

General Job Application

Job Title

Assistant City Manager

Requisition Number

46448

Personal Data

Contact

First Name

Olesea

Middle Name**Last Name**

Svet

Address

9691 Carousel Cir S

City

Boca Raton

State

Florida

Zip Code

33434

Primary Phone

3058109811

Alternate Phone**Email Address**

olesea7@outlook.com

Salary Requirement

What is your desired salary range?

95000 - 125000

Eligibility

Do you have a legal right to work in the U.S.?

Yes

If yes, are you able to provide documents as required by law to verify your eligibility to work in the U.S.?

Yes

Have you ever been convicted of a crime excluding misdemeanors and/or summary offenses?

No

If yes, provide the details for all such instances.

Education Information

High School

High School Name

international

Did you graduate?

Yes

City

international

State

Not Applicable

College/University

Name of College/University/Other**City****Degree****Major****Start Date****End Date****State****Did you graduate?**

College/University

Name of College/University/Other		Start Date	End Date
City		State	
Degree	Major	Did you graduate?	

College/Graduate School

Name of College/University/Other		Start Date	End Date
Florida International University		1/1/2015	12/16/2017
City		State	
Miami		Florida	
Degree	Major	Did you graduate?	
Masters	MBA	Yes	

Vocational/Technical

Name of Vocational/Technical School		Start Date	End Date
City		State	
Degree	Major	Did you graduate?	

Additional Education Information

Please list any additional education below.

Employment Information

Beginning with your present or most recent employment, describe ALL periods of employment including self-employment, unemployed periods and military service. Your adult employment MUST be complete. Use the space provided below, if necessary. The City of Margate appreciates the reasons why you might prefer that your current employer not know about this application. Be advised that the City generally does not contact any employer until the latter stages of our hiring process.

Most Recent Employer

Start Date	End Date	
11/17/2018	current	Full Time
Position Title		
Relationship Manager		
Employer		Phone Number
Bank of America		5619950002
Address		
17960 S Military Trail		
City	State	Zip
Boca Raton	Florida	33496

Duties

Responsible for management of client relationships and assessment of financial needs of both consumer and business clients. Recommend financial products and services to help clients meet their financial priorities for optimal customer engagement and loyalty. Build and maintain client pipeline through referrals and outbound calling to grow sales, revenue and market share with relevant sales goals. Consistently follow-up with clients to determine opportunities for additional revenue and wallet share deepening into full range of products and services. Coordinate relationship networking to acquire new clients while leveraging reporting and sales tool to proactively identify and convert sales opportunities.

Reason for leaving?

seeking professional growth reflective of my education and professional background

May we contact for reference?

Later

Previous Employer

Start Date	End Date	
10/2014	11/2018	Full Time
Position Title		
Business Manager		
Employer		Phone Number
Bloomingdales		
Address		
City	State	Zip

Duties

Responsible for \$5.6 million annual sales through strategic business planning, execution, and analysis of department's sales drivers, consistent training, coaching, motivating, evaluating and disciplining of 12 sales professionals. Implemented and executed revenue generating opportunities with focus on pre-sales, while identifying opportunities and implementing recommendations to enhance team productivity, optimize customer experience and increase sales performance through key initiatives such as product sales and loyalty program enrollments.

Achievements:

- Coached, trained and motivated sales team of 12 members leading to increased individual sales productivity and customer engagement through daily performance tracking and analysis, resulting consistent delivery of effective selling behaviors and client relationship building.
- Established and implemented plans through analytical, financial, and critical problem solving to maximize department sales and customer engagement objectives resulting in department's sales growth increase by 27%

Reason for leaving?

May we contact for reference?

No

Previous Employer

Start Date

05/2006

End Date

08/2014

Full Time

Position Title

Director of Operations & Sales

Employer

ISD Ltd

Phone Number**Address****City**

London ON Canada

State

Not Applicable

Zip**Duties**

Responsible for operational management, supervision and direction of cross-functional business units (sales, marketing, operations, R&D, HR, accounting) in combination with preparation, development and implementation of financial annual budgets, company's annual purchase/expense auditing, operational controls, and capital projects analysis that improved P&L and company's competitive growth.

