



City of Margate

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Margate, FL 33063
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Meeting Minutes City Commission Workshop

Mayor Anthony N. Caggiano

Vice Mayor Tommy Ruzzano

Commissioners:

Antonio V. Arserio, Arlene R. Schwartz, Joanne Simone

City Manager Samuel A. May

Interim City Attorney Goren, Cherof, Doody & Ezrol, P.A.

City Clerk Joseph J. Kavanagh

The following Coconut Creek City Officials & Staff will be in attendance:

Mayor Sandra L. Welch

Vice Mayor Louis Sarbone

Commissioner Rebecca (Becky) Tooley

Commissioner Mikkie Belvedere

Commissioner Joshua D. Rydell

City Manager Mary C. Blasi

Deputy City Manager / CFO Karen M Brooks

City Attorney Terrill C. Pyburn

Fire Marshal Jeffrey Gary

Assistant to the City Manager Bernadette Hughes

Police Chief Albert "Butch" Arenal

The following Coral Springs City Officials & Staff will be in attendance:

City Manager Mike Goodrum

Fire Chief Frank Babinec

Police Chief Clyde Parry

Communications Administrator Kathy Liriano

Monday, April 29, 2019

6:00 PM

Commission Chambers

This Workshop has a scheduled end time of 8:30 P.M.

CALL TO ORDER

Present: 5 - Commissioner Joanne Simone, Commissioner Antonio V. Arserio, Commissioner Arlene R. Schwartz, Vice Mayor Tommy Ruzzano and Mayor Anthony N. Caggiano

Coconut Creek City Officials in attendance:

Commissioner Joshua D. Rydell Present
Commissioner Mikkie Belvedere Present

Commissioner Rebecca Tooley	Present
Vice Mayor Louis Sarbone	Present
Mayor Sandra L. Welch	Present

1) PRESENTATION(S)

A. [ID 2019-200](#) DISCUSSION AND PRESENTATION: DISPATCH COMMUNICATION SERVICES

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR KATHY LIRIANO gave a PowerPoint presentation and explained what would entail to expand with Coconut Creek and City of Margate for dispatch services. She provided the order of the presentation which would cover the expansion, staffing, Quality Assurance (QA), training, radio coverage, the logistics of going live with this venture and then a question and answer session. She informed that Coral Springs dispatch team was staffed with 38 personnel and since May 2007, they have been a Commission on Accreditation for Law Enforcement Agencies, Inc. (CALEA) and accredited a Public Safety Answering Point (PSAP). She advised that in May 2015, they went live with their P25 digital radio system. She said that previously, they were buying parts from eBay as their radio system was already at an end of life and they took a leap in spending money on the best radio system to ensure public safety for their personnel. She said that they would offer a Global Positioning System (GPS) to both Coconut Creek and Margate and indicated that there were different types of hardware that could be purchased with their radio system such as Push-to-talk (PTT). She explained that they have various safety systems in place such as a GPS tracking system that refreshes every 30 seconds and the West enhanced 911 system which was upgraded in February 2018 which was serviced by Broward County. She also advised that in December 2018, they upgraded their entire center. She said that they should understand that they were committed and wanted to provide Coconut Creek and Margate with the highest level of communication services, identical to what they have at their own city and Parkland. She said that they wanted to do a long term commitment and indicated that it would be a vital link and it would be the Northwest portion of the County. She detailed and provided illustrations of what they would do to the lay out of the dispatch room. She proposed six new radio positions and consoles to accommodate the City of Margate and Coconut Creek but indicated that those respective cities in the Police Department would have their own main channel. She also indicated that there would be a query channel under the teletype, an information channel and a back-up tactical channel. She identified a supervisor's position that would be shared with all cities as they always had a supervisor on duty 24/7. She indicated that for Fire, they would have all four cities join onto the one main channel with Coral Springs and Parkland and explained the process for the tactical operation. She said that they were currently looking at the venture procuring their own Motorola PremierOne Computer Aided Dispatch (CAD) system so they could also do a close unit response for fire through the entire County subject to approval. She highlighted illustrations of their planned expansion which included furniture and lighting. She discussed staffing and said that they hired a Consultant for transparency which they recommended at least five Shift Supervisors and 30 Public Safety telecommunicators. She advised that Emergency Call Taker and Dispatchers were crossed trained to preform dual roles. She wanted to ensure that they were following the policies and procedures in place for QA as Coral Springs' PSAP currently conducts four QA calls per month, per staff member. She also advised that they conduct a minimum of seven random customer service calls per month. She discussed training and advised that Coral Springs was State certified through the Department of Health (DoH) and conducted an approved 232 hour PSAP curriculum to the DoH. She also advised the other training which was conducted through the DoH which included Federal Emergency Management Agency (FEMA), Public Safety

