

General Job Application

Job Title

Assistant City Manager

Requisition Number

46448

Personal Data

Contact

First Name

Polina

Middle Name**Last Name**

Perdue

Address

950 Quaye Lake Circle, apt 204

City

Wellington

State

Florida

Zip Code

33411

Primary Phone

7869420263

Alternate Phone**Email Address**

polina_quinones@hotmail.com

Salary Requirement

What is your desired salary range?

90000-105000

Eligibility

Do you have a legal right to work in the U.S.?

Yes

If yes, are you able to provide documents as required by law to verify your eligibility to work in the U.S.?

Yes

Have you ever been convicted of a crime excluding misdemeanors and/or summary offenses?

No

If yes, provide the details for all such instances.

Education Information

High School

High School Name

HS#141

City

kiev

Did you graduate?

Yes

State

Not Applicable

College/University

Name of College/University/Other

kiev national university if sports

City**Start Date**

3/9/1990

End Date

3/2/1994

Degree

Associates

Major**State****Did you graduate?**

Yes

College/University

Name of College/University/Other	Start Date	End Date
City	State	
Degree	Major	Did you graduate?

College/Graduate School

Name of College/University/Other	Start Date	End Date
City	State	
Degree	Major	Did you graduate?

Vocational/Technical

Name of Vocational/Technical School	Start Date	End Date
City	State	
Degree	Major	Did you graduate?

Additional Education Information

Please list any additional education below.

Employment Information

Beginning with your present or most recent employment, describe ALL periods of employment including self-employment, unemployed periods and military service. Your adult employment MUST be complete. Use the space provided below, if necessary. The City of Margate appreciates the reasons why you might prefer that your current employer not know about this application. Be advised that the City generally does not contact any employer until the latter stages of our hiring process.

Most Recent Employer

Start Date	End Date	
10/2014	03/2017	Full Time
Position Title		
IT specialist		
Employer		Phone Number
Serta Simmons		5612328911
Address		
3774 interstate park rd north		
City	State	Zip
riviera beach	Florida	33404

Duties

- Migrating plant to a new Automated infrastructure. Plant Automation.
- Citrix XenServer, Citrix XenDesktop
- All aspects of IT related problems: Zebra labeling production printers, Cisco Wireless Access Points, servers and router configuration changes, Intermec scanners, end user support, Application support.
- Vendor coordination, vendors servers and software support. Network management . Procurement.
- MES devices configuration(HMI, RFID), implementation and support of robotic machines.
- Preparation for the first in a history pilot for the Automated Bedding production.

Reason for leaving?

end of contract

May we contact for reference?

Yes

Previous Employer

Start Date

08/2013

End Date

09/2014

Full Time

Position Title

Jr.Security Architect

Employer

Palm Beach County Sheriffs Office

Phone Number

5615783047

Address

3226 Gun Club Rd

City

west Palm Beach

State

Florida

Zip

33040

Duties

- Assisted to create and implement the IT Security Policies for PBSO in compliance with FBI CJIS policies. Prepared IT technical documentation for agency for FDLE and FBI CJIS audits.
- Identified the IT security risks in various applications, systems and networks and recommend the practical solutions for fixing the security and CJIS compliance related issues.
- Symantec Anti-Virus Rollout agency wide.
- Proof point Spam solution installation.
- Managed Tenable Security Center. Configured LCE clients to parse and correlate logs from Domain Controllers and CJI facing servers. Normalized raw data events for efficient log search.
- Checkpoint R.75.47 rules management.
- Created high level network diagrams for HQ, DR and remote sites.
- Helped to establish best practices in Asset management/IT inventory

Reason for leaving?

end of contract

May we contact for reference?

