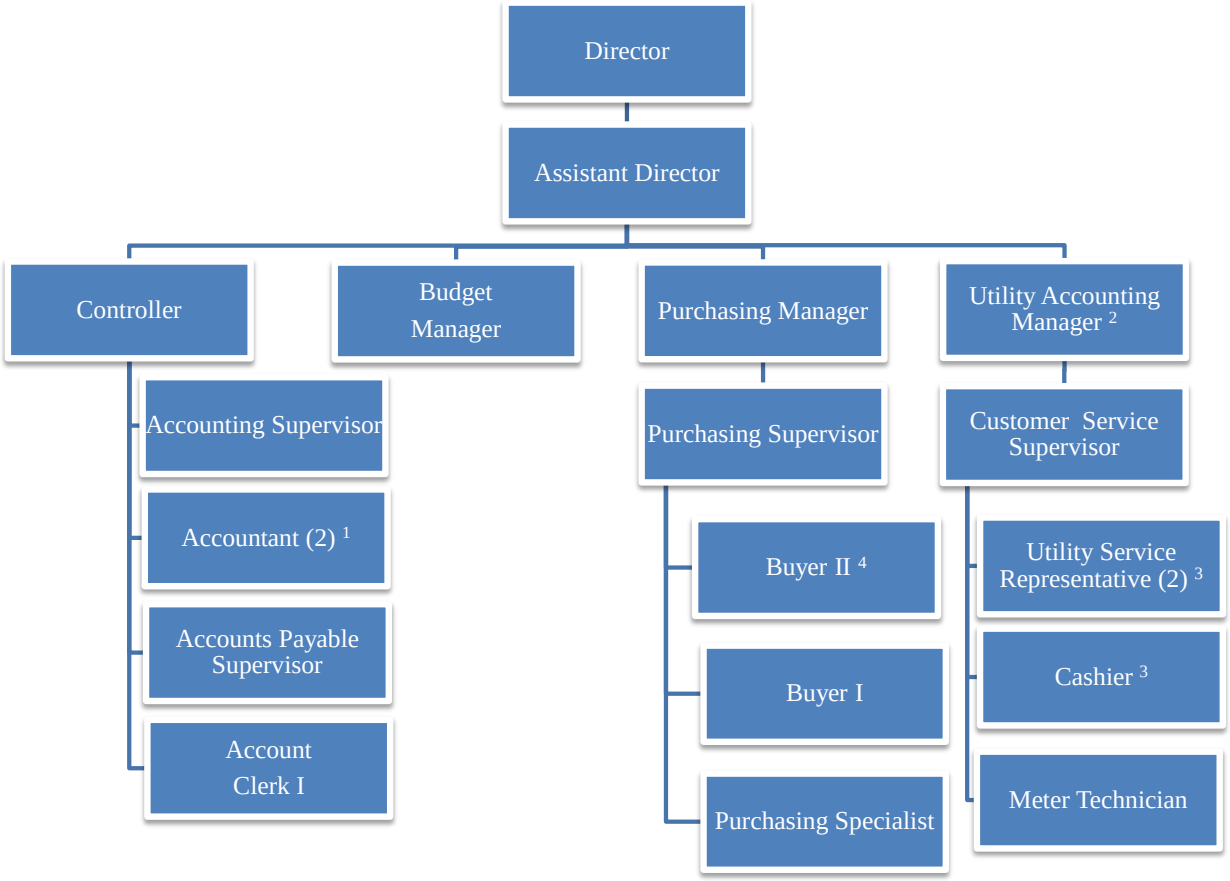
CITY MANAGER

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
PERSONAL SERVICES					
001-0410-512.12-01	SAL & WAGES-REGULAR [1]	$ 424,266	$ 472,710	$ 780,678	$ 876,682
001-0410-512.13-05	SAL & WAGES-LONGEVITY	3,000	3,000	7,000	7,000
001-0410-512.14-01	SAL & WAGES-OVERTIME	-	462	-	4,000
001-0410-512.15-07	SAL&WAGES-VEHICLE ALLOW	4,819	-	-	-
001-0410-512.15-08	SAL&WAGES-VEHICLE BENEFIT	-	6,300	8,260	7,250
001-0410-512.15-09	SAL & WAGES-PHONE ALLOW	2,896	2,935	3,840	3,840
001-0410-512.21-01	CONTRIB-SS TAX(EMPLOYER)	22,753	24,815	50,379	50,355
001-0410-512.21-02	CONTRIB-MED TAX(EMPLOYER)	6,321	6,980	11,783	13,032
001-0410-512.22-01	FRS CONTRIB-EMPLOYER	56,119	67,060	113,841	130,560
001-0410-512.22-02	RETIREMENT - 457 PLAN	11,132	5,572	-	-
001-0410-512.22-03	CONTRIBUTION - HEALTH TRUST	4,114	-	-	-
001-0410-512.23-01	HEALTH & LIFE INS	31,408	39,474	156,606	149,564
	TOTAL APPROPRIATION	**$ 566,828**	**$ 629,308**	**$ 1,132,387**	**$ 1,242,283**
OPERATING EXPENSES					
001-0410-512.30-01	OPERATING EXPENSE	$ 2,413	$ 4,788	$ 5,000	$ 5,000
001-0410-512.31-02	PROF'L SVCS-MEDICAL	-	-	405	155
001-0410-512.31-09	PROF'L SVCS-OTHER	-	-	1,000	1,000
001-0410-512.31-12	GRANT WRITING SERVICES	-	-	5,000	-
001-0410-512.31-13	RECORDS MANAGEMENT	-	-	2,000	2,000
001-0410-512.34-01	ADVERTISING	568	4,607	7,500	7,500
001-0410-512.40-03	TRAVEL & PER DIEM	2,282	2,766	6,750	6,750
001-0410-512.41-01	COMMUNICATIONS SVCS	1,462	2,417	2,200	2,200
001-0410-512.41-06	POSTAGE & PRINTING	21,251	-	-	-
001-0410-512.42-06	POSTAGE	-	306	1,000	500
001-0410-512.44-01	RENTALS & LEASES	3,970	3,972	6,500	6,500
001-0410-512.46-03	MAINT-OFFICE EQUIPMENT	55	55	150	150
001-0410-512.46-06	R&M/REPAIR & MAIN SVC	4,999	5,350	9,700	11,000
001-0410-512.47-02	PRINTING & BINDING	-	22,750	26,000	28,000
001-0410-512.51-01	OFFICE SUPPLIES	2,401	1,667	5,000	4,000
001-0410-512.52-15	OPERATING SUPPLIES-OTHER	3,213	3,761	5,000	7,000
001-0410-512.54-01	SUBSCRIPTION & MEMBERSHIP	2,869	4,223	5,000	5,200
001-0410-512.54-05	EDUCATION & TRAINING	2,125	1,970	5,000	5,000
	TOTAL APPROPRIATION	**$ 47,608**	**$ 58,632**	**$ 93,205**	**$ 91,955**
CAPITAL EXPENSES					
001-0410-512.64-02	ACQUISITION OF VEHICLES	$ -	$ 30,298	$ -	$ -
	TOTAL APPROPRIATION	**$ -**	**$ 30,298**	**$ -**	**$ -**
	TOTAL REQUESTED APPPROPRIATION	**$ 614,436**	**$ 718,238**	**$ 1,225,592**	**$ 1,334,238**

[1] SENIOR MANAGEMENT SALARIES OF $191,052 AND $129,779 ARE INCLUDED IN SALARY & WAGES REGULAR.

FINANCE

14 FULL TIME



[1] One Accountant position is funded 25% by Senior Center. One Accountant position is funded 50% by Community Redevelopment Agency.

[2] Utility Billing Division is funded in the Water/Wastewater Operations and Maintenance Fund (456) and included in its personnel count.

[3] Only 3 of 4 positions of Utility Service Representative and Cashier will be filled at any time.

[4] Buyer II position is funded 40% by CRA, 40% by DEES, and 20% by General Fund.

FINANCE

Position Summary					
Position Title	**FY 2016 Actual**	**FY 2017 Actual**	**FY 2018 Adopted**	**FY 2018 Amended**	**FY 2019 Budget**
Director of Finance	1	1	1	1	1
Assistant Director of Finance	1	1	1	1	1
Controller	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1
Accountant [1]	1	2	2	2	2
Treasury Manager	1	-	-	-	-
Accounts Payable Supervisor	-	-	1	1	1
Account Clerk III	-	1	1	-	-
Account Clerk I	1	1	1	1	1
Budget Manager	1	1	1	1	1
Total Accounting/Budget Personnel	**8**	**9**	**9**	**9**	**9**
Purchasing Manager	1	1	1	1	1
Purchasing Supervisor	1	1	1	1	1
Buyer II [2]	-	-	-	-	1
Buyer I	-	-	1	1	1
Buyer	1	1	-	-	-
Purchasing Specialist	1	1	1	1	1
Total Purchasing Personnel	**4**	**4**	**4**	**4**	**5**
Total Positions	**12**	**13**	**13**	**13**	**14**

[1] One Accountant position is funded 25% by Senior Center. One Accountant position is funded 50% by Community Redevelopment Agency.
[2] Buyer II position is funded 40% by CRA, 40% by DEES, and 20% by General Fund.

FINANCE

ACCOUNTING/BUDGET DIVISION
COST CENTER (0610)

PROGRAM DESCRIPTION

The Accounting/Budget Division oversees major financial activities which include providing critical support to operating departments, component units, and external customers. The Division performs various functions including the annual audit, financial reporting, accounts payable, accounts receivable, treasury management, and administration of various contracts. In addition, the Division is responsible for the preparation and administration of the annual operating and capital improvement budgets.

PROGRAM GOALS & OBJECTIVES

In support of Goal C, Customer Service and Outreach, the Accounting/Budget Division continues to improve the customer service experience for residents and businesses. In support of Goal E, Financial Management, the Accounting/Budget Division develops and implements policies and procedures to promote sound financial management and sustainability. In addition, the Division continually seeks to meet the standards and criteria necessary to obtain the Government Financial Officers Association's (GFOA) Certificate of Achievement for Excellence in Financial Reporting and the Distinguished Budget Presentation Award.

BUDGET EXPENDITURES /EXPENSES

	FY 2016 Actual [1]	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 819,562	$ 955,020	$ 1,086,662	$ 1,126,293	$ 39,631	3.65%
Operating Expenses	126,354	100,516	144,510	146,510	2,000	1.38%
Capital	1,470	-	13,593	-	(13,593)	-100.00%
TOTAL	**$ 947,386**	**$ 1,055,536**	**$ 1,244,765**	**$ 1,272,803**	**$ 28,038**	**2.25%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Receive Certificate of Achievement for Excellence in Financial Reporting from GFOA	Yes	Yes	Yes	Yes	N/A
Receive the Distinguished Budget Presentation Award from GFOA	N/A	N/A	N/A	Yes	N/A
Percentage of budget transfers processed within two (2) business days of receipt in the Finance Department after all approvals have been completed	98%	100%	95%	95%	0%

FINANCE

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ACCOUNTING/BUDGET DIVISION					
PERSONAL SERVICES					
001-0610-513.12-01	SAL & WAGES-REGULAR [1]	$ 619,372	$ 712,353	$ 789,384	$ 796,314
001-0610-513.13-05	SAL & WAGES-LONGEVITY	6,201	5,000	5,000	3,000
001-0610-513.14-01	SAL & WAGES-OVERTIME	19	-	-	-
001-0610-513.15-07	SAL&WAGES-VEHICLE ALLOW	3,323	3,600	3,600	3,600
001-0610-513.15-09	SAL & WAGES-PHONE ALLOW	970	960	1,920	1,920
001-0610-513.21-01	CONTRIB-SS TAX(EMPLOYER)	39,420	42,292	49,780	48,577
001-0610-513.21-02	CONTRIB-MED TAX(EMPLOYER)	9,464	10,015	11,642	11,670
001-0610-513.22-01	FRS CONTRIB-EMPLOYER	63,708	74,363	88,287	89,683
001-0610-513.22-03	CONTRIBUTION - HEALTH TRUST	6,185	-	-	-
001-0610-513.23-01	HEALTH & LIFE INS	70,900	106,437	137,049	171,529
	TOTAL APPROPRIATION	**$ 819,562**	**$ 955,020**	**$ 1,086,662**	**$ 1,126,293**
OPERATING EXPENSES					
001-0610-513.30-92	CREDIT CARD PYMT CHARGES	$ 594	$ 585	$ 600	$ 600
001-0610-513.31-02	PROF'L SVCS-MEDICAL	210	185	200	200
001-0610-513.31-09	PROF'L SVCS-OTHER	1,600	-	5,000	5,000
001-0610-513.32-01	ACCOUNTING & AUDITING	78,850	62,350	83,000	85,000
001-0610-513.34-01	ADVERTISING	371	-	400	400
001-0610-513.40-03	TRAVEL & PER DIEM	210	634	700	700
001-0610-513.41-06	POSTAGE & PRINTING	204	-	-	-
001-0610-513.42-06	POSTAGE	-	46	300	300
001-0610-513.44-01	RENTALS & LEASES	1,946	2,392	4,000	4,000
001-0610-513.46-03	MAINT-OFFICE EQUIPMENT	432	264	1,000	1,000
001-0610-513.46-06	REPAIR & MAINTENANCE SVCS	23,994	22,279	29,000	29,000
001-0610-513.47-02	PRINTING & BINDING	-	463	500	500
001-0610-513.52-15	OPERATING SUPPLIES-OTHER	11,632	6,843	10,500	10,500
001-0610-513.54-01	SUBSCRIPTION & MEMBERSHIP	2,840	2,815	4,860	4,860
001-0610-513.54-05	EDUCATION & TRAINING	3,471	1,660	4,450	4,450
	TOTAL APPROPRIATION	**$ 126,354**	**$ 100,516**	**$ 144,510**	**$ 146,510**
CAPITAL EXPENSES					
001-0610-513.62-04	RENOVATION & CONSTRUCTION	$ 1,470	$ -	$ 13,593	$ -
	TOTAL APPROPRIATION	**$ 1,470**	**$ -**	**$ 13,593**	**$ -**
ACCOUNTING/BUDGET DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 947,386**	**$ 1,055,536**	**$ 1,244,765**	**$ 1,272,803**

[1] SENIOR MANAGEMENT SALARY OF $149,742 IS INCLUDED IN SALARY & WAGES REGULAR.

FINANCE

PURCHASING DIVISION
COST CENTER (0620)

PROGRAM DESCRIPTION

The Purchasing Division works to procure goods, materials, services, and construction contracts for the City, in an ethical and professional manner. This is accomplished utilizing accepted procurement methods (including Florida State Statutes, City Code of Ordinances, etc.) in the preparation and distribution of requests for quotes, bids, letters of interest and requests for proposals. In addition to the above, the Purchasing Division provides support services for the Community Redevelopment Agency, including formal bid procurement. The Division also directs the disposition of vehicles, equipment, and other surplus items; administers various City contracts; and maintains the annual City inventory.

PROGRAM GOALS & OBJECTIVES

In support of Goal E, Financial Management, the Purchasing Division helps to maintain the City's financial stability and solvency by its continued efforts to utilize cost saving sources of supply and procurement methods. Cost savings have been achieved by taking advantage of cooperative procurement opportunities, as well as tailoring the City's formal procurement specifications to invite optimum competition while still ensuring the quality, value and compatibility of the products and services ultimately obtained.

BUDGET EXPENDITURES /EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 332,750	$ 356,580	$ 390,814	$ 503,523	$ 112,709	28.84%
Operating Expenses	15,755	17,883	32,185	26,450	(5,735)	-17.82%
Capital	-	6,510	-	-	-	0.00%
TOTAL	**$ 348,505**	**$ 380,973**	**$ 422,999**	**$ 529,973**	**$ 106,974**	**25.29%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Percentage of letters of introduction received from prospective vendors that are categorized and recorded using Purchasing's uniform commodity codes within three (3) business days of the letter's receipt	100%	98%	95%	95%	0%
Percentage of new formal solicitations for bids, RFPs, RFQs, etc. submitted to the IT Department for updating to the City's website within two (2) business days from the legal advertisement date	100%	100%	95%	95%	0%
Percentage of employees issued a new purchasing card (p-card) who attended a p-card user training class	100%	100%	95%	95%	0%

FINANCE

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
PURCHASING DIVISION					
PERSONAL SERVICES					
001-0620-513.12-01	SAL & WAGES-REGULAR	$ 241,355	$ 251,059	$ 265,749	$ 338,224
001-0620-513.13-05	SAL & WAGES-LONGEVITY	6,000	7,000	7,000	7,000
001-0620-513.14-01	SAL & WAGES-OVERTIME	186	-	500	500
001-0620-513.15-09	SAL & WAGES-PHONE ALLOW	956	960	960	960
001-0620-513.21-01	CONTRIB-SS TAX(EMPLOYER)	14,352	14,919	17,001	21,494
001-0620-513.21-02	CONTRIB-MED TAX(EMPLOYER)	3,356	3,489	3,976	5,027
001-0620-513.22-01	FRS CONTRIB-EMPLOYER	18,743	19,677	23,356	28,633
001-0620-513.22-03	CONTRIBUTION - HEALTH TRUST	2,822	-	-	-
001-0620-513.23-01	HEALTH & LIFE INS	44,980	59,476	72,272	101,685
	TOTAL APPROPRIATION	**$ 332,750**	**$ 356,580**	**$ 390,814**	**$ 503,523**
OPERATING EXPENSES					
001-0620-513.31-02	PROF'L SVCS-MEDICAL	$ 120	$ -	$ 50	$ 300
001-0620-513.31-09	PROF'L SVCS-OTHER	-	3,315	11,685	4,000
001-0620-513.34-01	ADVERTISING	1,913	717	1,500	1,200
001-0620-513.40-03	TRAVEL & PER DIEM	448	77	1,500	2,500
001-0620-513.41-06	POSTAGE & PRINTING	405	-	-	-
001-0620-513.42-06	POSTAGE	-	-	150	150
001-0620-513.44-01	RENTALS & LEASES	1,383	1,678	1,600	1,600
001-0620-513.46-03	MAINT-OFFICE EQUIPMENT	73	209	300	300
001-0620-513.46-06	REPAIR & MAINTENANCE SVCS	7,115	7,328	8,000	8,700
001-0620-513.47-02	PRINTING & BINDING	-	182	500	300
001-0620-513.52-15	OPERATING SUPPLIES-OTHER	2,713	3,552	3,500	3,700
001-0620-513.54-01	SUBSCRIPTION & MEMBERSHIP	795	805	900	950
001-0620-513.54-05	EDUCATION & TRAINING	790	20	2,500	2,750
	TOTAL APPROPRIATION	**$ 15,755**	**$ 17,883**	**$ 32,185**	**$ 26,450**
CAPITAL EXPENSES					
001-0620-513.62-04	RENOVATION & CONSTRUCTION	$ -	$ 6,510	$ -	$ -
	TOTAL APPROPRIATION	**$ -**	**$ 6,510**	**$ -**	**$ -**
PURCHASING DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 348,505**	**$ 380,973**	**$ 422,999**	**$ 529,973**
FINANCE DEPARTMENT	**TOTAL REQUESTED APPROPRIATION**	**$ 1,295,891**	**$ 1,436,509**	**$ 1,667,764**	**$ 1,802,776**

NON-DEPARTMENTAL

COST CENTER (0710)

PROGRAM DESCRIPTION
Non-Departmental refers to expenditures that are not assigned to a specific department. It includes retiree benefits, final leave payouts, and operating expenditures that support general management, centralized administrative support functions, or non-program related activities.

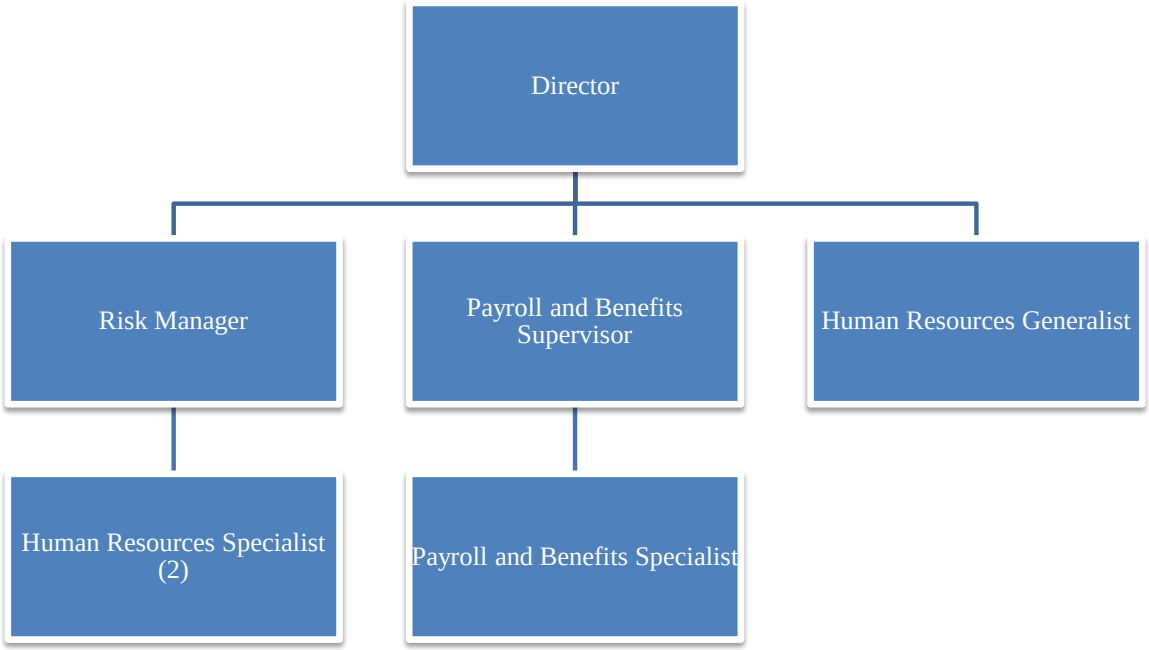
BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 1,234,225	$ 1,675,868	$ 1,359,651	$ 1,723,039	$ 363,388	26.73%
Operating Expenses	774,346	2,268,655	6,330,150	3,373,500	(2,956,650)	-46.71%
Capital	2,717	11,988	-	-	-	0.00%
Grants and Aid	2,208,352	2,513,621	2,991,245	3,286,537	295,292	9.87%
Contingency	161,716	-	250,000	250,000	-	0.00%
Transfers	430,455	1,929,807	4,459,000	295,844	(4,163,156)	-93.37%
TOTAL	**$ 4,811,811**	**$ 8,399,939**	**$ 15,390,046**	**$ 8,928,920**	**$ (6,461,126)**	**-41.98%**

NON-DEPARTMENTAL

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
PERSONAL SERVICES					
001-0710-519.12-18	ACCRUED LEAVE PAYOUTS	$ 374,591	$ 541,785	$ 300,000	$ 600,000
001-0710-519.22-03	CONTRIBUTION - HEALTH TRUST	-	58,915	58,915	58,915
001-0710-519.22-04	FRINGE-LUMP SUM PAY	32,943	88,266	67,710	147,000
001-0710-519.23-14	RETIREE - PREMIUM	826,604	983,877	929,026	913,124
001-0710-519.25-01	UNEMPLOYMENT COMP-PAYMENTS	87	3,025	4,000	4,000
	TOTAL APPROPRIATION	**$ 1,234,225**	**$ 1,675,868**	**$ 1,359,651**	**$ 1,723,039**
OPERATING EXPENSES					
001-0710-519.30-10	EMERGENCY PREPAREDNESS	$ 4,284	$ 281,329	$ 3,009,000	$ 5,000
001-0710-519.31-02	PROF'L SVCS-MEDICAL	8,871	7,941	12,000	12,000
001-0710-519.31-23	ALLOCATION OF COSTS	-	-	10,000	-
001-0710-519.31-30	PROF SVC-SPEC MAGISTRATE	8,420	10,961	10,000	10,000
001-0710-519.31-58	PROF SV-ACTUARIAL GASB 45	6,750	8,500	9,000	12,000
001-0710-519.31-61	PROF SERV-LABOR DISPUTES	-	-	10,000	10,000
001-0710-519.31-64	PROF SVCS- ARBITRAGE CALC	1,185	2,163	2,500	2,500
001-0710-519.31-73	CONSULTANT	115,665	67,287	25,000	25,000
001-0710-519.34-42	CONTR SVCS-GRANTS	753	4,010	42,550	40,000
001-0710-519.34-46	CONTRACT SVCS-LOBBYIST	37,500	37,500	40,000	50,000
001-0710-519.34-48	CONTRACT SVCS-CODE RED	5,000	15,000	5,000	5,000
001-0710-519.39-03	OPER EXP-BANK FEES	14,075	22,557	45,000	35,000
001-0710-519.39-04	OPERATING EXP-REBRANDING	9,471	5,860	10,000	10,000
001-0710-519.41-01	COMMUNICATIONS SVCS	17,991	21,280	35,000	35,000
001-0710-519.45-27	INSURANCE CHARGES	513,982	1,753,100	2,973,100	2,950,000
001-0710-519.47-02	PRINTING & BINDING	-	1,108	2,000	2,000
001-0710-519.46-06	REPAIR & MAINTENANCE SVCS	4,950	-	-	-
001-0710-519.52-15	OPERATING SUPPLIES - OTHER	-	-	10,000	10,000
001-0710-519.54-13	ED & TRAINING FPE & NON-B	8,237	10,831	30,000	30,000
001-0710-519.55-08	SOLID WASTE EXPENSES	17,212	19,228	50,000	130,000
	TOTAL APPROPRIATION	**$ 774,346**	**$ 2,268,655**	**$ 6,330,150**	**$ 3,373,500**
CAPITAL EXPENSES					
001-0710-519.65-56	SECURITY SYSTEM	$ 2,717	$ 11,988	$ -	$ -
	TOTAL APPROPRIATION	**$ 2,717**	**$ 11,988**	**$ -**	**$ -**
GRANTS & AID					
001-0710-519.81-01	CONTRIBUTIONS-CRA	$ 2,113,052	$ 2,425,258	$ 2,895,945	$ 3,191,237
001-0710-519.81-02	CONTRIB-NWFPSC(FRS)	42,000	35,063	42,000	42,000
001-0710-519.81-03	CONTRIB-NWFPSC/ECA & CNSL	53,300	53,300	53,300	53,300
	TOTAL APPROPRIATION	**$ 2,208,352**	**$ 2,513,621**	**$ 2,991,245**	**$ 3,286,537**
TRANSFERS & CONTINGENCY					
001-0710-519.91-02	CONTINGENCY	$ 161,716	$ -	$ 250,000	$ 250,000
001-0710-581.91-11	RECREATION TRUST FUND	5,455	-	-	-
001-0710-581.91-15	TRANS TO CAPITAL IMPRV FD	425,000	1,900,000	4,459,000	295,844
001-0710-581.91-78	TRANS TO FED CDBG	-	29,807	-	-
	TOTAL APPROPRIATION	**$ 592,171**	**$ 1,929,807**	**$ 4,709,000**	**$ 545,844**
	TOTAL REQUESTED APPROPRIATION	**$ 4,811,811**	**$ 8,399,939**	**$ 15,390,046**	**$ 8,928,920**

HUMAN RESOURCES

7 FULL TIME



Position Summary

Position Title	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Amended	FY 2019 Budget
Director of Human Resources	1	1	1	1	1
Risk Manager	1	1	1	1	1
Payroll and Benefits Supervisor	1	1	1	1	1
Payroll and Benefits Specialist	1	1	1	1	1
Human Resources Specialist	2	2	2	2	2
Human Resources Generalist	-	1	1	1	1
Total Positions	**6**	**7**	**7**	**7**	**7**

HUMAN RESOURCES

COST CENTER (0810)

PROGRAM DESCRIPTION

The Human Resources Department serves the City of Margate and its employees by hiring and retaining the best possible candidates; managing pay and benefits; providing payroll services; managing risk and liabilities; delivering training and employee coaching; partnering in collective bargaining; and contributing as an important strategic partner in all areas of City operations. Human Resources assists City departments with any organizational issue that touches employees in some way.

PROGRAM GOALS & OBJECTIVES

In support of Goal B, Quality of Life and Goal C, Customer Service and Outreach, the Human Resources Department continues to create and modify City-wide employee policies and procedures to provide clarity, legal compliance, and consistency. In addition, the Human Resources Department offers training and educational opportunities to employees, especially in the areas of customer service, leadership, and other soft skills, as well as in areas to assist employees in work/life balance.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 656,547	$ 699,224	$ 818,730	$ 830,155	$ 11,425	1.40%
Operating Expenses	92,809	97,021	129,359	123,756	(5,603)	-4.33%
TOTAL	**$ 749,356**	**$ 796,245**	**$ 948,089**	**$ 953,911**	**$ 5,822**	**0.61%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Number of employee training/educational opportunities offered	7	14	5	5	0%
Number of City policies or code sections revised or created	6	6	5	5	0%
Percentage of new Workers' Compensation claims where the employee is at maximum medical improvement (MMI) within 60 days of claim	88%	77%	75%	75%	0%

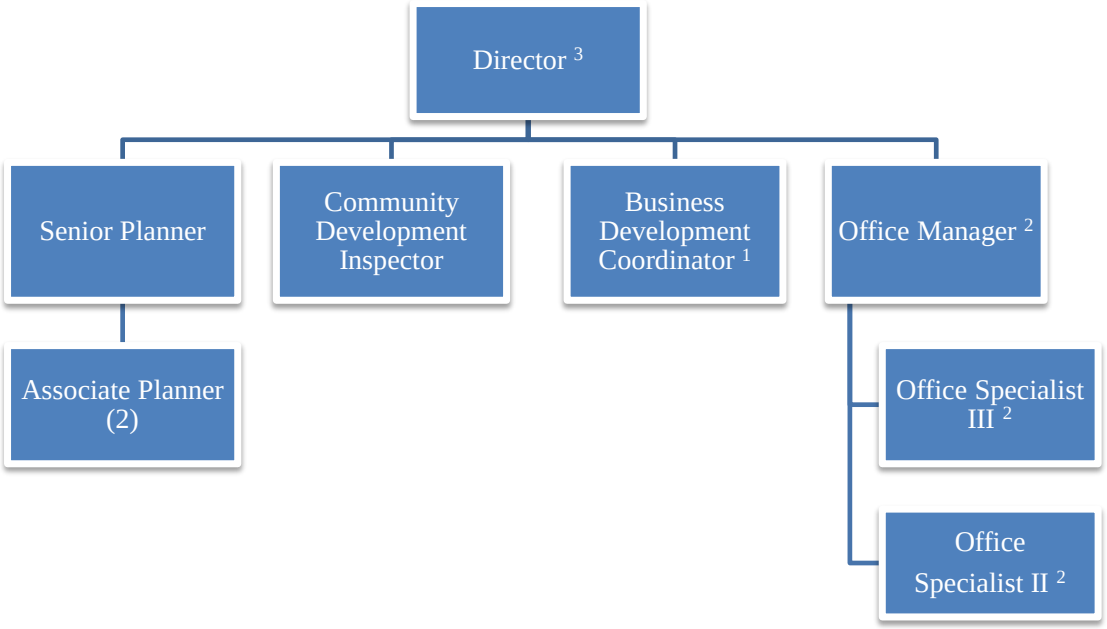
HUMAN RESOURCES

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
PERSONAL SERVICES					
001-0810-513.12-01	SAL & WAGES-REGULAR [1]	$ 477,043	$ 506,955	$ 566,925	$ 580,148
001-0810-513.13-05	SAL & WAGES-LONGEVITY	10,000	10,000	11,000	11,000
001-0810-513.14-01	SAL & WAGES-OVERTIME	-	-	1,000	1,000
001-0810-513.15-07	SAL&WAGES-VEHICLE ALLOW	3,323	3,600	3,600	3,600
001-0810-513.15-09	SAL & WAGES-PHONE ALLOW	1,930	1,920	1,920	1,920
001-0810-513.21-01	CONTRIB-SS TAX(EMPLOYER)	27,938	29,635	36,236	35,458
001-0810-513.21-02	CONTRIB-MED TAX(EMPLOYER)	6,808	7,248	8,474	8,666
001-0810-513.22-01	FRS CONTRIB-EMPLOYER	56,835	62,211	73,803	76,858
001-0810-513.22-03	CONTRIBUTION - HEALTH TRUST	5,105	-	-	-
001-0810-513.23-01	HEALTH & LIFE INS	67,565	77,655	115,772	111,505
	TOTAL APPROPRIATION	**$ 656,547**	**$ 699,224**	**$ 818,730**	**$ 830,155**
OPERATING EXPENSES					
001-0810-513.30-01	OPERATING EXPENSE	$ 7,966	$ 1,632	$ 9,000	$ 9,000
001-0810-513.30-05	CIVIL SERVICE BOARD	87	-	250	250
001-0810-513.31-02	PROF'L SVCS-MEDICAL	-	105	130	130
001-0810-513.31-09	PROF'L SVCS-OTHER	-	8,875	9,500	2,500
001-0810-513.34-01	ADVERTISING	845	2,070	2,500	2,500
001-0810-513.34-65	PAYROLL PROCESSING	68,424	74,281	75,000	75,000
001-0810-513.40-03	TRAVEL & PER DIEM	2,448	1,143	2,000	2,000
001-0810-513.41-01	COMMUNICATIONS SVCS	325	433	500	500
001-0810-513.41-08	PRINTING	-	106	500	500
001-0810-513.44-01	RENTALS & LEASES	4,001	2,018	6,200	6,200
001-0810-513.46-03	MAINT-OFFICE EQUIPMENT	-	-	350	350
001-0810-513.46-06	REPAIR & MAINTENANCE SVCS	-	-	6,600	7,000
001-0810-513.51-01	OFFICE SUPPLIES	3,731	4,027	5,000	5,990
001-0810-513.54-01	SUBSCRIPTION & MEMBERSHIP	1,873	1,229	1,529	1,536
001-0810-513.54-05	EDUCATION & TRAINING	3,109	1,102	9,300	9,300
001-0810-513.55-02	VOLUNTEER SERVICES	-	-	1,000	1,000
	TOTAL APPROPRIATION	**$ 92,809**	**$ 97,021**	**$ 129,359**	**$ 123,756**
	TOTAL REQUESTED APPROPRIATION	**$ 749,356**	**$ 796,245**	**$ 948,089**	**$ 953,911**

[1] SENIOR MANAGEMENT SALARY OF $154,168 IS INCLUDED IN SALARY & WAGES REGULAR.

DEVELOPMENT SERVICES

8 FULL TIME



Position Summary

Position Title	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Amended	FY 2019 Budget
Director of Economic Development	1	1	1	-	-
Director of Development Services [3]	-	-	-	1	1
Senior Planner	1	1	1	1	1
Associate Planner	1	2	2	2	2
Grants Manager	1	1	-	-	-
Office Specialist III [2]	1	1	1	1	1
Office Specialist II [2]	-	1	1	1	1
Office Manager [2]	1	1	1	1	1
Code Compliance Officer (Zoning)	1	-	-	-	-
Community Development Inspector	-	1	1	1	1
Business Development Coordinator [1]	1	1	1	1	1
Local Business Tax Specialist	1	-	-	-	-
Total Positions	**9**	**10**	**9**	**8**	**8**

[1] Business Development Coordinator - 75% funded by the Community Redevelopment Agency and 25% funded by the General Fund.
[2] Only two of three positions of Office Manager, Office Specialist III and Office Specialist II will be filled at any time.
[3] The Development Services Director serves as the Assistant Executive Director of the CRA.

DEVELOPMENT SERVICES

COST CENTER (1110)

PROGRAM DESCRIPTION

The Development Services Department assists and promotes the economic vitality of the City by attracting, retaining, and expanding targeted industries, including a special focus on small business growth; increasing the local tax base; fostering partnerships; and promoting job opportunities for its residents. In addition, the Development Services Department carries out all planning and zoning functions, as well as, oversees local business tax receipts to further fulfill the immediate needs and long-term visions of the City.

PROGRAM GOALS & OBJECTIVES

In support of Goal A, City Image and Identity, Goal C, Customer Service and Outreach, and Goal D, Economic Development, the Development Services Department assists existing and prospective businesses for retention, expansion and development opportunities. The Development Services Department provides outreach to business and community organizations to promote the City's brand.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 555,218	$ 676,635	$ 866,589	$ 804,711	$ (61,878)	-7.14%
Operating Expenses	35,121	42,180	115,250	89,050	(26,200)	-22.73%
Capital	957	21,746	30,000	30,000	-	0.00%
TOTAL	**$ 591,296**	**$ 740,561**	**$ 1,011,839**	**$ 923,761**	**$ (88,078)**	**-8.70%**

DEVELOPMENT SERVICES

PERFORMANCE MEASURES					
	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Number of educational meetings with the Code Compliance Division	1	0	2	2	0%
Number of new Local Business Tax Receipts (LBTR) applications	248	192	225	N/A	N/A
Number of new jobs created due to business relocations, expansion and redevelopment	N/A	61	25	N/A	N/A
Percentage of Local Business Tax Receipts (LBTR) renewed on time	82%	64%	85%	N/A	N/A
Percentage of residential property value change within the city	10%	N/A	3%	N/A	N/A
Percentage of non-residential property value change within the city	12%	N/A	3%	N/A	N/A
Percentage of zoning confirmation letters processed within 14 days	N/A	52.9	95%	95%	0%
Number of on-site business visits conducted	N/A	N/A	120	120	0%
Number of Department initiative re-zonings and text amendments	N/A	N/A	10	1	-90%
Evaluation and Appraisal Report Amendments adopted	N/A	N/A	N/A	1	N/A
Land Use Element revised and adopted	N/A	N/A	N/A	1	N/A
Zoning Code revised to conform to new Land Use Element	N/A	N/A	N/A	1	N/A
Design standards incorporated into Zoning Code	N/A	N/A	N/A	1	N/A

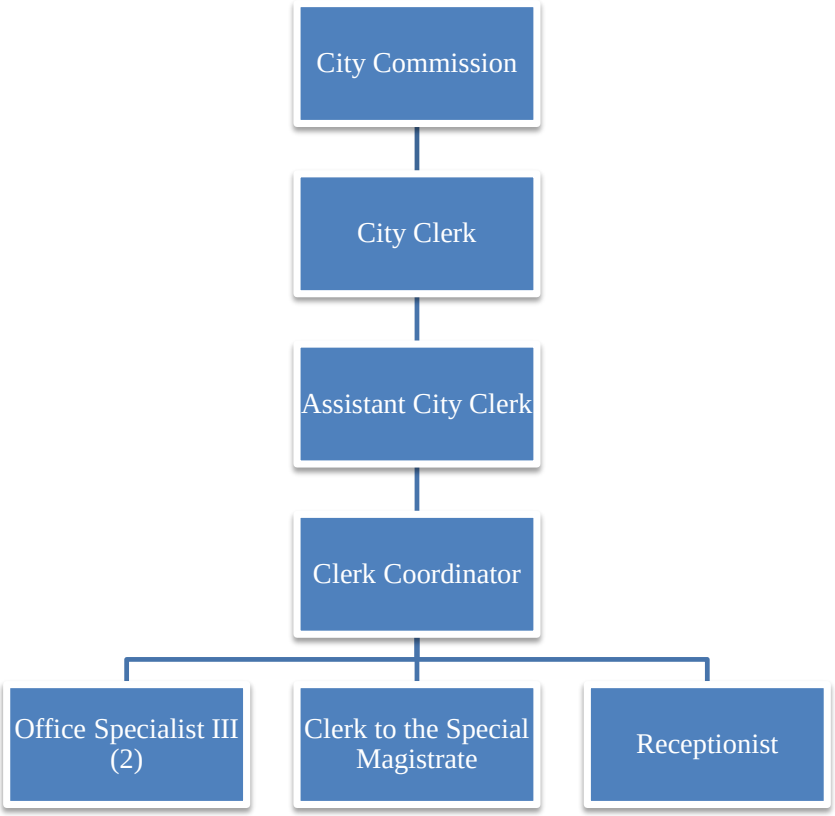
DEVELOPMENT SERVICES

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
PERSONAL SERVICES					
001-1110-554.12-01	SAL & WAGES-REGULAR [1]	$ 411,264	$ 496,991	$ 579,462	$ 534,992
001-1110-554.13-05	SAL & WAGES-LONGEVITY	7,000	5,000	5,000	4,000
001-1110-554.14-01	SAL & WAGES-OVERTIME	-	337	2,500	2,500
001-1110-554.15-07	SAL&WAGES-VEHICLE ALLOW	3,323	2,769	3,600	3,600
001-1110-554.15-09	SAL & WAGES-PHONE ALLOW	965	738	960	960
001-1110-554.21-01	CONTRIB-SS TAX(EMPLOYER)	24,564	29,982	36,674	33,855
001-1110-554.21-02	CONTRIB-MED TAX(EMPLOYER)	5,864	7,021	8,577	7,918
001-1110-554.22-01	FRS CONTRIB-EMPLOYER	52,176	51,608	68,251	68,110
001-1110-554.22-03	CONTRIBUTION - HEALTH TRUST	5,820	-	-	-
001-1110-554.23-01	HEALTH & LIFE INS	44,242	82,189	161,565	148,776
	TOTAL APPROPRIATION	**$ 555,218**	**$ 676,635**	**$ 866,589**	**$ 804,711**
OPERATING EXPENSES					
001-1110-554.30-01	OPERATING EXPENSE	$ 1,914	$ 2,308	$ 1,500	$ 1,500
001-1110-554.30-06	ZONING BOARD	88	-	200	200
001-1110-554.30-07	BOARD OF ADJUSTMENTS	66	-	200	200
001-1110-554.30-92	CREDIT CARD PYMT CHARGES	-	291	4,000	4,000
001-1110-554.31-02	PROF'L SVCS-MEDICAL	565	185	250	250
001-1110-554.31-09	PROF'L SVCS-OTHER	-	2,625	40,000	40,000
001-1110-554.31-12	GRANT WRITING SERVICES	146	8,075	-	-
001-1110-554.34-01	ADVERTISING	-	4,163	2,500	3,000
001-1110-554.34-41	CONTRACTUAL SERV-PLANNING	3,500	-	-	-
001-1110-554.40-03	TRAVEL & PER DIEM	8,812	5,666	8,000	8,000
001-1110-554.41-01	COMMUNICATIONS SVCS	4,779	4,896	5,500	5,000
001-1110-554.41-06	POSTAGE & PRINTING	3,979	-	-	-
001-1110-554.42-06	POSTAGE	-	35	200	200
001-1110-554.44-01	RENTALS & LEASES	-	-	2,700	4,500
001-1110-554.44-05	BUILDING SPACE	-	-	27,500	-
001-1110-554.46-06	REPAIR & MAINTENANCE SVCS	4,767	4,910	5,200	5,200
001-1110-554.47-02	PRINTING & BINDING	-	703	1,500	1,000
001-1110-554.51-01	OFFICE SUPPLIES	1,104	-	-	-
001-1110-554.52-15	OPERATING SUPPLIES-OTHER	-	1,589	5,000	5,000
001-1110-554.54-01	SUBSCRIPTION & MEMBERSHIP	2,571	2,512	6,000	6,000
001-1110-554.54-05	EDUCATION & TRAINING	2,830	4,222	5,000	5,000
	TOTAL APPROPRIATION	**$ 35,121**	**$ 42,180**	**$ 115,250**	**$ 89,050**
CAPITAL EXPENSES					
001-1110-554.62-04	RENOVATION & CONSTRUCTION	$ 957	$ -	$ -	$ -
001-1110-554.64-09	COMPUTER EQUIPMENT	-	-	30,000	30,000
001-1110-554.64-12	OTHER EQUIPMENT	-	21,746	-	-
	TOTAL APPROPRIATION	**$ 957**	**$ 21,746**	**$ 30,000**	**$ 30,000**
	TOTAL REQUESTED APPPROPRIATION	**$ 591,296**	**$ 740,561**	**$ 1,011,839**	**$ 923,761**

[1] SENIOR MANAGEMENT SALARY OF $127,570 IS INCLUDED IN SALARY & WAGES REGULAR.

CITY CLERK

7 FULL TIME



Position Summary

Position Title	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Amended	FY 2019 Budget
City Clerk	1	1	1	1	1
Assistant City Clerk	1	1	1	1	1
Clerk Coordinator	1	1	1	1	1
Clerk to the Special Magistrate	1	1	1	1	1
Office Specialist III	2	2	2	2	2
Receptionist	1	1	1	1	1
Total Positions	**7**	**7**	**7**	**7**	**7**

CITY CLERK

COST CENTER (1210)

PROGRAM DESCRIPTION

The City Clerk's Office is comprised of skilled professionals that serve the City Commission by providing the highest level of courteous customer service. The City Clerk's Office is responsible for noticing City Commission meetings, maintaining minutes of proceedings of the City Commission and appointed boards, processing public records requests, conducting City elections, processing lien searches and performing any duties required by the Charter, City Ordinances or by the City Commission. The City Clerk also serves as the Records Management Liaison Office for the City to the State of Florida.