Telecommunicator Certification and Emergency Medical Dispatch (EMD). She said that she wanted to work very closely with the command staff for both Coconut Creek and Margate to help build a curriculum that was out of this world. She also identified that incident types was also part of the training. She said that although the training program was 232 hours, it could last between six to nine months depending on the person. She identified that the radio system had the ability of having 83 top groups which were also known as channels. She advised that the staff members would be assigned to those channels and that they would have enough capacity to take on Creek and Margate. She explained that on a daily average, they have 18% - 19% and during the Marjory Stoneman Douglas (MSD) High School incident, they peaked at 48%. She continued to show illustrations of a tower in Coconut Creek, images of Margate and Coral Springs and referenced transporting prisoners and the optimal service of a large coverage area for the radio. She discussed the logistics for going live and referenced the Procure CAD and that hiring and training personnel for the expansion would be a 24 month period so that they could recruit the right staff. She also indicated that the radio equipment would take a three to four month period and then renovations and furniture would be approximately three months. She highlighted unifying their emergency communications services and said that it would provide many benefits as it would incorporate the four cities having dispatch from one area. She said that they were committed to providing the expedient call processing and discussed the importance of the efficient call processing. She explained that their ultimate goal and one of their top priorities was first responder safety and being in a long term relationship with all four cities.

MARGATE MAYOR ANTHONY N. CAGGIANO read an extract from the contract on Page 10, Section 11 and questioned the independent contractor's language.

MARGATE INTERIM CITY ATTORNEY BRIAN SHERMAN explained that the part of the contract which the Mayor referred to was between the cities themselves and not necessarily a relationship between Coral Springs and their employees and that they were the ones contracted with the independent contractors.

MARGATE VICE MAYOR TOMMY RUZZANO thanked everyone for attending. He asked if their contract would allow them to take one additional city or both.

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR LIRIANO said that for financials, it would be both cities of Coconut Creek and Margate. She said that it could be done with one additional city but the numbers would have to re-figured.

Discussion ensued.

MARGATE VICE MAYOR RUZZANO questioned whether the Commission from Coral Springs were on board with this initiative.

CORAL SPRINGS FIRE CHIEF FRANK BABINEC explained that the Commission from Coral Springs have been briefed but it had not gone to them for official action.

MARGATE VICE MAYOR RUZZANO referenced the Contracts and discussed the possibility of a price increase and renegotiations.

CORAL SPRINGS FIRE CHIEF BABINEC explained that if the call volume got to the point to where it would start to strain the PSAP, then this would be addressed.

MARGATE VICE MAYOR RUZZANO questioned what the City was currently paying the County to use their system and if they were contracted with Coral Springs, would they

still have to pay Broward County.

MARGATE CITY MANAGER SAMUEL A. MAY advised that when they first started, they paid approximately .175 mills and confirmed that they would still have to pay the County.

Discussion ensued.

MARGATE VICE MAYOR RUZZANO said that if this agreement was accepted, how long would it take to go through.

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR LIRIANO repeated that it would take 24 months from when the contract was signed and that it would be a long term commitment.

COCONUT CREEK COMMISSIONER JOSHUA D. RYDELL discussed the PowerPoint presentation and referenced the training slide. He discussed response times and public safety and also compared Coral Springs' training program to Broward County. He also questioned what was the first thing the 911 dispatch team say when answering their calls at both Coral Springs and Broward County respectively.

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR LIRIANO outlined the differences in the training and call script between Coral Springs and the County. She also advised what was said at Coral Springs and Broward County's respective 911 systems.

Discussion ensued including Broward County's "what is your address of your emergency" vs. Coral Springs' "what is your emergency."

COCONUT CREEK COMMISSIONER RYDELL discussed further the aspects of public safety and said he supported this program.