Achievements:

- Worked across all levels of organization to manage multiple projects, executed promotional strategies, provided operational support for business units, identified and leveraged new opportunities, drove strategic growth in targeted markets resulting in 68% of revenue increase.
- Initiated strategic budget estimates and revenue planning, forecasting and budget reviews to identify cost savings, productivity opportunities, gross revenue, net revenue, and gross margin to meet revenue and cost projections.
- Performed revenue recognition, analysis and forecasting that improved the company's reporting system by over 45%, resulting in greater efficiency and productivity in handling accounting controls.
- Provided leadership to accounting department by implemented comprehensive KPIs of accounts receivables, resulting in reduced timeframe of collection of outstanding receivables from 52 to 10 days and minimized risk from marginal customers.
- Developed and managed strategic partnership/vendor relationships and negotiated favorable terms and pricing agreements/contracts with vendors and other service providers to gain alignment with company's long-term strategic goals.

Reason for leaving?

relocated to USA

May we contact for reference?

Previous Employer

Start Date

03/2004

End Date

05/2006

Full Time

Position Title

International Sales & Client Relations Manager

Employer

ISD Ltd

Phone Number**Address****City**

London ON Canada

State**Zip****Duties**

Transferred from Dubai location to the Canadian office. Charged with development, retention, and growth of sales revenues by establishing strong B2B relationships both on national and international markets. Applied market analysis to both online and offline marketing to identify emerging trends, recommend and develop unique business opportunities and achieve budgeted goals.

Achievements:

- Achieve targeted sales goal by establishing major international B2B accounts, responsible for 65% in territory sales.
- Elaborated and implemented individualized performance metrics reports to drive incremental sales and product positioning in target territories. Coached, mentored and developed high performing sales team through continuous performance assessment and strategic training.
- Negotiated and managed major vendors such as Microsoft and Intel to deliver contracts with significant cost savings and added business value.

Reason for leaving?**May we contact for reference?**

Yes

Previous Employer

Start Date	End Date	
08/2003	03/2004	Full Time
Position Title		
International Sales & Operations Manager		
Employer	Phone Number	
ISD FZE		
Address		
City	State	Zip
Duties		
Recruited to direct all aspects of business setup and international sales management. Established new markets and built international presence by forging strategic partnerships in the Middle East, Asia, and Eastern Europe.		
Achievements:		
<ul style="list-style-type: none">• Managed International Sales team and achieved market share goals for existing accounts and new business by identifying and developing new accounts and expanding sales bases through recommended market data insights and ad hoc customer intelligence analysis resulting in exceeded sales margins by 125%.• Collaborated with engineering teams to implement suggested product upgrades and development to meet the needs of the international markets.		
Reason for leaving?		
May we contact for reference?		
Yes		

Previous Employer

Start Date	End Date	
		Full Time
Position Title		
Employer	Phone Number	
Address		
City	State	Zip
Duties		
Reason for leaving?		
May we contact for reference?		

Previous Employer

Start Date	End Date	Full Time
Position Title		
Employer		Phone Number
Address		
City	State	Zip
Duties		
Reason for leaving?		
May we contact for reference?		

Additional Work Experience Information

Please list any additional work experience below.

Skills & Certifications

Professional Certifications and Licenses

List all jobs skills, abilities, qualifications, and volunteer experience relevant to the position for which you are applying.

Technology: MS Office: Word, Outlook, PowerPoint, Excel, Adobe Creative Cloud, including Photoshop and Illustrator, WordPress, FL Notary Public.

Languages: Fluent in English, Russian, and Romanian (including financial terms).

LinkedIn.com Profile: <https://www.linkedin.com/in/oleseasvet>

Military Experience

Branch of Service		
Enlistment Date	Discharge Date	Type of Discharge
Primary Responsibilities & Duties		

Applicant Statement

By my signature below, I authorize any federal, state, county or municipal governmental agency, any municipal corporation or political subdivision of this state, or any other state agency, department or division thereof, or any other public or private agency, person, firm, or corporation holding records concerning, that are considered confidential, to supply such information to the City of Margate.

By my signature below, I acknowledge that PRIOR to making a conditional offer of employment to me, the City of Margate may request information which may include, but not limited to, a history of my educational records, a history of my vocational and/or training records, criminal history, any documentation of previous or current on-the-job performance records or history, any reason, excluding any reason based on a medical condition or disability, for termination of any previous employment, any reason, excluding for discharge from military service, or any other personal information that is not medical, health, or disability related in nature which may not otherwise be obtained without prior agreement.

By my signature below, I acknowledge that SUBSEQUENT to making a conditional offer of employment to me, the City of Margate may request not only the information stated above, but also any information of what-so-ever nature regarding both my past or current job related or non-related medical/health condition(s) or disability(ies).

