

EXCERPT FROM BROWARD COUNTY CODE OF ORDINANCES

35.6. - Transaction Convenience Fees on the Payment of Statutory Fees.

- a. The Board of County Commissioners, in the interest of convenience to its customers, desires to make accessible the ability to transact business with various Broward County agencies by accepting payment via Broward County approved credit card, charge card, and bank debit card. In order to help defray the costs incurred by the County by authorizing payment by Broward County approved credit card, charge card, or bank debit card and pursuant to Subsection 215.322(5), Florida Statutes, a convenience fee may be imposed upon the payment of taxes, license fees, tuition, fines, civil penalties, court-ordered payments, or court costs, or other statutorily prescribed revenues, hereinafter referred to as "Statutory Fees." For purposes of this section, "license" shall mean a franchise, permit, certification, registration, or similar form of authorization required by law. A "license fee" shall mean a fee paid to Broward County as part of the application for and issuance of a license. Convenience fees shall be imposed as follows:
 1. For transactions where Broward County has entered into an agreement with a third-party agent to process credit card transactions on behalf of a County agency, the convenience fee shall be the negotiated rate between Broward County and the third-party agent as set forth in the contract. The convenience fee for the payment of Statutory Fees related to real property taxes, as negotiated with the third party agent, and effective on October 9, 2012, was established and the amount of 2.55% shall be added to the transaction amount when the payment of Statutory Fees is made by approved credit card or charge card; provided, however, that in no event shall the convenience fee be less than \$2.00. A convenience fee in the amount of \$3.95 per transaction shall be added to each transaction when the payment of Statutory Fees is made by approved bank debit card. Any convenience fee that is established by contract between Broward County and a third-party agent shall adjust as provided in the applicable contract.
 2. For all other transactions where a third-party agent is not utilized, a convenience fee in the amount of 2.2% may be added to the transaction amount when the payment of Statutory Fees is made by approved credit card, charge card, or bank debit card. Commencing on April 1, 2015, and each April 1st thereafter, this amount shall be adjusted based on the prior twelve (12) months of convenience fees, as established by the Finance and Administrative Services Department on March 1st of each year, to ensure that the convenience fees are sufficient to offset the services fees charged to Broward County by the financial institution(s), vending service company(ies), or credit card company(ies) for such services.
 3. Each agency that accepts credit cards, charge cards, or bank debit cards and imposes a convenience fee pursuant to Subsection 215.322(5), Florida Statutes, shall post notice of a convenience fee to be applied to payments made by credit card, charge card, or a bank debit card and the current convenience fee at a conspicuous location within the office(s) for the agency and on the Broward County website for that agency.

The convenience fee shall be separate and in addition to the Statutory Fee, shipping and handling costs and any other fee authorized by statute or administrative code and is not refundable.

(2000-1169, 9-26-00; 2006-619, 9-12-06; 2011-029, 1-25-11; 2012-675, 10-9-12; 2013-830, 10-22-13)