Yes

Previous Employer

Start Date	End Date	
08/20/2018		Full Time
Position Title		
District 4 network Supervisor		
Employer		Phone Number
FDOT		
Address		
3400 West Commecrial Blvd		
City	State	Zip
Fort Lauderdale	Florida	33309

Duties

- Arranges delivery of the principles and practices of management and supervision to OIT team members and the FDOT District meetings. Approves leave requests.
- ~~Screens applications, checks references, performs panel interviews and recommends for hire.~~
- Evaluates the work performance of employees, enforces discipline, counsels employees.
- Analyzed and resolve technical problems for established networks
- Installed, configured and maintained network components, HP Procurve and Cisco switches. Security Cameras.
- Analyzed network data to determine usage, disk space availability, or server functions
- Configured security settings or access permissions for groups and individuals
- Troubleshoot issues with Office 365 and other software programs.
- Established user profiles, user environment, directories, and security
- Worked as a team member with other technical staff, vendors and state's data center
- Maintained confidentiality with regard to the information being processed, stored, or accessed by the network
- Assisted personnel of other departments as a computer resource
- Monitored user support desk and resolve user problems with network, hardware and software
- Assisted with maintenance of the VoIP system and telephones
- Assisted with audio/visual technology in booth during meetings, video and teleconferencing in the auditorium
- Reviewed and updated information technology and security policies and procedures as needed.

Reason for leaving?

no room to grow

May we contact for reference?

No

Previous Employer

Start Date	End Date	
		Full Time
Position Title		
Employer		Phone Number
Address		
City	State	Zip

Duties

Reason for leaving?

May we contact for reference?

Yes

Previous Employer

Start Date	End Date	Full Time
Position Title		
Employer		Phone Number
Address		
City	State	Zip
Duties		
Reason for leaving?		
May we contact for reference?		
Yes		

Previous Employer

Start Date	End Date	Full Time
Position Title		
Employer		Phone Number
Address		
City	State	Zip
Duties		
Reason for leaving?		
May we contact for reference?		
Yes		

Previous Employer

Start Date	End Date	Full Time
Position Title		
Employer		Phone Number
Address		
City	State	Zip
Duties		
Reason for leaving?		
May we contact for reference?		
Yes		

Additional Work Experience Information

Please list any additional work experience below.

Hospice by the Sea, Boca Raton, FL

Network Administrator. Supervising 3 people.

06/2013-08/2013

- Supporting 100 iPhones and 500 toughbooks with Mobile Home Care application.(McKasson)
- Windows AD, Kaseya network management system.
- Voip deployment.
- Imagining/desktops and mobile devices.

QOS LABS, Boca Raton, FL

09/2012-03/2013

Network Administrator/Manager

- Managing clients voice and data network
- Configuring Arista Switches.
- HP Proliant servers, Arista switches, Fortigate firewalls configuration and management.
- VMs Ubuntu and CentOS, MAC OS, Linux.
- Nagios network management software.
- VoIP Packet8.
- ExaGrid backup solution.

City Of Lauderdale, Florida

Network programmer /Team Lead of 4 people

10/2009 – 09/2012

- Supporting city's clients data and voice network.
- Configuring HP and Cisco switches, Pix and ASA firewalls, wireless routers and access point.
- Troubleshooting applications and data access for firefighters, police and city employees
- T1 and Comcast modem internet access, routing policies.
- Prism internet filtering.
- Barracuda spam firewall config and support.
- EOC procedures.
- Kronos Biometrics system portal and server support.
- Network diagrams, PRTG Grapher, Solarwinds Real-time Network Analyzer.
- Konica Minolta, Toshiba, Kyocera copiers, printers, scanners.
- Citrix XenDesktop

Bank of America/EDS - HP

06/2005 – 09/2009

DATA/VOICE/LAN/WAN PROJECT MANAGER

Supervisor of East Coast Regional Team.

