



INTEROFFICE MEMORANDUM FROM THE PARKS AND RECREATION DEPARTMENT

TO: Sam May, City Manager

FROM: Michael A. Jones, CPRP - Parks and Recreation Director

DATE: January 23, 2019

SUBJECT: Request for fee waiver.

I have a Facility Use Permit application for Tuff Start, Inc. They are requesting a fee waiver for the use of Southeast Fields for a single day special event. They currently meet all necessary requirements for the field use, and the request to waive fees must be done by a motion of the City Commission. I recommend this item go before the commission for the waiving of fees.

I have approved the attached Facility Use Permit, pending final payment.