COCONUT CREEK COMMISSIONER MIKKIE BELVEDERE thanked Ms. Liriano for her presentation. She discussed her visit to the County's call center and referenced the Supervisor's role. She asked if Coral Springs' Supervisors had the authority to discipline. She also outlined her observations and concerns of the County's staff conduct and manner when they were not answering the calls. She also questioned if there was a dress code and discussed staff acknowledging and greeting each other.

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR LIRIANO confirmed that their Supervisors could discipline staff and that there was a dress code for the unit.

Discussion ensued including the procedure for pass-on between staff members at the end of a shift.

COCONUT CREEK MAYOR SANDRA L. WELCH thanked the City for having the Workshop and also thanked Commissioner Rydell. She discussed the outcome of the regionalization vote and referenced the 24 months of transition. She also discussed Coral Springs doing random drug screening for their staff. She questioned the content of what was in Coral Springs 911 script. She also said that she was very proud to be considering this and discussed the feedback received from the other Commission pertaining to joining this program.

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR LIRIANO understood that the County used a program for Emergency Police Dispatch (EPD) and Emergency Fire

Dispatch (EFD). She advised that Coral Springs chose not to use those programs as they needed to train staff to think outside the box and provided an example of a domestic violence call.

COCONUT CREEK VICE MAYOR SABONE thanked Ms. Liriano for her impressive presentation. He echoed some of Commissioner Rydell's sentiments on Broward County's 911 system and that they were looking for an alternative. He referenced CALEA and questioned whether Broward County had a similar certification.

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR LIRIANO said she was not sure.

COCONUT CREEK VICE MAYOR LOUIS SABONE discussed and acquired information about QA and rewarding staff. He also agreed with Mayor Welch in respect on the outcome of the vote on the regionalization of the 911 service as he said that the current system was not working.

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR LIRIANO advised that the City offered two rewards known as a Shining Star with a value of a \$10 - \$20 gift card which had different levels between excellence, customer service, leadership and teamwork and that any employee could submit for their peer. She explained that the other reward was a Brightspot which was a recognition program.

Discussion ensued on awards which include County and Fire respectively.

COCONUT CREEK COMMISSIONER TOOLEY discussed her experience of working in a trauma center. She said that Coral Springs' training was awesome. She advised that before they did anything else, they had to straighten out the 911 situation.

MARGATE COMMISSIONER ARLENE R. SCHWARTZ thanked everyone for attending the meeting. She explained that she heard a 12 minute call from a resident who lived in Oriole Gardens who was struck by lightning and subsequently died. She asked if they were leasing or buying the radios.

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR LIRIANO advised that they purchased the Motorola radio system in 2015.

Discussion ensued including renting and maintaining the Motorola radio systems.

MARGATE COMMISSIONER SCHWARTZ questioned what would happen to a current employee who worked in Margate who did a similar job to Coral Springs' Ms. Liriano.

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR LIRIANO said it would be an offline staffing question and referenced Gia Shaw.

Discussion ensued.

MARGATE COMMISSIONER SCHWARTZ questioned whether Coral Springs' training was similar to that of the Broward Sheriff's Office (BSO).

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR LIRIANO discussed the hiring process which included passing a critical testing, background check and then an interview process. She explained thereafter, the applicant would have to undergo a psychological test, a medical test and drugs screening. She said that the training would

start from scratch. She indicated that a life expectancy for a dispatcher averaged between 12 – 16 years and referenced mental health within the role.

Discussion ensued including a critical incident stress management team for dispatchers since MSD.

MARGATE COMMISSIONER SCHWARTZ assumed that the staff would work for Coral Springs which would include the pension system and pay scale.

MARGATE COMMISSIONER JOANNE SIMONE thanked Ms. Liriano for her presentation and for Coral Springs for considering to take both cities on. She suggested that all four City Managers from their respective cities could lobby to get some money back from Broward County as they would be freeing up their radio system.

COCONUT CREEK CITY MANAGER MARY C. BLASI advised that Coral Springs and Plantation never entered into the agreement with Broward County for their dispatch services and that they never received any reduction in their tax rate. She said that if they did leave the system, it was going to be the same way as the millage rate was County-wide. She identified that the only funds that they may receive from the State was the 911 telephone communication taxes of approximately \$148,000 per year.