PROGRAM GOALS AND OBJECTIVES

In support of Goal A, City Image and Identity and Goal C, Customer Service and Outreach, the City Clerk's Office serves as the custodian of official records of the City of Margate; records and maintains all proceedings of the City Commission, appointed boards, and committees of the City; prepares minutes; and processes all legislation (ordinances and resolutions) for filing. Upon request, the City Clerk provides assistance to all persons in accessing non-exempt City records, in conformance with state laws. In addition, the City Clerk's Office administers City elections, fulfills the duties of Filing Officer for various campaign-related documentation, provides public notices, prepares and distributes the City Commission agendas, and coordinates the codification and publication of the City's Code of Ordinances.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 577,189	$ 627,835	$ 706,618	$ 706,208	$ (410)	-0.06%
Operating Expenses	157,458	178,923	212,570	285,310	72,740	34.22%
TOTAL	**$ 734,647**	**$ 806,758**	**$ 919,188**	**$ 991,518**	**$ 72,330**	**7.87%**

CITY CLERK

PERFORMANCE MEASURES					
	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Percentage of agendas published and posted on Granicus three (3) business days before a regular City Commission meeting	100%	100%	95%	95%	0%
Percentage of public records requests acknowledged by departments within two (2) business days	100%	100%	90%	90%	0%
Number of expedited lien searches completed within one (1) business day of receipt of request	399	343	300	250	-17%
Number of lien searches completed within one (1) week of receipt of request (exception - 24 hour rush requests)	1,831	1,771	1,500	1,500	0%
Number of lien searches logged into the tracking spreadsheet within one (1) business day of receipt	2,229	2,090	1,600	1,600	0%
Percentage of regular City Commission meeting video files posted on Granicus within one (1) business day of end of meeting	N/A	100%	95%	95%	0%
Percentage of resolutions and ordinances signed, finalized, and scanned within one (1) week from regular City Commission meeting date	99%	97%	85%	85%	0%
Percentage of City Commission calendars uploaded to Dropbox every Thursday by end of business day	96%	98%	90%	90%	0%
Percentage of election-related reports (including Campaign Treasury Reports) posted to the City website within two (2) business days of receipt	99%	100%	90%	95%	6%
Number of public records requests received	N/A	440	375	375	0%
Number of Special Magistrate cases heard	N/A	889	750	750	0%

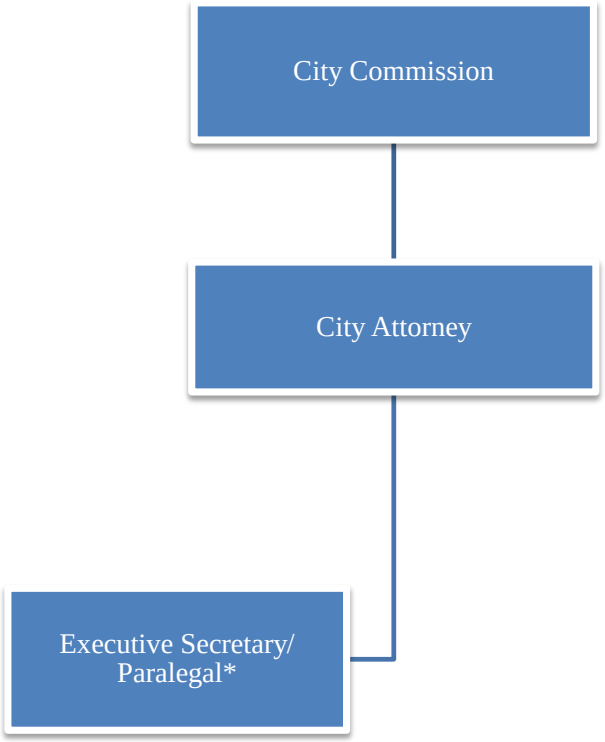
CITY CLERK

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
PERSONAL SERVICES					
001-1210-513.12-01	SAL & WAGES-REGULAR [1]	$ 417,442	$ 447,599	$ 478,224	$ 496,966
001-1210-513.13-05	SAL & WAGES-LONGEVITY	8,000	7,000	5,000	5,000
001-1210-513.14-01	SAL & WAGES-OVERTIME	846	3,320	2,000	2,000
001-1210-513.15-07	SAL&WAGES-VEHICLE ALLOW	4,174	4,800	4,800	4,800
001-1210-513.15-09	SAL & WAGES-PHONE ALLOW	1,962	1,920	1,920	1,920
001-1210-513.21-01	CONTRIB-SS TAX(EMPLOYER)	25,561	27,554	31,114	30,439
001-1210-513.21-02	CONTRIB-MED TAX(EMPLOYER)	6,010	6,553	7,277	7,405
001-1210-513.22-01	FRS CONTRIB-EMPLOYER	51,410	56,237	64,659	66,978
001-1210-513.22-02	RETIREMENT - 457 PLAN	2,599	9,002	9,889	-
001-1210-513.22-03	CONTRIBUTION - HEALTH TRUST	4,831	-	-	-
001-1210-513.23-01	HEALTH & LIFE INS	54,354	63,850	101,735	90,700
	TOTAL APPROPRIATION	**$ 577,189**	**$ 627,835**	**$ 706,618**	**$ 706,208**
OPERATING EXPENSES					
001-1210-513.30-74	OPER EXP-SPEC MASTER	$ 723	$ 417	$ 1,200	$ 950
001-1210-513.30-92	CREDIT CARD PAYMENT CHARGES	-	722	500	800
001-1210-513.31-02	PROF'L SVCS-MEDICAL	105	105	200	200
001-1210-513.31-09	PROF'L SVCS-OTHER	23,502	5,492	850	121,450
001-1210-513.34-01	ADVERTISING	16,463	19,793	19,150	20,000
001-1210-513.34-06	ELECTION EXPENSE	-	18,901	-	17,490
001-1210-513.34-09	CONTRACT SVC-PROFESSIONAL	23,318	21,861	64,600	-
001-1210-513.34-32	RECORDS MNGMT TRAINING	25,600	24,800	25,600	32,000
001-1210-513.40-03	TRAVEL & PER DIEM	3,783	3,050	8,500	7,000
001-1210-513.41-01	COMMUNICATIONS SVCS	541	469	620	620
001-1210-513.41-06	POSTAGE & PRINTING	17,653	56	-	-
001-1210-513.42-06	POSTAGE	-	27,171	33,500	31,000
001-1210-513.44-01	RENTALS & LEASES	8,341	11,326	12,250	10,250
001-1210-513.46-03	MAINT-OFFICE EQUIPMENT	1,094	1,271	1,200	1,200
001-1210-513.47-01	CODIFICATION	5,540	11,571	12,000	11,000
001-1210-513.49-01	FILING/RECORDING FEE	14,955	15,154	15,000	15,000
001-1210-513.51-01	OFFICE SUPPLIES	10,600	9,272	12,400	11,500
001-1210-513.54-01	SUBSCRIPTION & MEMBERSHIP	1,521	2,068	2,000	2,000
001-1210-513.54-05	EDUCATION & TRAINING	3,719	5,424	3,000	2,850
	TOTAL APPROPRIATION	**$ 157,458**	**$ 178,923**	**$ 212,570**	**$ 285,310**
	TOTAL REQUESTED APPROPRIATION	**$ 734,647**	**$ 806,758**	**$ 919,188**	**$ 991,518**

[1] SENIOR MANAGEMENT SALARY OF $137,569 IS INCLUDED IN SALARY & WAGES REGULAR.

CITY ATTORNEY

1 FULL TIME



* Executive Secretary/Paralegal provides support to both City Manager and City Attorney. The personnel costs are funded in the City Manager's budget.

Position Summary

Position Title	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Amended	FY 2019 Budget
City Attorney	1	1	1	1	1
Total Positions	**1**	**1**	**1**	**1**	**1**

CITY ATTORNEY

COST CENTER (1410)

PROGRAM DESCRIPTION

The City Attorney serves as the legal officer and prosecutor for the City and is appointed by the City Commission. The City Attorney also serves as chief legal adviser to the City Commission, City Manager, and all City departments. In addition, the City Attorney assures that the City is represented in all legal proceedings and performs any other duties prescribed by Charter or by Ordinance. The City Attorney, as the prosecutor for the City, represents the City in county and circuit court, presents witnesses and evidence on behalf of the City, and has the powers necessary and incidental to the prosecution of criminal cases. The City Attorney also represents the interests of the City as Code Prosecutor when a violator is represented by counsel and recommends the disposition of cases to the Special Magistrate.

The City Attorney supervises any outside counsel to assure the proper defense of the City in all legal matters. Pursuant to City Code, for all non-insured tort and liability claims resulting in litigation, based upon the nature of the liability, the complexity of the litigation, and other factors, the City Attorney makes a determination either to represent the City in said litigation, or to refer same to outside counsel.

PROGRAM GOALS AND OBJECTIVES

The City Attorney's Office provides legal advice to the City Commission, as well as all City departments in order to address and achieve all six Strategic Plan Goals.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 339,699	$ 271,334	$ 184,597	$ 260,815	$ 76,218	41.29%
Operating Expenses	48,050	11,052	142,180	42,180	(100,000)	-70.33%
Capital	16,109	50,378	17,000	17,757	757	4.45%
TOTAL	**$ 403,858**	**$ 332,764**	**$ 343,777**	**$ 320,752**	**$ (23,025)**	**-6.70%**

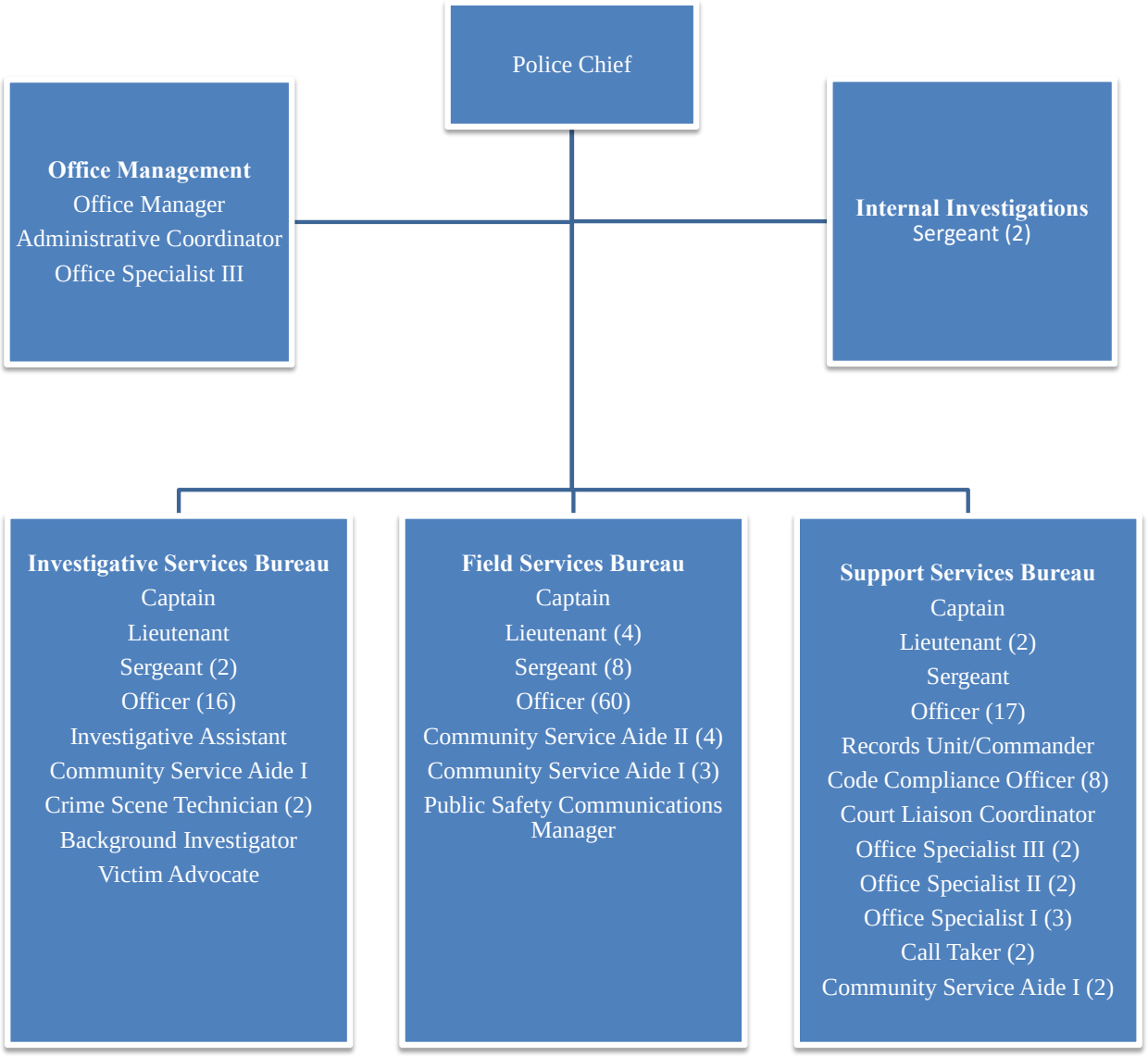
CITY ATTORNEY

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
PERSONAL SERVICES					
001-1410-514.12-01	SAL & WAGES-REGULAR [1]	$ 253,554	$ 180,452	$ 84,306	$ 178,000
001-1410-514.13-05	SAL & WAGES-LONGEVITY	3,000	-	-	-
001-1410-514.15-07	SAL&WAGES-VEHICLE ALLOW	185	-	-	4,800
001-1410-514.15-08	SAL&WAGES-VEHICLE BENEFIT	525	6,714	7,260	-
001-1410-514.15-09	SAL & WAGES-PHONE ALLOW	406	960	960	960
001-1410-514.21-01	CONTRIB-SS TAX(EMPLOYER)	11,810	9,442	12,736	8,318
001-1410-514.21-02	CONTRIB-MED TAX(EMPLOYER)	3,763	2,857	2,979	2,665
001-1410-514.22-01	FRS CONTRIB-EMPLOYER	40,825	39,641	41,966	42,827
001-1410-514.22-02	RETIREMENT - 457 PLAN	6,675	12,713	12,901	-
001-1410-514.22-03	CONTRIBUTION - HEALTH TRUST	2,885	-	-	-
001-1410-514.23-01	HEALTH & LIFE INS	16,071	18,555	21,489	23,245
	REQUESTED APPROPRIATION	**$ 339,699**	**$ 271,334**	**$ 184,597**	**$ 260,815**
OPERATING EXPENSES					
001-1410-514.31-02	PROF'L SVCS-MEDICAL	$ 65	$ -	$ 130	$ 130
001-1410-514.31-09	PROF'L SVCS-OTHER	28,426	-	-	-
001-1410-514.31-21	PROF SERV-LEGAL(SPEC COUNSEL)	3,629	5,338	122,000	22,000
001-1410-514.40-03	TRAVEL & PER DIEM	671	669	2,000	2,000
001-1410-514.41-01	COMMUNICATION SERVICES	240	433	900	900
001-1410-514.41-06	POSTAGE & PRINTING	38	-	-	-
001-1410-514.42-06	POSTAGE	-	-	300	300
001-1410-514.46-03	OFFICE EQUIPMENT	-	-	350	350
001-1410-514.49-02	COURT EXPENSE	5,812	2,174	6,000	6,000
001-1410-514.51-01	OFFICE SUPPLIES	1,294	1,084	2,000	2,000
001-1410-514.52-15	OPERATING SUPPLIES -OTHER	5,990	25	3,500	3,500
001-1410-514.54-01	SUBSCRIPTION & MEMBERSHIP	515	830	1,000	1,000
001-1410-514.54-05	EDUCATION & TRAINING	1,370	499	4,000	4,000
	REQUESTED APPROPRIATION	**$ 48,050**	**$ 11,052**	**$ 142,180**	**$ 42,180**
CAPITAL EXPENSES					
001-1410-514.64-02	ACQUISITION OF VEHICLES	$ -	$ 35,633	$ -	$ -
001-1410-514.66-01	LAW LIBRARY	16,109	14,745	17,000	17,757
	REQUESTED APPROPRIATION	**$ 16,109**	**$ 50,378**	**$ 17,000**	**$ 17,757**
	TOTAL REQUESTED APPROPRIATION	**$ 403,858**	**$ 332,764**	**$ 343,777**	**$ 320,752**

[1] SENIOR MANAGEMENT SALARY OF $178,000 IS INCLUDED IN SALARY & WAGES REGULAR.

POLICE

117 CERTIFIED, 38 NON-CERTIFIED - 155 TOTAL



POLICE

Position Summary					
Position Title	**FY 2016 Actual**	**FY 2017 Actual**	**FY 2018 Adopted**	**FY 2018 Amended**	**FY 2019 Budget**
Chief of Police	1	1	1	1	1
Deputy Chief	1	-	-	-	-
Assistant Chief	-	-	1	-	-
Captain	3	3	3	3	3
Lieutenant	7	7	7	7	7
Sergeant	13	13	13	13	13
Officer	87	87	89	93	93
Total Certified Personnel	**112**	**111**	**113**	**117**	**117**
Court Liaison Coordinator	1	1	1	1	1
Code Compliance Officer [2]	6	6	6	6	8
Victim Advocate	1	1	1	1	1
Crime Scene Technician	1	1	2	2	2
Background Investigator	1	1	1	1	1
Office Manager	1	1	1	1	1
Police Records Commander	1	1	1	1	1
Administrative Coordinator	-	1	1	1	1
Account Clerk III	1	-	-	-	-
Office Specialist III [1]	1	1	2	3	3
Office Specialist II [1]	3	4	4	3	3
Office Specialist I	4	3	3	3	3
Investigative Assistant	1	1	1	1	1
Public Safety Communications Manager	-	-	-	1	1
Communications Coordinator	1	1	1	-	-
Call Taker	2	2	2	2	2
Community Service Aide II	4	4	4	4	4
Community Service Aide I	4	6	6	6	6
Evidence Technician	1	-	-	-	-
Crime Analyst	1	-	-	-	-
Total Non-Certified Personnel	**35**	**35**	**36**	**36**	**38**
Total Positions	**147**	**146**	**149**	**153**	**155**

[1] FY 2018 and 2019 - Only 5 of 6 positions of Office Specialist III and Office Specialist II will be filled at any time.

[2] One Code Compliance Officer position funded by CRA.

POLICE

COST CENTER (1810)

PROGRAM DESCRIPTION

The Police Department is a full service, accredited law enforcement agency responsible for protecting life and property; prevention and detection of crime; and enforcing applicable state law and local ordinances. The Police Department is comprised of three bureaus: Investigative Services, Field Services, and Support Services. Among the goals of the Police Department are to maintain public order within the jurisdiction and to proactively work to preserve and improve quality of life.

PROGRAM GOALS & OBJECTIVES

In support of Goal A, City Image and Identity, the Police Department will actively participate in a variety of City-hosted events and community meetings in an effort to bolster the relationship between the Police Department and the citizens of Margate. In support of Goal B, Quality of Life, the Police Department will hire, train and retain only the most qualified individuals dedicated to working in partnership with the community to eliminate crime and meet the needs of our diverse community. In support of Goal C, Customer Service and Outreach, the Police Department will proactively use social media (Twitter) and other technological services (CodeRed) in an effort to provide the community with timely information, news and current events.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 16,042,617	$ 17,029,145	$ 18,642,550	$ 19,556,782	$ 914,232	4.90%
Operating Expenses	894,609	929,311	1,084,710	1,082,660	(2,050)	-0.19%
Capital	411,085	808,032	536,844	1,172,900	636,056	118.48%
Debt Service	67,667	67,667	67,668	67,671	3	0.00%
Grants and Aid	6,054	14,111	17,835	14,193	(3,642)	-20.42%
TOTAL	**$ 17,422,032**	**$ 18,848,266**	**$ 20,349,607**	**$ 21,894,206**	**$ 1,544,599**	**7.59%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Number of sworn personnel successfully completing the Crisis Intervention Training Program	24	19	16	6	-63%
Number of sexual offender verification sweeps conducted	4	7	4	4	0%
Number of roll call training classes conducted for patrol personnel on CID procedures and law changes	12	21	12	12	0%
Percent reduction of reported Part 1 crimes occuring within the City's major shopping centers	N/A	Up 3%	10%	10%	0%
Average number of career-enhancing training hours received by police personnel	59	66	20	30	50%
Number of pedestrian involved traffic crashes occurring within the City limits	45	47	40	40	0%
Number of actively operating neighborhood watch programs in the City	8	10	8	10	25%

POLICE

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
PERSONAL SERVICES					
001-1810-521.12-01	SAL & WAGES-REGULAR [1]	$ 10,504,536	$ 10,620,742	$ 11,446,756	$ 11,890,411
001-1810-521.12-10	SAL & WAGES-ASSIGNMENT	87,649	91,872	99,100	99,100
001-1810-521.12-11	SAL & WAGES-VOCA GRANT	40,628	61,015	39,308	58,466
001-1810-521.13-02	SAL-ASHIFT DIFFERENTIAL	64,446	60,502	75,000	75,000
001-1810-521.13-05	SAL & WAGES-LONGEVITY	186,240	192,178	196,000	205,000
001-1810-521.14-01	SAL & WAGES-OVERTIME	259,050	294,430	203,140	203,140
001-1810-521.14-03	SAL & WAGES-COURT	67,847	72,585	85,000	85,000
001-1810-521.14-05	O/T- JAG GRANT	-	-	10,130	10,000
001-1810-521.14-10	O/T-REIMB BSO & DOJ	54,623	101,733	60,000	14,500
001-1810-521.14-12	O/T-2014 JAG GRANT	3,982	-	-	-
001-1810-521.14-13	O/T-HVE GRANT-FDOT USF	-	9,991	-	-
001-1810-521.15-01	SAL & WAGES-INCENTIVE	103,568	102,351	109,000	109,000
001-1810-521.15-08	SAL&WAGES-VEHICLE BENEFIT	2,288	1,975	2,300	2,300
001-1810-521.15-09	SAL & WAGES-PHONE ALLOW	16,064	17,666	21,200	21,200
001-1810-521.15-10	SAL & WAGES-CLOTH. ALLOW	119,613	122,632	130,000	131,700
001-1810-521.15-11	SAL & WAGES-POLICE EXTRA DETAIL	-	332,476	350,000	272,320
001-1810-521.21-01	CONTRIB-SS TAX(EMPLOYER)	682,632	710,647	795,946	809,887
001-1810-521.21-02	CONTRIB-MED TAX(EMPLOYER)	164,822	167,595	186,149	191,068
001-1810-521.22-01	FRS CONTRIB-EMPLOYER	2,095,016	2,301,955	2,574,414	2,760,590
001-1810-521.22-02	RETIREMENT - 457 PLAN	7,579	11,147	10,901	-
001-1810-521.22-03	CONTRIBUTION - HEALTH TRUST	113,106	-	-	-
001-1810-521.23-01	HEALTH & LIFE INS	1,468,928	1,755,653	2,248,206	2,618,100
	TOTAL APPROPRIATION	**$ 16,042,617**	**$ 17,029,145**	**$ 18,642,550**	**$ 19,556,782**
OPERATING EXPENSES					
001-1810-521.30-01	OPERATING EXPENSE	$ 58,237	$ 56,393	$ 57,570	$ 57,570
001-1810-521.30-31	OTHER EXPENSE/CLOTHING	29,847	33,793	37,750	37,750
001-1810-521.30-80	OPER EXP-NAT'L NIGHT OUT	1,805	1,908	2,000	2,000
001-1810-521.30-92	CREDIT CARD PYMT CHARGES	584	583	800	800
001-1810-521.31-02	PROF'L SVCS-MEDICAL	10,200	6,360	14,250	14,250
001-1810-521.31-09	PROF'L SVCS-OTHER	90,950	110,450	125,000	108,600
001-1810-521.34-16	CONTRACT SVCS-OTHER	5,300	-	6,000	6,000
001-1810-521.34-62	TELETYPE (COCO CREEK)	258,745	271,682	287,000	301,350
001-1810-521.40-03	TRAVEL & PER DIEM	14,030	19,928	18,600	18,600
001-1810-521.41-01	COMMUNICATIONS SVCS	60,502	45,105	54,260	54,260
001-1810-521.41-06	POSTAGE & PRINTING	9,236	-	-	-
001-1810-521.42-06	POSTAGE	-	2,447	4,000	4,000
001-1810-521.44-01	RENTALS & LEASES	25,957	26,150	18,000	18,000
001-1810-521.44-02	RENTALS & LEASES-HIDTA	7,605	11,407	18,830	18,830
001-1810-521.46-01	REPAIR & MAINT-EQUIPMENT	126,377	141,588	180,200	180,200
001-1810-521.46-03	REP & MAINT-OFFICE EQUIP	1,049	530	9,500	9,500
001-1810-521.46-08	REPAIR & MAINT-VEHICLES	40,182	44,351	41,100	41,100
001-1810-521.47-02	PRINTING & BINDING	-	5,289	8,000	8,000
001-1810-521.51-01	OFFICE SUPPLIES	12,742	14,970	15,000	15,000
001-1810-521.52-15	OPERATING SUPPLIES-OTHER	35,321	32,155	35,000	35,000
001-1810-521.52-43	OPER SUPPLIES-AMMUNITION	49,218	52,649	64,100	64,100
001-1810-521.54-01	SUBSCRIPTION & MEMBERSHIP	5,741	7,229	7,750	7,750
001-1810-521.54-05	EDUCATION & TRAINING	50,981	23,366	35,000	35,000
001-1810-521.54-21	TUITION REIM - FOP	-	20,318	40,000	40,000
001-1810-521.54-22	TUITION REIM - PBA	-	660	5,000	5,000
	TOTAL APPROPRIATION	**$ 894,609**	**$ 929,311**	**$ 1,084,710**	**$ 1,082,660**

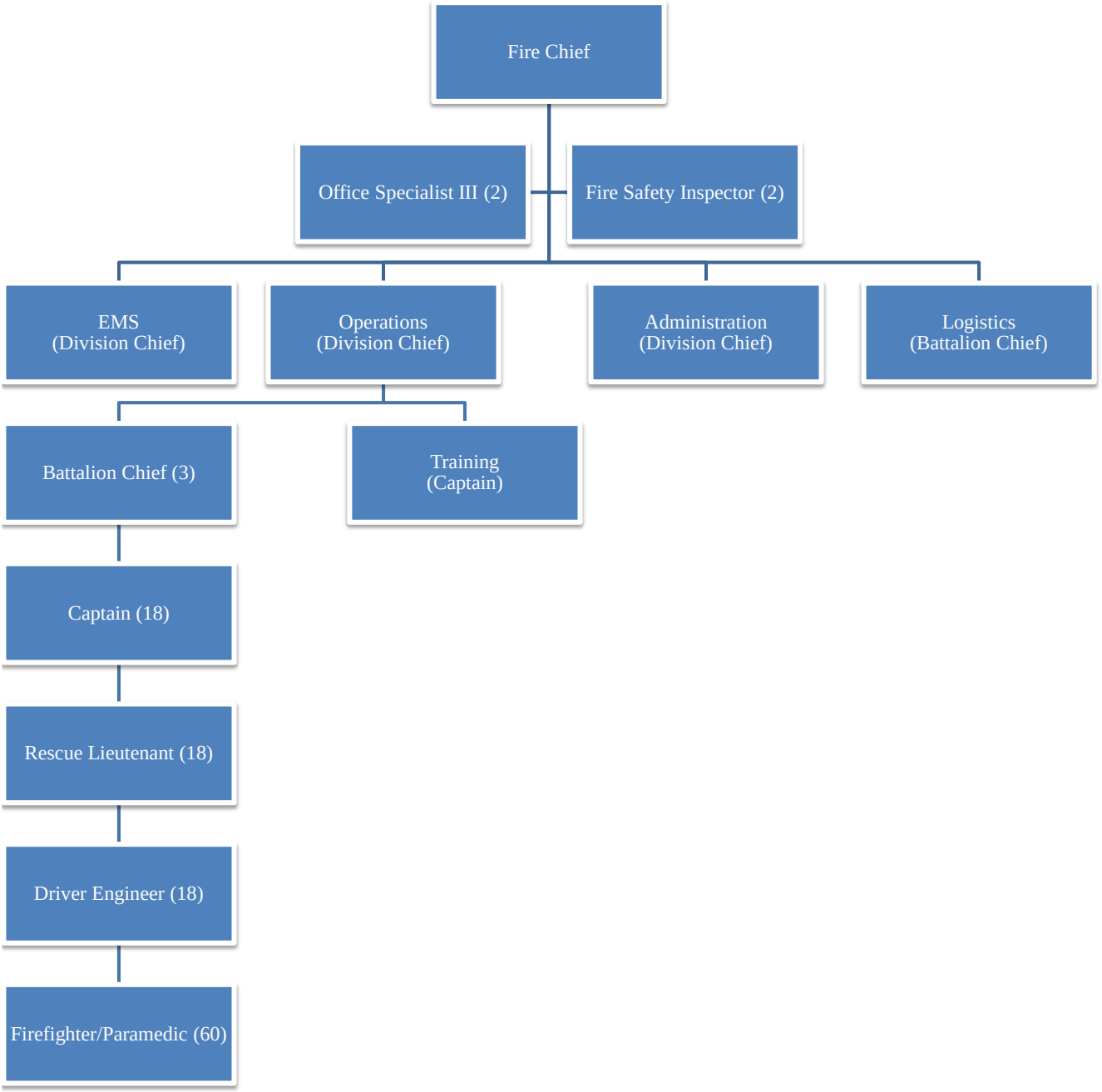
POLICE

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
CAPITAL EXPENSES					
001-1810-521.64-02	ACQUISITION OF VEHICLES	$ 117,578	$ 674,618	$ 439,109	$ 487,400
001-1810-521.64-12	OTHER EQUIPMENT	15,900	124,377	97,735	685,500
001-1810-521.65-83	SOFTWARE	277,607	9,037	-	-
	TOTAL APPROPRIATION	**$ 411,085**	**$ 808,032**	**$ 536,844**	**$ 1,172,900**
DEBT SERVICE					
001-1810-521.71-52	PRINC-CAPITAL LEASE/OSSI	$ 67,667	$ 59,438	$ 61,399	$ 65,413
001-1810-521.72-52	INT-CAPITAL LEASE/OSSI	-	8,229	6,269	2,258
	TOTAL APPROPRIATION	**$ 67,667**	**$ 67,667**	**$ 67,668**	**$ 67,671**
GRANTS & AID					
001-1810-521.82-21	COPS & KIDS	$ 4,689	$ 13,700	$ 14,835	$ 12,000
001-1810-521.82-22	PD HOMELESS OUTREACH - TD	1,365	411	3,000	2,193
	TOTAL APPROPRIATION	**$ 6,054**	**$ 14,111**	**$ 17,835**	**$ 14,193**
	TOTAL REQUESTED APPROPRIATION	**$ 17,422,032**	**$ 18,848,266**	**$ 20,349,607**	**$ 21,894,206**

[1] SENIOR MANAGEMENT SALARY OF $142,867 IS INCLUDED IN SALARY & WAGES REGULAR.

FIRE

127 FULL TIME



FIRE

Position Summary					
Position Title	**FY 2016 Actual**	**FY 2017 Actual**	**FY 2018 Adopted**	**FY 2018 Amended**	**FY 2019 Budget**
Fire Chief	1	1	1	1	1
Division Chief	3	3	3	3	3
Battalion Chief	3	4	4	4	4
Captain	20	18	18	19	19
Rescue Lieutenant	18	19	19	18	18
Driver Engineer [1]	-	18	18	18	18
Firefighter/Paramedic	69	53	60	60	60
Firefighter/EMT	2	-	-	-	-
Fire Safety Inspector - F/T	2	2	2	2	2
Total Certified Personnel	**118**	**118**	**125**	**125**	**125**
Office Specialist III	2	2	2	2	2
Total Non-Certified Personnel	**2**	**2**	**2**	**2**	**2**
Total Positions	**120**	**120**	**127**	**127**	**127**

[1] Driver Engineer positions made up of 16 Paramedics and 2 EMTs.

FIRE

COST CENTER (2010)

PROGRAM DESCRIPTION

The Fire Department is an ISO Class 1 rated organization that provides multi-faceted fire, emergency medical, dive rescue, fire code enforcement, public education and other related emergency and non-emergency services to the residents and visitors of the Cities of Margate and Coconut Creek through dedicated and professional members. Services are provided to Coconut Creek through an Interlocal Agreement. The department's service area includes approximately 21 square miles and a population of over 110,000 with services provided from five fire stations. The department's goals are to provide the highest quality of services at all times and maintain the ISO Class 1 rating through the use of advanced training, procedures and equipment.

PROGRAM GOALS & OBJECTIVES

In support of Goal B, Quality of Life and Goal C, Customer Service and Outreach, the Fire Department continues to provide the highest quality Fire and EMS services to the citizens of Margate and Coconut Creek. The Fire Department strives to maintain a response time of eight minutes or less. In addition, the Fire Department conducts annual fire inspections in the City to help ensure safety, conducts regular public education activities, provides aggressive firefighting tactics to quickly extinguish fires, and provides business-friendly plan review services.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 15,353,524	$ 16,020,105	$ 17,183,880	$ 18,016,947	$ 833,067	4.85%
Operating Expenses	820,137	1,226,471	1,348,029	1,226,194	(121,835)	-9.04%
Capital	836,553	245,440	1,390,163	765,356	(624,807)	-44.94%
Debt Service	134,548	134,548	340,460	342,655	2,195	0.64%
TOTAL	**$ 17,144,762**	**$ 17,626,564**	**$ 20,262,532**	**$ 20,351,152**	**$ 88,620**	**0.44%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Return of Spontaneous Circulation (ROSC) from cardiac arrest incidents	29%	31%	25%	25%	0%
Number of pediatric drownings	0	0	0	0	0%
Fire fatalities per 100,000 population	0	0	0	0	0%
Percentage of Fire personnel completing 240 hours of annual Insurance Services Office (ISO) required training	100%	100%	100%	100%	0%
Average Fire/EMS incidents response time (in minutes)	6:36	6:46	<8:00	<8:00	0%
Number of times automatic aid was provided	29	55	50	50	0%
Number of times automatic aid was received	45	83	50	50	0%
Number of fire inspection activities conducted	3,356	3,844	3,000	3,000	0%
Number of people educated in life safety	2,750	2,115	3,000	3,000	0%
Number of new CERT members trained	16	0	25	25	0%
Structure fires in the City	33	54	<50	<50	0%

FIRE

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
PERSONAL SERVICES					
001-2010-522.12-01	SAL & WAGES-REGULAR [1]	$ 9,885,939	$ 10,113,810	$ 11,036,757	$ 11,396,291
001-2010-522.12-04	SAL & WAGES-UPGRADE	35,037	41,153	50,000	50,000
001-2010-522.12-10	SAL & WAGES-ASSIGNMENT	40,886	40,552	42,000	75,000
001-2010-522.13-05	SAL & WAGES-LONGEVITY	165,000	167,000	183,000	180,000
001-2010-522.14-01	SAL & WAGES-OVERTIME	617,627	733,807	150,000	150,000
001-2010-522.15-05	SAL-FF SUPP COMPENSATION	83,282	87,015	80,000	80,000
001-2010-522.15-08	SAL&WAGES-VEHICLE BENEFIT	-	-	-	3,100
001-2010-522.15-10	SAL & WAGES-CLOTH ALLOW	57,000	70,245	63,800	82,550
001-2010-522.21-01	CONTRIB-SS TAX(EMPLOYER)	645,840	668,304	719,731	743,187
001-2010-522.21-02	CONTRIB-MED TAX(EMPLOYER)	155,401	156,816	168,324	174,246
001-2010-522.22-01	FRS CONTRIB-EMPLOYER	2,307,640	2,457,694	2,658,999	2,819,131
001-2010-522.22-03	CONTRIBUTION - HEALTH TRUST	110,478	-	-	-
001-2010-522.23-01	HEALTH & LIFE INS	1,249,394	1,483,709	2,031,269	2,263,442
	TOTAL APPROPRIATION	**$ 15,353,524**	**$ 16,020,105**	**$ 17,183,880**	**$ 18,016,947**
OPERATING EXPENSES					
001-2010-522.30-01	OPERATING EXPENSE	$ 18,391	$ 17,088	$ 10,400	$ 10,400
001-2010-522.30-11	EMS LICENSURE EXPENSE	2,435	8,538	8,000	8,000
001-2010-522.30-31	OTHER EXPENSE/CLOTHING	55,969	25,872	30,000	23,000
001-2010-522.30-92	CREDIT CARD PYMT CHARGES	-	-	-	500
001-2010-522.30-99	CERT EXPENSE	2,543	3,037	2,500	2,500
001-2010-522.31-02	PROF'L SVCS-MEDICAL	2,680	1,337	6,500	3,200
001-2010-522.31-03	PROF SVCS-MEDICAL DIRECTOR	30,000	30,000	31,827	32,782
001-2010-522.31-27	PROF SVC-FIRE/RESCUE ASSESSMENT	24,500	50,213	23,000	20,000
001-2010-522.34-30	EMS BILLING & COLL - ADP	101,483	90,994	110,000	140,000
001-2010-522.40-03	TRAVEL & PER DIEM	6,962	14,776	10,000	10,000
001-2010-522.41-01	COMMUNICATIONS SERVICES	88,821	40,862	32,700	27,000
001-2010-522.41-06	POSTAGE & PRINTING	3,379	(1)	-	-
001-2010-522.42-06	POSTAGE	-	632	600	600
001-2010-522.44-01	RENTALS & LEASES	11,207	10,364	10,700	10,700
001-2010-522.46-01	REPAIR & MAINT-EQUIPMENT	118,732	108,525	73,007	73,007
001-2010-522.46-02	STRUCTURES - CHARGEBACK	-	9,442	109,800	13,800
001-2010-522.46-03	REP & MAINT-OFFICE EQUIP	266	92	1,000	1,000
001-2010-522.46-07	OTHER EQUIPMENT	-	4,443	5,300	5,300
001-2010-522.46-08	REPAIR & MAINT-VEHICLES	9,303	83,301	180,000	180,000
001-2010-522.46-24	REPAIR & MAINT-STRUCTURES	34,478	4,830	17,900	7,900
001-2010-522.46-46	MAIN/TESTING ISO EQUIPMENT	-	92,579	150,000	169,600
001-2010-522.46-47	MAINT/FIRE VEH INTERNAL	-	154,320	67,890	30,000
001-2010-522.47-02	PRINTING & BINDING	-	1,893	3,400	3,400
001-2010-522.51-01	OFFICE SUPPLIES	5,909	4,890	6,300	6,300
001-2010-522.52-02	GAS, OIL AND COOLANT	-	82,833	105,000	105,000
001-2010-522.52-15	OPERATING SUPPLIES-OTHER	273,767	347,754	275,000	275,000
001-2010-522.54-01	SUBSCRIPTION & MEMBERSHIP	12,055	2,923	5,205	5,205
001-2010-522.54-05	EDUCATION & TRAINING	16,317	20,121	30,000	20,000
001-2010-522.54-20	TUITION REIM - IAFF	-	14,138	40,000	40,000
001-2010-522.55-07	OPER EXP-EXPLORER PROGRAM	940	675	2,000	2,000
	TOTAL APPROPRIATION	**$ 820,137**	**$ 1,226,471**	**$ 1,348,029**	**$ 1,226,194**

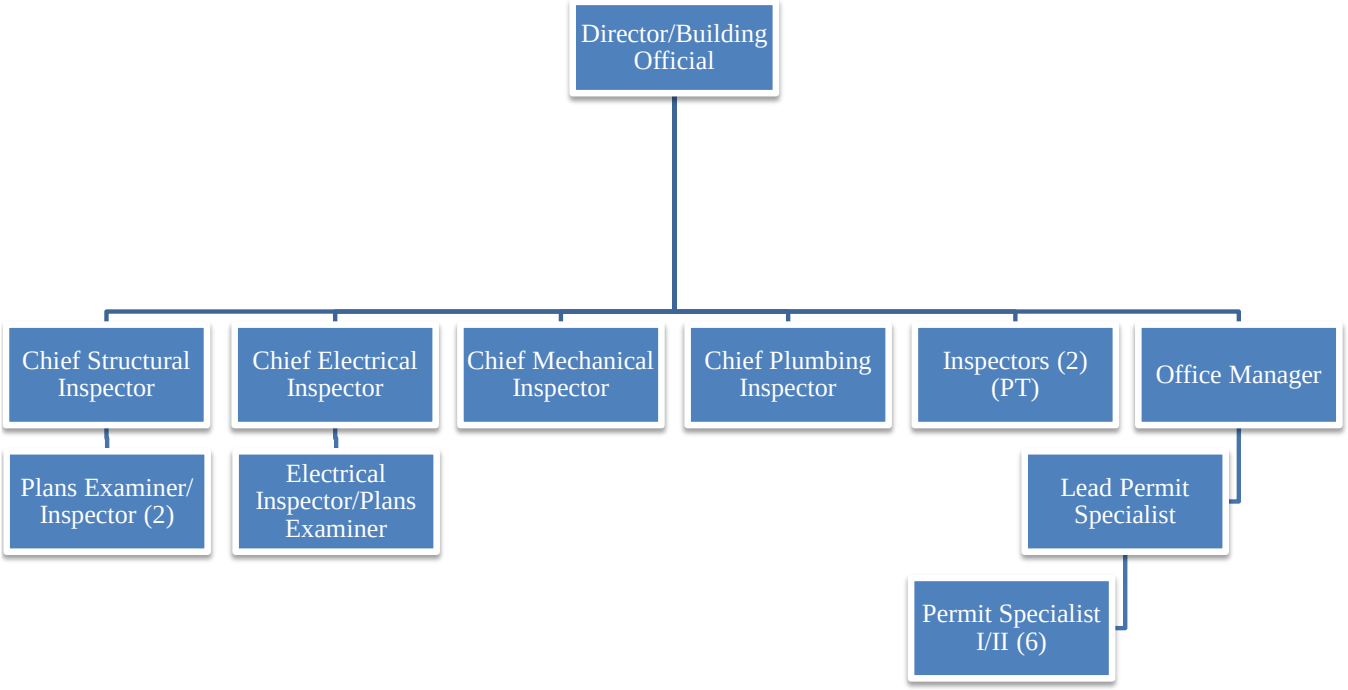
FIRE

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
CAPITAL EXPENSES					
001-2010-522.62-55	STORAGE STRUCTURE	$ -	$ -	$ 42,000	$ 42,000
001-2010-522.64-02	ACQUISITION OF VEHICLES	275,228	76,852	1,068,163	350,000
001-2010-522.64-09	COMPUTER EQUIPMENT	-	-	5,000	5,000
001-2010-522.64-12	OTHER EQUIPMENT	164,464	168,588	275,000	368,356
001-2010-522.65-97	EQUIPMENT-LOCAL GRANT	26,556	-	-	-
001-2010-522.65-99	EQUIPMENT - FEDERAL	370,305	-	-	-
	TOTAL APPROPRIATION	**$ 836,553**	**$ 245,440**	**$ 1,390,163**	**$ 765,356**
DEBT SERVICE					
001-2010-522.71-50	PRINC-CAPITAL LEASE/VEHIC	$ 121,989	$ 125,014	$ 318,797	$ 318,707
001-2010-522.72-50	INT-CAPITAL LEASE/VEHICLE	12,559	9,534	21,663	23,948
	TOTAL APPROPRIATION	**$ 134,548**	**$ 134,548**	**$ 340,460**	**$ 342,655**
	TOTAL REQUESTED APPROPRIATION	**$ 17,144,762**	**$ 17,626,564**	**$ 20,262,532**	**$ 20,351,152**

[1] SENIOR MANAGEMENT SALARY OF $158,461 IS INCLUDED IN SALARY & WAGES REGULAR.

BUILDING [3]

16 FULL TIME, 2 PART TIME - 18 TOTAL



Position Summary

Position Title	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Amended	FY 2019 Budget
Director of Building/Building Official	1	1	1	1	1
Chief Electrical Inspector	1	1	1	1	1
Chief Plumbing Inspector	1	1	1	1	1
Chief Mechanical Inspector [1]	1	1	1	1	1
Chief Structural Inspector	1	1	1	1	1
Electrical Inspector/Plans Examiner	-	-	1	1	1
Mechanical Inspector [1]	-	-	1	1	1
Plans Examiner/Inspector	1	1	1	1	1
Inspector - P/T	4	2	4	4	2
Office Manager	1	1	1	1	1
Lead Permit Specialist	-	-	-	1	1
Office Specialist II [2]	1	1	1	1	1
Office Specialist I [2]	3	3	5	6	6
Permit Specialist I/II [2]	-	-	-	-	6
Total Positions	**15**	**13**	**18**	**20**	**18**

[1] FY 2019 - Only 1 of 2 positions of Chief Mechanical Inspector and Mechanical Inspector will be filled at any time.

[2] FY 2019 - Only 7 of 13 positions of Permit Specialist I/II, Office Specialist II, and Office Specialist I will be filled at any time.

[3] The Building Department has its own revenues/reserves appropriated for building-related services only.

BUILDING

COST CENTER (2410)

PROGRAM DESCRIPTION

The Building Department safeguards public health, safety, and general welfare through the administration and enforcement of the Florida Building Code and all local ordinances to ensure the highest level of building code compliance. The Department is responsible for performing plan reviews; performing mandatory inspections; collecting permit fees and issuing permits for new construction; issuing Certificates of Completion and Certificates of Occupancy; and processing Building Code violations.