- Developing and/or modifying Information Systems by researching and fact-finding user needs to formulate and define scope and objectives
- Participating in Testing and/or liaising with QA Teams in the completion of Testing Reviewing test results
- Receiving and processing BoA MAC (Moves, Adds and Change) requests thru Remedy Client-Integrated Workflow (IW) BMC Remedy queue nationwide.
- Procurement process using Aldea, Peregrine Change Control system.
- Liaising between Technical and Business groups to resolve issues
- Providing analysis and recommendations
- Coordinating the ordering and delivering of data and voice services in support of customer installations.
- Assessing business unit requirements, budgeting and scheduling, project planning and overseeing implementation, testing, documentation and training. Providing technical escalation for the operational team on data/ voice system issues.
- Working with the remote facilities through conference calls, updating project plans, dealing with vendors and escalating technical issues.
- Analyzing and revising system logic and documentation
- Setting up port speed, assigning VLANs, enabling/disabling ports on BoA Cisco switches.

Citigroup, New York, NY

02/2005 - 06/2005

Level II LAN/WAN Specialist

- Senior Level assignments for implementation of configuration changes on the Cisco routers, switches, L2/L3 devices.
- Day/Night Shift.
- Cisco IOS upgrade on 300 devices.
 - Arista Switches upgrades.
 - Worked with Telco to troubleshoot and bring up new WAN circuits.
 - Patching, cabling, physical level cable troubleshooting with the network fluke device.

Goldman Sachs, New York, NY

07/2004 - 01/2005

Network Engineer

- Participated in design and assured migration of entire 30 floors company building from bridged to routed network with replacement of 3Com equipment with Cisco Switches.
- Assigning new IP Address Pools and VLAN's for Server Farms and all network devices.
- In charge of hardware and cables purchasing, racking, patching and LAN configuring. Providing network connection to

- end-points with testing and troubleshooting.
- Created the Network Design Standards for GS Global Network.

MCI, Piscataway, New Jersey
Team Lead Network Engineer

11/2000 - 01/2004

- Configuration standard proposals for BP Global network; that allowed MCI to hire group of engineers, exclusively dedicated to customer's network project and to extend the contract with MCI for 5 years. One of MCI's biggest and most successful projects (\$600 million over 5 years)
- Standardized: IOS, Router Platforms, NTU, Bandwidth provisioning, Out of Band Access Modems, Router Configuration, Router CAD Documentation, Design Process.
- Documented of BP Amoco's existing global network environment: Telnet to Routers, document router configuration entries and search neighbors. Create drawings to reflect information retrieved of each router. Create high level drawings by geographical site & region and Layer Three Routing Topologies.
- Assisted in a third level escalation troubleshooting. Configuration of Cisco, Ethernet and Serial Interfaces. Configure global parameters on Cisco and Bay Routers. Installation and full management of customer's new sites

Skills & Certifications

Professional Certifications and Licenses

MCP, CCNA, DELL, CJIS

List all jobs skills, abilities, qualifications, and volunteer experience relevant to the position for which you are applying.

Military Experience

Branch of Service

Enlistment Date

Discharge Date

Type of Discharge

Primary Responsibilities & Duties

Applicant Statement

By my signature below, I authorize any federal, state, county or municipal governmental agency, any municipal corporation or political subdivision of this state, or any other state agency, department or division thereof, or any other public or private agency, person, firm, or corporation holding records concerning, that are considered confidential, to supply such information to the City of Margate.

By my signature below, I acknowledge that PRIOR to making a conditional offer of employment to me, the City of Margate may request information which may include, but not limited to, a history of my educational records, a history of my vocational and/or training records, criminal history, any documentation of previous or current on-the-job performance records or history, any reason, excluding any reason based on a medical condition or disability, for termination of any previous employment, any reason, excluding for discharge from military service, or any other personal information that is not medical, health, or disability related in nature which may not otherwise be obtained without prior agreement.

By my signature below, I acknowledge that SUBSEQUENT to making a conditional offer of employment to me, the City of Margate may request not only the information stated above, but also any information of what-so-ever nature regarding both my past or current job related or non-related medical/health condition(s) or disability(ies).