MARGATE COMMISSIONER JOANNE SIMONE indicated that if they entered into this agreement, it would be a win-win for all their cities.

MARGATE COMMISSIONER ANTONIO V. ARSERIO welcomed everyone and said it was a pleasure having everyone at the table. He advised that Ron Book said that the state legislator was looking into forcing everyone to join the County system and questioned if they could be forced through the County.

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR LIRIANO advised that based on the house bill for the House of Representatives and the Senate Bill, they were trying to have interoperability. She explained that the biggest consensus of how the Bill read today was interoperability with the radios and that one dispatch center was able to talk to another dispatch center and have their main police or fire channel on their radio system.

Discussion ensued on interoperability.

MARGATE COMMISSIONER ARSERIO indicated that most people here would like to see this move forward and that he campaigned on it. He also spoke about his experiences dealing with BSO and the importance of communication.

MARGATE VICE MAYOR RUZZANO discussed the MSD incident and questioned whether Coral Springs was notified of this through the County system.

CORAL SPRINGS COMMUNICATIONS ADMINISTRATOR LIRIANO explained that they have patches for fire and for One Law.

Discussion ensued on the patches and hardwire and wireless phones.

MARGATE MAYOR CAGGIANO thanked Ms. Liriano for her presentation. He said that he assumed that this was something that they wanted to look into.

COCONUT CREEK CITY MANAGER BLASI advised that they were reviewing the proposed draft agreement and that they would discuss this with the City of Coral Springs.

She advised that they plan to get the amended agreement to them by the second meeting in May for approval.

MARGATE CITY MANAGER MAY advised that they were awaiting the arrival of the new City Attorney for the agreement to be reviewed.

CORAL SPRINGS FIRE CHIEF BABINEC said that they were awaiting the changes to give to the Attorneys and once they were comfortable with the language, it would go to the Commission to vote.

COCONUT CREEK COMMISSIONER RYDELL spoke about breaches in the contract with Broward County and referenced a notice for a year opt out.

MARGATE CITY MANAGER MAY indicated that Gia Shaw had been working on that with their Communications Department.

Discussion ensued including making identical changes to both Coconut Creek and Margate's respective contracts.

Meeting went into Recess.

C. ID 2019-218 DISCUSSION: FIRE CHIEF

Meeting Reconvened.

Item 1C was briefly discussed before Item 1B.

COCONUT CREEK MAYOR WELCH discussed her conversation with Mayor Ruzzano prior to this meeting which pertained to a time certain to end and that they should stay on topic. She referenced Item C being added to the Agenda and believed that Coconut Creek should not be part of that discussion as the input should come through their respective City Manager.

MARGATE MAYOR CAGGIANO advised that Coconut Creek's City Manager had scheduled appointments for the following day with three candidates for the Fire Chief.

Discussion ensued on the Fire Chief appointments under Item C.

MARGATE COMMISSIONER SCHWARTZ questioned if the information would be shared with the City Commission.

MARGATE MAYOR CAGGIANO explained that he would share the information with Margate's City Manager who in turn would share it with the Commission.

MARGATE VICE MAYOR RUZZANO explained that he asked for Item C to be put on the Agenda and questioned whether Coconut Creek wanted to provide their input and referenced being in a partnership.

Discussion ensued on providing input from both Coconut Creek and Margate, transparency and whether it was appropriate to discuss the Fire Chief's position.

B. [ID 2019-201](#) DISCUSSION: FIRE SERVICES INTERLOCAL AGREEMENT

MARGATE CITY MANAGER MAY echoed Coconut Creek's Commissioner Rydell sentiments by saying that they had an excellent partnership with the City of Coconut

Creek which he wanted to continue. He said that both Margate and Coconut Creek's firefighters were one in the same. He explained that he was asking for the two respective Commissions to continue this relationship which would be re-negotiated when it came to the end of their contract. He asked for CONSENSUS from the City Commission to continue with a long term relationship with the possibility of a 10 year contract between the two cities.

MARGATE MAYOR CAGGIANO said that he was heavily in favor of starting off with a 10 year contract and work out what they needed to do. He also advised that he would have the staff work on the contract.

MARGATE VICE MAYOR RUZZANO was concerned that the Commission may change in the next few years and said that there could be a Commissioner who wanted to cancel the contract with Coral Springs which would affect the other City. He said that he wants them to plan and work on something so they could move forward.