PROGRAM GOALS & OBJECTIVES

In support of Goal B, Quality of Life, the Building Department effectively ensures public health and safety by enforcing Florida Building Code and local ordinances. In support of Goal C, Customer Service and Outreach, the Building Department is in the process of implementing an electronic plan review and permitting program.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 847,507	$ 839,092	$ 1,529,302	$ 1,659,438	$ 130,136	8.51%
Operating Expenses	220,064	327,914	557,467	715,858	158,391	28.41%
Capital	-	-	321,783	288,000	(33,783)	-10.50%
TOTAL	**$ 1,067,571**	**$ 1,167,006**	**$ 2,408,552**	**$ 2,663,296**	**$ 254,744**	**10.58%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Total Permit valuation of construction cost	N/A	N/A	N/A	75,000,000	N/A
Total number of plan reviews performed	4,656	7,589	5,000	6,000	20%
Total number of requested inspections performed	12,265	10,783	12,000	12,000	0%
Number of building permits issued	4,897	5,013	5,000	5,000	0%
Certificates of Occupancy (CO's), Temporary Certificates of Occupancy (TCO's) and Certificate of Completion (CC's) issued	N/A	N/A	N/A	90	N/A
Percentage of total certified personnel completing a minimum of sixteen (16) hours of continuing education per year	100%	100%	95%	95%	0%
Percentage of permit management personnel attending continuing education classes for customer service and programmatic training	80%	86%	80%	95%	19%

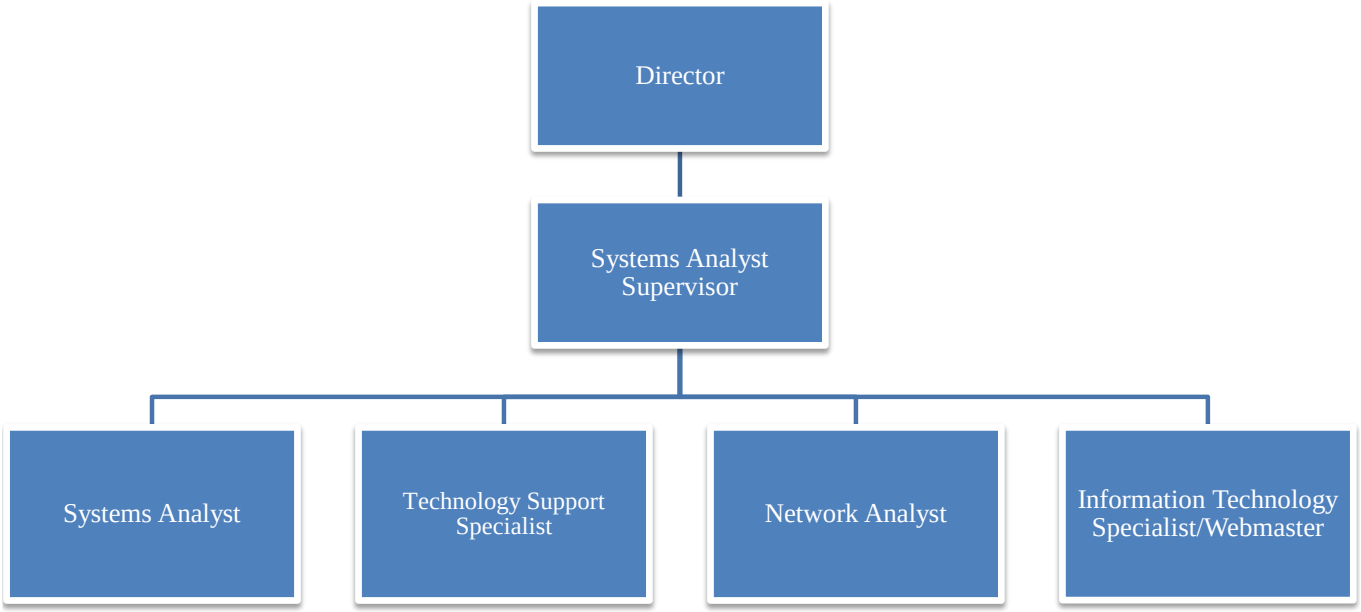
BUILDING

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
PERSONAL SERVICES					
001-2410-524.12-01	SAL & WAGES-REGULAR [1]	$ 626,612	$ 582,612	$ 1,033,397	$ 1,106,703
001-2410-524.13-05	SAL & WAGES-LONGEVITY	5,000	5,000	6,000	4,000
001-2410-524.14-01	SAL & WAGES-OVERTIME	9,479	18,215	30,000	50,000
001-2410-524.15-08	SAL&WAGES-VEHICLE BENEFIT	2,977	3,108	3,750	9,060
001-2410-524.21-01	CONTRIB-SS TAX(EMPLOYER)	37,944	35,407	65,605	72,525
001-2410-524.21-02	CONTRIB-MED TAX(EMPLOYER)	8,874	8,281	15,343	16,962
001-2410-524.22-01	FRS CONTRIB-EMPLOYER	62,250	63,596	105,228	124,001
001-2410-524.22-03	CONTRIBUTION - HEALTH TRUST	7,769	-	-	-
001-2410-524.23-01	HEALTH & LIFE INS	86,602	122,873	269,979	276,187
	TOTAL APPROPRIATION	**$ 847,507**	**$ 839,092**	**$ 1,529,302**	**$ 1,659,438**
OPERATING EXPENSES					
001-2410-524.30-04	COMPUTER SERVICES	$ -	$ 18,090	$ 4,088	$ 10,000
001-2410-524.30-31	OTHER EXPENSE/CLOTHING	1,630	1,371	6,000	5,000
001-2410-524.30-92	CREDIT CARD PYMT CHARGES	7,055	9,004	10,000	12,000
001-2410-524.31-02	PROF'L SVCS-MEDICAL	290	420	1,000	1,000
001-2410-524.31-09	PROF'L SVCS-OTHER	6,952	229,602	228,600	265,000
001-2410-524.31-25	GENERAL ALLOC OF COST	-	-	176,002	289,983
001-2410-524.34-02	CUSTODIAL	8,401	9,434	13,900	15,000
001-2410-524.34-16	CONTRACT SVCS-OTHER	125,070	91	-	-
001-2410-524.40-03	TRAVEL & PER DIEM	100	915	4,000	3,000
001-2410-524.41-01	COMMUNICATIONS SVCS	19,696	17,429	15,377	17,500
001-2410-524.42-06	POSTAGE	-	-	500	1,000
001-2410-524.44-01	RENTALS & LEASES	1,787	1,761	4,000	3,000
001-2410-524.46-03	MAINT-OFFICE EQUIPMENT	1,466	1,951	6,000	4,000
001-2410-524.46-06	REPAIR & MAINTENANCE SVCS	13,704	9,725	38,000	38,000
001-2410-524.46-08	REP & MAINT-VEHICLES	1,901	5,178	3,625	4,000
001-2410-524.51-01	OFFICE SUPPLIES	5,874	9,224	5,000	7,000
001-2410-524.52-02	GAS, OIL & COOLANT	2,618	3,592	10,875	10,875
001-2410-524.52-15	OPERATING SUPPLIES-OTHER	12,359	6,313	13,500	13,500
001-2410-524.54-01	SUBSCRIPTION & MEMBERSHIP	704	878	5,000	4,000
001-2410-524.54-05	EDUCATION & TRAINING	10,457	2,936	12,000	12,000
	TOTAL APPROPRIATION	**$ 220,064**	**$ 327,914**	**$ 557,467**	**$ 715,858**
CAPITAL EXPENSES					
001-2410-524.64-02	ACQUISITION OF VEHICLES	$ -	$ -	$ 32,000	$ -
001-2410-524.64-09	COMPUTER EQUIPMENT	-	-	288,000	288,000
001-2410-524.64-12	OTHER EQUIPMENT	-	-	1,783	-
	TOTAL APPROPRIATION	**$ -**	**$ -**	**$ 321,783**	**$ 288,000**
	TOTAL REQUESTED APPROPRIATION	**$ 1,067,571**	**$ 1,167,006**	**$ 2,408,552**	**$ 2,663,296**

[1] SENIOR MANAGEMENT SALARY OF $127,570 IS INCLUDED IN SALARY & WAGES REGULAR.

INFORMATION TECHNOLOGY

6 FULL TIME



Position Summary

Position Title	FY 2016 Actual	FY 2017 Actual	FY 2018 Adopted	FY 2018 Amended	FY 2019 Budget
Director of Information Technology	1	1	1	1	1
Systems Analyst	-	-	1	1	1
Systems Analyst Supervisor	1	1	1	1	1
Technology Application Specialist	1	1	1	-	-
Technology Support Specialist	1	1	1	1	1
Network Analyst	1	1	1	1	1
Information Technology Specialist/Webmaster	1	1	1	1	1
Total Positions	**6**	**6**	**6**	**6**	**6**

INFORMATION TECHNOLOGY

COST CENTER (3410)

PROGRAM DESCRIPTION

The Information Technology Department provides timely expert support to City Departments that service the citizens and businesses of Margate. The Department supports network servers, client computers and over 400 end users across all City departments and component units. The Department's application support includes: Utility Billing, Building Permits, General Ledger, Business Licenses, Purchasing, Code Compliance, Land/Parcel Management, Police and Fire Records Management Systems, and Microsoft Office.

PROGRAM GOALS & OBJECTIVES

In support of Goal C, Customer Service and Outreach and Goal F, Infrastructure and Public Facilities, the Information Technology Department provides reliable and state of the art technology in order to empower City Departments with the technology tools needed to succeed on a daily basis.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 595,936	$ 681,803	$ 734,260	$ 759,558	$ 25,298	3.45%
Operating Expenses	134,131	151,681	172,905	174,505	1,600	0.93%
Capital	55,085	34,556	16,770	20,000	3,230	19.26%
TOTAL	**$ 785,152**	**$ 868,040**	**$ 923,935**	**$ 954,063**	**$ 30,128**	**3.26%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
System availability during City business hours	100%	100%	97%	97%	0%
Backup success rate	98%	99%	97%	97%	0%
Number of website hits on www.margatefl.com[1]	420,617	424,305	N/A	N/A	N/A
Service call closure rate for technology issues	N/A	N/A	90%	90%	0%

[1] This performance measure was moved to City Manager for FY 2018.

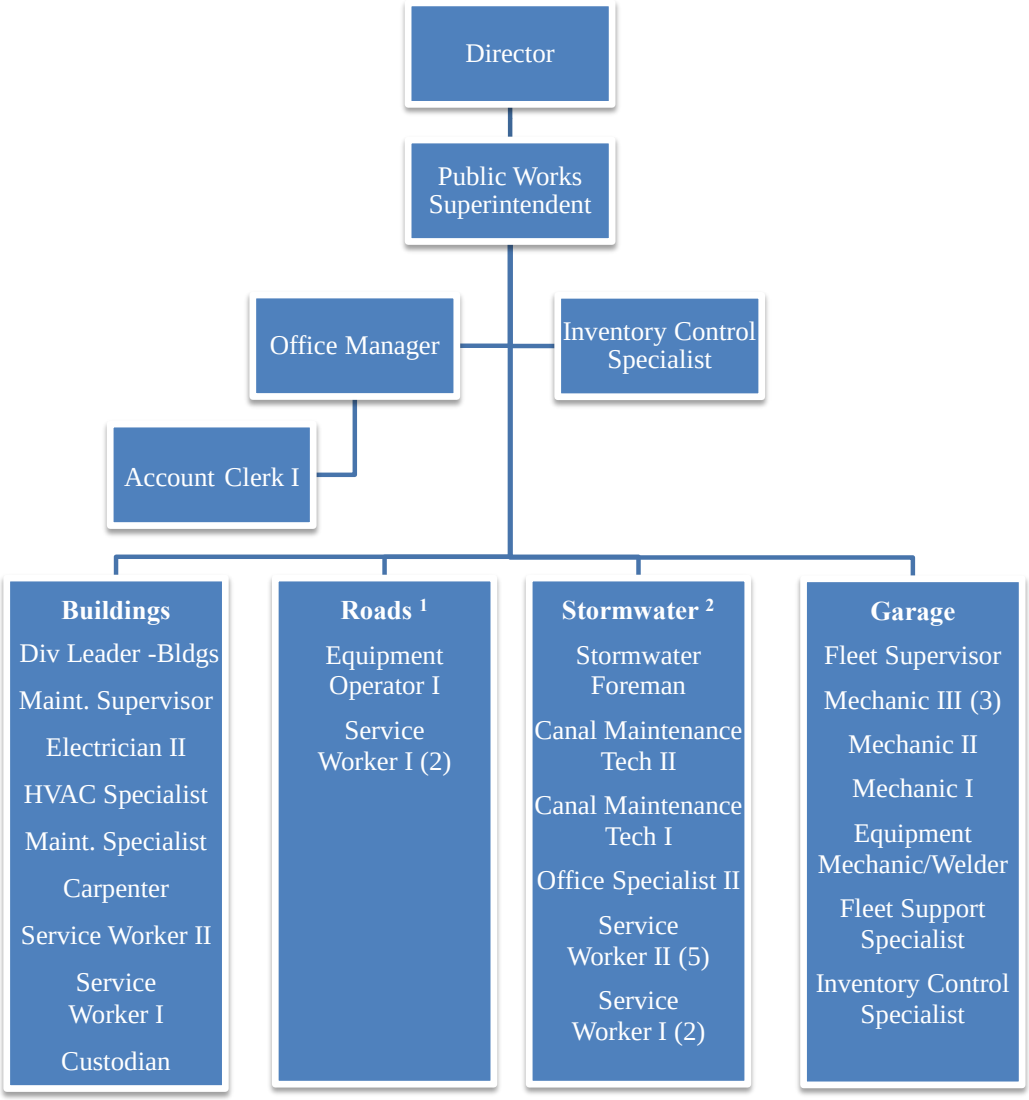
INFORMATION TECHNOLOGY

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
PERSONAL SERVICES					
001-3410-513.12-01	SAL & WAGES-REGULAR [1]	$ 444,297	$ 501,112	$ 524,488	$ 538,084
001-3410-513.13-05	SAL & WAGES-LONGEVITY	7,000	7,000	8,000	10,000
001-3410-513.14-01	SAL & WAGES-OVERTIME	-	4,083	1,000	1,000
001-3410-513.15-08	SAL&WAGES-VEHICLE BENEFIT	3,913	3,475	4,000	3,350
001-3410-513.15-09	SAL&WAGES-PHONE ALLOW	-	960	960	960
001-3410-513.21-01	CONTRIB-SS TAX(EMPLOYER)	27,406	29,244	33,384	33,112
001-3410-513.21-02	CONTRIB-MED TAX(EMPLOYER)	6,722	7,160	7,807	8,024
001-3410-513.22-01	FRS CONTRIB-EMPLOYER	52,656	59,979	66,720	69,322
001-3410-513.22-03	CONTRIBUTION - HEALTH TRUST	5,154	-	-	-
001-3410-513.23-01	HEALTH & LIFE INS	48,788	68,790	87,901	95,706
	TOTAL APPROPRIATION	**$ 595,936**	**$ 681,803**	**$ 734,260**	**$ 759,558**
OPERATING EXPENSES					
001-3410-513.31-02	PROF'L SVCS-MEDICAL	$ 210	$ -	$ 205	$ 205
001-3410-513.31-09	PROF'L SVCS-OTHER	-	-	20,000	20,000
001-3410-513.34-09	CONTRACT SVC-PROFESSIONAL	25,864	14,857	-	-
001-3410-513.40-03	TRAVEL & PER DIEM	235	791	1,500	1,000
001-3410-513.41-01	COMMUNICATIONS SVCS	16,429	19,804	22,000	22,000
001-3410-513.44-01	RENTALS & LEASES	1,548	1,784	2,300	2,000
001-3410-513.46-06	REPAIR & MAINTENANCE SVCS	77,165	102,533	110,000	116,100
001-3410-513.52-15	OPERATING SUPPLIES-OTHER	10,672	10,583	11,200	11,200
001-3410-513.54-01	SUBSCRIPTION & MEMBERSHIP	395	998	500	1,000
001-3410-513.54-05	EDUCATION & TRAINING	1,613	331	5,200	1,000
	TOTAL APPROPRIATION	**$ 134,131**	**$ 151,681**	**$ 172,905**	**$ 174,505**
CAPITAL EXPENSES					
001-3410-513.64-09	COMPUTER EQUIPMENT	$ 55,085	$ 17,787	$ -	$ 20,000
001-3410-513.65-73	CITY WEB REFRESH PROJECT	-	16,769	16,770	-
	TOTAL APPROPRIATION	**$ 55,085**	**$ 34,556**	**$ 16,770**	**$ 20,000**
	TOTAL REQUESTED APPROPRIATION	**$ 785,152**	**$ 868,040**	**$ 923,935**	**$ 954,063**

[1] SENIOR MANAGEMENT SALARY OF $147,726 IS INCLUDED IN SALARY & WAGES REGULAR.

PUBLIC WORKS

23 FULL TIME



There are 37 total positions in the Public Works Department.
23 positions are funded by the General Fund (001).
[1] Roads positions (3) funded in the Roads Fund (111).
[2] Stormwater positions (11) funded in the Stormwater Fund (445).

PUBLIC WORKS

Position Summary					
Position Title	**FY 2016 Actual**	**FY 2017 Actual**	**FY 2018 Adopted**	**FY 2018 Amended**	**FY 2019 Budget**
General Fund					
Public Works Administration					
Director of Public Works	1	1	1	1	1
Office Manager	-	1	1	1	1
Account Clerk III	1	-	-	-	-
Account Clerk I	-	-	-	1	1
Inventory Control Specialist	1	1	1	1	1
Public Works Superintendent	1	1	1	1	1
Total Public Works Administration	**4**	**4**	**4**	**5**	**5**
Public Works Buildings Division					
Division Leader - Bldgs	-	1	1	1	1
Maintenance Supervisor	1	1	1	1	1
Electrician II	1	1	1	1	1
Carpenter	1	1	1	1	1
Maintenance Specialist	-	1	1	1	1
Painter	1	-	-	-	-
Service Worker II	-	-	-	-	1
Service Worker I	1	1	1	1	1
Custodian	1	1	1	1	1
HVAC Specialist	1	1	1	1	1
Total Public Works Buildings	**7**	**8**	**8**	**8**	**9**
Public Works Garage Division					
Fleet Supervisor	1	1	1	1	1
Mechanic III	3	3	3	3	3
Mechanic II	2	2	1	1	1
Mechanic I	-	-	1	1	1
Equipment Mechanic/Welder	1	1	1	1	1
Fleet Support Specialist	1	1	1	1	1
Inventory Control Specialist	1	1	1	1	1
Total Public Works Garage	**9**	**9**	**9**	**9**	**9**
Total General Fund Positions	**20**	**21**	**21**	**22**	**23**

PUBLIC WORKS

ADMINISTRATION DIVISION
COST CENTER (4545)

PROGRAM DESCRIPTION

The Public Works Administration Division provides support and oversees general operations. The Administration Division plans, directs, and controls all financial aspects of the Public Works Department in accordance with City Administration. In addition, all inner-city transit reporting and oversight is handled through the Administration Division.

PROGRAM GOALS & OBJECTIVES

In support of Goal B, Quality of Life and Goal F, Infrastructure and Public Facilities, the Administration Division provides oversight of public works projects to ensure the safety of Margate residents and businesses.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 445,210	$ 370,438	$ 478,680	$ 571,679	$ 92,999	19.43%
Operating Expenses	33,251	49,878	71,720	68,350	(3,370)	-4.70%
Capital	37,730	5,180	-	-	-	0.00%
TOTAL	**$ 516,191**	**$ 425,496**	**$ 550,400**	**$ 640,029**	**$ 89,629**	**16.28%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Percentage of all resident complaints/inquiries responded to within 24 hours	100%	100%	100%	100%	0%

PUBLIC WORKS

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ADMINISTRATION DIVISION					
PERSONAL SERVICES					
001-4545-539.12-01	SAL & WAGES-REGULAR [1]	$ 308,383	$ 248,087	$ 310,848	$ 380,325
001-4545-539.13-05	SAL & WAGES-LONGEVITY	5,000	6,000	3,000	7,000
001-4545-539.14-01	SAL & WAGES-OVERTIME	3,606	5,884	3,500	3,500
001-4545-539.15-08	SAL&WAGES-VEHICLE BENEFIT	1,663	3,100	4,530	3,600
001-4545-539.15-09	SAL & WAGES-PHONE ALLOW	965	369	960	960
001-4545-539.21-01	CONTRIB-SS TAX(EMPLOYER)	17,038	13,960	20,016	24,499
001-4545-539.21-02	CONTRIB-MED TAX(EMPLOYER)	4,341	3,578	4,681	5,733
001-4545-539.22-01	FRS CONTRIB-EMPLOYER	43,483	28,022	45,326	53,142
001-4545-539.22-03	CONTRIBUTION - HEALTH TRUST	3,435	-	-	-
001-4545-539.23-01	HEALTH & LIFE INS	57,296	61,438	85,819	92,920
	TOTAL APPROPRIATION	**$ 445,210**	**$ 370,438**	**$ 478,680**	**$ 571,679**
OPERATING EXPENSES					
001-4545-539.30-01	OPERATING EXPENSE	$ -	$ -	$ 7,500	$ 7,825
001-4545-539.30-31	OTHER EXPENSE/CLOTHING	2,982	3,241	3,900	3,175
001-4545-539.31-02	PROF'L SVCS-MEDICAL	40	136	300	2,300
001-4545-539.31-09	PROF'L SVCS-OTHER	-	4,350	4,500	4,350
001-4545-539.40-03	TRAVEL & PER DIEM	1,781	3,929	3,700	3,700
001-4545-539.41-01	COMMUNICATIONS SVCS	21,534	19,382	12,720	17,900
001-4545-539.41-06	POSTAGE & PRINTING	159	-	-	-
001-4545-539.42-06	POSTAGE	-	7	500	500
001-4545-539.44-01	RENTALS & LEASES	2,179	2,113	3,500	3,500
001-4545-539.46-03	OFFICE EQUIPMENT	55	114	1,000	1,000
001-4545-539.46-06	R&M MAIN/REPAIR & MAIN. SVC.	385	9,859	25,000	15,000
001-4545-539.47-02	PRINTING & BINDING	-	38	500	500
001-4545-539.51-01	OFFICE SUPPLIES	3,180	3,501	4,000	4,000
001-4545-539.54-01	SUBSCRIPTION & MEMBERSHIP	691	1,232	1,200	1,200
001-4545-539.54-05	EDUCATION & TRAINING	265	1,976	3,400	3,400
	TOTAL APPROPRIATION	**$ 33,251**	**$ 49,878**	**$ 71,720**	**$ 68,350**
CAPITAL EXPENSES					
001-4545-539.64-02	ACQUISITION OF VEHICLES	$ 30,386	$ 5,180	$ -	$ -
001-4545-539.64-09	COMPUTER EQUIPMENT	7,344	-	-	-
	TOTAL APPROPRIATION	**$ 37,730**	**$ 5,180**	**$ -**	**$ -**
ADMINISTRATION DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 516,191**	**$ 425,496**	**$ 550,400**	**$ 640,029**

[1] SENIOR MANAGEMENT SALARY OF $128,634 IS INCLUDED IN SALARY & WAGES REGULAR.

PUBLIC WORKS

BUILDINGS DIVISION
COST CENTER (4547)

PROGRAM DESCRIPTION

The Buildings Division is responsible for the maintenance, upkeep and aesthetic appearance of all City structures and facilities. The carpentry shop within the Buildings Division fabricates custom cabinetry and work stations for all City departments. The Buildings Division is also responsible for the maintenance of all City owned street lights.

PROGRAM GOALS & OBJECTIVES

In support of Goal F, Infrastructure and Public Facilities, the Buildings Division provides a high level of service for the maintenance, repair, and construction of all City facilities and buildings to ensure that the occupants enjoy a clean, safe, and aesthetically pleasing environment.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 577,566	$ 614,470	$ 708,466	$ 825,554	$ 117,088	16.53%
Operating Expenses	676,495	732,278	851,950	1,022,150	170,200	19.98%
Capital	-	6,383	6,678	27,000	20,322	304.31%
TOTAL	**$ 1,254,061**	**$ 1,353,131**	**$ 1,567,094**	**$ 1,874,704**	**$ 307,610**	**19.63%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	% Change
City Hall employee overall satisfaction rating for condition of City Hall	90%	90%	75%	75%	0%
Achieve a rating of 2 or higher from the City Hall Maintenance survey	N/A	N/A	N/A	85%	N/A

PUBLIC WORKS

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
BUILDINGS DIVISION					
PERSONAL SERVICES					
001-4547-539.12-01	SAL & WAGES-REGULAR	$ 385,301	$ 401,090	$ 440,611	$ 511,938
001-4547-539.13-05	SAL & WAGES-LONGEVITY	5,000	5,000	7,000	9,000
001-4547-539.14-01	SAL & WAGES-OVERTIME	18,302	22,188	15,000	20,000
001-4547-539.21-01	CONTRIB-SS TAX(EMPLOYER)	23,258	24,627	28,682	33,538
001-4547-539.21-02	CONTRIB-MED TAX(EMPLOYER)	5,439	5,760	6,708	7,844
001-4547-539.22-01	FRS CONTRIB-EMPLOYER	29,913	32,715	41,672	53,731
001-4547-539.22-03	CONTRIBUTION - HEALTH TRUST	3,635	-	-	-
001-4547-539.23-01	HEALTH & LIFE INS	106,718	123,090	168,793	189,503
	TOTAL APPROPRIATION	**$ 577,566**	**$ 614,470**	**$ 708,466**	**$ 825,554**
OPERATING EXPENSES					
001-4547-539.30-31	OTHER EXPENSE/CLOTHING	$ 2,346	$ 3,360	$ 4,200	$ 4,200
001-4547-539.31-02	PROF'L SVCS-MEDICAL	130	445	900	-
001-4547-539.34-16	CONTRACTUAL SVCS-OTHER	-	3,266	5,000	5,000
001-4547-539.40-03	TRAVEL & PER DIEM	140	111	250	250
001-4547-539.42-06	POSTAGE	-	-	500	500
001-4547-539.43-01	UTILITY SERVICES	293,988	299,740	315,000	315,000
001-4547-539.43-02	UTILITY SVCS-WATER	142,028	140,197	145,000	145,000
001-4547-539.44-01	RENTALS & LEASES	11,436	9,957	13,000	13,000
001-4547-539.46-02	REP & MAINT - STRUCTURES	91,967	141,944	187,200	345,800
001-4547-539.46-06	REPAIR & MAINTENANCE SVCS	-	-	-	12,100
001-4547-539.46-07	OTHER EQUIPMENT	63,494	96,189	117,900	118,000
001-4547-539.52-15	OPERATING SUPPLIES-OTHER	70,787	36,727	60,000	60,000
001-4547-539.54-01	SUBSCRIPTION & MEMBERSHIP	179	75	500	500
001-4547-539.54-05	EDUCATION & TRAINING	-	267	2,500	2,800
	TOTAL APPROPRIATION	**$ 676,495**	**$ 732,278**	**$ 851,950**	**$ 1,022,150**
CAPITAL EXPENSES					
001-4547-539.64-02	ACQUISITION OF VEHICLES	$ -	$ -	$ -	$ 27,000
001-4547-539.64-12	OTHER EQUIPMENT	-	6,383	6,678	-
	TOTAL APPROPRIATION	**$ -**	**$ 6,383**	**$ 6,678**	**$ 27,000**
BUILDINGS DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 1,254,061**	**$ 1,353,131**	**$ 1,567,094**	**$ 1,874,704**

PUBLIC WORKS

GARAGE DIVISION
COST CENTER (4551)

PROGRAM DESCRIPTION

The Garage Division is responsible for maintaining and servicing vehicles for all City departments. The Division provides maintenance to all equipment from small engine power tools, such as weed eaters and chain saws to large machinery, such as aquatic weed harvesters. The Division also provides life-cycle cost analysis for vehicle and equipment replacement to ensure maximum cost effectiveness of City resources.

PROGRAM GOALS & OBJECTIVES

In support of Goal F, Infrastructure and Public Facilities, the Garage Division provides effective maintenance and repair services, manages fuel operations, and acquires new vehicles and equipment as needed.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 745,101	$ 762,053	$ 777,132	$ 843,771	$ 66,639	8.57%
Operating Expenses	624,911	372,467	642,100	612,200	(29,900)	-4.66%
Capital	-	53,108	32,400	-	(32,400)	-100.00%
TOTAL	**$ 1,370,012**	**$ 1,187,628**	**$ 1,451,632**	**$ 1,455,971**	**$ 4,339**	**0.30%**

PERFORMANCE MEASURES

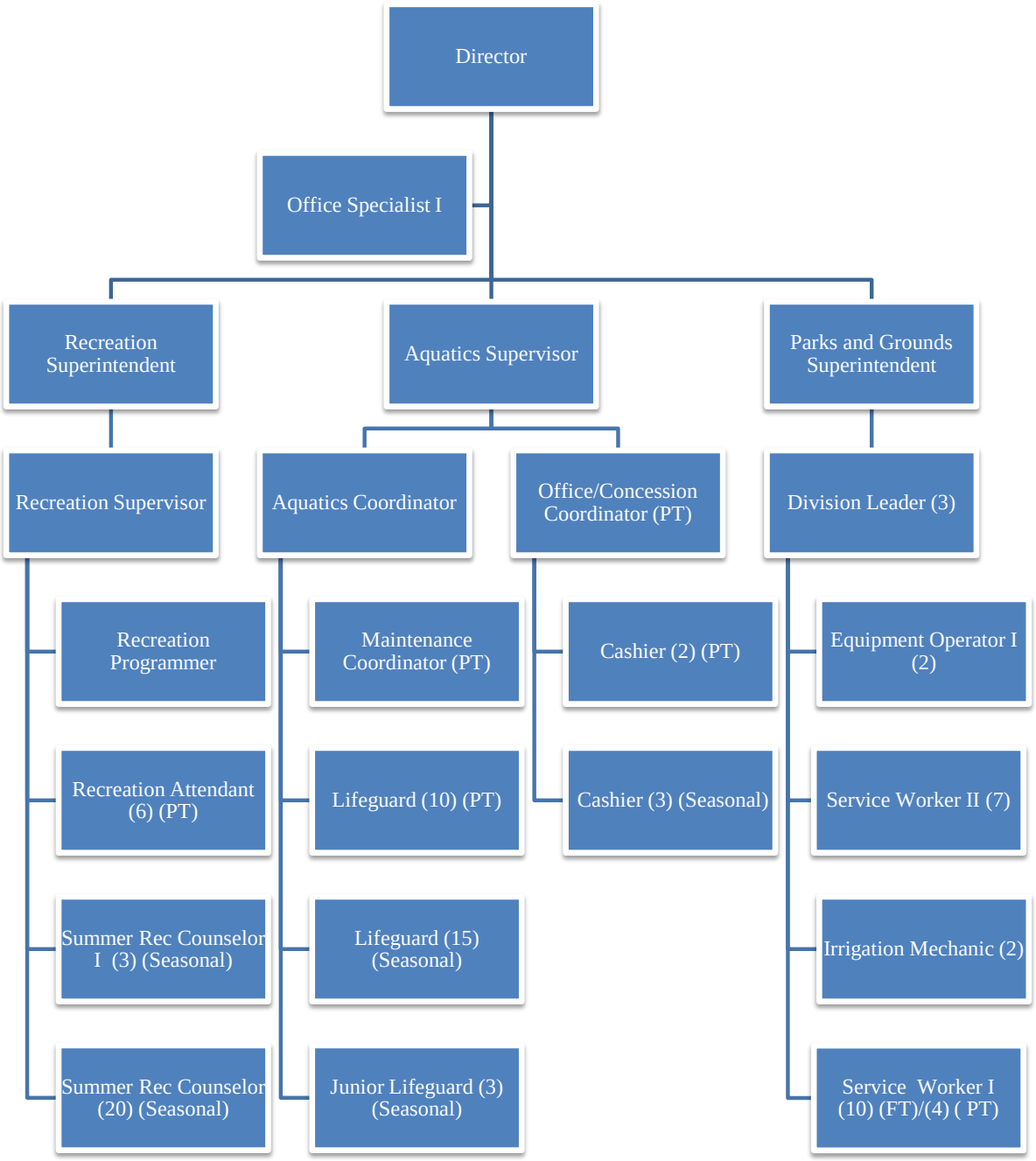
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	% Change
Percentage of vehicle maintenance and repairs completed within 72 hours (excludes contracted services)	95%	93%	90%	90%	0%
Percentage of all vehicle preventative maintenance performed on time	93%	92%	90%	90%	0%

PUBLIC WORKS

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
GARAGE DIVISION					
PERSONAL SERVICES					
001-4551-590.12-01	SAL & WAGES-REGULAR	$ 513,916	$ 521,993	$ 486,705	$ 551,991
001-4551-590.13-05	SAL & WAGES-LONGEVITY	16,000	18,000	14,000	12,000
001-4551-590.14-01	SAL & WAGES-OVERTIME	21,391	19,221	23,000	23,000
001-4551-590.21-01	CONTRIB-SS TAX(EMPLOYER)	32,295	32,804	37,424	36,393
001-4551-590.21-02	CONTRIB-MED TAX(EMPLOYER)	7,553	7,672	8,752	8,511
001-4551-590.22-01	FRS CONTRIB-EMPLOYER	44,528	48,811	54,889	54,955
001-4551-590.22-03	CONTRIBUTION - HEALTH TRUST	5,961	-	-	-
001-4551-590.23-01	HEALTH & LIFE INS	103,457	113,552	152,362	156,921
	TOTAL APPROPRIATION	**$ 745,101**	**$ 762,053**	**$ 777,132**	**$ 843,771**
OPERATING EXPENSES					
001-4551-590.30-31	OTHER EXPENSE/CLOTHING	$ 2,424	$ 2,860	$ 3,500	$ 4,000
001-4551-590.31-02	PROF'L SVCS-MEDICAL	310	385	800	-
001-4551-590.40-03	TRAVEL & PER DIEM	2,216	750	1,500	1,600
001-4551-590.46-06	REP & MAINT SERVICES	-	10,052	12,500	15,700
001-4551-590.46-07	REP & MAINT-OTHER EQUIP	14,484	13,480	50,000	30,000
001-4551-590.46-08	REP & MAINT-VEHICLES	184,222	(27,024)	140,000	140,000
001-4551-590.52-02	GAS, OIL & COOLANT	384,052	350,655	401,000	386,000
001-4551-590.52-15	OPERATING SUPPLIES-OTHER	27,898	20,243	30,000	30,000
001-4551-590.54-01	SUBSCRIPTION & MEMBERSHIP	8,425	45	300	500
001-4551-590.54-05	EDUCATION & TRAINING	880	1,021	2,500	4,400
	TOTAL APPROPRIATION	**$ 624,911**	**$ 372,467**	**$ 642,100**	**$ 612,200**
CAPITAL EXPENSES					
001-4551-590.64-12	OTHER EQUIPMENT	$ -	$ 53,108	$ 32,400	$ -
	TOTAL APPROPRIATION	**$ -**	**$ 53,108**	**$ 32,400**	**$ -**
GARAGE DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 1,370,012**	**$ 1,187,628**	**$ 1,451,632**	**$ 1,455,971**
PUBLIC WORKS DEPARTMENT	**TOTAL REQUESTED APPPROPRIATION**	**$ 3,140,264**	**$ 2,966,255**	**$ 3,569,126**	**$ 3,970,704**

PARKS AND RECREATION

32 FULL TIME, 24 PART TIME, 44 TEMPORARY - 100 TOTAL



PARKS AND RECREATION

Position Summary					
Position Title	**FY 2016 Actual**	**FY 2017 Actual**	**FY 2018 Adopted**	**FY 2018 Amended**	**FY 2019 Budget**
Administration Division					
Director of Parks and Recreation	1	1	1	1	1
Recreation Superintendent	1	1	1	1	1
Recreation Supervisor	1	1	1	1	1
Office Specialist I	1	1	1	1	1
Total Administration	**4**	**4**	**4**	**4**	**4**
Special Activities Division					
Recreation Programmer (F/T)	1	1	1	1	1
Recreation Attendant (P/T)	6	6	6	6	6
Summer Recreation Counselor I	3	3	3	3	3
Summer Recreation Counselor	20	20	20	20	20
Total Special Activities	**30**	**30**	**30**	**30**	**30**
Grounds Maintenance Division					
Parks and Grounds Superintendent	-	1	1	1	1
Division Leader	3	3	3	3	3
Irrigation Mechanic	2	2	2	2	2
Service Worker II	9	7	7	7	7
Service Worker I	10	10	10	10	10
Service Worker I (P/T)	-	-	-	-	4
Equipment Operator I	-	2	2	2	2
Total Grounds Maintenance	**24**	**25**	**25**	**25**	**29**
Aquatics Division					
Aquatics Supervisor	1	1	1	1	1
Aquatics Coordinator	-	1	1	1	1
Aquatics Coordinator (P/T)	1	-	-	-	-
Maintenance Coordinator (P/T, Annual)	1	1	1	1	1
Concession Coordinator (P/T, Annual)	1	-	-	-	-
Office Coordinator (P/T, Annual)	1	-	-	-	-
Office/Concession Coordinator (P/T, Annual)	-	1	1	1	1
Cashier (P/T, Annual)	2	2	2	2	2
Lifeguard (P/T, Annual)	10	10	10	10	10
Lifeguard (Seasonal)	15	15	15	15	15
Junior Lifeguard (Seasonal)	3	3	3	3	3
Cashier (Seasonal)	3	3	3	3	3
Total Aquatics	**38**	**37**	**37**	**37**	**37**
Total Parks and Recreation Positions	**96**	**96**	**96**	**96**	**100**

PARKS AND RECREATION

ADMINISTRATION DIVISION
COST CENTER (5555)

PROGRAM DESCRIPTION

The Parks and Recreation Administration Division provides advancement and implementation of department policy; management of public programs; and is responsible for business operations of all divisions within the Parks and Recreation Department. The Administration Division generates ideas, provides services, and supervises departmental operations.

PROGRAM GOALS & OBJECTIVES

In support of Goal A, City Image and Identity, the Administration Division develops media outreach strategies to promote and market the City's image and brand to the Margate community. In support of Goal C, Customer Service and Outreach, the Administration Division evaluates and enhances the methods of communicating with residents and businesses to provide information on programs, special events, etc. In support of Goal E, Financial Management, the Administration Division sets goals to maximize revenues received for recreational programs, sponsorships, and facility rentals.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 413,101	$ 431,099	$ 466,732	$ 500,362	$ 33,630	7.21%
Operating Expenses	46,041	53,769	49,665	50,090	425	0.86%
Capital	3,239	2,892	15,050	3,500	(11,550)	-76.74%
TOTAL	**$ 462,381**	**$ 487,760**	**$ 531,447**	**$ 553,952**	**$ 22,505**	**4.23%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Total revenues generated from meeting room/hall rentals	$38,650	$41,775	$38,000	$38,000	0%
Total revenues generated from pavilion rentals	$7,565	$7,090	$6,000	$6,000	0%

PARKS AND RECREATION

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ADMINISTRATION DIVISION					
PERSONAL SERVICES					
001-5555-572.12-01	SAL & WAGES-REGULAR [1]	$ 290,107	$ 303,016	$ 318,527	$ 338,951
001-5555-572.13-05	SAL & WAGES-LONGEVITY	5,000	5,000	6,000	6,000
001-5555-572.14-01	SAL & WAGES-OVERTIME	5,196	4,336	3,500	5,000
001-5555-572.15-08	SAL&WAGES-VEHICLE BENEFIT	3,975	5,053	5,000	6,350
001-5555-572.21-01	CONTRIB-SS TAX(EMPLOYER)	17,364	18,470	20,648	21,155
001-5555-572.21-02	CONTRIB-MED TAX(EMPLOYER)	4,205	4,399	4,829	5,166
001-5555-572.22-01	FRS CONTRIB-EMPLOYER	42,762	45,201	50,742	55,316
001-5555-572.22-03	CONTRIBUTION - HEALTH TRUST	3,343	-	-	-
001-5555-572.23-01	HEALTH & LIFE INS	41,149	45,624	57,486	62,424
	TOTAL APPROPRIATION	**$ 413,101**	**$ 431,099**	**$ 466,732**	**$ 500,362**
OPERATING EXPENSES					
001-5555-572.30-01	OPERATING EXPENSE	$ 2,788	$ 2,766	$ 2,905	$ 3,000
001-5555-572.30-31	OTHER EXPENSE/CLOTHING	764	843	900	900
001-5555-572.31-02	PROF'L SVCS-MEDICAL	40	-	300	300
001-5555-572.31-09	PROF'L SVCS-OTHER	-	1,500	8,000	8,000
001-5555-572.40-03	TRAVEL & PER DIEM	2,579	2,945	2,500	2,500
001-5555-572.41-01	COMMUNICATIONS SVCS	21,852	24,859	14,160	14,160
001-5555-572.44-01	RENTALS & LEASES	9,660	10,187	9,200	9,300
001-5555-572.46-06	REPAIR & MAINTENANCE SVCS	1,539	2,965	4,000	4,000
001-5555-572.46-07	REP&MAINT-OTHER EQUIPMENT	190	-	-	-
001-5555-572.51-01	OFFICE SUPPLIES	2,640	2,475	3,000	3,000
001-5555-572.54-01	SUBSCRIPTION & MEMBERSHIP	3,459	3,921	4,000	4,230
001-5555-572.54-05	EDUCATION & TRAINING	530	1,308	700	700
	TOTAL APPROPRIATION	**$ 46,041**	**$ 53,769**	**$ 49,665**	**$ 50,090**
CAPITAL EXPENSES					
001-5555-572.63-47	TREE CITY USA	$ 3,239	$ 2,892	$ 3,500	$ 3,500
001-5555-572.64-09	MACH/EQUIP/ COMPUTER EQUIP	-	-	11,550	-
	TOTAL APPROPRIATION	**$ 3,239**	**$ 2,892**	**$ 15,050**	**$ 3,500**
ADMINISTRATION DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 462,381**	**$ 487,760**	**$ 531,447**	**$ 553,952**

[1] SENIOR MANAGEMENT SALARY OF $143,485 IS INCLUDED IN SALARY & WAGES REGULAR.

PARKS AND RECREATION

SPECIAL ACTIVITIES DIVISION
COST CENTER (5556)

PROGRAM DESCRIPTION

The Special Activities Division provides safe, high quality, low cost recreational opportunities to the residents of the City of Margate. The Division is responsible for providing activities for all members of Margate families through public parks, open spaces, recreation programs, and family friendly special events.

PROGRAM GOALS & OBJECTIVES

In support of Goal A, City Image and Identity, the Special Activities Division conducts programs and special events for the residents. In support of Goal B, Quality of Life, the Special Activities Division delivers the highest quality services in the most cost effective manner to the entire Margate community. In support of Goal D, Economic Development, the Special Activities Division conducts a variety of programs/events to attract consumers and vendors to the City. In addition, the Division encourages local businesses to participate in public events to help the business community.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 238,373	$ 257,558	$ 299,819	$ 311,169	$ 11,350	3.79%
Operating Expenses	175,771	187,177	204,900	211,400	6,500	3.17%
Capital	-	5,508	2,125	-	(2,125)	-100.00%
TOTAL	**$ 414,144**	**$ 450,243**	**$ 506,844**	**$ 522,569**	**$ 15,725**	**3.10%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Total revenues generated from special events	$2,880	$5,979	$2,500	$2,500	0%
Total revenues generated from recreation programs (i.e. classes)	$27,645	$32,783	$12,000	$12,000	0%
Total revenues generated from the summer youth program	$117,703	$117,680	$70,000	$70,000	0%
Total revenues generated from the summer teen program	$16,925	$18,550	$10,000	$10,000	0%
Total revenues generated from the Firefighters Park soccer field rentals	$17,095	$15,300	$16,000	$16,000	0%
Total revenues generated from the City's basketball league	$16,336	$20,832	$25,000	$25,000	0%
Total revenues generated from field rentals	$12,800	$9,250	$12,000	$12,000	0%
Total recreation revenues received (excluding Calypso Cove)	$265,309	$282,845	$208,900	$208,900	0%
Number of City-operated recreation programs	3	6	4	4	0%
Number of hosted special events	22	21	17	17	0%

PARKS AND RECREATION

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
SPECIAL ACTIVITIES DIVISION					
PERSONAL SERVICES					
001-5556-572.12-01	SAL & WAGES-REGULAR	$ 205,605	$ 219,049	$ 249,817	$ 256,300
001-5556-572.14-01	SAL & WAGES-OVERTIME	2,100	4,453	2,000	5,000
001-5556-572.21-01	CONTRIB-SS TAX(EMPLOYER)	12,827	13,754	15,613	16,201
001-5556-572.21-02	CONTRIB-MED TAX(EMPLOYER)	2,933	3,217	3,651	3,789
001-5556-572.22-01	FRS CONTRIB-EMPLOYER	10,336	11,487	21,756	22,349
001-5556-572.22-03	CONTRIBUTION - HEALTH TRUST	1,881	-	-	-
001-5556-572.23-01	HEALTH & LIFE INS	2,691	5,598	6,982	7,530
	TOTAL APPROPRIATION	**$ 238,373**	**$ 257,558**	**$ 299,819**	**$ 311,169**
OPERATING EXPENSES					
001-5556-572.30-01	OPERATING EXPENSE	$ 6,815	$ 3,039	$ 4,100	$ 4,100
001-5556-572.30-02	TROPHIES & RIBBONS	1,644	1,463	2,000	2,000
001-5556-572.30-18	SUMMER PROGRAM	49,666	51,087	60,000	60,000
001-5556-572.30-28	SPECIAL EVENTS	59,557	67,720	60,000	78,000
001-5556-572.30-29	OPER EXP/MGT GOLF CLASSIC	5,660	7,291	10,000	-
001-5556-572.30-31	OTHER EXPENSE/CLOTHING	-	1,390	-	-
001-5556-572.30-51	EXP-SWIM TEAM	6,921	3,837	5,000	5,000
001-5556-572.30-53	EXP-BASKETBALL LEAGUE	18,639	18,710	20,000	20,000
001-5556-572.30-92	CREDIT CARD PYMT CHARGES	1,237	1,637	2,500	2,500
001-5556-572.31-02	PROF'L SVCS-MEDICAL	720	40	3,800	3,800
001-5556-572.34-01	ADVERTISING	7,850	6,805	8,000	8,000
001-5556-572.39-01	SUMMER TEEN CAMP	12,510	16,676	15,000	15,000
001-5556-572.46-06	REPAIR & MAINTENANCE SVCS	230	1,149	6,000	4,000
001-5556-572.52-15	OPERATING SUPPLIES-OTHER	1,462	2,503	5,000	5,000
001-5556-572.55-06	OUTDOOR MOVIE EXP	2,860	3,830	3,500	4,000
	TOTAL APPROPRIATION	**$ 175,771**	**$ 187,177**	**$ 204,900**	**$ 211,400**
CAPITAL EXPENSES					
001-5556-572.64-12	OTHER EQUIPMENT	$ -	$ 5,508	$ 2,125	$ -
	TOTAL APPROPRIATION	**$ -**	**$ 5,508**	**$ 2,125**	**$ -**
SPECIAL ACTIVITIES DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 414,144**	**$ 450,243**	**$ 506,844**	**$ 522,569**

PARKS AND RECREATION

GROUNDS MAINTENANCE DIVISION
COST CENTER (5557)

PROGRAM DESCRIPTION

The Grounds Maintenance Division provides routine grounds maintenance of public parks, right of ways, and open spaces to maintain a clean, and aesthetically pleasing appearance. The Division conducts routine safety inspections of park amenities, playgrounds, courts, athletic fields, and park buildings to ensure user safety. The Division is also responsible for logistical setup and breakdown of all special events hosted by the City.