By my signature below, I acknowledge that any such information received by the City of Margate shall become public record pursuant to Chapter 119 of the Florida Statutes.

I Agree

Yes

Signature

OSvet

Date Signed: 5/5/2019 3:57 PM

Date Submitted: 5/5/2019 4:03 PM

IP Address: 108.83.93.135

Agency Wide Questions

Do you have any relatives working for the City of Margate?

No

Did you provide at least ten (10) years of relevant work history in the Work Experience section, or if you do not have ten (10) years of work history, did you list the entirety of your work experience in the Work Experience section? If not, please return to the Work Experience section to complete this information.

Yes

Where did you hear about the job opportunity you are applying to?

indeed

Pursuant to Florida State Statute 119, all applications and materials attached are subject to public records request. Please use the space below to indicate whether or not you have any exemptions under FSS 119. If you do not have any exemptions, please write "N/A".

n/a

If you have relatives working for the City of Margate, please enter their name and department in the space below.

n/a

Did you provide at least three (3) professional work-related references? If not, please return to this section and add additional professional work-related references.

Yes

Please provide at least three (3) professional work-related references. Please include the following information: reference name, phone number, email address, position title. (Please note: professional work-related references are people who can speak to us about your job performance and are usually people who directly supervise you. For students, or those with limited work history: professional references may include internship/volunteer supervisors or academic teachers/professors).

Judy Crowell: HR Manager (Bloomingdale's)
Tel. 305-804-7839
Jacrowell58@gmail.com

Labeed Kazi: Supervisor (ISD Ltd)
305-781-9410
design@uamtcop.com

Ivonne O'Donnell: Supervisor (ISD Ltd)
tel: 786-708-9693
Ivonne1029@gmail.com

Assistant City Manager Qualifications

Do you possess a Bachelor Degree from an accredited college or university, with major coursework in Administration, Management, or closely related field?

Yes

Please use the space below to explain what field your Bachelor's Degree is in. If you do not have a Bachelor's Degree, please type "N/A".

language arts

Do you possess a Master's Degree?

Yes

Please use the space below to explain what field your Master's Degree is in. If you do not have a Master's Degree, please type "N/A".

master of business administration (MBA)

Do you have at least seven (7) years of successful management experience in municipal/county management?

Please use the space below to detail your relevant experience in municipal/county management. Please include where you obtained the experience, what capacity you worked in, how many years of experience you have, and any professional accomplishments.

No

not applicable

Do you have municipal government experience?

Please use the space below to describe your municipal government experience. Please include where you obtained the experience, what capacity you worked in, and the total number of years of experience.

No

not applicable

Do you possess a DD214 for military service?

Do you have your ICMA Credentialed Manager Certification?

No

No

Olesea Svet

Boca Raton, FL 33434

Tel. (305) 810-9811

olesea.svet@outlook.com

PROFESSIONAL PROFILE

Effective, strategic, detail oriented, and result driven professional with the ability to focus on efficiency and profitability of company's financial activities while demonstrating leadership in driving new initiatives; strong abilities in developing and executing strategic concepts by leveraging innovation and collaboration, identifying unique opportunities and developing strong partnerships.

AREAS OF EXPERTISE

Financial & Strategic Planning
P&L Management & Optimization
Accounting Auditing & Compliance

Operating & Working Capital Management
Budget Development & Management
Cash-flow Management & Modeling

EDUCATION

Florida International University (FIU), Master of Business Administration (MBA)
with specialty in Marketing Channel Strategy (GPA 3.92) December 2017

PROFESSIONAL EXPERIENCE

Bank of America, FL

Relationship Manager

November 2018 - present

Responsible for management of client relationships and assessment of financial needs of both consumer and business clients. Recommend financial products and services to help clients meet their financial priorities for optimal customer engagement and loyalty. Build and maintain client pipeline through referrals and outbound calling to grow sales, revenue and market share with relevant sales goals. Consistently follow-up with clients to determine opportunities for additional revenue and wallet share deepening into full range of products and services. Coordinate relationship networking to acquire new clients while leveraging reporting and sales tool to proactively identify and convert sales opportunities.

Bloomingdale's, FL

Business Manager

October, 2014 – November, 2018

Responsible for \$5.6 million annual sales through strategic business planning, execution, and analysis of department's sales drivers, consistent training, coaching, motivating, evaluating and disciplining of 12 sales professionals. Implemented and executed revenue generating opportunities with focus on pre-sales, while identifying opportunities and implementing recommendations to enhance team productivity, optimize customer experience and increase sales performance through key initiatives such as product sales and loyalty program enrollments.