By my signature below, I acknowledge that any such information received by the City of Margate shall become public record pursuant to Chapter 119 of the Florida Statutes.

I Agree

Yes

Signature

Polina Perdue

Date Signed: 5/2/2019 8:34 PM

Date Submitted: 5/2/2019 10:47 PM

IP Address: 108.200.21.169

Agency Wide Questions

Do you have any relatives working for the City of Margate?

No

Did you provide at least ten (10) years of relevant work history in the Work Experience section, or if you do not have ten (10) years of work history, did you list the entirety of your work experience in the Work Experience section? If not, please return to the Work Experience section to complete this information.

Yes

Where did you hear about the job opportunity you are applying to?

city's website

Pursuant to Florida State Statute 119, all applications and materials attached are subject to public records request. Please use the space below to indicate whether or not you have any exemptions under FSS 119. If you do not have any exemptions, please write "N/A".

n/a

If you have relatives working for the City of Margate, please enter their name and department in the space below.

n/a

Did you provide at least three (3) professional work-related references? If not, please return to this section and add additional professional work-related references.

Yes

Please provide at least three (3) professional work-related references. Please include the following information: reference name, phone number, email address, position title. (Please note: professional work-related references are people who can speak to us about your job performance and are usually people who directly supervise you. For students, or those with limited work history: professional references may include internship/volunteer supervisors or academic teachers/professors).

beth lane 561-232-8911 HR serta simmons
carl giacobone 978-340-1594 EDS- Bank of America
jason besley -954-296-1325 city of lauderhill

Assistant City Manager Qualifications

Do you possess a Bachelor Degree from an accredited college or university, with major coursework in Administration, Management, or closely related field?

Yes

Please use the space below to explain what field your Bachelor's Degree is in. If you do not have a Bachelor's Degree, please type "N/A".

100.25 college credits

Do you possess a Master's Degree?

No

Please use the space below to explain what field your Master's Degree is in. If you do not have a Master's Degree, please type "N/A".

n/a

Do you have at least seven (7) years of successful management experience in municipal/county management?

Please use the space below to detail your relevant experience in municipal/county management. Please include where you obtained the experience, what capacity you worked in, how many years of experience you have, and any professional accomplishments.

Yes

worked at City of Lauderhill from 2009-2012 as a network administrator/engineer supporting city's network infrastructure.

Do you have municipal government experience?

Please use the space below to describe your municipal government experience. Please include where you obtained the experience, what capacity you worked in, and the total number of years of experience.

Yes

worked for PBSO on FBI/FDLE CJIS audit as a jr. security architect. Developed security policies and procedures to help agency stay accredited.
Employed now by FDOT as a District 4 Network Supervisor. Arranging delivery of the principles and practices of management and supervision to OIT team members and the FDOT District meetings. Approving leave requests. Screening applications, checks references, performs panel interviews and recommends for hire. Evaluating the work performance of employees, enforcing discipline, counsels employees. Analyzing and resolving technical problems for established networks
Installing, configuring and maintaining network components, Analyzing network data to determine usage, disk space availability, or server functions
Configuring security settings or access permissions for groups and individuals
Troubleshooting issues with Office 365 and other software programs.
Establishing user profiles, user environment, di

Do you possess a DD214 for military service?

Do you have your ICMA Credentialed Manager Certification?

No

No

950 Quay Lake Circle, Apt. 204, Wellington, FL 33411 • H: 786-942-0263

POLINA_QUINONES@HOTMAIL.COM

PROFESSIONAL SUMMARY

INFORMATION TECHNOLOGY SPECIALIST, offering 18+ years' experience in information technology management for Corporate, Financial, Law Enforcement and Government entities specializing in end user support and network operations. Project Manager with solid experience managing all levels of large scale projects, including budgeting, administration procurement and supervision. Design and develop solutions to complex applications problems, system administration issues, or network concerns. Perform systems management and integration functions. An experienced professional with strong leadership and relationship-building skills. Dedicated individual who strives for perfection and professionalism.