PROGRAM GOALS & OBJECTIVES

In support of Goal C, Customer Service and Outreach, the Grounds Maintenance Division trains field crews to handle customer service related incidents in the most professional and courteous manner. In support of Goal F, Infrastructure and Public Facilities, the Grounds Maintenance Division executes a maintenance schedule to best maintain and maximize the value of all park assets. In addition, the Division will identify a five year capital improvement plan to recommend the need to renovate, improve, or replace facilities or other capital items.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 1,445,743	$ 1,642,555	$ 1,856,240	$ 2,065,507	$ 209,267	11.27%
Operating Expenses	665,526	845,363	770,145	1,023,420	253,275	32.89%
Capital	92,622	81,946	68,000	68,000	-	0.00%
TOTAL	**$ 2,203,891**	**$ 2,569,864**	**$ 2,694,385**	**$ 3,156,927**	**$ 462,542**	**17.17%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Number of in-house projects completed by the Grounds Maintenance Division that are valued at $5,000 or more	4	6	4	4	0%

PARKS AND RECREATION

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
GROUNDS MAINTENANCE DIVISION					
PERSONAL SERVICES					
001-5557-572.12-01	SAL & WAGES-REGULAR	$ 988,408	$ 1,068,188	$ 1,167,966	$ 1,287,506
001-5557-572.13-05	SAL & WAGES-LONGEVITY	22,000	22,000	24,000	28,000
001-5557-572.14-01	SAL & WAGES-OVERTIME	42,873	80,011	40,000	49,000
001-5557-572.21-01	CONTRIB-SS TAX(EMPLOYER)	61,157	67,224	76,382	84,599
001-5557-572.21-02	CONTRIB-MED TAX(EMPLOYER)	14,303	15,722	17,864	19,785
001-5557-572.22-01	FRS CONTRIB-EMPLOYER	77,181	89,533	110,984	120,210
001-5557-572.22-03	CONTRIBUTION - HEALTH TRUST	10,792	-	-	-
001-5557-572.23-01	HEALTH & LIFE INS	229,029	299,877	419,044	476,407
	TOTAL APPROPRIATION	**$ 1,445,743**	**$ 1,642,555**	**$ 1,856,240**	**$ 2,065,507**
OPERATING EXPENSES					
001-5557-572.30-31	OTHER EXPENSE/CLOTHING	$ 12,815	$ 18,413	$ 15,000	$ 15,000
001-5557-572.31-02	PROF'L SVCS-MEDICAL	1,750	1,565	1,150	1,150
001-5557-572.34-05	TREE TRIMMING	7,641	12,737	20,000	15,000
001-5557-572.34-12	CONTRACT SVCS-GROUNDS	248,468	262,324	300,000	559,610
001-5557-572.34-16	CONTRACTUAL SVCS-OTHER	11,200	12,800	1,500	-
001-5557-572.39-05	OPER EXP-CODE RELATED EXP	14,550	5,460	15,000	15,000
001-5557-572.40-03	TRAVEL & PER DIEM	-	-	100	100
001-5557-572.43-XX	UTILITY SERVICES	116,836	111,928	127,700	100,000
001-5557-572.44-01	RENTALS & LEASES	8,757	8,906	10,695	11,200
001-5557-572.46-07	REP&MAINT-OTHER EQUIPMENT	6,372	12,735	10,000	10,000
001-5557-572.46-32	REPAIR&MAINT-GROUNDS	57,089	50,606	60,000	70,000
001-5557-572.46-39	R & M IRRIGATION/LANDSCAPING	42,618	104,388	48,500	50,000
001-5557-572.46-40	R & M - OTHER	131,921	234,824	127,800	135,000
001-5557-572.49-11	TREE GIVEAWAY	-	-	20,000	30,000
001-5557-572.52-15	OPERATING SUPPLIES-OTHER	5,153	7,682	10,000	10,000
001-5557-572.54-01	SUBSCRIPTION & MEMBERSHIP	-	360	200	360
001-5557-572.54-05	EDUCATION & TRAINING	356	635	2,500	1,000
	TOTAL APPROPRIATION	**$ 665,526**	**$ 845,363**	**$ 770,145**	**$ 1,023,420**
CAPITAL EXPENSES					
001-5557-572.64-02	ACQUISITION OF VEHICLES	$ -	$ 48,971	$ 68,000	$ 68,000
001-5557-572.64-12	OTHER EQUIPMENT	92,622	32,975	-	-
	TOTAL APPROPRIATION	**$ 92,622**	**$ 81,946**	**$ 68,000**	**$ 68,000**
GROUNDS MAINTENANCE DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 2,203,891**	**$ 2,569,864**	**$ 2,694,385**	**$ 3,156,927**

PARKS AND RECREATION

AQUATICS DIVISION
COST CENTER (5561)

PROGRAM DESCRIPTION

The Aquatics Division provides safe, high quality, low cost recreational opportunities to the City of Margate community at the Calypso Cove Aquatics Facility. The Aquatics Division provides water safety instructions through various programs to ensure that every member of the community has the opportunity to learn basic swimming skills and knowledge. Calypso Cove is home to a plunge pool, closed water slide, open water slide, and an aquatic playground.

PROGRAM GOALS & OBJECTIVES

In support of Goal B, Quality of Life, the Aquatics Division delivers high quality water safety instruction to the public at the lowest cost possible. In support of Goal F, Infrastructure and Public Facilities, the Aquatics Division performs routine daily maintenance to maximize the lifespan of capital assets. In addition, the Division provides a public swimming pool for our diverse community to safely swim and play.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 555,252	$ 591,728	$ 662,438	$ 662,048	$ (390)	-0.06%
Operating Expenses	95,587	136,066	120,520	116,220	(4,300)	-3.57%
Capital	144,515	-	-	-	-	0.00%
TOTAL	**$ 795,354**	**$ 727,794**	**$ 782,958**	**$ 778,268**	**$ (4,690)**	**-0.60%**

PARKS AND RECREATION

AQUATICS DIVISION
COST CENTER (5561)

PERFORMANCE MEASURES					
	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Number of general admissions to Calypso Cove Aquatics Facility	39,477	45,274	37,000	37,000	0%
Percentage of general admissions to Calypso Cove Aquatics Facility that are Margate residents	31%	38%	25%	25%	0%
Number of individual participants that received water safety instructions (WSI) through Broward County's Swim Central at Calypso Cove Aquatics Facility	2,093	1,861	1,000	1,000	0%
Number of individual participants that received group water safety instructions (WSI) through a fee-based city-offered program at Calypso Cove Aquatics Facility	215	199	175	175	0%
Number of individual participants that received private water safety instructions (WSI) through a fee-based city-offered program at Calypso Cove Aquatics Facility	181	204	200	200	0%
Total attendance of water safety instructions (WSI) at Calypso Cove Aquatics Facility	19,079	16,711	10,000	10,000	0%
Total revenues received at Calypso Cove Aquatics Facility	$366,771	$399,963	$300,000	$300,000	0%
Total revenues generated from swim team	$20,241	$18,450	$15,000	$15,000	0%

PARKS AND RECREATION

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
AQUATICS DIVISION					
PERSONAL SERVICES					
001-5561-572.12-01	SAL & WAGES-REGULAR	$ 464,692	$ 494,705	$ 534,549	$ 533,971
001-5561-572.13-05	SAL & WAGES-LONGEVITY	1,000	2,000	2,000	2,000
001-5561-572.14-01	SAL & WAGES-OVERTIME	7,808	10,470	7,500	7,500
001-5561-572.21-01	CONTRIB-SS TAX(EMPLOYER)	29,057	31,148	40,766	40,730
001-5561-572.21-02	CONTRIB-MED TAX(EMPLOYER)	6,796	7,285	7,889	7,880
001-5561-572.22-01	FRS CONTRIB-EMPLOYER	24,704	27,660	47,482	46,039
001-5561-572.22-03	CONTRIBUTION - HEALTH TRUST	5,100	-	-	-
001-5561-572.23-01	HEALTH & LIFE INS	16,095	18,460	22,252	23,928
	TOTAL APPROPRIATION	**$ 555,252**	**$ 591,728**	**$ 662,438**	**$ 662,048**
OPERATING EXPENSES					
001-5561-572.30-01	OPERATING EXPENSE	$ 10,670	$ 7,060	$ 5,000	$ 5,000
001-5561-572.30-31	OTHER EXPENSE/CLOTHING	4,955	4,995	6,000	6,000
001-5561-572.30-92	CREDIT CARD PYMT CHARGES	2,947	4,639	4,500	4,500
001-5561-572.31-02	PROF'L SVCS-MEDICAL	880	920	3,800	-
001-5561-572.34-01	ADVERTISING	550	3,023	5,000	4,500
001-5561-572.40-03	TRAVEL & PER DIEM	-	-	100	100
001-5561-572.41-01	COMMUNICATIONS SVCS	4,313	2,362	5,020	5,020
001-5561-572.44-01	RENTALS & LEASES	9,190	9,371	10,200	10,200
001-5561-572.46-06	REPAIR & MAINTENANCE SVCS	7,131	14,064	13,600	10,000
001-5561-572.49-10	PURCHASES FOR RESALE	18,684	20,417	26,000	26,000
001-5561-572.52-14	CHEMICALS - OTHER	18,330	21,535	25,000	25,000
001-5561-572.52-15	OPERATING SUPPLIES-OTHER	17,503	15,088	14,400	18,000
001-5561-572.52-28	OPERATING SUPPLIES-FACILITY/ DECK	-	31,782	-	-
001-5561-572.54-01	SUBSCRIPTION & MEMBERSHIP	262	-	900	900
001-5561-572.54-05	EDUCATION & TRAINING	172	810	1,000	1,000
	TOTAL APPROPRIATION	**$ 95,587**	**$ 136,066**	**$ 120,520**	**$ 116,220**
CAPITAL EXPENSES					
001-5561-572.64-12	OTHER EQUIPMENT	$ 144,515	$ -	$ -	$ -
	TOTAL APPROPRIATION	**$ 144,515**	**$ -**	**$ -**	**$ -**
AQUATICS DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 795,354**	**$ 727,794**	**$ 782,958**	**$ 778,268**
PARKS AND RECREATION DEPARTMENT	**TOTAL REQUESTED APPROPRIATION**	**$ 3,875,770**	**$ 4,235,661**	**$ 4,515,634**	**$ 5,011,716**

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RECREATION TRUST FUND

RECREATION TRUST FUND

FUND 103

PROGRAM DESCRIPTION
The Recreation Trust Fund accounts for revenues generated from cell phone towers. The funds are used for the development and improvement of parks and recreation facilities.

REVENUES	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Recreation Trust Fund	$ 339,328	$ 594,782	$ 400,200	$ 555,500	$ 155,300	38.81%
TOTAL	**$ 339,328**	**$ 594,782**	**$ 400,200**	**$ 555,500**	**$ 155,300**	**38.81%**

BUDGET EXPENDITURES/EXPENSES	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Operating Expenses	$ 42	$ 335	$ 200	$ 500	$ 300	150.00%
Transfers	776,648	310,000	400,000	555,000	155,000	38.75%
TOTAL	**$ 776,690**	**$ 310,335**	**$ 400,200**	**$ 555,500**	**$ 155,300**	**38.81%**

RECREATION TRUST FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
103-0000-361.10-01	INTEREST INCOME	$ 163	$ 800	$ 200	$ 500
103-0000-361.20-18	GAIN/LOSS ON INVESTMENT	-	48	-	-
103-0000-369.90-26	REV-TOWER SITE RENTALS	333,710	593,934	400,000	400,000
103-0000-381.10-01	GENERAL FUND	5,455	-	-	-
103-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	-	155,000
	TOTAL ESTIMATED REVENUES	**$ 339,328**	**$ 594,782**	**$ 400,200**	**$ 555,500**
REQUESTED APPROPRIATION					
OPERATING EXPENSES					
103-5555-572.39-03	OPER EXP-BANK FEES	$ 42	$ 335	$ 200	$ 500
	REQUESTED APPROPRIATION	**$ 42**	**$ 335**	**$ 200**	**$ 500**
TRANSFERS & CONTINGENCY					
103-5555-581.91-15	TO CAPITAL IMPROVEMENT FD	$ 776,648	$ 310,000	$ 400,000	$ 555,000
	REQUESTED APPRORIATION	**$ 776,648**	**$ 310,000**	**$ 400,000**	**$ 555,000**
	TOTAL REQUESTED APPROPRIATION	**$ 776,690**	**$ 310,335**	**$ 400,200**	**$ 555,500**

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ROADS FUND

ROADS FUND - 111

Position Summary					
Position Title	**FY 2016 Actual**	**FY 2017 Actual**	**FY 2018 Adopted**	**FY 2018 Amended**	**FY 2019 Budget**
Roads Fund					
Service Worker II	1	1	1	-	-
Equipment Operator I	-	-	-	1	1
Service Worker I	2	2	2	2	2
Total Roads Fund Positions	**3**	**3**	**3**	**3**	**3**

ROADS FUND

FUND 111

PROGRAM DESCRIPTION

The Roads Fund accounts for the receipt and disbursement of funds derived primarily from the Local Option Gas Tax and the State Shared Motor Fuel Tax. The City's annual receipts are determined from a locally agreed upon distribution formula based on population. In addition, streetlight maintenance revenue from Florida Department of Transportation (FDOT) and related expenditures, as well as contractual bus service are in the Roads Fund.

The Roads Fund is responsible for the maintenance and upkeep of all City-owned roads. The Roads Fund also maintains all City-owned pedestrian sidewalks with the priority of user safety.

PROGRAM GOALS & OBJECTIVES

In support of Goal B, Quality of Life and Goal F, Infrastructure and Public Facilities, the Roads staff provides the best, safest road system for the residents of Margate, as well as effectively managing the City's public transit system.

REVENUES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Roads Fund	$ 1,699,532	$ 1,819,935	$ 2,121,527	$ 1,977,093	$ (144,434)	-6.81%
TOTAL	**$ 1,699,532**	**$ 1,819,935**	**$ 2,121,527**	**$ 1,977,093**	**$ (144,434)**	**-6.81%**

BUDGET EXPENDITURES /EXPENSES

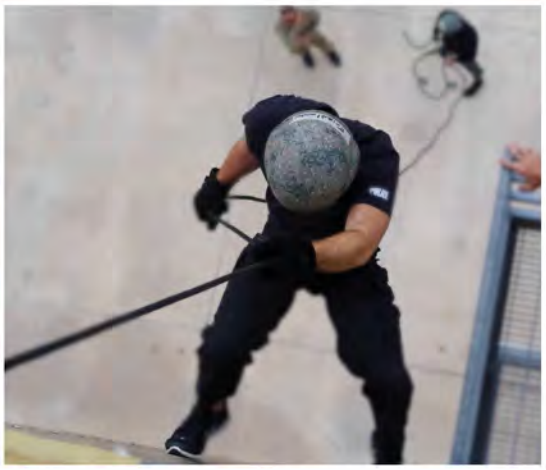
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 164,459	$ 179,678	$ 194,709	$ 209,174	$ 14,465	7.43%
Operating Expenses	1,327,149	1,172,503	1,295,912	1,347,919	52,007	4.01%
Capital	24,295	28,894	630,906	420,000	(210,906)	-33.43%
TOTAL	**$ 1,515,903**	**$ 1,381,075**	**$ 2,121,527**	**$ 1,977,093**	**$ (144,434)**	**-6.81%**

PERFORMANCE MEASURES

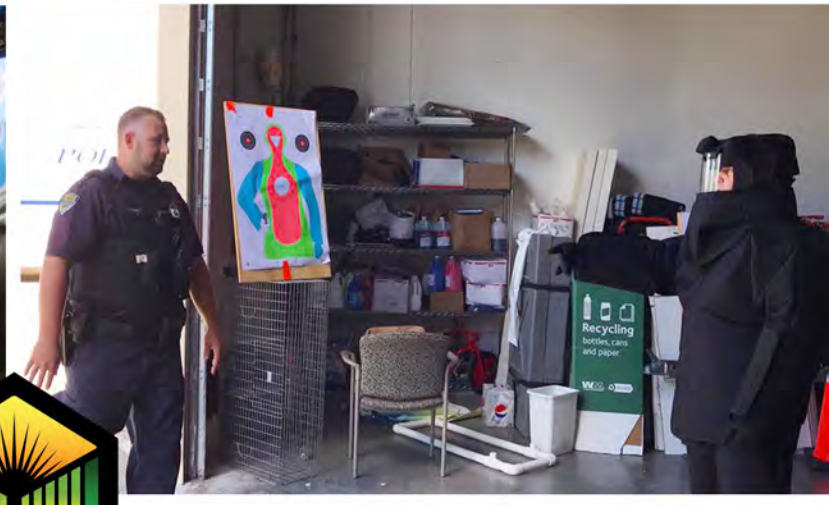
	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Number of sidewalk repairs completed	239	262	200	200	0%
Percentage of sidewalk hazards mitigated within 24 hours of complaint.	N/A	89%	100%	100%	0%

ROADS FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
111-0000-312.41-01	LOCAL OPTION GAS TAX (1-6)	$ 584,220	$ 602,447	$ 585,000	$ 590,000
111-0000-312.42-01	SECOND LOCAL OPT GAS TAX (1-5)	418,506	432,005	420,000	420,000
111-0000-335.12-20	MOTOR FUEL (R/S)	515,998	555,847	500,000	500,000
111-0000-338.90-03	CONTRIB - MINIBUSES	103,275	103,275	103,275	103,275
111-0000-361.10-01	INTEREST INCOME	24,034	72,613	30,000	45,000
111-0000-361.20-18	GAIN/LOSS ON INVESTMENT	-	6,427	-	-
111-0000-364.41-01	DISPOSITION OF FIXED ASSET	1,700	-	-	-
111-0000-369.30-01	REFUND PRIOR YEAR EXPEND.	-	927	-	-
111-0000-369.90-01	OTHER MISCELLANEOUS	38,324	46,394	47,786	49,219
111-0000-369.90-15	BUS FARES	13,475	-	-	-
111-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	435,466	269,599
	TOTAL ESTIMATED REVENUES	**$ 1,699,532**	**$ 1,819,935**	**$ 2,121,527**	**$ 1,977,093**
REQUESTED APPROPRIATION					
PERSONAL SERVICES					
111-4552-541.12-01	SAL & WAGES-REGULAR	$ 106,425	$ 116,553	$ 120,415	$ 129,506
111-4552-541.13-05	SAL & WAGES-LONGEVITY	1,000	1,000	3,000	-
111-4552-541.14-01	SAL & WAGES-OVERTIME	2,044	4,613	3,000	3,000
111-4552-541.21-01	CONTRIB-SS TAX(EMPLOYER)	6,152	6,938	7,776	8,215
111-4552-541.21-02	CONTRIB-MED TAX(EMPLOYER)	1,488	1,623	1,819	1,921
111-4552-541.22-01	FRS CONTRIB-EMPLOYER	8,151	9,328	11,137	11,404
111-4552-541.22-03	CONTRIBUTION - HEALTH TRUST	773	-	-	-
111-4552-541.23-01	HEALTH & LIFE INS	38,426	39,623	47,562	55,128
	REQUESTED APPROPRIATION	**$ 164,459**	**$ 179,678**	**$ 194,709**	**$ 209,174**
OPERATING EXPENSES					
111-4552-541.30-31	OTHER EXPENSE/CLOTHING	$ 1,528	$ 1,628	$ 2,000	$ 2,000
111-4552-541.31-02	PROF'L SVCS-MEDICAL	40	40	900	900
111-4552-541.31-04	PROF'L SVCS-ENGINEERING	3,600	-	-	-
111-4552-541.34-56	CONTRACT SVCS-BUS SERVICE	322,784	306,940	350,000	350,000
111-4552-541.39-03	OPER EXP-BANK FEES	1,012	3,222	2,300	2,300
111-4552-541.43-01	UTILITY SERVICES - STREETLIGHTS	451,537	487,720	460,000	510,000
111-4552-541.43-02	WATER	79,124	75,908	79,000	80,000
111-4552-541.44-01	RENTALS & LEASES	-	-	2,000	2,000
111-4552-541.46-08	REPAIR & MAINTENANCE - VEHICLES	-	7,194	12,000	12,000
111-4552-541.46-37	MAINT - FDOT STREET LIGHTS	29,292	14,324	47,786	49,219
111-4552-541.46-38	MAINTENANCE - ROADS	405,594	234,132	258,426	260,000
111-4552-541.46-48	NON FDOT STREET LIGHTS	-	5,411	22,000	20,000
111-4552-541.52-02	GAS, OIL & COOLANT	3,861	8,977	10,000	10,000
111-4552-541.52-15	OPERATING SUPPLIES-OTHER	27,978	25,017	47,000	47,000
111-4552-541.54-05	EDUCATION & TRAINING	799	1,990	2,500	2,500
	REQUESTED APPROPRIATION	**$ 1,327,149**	**$ 1,172,503**	**$ 1,295,912**	**$ 1,347,919**
CAPITAL EXPENSES					
111-4552-541.64-02	ACQUISITION OF VEHICLES	$ 24,295	$ 28,894	$ 81,000	$ -
111-4552-541.68-96	CAPITAL ROAD PROJECTS (1-5)	-	-	549,906	420,000
	REQUESTED APPROPRIATION	**$ 24,295**	**$ 28,894**	**$ 630,906**	**$ 420,000**
	TOTAL REQUESTED APPROPRIATION	**$ 1,515,903**	**$ 1,381,075**	**$ 2,121,527**	**$ 1,977,093**



POLICE OFFICERS' TRAINING FUND



POLICE OFFICERS' TRAINING FUND

FUND 116

PROGRAM DESCRIPTION
The Police Officers' Training Fund accounts for the receipt and disbursement of funds derived from court costs assessed for the purpose of law enforcement education expenditures.

REVENUES	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Police Officers' Training Fund	$ 7,434	$ 9,372	$ 40,050	$ 40,050	$ -	0.00%
TOTAL	**$ 7,434**	**$ 9,372**	**$ 40,050**	**$ 40,050**	**$ -**	**0.00%**

BUDGET EXPENDITURES/EXPENSES	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Operating Expenses	$ 3,640	$ 16,101	$ 40,050	$ 40,050	$ -	0.00%
TOTAL	**$ 3,640**	**$ 16,101**	**$ 40,050**	**$ 40,050**	**$ -**	**0.00%**

POLICE OFFICERS' TRAINING FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
116-0000-351.30-01	POLICE ACADEMY	$ 7,305	$ 7,813	$ -	$ -
116-0000-361.10-01	INTEREST INCOME	129	1,285	100	100
116-0000-361.20-18	GAIN/LOSS ON INVESTMENT	-	274	-	-
116-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	39,950	39,950
	TOTAL ESTIMATED REVENUES	**$ 7,434**	**$ 9,372**	**$ 40,050**	**$ 40,050**
REQUESTED APPROPRIATION					
OPERATING EXPENSES					
116-1810-521.39-03	OPER EXP-BANK FEES	$ 45	$ 101	$ 50	$ 50
116-1810-521.54-05	EDUCATION & TRAINING	3,595	16,000	40,000	40,000
	TOTAL REQUESTED APPROPRIATION	**$ 3,640**	**$ 16,101**	**$ 40,050**	**$ 40,050**

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FEDERAL FORFEITURE FUND

FEDERAL FORFEITURE FUND

FUND 117

PROGRAM DESCRIPTION
The Federal Forfeiture Fund accounts for the receipt and disbursement of funds and properties from Police Department confiscations and investigative reimbursements related to federal forfeiture cases.

REVENUES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Federal Forfeiture Fund	$ 261,290	$ 242,905	$ 336,000	$ 428,100	$ 92,100	27.41%
TOTAL	**$ 261,290**	**$ 242,905**	**$ 336,000**	**$ 428,100**	**$ 92,100**	**27.41%**

BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Operating Expenses	$ 64,090	$ 66,333	$ 96,400	$ 221,000	$ 124,600	129.25%
Capital	1,653	49,793	239,600	207,100	(32,500)	-13.56%
TOTAL	**$ 65,743**	**$ 116,126**	**$ 336,000**	**$ 428,100**	**$ 92,100**	**27.41%**

FEDERAL FORFEITURE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
117-0000-358.20-01	BSO FED JUSTICE FORFEIT	$ 131,694	$ 46,955	$ -	$ -
117-0000-358.20-02	BSO TREASURY FORFEITURE	19,650	272	-	-
117-0000-358.20-04	BSO OT REIMBURSEMENT	-	40,491	-	-
117-0000-359.20-01	FEDERAL	96,535	141,723	-	-
117-0000-361.10-01	INVESTMENT/INTEREST INCOME	1,386	8,421	1,000	1,000
117-0000-361.20-18	GAIN/LOSS ON INVESTMENT	-	1,315	-	-
117-0000-364.41-01	DISPOSITN OF FIXED ASSETS	12,025	3,728	-	-
117-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	335,000	427,100
	TOTAL ESTIMATED REVENUES	**$ 261,290**	**$ 242,905**	**$ 336,000**	**$ 428,100**
REQUESTED APPROPRIATION					
OPERATING EXPENSES					
117-1810-521.30-01	OPERATING EXPENSE	$ 421	$ -	$ -	$ 25,000
117-1810-521.31-01	PROF'L SVCS-LEGAL	-	-	-	40,000
117-1810-521.39-03	OPER EXP-BANK FEES	514	801	2,000	2,000
117-1810-521.44-01	RENTALS & LEASES	48,207	49,992	77,300	79,000
117-1810-521.52-15	OPERATING SUPPLIES-OTHER	-	-	-	75,000
117-1810-521.54-05	EDUCATION & TRAINING	14,948	15,540	17,100	-
	REQUESTED APPROPRIATION	**$ 64,090**	**$ 66,333**	**$ 96,400**	**$ 221,000**
CAPITAL EXPENSES					
117-1810-521.64-02	ACQUISITION OF VEHICLES	$ -	$ -	$ 122,600	$ 120,800
117-1810-521.64-10	COMPUTER EQUIPMENT	1,653	-	-	-
117-1810-521.64-12	OTHER EQUIPMENT	-	49,793	117,000	86,300
	REQUESTED APPROPRIATION	**$ 1,653**	**$ 49,793**	**$ 239,600**	**$ 207,100**
	TOTAL REQUESTED APPROPRIATION	**$ 65,743**	**$ 116,126**	**$ 336,000**	**$ 428,100**

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STATE FORFEITURE FUND

STATE FORFEITURE FUND

FUND 118

PROGRAM DESCRIPTION
The State Forfeiture Fund accounts for the receipt and disbursement of funds and properties from Police Department confiscations and investigative reimbursements related to state forfeiture cases.

REVENUES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
State Forfeiture Fund	$ 106,664	$ 98,150	$ 114,500	$ 124,000	$ 9,500	8.30%
TOTAL	**$ 106,664**	**$ 98,150**	**$ 114,500**	**$ 124,000**	**$ 9,500**	**8.30%**

BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Operating Expenses	$ 12,293	$ 33,108	$ 39,500	$ 49,000	$ 9,500	24.05%
Capital Expenses	26,996	22,096	75,000	75,000	-	0.00%
Grants and Aids	-	8,600	-	-	-	0.00%
TOTAL	**$ 39,289**	**$ 63,804**	**$ 114,500**	**$ 124,000**	**$ 9,500**	**8.30%**

STATE FORFEITURE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
118-0000-356.10-01	FL FORFEITURE	$ 20,166	$ -	$ -	$ -
118-0000-358.20-01	BSO FORFEITURE	85,036	93,120	-	-
118-0000-358.20-04	BSO OT REIMBURSEMENT	-	352	-	-
118-0000-361.10-01	INTEREST INCOME	1,462	4,248	500	500
118-0000-361.20-18	GAIN/LOSS ON INVESTMENT	-	430	-	-
118-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	114,000	123,500
	TOTAL ESTIMATED REVENUES	**$ 106,664**	**$ 98,150**	**$ 114,500**	**$ 124,000**
REQUESTED APPROPRIATION					
OPERATING EXPENSES					
118-1810-521.30-01	OPERATING EXPENSE	$ -	$ 20,830	$ 25,000	$ 25,000
118-1810-521.30-80	OPER EXP-NAT'L NIGHT OUT	12,261	12,135	13,500	23,000
118-1810-521.39-03	OPER EXP-BANK FEES	32	143	1,000	1,000
	REQUESTED APPROPRIATION	**$ 12,293**	**$ 33,108**	**$ 39,500**	**$ 49,000**
CAPITAL EXPENSES					
118-1810-521.64-10	COMPUTER EQUIPMENT	$ 26,996	$ -	$ -	$ -
118-1810-521.64-12	OTHER EQUIPMENT	-	22,096	75,000	75,000
	REQUESTED APPROPRIATION	**$ 26,996**	**$ 22,096**	**$ 75,000**	**$ 75,000**
GRANTS & AID					
118-1810-521.82-20	DONATIONS	$ -	$ 8,600	$ -	$ -
	REQUESTED APPROPRIATION	**$ -**	**$ 8,600**	**$ -**	**$ -**
	TOTAL REQUESTED APPROPRIATION	**$ 39,289**	**$ 63,804**	**$ 114,500**	**$ 124,000**

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STATE HOUSING INITIATIVE PARTNERSHIP (SHIP) FUNDS

STATE HOUSING INITIATIVES PARTNERSHIP (SHIP) FUNDS

FUNDS 125 - 128

PROGRAM DESCRIPTION
SHIP Funds account for the receipt and disbursement of state funds received from the Florida Housing Finance Authority. These funds are used for minor home repair, weatherization, roof replacement program, emergency repair program, home buyer assistance and administration.

REVENUES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
SHIP Fund -125	$ 3	$ 9	$ -	$ -	$ -	0.00%
SHIP Fund -126	11	28	5,000	-	(5,000)	-100.00%
SHIP Fund -128	4,258	(6,198)	-	-	-	0.00%
TOTAL	**$ 4,272**	**$ (6,161)**	**$ 5,000**	**$ -**	**$ (5,000)**	**-100.00%**

BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Operating Expenses - 126	$ -	$ -	$ -	$ -	$ -	0.00%
Grants and Aid - 126	-	-	5,000	-	(5,000)	-100.00%
Operating Expenses - 128	260	276	-	-	-	0.00%
TOTAL	**$ 260**	**$ 276**	**$ 5,000**	**$ -**	**$ (5,000)**	**0.00%**

STATE HOUSING INITIATIVE PARTNERSHIP (SHIP) FUNDS - PROGRAM YEAR (PY) 12 - 14 [1]

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
SHIP FUND - PY 12/13					
ESTIMATED REVENUES					
125-0000-361.10-01	INTEREST INCOME	$ 3	$ 9	$ -	$ -
	TOTAL ESTIMATED REVENUES	**$ 3**	**$ 9**	**$ -**	**$ -**
SHIP FUND - PY 13/14					
ESTIMATED REVENUES					
126-0000-361.10-01	INTEREST INCOME	$ 11	$ 28	$ -	$ -
126-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	5,000	-
	TOTAL ESTIMATED REVENUES	**$ 11**	**$ 28**	**$ 5,000**	**$ -**
REQUESTED APPROPRIATION					
GRANTS & AID					
126-0405-512.83-21	GRNT-HOME REPAIR PROGRAM	$ -	$ -	$ 5,000	$ -
	REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ 5,000**	**$ -**
	TOTAL REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ 5,000**	**$ -**

[1] Beginning with Program Year 14/15 through current, the City entered into an interlocal agreement to have SHIP funds administered by Broward County; therefore, these monies are no longer included in the City's FY 2019 budget. All program monies will continue to be utilized in the City of Margate.

STATE HOUSING INITIATIVE PARTNERSHIP (SHIP) FUNDS - PY 14/15 [1]

		FY 2015 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
128-0000-334.51-02	RECAPTURED FUNDS-HOUSING	$ 3,644	$ -	$ -	$ -
128-0000-361.10-01	INTEREST INCOME	424	292	-	-
128-0000-369.30-01	REFUND PRIOR YEAR EXPEND.	-	(6,630)	-	-
128-0000-369.90-01	OTHER MISCELLANEOUS	190	140	-	-
	TOTAL ESTIMATED REVENUES	**$ 4,258**	**$ (6,198)**	**$ -**	**$ -**
OPERATING EXPENSES - SHIP					
128-0405-512.30-56	PROGRAM ADMINISTRATION	$ 260	$ 276	$ -	$ -
	REQUESTED APPROPRIATION	**$ 260**	**$ 276**	**$ -**	**$ -**
	TOTAL REQUESTED APPROPRIATION	**$ 260**	**$ 276**	**$ -**	**$ -**

[1] Beginning with Program Year 14/15 through current, the City entered into an interlocal agreement to have SHIP funds administered by Broward County; therefore, these monies are no longer included in the City's FY 2019 budget. All program monies will continue to be utilized in the City of Margate.

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND

FUND 130

PROGRAM DESCRIPTION
The CDBG Fund accounts for federal funds received from the United States Department of Housing and Urban Development. These funds are used for home repairs, home ownership, park rehabilitation, landscaping of blighted areas, commercial revitalization, and administration.

REVENUES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Community Devleopment Block Grant (CDBG) Fund	$ 230	$ 43,017	$ 25,000	$ 790,102	$ 765,102	3060.41%
TOTAL	**$ 230**	**$ 43,017**	**$ 25,000**	**$ 790,102**	**$ 765,102**	**3060.41%**

BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Operating Expenses	$ 85,274	$ 23,567	$ -	$ 241,396	$ 241,396	100.00%
Grants and Aid	3,451	6,011	25,000	548,706	523,706	2094.82%
TOTAL	**$ 88,725**	**$ 29,578**	**$ 25,000**	**$ 790,102**	**$ 765,102**	**3060.41%**

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUND [1]

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
130-0000-331.XX-XX	CDBG	$ -	$ (12,059)	$ 25,000	$ 740,102
130-0000-331.51-02	PROGRAM INCOME-HOUSING	-	909	-	50,000
130-0000-369.30-01	REFUND PRIOR YEAR EXPEND	-	24,118	-	-
130-0000-369.90-01	OTHER MISCELLANEOUS	230	210	-	-
130-0000-369.90-32	PROGRAM INCOME-INTEREST	-	32	-	-
130-0000-381.10-01	GENERAL FUND	-	29,807	-	-
	TOTAL ESTIMATED REVENUES	**$ 230**	**$ 43,017**	**$ 25,000**	**$ 790,102**
REQUESTED APPROPRIATION					
GRANTS & AID - CDBG					
130-3XXX-512.83-01	AID/MINOR HOME REPAIR	$ 85,274	$ 6,011	$ 25,000	$ 407,535
130-3019-512.83-22	PURCHASE ASSISTANCE	-	-	-	141,171
	REQUESTED APPROPRIATION	**$ 85,274**	**$ 6,011**	**$ 25,000**	**$ 548,706**
OPERATING EXPENSES - CDBG 2015					
130-XXXX-512.30-56	PROGRAM ADMINISTRATION	$ 1,872	$ 13,343	$ -	$ 40,437
	REQUESTED APPROPRIATION	**$ 1,872**	**$ 13,343**	**$ -**	**$ 40,437**
OPERATING EXPENSES - CDBG 2016					
130-3016-512.30-56	PROGRAM ADMINISTRATION	$ 1,579	$ 10,224	$ -	$ 54,980
	REQUESTED APPROPRIATION	**$ 1,579**	**$ 10,224**	**$ -**	**$ 54,980**
OPERATING EXPENSES - CDBG 2018					
130-3018-512.30-56	PROGRAM ADMINISTRATION	$ -	$ -	$ -	$ 65,394
	REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ -**	**$ 65,394**
OPERATING EXPENSES - CDBG 2019					
130-3019-512.30-56	PROGRAM ADMINISTRATION	$ -	$ -	$ -	$ 80,585
	REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ -**	**$ 80,585**
	TOTAL REQUESTED APPROPRIATION	**$ 88,725**	**$ 29,578**	**$ 25,000**	**$ 790,102**

[1] Beginning with Program Year 16/17 through current, the City entered into an interlocal agreement to have CDBG funds administered by Broward County. All program monies will continue to be utilized in the City of Margate.

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NEIGHBORHOOD STABILIZATION PROGRAM (NSP) FUNDS

NEIGHBORHOOD STABILIZATION PROGRAM FUNDS

FUND 132/133

PROGRAM DESCRIPTION
The Neighborhood Stabilization Program (NSP) Funds account for the receipt and disbursement from Community Development Block Grant Program Funding through the Department of Housing and Urban Development (HUD) authorized under the Housing and Economic Recovery Act of 2008, American Recovery and Reinvestment Act of 2009, and Wall Street Reform and Consumer Protection Act of 2010 for the purpose of rehabilitation and resale of properties.

REVENUES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
NSP 1	$ 209	$ 466	$ 30,000	$ 218,762	$ 188,762	629.21%
NSP 3	-	40,243	-	-	-	0.00%
TOTAL	**$ 209**	**$ 40,709**	**$ 30,000**	**$ 218,762**	**$ 188,762**	**629.21%**

BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Operating Expenses - NSP 1	$ 24,799	$ 8,546	$ 30,000	$ 218,762	$ 188,762	629.21%
Transfers - NSP 1	-	40,243	-	-	-	0.00%
TOTAL	**$ 24,799**	**$ 48,789**	**$ 30,000**	**$ 218,762**	**$ 188,762**	**629.21%**

NEIGHBORHOOD STABILIZATION PROGRAM (NSP 1) FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
132-0000-361.10-01	INTEREST INCOME	$ 209	$ 466	$ -	$ -
132-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	30,000	218,762
	TOTAL ESTIMATED REVENUES	**$ 209**	**$ 466**	**$ 30,000**	**$ 218,762**
REQUESTED APPROPRIATION					
OPERATING EXPENSES					
132-3009-512.XX-XX	PROGRAM INCOME/OTHER	$ 24,799	$ 8,546	$ 30,000	$ 218,762
	REQUESTED APPROPRIATION	**$ 24,799**	**$ 8,546**	**$ 30,000**	**$ 218,762**
TRANSFERS & CONTINGENCY					
132-3009-581.91-76	TRANSFER TO NSP3	$ -	$ 40,243	$ -	$ -
	REQUESTED APPROPRIATION	**$ -**	**$ 40,243**	**$ -**	**$ -**
	TOTAL REQUESTED APPROPRIATION	**$ 24,799**	**$ 48,789**	**$ 30,000**	**$ 218,762**

NEIGHBORHOOD STABILIZATION PROGRAM (NSP 3) FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
133-0000-381.10-40	TRANSFER FROM NSP 1	$ -	$ 40,243	$ -	$ -
	TOTAL ESTIMATED REVENUES	**$ -**	**$ 40,243**	**$ -**	**$ -**

HOME REHABILITATION PROGRAM FUND

HOME REHABILITATION PROGRAM FUND

FUND 138

PROGRAM DESCRIPTION
The Home Rehabilitation Program Fund was created upon the acceptance of the grant agreement between the City and the U.S. Department of Housing and Urban Development (HUD). Home Investment Partnership Funds Consortium with Broward County provides assistance to homeowners for home rehabilitation to correct health or safety issues, address code violations, and bring homes up to the local or state building code for households within the Home Rehabilitation Program funding guidelines.

REVENUES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Home Rehabilitation Program Fund	$ 1,360	$ 206	$ 10,000	$ -	$ (10,000)	-100.00%
TOTAL	**$ 1,360**	**$ 206**	**$ 10,000**	**$ -**	**$ (10,000)**	**-100.00%**

BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Grants and Aid	$ 1,360	$ 206	$ 10,000	$ -	$ (10,000)	-100.00%
TOTAL	**$ 1,360**	**$ 206**	**$ 10,000**	**$ -**	**$ (10,000)**	**-100.00%**

HOME REHABILITATION PROGRAM FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
138-0000-331.XX-XX	HOME PROGRAM-BRWD CNTY	$ 1,360	$ 206	$ 10,000	$ -
	TOTAL ESTIMATED REVENUES	**$ 1,360**	**$ 206**	**$ 10,000**	**$ -**
REQUESTED APPROPRIATION					
GRANTS & AID					
138-40XX-512.83-01	AID/MINOR HOME REPAIR	$ 1,360	$ 206	$ 10,000	$ -
	TOTAL REQUESTED APPROPRIATION	**$ 1,360**	**$ 206**	**$ 10,000**	**$ -**

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PUBLIC SAFETY IMPACT FEE FUND

PUBLIC SAFETY IMPACT FEE FUND

FUND 150

PROGRAM DESCRIPTION
The Public Safety Impact Fee Fund accounts for the receipt and disbursement of funds derived from public safety impact fees collected during the building process for public safety projects. These fees are used to fund capital construction and expansion of public safety related land, as well as acquire facilities and capital equipment required to support additional public safety service demand created by new growth.

REVENUES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Public Safety Impact Fee Fund	$ 21,487	$ 370,520	$ 290,200	$ 164,900	$ (125,300)	-43.18%
TOTAL	**$ 21,487**	**$ 370,520**	**$ 290,200**	**$ 164,900**	**$ (125,300)**	**-43.18%**

BUDGET EXPENDITURES /EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Operating Expenses	$ 489	$ 1,590	$ 500	$ 500	$ -	0.00%
Capital	-	-	289,700	164,400	(125,300)	-43.25%
TOTAL	**$ 489**	**$ 1,590**	**$ 290,200**	**$ 164,900**	**$ (125,300)**	**-43.18%**

PUBLIC SAFETY IMPACT FEE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
150-0000-324.11-01	PD IMPACT FEE- PD RESIDENTIAL	$ -	$ -	$ 5,000	$ 5,000
150-0000-324.11-02	FD IMPACT FEE- FD RESIDENTIAL	-	-	5,000	5,000
150-0000-324.12-01	PD IMPACT FEE-COMMERCIAL	10,929	186,268	5,000	5,000
150-0000-324.12-02	FD IMPACT FEE-COMMERCIAL	9,050	164,958	5,000	5,000
150-0000-361.10-01	INTEREST INCOME	1,407	16,111	-	-
150-0000-361.10-21	POLICE IMPACT FEES-COMM	101	-	-	-
150-0000-361.10-26	INT-POL IMP RESIDENTIAL	-	-	125	125
150-0000-361.10-27	INT-FIRE IMP RESIDENTIAL	-	-	125	125
150-0000-361.10-28	INT-POL IMP COMMERCIAL	-	-	125	125
150-0000-361.10-29	INT-FIRE IMP COMMERCIAL	-	-	125	125
150-0000-361.20-18	GAIN/LOSS ON INVESTMENT	-	3,183	-	-
150-0000-389.10-12	TRANSFER FROM FUND BALANCE POLICE	-	-	269,700	144,400
	TOTAL ESTIMATED REVENUES	**$ 21,487**	**$ 370,520**	**$ 290,200**	**$ 164,900**
REQUESTED APPROPRIATION					
POLICE DEPARTMENT					
OPERATING EXPENSES					
150-1810-521.39-03	OPER EXP-BANK FEES	$ 489	$ 1,590	$ 250	$ 250
	REQUESTED APPROPRIATION	**$ 489**	**$ 1,590**	**$ 250**	**$ 250**
CAPITAL EXPENSES					
150-1810-521.64-02	ACQUISITION OF VEHICLES	$ -	$ -	$ 72,000	$ 138,000
150-1810-521.64-12	OTHER EQUIPMENT	-	-	207,700	16,400
	REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ 279,700**	**$ 154,400**
	TOTAL REQUESTED APPROPRIATION	**$ 489**	**$ 1,590**	**$ 279,950**	**$ 154,650**
FIRE DEPARTMENT					
OPERATING EXPENSES					
150-2010-522.39-03	OPER EXP - BANK FEES	$ -	$ -	$ 250	$ 250
	REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ 250**	**$ 250**
CAPITAL EXPENSES					
150-2010-522.64-12	OTHER EQUIPMENT	$ -	$ -	$ 10,000	$ 10,000
	REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ 10,000**	**$ 10,000**
	TOTAL REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ 10,250**	**$ 10,250**
	TOTAL REQUESTED APPROPRIATION	**$ 489**	**$ 1,590**	**$ 290,200**	**$ 164,900**

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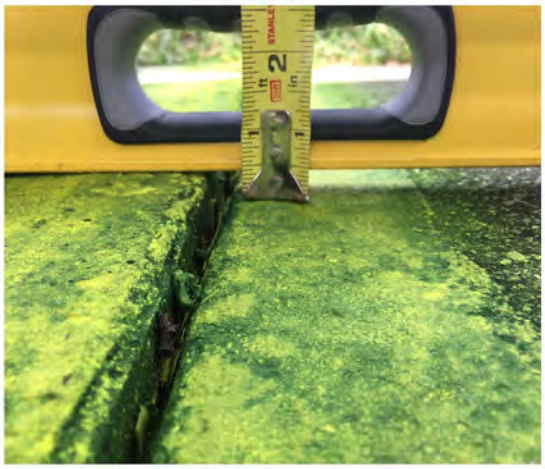

GENERAL OBLIGATION DEBT SERVICE FUND

GENERAL OBLIGATION DEBT SERVICE FUND

FUND 211

PROGRAM DESCRIPTION
The General Obligation Debt Service Fund accounts for the accumulation of property taxes used to pay principal, interest and related costs of the General Obligation Refunding Bonds, Series 2016 (used for the refunding of the General Obligation Bonds, Series 2007).