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- Established and implemented plans through analytical, financial, and critical problem solving to maximize department sales and customer engagement objectives resulting in department's sales growth increase by 27%

ISD Ltd., London, ON, Canada

Director of Operations & Sales

May 2006 – August 2014

Responsible for operational management, supervision and direction of cross-functional business units (sales, marketing, operations, R&D, HR, accounting) in combination with preparation, development and implementation of financial annual budgets, company's annual purchase/expense auditing, operational controls, and capital projects analysis that improved P&L and company's competitive growth.

Achievements:

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- Developed and managed strategic partnership/vendor relationships and negotiated favorable terms and pricing agreements/contracts with vendors and other service providers to gain alignment with company's long-term strategic goals.

ISD Ltd., London, ON, Canada

International Sales & Client Relations Manager

March 2004 - May 2006

Transferred from Dubai location to the Canadian office. Charged with development, retention, and growth of sales revenues by establishing strong B2B relationships both on national and international markets. Applied market analysis to both online and offline marketing to identify emerging trends, recommend and develop unique business opportunities and achieve budgeted goals.

Achievements:

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- Negotiated and managed major vendors such as Microsoft and Intel to deliver contracts with significant cost savings and added business value.

ISD, FZE., Dubai, UAE

International Sales & Operations Manager

August 2003 - March 2004

Recruited to direct all aspects of business setup and international sales management. Established new markets and built international presence by forging strategic partnerships in the Middle East, Asia, and Eastern Europe.

Achievements:

- Managed International Sales team and achieved market share goals for existing accounts and new business by identifying and developing new accounts and expanding sales bases through recommended market data insights and ad hoc customer intelligence analysis resulting in exceeded sales margins by 125%.
- Collaborated with engineering teams to implement suggested product upgrades and development to meet the needs of the international markets.

OTHER

Technology: MS Office: Word, Outlook, PowerPoint, Excel, Adobe Creative Cloud, including Photoshop and Illustrator, WordPress, FL Notary Public.

Languages: Fluent in English, Russian, and Romanian (including financial terms).

LinkedIn.com Profile: <https://www.linkedin.com/in/oleseasvet>

OLESEA SVET

Tel. 305-810-9811 | olesea.svet@outlook.com

Date: May 5, 2019

Re: Job Opening – Administrative Staff Assistant

Dear Hiring Manager,

I am including this cover letter in response to the job opening for Administrative Staff Assistant with FAU. My effective collaborative working style and high accountability for revenue and cost efficiency make me the optimal candidate for this role.

As someone with over ten years of experience in administrative business management, I am accomplished in diverse functions including strategic financial budget development and forecasts, performance analytics and reporting, personnel supervision and training, as well as development of detailed budget goals, policies, and procedure for optimal performance. This professional background combined with MBA academic training allows me to seamlessly translate my experience into developing and executing effective processes to enhance operational functions and support efficient business decision-making.

My career history is built on advanced project management skills, as well as dynamic, analytical, and goal-oriented approach to every task. Over the course of my professional career, I made it a priority to establish collaborative relationships across all units of business. This approach allowed me to excel at driving achieving measurable results and competitive business growth.

Please find enclosed my resume with details regarding my expertise and professional achievements. I look forward to discussing my candidacy in more detail.

Thank you in advance for your time and consideration.

Sincerely,

Olesea Svet

Official Academic Transcript from:
FLORIDA INTERNATIONAL UNIVERSITY
OFFICE OF THE REGISTRAR
3000 NE 151ST STREET
MIAMI, FL 33181

TELEPHONE: 305-348-7000

Academic Transcript of:
OLESEA SVET
Transcript Created: 27-Mar-2018



Document Type: THIRD-PARTY SECURE PDF

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OLESEA SVET
2100 SW 82ND PL
MIAMI, FL 33155-1249

E-Mail: osvet001@fiu.edu

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College or University

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Florida International University
Office of the Registrar

11200 SW 8th St.
Miami, FL 33199

Name: Olesea Svet
Student ID: 5824995
SSN: 805-29-5411
Birthdate: 07/16/1981
Sex: Female

Degrees Awarded

Degree: Master of Business Administration
Confer Date: 12/16/2017
Plan: Corporate MBA