WORK HISTORY

Florida Department of Transportation

06/2018- Present

District 4 Network Supervisor

- Arranges delivery of the principles and practices of management and supervision to OIT team members and the FDOT District meetings. Approves leave requests.
- Screens applications, checks references, performs panel interviews and recommends for hire.
- Evaluates the work performance of employees, enforces discipline, counsels employees.
- Analyzed and resolve technical problems for established networks
- Installed, configured and maintained network components, HP Procurve and Cisco switches. Security Cameras.
- Analyzed network data to determine usage, disk space availability, or server functions
- Configured security settings or access permissions for groups and individuals
- Troubleshoot issues with Office 365 and other software programs.
- Established user profiles, user environment, directories, and security
- Worked as a team member with other technical staff, vendors and state's data center
- Maintained confidentiality with regard to the information being processed, stored, or accessed by the network
- Assisted personnel of other departments as a computer resource
- Monitored user support desk and resolve user problems with network, hardware and software
- Assisted with maintenance of the VoIP system and telephones
- Assisted with audio/visual technology in booth during meetings, video and teleconferencing in the auditorium
- Reviewed and updated information technology and security policies and procedures as needed.

Serta-Simmons Bedding Corp.

10/2014-03/2018

Operation Regional Manager/IT Support Services Project Manager

- Managed the performance of Level 1 services & support to clients (internal and external) and ensured that service levels are achieved, that customer expectations are met or exceeded. Was responsible for ensuring the employees are meeting and exceeding expectations in regards to performance, meeting defined metrics/benchmarks, and that standards and procedures are followed to provide effective customer service and meet requirements.
- Oversaw 100% of the requests, incidents and problems. Managed and coordinated urgent and complicated support issues. Acted as escalation point for all requests and incidents. Developed and matured phone/ticket escalation processes to ensure free flowing escalation and information within the organization. Determined root cause of issues and communicate appropriately to internal and external customers. Recruitment. Onboarding.

- Migrating plant to a new automated infrastructure. Plant Automation.
- Citrix XenServer, Citrix XenDesktop
- All aspects of IT related problems: Zebra labeling production printers, Cisco Wireless Access Points, servers and router configuration changes, Intermec scanners, end user support, and application support.
- Vendor coordination, vendor's servers and software support. Network management. Procurement. Ivanti, Trello, Altiris.
- MES devices configuration (HMI, RFID), implementation and support of robotic machines.
- Preparation for the first in a history pilot for the Automated Bedding production.
- Achieved 99.9% Uptime Network Connectivity at the Serta Simmons Pilot Plant by Redesigning WIFI infrastructure, tuning up and replacing Cisco APs.

Palm Beach County Sheriff's Office.

08/2013 – 09/2014

Jr. Security Architect/Compliance Officer.

- Assisted to create and implement the IT Security Policies for PBSO in compliance with FBI CJIS policies. Prepared IT technical documentation for agency for FDLE and FBI CJIS audits.
- Identified the IT security risks in various applications, systems and networks and recommend the practical solutions for fixing the security and CJIS compliance related issues.
- Symantec Anti-Virus Rollout agency wide.
- Proof point Spam solution installation.
- Managed Tenable Security Center. Configured LCE clients to parse and correlate logs from Domain Controllers and CJIS facing servers. Normalized raw data events for efficient log search.
- Checkpoint R.75.47 rules management.
- Created high level network diagrams for HQ, DR and remote sites.
- Established best practices in Asset management/IT inventory.

Hospice by the Sea, Boca Raton, FL

Supervisor/Network Administrator

06/2013-08/2013

- Supporting 200 iPhone and 700 Toughbook computers with Mobile Home Care application (McKasson).
- Windows AD, Kaseya network management system.
- VoIP deployment.
- Imaging/desktops and mobile devices.
- Assisted in creating upgrade protocols for all users and network hardware.
- Assisted in creating troubleshooting logs for operating system and application software users.
- Developed several network administration policies that made support more efficient for users.