REVENUES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
General Obligation Debt Service Fund	$ 25,386,109	$ 1,503,895	$ 1,475,500	$ 1,477,750	$ 2,250	0.15%
TOTAL	**$ 25,386,109**	**$ 1,503,895**	**$ 1,475,500**	**$ 1,477,750**	**$ 2,250**	**0.15%**

BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Debt Service	$ 25,359,499	$ 1,477,276	$ 1,475,500	$ 1,477,750	$ 2,250	0.15%
TOTAL	**$ 25,359,499**	**$ 1,477,276**	**$ 1,475,500**	**$ 1,477,750**	**$ 2,250**	**0.15%**

GENERAL OBLIGATION DEBT SERVICE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
211-0000-311.10-01	TAXES-REAL & PROPERTY	$ 2,219,395	$ 1,499,000	$ 1,475,250	$ 1,477,500
211-0000-311.20-01	REAL& PROPERTY TAX-DELINQ	1,828	1,128	-	-
211-0000-311.20-02	INTEREST INC-AD VALOREM	2,896	1,813	-	-
211-0000-361.10-01	INTEREST INCOME	1,139	1,954	250	250
211-0000-385.10-01	PROCEEDS 2016 REFUND BOND	18,950,000	-	-	-
211-0000-385.10-02	OTHER FIN-ORIG ISSUE PREMIUM	4,210,851	-	-	-
	TOTAL ESTIMATED REVENUES	**$ 25,386,109**	**$ 1,503,895**	**$ 1,475,500**	**$ 1,477,750**
REQUESTED APPROPRIATION					
DEBT SERVICE					
211-0610-517.71-21	PRIN-G.O. REV BONDS 2004	$ 438,739	$ -	$ -	$ -
211-0610-517.71-43	PRINC-G.O.BONDS 2007	655,000	-	-	-
211-0610-517.71-51	PRIN-G.O. REF BONDS 2016	-	545,000	555,000	585,000
211-0610-517.72-39	INT-G.O. REV BONDS 2004	15,845	-	-	-
211-0610-517.72-43	INT-G.O.BONDS 2007	1,091,475	-	-	-
211-0610-517.72-51	INT-G.O. REF BONDS 2016	-	931,150	920,250	892,500
211-0610-517.73-01	OTHER DEBT SERVICE COSTS	294	1,126	250	250
211-0610-517.73-32	COST OF ISSUANCE EXP	133,146	-	-	-
211-0610-585.73-02	OTH FIN USES BOND REFUNDING	23,025,000	-	-	-
	TOTAL REQUESTED APPROPRIATION	**$ 25,359,499**	**$ 1,477,276**	**$ 1,475,500**	**$ 1,477,750**

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GENERAL CAPITAL PROJECTS FUND

GENERAL CAPITAL PROJECTS FUND

FUND 334

PROGRAM DESCRIPTION
The General Capital Projects Fund accounts for the acquisition or construction of major capital facilities or projects other than those financed by enterprise funds. A five year projected General Capital Projects Fund budget is detailed in the Capital Improvement Program section.

REVENUES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
General Capital Projects Fund	$ 1,206,504	$ 2,254,700	$ 8,760,030	$ 7,871,519	$ (888,511)	-10.14%
TOTAL	**$ 1,206,504**	**$ 2,254,700**	**$ 8,760,030**	**$ 7,871,519**	**$ (888,511)**	**-10.14%**

BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Operating Expenses	$ 722	$ 3,260	$ 800	$ 5,000	$ 4,200	525.00%
Capital	330,338	1,216,378	8,759,230	7,866,519	(892,711)	-10.19%
TOTAL	**$ 331,060**	**$ 1,219,638**	**$ 8,760,030**	**$ 7,871,519**	**$ (888,511)**	**-10.14%**

GENERAL CAPITAL PROJECTS FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
334-0000-334.70-01	GRANT - FIREFIGHTERS PARK	$ -	$ -	$ 200,000	$ 200,000
334-0000-334.70-14	FRDAP GRANT	-	-	204,500	-
334-0000-334.70-15	STATE FIRE GRANT - FS 58 REPLACEMENT	-	-	-	1,000,000
334-0000-361.10-01	INTEREST INCOME	4,856	40,185	800	5,000
334-0000-361.20-18	GAIN/LOSS ON INVESTMENT	-	4,515	-	-
334-0000-381.10-01	GENERAL FUND	425,000	1,900,000	4,459,000	295,844
334-0000-381.10-04	REC TRUST FUND	776,648	310,000	400,000	555,000
334-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	3,495,730	5,815,675
	TOTAL ESTIMATED REVENUES	**$ 1,206,504**	**$ 2,254,700**	**$ 8,760,030**	**$ 7,871,519**
REQUESTED APPROPRIATION					
FIRE					
CAPITAL EXPENSES					
334-6520-522.65-80	FIRE STATION 58 REPL - DESIGN	$ -	$ 40,450	$ 259,550	$ -
334-6520-522.65-81	FIRE STATION 58 REPL - CONSTRUCTION	-	-	4,100,000	5,100,000
334-6520-522.65-82	FIRE STATION 58 REPL - OTHER PROJ. COSTS	-	-	100,000	100,000
334-6521-522.65-81	FIRE STATION 18 ROOF RESTORE - CONSTR.	-	855	26,717	-
FIRE	**REQUESTED APPROPRIATION**	**$ -**	**$ 41,305**	**$ 4,486,267**	**$ 5,200,000**
INFORMATION TECHNOLOGY					
CAPITAL EXPENSES					
334-6519-513.65-82	NETWORK INFRASTR. REPL - OTHER PROJ COSTS	$ -	$ 218,269	$ -	$ -
334-6527-513.65-82	DESKTOP REPLACEMENT PROGRAM	-	-	130,000	143,000
INFO. TECHNOLOGY	**REQUESTED APPROPRIATION**	**$ -**	**$ 218,269**	**$ 130,000**	**$ 143,000**
PUBLIC WORKS					
CAPITAL EXPENSES					
334-4545-539.62-24	CITY HALL CARPETING	$ 16,341	$ -	$ -	$ -
334-4545-539.62-28	AIR CONDITIONING UNITS	45,000	-	-	-
334-4545-539.62-43	CITY HALL-CEILING TILES	8,388	-	-	-
334-4545-539.62-85	DOOR REPLACEMENT	9,445	-	-	-
334-4545-539.62-86	BUILDING IMPROVEMENTS	49,931	-	-	-
334-4545-539.65-90	CIP PROJECTS	-	-	-	106,000
334-6510-539.65-81	CITY HALL - IMPACT WINDOWS - CONSTR.	6,857	155,084	-	-
334-6511-539.65-81	CITY HALL PRKNG LOT LIGHT - CONSTR.	10,089	-	-	-
334-6512-539.65-81	NEIGHBORHOOD ID SIGNS - CONSTR.	-	-	25,000	25,000
334-6515-539.65-81	PARKS LIGHTING RETROFIT - CONSTR.	-	69,459	138,141	-
334-6516-539.65-81	CH/PD RESTROOM RENOV. - CONSTR.	-	13,982	44,729	-
334-6517-539.65-81	NWFP SR CNTR MULTI FL REPL - CONSTR.	-	17,679	-	-
334-6518-539.65-81	NWFP SR CNTR IMPACT WIND. - CONSTR.	-	-	103,490	-
334-6524-539.65-81	VETERANS PARK MARINA PARKING LOT - CONSTR.	-	-	50,000	-
334-6525-539.65-81	CITY HALL ELEVATORS - CONSTR.	-	-	250,000	-
334-6526-539.65-81	SPORTS COMPLEX RE-ROOF	-	-	165,000	-
PUBLIC WORKS	**REQUESTED APPROPRIATION**	**$ 146,051**	**$ 256,204**	**$ 776,360**	**$ 131,000**

GENERAL CAPITAL PROJECTS FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
OPERATING EXPENSES					
334-5555-572.39-03	BANK FEES	$ 722	$ 3,260	$ 800	$ 5,000
	REQUESTED APPROPRIATION	**$ 722**	**$ 3,260**	**$ 800**	**$ 5,000**
PARKS & RECREATION					
CAPITAL EXPENSES					
334-5555-572.63-95	PARK IMPROVEMENTS-VARIOUS LOCATIONS	$ -	$ -	$ -	$ 46,844
334-5555-572.65-90	CIP PROJECTS	-	-	-	530,000
334-5555-572.68-93	PARKS & REC MASTER PLAN	31,284	-	-	-
334-6501-572.65-80	SE PARK IMPROVEMENTS - DESIGN	3,700	3,100	5,221	-
334-6501-572.65-81	SE PARK IMPROVEMENTS - CONSTR.	-	177,075	252,076	-
334-6502-572.65-80	SPORTS COMPLEX - DESIGN	4,250	14,639	64,319	-
334-6502-572.65-81	SPORTS COMPLEX - CONSTRUCTION	-	261,590	958,481	-
334-6502-572.65-82	SPORTS COMPLEX - OTHER PROJECT COSTS	-	4,859	-	-
334-6503-572.65-80	MARINA IMPROVEMENTS - DESIGN	3,700	3,100	3,970	-
334-6503-572.65-81	MARINA IMPROVEMENTS - CONSTR.	-	110,140	163,565	-
334-6504-572.65-80	FF PARK IMPROVEMENTS - DESIGN	-	-	22,175	22,175
334-6504-572.65-81	FF PARK IMPROVEMENTS -CONSTR.	-	-	800,000	800,000
334-6507-572.65-81	OUTDOOR FITNESS - CONSTRUCTION	67,788	84,411	-	-
334-6508-572.65-80	DOG PARK - DESIGN	27,011	7,246	2,751	-
334-6508-572.65-81	DOG PARK - CONSTRUCTION	-	-	879,000	827,500
334-6508-572.65-82	DOG PARK - OTHER PROJECT COSTS	-	-	21,000	21,000
334-6509-572.65-81	HOLIDAY SPRINGS MEDIAN - CONSTR.	46,554	25,067	-	-
334-6522-572.65-81	PERIMETER ROAD - CONSTRUCTION	-	9,373	9,045	-
334-6523-572.65-81	MEDIAN - CONSTRUCTION	-	-	100,000	100,000
PARKS & RECREATION	**REQUESTED APPROPRIATION**	**$ 184,287**	**$ 700,600**	**$ 3,281,603**	**$ 2,347,519**
CAPITAL EXPENSES					
334-9999-519.65-83	CAPITAL PROJECTS - CONTINGENCY/OTHER	$ -	$ -	$ 85,000	$ 45,000
	REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ 85,000**	**$ 45,000**
	TOTAL FUND APPROPRIATIONS	**$ 331,060**	**$ 1,219,638**	**$ 8,760,030**	**$ 7,871,519**

STORMWATER UTILITY FUND

STORMWATER UTILITY FUND - 445

Position Summary					
Position Title	**FY 2016 Actual**	**FY 2017 Actual**	**FY 2018 Adopted**	**FY 2018 Amended**	**FY 2019 Budget**
Stormwater Utility Fund					
Public Works Stormwater					
Stormwater Foreman	-	-	1	1	1
Office Specialist II	-	-	-	1	1
Office Specialist I	1	1	1	-	-
Canal Maintenance Tech II	1	1	1	1	1
Canal Maintenance Tech I	1	1	1	1	1
Service Worker II	5	5	5	5	5
Service Worker I	2	2	2	2	2
Total Stormwater Utility Fund Positions	**10**	**10**	**11**	**11**	**11**

STORMWATER UTILITY FUND

FUND 445

PROGRAM DESCRIPTION

The Stormwater Utility Fund accounts for the operation of the City's stormwater utility which includes collection, disposal and treatment of stormwater.

The Stormwater staff is responsible for treating canals for aquatic weed plants, aesthetics and stormwater conveyance. Responsibilities also include clearing catch basins, street sweeping, mosquito control, and right-of-way weed abatement.

PROGRAM GOALS & OBJECTIVES

In support of Goal B, Quality of Life and Goal F, Infrastructure and Public Facilities, the Stormwater staff utilizes the best management practices to manage and maintain the City's stormwater infrastructure in order to ensure an effective stormwater drainage system.

REVENUES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Stormwater Utility Fund	$ 1,688,872	$ 1,920,800	$ 2,484,774	$ 2,135,698	$ (349,076)	-14.05%
TOTAL	**$ 1,688,872**	**$ 1,920,800**	**$ 2,484,774**	**$ 2,135,698**	**$ (349,076)**	**-14.05%**

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 567,948	$ 704,857	$ 884,990	$ 891,917	$ 6,927	0.78%
Operating Expenses	671,917	1,100,391	1,119,544	1,068,781	(50,763)	-4.53%
Capital	-	-	480,240	175,000	(305,240)	-63.56%
Transfers	992	-	-	-	-	0.00%
TOTAL	**$ 1,240,857**	**$ 1,805,248**	**$ 2,484,774**	**$ 2,135,698**	**$ (349,076)**	**-14.05%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Percentage of catch basins cleaned	69%	79%	50%	60%	20%
Number of street sweeps conducted city-wide each year	24	21	20	20	0%
Percentage of canals cleared of debris within one (1) week of report	81%	57%	80%	80%	0%

STORMWATER UTILITY FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
445-0000-343.91-01	STORMWATER-SINGLE FAMILY	$ 691,103	$ 783,075	$ 708,000	$ 720,744
445-0000-343.91-02	STORMWATER-MULTI-FAMILY	653,426	732,525	669,000	681,042
445-0000-343.91-03	STORMWATER-NON-RESIDENTIAL	330,177	375,102	338,000	344,084
445-0000-361.10-01	INTEREST INCOME	1,981	24,880	200	200
445-0000-361.20-18	GAIN/LOSS ON INVESTMENT	-	5,218	-	-
445-0000-364.41-01	DISPOSITION OF FIXED ASSET	12,185	-	-	-
445-0000-389.10-01	TRANS FROM FUND BALANCE	-	-	769,574	389,628
	TOTAL ESTIMATED REVENUES	**$ 1,688,872**	**$ 1,920,800**	**$ 2,484,774**	**$ 2,135,698**
REQUESTED APPROPRIATION					
PERSONAL SERVICES					
445-4575-538.12-01	SAL & WAGES-REGULAR	$ 387,645	$ 398,988	$ 520,935	$ 537,180
445-4575-538.12-18	ACCRUED LEAVE PAYOUTS	-	60,471	-	-
445-4575-538.13-05	SAL & WAGES-LONGEVITY	10,000	9,000	8,000	9,000
445-4575-538.14-01	SAL & WAGES-OVERTIME	5,841	22,932	6,000	6,000
445-4575-538.21-01	CONTRIB-SS TAX(EMPLOYER)	22,022	28,327	33,166	34,235
445-4575-538.21-02	CONTRIB-MED TAX(EMPLOYER)	5,367	6,625	7,757	8,007
445-4575-538.22-01	FRS CONTRIB-EMPLOYER	30,882	33,926	46,479	46,529
445-4575-538.22-03	CONTRIBUTION - HEALTH TRUST	4,498	1,447	1,447	1,447
445-4575-538.22-05	PENSION EXPENSE - FRS	16,428	26,587	-	-
445-4575-538.22-06	PENSION EXPENSE - CHANGE IN PROP	(3,236)	-	-	-
445-4575-538.23-01	HEALTH & LIFE INSURANCE	88,501	116,554	171,206	159,519
445-4575-538.26-10	POST EMPLOYMENT BENEFIT - OPEB	-	-	90,000	90,000
	REQUESTED APPROPRIATION	**$ 567,948**	**$ 704,857**	**$ 884,990**	**$ 891,917**
OPERATING EXPENSES					
445-4575-538.30-31	OTHER EXPENSE	$ 4,102	$ 3,989	$ 4,000	$ 4,500
445-4575-538.31-02	PROF'L SVCS-MEDICAL	120	510	2,500	3,000
445-4575-538.31-23	PROF SV-DEES-ALLOC OF COST	20,000	20,000	20,000	20,000
445-4575-538.31-25	GENERAL-ALLOC OF COST	200,000	250,000	254,750	399,081
445-4575-538.39-03	OPER EXP-BANK FEES	700	2,157	750	1,000
445-4575-538.40-03	TRAVEL & PER DIEM	559	8	-	-
445-4575-538.44-01	RENTALS & LEASES	-	11,625	-	-
445-4575-538.45-27	INSURANCE CHARGES	60,000	60,000	85,000	85,000
445-4575-538.46-01	MAINT-EQUIPMENT	23,189	27,146	39,000	29,000
445-4575-538.46-06	REPAIR & MAINTENANCE SVCS	91,963	523,919	551,744	350,000
445-4575-538.46-08	MAINT-VEHICLES	35,785	30,125	35,000	35,000
445-4575-538.46-31	WATERWAYS (GRASS CARP)	4,000	4,000	10,000	10,000
445-4575-538.52-02	GAS, OIL & COOLANT	16,160	16,976	26,000	26,000
445-4575-538.52-14	CHEMICALS-OTHER	69,899	52,215	52,000	67,000
445-4575-538.52-15	OPERATING SUPPLIES-OTHER	6,490	2,985	13,000	13,000
445-4575-538.52-35	LICENSES & PERMITS	18,195	11,822	21,000	21,000
445-4575-538.54-01	SUBSCRIPT & MEMBERSHIPS	1,320	270	1,400	1,400
445-4575-538.54-05	EDUCATION & TRAINING	1,752	1,499	3,400	3,800
445-4575-538.59-01	DEPRECIATION EXPENSE	117,683	81,145	-	-
	REQUESTED APPROPRIATION	**$ 671,917**	**$ 1,100,391**	**$ 1,119,544**	**$ 1,068,781**

STORMWATER UTILITY FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
CAPITAL EXPENSES					
445-4575-538.64-02	ACQUISITION OF VEHICLES	$ -	$ -	$ 336,580	$ 175,000
445-4575-538.64-12	OTHER EQUIPMENT	-	-	143,660	-
	REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ 480,240**	**$ 175,000**
TRANSFERS & CONTINGENCY					
445-4575-581.91-01	TRANSFER TO GENERAL FUND	$ 992	$ -	$ -	$ -
	REQUESTED APPROPRIATION	**$ 992**	**$ -**	**$ -**	**$ -**
	TOTAL REQUESTED APPROPRIATION	**$ 1,240,857**	**$ 1,805,248**	**$ 2,484,774**	**$ 2,135,698**

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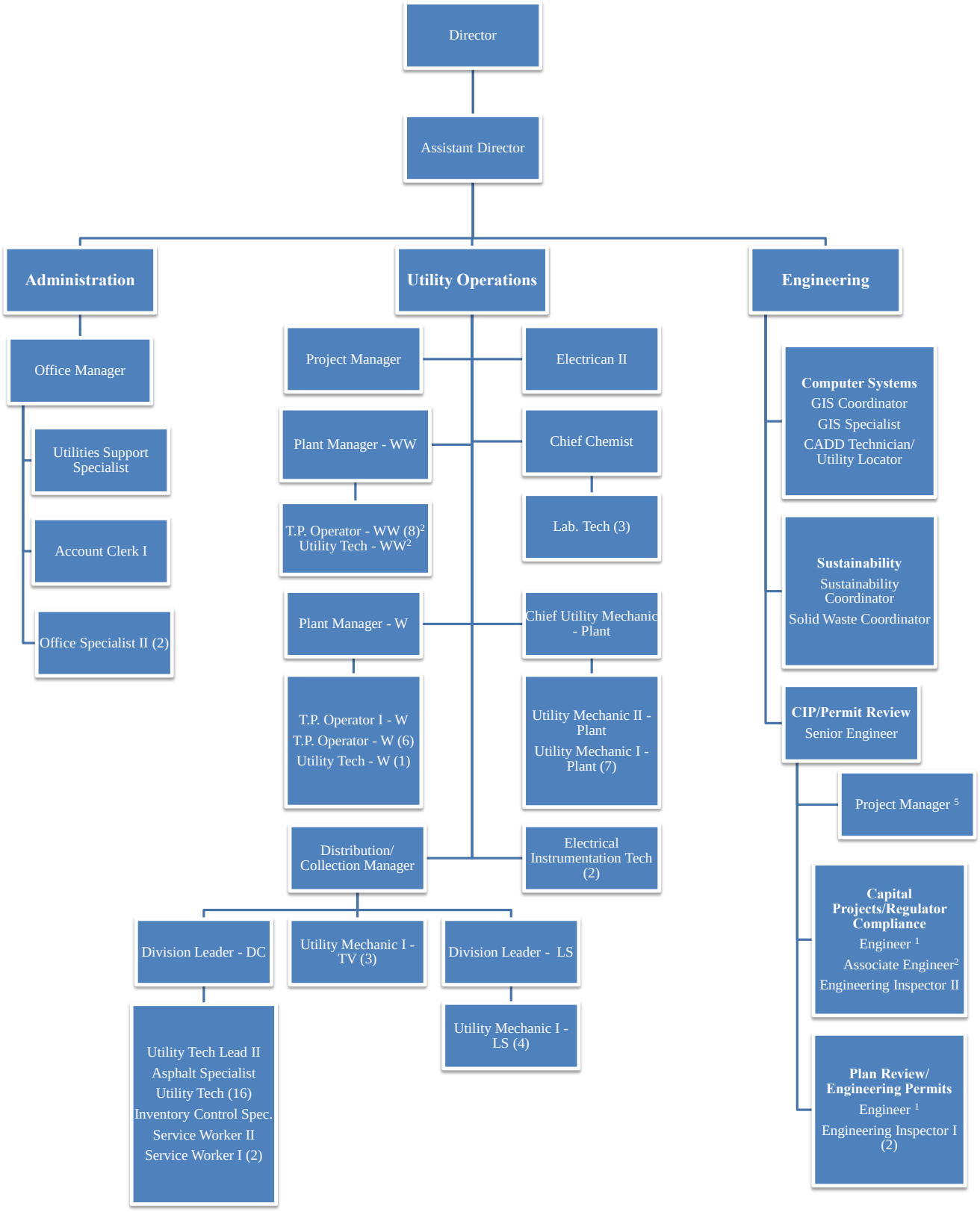
WATER AND WASTEWATER FUND

ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

95 FULL TIME [3,4]



[1] Only 2 of 4 positions of Engineer I and/or Engineer will be filled at any time.
[2] Only 11 of 12 positions of Treatment Plant Operator, Utility Technician and Associate Engineer will be filled at any time.
[3] Only 3 of 4 positions of Utility Service Representative and Cashier will be filled at any time.
[4] Utility Billing Division reports to the Finance Department and is included in its organizational chart.
[5] Project Manager position is funded 30% by CRA and 70% by General Fund.

ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

Position Summary					
Position Title	**FY 2016 Actual**	**FY 2017 Actual**	**FY 2018 Adopted**	**FY 2018 Amended**	**FY 2019 Budget**
Water/Wastewater Fund					
Administration/Engineering					
Director Environmental & Engineering Services	1	1	1	1	1
Assistant Director	-	1	1	1	1
Engineering Manager	1	-	-	-	-
Senior Engineer	-	1	1	1	1
Engineer I [1]	2	2	2	2	2
Engineer [1]	2	2	2	2	2
Associate Engineer [2]	-	-	-	-	1
Project Manager [5]	-	-	1	1	1
CADD Technician / Utility Locator	1	1	1	1	1
Engineering Inspector II	1	1	1	1	1
Engineering Inspector I	1	1	1	1	2
Office Manager	1	1	1	1	1
Utilities Support Specialist	1	1	1	1	1
Account Clerk I	-	1	1	1	1
Office Specialist II	3	3	3	2	2
GIS Coordinator	1	1	1	1	1
GIS Specialist	1	1	1	1	1
Sustainability Coordinator	1	1	1	1	1
Solid Waste Coordinator	1	1	1	1	1
Total DEES Administration	**16**	**17**	**18**	**18**	**20**
Wastewater Treatment Division					
Utilities Operations Manager	0.5	-	-	-	-
Project Manager	-	0.5	0.5	0.5	0.5
Chief Chemist	0.5	0.5	0.5	0.5	0.5
Electrician II	0.5	0.5	0.5	0.5	0.5
Electrical Instrumentation Technician	0.5	0.5	1	1	1
Laboratory Technician	1.5	1.5	1.5	1.5	1.5
Plant Manager - Wastewater	1	1	1	1	1
Treatment Plant Operator - A, B, C [2]	9	9	9	9	10
Chief Utility Mechanic	0.5	0.5	0.5	0.5	0.5
Utility Mechanic II (Lead)	0.5	0.5	0.5	0.5	0.5
Utility Mechanic I	3.5	3.5	3.5	3.5	3.5
Utility Technician [2]	-	-	-	-	1
Total Wastewater Treatment	**18**	**18**	**18.5**	**18.5**	**19.5**

ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

Position Summary					
Position Title	**FY 2016 Actual**	**FY 2017 Actual**	**FY 2018 Adopted**	**FY 2018 Amended**	**FY 2019 Budget**
Water Treatment Division					
Utilities Operations Manager	0.5	-	-	-	-
Project Manager	-	0.5	0.5	0.5	0.5
Chief Chemist	0.5	0.5	0.5	0.5	0.5
Electrician II	0.5	0.5	0.5	0.5	0.5
Electrical Instrumentation Technician	0.5	0.5	1	1	1
Laboratory Technician	1.5	1.5	1.5	1.5	1.5
Plant Manager - Water	1	1	1	1	1
Treatment Plant Operator I	1	1	1	1	1
Treatment Plant Operator - (A,B,C)	6	6	7	7	6
Chief Utility Mechanic	0.5	0.5	0.5	0.5	0.5
Utility Mechanic II (Lead)	0.5	0.5	0.5	0.5	0.5
Utility Mechanic I	3.5	3.5	3.5	3.5	3.5
Utility Technician	2	2	2	2	1
Total Water Treatment	**18**	**18**	**19.5**	**19.5**	**17.5**
Transmission, Distribution and Collection Division					
Distribution/Collection Manager	1	1	1	1	1
Division Leader-Collection and Distribution	1	1	1	1	1
Division Leader-Lift Station	1	1	1	1	1
Utility Mechanic I	7	7	7	7	7
Utility Technician II (Lead)	1	1	1	1	1
Utility Technician - (All Levels)	16	16	16	16	16
Service Worker II	1	1	1	1	1
Inventory Control Specialist	1	1	1	1	1
Service Worker I	2	2	2	2	2
Asphalt Specialist	1	1	1	1	1
Total Transmission, Distribution and Collection	**32**	**32**	**32**	**32**	**32**

ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

Position Summary					
Position Title	**FY 2016 Actual**	**FY 2017 Actual**	**FY 2018 Adopted**	**FY 2018 Amended**	**FY 2019 Budget**
Utility Billing Division [4]					
Utility Accounting Manager	1	1	1	1	1
Utility Service Representative [3]	3	3	3	3	3
Cashier [3]	1	1	1	1	1
Meter Technician	1	1	1	1	1
Customer Service Supervisor	1	1	1	1	1
Total Utility Billing	**6**	**6**	**6**	**6**	**6**
Total Water/Wastewater Fund positions	**90**	**91**	**94**	**94**	**95**

[1] Only 2 of 4 positions of Engineer I and/or Engineer will be filled at any time.

[2] Only 11 of 12 positions of Treatment Plant Operator, Utility Technician and Associate Engineer will be filled at any time.

[3] Only 3 of 4 positions of Utility Service Representative and Cashier will be filled at any time.

[4] Utility Billing Division reports to the Finance Department and is included on its organizational chart.

[5] Project Manager position is funded 30% by CRA and 70% by General Fund.

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

PROGRAM DESCRIPTION
The Water/Wastewater Enterprise Fund accounts for the operation of the water/wastewater system. These operations are performed by the Department of Environmental and Engineering Services (DEES). DEES has the following divisions: Wastewater Treatment; Water Treatment; Transmission, Distribution and Collection; Debt Service; Non-Departmental; Utility Billing; and DEES Administration/Engineering.

REVENUES						
	FY 2016 Actual	**FY 2017 Actual**	**FY 2018 Amended**	**FY 2019 Budget**	**$ Change**	**% Change**
Water/Wastewater Operations And Maintenance Fund	$ 23,316,627	$ 23,818,355	$ 27,177,507	$ 28,008,258	$ 830,751	3.06%
TOTAL	**$ 23,316,627**	**$ 23,818,355**	**$ 27,177,507**	**$ 28,008,258**	**$ 830,751**	**3.06%**

BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	**FY 2017 Actual**	**FY 2018 Amended**	**FY 2019 Budget**	**$ Change**	**% Change**
Personal Services	$ 7,641,713	$ 8,398,108	$ 8,987,616	$ 9,295,213	$ 307,597	3.42%
Operating Expenses	6,967,556	5,350,830	7,373,346	7,903,488	530,142	7.19%
Capital	-	216,131	407,188	400,000	(7,188)	-1.77%
Debt Service	244,192	206,192	1,159,100	1,157,900	(1,200)	-0.10%
Transfers	5,000,000	6,781,501	8,815,350	8,851,657	36,307	0.41%
Contingency	-	6,648	434,907	400,000	(34,907)	-8.03%
TOTAL	**$ 19,853,461**	**$ 20,959,410**	**$ 27,177,507**	**$ 28,008,258**	**$ 830,751**	**3.06%**

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
456-0000-342.90-01	HYDRANT MAINTENANCE	$ 57,863	$ 57,872	$ 50,000	$ 50,000
456-0000-343.31-xx	WATER REVENUE	11,365,198	11,730,341	11,622,000	11,831,196
456-0000-343.31-04	FIRE LINE	54,565	66,060	55,000	55,000
456-0000-343.31-05	SERVICE CHARGES	328,112	318,619	250,000	300,000
456-0000-343.51-xx	WASTEWATER REVENUE	11,125,247	11,366,115	11,481,000	11,481,000
456-0000-349.10-02	ENV & ENG SVC-STRM WTR UT	20,000	20,000	20,000	20,000
456-0000-361.10-01	INTEREST INCOME	10,512	66,345	-	-
456-0000-361.10-07	INVESTMENT	281,236	272,856	130,000	130,000
456-0000-361.20-18	GAIN/LOSS ON INVESTMENT	7	(150,093)	-	-
456-0000-369.30-01	REFUND PRIOR YEAR EXPEND	(24,023)	145	-	-
456-0000-369.90-01	OTHER MISCELLANEOUS REVENUES	52,912	3,929	50,000	10,000
456-0000-369.90-05	INVENTORY ADJUSTMENT	44,938	66,166	-	-
456-0000-369.90-55	RECYCLING CART REPLC FEE	60	-	-	-
456-0000-389.10-01	TRANSFER - FUND BALANCE	-	-	3,519,507	4,131,062
	TOTAL ESTIMATED REVENUES	**$ 23,316,627**	**$ 23,818,355**	**$ 27,177,507**	**$ 28,008,258**

ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

WASTEWATER TREATMENT DIVISION
COST CENTER (9080)

PROGRAM DESCRIPTION

The Wastewater Treatment Division is responsible for treatment and disposal of domestic wastewater generated within the City's service area in accordance with all federal, state, and local regulatory requirements. The treated effluent and the digested solids disposal must be in conformance with the treatment plant operating permits issued by the Florida Department of Environmental Protection and the Broward County Domestic Wastewater Licensing Section.

PROGRAM GOALS & OBJECTIVES

In support of Goal B, Quality of Life, and Goal F, Infrastructure and Public Facilities, the Wastewater Treatment Division provides for the safe treatment and disposal of wastewater to ensure the health and safety of Margate residents and businesses.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 1,429,737	$ 1,628,877	$ 1,755,142	$ 1,813,626	$ 58,484	3.33%
Operating Expenses	1,166,051	1,215,386	1,735,500	1,762,500	27,000	1.56%
TOTAL	**$ 2,595,788**	**$ 2,844,263**	**$ 3,490,642**	**$ 3,576,126**	**$ 85,484**	**2.45%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Compliance with all regulatory permits and licenses	100%	100%	100%	100%	0%
Number of times the chlorine contact chamber is drained and cleaned	1	3	2	2	0%
Number of sludge digester tanks drained, cleaned, and inspected	2	1	1	1	0%
Number of RBC chambers drained, cleaned, and inspected	2	1	1	1	0%
Number of times the on-site sodium hypochlorite generation system is acid washed	3	2	2	2	0%

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
WASTEWATER TREATMENT DIVISION					
REQUESTED APPROPRIATION					
PERSONAL SERVICES					
456-9080-536.12-01	SAL & WAGES-REGULAR	$ 947,338	$ 1,052,004	$ 1,146,560	$ 1,177,128
456-9080-536.13-05	SAL & WAGES-LONGEVITY	16,500	20,975	21,500	22,500
456-9080-536.14-01	SAL & WAGES-OVERTIME	64,136	76,980	61,250	61,250
456-9080-536.21-01	CONTRIB-SS TAX(EMPLOYER)	53,461	67,097	76,187	78,175
456-9080-536.21-02	CONTRIB-MED TAX(EMPLOYER)	13,659	15,692	17,818	18,283
456-9080-536.22-01	FRS CONTRIB-EMPLOYER	86,479	96,495	122,983	121,427
456-9080-536.22-03	CONTRIBUTION - HEALTH TRUST	12,327	-	-	-
456-9080-536.22-05	PENSION EXPENSE - FRS	46,005	75,012	-	-
456-9080-536.22-06	PENSION EXPENSE - CHANGE IN PROP	(9,061)	-	-	-
456-9080-536.23-01	HEALTH & LIFE INS	198,893	224,622	308,844	334,863
	REQUESTED APPROPRIATION	**$ 1,429,737**	**$ 1,628,877**	**$ 1,755,142**	**$ 1,813,626**
OPERATING EXPENSES					
456-9080-536.30-31	OTHER EXPENSE/CLOTHING	$ 10,006	$ 9,939	$ 12,000	$ 12,000
456-9080-536.30-61	REGULATORY PERMITS	6,752	6,444	20,000	20,000
456-9080-536.30-64	SAFETY PROJECTS	112	-	2,500	2,500
456-9080-536.31-02	MEDICAL	1,508	711	2,000	-
456-9080-536.34-02	CUSTODIAL	5,969	5,361	8,500	8,500
456-9080-536.34-12	GROUNDS	33,046	33,656	40,000	40,000
456-9080-536.34-16	CONTRACTUAL SVCS-OTHER	23,307	15,270	20,000	22,000
456-9080-536.34-22	SEWER PLANT SLUDGE	238,361	252,954	300,000	300,000
456-9080-536.34-24	REGULATORY TESTING	15,444	11,073	28,000	28,000
456-9080-536.40-03	TRAVEL & PER DIEM	17	68	1,500	1,500
456-9080-536.43-01	UTILITY SERVICES	478,560	487,184	565,000	600,000
456-9080-536.44-03	EQUIPMENT RENTAL	1,150	1,188	10,000	10,000
456-9080-536.46-02	MAINT-STRUCTURES	1,013	12,502	35,000	35,000
456-9080-536.46-07	REP & MAINT-OTHER EQUIP	38,613	32,185	60,000	60,000
456-9080-536.46-08	REP & MAINT-VEHICLES	10,981	9,692	30,000	30,000
456-9080-536.46-13	MAINT-STP SLUDGE PRESSES	759	18,366	15,000	15,000
456-9080-536.46-15	REPAIR & MAINT-RBC UNITS	35,570	59,756	60,000	70,000
456-9080-536.46-17	MAINT-COMPUTER SYSTEM	1,389	615	10,000	10,000
456-9080-536.46-20	MAINT-SANITAIRE SYSTEM	1,003	4,914	40,000	40,000
456-9080-536.46-25	ODOR CONTROL	7,704	13,036	27,500	27,500
456-9080-536.46-27	MAINT-CLARIFIER	733	2,242	7,500	7,500
456-9080-536.46-28	ELECTRICAL EQUIPMENT	17,050	16,417	25,000	25,000
456-9080-536.46-29	MAINT-GENERATORS	33,115	26,022	75,000	50,000
456-9080-536.46-35	MAINT-HYPOCHLORITE SYSTEM	2,935	2,181	5,000	10,000
456-9080-536.46-41	MAINT-HEADWORKS	6,121	10,561	12,500	12,500
456-9080-536.46-42	MAINT-INJECTION WELL SYSTEM	10,774	1,146	20,000	20,000
456-9080-536.52-02	GAS, OIL & COOLANT	8,486	23,025	60,000	60,000
456-9080-536.52-07	COAGULANT	23,814	22,219	18,000	20,000
456-9080-536.52-11	CHEM-DEODORIZERS/OXIDANTS	32,675	28,919	70,000	70,000
456-9080-536.52-13	LABORATORY SUPP-SEWER PL	52,935	38,850	58,000	58,000
456-9080-536.52-15	OPERATING SUPPLIES-OTHER	18,514	19,040	25,000	25,000
456-9080-536.52-27	CHEM-SODIUM CHLORIDE	39,858	38,857	60,000	60,000
456-9080-536.52-33	CHEMICALS-OTHERS	992	3,738	5,000	5,000
456-9080-536.54-01	SUBSCRIPTION & MEMBERSHIP	1,000	1,513	4,000	4,000

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
WASTEWATER TREATMENT DIVISION					
456-9080-536.54-05	EDUCATION & TRAINING	5,785	5,742	3,500	3,500
	REQUESTED APPROPRIATION	**$ 1,166,051**	**$ 1,215,386**	**$ 1,735,500**	**$ 1,762,500**
WASTEWATER TREATMENT DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 2,595,788**	**$ 2,844,263**	**$ 3,490,642**	**$ 3,576,126**

ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

WATER TREATMENT DIVISION
COST CENTER (9081)

PROGRAM DESCRIPTION

The Water Treatment Division is responsible for treating and providing safe potable water to all residents, businesses, and industrial customers within the service area, on demand, 24 hours a day and 365 days a year. The treated water must meet all federal, state, and local regulatory requirements including standards established by the U.S. Environmental Protection Agency, Florida Department of Environmental Protection, South Florida Water Management District, and the Broward County Health Department. In addition, the Division maintains system pressure and flows to meet the established level of service for consumption and fire protection.

PROGRAM GOALS & OBJECTIVES

In support of Goal B, Quality of Life, and Goal F, Infrastructure and Public Facilities, the Water Treatment Division provides for the safe treatment and use of water to ensure the health and safety of Margate residents and businesses.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 1,380,171	$ 1,489,302	$ 1,729,679	$ 1,747,613	$ 17,934	1.04%
Operating Expenses	1,319,008	1,357,403	1,949,000	1,954,000	5,000	0.26%
TOTAL	**$ 2,699,179**	**$ 2,846,705**	**$ 3,678,679**	**$ 3,701,613**	**$ 22,934**	**0.62%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Percentage of unaccounted for water	8%	10%	<10%	<10%	0%
Compliance with all regulatory permits and licenses	100%	100%	100%	100%	0%
Number of accelator tanks drained, cleaned, and inspected	1	1	1	1	0%
Number of times the on-site sodium hypochlorite generation system is acid washed	2	2	2	2	0%
Number of raw water wells inspected and/or rehabilitated	2	3	2	2	0%

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
WATER TREATMENT DIVISION					
REQUESTED APPROPRIATION					
PERSONAL SERVICES					
456-9081-536.12-01	SAL & WAGES-REGULAR	$ 923,819	$ 979,384	$ 1,144,315	$ 1,182,110
456-9081-536.13-05	SAL & WAGES-LONGEVITY	20,500	17,975	19,500	18,500
456-9081-536.14-01	SAL & WAGES-OVERTIME	92,455	75,477	63,750	63,750
456-9081-536.21-01	CONTRIB-SS TAX(EMPLOYER)	60,510	62,913	76,079	78,391
456-9081-536.21-02	CONTRIB-MED TAX(EMPLOYER)	14,267	14,714	17,792	18,333
456-9081-536.22-01	FRS CONTRIB-EMPLOYER	84,094	84,934	119,777	118,414
456-9081-536.22-03	CONTRIBUTION - HEALTH TRUST	11,309	-	-	-
456-9081-536.22-05	PENSION EXPENSE - FRS	44,736	65,992	-	-
456-9081-536.22-06	PENSION EXPENSE - CHANGE IN PROP	(8,810)	-	-	-
456-9081-536.23-01	HEALTH & LIFE INS	137,291	187,913	288,466	268,115
	REQUESTED APPROPRIATION	**$ 1,380,171**	**$ 1,489,302**	**$ 1,729,679**	**$ 1,747,613**
OPERATING EXPENSES					
456-9081-536.30-31	OTHER EXPENSE/CLOTHING	$ 9,038	$ 8,731	$ 12,000	$ 12,000
456-9081-536.30-52	CONSUMER CONFID REPORTING	110	-	10,000	10,000
456-9081-536.30-61	REGULATORY PERMITS	10,846	10,576	20,000	20,000
456-9081-536.30-64	SAFETY PROJECTS	1,479	132	2,500	2,500
456-9081-536.31-02	MEDICAL	890	743	2,000	-
456-9081-536.34-02	CUSTODIAL	5,969	5,361	8,500	8,500
456-9081-536.34-12	GROUNDS	32,604	22,926	40,000	40,000
456-9081-536.34-16	CONTRACTUAL SVCS-OTHER	23,124	10,304	20,000	22,000
456-9081-536.34-21	WATER PLANT SLUDGE	161,588	148,296	175,000	175,000
456-9081-536.34-24	REGULATORY TESTING	14,868	10,830	22,000	22,000
456-9081-536.40-03	TRAVEL & PER DIEM	2	31	1,500	1,500
456-9081-536.43-01	UTILITY SERVICES	351,694	395,372	460,000	500,000
456-9081-536.44-03	EQUIPMENT RENTAL	1,012	1,113	10,000	10,000
456-9081-536.46-02	MAINT-STRUCTURES	4,580	19,062	35,000	35,000
456-9081-536.46-07	REP & MAINT-OTHER EQUIP	41,106	49,307	60,000	60,000
456-9081-536.46-08	REP & MAINT-VEHICLES	13,622	9,411	30,000	30,000
456-9081-536.46-14	REP & MAINT-FILTERS SOFTENERS	27,995	20,868	35,000	35,000
456-9081-536.46-17	REP & MAINT-COMPUTER SYSTEM	1,317	1,207	10,000	10,000
456-9081-536.46-22	REP & MAINT-WELLS	31,328	12,910	35,000	35,000
456-9081-536.46-28	REP & MAINT-ELECTRIC EQUIP	12,155	11,603	20,000	25,000
456-9081-536.46-29	REP & MAINT-GENERATORS	23,231	39,682	72,500	32,500
456-9081-536.46-35	REP & MAINT-HYPOCHOCHLORITE SYS	9,190	1,772	25,000	25,000
456-9081-536.46-43	REP & MAINT-LIME SLAKING SYS	6,634	2,258	10,000	10,000
456-9081-536.52-02	GAS, OIL & COOLANT	9,836	20,490	60,000	60,000
456-9081-536.52-05	LIME	348,938	382,703	500,000	500,000
456-9081-536.52-06	FLUORIDE	17,022	16,695	30,000	30,000
456-9081-536.52-07	COAGULANT	10,009	7,736	25,000	25,000
456-9081-536.52-11	CHEM-DEODORIZERS/OXIDANTS	31,459	16,648	25,000	25,000
456-9081-536.52-12	LABORATORY SUPP-WTR PLANT	45,090	33,330	45,000	45,000
456-9081-536.52-15	OPERATING SUPPLIES-OTHER	11,868	16,637	25,000	25,000
456-9081-536.52-20	CHEMICALS-CALCIQUEST	15,116	9,641	25,000	25,000
456-9081-536.52-21	CHEMICALS-AMMONIA	8,258	9,977	10,000	10,000
456-9081-536.52-27	CHEM-SODIUM CHLORIDE	32,280	56,786	75,000	75,000
456-9081-536.52-33	CHEMICALS-OTHERS	-	-	5,000	5,000

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
WATER TREATMENT DIVISION					
456-9081-536.54-01	SUBSCRIPTION & MEMBERSHIP	2,960	2,939	4,000	4,000
456-9081-536.54-05	EDUCATION & TRAINING	1,790	1,326	4,000	4,000
	REQUESTED APPROPRIATION	**$ 1,319,008**	**$ 1,357,403**	**$ 1,949,000**	**$ 1,954,000**
WATER TREATMENT DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 2,699,179**	**$ 2,846,705**	**$ 3,678,679**	**$ 3,701,613**

ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

TRANSMISSION, DISTRIBUTION AND COLLECTION DIVISION
COST CENTER (9082)

PROGRAM DESCRIPTION

The Transmission, Distribution and Collection Division is responsible for maintaining the City's approximately 400 miles of transmission, distribution, and collection system piping. The Division is responsible for repair and replacement of water mains, replacement of service lines and water meters, repair and replacement of sewer force mains and gravity mains, clearing of sewer back-ups, and maintenance of the City's 54 lift stations. The Division responds to all emergency repairs required to keep the system operating 24 hours a day and 365 days a year.