Send To: OLESEA SVET
2100 SW 82ND PL
MIAMI, FL 331551249

Beginning of Graduate Record

Spring Term 2016

Session: Dynamic Session - Mini	Course	Description	Attempted	Grade	Earned	Points
ACG	6026	Actg For Managers	3,000	A	3,000	12,000
FIN	6406	Corporate Finance	3,000	A	3,000	12,000
FIN	6446	Competitive Strat	3,000	A-	3,000	11,010
Term GPA	3.890	Term Totals	9,000		9,000	35,010
Cum GPA	3.890	Cum Totals	9,000		9,000	35,010

Academic Standing Effective 05/13/2016: Good Standing

Program: Business Administration
Active in Program
Plan: Corporate MBA Major

Summer Term 2016

Session: Dynamic Session - Mini	Course	Description	Attempted	Grade	Earned	Points
QMB	6357C	Bus Anal Dec Making	3,000	A	3,000	12,000
Term GPA	4.000	Term Totals	3,000		3,000	12,000

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FICE: 009635

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Undergraduate and Graduate Record

Cum GPA	3.920	Cum Totals	Attempted	12,000	Earned	12,000	GPA Units	12,000	Points	47,010
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Academic Standing Effective 08/12/2016: Good Standing

Program: Business Administration
Active in Program
Plan: Corporate MBA Major

Fall Term 2016

Session: Dynamic Session - Mini	Course	Description	Attempted	Grade	Earned	Points
ACG	6175	Fin Rptg And Anal	3,000	A-	3,000	11,010
MAR	6936	Special Topics Mktg	3,000	A	3,000	12,000
TRA	6936	Spl Topics/Trans	3,000	A-	3,000	11,010
Term GPA	3.780	Term Totals	9,000		9,000	34,020
Cum GPA	3.860	Cum Totals	21,000		21,000	81,030

Academic Standing Effective 12/16/2016: Good Standing

Program: Business Administration
Active in Program
Plan: Corporate MBA Major

Spring Term 2017

Session: Dynamic Session - Mini	Course	Description	Attempted	Grade	Earned	Points
MAN	6501	Operations Management Strategic	3,000	A	3,000	12,000
MAN	6726	Management	3,000	A	3,000	12,000
MAR	6805	Mktg Mgt In Glob Env	3,000	A	3,000	12,000
Term GPA	4.000	Term Totals	9,000		9,000	36,000
Cum GPA	3.900	Cum Totals	30,000		30,000	117,030

Kevin B. Coughlin

Kevin B. Coughlin, Ph.D.
University Registrar

Florida International University
Office of the Registrar

11200 SW 8th St.
Miami, FL 33199

Name: Olesea Svet
Student ID: 5824995
SSN: 805-29-5411
Birthdate: 07/16/1981
Sex: Female

Academic Standing Effective 05/05/2017: Good Standing

Program: Business Administration
2016-02-15: Active in Program
Plan: Corporate MBA Major

Summer Term 2017

Session: Dynamic Session - Mini			
Course	Description	Attempted	Completed
MAN 6245	Org Behavior	3,000	3,000
MAN 6830	Organization Info Sy	3,000	3,000

Term GPA	4.000	Term Totals	6,000
Cum GPA	3.920	Cum Totals	36,000

Academic Standing Effective 08/04/2017: Good Standing

Program: Business Administration
2016-02-15: Active in Program
Plan: Corporate MBA Major

Fall Term 2017

Session: Dynamic Session - Mini			
Course	Description	Attempted	Completed
BUL 6810	Bus/Leg Environment	3,000	3,000
MAR 6816	Corp Simulation	3,000	3,000

Term GPA	3.840	Term Totals	6,000
Cum GPA	3.910	Cum Totals	42,000

Academic Standing Effective 12/20/2017: Good Standing

Program: Business Administration
2017-08-27: Active in Program
Plan: Corporate MBA Major

Official Transcript
FICE: 009635

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Undergraduate and Graduate Record

Graduate Career Totals 3,910 Cum Totals 42,000 42,000 164,040
Cum GPA:

End of Undergraduate and Graduate Record

Kevin B. Coughlin

Kevin B. Coughlin, Ph.D.
University Registrar

FLORIDA INTERNATIONAL UNIVERSITY

Accreditation

Florida International University is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award associate, baccalaureate, master, and doctoral degrees. Professional degree programs at FIU are accredited or approved by the appropriate specialized accreditation agency or pursuing full accreditation or approval. Each of these accrediting bodies has its own specific criteria, review process, and time frame.