COCONUT CREEK COMMISSIONER RYDELL said that they had not received some of the contractual data.

COCONUT CREEK CITY MANAGER BLASI hoped that they would be going to Coral Springs for dispatch and indicated that one of the main aggravations was the data given by City Manager May and Chief Booker from BSO was not good and not compliant with their current agreement. She advised that the Coral Springs data was much more accurate. She also advised that they would need a station in the middle of the City and that they were planning to put a temporary trailer with a rescue unit this calendar year. She hoped to see response times go down and explained that they would need to discuss how to make service a little bit better and referenced that service for gated communities were not a part of where they should be. She said that they have spoken about having a part-time nurse during the critical hours of non-emergency calls during the day time. She advised that they had been meeting regularly to try to come in compliance with their current agreement and when that occurs, she would be very happy and willing to negotiate a longer term agreement.

COCONUT CREEK COMMISSIONER RYDELL explained that everyone should be having the same expectation and that they should be getting better data than what they were currently receiving. He advised that they should be receiving simple data driven reports, similar to Coral Springs. He said that if this resulted in them needing to recruit a new employee, then they should share the costs.

Discussion ensued on data.

MARGATE COMMISSIONER SCHWARTZ referenced Coconut Creek's substation 113 and asked if it would be manned 24/7.

COCONUT CREEK CITY MANAGER BLASI indicated that this could be determined by reviewing the data and call volumes. She explained that it would be cost effective to offer the firefighters overtime if they conducted a 12 hour day rather than hire new staff.

MARGATE COMMISSIONER SCHWARTZ referenced the Monarch Station and questioned if they needed more staff.

COCONUT CREEK CITY MANAGER BLASI advised that currently, the majority of Main Street was not built. She also informed of the parcels that they owned in that area and that one would be dedicated for the building and construction of a new fire station.

Discussion ensued on Monarch Station and Main Street.

COCONUT CREEK COMMISSIONER RYDELL said that she was committed to this relationship and to the future of this department succeeding together. He also spoke on improving data.

COCONUT CREEK VICE MAYOR LOUIS SARBONE discussed the data and said that it needed to be rectified and thereafter, they could consider moving forward to a five to ten year contract.

MARGATE VICE MAYOR RUZZANO said that the problem could be that they were lacking a Fire Station. He questioned Coconut Creek's Commission if they had any plans in going into their own Fire Department.

Discussion ensued on the contract.

COCONUT CREEK COMMISSIONER RYDELL explained that if things went according to plan and that they were equal shareholders, there would be no reason to have their own fire stations.

Discussion ensued including equality, rumors, expansion and the fire assessment fee.

COCONUT CREEK CITY MANAGER BLASI explained that she had been involved in the contract negotiations with Margate/Coconut Creek from the very beginning. She advised that their Finance Director recommended that they should partner with Margate rather than BSO when they split from public safety into Police and Fire. She indicated that both cities were benefiting from splitting costs over the five Fire Stations. She forewarned that when they built the sixth fire station, it would change as the fees would increase and the onus would be on Margate if they wanted to pay the additional costs. She advised that they were subsidizing one of their stations and paying half the administrative and operating costs. She stated that they were paying more than Margate even though they only have two fire stations.

Discussion ensued including Coconut Creek subsidizing one of Margate's fire stations.

COCONUT CREEK MAYOR WELCH explained that they know the level of service they received but they were not seeing the metrics which were listed in the contract. She suggested that it could be that both cities were not receiving the right information. She said that she was extremely proud of the service that was being provided by the fire staff.

MARGATE COMMISSIONER ARSERIO said that the level of service was top notch but that the lack of response times and dispatch were outside of their control. He said that he was very data driven and that adding the extra station was going to improve response times. He said that the station was only half the issue and that the key was the dispatch. He questioned what the County's average time from when the call was received to when it was dispatched.

CORAL SPRINGS FIRE CHIEF BABINEC indicated that he did not look at the BSO report that closely but advised that it took 17 seconds on emergency calls.

MARGATE FIRE CHIEF DANIEL W. BOOKER said that he did not have the BSO reports with him.

Discussion ensued on response times.

COCONUT CREEK CITY MANAGER BLASI referenced equipment being purchased for monitor turnout times. She said that dispatch time, turnout time and travel time all pertained to response time.