PROGRAM GOALS & OBJECTIVES

In support of Goal B, Quality of Life, and Goal F, Infrastructure and Public Facilities, the Transmission, Distribution and Collection Division maintains water and wastewater system transmission, distribution, and collection lines throughout the City to ensure the system is operational 24 hours per day and 365 days per year.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 2,408,810	$ 2,709,559	$ 2,661,355	$ 2,772,928	$ 111,573	4.19%
Operating Expenses	544,765	573,583	776,000	829,500	53,500	6.89%
Capital	-	216,131	350,000	350,000	-	0.00%
TOTAL	**$ 2,953,575**	**$ 3,499,273**	**$ 3,787,355**	**$ 3,952,428**	**$ 165,073**	**4.36%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Total miles of the wastewater collection system cleaned and televised	10	12	10	10	0%
Number of fire hydrants flushed in the distribution system each year	2,040	1,953	1,953	1,953	0%
Compliance with all regulatory permits and licenses	100%	100%	100%	100%	0%
Percentage of water main breaks fixed within 24 hours	100%	100%	95%	95%	0%
Percentage of sewer backups cleared within 24 hours	100%	100%	95%	95%	0%

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
TRANSMISSION, DISTRIBUTION AND COLLECTION DIVISION					
REQUESTED APPROPRIATION					
PERSONAL SERVICES					
456-9082-536.12-01	SAL & WAGES-REGULAR	$ 1,474,981	$ 1,577,012	$ 1,638,854	$ 1,690,173
456-9082-536.13-05	SAL & WAGES-LONGEVITY	37,000	41,000	41,000	42,000
456-9082-536.14-01	SAL & WAGES-OVERTIME	175,004	267,983	145,000	145,000
456-9082-536.21-01	CONTRIB-SS TAX(EMPLOYER)	93,998	110,114	113,203	116,385
456-9082-536.21-02	CONTRIB-MED TAX(EMPLOYER)	22,835	25,752	26,475	27,219
456-9082-536.22-01	FRS CONTRIB-EMPLOYER	137,202	156,718	191,360	195,965
456-9082-536.22-03	CONTRIBUTION - HEALTH TRUST	16,846	-	-	-
456-9082-536.22-05	PENSION EXPENSE - FRS	72,984	122,012	-	-
456-9082-536.22-06	PENSION EXPENSE - CHANGE IN PROP	(14,374)	-	-	-
456-9082-536.23-01	HEALTH & LIFE INS	392,334	408,968	505,463	556,186
	REQUESTED APPROPRIATION	**$ 2,408,810**	**$ 2,709,559**	**$ 2,661,355**	**$ 2,772,928**
OPERATING EXPENSES					
456-9082-536.30-31	OTHER EXPENSE/CLOTHING	$ 19,648	$ 18,062	$ 20,000	$ 23,000
456-9082-536.31-02	MEDICAL	3,072	2,646	7,500	-
456-9082-536.31-09	PROF'L SVCS - OTHER	-	16,793	50,000	50,000
456-9082-536.34-16	CONTRACTUAL SVCS-OTHER	3,806	-	-	-
456-9082-536.40-03	TRAVEL & PER DIEM	31	43	1,000	2,000
456-9082-536.43-01	UTILITY SERVICES	166,935	168,363	220,000	220,000
456-9082-536.44-03	EQUIPMENT RENTAL	626	-	15,000	15,000
456-9082-536.46-04	METERS	1,039	-	5,000	5,000
456-9082-536.46-05	SEWER & MAINS	29,560	40,099	50,000	75,000
456-9082-536.46-07	REP & MAINT-OTHER EQUIP	39,417	29,978	20,000	20,000
456-9082-536.46-08	REP & MAINT-VEHICLES	85,575	115,067	55,000	55,000
456-9082-536.46-09	FIRE HYDRANTS	62,026	14,057	20,000	30,000
456-9082-536.46-10	LIFT STATIONS	40,397	44,443	100,000	100,000
456-9082-536.46-11	WATER MAINS	21,322	35,451	35,000	55,000
456-9082-536.46-12	SERVICE LINES	3,823	9,985	10,000	10,000
456-9082-536.46-16	MAJOR MACHINES & EQUIP	6,773	1,527	25,000	25,000
456-9082-536.46-17	MAINTENANCE - COMPUTER SYSTEM	-	-	20,000	20,000
456-9082-536.46-21	GROUND STORAGE-CORAL GATE	-	-	2,000	2,000
456-9082-536.46-28	ELECTRICAL EQUIPMENT	-	-	-	3,000
456-9082-536.52-01	CHEMICALS-DEGREASER	9,950	11,940	24,000	24,000
456-9082-536.52-02	GAS, OIL & COOLANT	38,082	41,319	60,000	60,000
456-9082-536.52-15	OPERATING SUPPLIES-OTHER	9,207	18,550	30,000	30,000
456-9082-536.54-01	SUBSCRIPTION & MEMBERSHIP	300	820	1,500	1,500
456-9082-536.54-05	EDUCATION & TRAINING	3,176	4,440	5,000	4,000
	REQUESTED APPROPRIATION	**$ 544,765**	**$ 573,583**	**$ 776,000**	**$ 829,500**
CAPITAL EXPENSES					
456-9082-536.63-13	MAJOR REPAIRS TO WTR SYS	$ -	$ 65,350	$ 150,000	$ 150,000
456-9082-536.63-14	MAJOR REPAIRS TO SEWR SYS	-	150,781	200,000	200,000
	REQUESTED APPROPRIATION	**$ -**	**$ 216,131**	**$ 350,000**	**$ 350,000**
TRANSMISSION, DISTRIBUTION AND COLLECTION DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 2,953,575**	**$ 3,499,273**	**$ 3,787,355**	**$ 3,952,428**

ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

DEBT SERVICE DIVISION
COST CENTER (9084)

PROGRAM DESCRIPTION

The Debt Service Division accounts for the principal and interest payments for the 2007 Water and Sewer Refunding Revenue Bonds. The bonds were issued to advance refund 1999 bonds and provide resources to purchase United States Treasury obligations that were placed in an irrevocable trust for the purpose of generating resources for all future debt payments of the Water and Sewer Bonds, Series 1999. The bonds mature on October 1, 2020.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Debt Service	$ 244,192	$ 206,192	$ 1,159,100	$ 1,157,900	$ (1,200)	-0.10%
TOTAL	**$ 244,192**	**$ 206,192**	**$ 1,159,100**	**$ 1,157,900**	**$ (1,200)**	**-0.10%**

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
DEBT SERVICE DIVISION					
REQUESTED APPROPRIATION					
DEBT SERVICE					
456-9084-517.71-22	2007 W&S REF REV BONDS	$ -	$ -	$ 1,030,000	$ 1,070,000
456-9084-517.72-42	INT-2007 W&S REF REV BONDS	206,200	168,200	128,600	87,400
456-9084-517.73-35	PAYING AGENT FEE	350	350	500	500
	REQUESTED APPROPRIATION	**$ 206,550**	**$ 168,550**	**$ 1,159,100**	**$ 1,157,900**
AMORTIZATION					
456-9084-517.90-89	AMORT-2007 FIN COSTS	$ 37,642	$ 37,642	$ -	$ -
	REQUESTED APPROPRIATION	**$ 37,642**	**$ 37,642**	**$ -**	**$ -**
DEBT SERVICE DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 244,192**	**$ 206,192**	**$ 1,159,100**	**$ 1,157,900**

ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

NON-DEPARTMENTAL DIVISION
COST CENTER (9086)

PROGRAM DESCRIPTION

The DEES Non-departmental Division accounts for Water/Wastewater appropriations that are not department specific. Some of these appropriations include, accrued leave payouts, unemployment payments and Other Post-Employment Benefits (OPEB). Transfers, allocations to other funds, and contingency are also accounted for in this Division.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 494,925	$ 539,798	$ 325,775	$ 425,775	$ 100,000	30.70%
Operating Expenses	3,159,201	1,431,130	1,886,936	2,306,928	419,992	22.26%
Transfers	5,000,000	6,781,501	8,815,350	8,851,657	36,307	0.41%
Contingency	-	6,648	434,907	400,000	(34,907)	-8.03%
TOTAL	**$ 8,654,126**	**$ 8,759,077**	**$ 11,462,968**	**$ 11,984,360**	**$ 521,392**	**4.55%**

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
NON-DEPARTMENTAL DIVISION					
REQUESTED APPROPRIATION					
PERSONAL SERVICES					
456-9086-536.12-01	SAL & WAGES-REGULAR	$ 90,681	$ 128,523	$ -	$ -
456-9086-536.12-18	ACCRUED LEAVE PAYOUTS	155,233	33,250	50,000	50,000
456-9086-536.21-01	CONTRIB-SS TAX(EMPLOYER)	5,630	7,968	-	-
456-9086-536.21-02	CONTRIB-MED TAX(EMPLOYER)	1,317	1,864	-	-
456-9086-536.22-01	FRS CONTRIB-EMPLOYER	6,819	10,179	-	-
456-9086-536.22-03	CONTRIBUTION - HEALTH TRUST	-	12,015	12,015	12,015
456-9086-536.22-04	FRINGE -LUMP SUM PAY	14,416	4,950	3,760	3,760
456-9086-536.22-05	PENSION EXPENSE - FRS	3,628	8,071	-	-
456-9086-536.22-06	PENSION EXPENSE - CHANGE IN PROP	(715)	-	-	-
456-9086-536.25-01	UNEMPLOY COMP-PAYMENTS	2,992	-	10,000	10,000
456-9086-536.26-10	POSTEMPLOYMT BENEFIT-OPEB	214,924	332,978	250,000	350,000
	REQUESTED APPROPRIATION	**$ 494,925**	**$ 539,798**	**$ 325,775**	**$ 425,775**
OPERATING EXPENSES					
456-9086-536.31-06	ROI ALLOCATION	$ 1,753,446	$ -	$ -	$ -
456-9086-536.31-09	PROF'L SVCS - OTHER (SOFTWARE)	-	3,039	100,000	100,000
456-9086-536.31-25	GENERAL (ALLOCATION OF COST)	894,941	909,260	926,536	1,346,528
456-9086-536.39-03	OPER EXP-BANK FEES	10,814	18,831	10,400	10,400
456-9086-536.45-27	INSURANCE CHARGES	500,000	500,000	850,000	850,000
	REQUESTED APPROPRIATION	**$ 3,159,201**	**$ 1,431,130**	**$ 1,886,936**	**$ 2,306,928**
TRANSFERS & CONTINGENCY					
456-9086-581.91-39	TO R&R FUND	$ 5,000,000	$ 5,000,000	$ 7,000,000	$ 7,000,000
456-9086-581.91-77	TO GENERAL FUND - ROI	-	1,781,501	1,815,350	1,851,657
456-9086-590.91-02	CONTINGENCY	-	6,648	434,907	400,000
	REQUESTED APPROPRIATION	**$ 5,000,000**	**$ 6,788,149**	**$ 9,250,257**	**$ 9,251,657**
NON-DEPARTMENTAL DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 8,654,126**	**$ 8,759,077**	**$ 11,462,968**	**$ 11,984,360**

ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

UTILITY BILLING DIVISION
COST CENTER (9089)

PROGRAM DESCRIPTION

The Utility Billing Division provides accurate and timely billing for water/wastewater, stormwater, garbage, and recycling customers; processes payments; and provides customer service in a professional and courteous manner. Duties of the Division include providing a customer call center, opening/closing accounts, billing, collections, meter reading, and other field functions related to water meter disconnections and restorations.

PROGRAM GOALS & OBJECTIVES

In support of Goal C, Customer Service and Outreach, the Utility Billing Division continues to improve the customer service experience for residents and businesses. In support of Goal E, Financial Management, the Utility Billing Division provides customers various convenient methods of payment: in-person payment at City Hall, mail payments to a processing center, automatic payment by checking or savings account, on-line credit card payment and cash payment at any Amscot 24/7. In addition to these payment methods, the Division also has a drop box at City Hall available to residents for after-hours bill payments.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 483,918	$ 488,186	$ 504,854	$ 553,862	$ 49,008	9.71%
Operating Expenses	585,216	589,381	607,450	619,900	12,450	2.05%
Capital	-	-	7,188	-	(7,188)	-100.00%
TOTAL	**$ 1,069,134**	**$ 1,077,567**	**$ 1,119,492**	**$ 1,173,762**	**$ 54,270**	**4.85%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Number of electronic payments received, such as monthly automatic funds transfer, checkfree, and credit cards	94,789	107,221	85,000	100,000	18%
Percentage of in-person payments received	15%	14%	<16%	<16%	0%
Percentage of utility accounts receiving electronic bills	4%	8%	10%	10%	0%

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
UTILITY BILLING DIVISION					
REQUESTED APPROPRIATION					
PERSONAL SERVICES					
456-9089-536.12-01	SAL & WAGES-REGULAR	$ 334,131	$ 343,214	$ 356,376	$ 370,668
456-9089-536.13-05	SAL & WAGES-LONGEVITY	12,000	7,000	8,000	10,000
456-9089-536.14-01	SAL & WAGES-OVERTIME	1,408	-	1,000	1,000
456-9089-536.15-09	SAL & WAGES-PHONE ALLOW	-	-	-	960
456-9089-536.21-01	CONTRIB-SS TAX(EMPLOYER)	21,467	20,463	22,653	23,723
456-9089-536.21-02	CONTRIB-MED TAX(EMPLOYER)	5,020	4,786	5,298	5,548
456-9089-536.22-01	FRS CONTRIB-EMPLOYER	28,394	26,706	31,281	31,679
456-9089-536.22-03	CONTRIBUTION - HEALTH TRUST	3,721	-	-	-
456-9089-536.22-05	PENSION EXPENSE - FRS	15,106	20,415	-	-
456-9089-536.22-06	PENSION EXPENSE - CHANGE IN PROP	(2,975)	-	-	-
456-9089-536.23-01	HEALTH & LIFE INS	65,646	65,602	80,246	110,284
	REQUESTED APPROPRIATION	**$ 483,918**	**$ 488,186**	**$ 504,854**	**$ 553,862**
OPERATING EXPENSES					
456-9089-536.30-31	OTHER EXPENSE/CLOTHING	$ 100	$ 130	$ 250	$ 250
456-9089-536.30-92	CREDIT CARD PYMT CHARGES	116,007	132,322	135,000	145,000
456-9089-536.31-02	PROF'L SVCS-MEDICAL	105	-	500	700
456-9089-536.34-16	CONTRACTUAL SERVICES/OTHER	282,943	280,385	270,000	262,000
456-9089-536.34-59	CONTRACTUAL SVCS/UTILITY BILLING	54,180	57,213	62,000	62,000
456-9089-536.40-03	TRAVEL & PER DIEM	-	-	1,500	1,500
456-9089-536.41-06	POSTAGE & PRINTING	85,962	-	-	-
456-9089-536.42-06	POSTAGE	-	73,898	80,000	86,700
456-9089-536.44-01	RENTALS & LEASES	2,020	2,489	3,500	2,750
456-9089-536.46-03	MAINT-OFFICE EQUIPMENT	-	-	2,000	2,000
456-9089-536.46-06	REPAIR & MAINTENANCE SVCS	20,321	24,693	27,200	29,700
456-9089-536.46-07	MAINTENANCE - OTHER EQUIPMENT	7,021	9,152	9,000	10,800
456-9089-536.46-08	MAINTENANCE - VEHICLES	3,883	1,967	1,000	2,500
456-9089-536.49-01	FILING/RECORDING FEE	1,510	1,290	2,000	2,000
456-9089-536.52-02	GAS, OIL & COOLANT	2,927	1,149	1,000	1,500
456-9089-536.52-15	OPERATING SUPPLIES-OTHER	8,178	4,693	11,500	9,500
456-9089-536.54-01	SUBSCRIPTION & MEMBERSHIP	29	-	-	-
456-9089-536.54-05	EDUCATION & TRAINING	30	-	1,000	1,000
	REQUESTED APPROPRIATION	**$ 585,216**	**$ 589,381**	**$ 607,450**	**$ 619,900**
CAPITAL EXPENSES					
456-9089-536.62-04	RENOVATION & CONSTRUCTION	$ -	$ -	$ 7,188	$ -
	REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ 7,188**	**$ -**
UTILITY BILLING DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 1,069,134**	**$ 1,077,567**	**$ 1,119,492**	**$ 1,173,762**

ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)

ADMINISTRATION/ENGINEERING DIVISION
COST CENTER (9090)

PROGRAM DESCRIPTION

The Administration/Engineering Division is responsible for providing various utility support activities including planning, budgeting, personnel support, and procurement of equipment, materials, and operating supplies. The Division also assists with special public outreach and education projects for the water/wastewater utility system. The Division is responsible for managing the utility capital improvement program, National Pollutant Discharge Elimination System (NPDES) program, Community Rating System (CRS) program, City's geographic information system, waste and recycling programs, and overall City sustainability efforts. In addition, the Division is responsible for performing public and private development plan review, engineering inspections, utility locates, and overseeing all other municipal engineering related tasks.

PROGRAM GOALS & OBJECTIVES

In support of Goal C, Customer Service and Outreach, the Administration/Engineering Division evaluates and enhances the methods of communicating with residents and businesses to provide public outreach on various utility and engineering projects. In support of Goal F, Infrastructure and Public Facilities, the Administration/Engineering Division provides oversight of engineering, as well as water and wastewater projects to ensure the health and safety of Margate residents and businesses.

BUDGET EXPENDITURES/EXPENSES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 1,444,152	$ 1,542,386	$ 2,010,811	$ 1,981,409	$ (29,402)	-1.46%
Operating Expenses	193,315	183,947	418,460	430,660	12,200	2.92%
Capital	-	-	50,000	50,000	-	0.00%
TOTAL	**$ 1,637,467**	**$ 1,726,333**	**$ 2,479,271**	**$ 2,462,069**	**$ (17,202)**	**-0.69%**

PERFORMANCE MEASURES

	FY 2016 Actual	FY 2017 Actual	FY 2018 Target	FY 2019 Target	% Change
Percentage of Development Review Committee packages reviewed within ten (10) business days	100%	100%	100%	100%	0%
Percentage of utility locates completed within two (2) business days	98%	98%	95%	95%	0%
Percentage of solid waste, excluding yard waste and bulk waste, recycled city-wide (by weight)	N/A	15%	15%	15%	0%
Cost control for utility capital improvement program design (dollar amount of change orders issued divided by dollar amount of contract/task order awards)	N/A	5%	3%	3%	0%
Cost control for utility capital improvement program construction (dollar amount of change orders issued divided by dollar amount of contract awards)	N/A	0%	3%	3%	0%
Percentage of public records requests responded to and/or completed within 48 hours of receipt by DEES	N/A	98%	90%	90%	0%

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ADMINISTRATION/ENGINEERING DIVISION					
REQUESTED APPROPRIATION					
PERSONAL SERVICES					
456-9090-536.12-01	SAL & WAGES-REGULAR [1]	$ 1,048,398	$ 1,074,776	$ 1,392,670	$ 1,348,180
456-9090-536.13-05	SAL & WAGES-LONGEVITY	17,000	14,000	14,000	14,000
456-9090-536.14-01	SAL & WAGES-OVERTIME	2,408	4,443	10,000	10,000
456-9090-536.15-08	SAL&WAGES-VEHICLE BENEFIT	3,538	2,600	4,100	2,100
456-9090-536.15-09	SAL & WAGES-PHONE ALLOW	965	960	960	960
456-9090-536.21-01	CONTRIB-SS TAX(EMPLOYER)	58,471	63,039	88,147	85,040
456-9090-536.21-02	CONTRIB-MED TAX(EMPLOYER)	14,800	15,108	20,616	19,941
456-9090-536.22-01	FRS CONTRIB-EMPLOYER	101,979	104,426	143,631	135,734
456-9090-536.22-03	CONTRIBUTION - HEALTH TRUST	11,800	-	-	-
456-9090-536.22-05	PENSION EXPENSE - FRS	54,250	81,184	-	-
456-9090-536.22-06	PENSION EXPENSE - CHANGE IN PROP	(10,684)	-	-	-
456-9090-536.23-01	HEALTH & LIFE INS	141,227	181,850	336,687	365,454
	REQUESTED APPROPRIATION	**$ 1,444,152**	**$ 1,542,386**	**$ 2,010,811**	**$ 1,981,409**
OPERATING EXPENSES					
456-9090-536.31-02	MEDICAL	$ 411	$ 1,332	$ 2,000	$ 14,200
456-9090-536.31-04	PROF'L SVCS - ENGINEERING	-	9,442	100,000	100,000
456-9090-536.34-02	CUSTODIAL	10,191	8,592	12,500	12,500
456-9090-536.34-16	CONTRACTUAL SVCS-OTHER	25,153	11,953	20,000	20,000
456-9090-536.40-03	TRAVEL & PER DIEM	285	34	2,500	2,500
456-9090-536.41-01	COMMUNICATIONS SVCS	33,894	31,274	28,360	28,360
456-9090-536.41-06	POSTAGE & PRINTING	7,366	-	-	-
456-9090-536.42-06	POSTAGE	-	4,745	6,450	6,450
456-9090-536.43-01	UTILITY SERVICES	33,819	33,467	27,600	27,600
456-9090-536.44-01	RENTALS & LEASES	3,575	3,762	6,000	6,000
456-9090-536.46-03	OFFICE EQUIPMENT	336	-	500	500
456-9090-536.46-08	REP & MAINT-VEHICLES	(1,900)	70	5,000	5,000
456-9090-536.46-19	REP & MAINT-COMPUTERS	-	1,913	10,000	10,000
456-9090-536.46-36	MAINTENANCE-BUILDING	11,994	16,091	10,000	10,000
456-9090-536.46-44	REP & MAINT-SECURITY SYSTEM	-	-	10,000	10,000
456-9090-536.46-45	REP & MAINT-GIS	24,336	4,413	50,000	50,000
456-9090-536.47-02	PRINTING & BINDING	-	2,787	8,550	8,550
456-9090-536.52-02	GAS, OIL & COOLANT	2,115	2,565	26,000	26,000
456-9090-536.52-15	OPERATING SUPPLIES-OTHER	8,237	10,350	28,000	28,000
456-9090-536.54-01	SUBSCRIPTION & MEMBERSHIP	4,633	5,158	7,000	7,000
456-9090-536.54-05	EDUCATION & TRAINING	1,666	799	8,000	8,000
456-9090-536.55-08	WATER CONSERVATION PROGRAM	27,204	35,200	50,000	50,000
	REQUESTED APPROPRIATION	**$ 193,315**	**$ 183,947**	**$ 418,460**	**$ 430,660**

WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ADMINISTRATION/ENGINEERING DIVISION					
CAPITAL EXPENSES					
456-9090-536.64-50	SITE IMPROVEMENTS - PLANT	$ -	$ -	$ 50,000	$ 50,000
	REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ 50,000**	**$ 50,000**
ADMINISTRATION/ENGINEERING DIVISION	**TOTAL REQUESTED APPROPRIATION**	**$ 1,637,467**	**$ 1,726,333**	**$ 2,479,271**	**$ 2,462,069**
WATER/WASTEWATER OPERATIONS AND MAINTENANCE FUND	**TOTAL REQUESTED APPROPRIATION**	**$ 19,853,461**	**$ 20,959,410**	**$ 27,177,507**	**$ 28,008,258**

[1] SENIOR MANAGEMENT SALARY OF $132,030 IS INCLUDED IN SALARY & WAGES REGULAR.

WATER/WASTEWATER CONNECTION FEES FUND

FUND 458

PROGRAM DESCRIPTION
The Water/Wastewater Connection Fees Fund accounts for capital expenses of the Water/Wastewater system related to expansion of plants and/or line capacity. The revenues are collected for either water or wastewater connection fees and may only be utilized in their respective areas.

REVENUES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Water/Wastewater Connection Fees Fund	$ 148,907	$ 617,406	$ 502,000	$ 1,002,000	$ 500,000	99.60%
TOTAL	**$ 148,907**	**$ 617,406**	**$ 502,000**	**$ 1,002,000**	**$ 500,000**	**99.60%**

BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Operating Expenses	$ 416	$ 1,797	$ 2,000	$ 2,000	$ -	0.00%
Capital	-	64,325	500,000	1,000,000	500,000	100.00%
TOTAL	**$ 416**	**$ 66,122**	**$ 502,000**	**$ 1,002,000**	**$ 500,000**	**99.60%**

WATER/WASTEWATER CONNECTION FEES FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
458-0000-324.21-10	CONN FEE-WATER RESIDENTIAL	$ 1,593	$ 32,929	$ 150,000	$ 30,000
458-0000-324.21-20	CONN FEE-WASTEWATER RESIDENTIAL	1,018	143,783	50,000	120,000
458-0000-324.22-10	CONN FEE-WATER COMMERCIAL	111,351	218,879	100,000	150,000
458-0000-324.22-20	CONN FEE-WASTEWATER COMMERCIAL	33,754	200,022	50,000	100,000
458-0000-361.10-01	INTEREST INCOME	1,191	18,300	2,000	5,000
458-0000-361.20-18	GAIN/LOSS OF INVESTMENT	-	3,493	-	-
458-0000-389.10-01	TRANSFER - FUND BALANCE	-	-	150,000	597,000
	TOTAL ESTIMATED REVENUES	**$ 148,907**	**$ 617,406**	**$ 502,000**	**$ 1,002,000**
REQUESTED APPROPRIATION					
WATER					
OPERATING EXPENSES					
458-9090-533.39-03	OPER EXP-BANK FEES	$ 416	$ -	$ -	$ -
	REQUESTED APPROPRIATION	**$ 416**	**$ -**	**$ -**	**$ -**
CAPITAL EXPENSES					
458-6004-533.65-81	WATER LINE REPLACEMENT - CONSTRUCTION	$ -	$ 64,325	$ 400,000	$ 500,000
	REQUESTED APPROPRIATION	**$ -**	**$ 64,325**	**$ 400,000**	**$ 500,000**
WATER/WASTEWATER					
OPERATING EXPENSES					
458-9090-536.39-03	OPER EXP-BANK FEES	$ -	$ 1,797	$ 2,000	$ 2,000
	REQUESTED APPROPRIATION	**$ -**	**$ 1,797**	**$ 2,000**	**$ 2,000**
CAPITAL EXPENSES					
458-6028-536.65-81	FORCE MAIN - CONSTRUCTION	$ -	$ -	$ 100,000	$ 500,000
	REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ 100,000**	**$ 500,000**
	TOTAL REQUESTED APPROPRIATION	**$ 416**	**$ 66,122**	**$ 502,000**	**$ 1,002,000**

WATER/WASTEWATER RENEWAL AND REPLACEMENT FUND

FUND 461

PROGRAM DESCRIPTION
The Water/Wastewater Renewal and Replacement Fund accounts for the capital expenses of the utility system.

REVENUES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Water/Wastewater Renewal And Replacement Fund	$ 6,382,275	$ 5,322,019	$ 17,301,500	$ 15,644,500	$ (1,657,000)	-9.58%
TOTAL	**$ 6,382,275**	**$ 5,322,019**	**$ 17,301,500**	**$ 15,644,500**	**$ (1,657,000)**	**-9.58%**

BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Operating Expenses	$ 3,091,355	$ 3,173,072	$ 3,000	$ 3,000	$ -	0.00%
Capital	1,073,157	935,962	17,098,500	15,441,500	(1,657,000)	-9.69%
Contingency	-	-	200,000	200,000	-	0.00%
TOTAL	**$ 4,164,512**	**$ 4,109,034**	**$ 17,301,500**	**$ 15,644,500**	**$ (1,657,000)**	**-9.58%**

WATER/WASTEWATER RENEWAL AND REPLACEMENT FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
461-0000-334.35-01	SEWER PIPING REHAB GRANT	$ -	$ -	$ -	$ 500,000
461-0000-343.36-04	WATER METER	16,699	5,025	5,000	5,000
461-0000-361.10-01	INTEREST INCOME	19,157	72,326	-	-
461-0000-361.10-06	INTEREST INCOME-R & R	16,599	37,370	15,000	15,000
461-0000-361.20-18	GAIN/LOSS ON INVESTMENT	(3,846)	(5,801)	-	-
461-0000-364.41-02	DISPOSAL OF FIXED ASSET	51,512	9,138	-	-
461-0000-369.90-05	INVENTORY ADJUSTMENT	-	45,609	-	-
461-0000-381.10-03	UTILITY O&M FUND	5,000,000	5,000,000	7,000,000	7,000,000
461-0000-389.10-06	TRANSFER - FUND BALANCE	-	-	10,281,500	8,124,500
461-0000-389.80-01	CONTRIB FROM DEVELOPER	1,282,154	158,352	-	-
	TOTAL ESTIMATED REVENUES	**$ 6,382,275**	**$ 5,322,019**	**$ 17,301,500**	**$ 15,644,500**
REQUESTED APPROPRIATION					
OPERATING EXPENSES					
461-9090-536.39-03	OPER EXP - BANK FEES	$ 3,568	$ 4,996	$ 3,000	$ 3,000
461-9090-536.59-01	DEPRECIATION EXPENSE	3,087,787	3,168,076	-	-
	REQUESTED APPROPRIATION	**$ 3,091,355**	**$ 3,173,072**	**$ 3,000**	**$ 3,000**
CAPITAL EXPENSES					
461-6001-536.65-81	MAJOR REPAIRS TO WATER SYSTEM - CONSTR.	$ 40,827	$ -	$ -	$ -
461-6002-536.65-81	MAJOR REPAIRS TO SEWER SYSTEM - CONSTR.	60,247	-	-	-
461-6003-536.65-81	SEWER LINE REPLACEMENT - CONSTRUCTION	44,221	-	100,000	125,000
461-6004-536.65-80	WATER LINE REPLACEMENT - DESIGN	-	-	270,000	100,000
461-6004-536.65-81	WATER LINE REPLACEMENT - CONSTRUCTION	-	-	4,450,000	3,050,000
461-6004-536.65-82	WATER LINE REPLACEMENT - OT PROJ COSTS	-	-	400,000	400,000
461-6006-536.65-82	ACQUISITION OF VEHICLES - OT PROJ COSTS	-	750	449,000	90,000
461-6007-536.65-82	COMPUTER EQUIPMENT - OT PROJ COSTS	5,861	-	60,000	-
461-6008-536.65-82	WATER & WW EQUIPMENT - OT PROJ COSTS	103,438	10,200	509,500	346,500
461-6009-536.65-81	INSTALL WTR METERS/CONNEC - CONSTR.	313,045	435,076	600,000	750,000
461-6010-536.65-80	LIFT STATION RENOV - DESIGN	-	-	50,000	50,000
461-6010-536.65-81	LIFT STATION RENOV - CONSTRUCTION	-	-	1,380,000	1,775,000
461-6010-536.65-82	LIFT STATION RENOV - OTHER PROJECT COSTS	-	-	100,000	100,000
461-6011-536.65-81	ELECTRONIC METER READING - CONSTR.	378,118	476,814	600,000	600,000
461-6012-536.65-81	SITE IMPROVEMENTS-PLANT - CONSTR.	13,760	-	-	-
461-6013-536.65-81	REHABILIT RAW WTR WELLS - CONSTR.	-	-	105,000	105,000
461-6014-536.65-81	UPGRADE TELEMETRY SYSTEM - CONSTR.	-	-	50,000	50,000
461-6015-536.65-81	INFILTRA AND INFLOW REHAB - CONSTR.	-	-	650,000	500,000
461-6016-536.65-81	REHAB WEST DIGESTER - CONSTRUCTION	-	-	200,000	200,000
461-6017-536.65-81	REHAB E. SANITAIRE DIGEST - CONSTR.	-	-	200,000	-
461-6019-536.65-81	REHAB GENERATOR SYSTEMS - CONSTR.	-	-	500,000	500,000
461-6023-536.65-81	WM/FM CONTROL IMPROVMNTS - CONSTR .	-	-	100,000	100,000
461-6026-536.65-81	REHAB ADMIN BLDG - CONSTRUCTION	-	144	265,000	325,000
461-6027-536.65-80	REHAB AERIAL CROSS - DESIGN	-	-	-	50,000
461-6027-536.65-81	REHAB AERIAL CROSS - CONSTRUCTION	-	1,355	1,000,000	700,000
461-6028-536.65-80	FORCE MAIN - DESIGN	-	-	150,000	250,000
461-6028-536.65-81	FORCE MAIN - CONSTRUCTION	-	-	900,000	1,000,000
461-6028-536.65-82	FORCE MAIN - OTHER PROJECT COSTS	-	-	20,000	150,000
461-6029-536.65-80	SEWAGE DUMPING - DESIGN	-	-	25,000	-
461-6029-536.65-81	SEWAGE DUMPING STATION - CONSTRUCTION	-	-	150,000	150,000
461-6030-536.65-81	PAINTING WTP STRUCTURES - CONSTRUCTION	-	152	550,000	-
461-6031-536.65-81	REHAB CHLORINE CHAMBER - CONSTRUCTION	-	195	150,000	-
461-6033-536.65-80	SLUDGE POND RETNG WALL - DESIGN	-	-	35,000	-
461-6033-536.65-81	SLUDGE POND RETNG WALL - CONSTRUCTION	-	-	150,000	175,000
461-6034-536.65-80	EMERGENCY INTERCONNECT- DESIGN	-	-	75,000	50,000
461-6034-536.65-81	EMERGENCY INTERCONNECT - CONSTRUCTION	-	-	250,000	150,000
461-6035-536.65-80	E. WWTP FR ACTIVE TO IFAS - DESIGN	-	162	500,000	-
461-6035-536.65-81	E. WWTP FR ACTIVE TO IFAS - CONSTRUCTION	-	-	825,000	2,000,000

WATER/WASTEWATER RENEWAL AND REPLACEMENT FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
461-6035-536.65-82	E. WWTP FR ACTIVE TO IFAS - OTH. PROJ. COSTS	-	-	25,000	150,000
461-6036-536.65-81	WTP ACCELATORS - REPAIR - CONSTRUCTION	-	-	305,000	400,000
461-6037-536.65-81	MECHANICAL INTEGRITY TEST - CONSTRUCTION	-	-	350,000	-
461-6038-536.65-81	REHAB BACKWASH HOLD. TANK - CONSTRUCTION	-	-	200,000	200,000
461-6039-536.65-81	REHAB WTP FILTERS - CONSTRUCTION	-	-	400,000	400,000
461-6040-536.65-81	REHAB SLUDGE DIGESTER E.PLANT - CONSTR.	-	-	-	200,000
461-6041-536.65-81	SCADA SYSTEM UPGRADES - CONSTRUCTION	-	-	-	200,000
461-6042-536.65-82	SECURITY SYS. UPGRADES - OTHER PROJ. COSTS	-	-	-	50,000
461-9090-536.63-10	ENGINEERING	85,579	7,672	-	-
461-9090-536.63-19	EXPEND TO IMPROVE SERVICE	28,061	3,442	-	-
	REQUESTED APPROPRIATION	**$ 1,073,157**	**$ 935,962**	**$ 17,098,500**	**$ 15,441,500**
TRANSFERS & CONTINGENCY					
461-9090-590.91-02	CONTINGENCY	$ -	$ -	$ 200,000	$ 200,000
	REQUESTED APPROPRIATION	**$ -**	**$ -**	**$ 200,000**	**$ 200,000**
	TOTAL REQUESTED APPROPRIATION	**$ 4,164,512**	**$ 4,109,034**	**$ 17,301,500**	**$ 15,644,500**

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INSURANCE FUND

INSURANCE FUND

FUND 501

PROGRAM DESCRIPTION
The Insurance Fund accounts for the financing of general insurance and workers' compensation coverage provided to other departments of the City on a cost reimbursement basis.

PROGRAM REVENUES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Insurance Fund	$ 1,121,075	$ 2,424,833	$ 3,929,600	$ 3,919,600	$ (10,000)	-0.25%
TOTAL	**1,121,075**	**$ 2,424,833**	**$ 3,929,600**	**$ 3,919,600**	**$ (10,000)**	**-0.25%**

BUDGET EXPENDITURES/EXPENSES						
	FY 2016 Actual	FY 2017 Actual	FY 2018 Amended	FY 2019 Budget	$ Change	% Change
Personal Services	$ 1,589,443	$ 1,645,325	$ 2,500,000	$ 2,500,000	$ -	0.00%
Operating Expenses	844,096	911,449	1,429,600	1,419,600	(10,000)	-0.70%
TOTAL	**$ 2,433,539**	**$ 2,556,774**	**$ 3,929,600**	**$ 3,919,600**	**$ (10,000)**	**-0.25%**

INSURANCE FUND

		FY 2016 ACTUAL	FY 2017 ACTUAL	FY 2018 AMENDED	FY 2019 BUDGET
ESTIMATED REVENUES					
501-0000-341.23-32	CHARGES TO CITY DEPTS	$ 1,073,982	$ 2,313,100	$ 3,908,100	$ 3,885,000
501-0000-341.24-27	OTHER	31,078	41,240	20,000	30,000
501-0000-341.24-28	AUTO	3,973	30,872	-	-
501-0000-361.10-01	INTEREST INCOME	8,216	37,948	1,500	4,600
501-0000-361.20-18	GAIN/LOSS ON INVESTMENT	-	1,673	-	-
501-0000-369.30-01	REFUND PRIOR YEAR EXPEND	3,826	-	-	-
	TOTAL ESTIMATED REVENUES	**1,121,075**	**$ 2,424,833**	**$ 3,929,600**	**$ 3,919,600**
REQUESTED APPROPRIATION					
PERSONAL SERVICES					
501-0810-590.24-01	WORKERS COMP PROGRAM	$ 1,589,443	$ 1,645,325	$ 2,500,000	$ 2,500,000
	REQUESTED APPROPRIATION	**1,589,443**	**$ 1,645,325**	**$ 2,500,000**	**$ 2,500,000**
OPERATING EXPENSES					
501-0810-590.31-09	PROF'L SVCS-OTHER	$ 5,115	$ 3,260	$ 7,500	$ 7,500
501-0810-590.31-20	PROF SV-SI STATE ASSESMNT	25,175	27,966	32,167	40,000
501-0810-590.34-04	MANAGED CARE (CORVEL/BROADSPIRE)	117,470	87,229	275,000	200,000
501-0810-590.39-03	OPER EXP - BANK FEES	1,142	1,767	1,000	1,000
501-0810-590.45-02	INSURANCE-PROPERTY	189,571	187,474	225,000	225,000
501-0810-590.45-03	INSURANCE-AUTOMOBILE	24,576	23,371	55,000	75,000
501-0810-590.45-07	POLICE/FIRE SPEC DEATH BE	-	6,646	7,500	7,500
501-0810-590.45-08	GEN LIAB (SELF-FUNDED)	184,402	7,004	175,000	200,000
501-0810-590.45-15	INSURANCE-BONDS	300	300	500	500
501-0810-590.45-16	INSUR-BOILER & MACHINERY	12,750	12,750	14,300	14,300
501-0810-590.45-20	INSUR-UNDERGROUND TANKS	3,655	3,888	3,800	3,800
501-0810-590.45-24	INSURANCE-DISABILITY	72,481	66,566	75,000	85,000
501-0810-590.45-28	INSURANCE - LIABILITY	175,266	322,265	350,000	350,000
501-0810-590.45-29	INSURANCE - EXCESS	32,193	160,963	207,833	210,000
	REQUESTED APPROPRIATION	**$ 844,096**	**$ 911,449**	**$ 1,429,600**	**$ 1,419,600**
	TOTAL REQUESTED APPROPRIATION	**$ 2,433,539**	**$ 2,556,774**	**$ 3,929,600**	**$ 3,919,600**

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CAPITAL OUTLAY SUMMARY

DEPARTMENT	FY 2019 BUDGET	DESCRIPTION
General Fund		
Development Services (1110)	30,000	Business License Software
City Attorney (1410)	17,757	Law library
Police (1810)	1,172,900	Vehicles: Marked units (10) ($345K), Marked Code units (3) ($94.2K), Other Vehicles (2) ($48.2), Other equipment ($685.5K)
Fire (2010)	765,356	Storage structure ($42K), Rescue vehicle (1) ($350K), Computers ($5K), Other equipment ($368.4K)
Building (2410)	288,000	E-Permitting Software
Information Technology (3410)	20,000	City computer equipment
Public Works:		
Buildings (4547)	27,000	Truck
Parks and Recreation:		
Administration (5555)	3,500	Tree City USA
Grounds Maintenance (5557)	68,000	Trucks (2)
Parks and Recreation Total	**71,500**	
TOTAL GENERAL FUND	**2,392,513**	

CAPITAL OUTLAY SUMMARY

DEPARTMENT	FY 2019 BUDGET	DESCRIPTION
OTHER FUNDS		
Roads (111)	420,000	Capital Roads Projects
Federal Forfeiture (117)	207,100	Vehicles: unmarked units (5) ($120.8K), and Miscellaneous equipment ($86.3K)
State Forfeiture (118)	75,000	Miscellaneous equipment
Public Safety Impact Fees (150)	164,400	Fire equipment ($10K), Police vehicles: Marked units (4) ($138K), Police equipment ($16.4K)
Capital Projects (334)	7,866,519	**Fire** - FS 58 Repl. ($5.2M) **IT** - Desktop replacement program ($143K) **Parks and Recreation** - Parks Improvements - various ($46.8K), FF Park ($822.2K), Dog Park ($848.5K), Medians ($100K), Southgate Park ($500K), Blueway Trail Imp. ($30K) **Public Works** - Neighborhood ID signs ($25K), Police Window wall ($70K), Impact Windows ($36K) **Other** - Capital projects-other ($45K)
Stormwater Utility (445)	175,000	Compact Sweeper
Water/Wastewater Operations and Maint. (456)	400,000	Major repairs Water ($150K), Wastewater ($200k), Site Improvements ($50K)
Water/Wastewater Connection Fees (458)	1,000,000	Force Main Construction ($500K) and Water Line Replacement ($500K)
Water/Wastewater Renewal and Replacement (461)	15,641,500	Capital Improvement Program (Water/Wastewater) projects
Other Funds Total	**25,949,519**	
Total All City Funds	**28,342,032**	

CAPITAL IMPROVEMENT PROGRAM

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CAPITAL IMPROVEMENT PROGRAM (CIP)

The Capital Improvement Program (CIP) seeks to develop a long-range framework in which capital requirements are planned and necessary funding established based on the City's financial capabilities. The comprehensive program is prepared for the subsequent five years, one budget year plus four forecast years, and is based on the needs of the City for public improvements. The coordination of the program ensures equitable distribution of projects and capital expenses/expenditures with regard to the needs of the community, the timing of related expenses/expenditures, and the fiscal ability of the City to undertake the projects.

GOALS AND OBJECTIVES OF THE PROGRAM

- Identify a plan for proposed maintenance/replacement of existing assets, as well as acquisition of new assets based on a reasonable expectation of what the City can afford.
- Develop a long-term plan for each project.
- Increase efficiency of City operations by maintaining assets in acceptable working conditions.
- Identify assets that are obsolete/unnecessary and determine the salvage/recoverable value of those assets, if any.
- Reduce utility and maintenance costs by identifying improvements resulting in annual cost savings.
- Act as an on-going tool for tracking annual capital, updating the inventory, and re-assessing long-term plans.

ELEMENTS OF THE PROGRAM

The CIP and the funding required for these elements are incorporated into an overall financial management plan. The City annually prepares a five-year capital improvement program which identifies the source of funding for all projects in the first year, and the impact on future costs. Funding for future years is determined on a pay-as-you-go basis and funds are available for the current budget year only.

CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

Capital Improvement – New construction, acquisition of assets, or one-time capital projects which have a value of $25,000 or greater and an expected useful life of more than one year are classified as a capital improvement. Since facilities deteriorate over time due to age, there is a constant need to rebuild/replace, maintain, and operate them which impose ongoing labor and material costs. The impact of the various factors, which contribute to generating capital improvements highlight the need for sound fiscal planning in the preparation of the City's CIP. The future development, growth and general improvement of the City are directly related to an affordable and realistic CIP.

PROCEDURE

Projects included in the CIP were derived from input provided by City staff, City Commission and residents. Departments submit projects that include City's infrastructure improvement, particular programs, and services. Each department estimates project costs/operating budget impact, assigns a project manager, determines the priority level, identifies the sources of possible funding across the five fiscal years, and explains/justifies the project. After initial compilation, the projects are organized and reports are generated for discussion with the City Commission. The City Commission reviews and approves the CIP plan prior to implementation at the same time the annual budget is adopted.

FINANCING THE CAPITAL IMPROVEMENT PROGRAM

The City finances non-enterprise projects primarily in the General Capital Projects Fund through transfers from the General Fund, Recreation Trust Fund (restricted for Parks and Recreation projects only) and available fund balance. Enterprise Fund projects are funded from monies in the Water/Wastewater Renewal and Replacement Fund and the Water/Wastewater Connection Fees fund as applicable. Federal and State Grants also play an important role in capital improvement planning, and in the City's ability to plan for and finance projects. The success of the CIP depends on the close coordination of a physical and a financial plan.

CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

The financial plan may require thorough research to determine alternative sources within a desired timetable to finance capital improvements. The administrative ability to find and use the best source, or combination of sources, from the various alternatives for financing capital improvements can maximize the program, saving the cost of inefficiencies resulting from not effectively addressing infrastructure needs.

Beginning in FY 2016 project numbers were developed for approved projects. The project numbers are the second set of four digits in a standard account number. For example in account number 334-6501-572.65-80, the project number is 6501. In addition, the account numbers are broken down by project type using the last four numbers, 65-80 – Project Design, 65-81 – Project Construction and 65-82 – Other Project Costs. The funds generally used to account for the City's CIP are listed below:

FUND 334 – GENERAL CAPITAL PROJECTS FUND

The General Capital Projects Fund accounts for the acquisition of assets or construction of major capital facilities or projects other than those financed by enterprise funds; such as facilities/projects improvements for General Fund funded Police, Fire Rescue, Information Technology, Public Works, and Parks and Recreation. Project numbers in this fund begin with 65## (CIP Project – General City).

FUND 458 – WATER/WASTEWATER CONNECTION FEES FUND

The Water/Wastewater Connection Fees Fund accounts for capital expenses of the Water/Wastewater system related to expansion of plants and/or line capacity. Projects funded here are required to expand/increase the life of the plants/facilities; hence, very few projects are eligible to be paid from this fund. The majority of the water/wastewater projects are funded in the Water/Wastewater Renewal and Replacement Fund as described below. Project numbers in this fund begin with 60## (CIP Project – DEES).

CAPITAL IMPROVEMENT PROGRAM (CONTINUED)

FUND 461 – WATER/WASTEWATER RENEWAL AND REPLACEMENT FUND

The Water/Wastewater Renewal and Replacement Fund accounts for the capital expenses of the water/wastewater system. Project numbers in this fund also begin with 60## (CIP Project – DEES).

IMPACT OF CAPITAL INVESTMENT PROGRAM ON OPERATING BUDGET

The CIP includes projected capital acquisition expenditures/expenses related to major City assets. The CIP addresses potential capital needs while still operating within projected financial constraints. City staff makes every effort to develop reasonable, educated estimates and prioritize capital expenditure/expense needs.