QOS LABS, Boca Raton, FL

09/2012-03/2013

Manager/Network Administrator

- Strategic planning
- Performance optimization
- New business development
- Corporate administration
- Organizational leadership
- Profitability improvement
- HP ProLiant servers, Arista switches, Fortigate firewalls configuration and management.
- VMs, Ubuntu and CentOS, MAC OS, Linux.
- Nagios network management software.
- VoIP Packet8.

City Of Lauderdale, Florida

Network Programmer /Team Lead of 4 people**10/2009 – 09/2012**

- Supporting city's client's data and voice network.
- Configuring HP and Cisco switches, Pix and Asa firewalls, wireless routers and access point.
- Troubleshooting applications and data access for Firefighters, Police and city employees
- T1 and Comcast modem internet access, routing policies.
- Iprism internet filtering.
- Barracuda spam, firewall config and support.
- EOC procedures.
- Kronos Biometrics system portal and server support.
- Network diagrams, PRTG Grapher, Solarwinds Real-time Network Analyzer.
- Konica Minolta, Toshiba, Kyosera copiers, printers, scanners.
- Citrix XenDesktop

Bank of America/EDS - HP**06/2005 – 09/2009**

PROJECT MANAGER- DATA/VOICE/LAN/WAN

Supervisor of East Coast Regional Team.

- Developing and/or modifying Information Systems by researching and fact-finding user needs to formulate and define scope and objectives.
- Participating in Testing and/or liaising with QA Teams in the completion of Testing Reviewing test results
- Receiving and processing BOA MAC (Moves, Adds and Change) requests thru Remedy Client-Integrated Workflow (IW) BMC Remedy queue nationwide.
- Procurement process using Aldea, Peregrine Change Control system.
- Liaising between Technical and Business groups to resolve issues.
- Providing analysis and recommendations.
- Coordinating the ordering and delivering of data and voice services in support of customer installations.
- Assessing business unit requirements, budgeting and scheduling, project planning and overseeing implementation, testing, documentation and training. Providing technical escalation for the operational team on data/ voice system issues.
- Working with the remote facilities through conference calls, updating project plans, dealing with vendors and escalating technical issues.
- Analyzing and revising system logic and documentation.
- Setting up port speed, assigning VLANs, enabling/disabling ports on BOA Cisco switches. Business strategist; plan and manage multimillion-dollar projects aligning business goals with technology solutions to drive process improvements, competitive advantage and bottom-line gains.
- Excellent communicator; leverage technical, business and financial acumen to communicate effectively with client executives and their respective teams.
- Expert in agile and waterfall project management methodologies. Known for ability to produce high-quality deliverables that meet or exceed timeline and budgetary targets.

Citigroup, New York, NY**02/2005 - 06/2005****Level II LAN/WAN Specialist**

- Senior Level assignments for implementation of configuration changes on the Cisco routers, switches, L2/L3 devices. Day/Night Shift.
- Cisco IOS upgrade on 300 devices. Arista Switches upgrades.
- Patching, cabling, physical level cable troubleshooting with the network fluke device.
- Worked with Telco to troubleshoot and bring up new WAN circuits.

Goldman Sacks, New York, NY**07/2004 - 01/2005****Network Engineer**

- Participated in design and assured migration of entire 30 floor company building from bridged to routed network with replacement of 3Com equipment with Cisco Switches.
- Assigning new IP Address Pools and VLAN's for Server Farms and all network devices.
- In charge of hardware and cables purchasing, racking, patching and LAN configuring. Providing network connection to end-points with testing and troubleshooting.
- Created the Network Design Standards for GS Global Network.

