




INTEROFFICE MEMORANDUM

FROM THE DEPARTMENT OF ENVIRONMENTAL AND ENGINEERING SERVICES

DATE: March 7, 2019

TO: Spencer Shambray, Purchasing Manager

FROM: Sierra R. Marrero, Project Manager 

RE: **Request to Waive Bidding Requirements Due to Sole Source for the Purchase of Zenner Meters from Fortiline Waterworks, Inc.**

The Department of Engineering and Environmental Services (DEES) is responsible for the installation and maintenance of all water meters within the City. Residential water meters are not only used to monitor water usage for billing but are also used for leak detection. Zenner is the manufacturer of the water meters that are utilized by DEES for all residential customers. This standardization of Zenner meters is to coincide the City's conversion of our existing water meter reading infrastructure per resolution 16-165 which also uses Zenner meters.

Fortiline Waterworks, Inc is the sole source vender for Zenner water meters and meter parts. As Fortiline Waterworks, Inc. has not yet been declared a sole source by the City Commission, I am requesting that we waive bidding requirements for this purchase 400 meters for a total amount of \$23,576.00. It is my understanding that when the sole source list is updated within the next few months that Fortiline Waterworks, Inc will be added, however we do not have enough meters in stock to sustain the City until that point.

Please let me know if you need any additional information.

Attachments:

Fortiline Waterworks, Inc Quote
Sole Source Letter from Zenner

cc: Richard Nixon, Acting DEES Director

**Pricing for some of the products included in this quote may be impacted by Section 301 List 3: the proposed China tariff. In the event that the tariff is implemented, we will be forced to pass it on to the market. The actual price of these items may increase up to the rate of the tariff that is imposed. **

CUSTOMER NO	QUOTING BRANCH	QUOTE NO	QUOTE DATE	PAGE
211454	FORTILINE RIVIERA BEACH	5815681	1/14/19	1

CUSTOMER	PROJECT INFORMATION
CITY OF MARGATE 901 NW 66 AVE MARGATE, FL 33063	ZENNER METERS

LINE	QTY	UOM	DESCRIPTION	UNIT PRICE	TOTAL PRICE
10	1	EA	5/8 X 3/4 ZENNER METER PPD02 W/ ERT REGISTER W/5' CABLE GALLONS	58.9400	58.94
30	1	EA	1" ZENNER METER PPD07 W/ETR REGISTER W/5' CABLE GALLONS	124.5000	124.50
50	1	EA	1-1/2" ZENNER METER PPD09 W/ETR REGISTER W/5' CABLE GALLONS	327.5000	327.50
70	1	EA	2" ZENNER METER PPD12 W/ETR REGISTER W/5' CABLE GALLONS	424.5000	424.50
NOTE: QUOTE IS GOOD UNTIL 6/30/2019 QTY'S PER 1 EA SOLE SOURCE LETTER ATTACHED					
				Subtotal:	935.44
				Tax:	.00
				Bid Total:	935.44

ALL STOCK DELIVERIES ARE SUBJECT TO SHIPPING CHARGES

All PVC and HDPE material is quoted for shipment within 7 days of quote/bid date. All other material is quoted for shipment within 30 days of quote/bid date. After 7 days for PVC and HDPE or 30 days for all other material, ALL quoted prices are subject to review based on current market conditions.

Ent By DHG 1/14/19 13:23:23