The ability to absorb future operating costs is as important in planning a CIP as the ability to finance the actual construction. Rapidly changing technology often contributes to capital projects planning. The modernization of facilities and equipment, while costly, can often help reduce maintenance and operating costs significantly over the long run.

The City proactively evaluates the impact of capital projects on the operating budget, although a positive impact does not guarantee that a project will proceed nor does a negative impact guarantee that the project will not proceed. Several of the City's current and future projects actually seek to reduce expenditures included in the operating budget by implementing more efficient electrical and mechanical systems and upgrading facility features, such as doors and windows. Other projects, such as facility remodels, are not expected to impact the operating budget directly because the projects are aesthetic in nature. However, these projects are also critical in nature from a marketing standpoint as residents expect facilities to look great and be maintained at all times. The City is cognizant of the impact that a CIP has on the operating budget. Therefore, future operating/maintenance costs will be included in departmental budgets as applicable.

CITY OF MARGATE, FLORIDA
FY 2019 - FY 2023 CAPITAL IMPROVEMENT/MAJOR EQUIPMENT PROGRAM: FIVE (5) YEAR SUMMARY BY FUND

FUND	Project Number	FY 2019 BUDGET	FY 2020 BUDGET	FY 2021 BUDGET	FY 2022 BUDGET	FY 2023 BUDGET	FIVE YEAR TOTAL
General Capital Projects Fund (334)							
Fire Department							
Fire Station 58 Replacement	6520	$ 5,200,000	$ -	$ -	$ -	$ -	$ 5,200,000
Total Fire Department Projects		**$ 5,200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,200,000**
Information Technology							
Desktop Replacement Program	6527	$ 143,000	$ -	$ -	$ -	$ -	$ 143,000
City Hall Phone System Replacement	TBD	-	105,000	-	-	-	105,000
Phone System in Other Buildings Replacement	TBD	-	100,000	-	-	-	100,000
Total Information Technology Projects		**$ 143,000**	**$ 205,000**	**$ -**	**$ -**		**$ 348,000**
Parks & Recreation Department							
Park Improvements - Various Locations	N/A	$ 46,844	$ -	$ -	$ -	$ -	46,844
Firefighters Park Improvements/Land and Water Conservation Fund Grant	6504	822,175	-	-	-	-	822,175
Dog Park	6508	848,500	-	-	-	-	848,500
Median	6523	100,000	-	-	-	-	100,000
Southgate Park Renovations	TBD	500,000	-	-	-	-	500,000
Oriole Park	TBD	-	45,000	730,000	725,000	-	1,500,000
Southeast Park Artificial Turf Field	TBD	-	60,000	1,015,000	1,175,000	-	2,250,000
Centennial Park Renovations	TBD	-	75,000	725,000	700,000	-	1,500,000
Sports Field Lighting Retrofit	TBD	-	-	-	50,000	3,450,000	3,500,000
Blueway Trail Improvements	TBD	30,000	220,000	-	-	-	250,000
Fitness Mile Improvements	TBD	-	40,000	235,000	225,000	-	500,000
Andrews Field Renovations	TBD	-	60,000	220,000	220,000	-	500,000
Vinson Park Renovations	TBD	-	50,000	1,725,000	1,725,000	-	3,500,000
Total Parks & Recreation Projects		**$ 2,347,519**	**$ 550,000**	**$ 4,650,000**	**$ 4,820,000**	**$ 3,450,000**	**$ 15,817,519**
Public Works Department							
Neighborhood Identification Signs	6512	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000
Police Department Window Wall/Entry Door Replacement	TBD	70,000	-	-	-	-	70,000
Impact Windows	TBD	36,000	54,000	-	-	-	90,000
Total Public Works Department		**$ 131,000**	**$ 54,000**	**$ -**	**$ -**	**$ -**	**$ 185,000**
Capital Projects - Other		$ 45,000	$ -	$ -	$ -	$ -	$ 45,000
Total General Capital Projects Fund (334)		**$ 7,866,519**	**$ 809,000**	**$ 4,650,000**	**$ 4,820,000**	**$ 3,450,000**	**$ 21,595,519**

Future operating/maintenance costs will be included in departmental budgets as applicable. Funding for future years is determined on a pay-as-you-go basis and funds are available for the current budget year only.

CITY OF MARGATE, FLORIDA
FY 2019 - FY 2023 CAPITAL IMPROVEMENT/MAJOR EQUIPMENT PROGRAM: FIVE (5) YEAR SUMMARY BY FUND

FUND	Project Number	FY 2019 BUDGET	FY 2020 BUDGET	FY 2021 BUDGET	FY 2022 BUDGET	FY 2023 BUDGET	FIVE YEAR TOTAL
Water/Wastewater Connection Fees Fund (458)							
Water Line Replacement	6004	$ 500,000	$ -	$ -	$ -	$ -	500,000
Force Main Construction	6028	500,000	-	-	-	-	500,000
Total Water/Wastewater Connection Fees Fund (458)		**$ 1,000,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,000,000**
Water/Wastewater Renewal and Replacement Fund (461)							
Sewer Line Replacement	6003	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ 150,000	$ 650,000
Water Line Replacement	6004	3,550,000	950,000	950,000	950,000	950,000	7,350,000
Acquisition of Vehicles	6006	90,000	150,000	480,000	25,000	270,000	1,015,000
Computer Equipment	6007	-	-	30,000	-	-	30,000
Water & Wastewater Equipment	6008	346,500	583,000	444,500	320,500	493,000	2,187,500
Install Water Meters/Service Connections	6009	750,000	750,000	750,000	150,000	150,000	2,550,000
Lift Station Renovation	6010	1,925,000	1,000,000	1,000,000	600,000	550,000	5,075,000
Electronic Meter Reading	6011	600,000	600,000	300,000	100,000	100,000	1,700,000
Rehabilitate Raw Water Wells	6013	105,000	60,000	60,000	60,000	60,000	345,000
Upgrade Telemetry System	6014	50,000	50,000	50,000	50,000	50,000	250,000
Infiltration and Inflow Rehabilitation	6015	500,000	500,000	500,000	500,000	500,000	2,500,000
Rehabilitate West Rotating Biological Contactor (RBC) Digester	6016	200,000	-	-	-	125,000	325,000
Rehabilitate Generator Systems	6019	500,000	-	-	-	-	500,000
Water Main/Force Main Control Improvements	6023	100,000	100,000	100,000	100,000	100,000	500,000
Rehabilitate DEES Administration Building	6026	325,000	10,000	-	-	85,000	420,000
Aerial Utility Crossings	6027	750,000	250,000	-	-	-	1,000,000
Force Main Construction	6028	1,400,000	2,175,000	-	-	-	3,575,000
Sewage Dumping Station East Wastewater Treatment Plant (WWTP)	6029	150,000	-	-	-	-	150,000
Sludge Pond Retaining Wall	6033	175,000	-	-	-	-	175,000
Emergency Interconnect	6034	200,000	-	-	-	-	200,000
Convert East Wastewater Treatment Plant From Activated Sludge To Integrated Fixed-Film Activated Sludge Treatment	6035	2,150,000	1,100,000	-	-	-	3,250,000
Repair Water Treatment Plant Accelators	6036	400,000	-	-	-	-	400,000
Mechanical Integrity Testing - Underground Injection Wells	6037	-	-	-	-	350,000	350,000
Rehabilitate Backwash Holding Tank	6038	200,000	-	-	-	-	200,000
Rehabilitate Water Treatment Plant (WTP) Filters	6039	400,000	-	-	-	-	400,000
Rehabilitate Sludge Digester (East Plant)	6040	200,000	-	-	-	-	200,000
SCADA System upgrades (System-wide)	6041	200,000	-	-	-	-	200,000
Security System Upgrades - Treatment Plants	6042	50,000	-	-	50,000	-	100,000
Rehabilitate Headworks (Slide Gates)	TBD	-	150,000	-	-	-	150,000
Rotating Biological Contactors (RBC) Replacement	TBD	-	300,000	10,000,000	20,000,000	10,000,000	40,300,000
Rehabilitate Wastewater Treatment Plant (WWTP) Belt Conveyor	TBD	-	150,000	-	-	-	150,000
Rehabilitate High Service Pump Building	TBD	-	50,000	-	-	-	50,000
Asphalt Resurfacing - Treatment Plants	TBD	-	100,000	-	-	-	100,000
Quonset Hut - Replacement	TBD	-	-	200,000	-	-	200,000
Rehabilitate Sludge Dewatering Belt Press	TBD	-	-	20,000	300,000	-	320,000
Total Water/Wastewater Renewal and Replacement Fund (461)		**$ 15,441,500**	**$ 9,153,000**	**$ 15,009,500**	**$ 23,330,500**	**$ 13,933,000**	**$ 76,867,500**
Summary							
Total General Capital Projects Fund (334)		7,866,519	809,000	4,650,000	4,820,000	3,450,000	21,595,519
Total Water/Wastewater Connection Fees Fund (458)		1,000,000	-	-	-	-	1,000,000
Total Water/Wastewater Renewal and Replacement Fund (461)		15,441,500	9,153,000	15,009,500	23,330,500	13,933,000	76,867,500
Total All Funds		**$ 24,308,019**	**$ 9,962,000**	**$ 19,659,500**	**$ 28,150,500**	**$ 17,383,000**	**$ 99,463,019**

Future operating/maintenance costs will be included in departmental budgets as applicable. Funding for future years is determined on a pay-as-you-go basis and funds are available for the current budget year only.

Prior year's monies budgeted that are not spent are re-budgeted in future years, if applicable.

FY 2019 Capital Improvement Program

FIRE STATION 58 REPLACEMENT

PROJECT NUMBER:	6520
LOCATION:	600 Rock Island Road
STATUS:	In Progress-Design
BENEFIT DEPT:	Fire
PROJECT MANAGER:	TBD
PRIORITY:	High
EST PROJECT COST:	$5,400,000
FUNDING SOURCE:	General Capital Projects Fund (334)/Grant *
CONSTRUCTION YEAR:	FY 2019

DESCRIPTION/JUSTIFICATION

Fire Station 58 is in need of replacement as recommended from a life cycle review by an architect. The station was constructed in 1974 by the members of the former volunteer fire department. It is at 100% of its life span as of FY 2017.

FY 2017/2018 - Design from General Capital Projects Fund
FY 2019 - Construction from General Capital Projects Fund - Fund Balance and State of Florida Grant

* Florida Department of Financial Services State Grant - $1,000,000

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
General Capital Projects Fund - 334	$ 4,200,000	$ -	$ -	$ -	$ -	$ 4,200,000	**PROJECT**	
State Grant	1,000,000	-	-	-	-	1,000,000	**ESTIMATED**	
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 5,200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,200,000**	FY 2017	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,847	$ 40,450
Construction	5,100,000	-	-	-	-	5,100,000	-	-
Other Project Costs	100,000	-	-	-	-	100,000	-	-
TOTAL	**$ 5,200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 5,200,000**	**$ 21,847**	**$ 40,450**

FY 2019 Capital Improvement Program

DESKTOP REPLACEMENT PROGRAM

PROJECT NUMBER:	6527
LOCATION:	City Wide
STATUS:	In Progress
BENEFIT DEPT:	All
PROJECT MANAGER:	James Wilbur, Information Technology Director
PRIORITY:	High
EST PROJECT COST:	$277,000
FUNDING SOURCE:	General Capital Projects Fund (334)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

The City is currently running Microsoft Windows 7 with Microsoft Office 2010. Microsoft has announced that the life cycle for Windows 7 will end in January 2020 which means that the company will no longer release security patches for the operating system. In order to place the entire City on the same level of operating system, this program must be completed within a two year period. Vulnerabilities are discovered and exploited everyday. In order to maintain security in the City's network, a supported operating system must be provided. The first half of the project will be completed in FY 2018.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
General Capital Projects Fund - 334	$ 143,000	$ -	$ -	$ -	$ -	$ 143,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 143,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 143,000**	FY 2018	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	-	-	-	-	-	-	-
Other Project Costs	143,000	-	-	-	-	143,000	61,113	-
TOTAL	**$ 143,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 143,000**	**$ 61,113**	**$ -**

FY 2019 Capital Improvement Program

CITY HALL PHONE SYSTEM REPLACEMENT

PROJECT NUMBER:	TBD
LOCATION:	City Hall
STATUS:	New Project
BENEFIT DEPT:	All City Hall Departments
PROJECT MANAGER:	James Wilbur, Information Technology Director
PRIORITY:	Medium
EST PROJECT COST:	$105,000
FUNDING SOURCE:	TBD
CONSTRUCTION YEAR:	FY 2020

DESCRIPTION/JUSTIFICATION

The current phone system in City Hall is over 30 years old. It has become very difficult to find replacement parts and qualified service personnel to maintain the equipment. In addition, it is unknown if the system would be able to be recovered after a lightning strike, fire, or water damage. The recommended system is a Voice Over Internet Protocol system which will take advantage of today's technology by communicating with desktop computers for storing voicemail, phone directories, and call notes.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
General Capital Projects Fund - 334	$ -	$ 105,000	$ -	$ -	$ -	$ 105,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 105,000**	**$ -**	**$ -**	**$ -**	**$ 105,000**	FY 2020	FY 2020

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	-	-	-	-	-	-	-
Other Project Costs	-	105,000	-	-	-	105,000	-	-
TOTAL	**$ -**	**$ 105,000**	**$ -**	**$ -**	**$ -**	**$ 105,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

PHONE SYSTEM IN OTHER BUILDINGS REPLACEMENT

PROJECT NUMBER:	TBD
LOCATION:	Various
STATUS:	New Project
BENEFIT DEPT:	Various Departments
PROJECT MANAGER:	James Wilbur, Information Technology Director
PRIORITY:	Medium
EST PROJECT COST:	$100,000
FUNDING SOURCE:	TBD
CONSTRUCTION YEAR:	FY 2020

DESCRIPTION/JUSTIFICATION

Similar to the City Hall phone system, the phones located in other buildings are also old and outdated. It is difficult to find replacement parts and qualified service personnel to maintain the equipment. In addition, it is unknown if the system would be able to be recovered after a lightning strike, fire, or water damage. The recommended system is a Voice Over Internet Protocol system which will take advantage of today's technology by communicating with desktop computers for storing voicemail, phone directories, and call notes.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
General Capital Projects Fund - 334	$ -	$ 100,000	$ -	$ -	$ -	$ 100,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**	FY 2020	FY 2020

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	-	-	-	-	-	-	-
Other Project Costs	-	100,000	-	-	-	100,000	-	-
TOTAL	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

FIREFIGHTERS PARK IMPROVEMENTS/LAND AND WATER CONSERVATION FUND (LWCF) GRANT

PROJECT NUMBER:	6504
LOCATION:	2500 Rock Island Road
STATUS:	In Progress-Design
BENEFIT DEPT:	Parks and Recreation
PROJECT MANAGER:	TBD
PRIORITY:	Medium
EST PROJECT COST:	$822,175
FUNDING SOURCE:	General Capital Projects Fund (334) FB/LWCF Grant *
CONSTRUCTION YEAR:	FY 2019

DESCRIPTION/JUSTIFICATION

Project includes the following:
- Construction of additional parking spaces at Firefighters Park. This park is identified as the City's most used park. At numerous times throughout the year, a parking shortage may occur based on the designated activities of the park.
- Pedestrian Bridge - construction of a new pedestrian bridge connecting Winfield Boulevard to Firefighters Park.
- Playground Renovation - Per the Parks and Recreation Master Plan, a complete renovation of the existing playground from 1997 will be completed with new state of the art equipment, 100% accessible safety surfacing, and a shade canopy over the entire playground. An application for a LWCF Grant of $200k submitted via Resolution 17-024, has been awarded and will assist with the funding of this project.

* Land and Water Conservation Fund Grant - $200,000

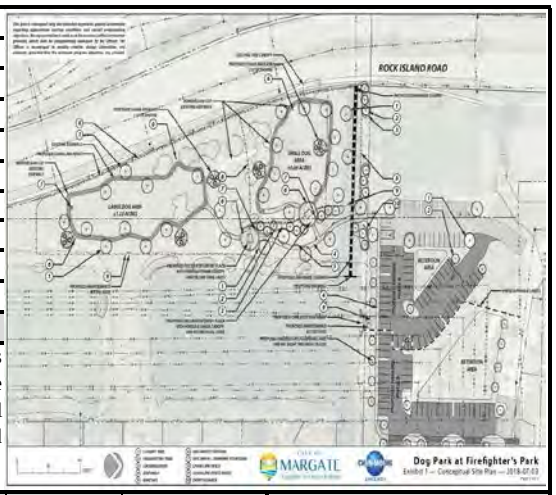
FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
General Capital Projects Fund - 334	$ 622,175	$ -	$ -	$ -	$ -	$ 622,175	**PROJECT**	
LWCF Grant	200,000	-	-	-	-	200,000	**ESTIMATED**	
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 822,175**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 822,175**	FY 2019	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense through 9/30/17
Design	$ 22,175	$ -	$ -	$ -	$ -	$ 22,175	$ -	$ -
Construction	800,000	-	-	-	-	800,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 822,175**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 822,175**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

DOG PARK

PROJECT NUMBER:	6508
LOCATION:	2500 Rock Island Road
STATUS:	In Progress-Design
BENEFIT DEPT:	Parks and Recreation
PROJECT MANAGER:	TBD
PRIORITY:	High
EST PROJECT COST:	$890,000
FUNDING SOURCE:	General Capital Projects Fund (334)/Fund Balance
CONSTRUCTION YEAR:	FY 2019



DESCRIPTION/JUSTIFICATION

Design/Build criteria for a Dog Park at Firefighters Park was certified in FY 2018. Requests for proposals were solicited in July 2018 with anticipated approval by October 2018. The revised project scope calls for a land bridge to expand the overall usable space. The park will contain separate large and small dog areas; shade structure/shelter; onsite parking; paved walkway; and various other amenities.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
General Capital Projects Fund - 334	$ 848,500	$ -	$ -	$ -	$ -	$ 848,500		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 848,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 848,500**	FY 2016	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 34,257
Construction	827,500	-	-	-	-	827,500	-	-
Other Project Costs	21,000	-	-	-	-	21,000	-	-
TOTAL	**$ 848,500**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 848,500**	**$ -**	**$ 34,257**

FY 2019 Capital Improvement Program

MEDIAN

PROJECT NUMBER:	6523
LOCATION:	Banks Road from Atlantic Blvd. to Sample Rd.
STATUS:	New Project
BENEFIT DEPT:	Parks and Recreation
PROJECT MANAGER:	Benjamin Trapani, Parks & Grounds Superintendent
PRIORITY:	High
EST PROJECT COST:	$120,000
FUNDING SOURCE:	General Capital Projects Fund (334)/Fund balance
CONSTRUCTION YEAR:	FY 2019

DESCRIPTION/JUSTIFICATION

Banks Road Median - Install new irrigation systems in areas that have zero irrigation, and make improvements to the existing system as needed to make Banks Road have 100% irrigation coverage. Additional landscape improvements to follow, as remaining funds allow. Design was funded in FY 2018.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
General Capital Projects Fund - 334	$ 100,000	$ -	$ -	$ -	$ -	$ 100,000		
		-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**	FY 2018	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	100,000	-	-	-	-	100,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 100,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

SOUTHGATE PARK RENOVATIONS

PROJECT NUMBER:	TBD
LOCATION:	425 SW 64th Avenue
STATUS:	New Project
BENEFIT DEPT:	Parks and Recreation
PROJECT MANAGER:	TBD
PRIORITY:	Medium
EST PROJECT COST:	$500,000
FUNDING SOURCE:	General Capital Projects Fund (334)
CONSTRUCTION YEAR:	FY 2019

DESCRIPTION/JUSTIFICATION

Renovation of 1.5 acre park; complete renovation of existing playground with new equipment and safety surfacing; renovation of existing basketball courts, installation of site furnishings including: trash bins, bike racks, benches, shade structures, and lighting, installation of new irrigation, landscaping, and a walking trail with fitness stations.

FUNDING SOURCES:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**TOTAL**		
General Capital Projects Fund - 334	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000	**PROJECT ESTIMATED**	
		-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 500,000**	FY 2019	FY 2019

PROJECT COMPONENTS:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**Five Year Total**	**FY 18 Actual as of 06/30/18**	**Expense through 9/30/17**
Design	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ -
Construction	450,000	-	-	-	-	450,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 500,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

ORIOLE PARK RENOVATIONS

PROJECT NUMBER:	TBD
LOCATION:	7055 NW 1st Street
STATUS:	New Project
BENEFIT DEPT:	Parks and Recreation
PROJECT MANAGER:	TBD
PRIORITY:	Medium
EST PROJECT COST:	$1,500,000
FUNDING SOURCE:	TBD *
CONSTRUCTION YEAR:	FY 2021 - 2022

DESCRIPTION/JUSTIFICATION

Renovate Baseball Field to meet High School Standards. Renovate restroom/concession building. Install a new barrier-free playground.

FUNDING SOURCES:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**TOTAL**		
General Capital Projects Fund - 334	$ -	$ 45,000	$ 730,000	$ 725,000	$ -	$ 1,500,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 45,000**	**$ 730,000**	**$ 725,000**	**$ -**	**$ 1,500,000**	FY 2020	FY 2022

PROJECT COMPONENTS:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**Five Year Total**	**FY 18 Actual as of 06/30/18**	**Expense through 9/30/17**
Design	$ -	$ 45,000	$ -	$ -	$ -	$ 45,000	$ -	$ -
Construction	-	-	725,000	725,000	-	1,450,000	-	-
Other Project Costs	-	-	5,000	-	-	5,000	-	-
TOTAL	**$ -**	**$ 45,000**	**$ 730,000**	**$ 725,000**	**$ -**	**$ 1,500,000**	**$ -**	**$ -**

*** Note: Project contingent upon November 2018 voter approval of the General Obligation Bonds issuance.**

FY 2019 Capital Improvement Program

SOUTHEAST PARK ARTIFICIAL TURF FIELD

PROJECT NUMBER:	TBD
LOCATION:	655 SW 50th Ave.
STATUS:	New Project
BENEFIT DEPT:	Parks and Recreation
PROJECT MANAGER:	TBD
PRIORITY:	Medium
EST PROJECT COST:	$2,250,000
FUNDING SOURCE:	TBD *
CONSTRUCTION YEAR:	FY 2021 - 2022

DESCRIPTION/JUSTIFICATION

Construction/installation of one full-size multi-purpose field for the primary use of soccer and installation of site furnishings including trash bins, bike racks, benches, shade structure, and lighting.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
General Capital Projects Fund - 334	$ -	$ 60,000	$ 1,015,000	$ 1,175,000	$ -	$ 2,250,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 60,000**	**$ 1,015,000**	**$ 1,175,000**	**$ -**	**$ 2,250,000**	FY 2020	FY 2022

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense through 9/30/17
Design	$ -	$ 60,000	$ 60,000	$ -	$ -	$ 120,000	$ -	$ -
Construction	-	-	925,000	1,175,000	-	2,100,000	-	-
Other Project Costs	-	-	30,000	-	-	30,000	-	-
TOTAL	**$ -**	**$ 60,000**	**$ 1,015,000**	**$ 1,175,000**	**$ -**	**$ 2,250,000**	**$ -**	**$ -**

*** Note: Project contingent upon November 2018 voter approval of the General Obligation Bonds issuance.**

FY 2019 Capital Improvement Program

CENTENNIAL PARK RENOVATIONS

PROJECT NUMBER:	TBD
LOCATION:	7800 Royal Palm Blvd.
STATUS:	New Project
BENEFIT DEPT:	Parks and Recreation
PROJECT MANAGER:	TBD
PRIORITY:	Low
EST PROJECT COST:	$1,500,000
FUNDING SOURCE:	TBD *
CONSTRUCTION YEAR:	FY 2021 - 2022

DESCRIPTION/JUSTIFICATION

Installation of three to four tennis courts; construction of pavilion with four to six table capacity; color coat basketball court; installation of site furnishings including trash bins, bike racks, benches, shade structures, and lighting; and installation of rubberized poured-in-place and/or tile surfacing at the playground. Installation of a new walking/jogging trail with exercise stations.

FUNDING SOURCES:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**TOTAL**		
General Capital Projects Fund - 334	$ -	$ 75,000	$ 725,000	$ 700,000	$ -	$ 1,500,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 75,000**	**$ 725,000**	**$ 700,000**	**$ -**	**$ 1,500,000**	FY 2020	FY 2022

PROJECT COMPONENTS:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**Five Year Total**	**FY 18 Actual as of 06/30/18**	**Expense through 9/30/17**
Design	$ -	$ 75,000	$ -	$ -	$ -	$ 75,000	$ -	$ -
Construction	-	-	700,000	700,000	-	1,400,000	-	-
Other Project Costs	-	-	25,000	-	-	25,000	-	-
TOTAL	**$ -**	**$ 75,000**	**$ 725,000**	**$ 700,000**	**$ -**	**$ 1,500,000**	**$ -**	**$ -**

*** Note: Project contingent upon November 2018 voter approval of the General Obligation Bonds issuance.**

FY 2019 Capital Improvement Program

SPORTS FIELD LIGHTING RETROFIT

PROJECT NUMBER:	TBD
LOCATION:	Multiple locations
STATUS:	New Project
BENEFIT DEPT:	Parks and Recreation
PROJECT MANAGER:	Michael Jones, Parks & Recreation Director
PRIORITY:	Medium
EST PROJECT COST:	$3,500,000
FUNDING SOURCE:	TBD
CONSTRUCTION YEAR:	FY 2023

DESCRIPTION/JUSTIFICATION

Retrofitting sports field lighting located at Andrews Field, Oriole Park, Southeast Park, Sports Complex, and Vinson Fields to reduce the overall electrical demand, while improving the lighting quality at each facility. Smart controls allows the City to schedule in advance all lighting needs and allows for 100% control of the lights via cell phone and computer, as well as immediate notification when a fixture is not functioning. Future operating cost savings are expected.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
General Capital Projects Fund - 334	$ -	$ -	$ -	$ 50,000	$ 3,450,000	$ 3,500,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ -**	**$ -**	**$ 50,000**	**$ 3,450,000**	**$ 3,500,000**	FY 2022	FY 2023

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense Through 9/30/17
Design	$ -	$ -	$ -	$ 50,000	$ -	$ 50,000	$ -	$ -
Construction	-	-	-	-	3,425,000	3,425,000	-	-
Other Project Costs	-	-	-	-	25,000	25,000	-	-
TOTAL	**$ -**	**$ -**	**$ -**	**$ 50,000**	**$ 3,450,000**	**$ 3,500,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

BLUEWAY TRAIL IMPROVEMENTS

PROJECT NUMBER:	TBD
LOCATION:	Blueway Trail Improvements
STATUS:	New Project
BENEFIT DEPT:	Parks and Recreation
PROJECT MANAGER:	TBD
PRIORITY:	Medium
EST PROJECT COST:	$250,000
FUNDING SOURCE:	TBD *
CONSTRUCTION YEAR:	FY 2020

DESCRIPTION/JUSTIFICATION

Canoe and kayak launches at Winfield Park and Lemon Tree Lake Park, as well as wayfinding signs throughout the trail. Other Blueway Trail improvements will be completed as needed.

FUNDING SOURCES:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**TOTAL**		
General Capital Projects Fund - 334	$ 30,000	$ 220,000	$ -	$ -	$ -	$ 250,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 30,000**	**$ 220,000**	**$ -**	**$ -**	**$ -**	**$ 250,000**	FY 2019	FY 2020

PROJECT COMPONENTS:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**Five Year Total**	**FY 18 Actual as of 06/30/18**	**Expense through 9/30/17**
Design	$ 30,000	$ -	$ -	$ -	$ -	$ 30,000	$ -	$ -
Construction	-	220,000	-	-	-	220,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 30,000**	**$ 220,000**	**$ -**	**$ -**	**$ -**	**$ 250,000**	**$ -**	**$ -**

*** Note: Project contingent upon November 2018 voter approval of the General Obligation Bonds issuance.**

FY 2019 Capital Improvement Program

FITNESS MILE IMPROVEMENTS

PROJECT NUMBER:	TBD
LOCATION:	Fitness Mile (Rock Island Road - FPL easement)
STATUS:	New Project
BENEFIT DEPT:	Parks and Recreation
PROJECT MANAGER:	TBD
PRIORITY:	Low
EST PROJECT COST:	$500,000
FUNDING SOURCE:	TBD *
CONSTRUCTION YEAR:	FY 2021 - 2022

DESCRIPTION/JUSTIFICATION

New outdoor fitness areas for multiple skill levels to complete a fitness mile corridor along Rock Island Road with extreme fitness type equipment. In addition, fitness mile improvements will be completed.

FUNDING SOURCES:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**TOTAL**		
General Capital Projects Fund - 334	$ -	$ 40,000	$ 235,000	$ 225,000	$ -	$ 500,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 40,000**	**$ 235,000**	**$ 225,000**	**$ -**	**$ 500,000**	FY 2020	FY 2022

PROJECT COMPONENTS:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**Five Year Total**	**FY 18 Actual as of 06/30/18**	**Expense through 9/30/17**
Design	$ -	$ 40,000	$ -	$ -	$ -	$ 40,000	$ -	$ -
Construction	-	-	225,000	225,000	-	450,000	-	-
Other Project Costs	-	-	10,000	-	-	10,000	-	-
TOTAL	**$ -**	**$ 40,000**	**$ 235,000**	**$ 225,000**	**$ -**	**$ 500,000**	**$ -**	**$ -**

*** Note: Project contingent upon November 2018 voter approval of the General Obligation Bonds issuance.**

FY 2019 Capital Improvement Program

ANDREWS FIELD RENOVATIONS

PROJECT NUMBER:	TBD
LOCATION:	500 NW 65th Ave.
STATUS:	New Project
BENEFIT DEPT:	Parks and Recreation
PROJECT MANAGER:	TBD
PRIORITY:	Low
EST PROJECT COST:	$500,000
FUNDING SOURCE:	TBD *
CONSTRUCTION YEAR:	FY 2021 - 2022

DESCRIPTION/JUSTIFICATION

Renovation of existing fields and walkways, new internal walkways, new parking spaces on the east side of the property, and new site furnishings.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
General Capital Projects Fund - 334	$ -	$ 60,000	$ 220,000	$ 220,000	$ -	$ 500,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 60,000**	**$ 220,000**	**$ 220,000**	**$ -**	**$ 500,000**	FY 2020	FY 2022

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense through 9/30/17
Design	$ -	$ 60,000	$ -	$ -	$ -	$ 60,000	$ -	$ -
Construction	-	-	220,000	220,000	-	440,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 60,000**	**$ 220,000**	**$ 220,000**	**$ -**	**$ 500,000**	**$ -**	**$ -**

*** Note: Project contingent upon November 2018 voter approval of the General Obligation Bonds issuance.**

FY 2019 Capital Improvement Program

VINSON PARK RENOVATIONS

PROJECT NUMBER:	TBD
LOCATION:	955 NW 66th Avenue
STATUS:	New Project
BENEFIT DEPT:	Parks and Recreation
PROJECT MANAGER:	TBD
PRIORITY:	Medium
EST PROJECT COST:	$3,500,000
FUNDING SOURCE:	TBD *
CONSTRUCTION YEAR:	FY 2021 - 2022

DESCRIPTION/JUSTIFICATION

Renovation/redesign of the parking lot; construction of accessible connections to all amenities; and renovation/redesign of playground, as well as construction of new artificial turf multi-purpose athletic fields and dugouts.

FUNDING SOURCES:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**TOTAL**		
General Capital Projects Fund - 334	$ -	$ 50,000	$ 1,725,000	$ 1,725,000	$ -	$ 3,500,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 50,000**	**$ 1,725,000**	**$ 1,725,000**	**$ -**	**$ 3,500,000**	FY 2020	FY 2022

PROJECT COMPONENTS:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**Five Year Total**	**FY 18 Actual as of 06/30/18**	**Expense through 9/30/17**
Design	$ -	$ 50,000	$ -	$ -	$ -	$ 50,000	$ -	$ -
Construction	-	-	1,725,000	1,725,000	-	3,450,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 50,000**	**$ 1,725,000**	**$ 1,725,000**	**$ -**	**$ 3,500,000**	**$ -**	**$ -**

*** Note: Project contingent upon November 2018 voter approval of the General Obligation Bonds issuance.**

FY 2019 Capital Improvement Program

NEIGHBORHOOD IDENTIFICATION SIGNS

PROJECT NUMBER:	6512
LOCATION:	Various locations throughout the City
STATUS:	Rebudgeted Project
BENEFIT DEPT:	N/A
PROJECT MANAGER:	Nick Cucunato, Public Works Superintendent
PRIORITY:	High
EST PROJECT COST:	$25,000
FUNDING SOURCE:	General Capital Projects Fund (334)/Fund Balance
CONSTRUCTION YEAR:	FY 2019

DESCRIPTION/JUSTIFICATION

This project will fund community and neighborhood gateway entry features and signage throughout the City. These features will help to create an identity and foster pride for various neighborhoods within the City.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
General Capital Projects Fund - 334	$ 25,000	$ -	$ -	$ -	$ -	$ 25,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 25,000**	FY 2019	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	25,000	-	-	-	-	25,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 25,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 25,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

POLICE DEPARTMENT WINDOW WALL/ENTRY DOOR REPLACEMENT

PROJECT NUMBER:	TBD
LOCATION:	Police Department
STATUS:	New Project
BENEFIT DEPT:	Police Department
PROJECT MANAGER:	Nick Cucunato, Public Works Superintendent
PRIORITY:	Medium
EST PROJECT COST:	$70,000
FUNDING SOURCE:	General Capital Projects Fund (334)
CONSTRUCTION YEAR:	FY 2019

DESCRIPTION/JUSTIFICATION

The window wall (group of windows above the main entry doors to the Police Department reception area) is in need of replacement. These windows are part of a system which includes the main electronic doors.

In an effort to upgrade the entire Municipal Complex facility with impact resistant glass, these windows must be replaced. The installation of new electronic doors for the Police Department's entrance hinges upon the replacement of these windows because the main structural unit for the doors is being integrated into this window wall. The electronic doors will also be replaced.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
General Capital Projects Fund - 334	$ 70,000	$ -	$ -	$ -	$ -	$ 70,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 70,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 70,000**	FY 2019	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	70,000	-	-	-	-	70,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 70,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 70,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

IMPACT WINDOWS

PROJECT NUMBER:	TBD
LOCATION:	Leonard Weisinger Comm. Center/Public Works
STATUS:	New Project
BENEFIT DEPT:	Public Works
PROJECT MANAGER:	Bob Keithley, Buildings Division Leader
PRIORITY:	High
EST PROJECT COST:	$90,000
FUNDING SOURCE:	General Capital Projects Fund (334)
CONSTRUCTION YEAR:	FY 2019 - 2020

DESCRIPTION/JUSTIFICATION

Impact Windows for:

1. The Leonard Weisinger Community Center is a building used as an evacuation center when City employees need to be housed temporarily due to being displaced by a storm or other emergency event. This project would add to the building's storm resistance and guarantee its effective use in times of need. Cost estimate based on vendor proposal - $36,000.

2. FY 2020 - Public Works - $54,000

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
General Capital Projects Fund - 334	$ 36,000	$ 54,000	$ -	$ -	$ -	$ 90,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 36,000**	**$ 54,000**	**$ -**	**$ -**	**$ -**	**$ 90,000**	FY 2019	FY 2020

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expense Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	36,000	54,000	-	-	-	90,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 36,000**	**$ 54,000**	**$ -**	**$ -**	**$ -**	**$ 90,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

SEWER LINE REPLACEMENT

PROJECT NUMBER:	6003
LOCATION:	Throughout Service Area
STATUS:	In Progress-Annual Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Various Project Managers
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

Various wastewater gravity and force main replacement projects typically occur each year. Projects are designed by both consultants and City staff. Project construction is completed by both contractors and City staff.

FUNDING SOURCES:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**TOTAL**		
Repair and Replacement Fund - 461	$ 125,000	$ 125,000	$ 125,000	$ 125,000	$ 150,000	$ 650,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 150,000**	**$ 650,000**	N/A	N/A

PROJECT COMPONENTS:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**Five Year Total**	**FY 18 Actual as of 06/30/18**	**Expenses Through 9/30/17**
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 44,221
Construction	125,000	125,000	125,000	125,000	150,000	650,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 125,000**	**$ 150,000**	**$ 650,000**	**$ -**	**$ 44,221**

FY 2019 Capital Improvement Program

WATER LINE REPLACEMENT

PROJECT NUMBER:	6004
LOCATION:	Throughout Service Area
STATUS:	In Progress-Annual Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Alberto Torres-Soto, Senior Engineer
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Connection Fees/Water/Wastewater R and R Funds (458/461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

Various water main replacement projects occur each year. Projects are designed by both consultants and City staff. Construction is completed by both contractors and City staff.

FY 2019 – Rollover of 2018 (Ph. I & II) WM Replacement (4M)
FY 2019 – 2019 WM Replacement - Design
FY 2020 – Rollover of 2019 WM Replacement - Construction (750K)
FY 2020 – 5,000 LF of water main replacement
FY 2021 – 5,000 LF of water main replacement
FY 2022 – 5,000 LF of water main replacement
FY 2023 – 5,000 LF of water main replacement

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Connection Fees Fund - 458	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000	**PROJECT**	
Repair and Replacement Fund - 461	3,550,000	950,000	950,000	950,000	950,000	7,350,000	**ESTIMATED**	
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 4,050,000**	**$ 950,000**	**$ 950,000**	**$ 950,000**	**$ 950,000**	**$ 7,850,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ 100,000	$ 120,000	$ 120,000	$ 120,000	$ 120,000	$ 580,000	$ 123,268	$ -
Construction	3,550,000	750,000	750,000	750,000	750,000	6,550,000	692,363	-
Other Project Costs	400,000	80,000	80,000	80,000	80,000	720,000	3,761	-
TOTAL	**$ 4,050,000**	**$ 950,000**	**$ 950,000**	**$ 950,000**	**$ 950,000**	**$ 7,850,000**	**$ 819,392**	**$ -**

FY 2019 Capital Improvement Program

ACQUISITION OF VEHICLES

PROJECT NUMBER:	6006
LOCATION:	N/A
STATUS:	In Progress-Annual Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	TBD
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

Replacement vehicle purchases.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ 90,000	$ 150,000	$ 480,000	$ 25,000	$ 270,000	$ 1,015,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 90,000**	**$ 150,000**	**$ 480,000**	**$ 25,000**	**$ 270,000**	**$ 1,015,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	-	-	-	-	-	-	-
Other Project Costs	90,000	150,000	480,000	25,000	270,000	1,015,000	-	750
TOTAL	**$ 90,000**	**$ 150,000**	**$ 480,000**	**$ 25,000**	**$ 270,000**	**$ 1,015,000**	**$ -**	**$ 750**

FY 2019 Capital Improvement Program

COMPUTER EQUIPMENT

PROJECT NUMBER:	6007
LOCATION:	All DEES Facilities
STATUS:	In Progress-Recurring Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	TBD
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

Replacement of desktop computers.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ -	$ -	$ 30,000	$ -	$ -	$ 30,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ -**	**$ 30,000**	**$ -**	**$ -**	**$ 30,000**	Recurring	Recurring

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	-	-	-	-	-	-	-
Other Project Costs	-	-	30,000	-	-	30,000	4,160	5,861
TOTAL	**$ -**	**$ -**	**$ 30,000**	**$ -**	**$ -**	**$ 30,000**	**$ 4,160**	**$ 5,861**

FY 2019 Capital Improvement Program

WATER AND WASTEWATER EQUIPMENT

PROJECT NUMBER:	6008
LOCATION:	N/A
STATUS:	In Progress-Annual Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Various Project Managers
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

Replacement equipment purchases such as pumps, fans, blowers, motors, tanks, various meters, etc. for the treatment plants and distribution and collection system.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 346,500	$ 583,000	$ 444,500	$ 320,500	$ 493,000	$ 2,187,500		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 346,500**	**$ 583,000**	**$ 444,500**	**$ 320,500**	**$ 493,000**	**$ 2,187,500**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	-	-	-	-	-	-	-
Other Project Costs	346,500	583,000	444,500	320,500	493,000	2,187,500	162,683	10,200
TOTAL	**$ 346,500**	**$ 583,000**	**$ 444,500**	**$ 320,500**	**$ 493,000**	**$ 2,187,500**	**$ 162,683**	**$ 10,200**

FY 2019 Capital Improvement Program

INSTALL WATER METERS/SERVICE CONNECTIONS

PROJECT NUMBER:	6009
LOCATION:	Throughout Service Area
STATUS:	In Progress-Annual Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Mike Bush, Distribution/Collection Manager
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

The accuracy of water meters deteriorates over time. This can lead to inaccurate billing of customers. As a result water meters are periodically replaced throughout the service area. Sometimes, the associated water service connection is also replaced.

	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 750,000	$ 750,000	$ 750,000	$ 150,000	$ 150,000	$ 2,550,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 750,000**	**$ 750,000**	**$ 750,000**	**$ 150,000**	**$ 150,000**	**$ 2,550,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	750,000	750,000	750,000	150,000	150,000	2,550,000	138,025	748,121
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 750,000**	**$ 750,000**	**$ 750,000**	**$ 150,000**	**$ 150,000**	**$ 2,550,000**	**$ 138,025**	**$ 748,121**

FY 2019 Capital Improvement Program

LIFT STATION RENOVATION

PROJECT NUMBER:	6010
LOCATION:	Throughout Service Area
STATUS:	In Progress-Annual Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Various Project Managers
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

One or more wastewater lift station renovation projects typically occur each year. Planned renovations over the next five years are to various lift stations requiring upgrades.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 1,925,000	$ 1,000,000	$ 1,000,000	$ 600,000	$ 550,000	$ 5,075,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 1,925,000**	**$ 1,000,000**	**$ 1,000,000**	**$ 600,000**	**$ 550,000**	**$ 5,075,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 25,000	$ 225,000	$ 27,303	$ -
Construction	1,775,000	850,000	850,000	500,000	500,000	4,475,000	10,610	-
Other Project Costs	100,000	100,000	100,000	50,000	25,000	375,000	13,391	-
TOTAL	**$ 1,925,000**	**$ 1,000,000**	**$ 1,000,000**	**$ 600,000**	**$ 550,000**	**$ 5,075,000**	**$ 51,304**	**$ -**

FY 2019 Capital Improvement Program

ELECTRONIC METER READING

PROJECT NUMBER:	6011
LOCATION:	Throughout Service Area
STATUS:	In Progress-Annual Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Mike Bush, Distribution/Collection Manager
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

Electronic meter reading devices allow for the real-time monitoring and storage of water consumption. This technology allows the utility to determine each customer's water consumption amount for billing purposes without manually reading meters; identify potential leaks, tampering, or unusual water use; and analyze water usage patterns to provide better system-wide service.

FY 2019 - Complete conversion of Cycle 2 and start Cycle 3
FY 2020 - Complete conversion of Cycle 3 and start Cycle 4
FY 2021 - Complete conversion of Cycle 4

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 600,000	$ 600,000	$ 300,000	$ 100,000	$ 100,000	$ 1,700,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 600,000**	**$ 600,000**	**$ 300,000**	**$ 100,000**	**$ 100,000**	**$ 1,700,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	600,000	600,000	300,000	100,000	100,000	1,700,000	29,199	854,932
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 600,000**	**$ 600,000**	**$ 300,000**	**$ 100,000**	**$ 100,000**	**$ 1,700,000**	**$ 29,199**	**$ 854,932**

FY 2019 Capital Improvement Program

REHABILITATE RAW WATER WELLS

PROJECT NUMBER:	6013
LOCATION:	Treatment Plants and Vinson Park
STATUS:	In Progress-Annual Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Richard Uber, Water Treatment Plant Manager
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

Twelve raw water wells provide water to the Water Treatment Plant. These wells require periodic testing and rehabilitation work. Each year, two wells are disassembled for inspection of the pumps, video inspection of the well column, and to rehabilitate the wells as appropriate to maintain the capacity and water quality of the wells.

FY 2019 - Water Well Upgrades (1, 3, and, 4) - $45K
FY 2019 - Well Rehab (7,10)
FY 2020 - Well Rehab (1, 2)
FY 2021 - Well Rehab (5, 6)
FY 2022 - Well Rehab (3, 4)
FY 2023 - Well Rehab (8, 11)

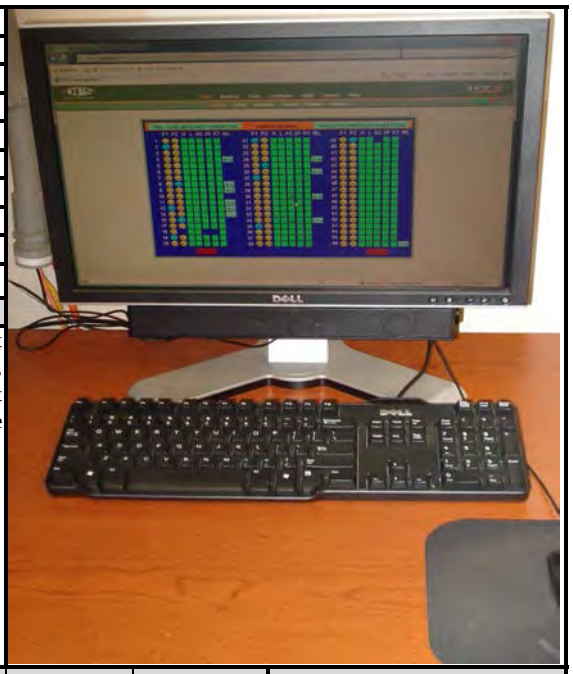
FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 105,000	$ 60,000	$ 60,000	$ 60,000	$ 60,000	$ 345,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 105,000**	**$ 60,000**	**$ 60,000**	**$ 60,000**	**$ 60,000**	**$ 345,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	105,000	60,000	60,000	60,000	60,000	345,000	42,533	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 105,000**	**$ 60,000**	**$ 60,000**	**$ 60,000**	**$ 60,000**	**$ 345,000**	**$ 42,533**	**$ -**

FY 2019 Capital Improvement Program

UPGRADE TELEMETRY SYSTEM

PROJECT NUMBER:	6014
LOCATION:	Throughout Service Area
STATUS:	In Progress-Annual Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Mike Bush, Distribution/Collection Manager
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A



DESCRIPTION/JUSTIFICATION

Telemetry systems allow monitoring and information storage related to utility and treatment infrastructure located throughout the service area from a single remote location. For example, sewer lift stations across the entire service area can be monitored from the wastewater treatment plant. Testing, repair, replacement, and upgrading of system components is necessary to realize the full benefits of the telemetry system.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 250,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	50,000	50,000	50,000	50,000	50,000	250,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 50,000**	**$ 250,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

INFILTRATION AND INFLOW REHABILITATION

PROJECT NUMBER:	6015
LOCATION:	Throughout Service Area
STATUS:	In Progress-Annual Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Mike Bush, Distribution/Collection Manager
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)/Grant *
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

Groundwater entering sanitary sewers through defects (such as bad pipe joints, cracked pipes, etc.) is termed infiltration. Generally the volume of infiltration in a pipe increases as it ages. Water entering sanitary sewers through unauthorized connections (such as roof drains, yard drains, etc.) is termed inflow. Both infiltration and inflow (I & I) volumes increase during rainfall events causing a spike in the volume of total inflow arriving at the wastewater treatment plants. Various technologies can be implemented to repair defects and identify inflow sources, thus reducing I & I. In recent years, the City adopted cured-in-place pipe technology which has been the primary method for reducing infiltration in the City's gravity sanitary sewer system.