Discussion ensued on response time.

MARGATE FIRE CHIEF BOOKER indicated that he was experiencing the same issues that the Chiefs were having at Tamarac and Pompano respectively and identified the BSO's turnout time of not being accurate. He said that even if they change the way that they do their reporting, they would still be reliant on the data from Broward County. He advised that Coral Springs were able to look at the data much closer from their dispatch team. He said that Coconut Creek had the same access that Margate had for their reporting system and indicated that when he became Chief, this is when they switched over to the County system. He advised that the sooner they could partner with Coral Springs, the better as they have two full time data analysts on board and they measure things differently.

CORAL SPRINGS FIRE CHIEF BABINEC explained their processing systems for collating data. He also referenced emergency calls versus non-emergency calls.

MARGATE FIRE CHIEF BOOKER discussed the Mobile Data Transmitter (MDT) and that they were working on the Wi-Fi for the trucks. He advised that Coral Springs and Plantation own their data.

Discussion ensued on various formats of software including CAD, data and being in compliance.

MARGATE MAYOR CAGGIANO said that they need to speak to Information Technology (IT) to see what they can do in the short term to receive better data. He suggested that they should have their own data for comparison.

Discussion ensued.

MARGATE COMMISSIONER ARSERIO asked if the City Clerk could find out from the County as to the time a call was answered to the time it was dispatched as he wanted to see what their average was.

Discussion ensued.

COCONUT CREEK COMMISSIONER TOOLEY said that she was aware of the problem in their stations and identified one station being slower than any of the other stations for their response times when trucks left the station. She said that they need to solve the problem of the other station.

Discussion ensued.

MARGATE COMMISSIONER SCHWARTZ questioned why they were not made aware of this.

Discussion ensued.

MARGATE CITY MANAGER MAY confirmed that Coconut Creek's City Manager Blasi

had discussed it with him. He said that he had also discussed it with Chief Booker who said that it was down to the County's reporting.

MARGATE FIRE CHIEF BOOKER indicated that something had been brought to his attention and that he had opened a Police investigation but could not talk about it. He confirmed that they did not employ a data analyst.

Discussion ensued including Coconut Creek's process which included the use of pagers.

MARGATE PUBLIC SAFETY COMMUNICATIONS MANAGER, GIA SHAW explained that when the data transfer from PremierOne went into the ESO Solutions software, there was a huge disconnect. She expressed the frustrations with the County in trying to obtain and create a report. She said that there were delays and that the EPD and EFD were causing problems. She advised that the times were not being processed the same way as Coral Springs and that another issue was the times from when the dispatcher said that they were en route and the time they actually type and put it in route.

Discussion ensued on whether they could keep a track on when a fire truck left the station until when it got to its final destination and how they could shorten the response times.

COCONUT CREEK CITY MANAGER BLASI explained that the report measure for the response times depends on the month but that 90% percent of the time, it was eight minutes or less. She indicated that the 90% total for February 2019 was 10 minutes and 25 seconds which did not include dispatch and for January 2019, it was 11 minutes and 30 seconds. She advised that Margate's response time had always been around the nine minute mark.

Discussion ensued on the average response time.

COCONUT CREEK MAYOR WELCH suggested that if this discussion required more time, that they schedule another meeting. She said that there had been a lot accomplished at this evening's meeting and that misinformation had been clarified. She believed that some of the information that had been brought forward about the metrics in the contract could be developed.

Discussion ensued.

ADJOURNMENT

There being no further business, the meeting adjourned at 8:38pm.

Respectfully submitted,

Transcribed by Salene E. Edwards

Joseph J. Kavanagh, City Clerk

Date: _____

PLEASE NOTE:

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, the person will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Anyone desiring a verbatim transcript shall have the responsibility, at his/her own expense, to arrange for the transcript.

[Appendix A – Zoning – Section 3.3] Any representation made before any City Board, any Administrative Board, or the City Commission in the application for a variance, special exception, conditional use or request for any other permit shall be deemed a condition of the granting of the permit. Should any representation be false or should said representation not be continued as represented, same shall be deemed a violation of the permit and a violation of this section.

Any person with a disability requiring auxiliary aids and services for this meeting may call the City Clerk's office at (954) 972-6454 with their request at least two business days prior to the meeting date.