MCI, Piscataway, New Jersey

11/2000 - 01/2004

Team Lead Network Engineer

- Configuration standard proposals for BP Global network; that allowed MCI to hire group of engineers, exclusively dedicated to customer's network project and to extend the contract with MCI for 5 years. One of MCI's biggest and most successful projects (\$600 million over 5 years)
- Standardized: IOS, Router Platforms, NTU, Bandwidth provisioning, Out of Band Access Modems, Router Configuration, Router CAD Documentation, Design Process.
- Documented of BP Amoco's existing global network environment: Telnet to Routers, document router configuration entries and search neighbors. Create drawings to reflect information retrieved of each router. Create high level drawings by geographical site & region and Layer Three Routing Topologies.
- Assisted in a third level escalation troubleshooting. Configuration of Cisco, Ethernet and Serial Interfaces. Configure global parameters on Cisco and Bay Routers. Installation and full management of customer's new sites.

HARDWARE:

- Cisco Routers – 7507, 7503, 7206, 4700, 3600, 2600, 2500, 1800 series
- Arista Switches, Intermec Scanners, Zebra industrial printers, winterms, PCs.
- Catalyst Switches: 2948, 3548, 4506, 5500, 6513. HP Procurve switches, Cisco Aps.
- Firewalls: ASA 5505, PIX 515E, Checkpoint, Fortugate.

SOFTWARE:

- Cisco IOS® Software, MS Office Family products, PRTG Traffic Grapher, Netinfo, Infoman, Numara Track-It, Visio, Xora, Iprism, Barracuda Spam Firewall, Checkpoint(GAiA), Servicenow, Avigilon security, Kronos.Tenable Security Center, Nessus, LCE. Trend Micro IMSS, Deep Discovery Inspector and Office Scan Anti-Virus. Symantec.

CERTIFICATIONS:

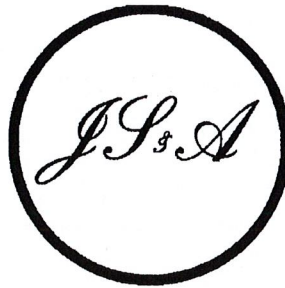
- AXON BODY CAMERA-The case for Axon Certification 10/2018
- DCSE 1000 Client Foundations 2017 –Dell Cert 2018
- Cisco Certified Network Associate(CCNA).
- Microsoft Certified Professional. (MSCP)
- Criminal Justice information system (CJNET).
- CompTIA A+ Certification.
- CJBAT-2018, CritiCall-2018.

GOVERNMENT CLEARANCE:

- ICE –Authorization for Public Trust Positions.
- FBI NVTC- Top secret clearance.
- ATF- Top secret clearance.

EDUCATION:

Bachelor of Science: Kiev National University of Physical Education And Sports/Computer Science - Kiev, Ukraine



Report of Evaluation of Educational Credentials

Name: Polina Imerman

Purpose of
Evaluation: Education

Country: Ukraine

April 30, 1999

In response to Ms. Imerman's (née Pashuta) request, the following is an evaluation of her academic credentials from Ukraine.

Ms. Imerman attended the Kiev State Institute of Physical Culture in Ukraine from 1990 to 1993. The Kiev State Institute of Physical Culture is a recognized (accredited) state institution of higher education in Ukraine. In order to be accepted into the Kiev State Institute of Physical Culture, applicants must have the Certificate of Secondary Education (Attestat o srednem obrazovanii) and pass the entrance examination. This is the equivalent of the U.S. high school diploma.

Ms. Imerman majored in Physical Culture and Sports, however she left the Kiev State Institute of Physical Culture without graduating in 1993. This is the equivalent of completion of 100.25 semester credit hours of undergraduate study in Physical Education and related subjects at a regionally accredited institution of higher education in the United States.