* State of Florida Department of Environmental Protection (DEP) Grant - $500,000

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461 and Sewer Piping Rehab Grant	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 500,000	$ 2,500,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 2,500,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	500,000	500,000	500,000	500,000	500,000	2,500,000	118,701	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 500,000**	**$ 2,500,000**	**$ 118,701**	**$ -**

FY 2019 Capital Improvement Program

REHABILITATE WEST ROTATING BIOLOGICAL CONTACTOR (RBC) DIGESTER

PROJECT NUMBER:	6016
LOCATION:	West Wastewater Treatment Plant
STATUS:	In Progress-Recurring Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$200,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2019

DESCRIPTION/JUSTIFICATION

Digesters are used in the wastewater treatment process. The West RBC Digester is one of two digesters in the West Wastewater Treatment Plant. This project will recoat the tank's interior walls.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ 200,000	$ -	$ -	$ -	$ 125,000	$ 325,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ 125,000**	**$ 325,000**	FY 2019	Recurring

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	200,000	-	-	-	125,000	325,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ 125,000**	**$ 325,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

REHABILITATE GENERATOR SYSTEMS

PROJECT NUMBER:	6019
LOCATION:	Water & Wastewater Treatment Plants
STATUS:	In Progress-Recurring Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	TBD
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

Generators at the Water Treatment Plant (WTP), Wastewater Treatment Plant (WWTP), and Coral Gate Storage Tank require periodic rehabilitation to their control, power generation, and emission systems.

FY 2019 – WWTP Generator Switchgear/Control Upgrades Design/Build
FY 2019 – Rehabilitate WWTP Generator Top End Rehab

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 500,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	500,000	-	-	-	-	500,000	265	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 500,000**	**$ 265**	**$ -**

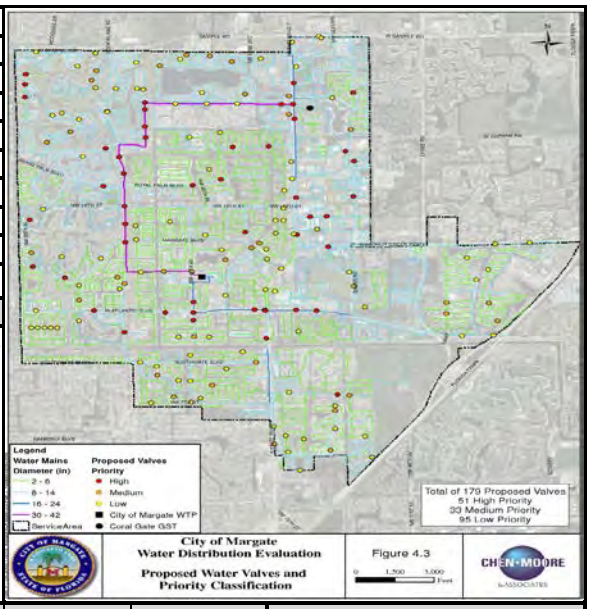
FY 2019 Capital Improvement Program

WATER MAIN/FORCE MAIN CONTROL IMPROVEMENTS

PROJECT NUMBER:	6023
LOCATION:	Throughout Service Area
STATUS:	In Progress-Annual Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Abraham Stubbins, Engineering Inspector II
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

The strategic installation of new distribution system valves allows for quicker isolation and limited service interruptions to customers.



FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 500,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	100,000	100,000	100,000	100,000	100,000	500,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 100,000**	**$ 500,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

REHABILITATE DEES ADMINISTRATION BUILDING

PROJECT NUMBER:	6026
LOCATION:	901 NW 66th Avenue
STATUS:	In Progress-Recurring Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

The DEES administration building is shared by DEES, Building Department and Economic Development staff. Recurring repair/rehabilitation projects are completed to properly maintain and extend the life of the building.

FY 2019 – Roof coating/replacement and security improvements
FY 2020 – Rehabilitate building generator, make general repairs

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ 325,000	$ 10,000	$ -	$ -	$ 85,000	$ 420,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 325,000**	**$ 10,000**	**$ -**	**$ -**	**$ 85,000**	**$ 420,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	325,000	10,000	-	-	85,000	420,000	222,778	144
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 325,000**	**$ 10,000**	**$ -**	**$ -**	**$ 85,000**	**$ 420,000**	**$ 222,778**	**$ 144**

FY 2019 Capital Improvement Program

AERIAL UTILITY CROSSINGS

PROJECT NUMBER:	6027
LOCATION:	Throughout Service Area
STATUS:	In Progress-Construction
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Abidemi (AJ) Ajayi, Engineer
PRIORITY:	
EST PROJECT COST:	$1,800,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2017 - FY 2020

DESCRIPTION/JUSTIFICATION

Multi-year program to rehabilitate or replace water and wastewater aerial utility crossings throughout the service area. Complete rehabilitation and replacement at various sites.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ 750,000	$ 250,000	$ -	$ -	$ -	$ 1,000,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 750,000**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ 1,000,000**	FY 2017	FY 2020

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000	$ -	$ -
Construction	700,000	250,000	-	-	-	950,000	330,869	1,355
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 750,000**	**$ 250,000**	**$ -**	**$ -**	**$ -**	**$ 1,000,000**	**$ 330,869**	**$ 1,355**

FY 2019 Capital Improvement Program

FORCE MAIN CONSTRUCTION

PROJECT NUMBER:	6028
LOCATION:	Throughout Service Area
STATUS:	In Progress-Recurring Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Abidemi (AJ) Ajayi, Engineer
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R/Connection Fees Funds (458/461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

Wastewater force mains carry wastewater pumped from lift stations to the wastewater treatment plants. Some portions of the utility's service area do not have redundant force mains providing more than one pathway to the treatment plants. Multiple pathways are important when force mains are being repaired or replaced. A number of wastewater force main expansion projects are planned to provide redundancy to the system.

FY 2019 – Complete Southgate Boulevard/Rock Island Force Main design and permitting and start construction
FY 2019 – Complete Southgate Boulevard/Rock Island Force Main construction
FY 2019 – Banks Road or Winfield Boulevard Force Main design and permitting
FY 2020 – Complete Banks Road or Winfield Boulevard Force Main construction

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Connection Fees Fund - 458	$ 500,000	$ -	$ -	$ -	$ -	$ 500,000		
Repair and Replacement Fund - 461	1,400,000	2,175,000	-	-	-	3,575,000		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 1,900,000**	**$ 2,175,000**	**$ -**	**$ -**	**$ -**	**$ 4,075,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ 250,000	$ 25,000	$ -	$ -	$ -	$ 275,000	$ -	$ -
Construction	1,500,000	2,000,000	-	-	-	3,500,000	-	-
Other Project Costs	150,000	150,000	-	-	-	300,000	3,500	-
TOTAL	**$ 1,900,000**	**$ 2,175,000**	**$ -**	**$ -**	**$ -**	**$ 4,075,000**	**$ 3,500**	**$ -**

FY 2019 Capital Improvement Program

SEWAGE DUMPING STATION EAST WASTEWATER TREATMENT PLANT (WWTP)

PROJECT NUMBER:	6029
LOCATION:	East Wastewater Treatment Plant
STATUS:	In Progress-Design
BENEFIT DEPT:	DEES, Public Works
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$150,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2018

DESCRIPTION/JUSTIFICATION

Vactor trucks from both DEES and Public Works performing maintenance of sewer systems, stormwater systems, and soft dig excavations dump their loads into the existing dumping station located in the East Wastewater Treatment Plant. The existing system does not adequately separate out solids, and as a result, blockages of the piping and nearby lift station occur regularly. This project will replace the existing dumping station with a station that properly separates the solids and liquids so each can be properly disposed of without recurring maintenance issues.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 150,000	$ -	$ -	$ -	$ -	$ 150,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**	FY 2018	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ 10,401	$ -
Construction	150,000	-	-	-	-	150,000	500	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 150,000**	**$ 10,901**	**$ -**

FY 2019 Capital Improvement Program

SLUDGE POND RETAINING WALL

PROJECT NUMBER:	6033
LOCATION:	Water Treatment Plant
STATUS:	In Progress-Construction
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$175,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2019

DESCRIPTION/JUSTIFICATION

Demolish existing concrete masonry unit (CMU) wall and equipment pad and install a new concrete retaining wall and equipment pad.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ 175,000	$ -	$ -	$ -	$ -	$ 175,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 175,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 175,000**	FY 2018	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ 15,475	$ -
Construction	175,000	-	-	-	-	175,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 175,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 175,000**	**$ 15,475**	**$ -**

FY 2019 Capital Improvement Program

EMERGENCY INTERCONNECT

PROJECT NUMBER:	6034
LOCATION:	To be identified
STATUS:	In Progress-Construction
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$650,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2018/2019

DESCRIPTION/JUSTIFICATION

Construction of an Interconnect for the water distribution system with neighboring systems with 50% cost share.

FY 2019 - Complete interconnect with City of North Lauderdale

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	FY 2018	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ 50,000	$ -	$ -	$ -	$ -	$ 50,000	$ 23,183	$ -
Construction	150,000	-	-	-	-	150,000	104,898	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ 128,081**	**$ -**

FY 2019 Capital Improvement Program

CONVERT EAST WASTEWATER TREATMENT PLANT FROM ACTIVATED SLUDGE TO INTEGRATED FIXED-FILM ACTIVATED SLUDGE TREATMENT

PROJECT NUMBER:	6035
LOCATION:	East Wastewater Treatment Plant
STATUS:	In Progress-Design
BENEFIT DEPT:	DEES
PROJECT MANAGER:	TBD
PRIORITY:	
EST PROJECT COST:	$3,250,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2018 to FY 2020

DESCRIPTION/JUSTIFICATION

The current East Wastewater Treatment Plant (WWTP) is a traditional activated sludge plant. Converting traditional activated sludge plants to Integrated Fixed-Film Activated Sludge (IFAS) plants can greatly increase the treatment capacity at a low cost compared to expanding existing plants or constructing new plants. Increasing the treatment capacity of the East WWTP from 2.0 million gallons per day (MGD) to over 3.5 MGD and diverting flow from the West WWTP would help extend the life of the West WWTP rotating biological contactor (RBC). Additionally, it will reduce the cost to replace the RBCs with a newer technology due to less restrictive project phasing (since greater flows can be treated by the East WWTP during RBC replacement construction). Project includes $150,000 for replacement of overhead pipe in the east WWTP.

FY 2019 to FY 2020 – Construction

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ 2,150,000	$ 1,100,000	$ -	$ -	$ -	$ 3,250,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 2,150,000**	**$ 1,100,000**	**$ -**	**$ -**	**$ -**	**$ 3,250,000**	FY 2017	FY 2020

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ 69,882	$ 162
Construction	2,000,000	1,000,000	-	-	-	3,000,000	-	-
Other Project Costs	150,000	100,000	-	-	-	250,000	-	-
TOTAL	**$ 2,150,000**	**$ 1,100,000**	**$ -**	**$ -**	**$ -**	**$ 3,250,000**	**$ 69,882**	**$ 162**

FY 2019 Capital Improvement Program

REPAIR WATER TREATMENT PLANT ACCELATORS

PROJECT NUMBER:	6036
LOCATION:	Water Treatment Plant
STATUS:	In Progress-Construction
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$460,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2017 to FY 2019

DESCRIPTION/JUSTIFICATION

The Water Treatment Plant has two accelerators (clarifiers). The concrete tank walls of both accelerators have developed many small cracks. Post tensioned cables will be installed around the tanks, except for the top of the tanks where a carbon fiber resin wrap will be installed to repair cracks in the two tanks. Exterior painting will be completed after verifying leaking has ceased.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 400,000**	FY 2019	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	400,000	-	-	-	-	400,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 400,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

MECHANICAL INTEGRITY TESTING - UNDERGROUND INJECTION WELLS

PROJECT NUMBER:	6037
LOCATION:	West Wastewater Treatment Plant
STATUS:	In Progress-Recurring Expense
BENEFIT DEPT:	DEES
PROJECT MANAGER:	TBD
PRIORITY:	
EST PROJECT COST:	N/A
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

Treated effluent from the utility's wastewater treatment plants is injected into the lower injection zone of the Floridan Aquifer by two deep injection wells. To ensure the wells continue to perform properly, the injection well operating permit requires mechanical integrity testing be performed every five years. This testing was last completed in FY 2018.

Hazen

Mechanical Integrity Testing Report
Injection Wells 1 and 2
City of Margate
Southern Regional Wastewater Treatment Plant

April 2018

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ -	$ -	$ -	$ -	$ 350,000	$ 350,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ 350,000**	**$ 350,000**	N/A	N/A

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	-	-	-	-	-	78,164	-
Other Project Costs	-	-	-	-	350,000	350,000	-	-
TOTAL	**$ -**	**$ -**	**$ -**	**$ -**	**$ 350,000**	**$ 350,000**	**$ 78,164**	**$ -**

FY 2019 Capital Improvement Program

REHABILITATE BACKWASH HOLDING TANK

PROJECT NUMBER:	6038
LOCATION:	Water Treatment Plant
STATUS:	New Project
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Evans, Project Manager
PRIORITY:	
EST PROJECT COST:	$200,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2019

DESCRIPTION/JUSTIFICATION

The Water Treatment Plant's backwash holding tank is an old chlorine contact chamber that was retrofitted to act as a holding tank. This project will re-coat the holding tank and potentially include other minor improvements.

FUNDING SOURCES:	FY 19	FY 20	FY 21	FY 22	FY 23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	FY 2019	FY 2019

PROJECT COMPONENTS:	FY 19	FY 20	FY 21	FY 22	FY 23	Five Year Total	FY 17 Actual as of 06/30/17	Expenses Through 9/30/16
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	200,000	-	-	-	-	200,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

REHABILITATE WATER TREATMENT PLANT (WTP) FILTERS

PROJECT NUMBER:	6039
LOCATION:	Water Treatment Plant
STATUS:	New Project
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$400,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2019

DESCRIPTION/JUSTIFICATION

Repair filter troughs in all eight (8) filter cells and replenish filter media, if needed.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 400,000**	FY 2019	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	400,000	-	-	-	-	400,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 400,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 400,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

REHABILITATE SLUDGE DIGESTER (EAST PLANT)

PROJECT NUMBER:	6040
LOCATION:	East Wastewater Treatment Plant
STATUS:	New Project
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$200,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2019

DESCRIPTION/JUSTIFICATION

A sludge digester is used in the East Wastewater Treatment Plant's activated sludge treatment process. This project will include structural evaluation of the concrete tank and its rehabilitation including installation of a coating on the interior walls and the tank bottom.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	FY 2019	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	200,000	-	-	-	-	200,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**

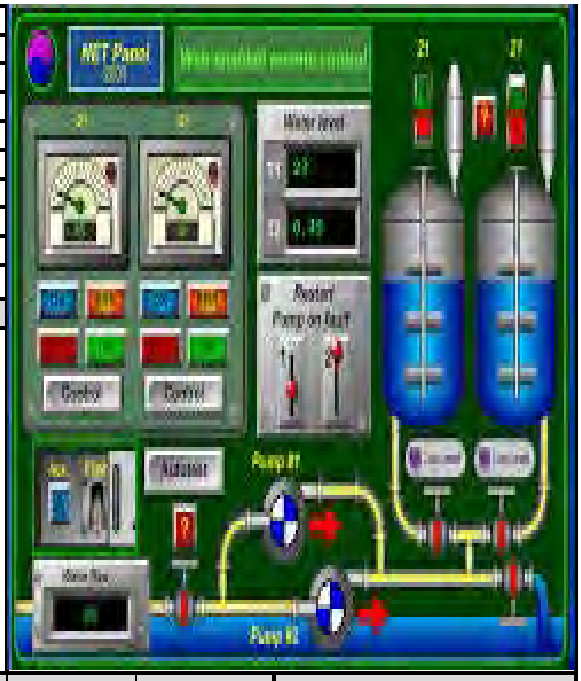
FY 2019 Capital Improvement Program

SCADA SYSTEM UPGRADES

PROJECT NUMBER:	6041
LOCATION:	System-wide
STATUS:	New Project
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$200,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2019

DESCRIPTION/JUSTIFICATION

Upgrades to the Supervisory Control and Data Acquisition System (SCADA) used to control various components of the operations in both Water and Wastewater plants.



FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ 200,000	$ -	$ -	$ -	$ -	$ 200,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	FY 2019	FY 2019

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	-	-	-	-	-	-	-
Other Project Costs	200,000	-	-	-	-	200,000	-	-
TOTAL	**$ 200,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

SECURITY SYSTEM UPGRADES

PROJECT NUMBER:	6042
LOCATION:	Water/Wastewater Treatment Plants
STATUS:	New Project
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$100,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	N/A

DESCRIPTION/JUSTIFICATION

Upgrade Security System infrastructure at the Water and Wastewater Treatment plants.

FUNDING SOURCES:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**TOTAL**		
Repair and Replacement Fund - 461	$ 50,000	$ -	$ -	$ 50,000	$ -	$ 100,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ 50,000**	**$ -**	**$ -**	**$ 50,000**	**$ -**	**$ 100,000**	FY 2019	FY 2022

PROJECT COMPONENTS:	**FY19**	**FY20**	**FY21**	**FY22**	**FY23**	**Five Year Total**	**FY 18 Actual as of 06/30/18**	**Expenses Through 9/30/17**
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	-	-	-	-	-	-	-
Other Project Costs	50,000	-	-	50,000	-	100,000	-	-
TOTAL	**$ 50,000**	**$ -**	**$ -**	**$ 50,000**	**$ -**	**$ 100,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

REHABILITATE HEADWORKS (SLIDE GATES)

PROJECT NUMBER:	TBD
LOCATION:	West Wastewater Treatment Plant
STATUS:	New Project
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$150,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2020

DESCRIPTION/JUSTIFICATION

Rehabilitation and/or replacement of existing slide gates which are used to divert flow in the headworks building.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ -	$ 150,000	$ -	$ -	$ -	$ 150,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ 150,000**	FY 2020	FY 2020

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	150,000	-	-	-	150,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ 150,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

ROTATING BIOLOGICAL CONTACTORS (RBC) REPLACEMENT

PROJECT NUMBER:	TBD
LOCATION:	West Wastewater Treatment Plant
STATUS:	New Project
BENEFIT DEPT:	DEES
PROJECT MANAGER:	TBD
PRIORITY:	
EST PROJECT COST:	$40 Million - $50 Million
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2021 to FY 2025

DESCRIPTION/JUSTIFICATION

The West Wastewater Treatment Plant (WWTP) treats the majority of the service area's total wastewater. Primary treatment at the West WWTP is accomplished using rotating biological contactors (RBCs). The existing RBC trains were installed in 1984 and are nearing the end of their useful life cycle. Replacement of the primary treatment system will need to be phased in to allow for continued operation of the West WWTP.

FY 2020 – Begin design and permitting
FY 2021 - FY 2025 – Construction

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ -	$ 300,000	$ 10,000,000	$ 20,000,000	$ 10,000,000	$ 40,300,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 300,000**	**$ 10,000,000**	**$ 20,000,000**	**$ 10,000,000**	**$ 40,300,000**	FY 2020	FY 2025

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ 300,000	$ -	$ -	$ -	$ 300,000	$ -	$ -
Construction	-	-	10,000,000	20,000,000	10,000,000	40,000,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 300,000**	**$ 10,000,000**	**$ 20,000,000**	**$ 10,000,000**	**$ 40,300,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

REHABILITATE WASTEWATER TREATMENT PLANT (WWTP) BELT CONVEYOR

PROJECT NUMBER:	TBD
LOCATION:	West Wastewater Treatment Plant
STATUS:	New Project
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$150,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2020

DESCRIPTION/JUSTIFICATION

This project will rehabilitate and/or replace the conveyor belt in the headworks building. The conveyor belt removes all the larger materials in the raw wastewater influent entering the treatment plant that are captured by the bar screens.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL	PROJECT ESTIMATED	
Repair and Replacement Fund - 461	$ -	$ 150,000	$ -	$ -	$ -	$ 150,000		
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ 150,000**	FY 2020	FY 2020

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	150,000	-	-	-	150,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 150,000**	**$ -**	**$ -**	**$ -**	**$ 150,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

REHABILITATE HIGH SERVICE PUMP BUILDING

PROJECT NUMBER:	TBD
LOCATION:	Water Treatment Plant
STATUS:	New Project
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$50,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2020

DESCRIPTION/JUSTIFICATION

The high service pumps, which provide pressure to the water distribution system, are housed in the high service pump building. This project includes both interior and exterior building repairs and renovations.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ -	$ 50,000	$ -	$ -	$ -	$ 50,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ 50,000**	FY 2020	FY 2020

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	50,000	-	-	-	50,000	-	-
Other Project Costs	-	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ 50,000**	**$ -**	**$ -**	**$ -**	**$ 50,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

ASPHALT RESURFACING - TREATMENT PLANTS

PROJECT NUMBER:	TBD
LOCATION:	Water/Wastewater Treatment Plant
STATUS:	New Project
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$100,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2020

DESCRIPTION/JUSTIFICATION

Mill and resurface Water Treatment Plant pavement areas.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ -	$ 100,000	$ -	$ -	$ -	$ 100,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**	FY 2020	FY 2020

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	100,000	-	-	-	100,000	-	
Other Costs	-	-	-	-		-	-	-
TOTAL	**$ -**	**$ 100,000**	**$ -**	**$ -**	**$ -**	**$ 100,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

QUONSET HUT - REPLACEMENT

PROJECT NUMBER:	TBD
LOCATION:	Wastewater Treatment Plant
STATUS:	New Project
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$200,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2021

DESCRIPTION/JUSTIFICATION

Replace existing Quonset Hut used for storing miscellaneous equipment and material.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ -	$ -	$ 200,000	$ -	$ -	$ 200,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ 200,000**	FY 2021	FY 2021

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Construction	-	-	200,000	-	-	200,000	-	-
Other Costs	-	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**	**$ 200,000**	**$ -**	**$ -**

FY 2019 Capital Improvement Program

REHABILITATE SLUDGE DEWATERING BELT PRESS

PROJECT NUMBER:	TBD
LOCATION:	Wastewater Treatment Plant
STATUS:	New Project
BENEFIT DEPT:	DEES
PROJECT MANAGER:	Sierra Marrero, Project Manager
PRIORITY:	
EST PROJECT COST:	$320,000
FUNDING SOURCE:	Water/Wastewater R and R Fund (461)
CONSTRUCTION YEAR:	FY 2022

DESCRIPTION/JUSTIFICATION

Rehabilitate two sludge belt press units in the Wastewater Treatment Plant.

FUNDING SOURCES:	FY19	FY20	FY21	FY22	FY23	TOTAL		
Repair and Replacement Fund - 461	$ -	$ -	$ 20,000	$ 300,000	$ -	$ 320,000	**PROJECT ESTIMATED**	
	-	-	-	-	-	-		
	-	-	-	-	-	-	Start Date	Completion Date
TOTAL	**$ -**	**$ -**	**$ 20,000**	**$ 300,000**	**$ -**	**$ 320,000**	FY 2021	FY 2022

PROJECT COMPONENTS:	FY19	FY20	FY21	FY22	FY23	Five Year Total	FY 18 Actual as of 06/30/18	Expenses Through 9/30/17
Design	$ -	$ -	$ 20,000	$ -	$ -	$ 20,000	$ -	$ -
Construction	-	-	-	300,000	-	300,000	-	-
Other Costs	-	-	-	-	-	-	-	-
TOTAL	**$ -**	**$ -**	**$ 20,000**	**$ 300,000**	**$ -**	**$ 320,000**	**$ -**	**$ -**

APPENDIX

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FRATERNAL ORDER OF POLICE (FOP)
JOB CLASSIFICATIONS / SALARY RANGES
As of Fiscal Year 2018

JOB TITLE	Annual Salary Range MIN		MAX
Police Officer	54,590	.....	84,627
Police Sergeant	99,788		

POLICE BENEVOLENT ASSOCIATION (PBA)
JOB CLASSIFICATIONS / SALARY RANGES
As of Fiscal Year 2018

JOB TITLE	SALARY
Police Lieutenant	119,954
Police Captain	129,879

INTERNATIONAL ASSOCIATION OF FIREFIGHTERS (IAFF) *
JOB CLASSIFICATIONS / SALARY RANGES
As of Fiscal Year 2019

JOB TITLE	Annual Salary Range MIN		MAX
Firefighter	44,534	.....	71,259
Firefighter/EMT	49,917	.....	76,642
Firefighter/Paramedic	58,393	.....	85,166
Driver/Engineer	63,405	.....	91,128
Rescue Lieutenant	74,699	.....	93,683
Fire Captain	88,977	.....	101,644
Battalion Chief	106,795	.....	112,801
Division Chief	106,795	.....	117,059

**Ranges include residual pay where applicable.*

FEDERATION OF PUBLIC EMPLOYEES

JOB CLASSIFICATIONS / SALARY RANGES

As of Fiscal Year 2019

GRADE	JOB TITLE	Annual Salary Range MIN		MAX
5	City Receptionist Custodian	30,297	.....	42,507
7	Service Worker I Office Specialist I	33,359	.....	46,803
8	Cashier	34,890	.....	48,951
9	Service Worker II Fleet Support Specialist Meter Technician Office Specialist II	36,421	.....	51,099
10	Account Clerk I Inventory Control Specialist Painter Utility Technician Utility Service Representative Canal Maintenance Tech I	37,950	.....	53,245
11	Call Taker Community Service Aide I Utility Technician-L3 Equipment Operator I	39,481	.....	55,392
12	Irrigation Mechanic Utility Technician-L2 Community Service Aide II	41,010	.....	57,538
13	Asphalt Specialist Carpenter Canal Maintenance Tech II Maintenance Specialist Utility Technician-L1	42,541	.....	59,686
14	Mechanic I Court Liaison Coordinator Maintenance Supervisor Treatment Plant Operator-C Utility Mechanic I Utility Technician-Lead	44,072	.....	61,834

FEDERATION OF PUBLIC EMPLOYEES

JOB CLASSIFICATIONS / SALARY RANGES

As of Fiscal Year 2019

GRADE	JOB TITLE	Annual Salary Range MIN		MAX
15	Treatment Plant Operator-B Code Compliance Officer HVAC Specialist Equipment Mechanic/Welder	45,603	.....	63,982
16	Utility Mechanic II Mechanic II	47,132	.....	66,127
17	Laboratory Technician Crime Scene Technician Mechanic III Division Leader Stormwater Foreman Treatment Plant Operator I (Dual "C") Treatment Plant Operator-A Victim Advocate	48,663	.....	68,275
18	Chief Utility Mechanic	50,194	.....	70,423
19	Electrical Instrumentation Tech Division Leader - Dist/Coll	51,725	.....	72,571
20	Engineering Inspector I	53,256	.....	74,719
21	CADD Technician/Utility Locator	54,787	.....	76,867
25	Fleet Supervisor Chief Chemist	60,907	.....	85,454
26	Engineer	62,438	.....	87,602
28	Plans Examiner/Inspector (Any Discipline)	65,498	.....	91,895
31	Chief Inspector - Electrical Chief Inspector - Mechanical Chief Inspector - Plumbing Chief Inspector - Structural/Bldg Electrician II	70,091	.....	98,339

NON-BARGAINED EMPLOYEES

JOB CLASSIFICATIONS / SALARY RANGES

As of Fiscal Year 2018

GRADE	JOB TITLE	Annual Salary Range MIN		MAX
8	Permit Specialist I	34,206	.....	47,991
9	Office Specialist II	35,707	.....	50,097
10	Permit Specialist II	37,206	.....	52,201
11	Police Investigative Assistant Recreation Programmer I	38,707	.....	54,306
12	Human Resources Specialist	40,206	.....	56,410
13	Office Specialist III Purchasing Specialist Aquatics Coordinator Utilities Support Specialist	41,707	.....	58,516
15	Payroll/Benefits Specialist Multimedia Specialist Background Investigator	44,709	.....	62,727
16	Aquatics Supervisor Clerk to the Special Magistrate Business Development Coordinator Community Development Inspector Technical Support Specialist Lead Permit Specialist Administrative Coordinator	46,208	.....	64,831
17	Associate Planner Solid Waste Coordinator	47,709	.....	66,936
18	Buyer I Recreation Supervisor	49,210	.....	69,042
19	Clerk Coordinator CRA Project Specialist CRA Coordinator Office Manager	50,711	.....	71,148
20	Buyer II Sustainability Coordinator	52,212	.....	73,254
21	Engineering Inspector II GIS Specialist IT Specialist/Webmaster Payroll/Benefits Supervisor Customer Service Supervisor	53,713	.....	75,360
23	Accountant Assistant City Clerk Purchasing Supervisor Associate Engineer Accounts Payable Supervisor Human Resources Generalist	56,713	.....	79,569

NON-BARGAINED EMPLOYEES

JOB CLASSIFICATIONS / SALARY RANGES

As of Fiscal Year 2018

GRADE	JOB TITLE	Annual Salary Range MIN		MAX
24	Executive Secretary/Paralegal Police Records Commander	58,212	.....	81,672
25	Grants Manager	59,713	.....	83,778
26	GIS Coordinator Network Analyst Distribution/Collection Manager Plant Manager Systems Analyst	61,214	.....	85,884
28	Recreation Superintendent Parks & Grounds Superintendent	64,214	.....	90,093
29	Senior Planner Project Manager	65,715	.....	92,199
30	Engineer I Public Works Superintendent	67,216	.....	94,305
32	Utility Accounting Manager Contracts Administrator Communications & Marketing Manager	70,218	.....	98,516
33	Accounting Supervisor Senior Engineer	71,719	.....	100,622
34	Systems Analyst Supervisor	73,218	.....	102,726
35	Public Safety Communications Manager	74,717		104,829
36	Purchasing Manager	76,218	.....	106,935
37	Risk Manager	77,719	.....	109,041
38	Budget Manager	79,220	.....	111,146
40	Controller	82,220	.....	115,356
42	Assistant Director of Finance Assistant Director-DEES	85,222	.....	119,567
54	Development Services Director Information Technology Director Parks and Recreation Director Public Works Director Building Director / Building Official	103,228	.....	144,830
57	Director - Finance Director - Human Resources Director - DEES	107,729	.....	151,145
59	Fire Chief Police Chief	110,729	.....	155,354
70	Assistant City Manager	127,234	.....	178,511

NON-BARGAINED EMPLOYEES

PART-TIME/SEASONAL ONLY

JOB CLASSIFICATIONS / HOURLY WAGE

As of Fiscal Year 2018

JOB TITLE	HOURLY WAGE
Cashier - Calypso Cove	$13.3833
Office/Concession Coordinator	$19.8682
Junior Lifeguard	$13.7973
Lifeguard w/o WSI cert.	$15.4531
Lifeguard w/ WSI cert.	$17.1087
Maintenance Coordinator	$19.8682
Recreation Attendant	$13.4697
Summer Recreation Counselor	$13.0774
Summer Recreation Counselor I	$14.6899

GLOSSARY OF ACRONYMS AND TERMS

THE GLOSSARY IS PROVIDED TO ASSIST THE READER IN UNDERSTANDING THE ACRONYMS AND TERMS USED THROUGHOUT THIS DOCUMENT.

ADP	Automatic Data Processing
ALS	Advanced Life Support
BCPA	Broward County Property Appraiser
BEBR	Bureau of Economic and Business Research (University of Florida)
BPV	Bulletproof Vest
BSO	Broward Sheriff's Office
CAFR	Comprehensive Annual Financial Report
CDBG	Community Development Block Grant
CERT	Community Emergency Response Team
CFLEA	Commission for Florida Law Enforcement Accreditation
CID	Criminal Investigative Division
CIP	Capital Improvement Program
CO	Certificate of Occupancy
CPI	Consumer Price Index
CRA	Community Redevelopment Agency
CRS	Community Rating System
CSID	Coral Springs Improvement District
DEES	Department of Environmental & Engineering Services
DOJ	Department of Justice
DOR	Department of Revenue
EHEAP	Emergency Home Energy Assistance for the Elderly Program
EMS	Emergency Medical Services
EMT	Emergency Medical Technician
FDOT	Florida Department of Transportation
FEMA	Federal Emergency Management Agency
FLC	Florida League of Cities
FOP	Fraternal Order of Police
FPL	Florida Power and Light
FRS	Florida Retirement System
F/T	Full-time
FTE	Full Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information System
GO	General Obligation
HB	House Bill
HIDTA	High Intensity Drug Trafficking Area
HUD	Housing and Urban Development
HVAC	Heating, Ventilation and Air Conditioning
IAFF	International Association of Firefighters
IBEC	International Basic Economy Corporation
IFAS	Integrated Fixed-Film Activated Sludge
ISO	Insurance Services Office
IT	Information Technology
JAG	Justice Assistance Grant
LBTR	Local Business Tax Receipts

GLOSSARY OF ACRONYMS AND TERMS (CONTINUED)

THE GLOSSARY IS A LIST OF SPECIALIZED WORDS/ACRONYMS AND THEIR DEFINITIONS.

MCA	Margate Citizens Academy
MCRA	Margate Community Redevelopment Agency
MGD	Million Gallons Per Day
MMI	Maximum Medical Improvement
MPO	Metropolitan Planning Organization
NPDES	National Pollutant Discharge Elimination System
NSP	Neighborhood Stabilization Program
NWFPSC	Northwest Focal Point Senior Center
OCDETF	Organized Crime Drug Enforcement Task Force
OPEB	Other Post-employment Benefits
OSSI	Open Software Solution Incorporated
PBA	Police Benevolent Association
PD	Police Department
P/T	Part-time
RBC	Rotating Biological Contactor
RFP	Request for Proposal
RFQ	Request for Qualifications
ROI	Return on Investment
ROSC	Return of Spontaneous Circulation
SCADA	Supervisory Control and Data Acquisition
SHINE	Serving Health Insurance Needs of Elders
SHIP	State Housing Initiative Partnership
STEM	Science, Technology, Engineering, and Mathematics
TBD	To Be Determined
TIF	Tax Increment Financing
TRIM	Truth in Millage
VOCA	Victims of Crime Act
WSI	Water Safety Instructions
WTP	Water Treatment Plant
WWTP	Wastewater Treatment Plant
WWTP	Wastewater Treatment Plant

Page Contents:

Accrual Basis

To

Budget Document

GLOSSARY OF ACRONYMS AND TERMS (CONTINUED)

ACCRUAL BASIS: A basis of accounting in which transactions are recognized at the time they are incurred, regardless of the timing of cash flows.

ADOPTED BUDGET: The budget adopted by the City Commission at the final public hearing in September of each year for the upcoming fiscal year.

AD VALOREM: Property taxes levied on real or personal property by local government units including counties, municipalities, school districts, and special taxing districts, based on valuation and tax rates. (Interchangeable with property taxes)

ALLOCATION: Amount of funding designated for expenditures/expenses for a special purpose or activity.

APPROPRIATION: An authorization made by the City Commission, which permits the City to incur obligations and to expend resources.

ASSESSED VALUE: A value that is established for real and personal property used as a basis for levying property taxes. (NOTE: the Broward County Property Appraiser determines property values.)

ASSETS: Resources with present service capacity that the government owns.

BALANCED BUDGET: A budget in which the sum of revenues and appropriated fund balances/net position are equal to appropriations for expenditures/expenses.

BALANCE SHEET: A statement which presents the financial position of an entity showing the cost of its assets, deferred outflows of resources, liabilities, deferred inflows of resources and fund balance as of a specified date.

BASE BUDGET: The amount needed to maintain current service levels. Program/activity changes require an increase or decrease of this amount.

BOND: A written promise to pay a sum of money on a specific date at a specified interest rate. The interest payments and the repayment of the principal are detailed in a Bond Ordinance. Some common types of bonds are general obligation and revenue bonds.

BUDGET: A plan of financial operation representing an estimate of expenditures/expenses and the means of financing them for a given period.

BUDGET AMENDMENT: A procedure to revise a budget appropriation requiring City Commission approval through an Ordinance.

BUDGET BASIS: This refers to the form of accounting utilized throughout the budget process. Budgets are adopted on a basis consistent with Generally Accepted Accounting Principles. Unencumbered appropriations lapse at the end of the fiscal year, and may be re-budgeted the following year.

BUDGET DOCUMENT: The publication used by the Finance Department to present a comprehensive financial budget program to the City Commission.

Page Contents:

Budget Message

To

Division

GLOSSARY OF ACRONYMS AND TERMS (CONTINUED)

BUDGET MESSAGE: The introductory section of the budget, which provides the City Commission and the public with a general summary of the most important aspects of the budget, changes from the current and previous fiscal years, and budgetary recommendations for the upcoming period.

CAPITAL EXPENDITURE/EXPENSE: Funds spent for the acquisition of long-term assets and improvements.

CAPITAL IMPROVEMENT: Expenditures/expenses related to the acquisition, expansion, or rehabilitation of buildings, facilities, roadways, and infrastructure.

CAPITAL IMPROVEMENT PROGRAM (CIP): A plan for capital expenses/expenditures to provide long lasting physical improvements to be incurred over a fixed period of several future years.

CAPITAL IMPROVEMENT PROGRAM BUDGET: A CIP budget is developed for the capital improvement program as described above. Examples of capital improvement projects include sewer lines, buildings, recreational facilities, and large scale remodeling.

CAPITAL OUTLAY: Expenditure/expense that results in the acquisition of or addition to fixed assets.

GENERAL CAPITAL PROJECTS FUND: Fund that accounts for the acquisition or construction of major capital facilities or projects other than those financed by enterprise funds.

CONSUMER PRICE INDEX (CPI): A statistical description of price levels provided by the U.S. Department of Labor and used to measure changes in the cost of living (economic inflation).

CONTINGENCY: An amount set aside as a reserve for emergencies or unanticipated expenditures.

DEBT SERVICE: The amount of interest and principal that must be paid each year on direct long-term debt based on a predetermined payment schedule.

DEBT SERVICE FUND: A fund that accounts for the accumulation of resources for, and the payment of general long-term debt principal and interest.

DEBT SERVICE REQUIREMENTS: The amount of revenues, which must be provided for a Debt Service Fund so that all principal and interest payments can be made in full and on schedule.

DEFICIT: The excess of an entity's liabilities over its assets or the excess of expenditures/expenses over revenues during a single accounting period.

DEPARTMENT: A major administrative section of the City, which indicates overall management responsibility for an operation or a group of related operations within a functional area.

DIVISION - A group of standardized administrative or operating units within a department.

GLOSSARY OF ACRONYMS AND TERMS (CONTINUED)

Page Contents:

Encumbrance To Government Finance Officers Association

ENCUMBRANCE: The legal commitment of appropriating funds to purchase an item or service. To encumber funds means to set aside or commit funds for a future expenditure.

ENTERPRISE (PROPRIETARY) FUNDS: Account for the operations financed and operated in a manner similar to private business enterprises, where the costs of providing goods and services are funded primarily through user charges.

ESTIMATED REVENUE: The amount of projected revenue to be collected during the fiscal year.

EXPENDITURE/EXPENSE: This term refers to the outflow of funds paid for an asset or goods and services obtained.

FISCAL YEAR: The time period designated by the City for recording financial transactions. The City of Margate's fiscal year is October 1st to September 30th.

FIXED ASSETS: Assets for long-term use, such as: land, intangibles, infrastructure, building, machinery and equipment, and improvement other than buildings.

FRANCHISE FEE: A fee paid by public service businesses to use City right-of-ways in providing their service to the city residents. Franchise fees include electricity, natural gas, sanitation, and towing.

FULL-TIME EQUIVALENT: A part-time position converted to the decimal equivalent of a full-time position by using 2,080 hours as a full-time year.

FUND: A grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City categorizes funds into three basic fund types: governmental funds, proprietary funds, and fiduciary funds.

FUND BALANCE: Fund balance is the excess of assets and deferred outflows of resources over liabilities and deferred inflows of resources.

GENERAL FUND: The main operating fund within the City. It accounts for all of the financial resources of the government except those required to be accounted for in other funds, due to legal or other requirements.

GENERAL OBLIGATION BONDS: Bonds that finance a variety of public projects such as streets, buildings, and improvements. The repayment of these bonds is usually made from property taxes and are backed by the "full faith and credit" of the issuing entity.

GENERALLY ACCEPTED ACCOUNTING PRINCIPLES (GAAP): A common set of accounting principles, standards and procedures that are used for financial reporting/budgeting.

GEOGRAPHIC INFORMATION SYSTEM (GIS): A software/hardware system used to capture, store, manage, analyze, and map geographic information.

GOVERNMENT FINANCE OFFICERS ASSOCIATION (GFOA): A professional organization that enhances and promotes the management of governments by identifying, developing financial policies and practices, and promoting them through education, training, and leadership.

GLOSSARY OF ACRONYMS AND TERMS (CONTINUED)

Page Contents:

Governmental Funds

To

Ordinance

GOVERNMENTAL FUNDS: Funds generally used to account for current financial resources. The City has four different types of governmental funds: general, special revenue, debt service, and capital project.

GRANT: A contribution by a government or other organization to support a particular function.

INFRASTRUCTURE: Physical systems needed for the endurance of a community such as parks, buildings, roads, water/wastewater systems, etc.

INTERFUND TRANSFER: Amounts transferred from one fund to another.

INTERNAL SERVICE FUND: Fund that provides financing of goods and services by one department or agency to other departments or agencies of the governmental unit, on a cost reimbursement basis.

LEVY: To impose taxes for the support of government activities.

LIABILITIES: Non-discretionary obligations to expend resources of the government.

LINE ITEM BUDGET: A budget that lists each expenditure category (salary, training, communication services, travel, etc.) separately, with the dollar amount budgeted for each specified item.

LONG TERM DEBT: Debt with a maturity of more than one year after the date of issuance.

MILLAGE RATE: Property tax rate based on property valuation with a tax rate of one mill producing one dollar of taxes per $1,000 of assessed property. (See also – Property Tax Rate)

MODIFIED ACCRUAL BASIS: Basis of accounting, used by governmental funds, in which revenues are recognized in the accounting period in which they become measureable and available to finance expenditures of the current period. Expenditures are recorded when a liability is incurred.

NET POSITION: is the result of assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position of the government-wide and proprietary funds are categorized as (a) net investments in capital assets, (b) restricted, or (c) unrestricted.

OBJECTIVES: A statement of measurable outcomes, which contribute toward accomplishing departmental goals.

OPERATING BUDGET: The portion of the budget that pertains to daily operations, and provides basic governmental services. The operating budget contains appropriations for expenditures such as personnel, office supplies, travel and gas.

ORDINANCE: A formal legislative action by the governing body of a municipality.

GLOSSARY OF ACRONYMS AND TERMS (CONTINUED)

Page Contents:

Performance Measures

To

User Charges/ Fees

PERFORMANCE MEASURES: Measurable means of evaluating the effectiveness of a cost center in accomplishing its defined objectives.

POLICY: A plan, course of action, or guiding principle designed to set parameters for decisions and actions.

PROPERTY TAX: The amount levied by a municipality on the assessed value of property within the City limits.

PROPERTY TAX LEVY: The amount that may be raised for the purpose specified in the tax levy ordinance.

PROPERTY TAX RATE: The amount of taxes expressed as dollars per $1,000 of assessed valuation. (See also – Millage Rate)

PROPRIETARY FUNDS: Funds used to account for ongoing business-type activities otherwise known as enterprise funds. Also, includes internal service funds that account for the financing of goods or services between departments/agencies on a cost reimbursement basis.

RESERVE: Funds that are not available for expenditures or are legally segregated for a specific use in accordance with governmental accounting and financial reporting standards.

RESOLUTION: An order of a legislative body with less formality than an ordinance or statute.

REVENUE: Funds that the government receives as income, including taxes, fees, intergovernmental, fines, forfeitures, grants, shared revenues and interest income.

RISK MANAGEMENT: An organized analysis, assessment, and control mechanism to protect a government's assets against accidental loss in the most economical way.

SOURCE OF REVENUE: Revenues classified according to their source or point of origin.

SPECIAL REVENUE FUNDS: Funds that account for the proceeds of resources legally restricted for the financing of particular activities or projects.

TAX LEVY: The total amount to be raised by property taxes.

TRANSFER: A transaction where one fund makes a contribution to another.

TRIM: Acronym for Truth in Millage. A notification mailed to residents by the Broward County Property Appraiser's office to inform taxpayers of their proposed market and assessed values, exemptions and proposed taxes from each taxing authority.

USER CHARGES/FEES: Charges/fees for the use of public services by those who derive benefit from the service.

CITY OF

MARGATE

Together We Make It Great