Classification of Students

Freshmen are degree-seeking students who have earned fewer than 30 credit hours (1F); sophomores (2S) have earned at least 30 but fewer than 60 credit hours; juniors (3J) have earned at least 60 but fewer than 90 credit hours; seniors (4R) have earned 90 credit hours but have yet to earn a baccalaureate degree. Other classifications of students include masters (6M), specialist (6A), doctoral (6D), non-degree seeking undergraduate (OC), and non-degree seeking graduate (5P).

Credit Hour

Beginning in the fall 1981 semester, Florida International University began operating on the semester system. Prior to 1981, the University granted credits under the quarter system. All credit hours on this transcript are expressed in semester hours. The term semester credit hour, as used at the University, means 50 minutes of classroom instruction or the equivalent each week for an entire academic term.

Dean's List

Any matriculated undergraduate student who completes at least nine credit hours during a semester and earns a semester grade point average of 3.50 will be included on the Institution's Dean's List for the term.

Dean's List (Law)

Students who attain a grade point average of 3.00 or higher during any semester (excluding summer sessions) are eligible to be included on the Dean's List for that semester. To be included on the Dean's List, full-time students must earn at least 12 credit hours for the semester with a minimum of 6 graded credit hours. For inclusion on this list, part-time students must earn at least 8 credits for the semester with a minimum of 5 credit hours in graded courses.

Graduate GPA

Effective Fall 1992, the "Graduate GPA" includes graduate level courses taken once the student has been admitted into the graduate program only. Once students are admitted to graduate programs, their graduate GPAs excludes grades from undergraduate courses.

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Grading System (Fall 2016 to Present)

Grade	Description	Points per Credit Hour
A		4.00
A-		3.67
B+		3.33
B		3.00
B-		2.67
C+		2.33
C		2.00
D		1.00
F		0.00
F0	Failure based on non-attendance	0.00
P	Satisfactory (Pass)	N/A
EM	Departmental Examination	N/A
IN	Incomplete	N/A
AU	Audit	N/A
W	Withdrawn from course	N/A
WA	Administratively Withdrawn	N/A
WI	Withdrawn from the University	N/A
+	National / International Student	N/A
U	Exchange Credit	N/A
S	Unsatisfactory	N/A
DR	Satisfactory	N/A
NC	Dropped Course	N/A
NG	No Credit Earned	N/A
	No grade assigned by instructor (system generated)	N/A

For a complete list of historical grades, please visit <http://onestop.fiu.edu/registrar>.

Undergraduate Academic Warning, Probation, and Dismissal

An undergraduate student whose cumulative GPA falls below a 2.0 will be placed on warning. An undergraduate student who is on warning whose cumulative GPA remains below 2.0 will be placed on probation. An undergraduate student on probation who fails to achieve a cumulative and term GPA of 2.0 or greater will be dismissed from his or her program and the University.

An undergraduate student will not be dismissed from the University prior to attempting 20 semester hours of coursework. The student will be ineligible to enroll for a minimum of one year. After one year, a dismissed student may apply for re-admission to the University in the same or a different program; the student can also register as a non-degree seeking student.

Graduate Academic Warning, Probation, and Dismissal

A graduate student whose cumulative GPA falls below a 3.0 will be placed on warning. A graduate student who is on warning whose cumulative GPA remains below 3.0 will be placed on probation. A graduate student on probation who fails to achieve a cumulative and term GPA of 3.0 or greater will be dismissed from his or her program and the University.

A graduate student will not be dismissed from the University prior to attempting 12 semester hours of coursework. The student will be ineligible to enroll for a minimum of one year. After one year, a dismissed student may apply for re-admission to the University in the same or a different program; the student can also register as a non-degree seeking student.

Undergraduate Academic Amnesty

FIU undergraduate students who have a cumulative GPA of less than 2.0 and have not been enrolled in any university or college for at least six calendar years may apply for academic amnesty. If readmission is approved, students will be readmitted with a new GPA of 0.0. No previously earned grades will be included in this GPA, but credit for previous courses in which students earned a grade of C or better may be applied toward a degree. Transcripts for students who are granted amnesty will retain all courses and their original grades; for the readmission term, transcripts will contain the following statement: "READMITTED – ACADEMIC AMNESTY."

Undergraduate Academic Salvage

The academic salvage policy allows re-admitted undergraduate students who were academically dismissed from the University or whose GPA fell below 2.0, and who subsequently received an Associate in Arts from another Florida public institution of higher learning, to have their GPA recalculated. Students will be credited with a maximum of 60 semester credit hours. Transcripts will contain the following statement: "READMITTED – ACADEMIC SALVAGE."