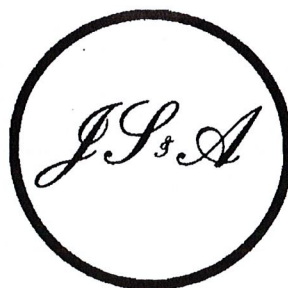
Below is the course-by-course evaluation of Ms. Imerman's study at the Kiev State Institute of Physical Culture in terms of U.S. courses, semester credit hours and grades:

<u>COURSES</u>	<u>CREDITS</u>	<u>GRADES</u>
History of Sports	1.75	B
Etiquette & Culture of Service	0.75	Credit
Introduction into Specialty	2.25	Credit
Medical-Biological Subjects	1.50	Credit
English	1.75	Credit
Practice	0.75	Credit
Theory & Methods of Teaching Fencing	3.25	A
20 th Century Political History	1.25	A
Medical-Biological Subjects	1.75	A
Skiing	1.75	Credit

Josef Silny & Associates, Inc.
International Education Consultants
P.O. Box 248233
Coral Gables, Florida 33124
Tel: (305) 666-0233

305-273-1984
Josef Silny & Associates
7101 SW 102 Ave
Miami, FL 33173
Chet 201

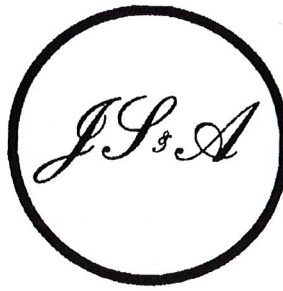
305-273-1616



Sport Games	2.75	Credit
Track and Field Athletics	2.00	Credit
Sports Improvement	0.25	Credit
Gymnastics	3.00	Credit
Complex Technique	1.50	Credit
Individual Training	2.25	Credit
English	2.25	Credit
English	1.75	B
Medical Training	2.75	A
Principles of Economic Theory	1.00	Credit
Theory & Methods of Teaching Fencing	1.50	Credit
Gymnastics	1.75	Credit
Medical-Biological Subjects	1.75	Credit
Theory & Methods of Teaching	1.75	A
Psychology	1.50	A
Principles of Economic Theory	2.75	A
Fundamentals of Human Biology	2.25	A
Theory of Sports	1.75	Credit
Physical Culture Theory	1.75	Credit
Pedagogy	1.50	Credit
Swimming	1.75	Credit
Track and Field Athletics	2.00	Credit
Sports Games	2.25	Credit
Sports Improvement	5.75	Credit
Pedagogy	1.50	A
Theory & Methods of Teaching Fencing	1.75	A
Physical Culture Theory	1.00	A
Theory of Sports	1.50	B
Athleticism	1.25	Credit
Swimming	1.50	Credit
Course Paper	1.00	B
Medical Training	1.25	Credit
Sports Improvement	2.00	Credit
Physical Training & Sports Teaching		
Methods	1.50	Credit
Medical-Biological Principles of Sports	3.50	A
History of World & Ukrainian Culture	1.25	B
Kinetics	3.75	B

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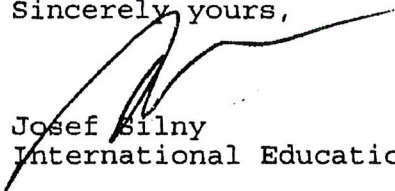


Ethics & Aesthetics	1.25	B
Medical Training	2.50	A
Economic Relations System in the Field of		
Physical Culture & Sports	1.25	Credit
Training Facilities	1.00	Credit
Specialty	3.50	Credit
Sports Structures	1.25	Credit
Rhythmic Gymnastics	0.50	Credit

This evaluation is of an advisory nature. Each institution will decide which of the above mentioned courses will transfer.

In summary, it is the judgment of Josef Silny & Associates, Inc., International Education Consultants, that Ms. Imerman has the equivalent of completion of 100.25 semester credit hours of undergraduate study in Physical Education and related subjects at a regionally accredited institution of higher education in the United States.

Sincerely yours,


Josef Silny
International Education Consultant

AK:344

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