

**Northwest Focal Point Senior Center District Board
Special Meeting**

Commission Chambers, 1st Floor
City Hall, 5790 Margate Boulevard
Margate, FL 33063

September 5, 2018 at 6:15 p.m.

Board Members Present:

Arlene Schwartz, Chair
Anthony Caggiano, Vice Chair
Joanne Simone
Tommy Ruzzano

Lesla Peerman, Excused

Also Present:

Karin Diaz, Project Director
Ian Singer, City Attorney

1. MINUTES FOR APPROVAL – May 16, 2018

The following motion was made by Board Member Simone, seconded by Board Member Caggiano.

MOTION: SO MOVE TO APPROVE THE MINUTES FROM THE MAY 16 MEETING.

ROLL CALL: Board Member Simone, Yes; Board Member Ruzzano, Yes; Board Member Caggiano, Yes;
Board Member Schwartz, Yes. The motion passed 4-0.

2. RESOLUTIONS

A. RESOLUTION 123: A RESOLUTION OF THE BOARD OF THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT, PROVIDING FOR APPROVAL OF AN AGREEMENT WITH INDEPENDENT LIVING SYSTEMS, L.L.C. A FLORIDA LIMITED LIABILITY COMPANY ("ILS") TO PROVIDE HEALTH CARE SERVICES TO MEMBERS IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THIS AGREEMENT AND IN ACCORDANCE WITH NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT LICENSURE AND ACCREDITATION. AUTHORIZING THE BOARD PRESIDENT AND PROJECT DIRECTOR TO RENEW THIS AGREEMENT UNDER THE SAME TERMS WITHOUT FURTHER BOARD ACTION, PROVIDING FOR AN EFFECTIVE DATE.

The following motion was made by Board Member Caggiano, seconded by Board Member Simone.

MOTION: SO MOVE TO APPROVE.

ROLL CALL: Board Member Simone, Yes; Board Member Ruzzano, Yes; Board Member Caggiano, Yes;
Board Member Schwartz, Yes. The motion passed 4-0.

B. RESOLUTION 124: A RESOLUTION OF THE BOARD OF THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT, APPROVING THE FISCAL YEAR 2018-2019 BUDGET; PROVIDING FOR AUTOMATIC ADJUSTMENTS

The following motion was made by Board Member Simone, seconded by Board Member Caggiano.

MOTION: SO MOVE TO APPROVE.

ROLL CALL: Board Member Simone, Yes; Board Member Ruzzano, Yes; Board Member Caggiano, Yes; Board Member Schwartz, Yes. The motion passed 4-0.

C. RESOLUTION 125: A RESOLUTION OF THE BOARD OF THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT, APPROVING REFERRAL RATE AGREEMENT BETWEEN BROWARD COUNTY AND THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT FOR COMMUNITY BASED SERVICES FOR THE ELDERLY 19-EVSD-3411-ADC-01 TO PROVIDE ADULT DAY CARE SERVICES; PROVIDING FOR REIMBURSEMENT; PROVIDING FOR INITIAL ONE YEAR TERM AND TWO ADDITIONAL ONE-YAR RENEWAL OPTION PERIODS; AUTHORIZING BOARD CHAIR AND PROJECT DIRECTOR TO RENEW THIS ANNUAL AGREEMENT UNDER THE SAME TERMS WITHOUT FURTHER BOARD ACTION; PROVIDING FOR AN EFFECTIVE DATE

The following motion was made by Board Member Simone, seconded by Board Member Caggiano.

MOTION: SO MOVE TO APPROVE.

ROLL CALL: Board Member Simone, Yes; Board Member Ruzzano, Yes; Board Member Caggiano, Yes; Board Member Schwartz, Yes. The motion passed 4-0.

D. RESOLUTION 126: A RESOLUTION OF THE BOARD OF THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT, APPROVING WALGREENS COMMUNITY OFF-SITE CLINIC AGREEMENT TO PROVIDE FLU IMMUNIZATIONS AND APPROVING HOLD HARMLESS FORM AGREEMENT; AUTHORIZING THE BOARD PRESIDENT AND PROJECT DIRECTOR TO RENEW THIS AGREEMENT UNDER THE SAME TERMS WITHOUT FURTHER BOARD ACTION; PROVIDING FOR EFFECTIVE DATE

The following motion was made by Board Member Simone, seconded by Board Member Caggiano.

MOTION: SO MOVE TO APPROVE.

ROLL CALL: Board Member Simone, Yes; Board Member Ruzzano, Yes; Board Member Caggiano, Yes; Board Member Schwartz, Yes. The motion passed 4-0.

3. PROJECT DIRECTOR'S REPORT

Ms. Karin Diaz, Project Director of the Northwest Focal Point Senior Center District (NWFPSCD), thanked the Board for approving the contracts and agreements. Ms. Diaz explained that these contracts are for reimbursement for services for the Adult Day Care. The Adult Day Care program is in need of an additional CNA due to the fact that there are now more clients enrolled. Ms. Diaz asked the Board if they would approve the use of funds to purchase an administrative vehicle. This is not a take home vehicle. The old vehicle that the Senior Center was using is 17 years old and is no longer safe to drive. This vehicle is used for staff to drive when doing outreach to seniors' homes, delivery of reports,

off site meetings, etc. Ms. Diaz reported that the Senior Center will be having a flu shot clinic at the Center on October 11 sponsored by Walgreens. This program is free if you have insurance, free to City employees, and they also have a limited number of sponsored shots for people that may not be able to afford the shot. On Friday, September 7 the Center will be having a Talent Show to celebrate Grandparents' day. The week of September 20 is Fall Prevention Week and there will be lectures at the Center with information on this topic. October 17 is the Center's International Folk Festival celebration.

Board Member Caggiano asked for consensus on using Center funds for the purchase of a vehicle for the Center and consensus was given.

4. BOARD MEMBER COMMENTS

Joanne Simone no comments at this time.

Tommy Ruzzano no comments at this time.

Anthony Caggiano asked if \$14,000.00 is enough for the CNA position. Ms. Diaz responded that this is a part-time position and that Senior Center salaries are relatively low.

Arlene Schwartz no comments at this time

There being no further business, the meeting adjourned at 6:34 p.m.

Respectfully submitted,

Transcribed by Terry Lieberman

Arlene Schwartz, Chair

Date