



**REGULAR MEETING OF
THE PLANNING AND ZONING BOARD
MINUTES**

Tuesday, APRIL 2, 2019

7:34 PM

City of Margate
Municipal Building

PRESENT:

Todd E. Angier, Chair
Richard Zucchini
Donald Fritz
Robert Reiner
Juli Van Der Meulen

City Commission

Mayor Anthony N. Caggiano
Vice Mayor Tommy Ruzzano
Antonio V. Arserio
Arlene R. Schwartz
Joanne Simone

City Manager

Samuel A. May

Interim City Attorney

Goren, Cherof,
Doody & Ezrol, P.A.

City Clerk

Joseph J. Kavanagh

ALSO PRESENT:

Julie F. Klahr, Interim City Attorney, Goren, Cherof, Doody & Ezrol, P.A.
Robert Massarelli, AICP, Director Development Services
Andrew Pinney, Senior Planner
Joseph Kavanagh, City Clerk

The regular meeting of the Planning and Zoning Board of the City of Margate, having been properly noticed, was called to order by Chair Todd Angier at 7:34 p.m. on Tuesday, April 2, 2019. The Pledge of Allegiance was recited followed by the swearing-in of all Board Members by City Clerk, Joseph Kavanagh.

1) **NEW BUSINESS**

ID 2019-123

1A) **ORIENTATION FOR THE PLANNING AND ZONING BOARD MEMBERS**

Joseph Kavanagh, City Clerk introduced himself and gave a brief presentation on Board Responsibilities. He began with the Sunshine Law, stressing the importance of not speaking with other boards members on agenda items prior to the public meeting. City Attorney, Julie Klahr explained the quasi-judicial process and the significance of having appropriate conversions when speaking about that item with others. Mr. Kavanagh continued his presentation discussing Florida's Public Records Law, Roberts Rules of Order, Parliamentary Procedure, Statement of Financial Interest (Form 1), and Agendas and Minutes. Mr. Kavanagh

Development Services Department

901 NW 66th Avenue, Margate, FL 33063 • Phone: (954) 979-6646

www.margatefl.com • dsd@margatefl.com

concluded his presentation by stating that City Staff is there to assist the Board whenever necessary.

Mr. Angier asked for a roll call to be taken prior to the next presentation. A roll call was then taken with all members of the board present.

Robert Massarelli, Director of Development Services introduced himself and gave a brief history of his extensive career. He then introduced the Development Services Department staff. He summarized the duties and responsibilities of the Board, explaining that the primary role is advisory to the City Commission. Mr. Massarelli discussed upcoming items such as the Sign Ordinance and the City's Comprehensive Plan; as well as other projects that may come up for consideration in the future. He discussed the rules and order of procedures as adopted by the Board. He then explained that the Board also acts as the Local Planning Agency for the City of Margate. Mr. Massarelli closed his presentation by welcoming all the new and current members to the Board

Richard Zucchini made a point of order to make a motion to suspend the rules, he stated that according to the Board rules there was to be vote for officers. He would also like to hold a special meeting to vote the officer positions. He then made a motion to suspend the rules and override the Chair to hold a special meeting of the Planning and Zoning Board within the next two weeks to vote in the officer positions. Ms. Klahr explained that the motion is out of order. Mr. Zucchini rephrased the motion to require the Chair to hold a special meeting within the next two weeks for the election of the officer positions. Discussion ensued to narrow down a specific date to hold the requested special meeting.

Richard Zucchini made the following motion:

MOTION: TO HOLD A SPECIAL MEETING ON APRIL 9TH AT 7:00PM TO VOTE IN THE BOARD POSITIONS.

Mr. Reiner expressed his concern about the process of the vote on the motion. Mr. Angier explained the options at this time.

Mr. Fritz had a question in regards to what the cost will be for the City Attorney to attend the proposed special meeting. Mr. Angier responded that the City Attorney's cost is \$250.00 an hour. Mr. Fritz said then he would motion to deny and wait until the next regular meeting. Ms. Klahr responded that there is presently a motion on the table that is in need of a second, if the motion does get a second then the board can vote in favor or against and if there is no second then the motion dies for lack of a second.

Mr. Reiner asked for clarification on the need for the special meeting. Mr. Angier stated that Mr. Zucchini feels compelled to hold the elections as quickly as possible. Mr. Reiner asked why? Mr. Zucchini responded that the Chair is responsible to review the agenda with staff and to approve agendas going forward. Ms. Klahr stated that in order to have this discussion the motion on the table will require a second, explaining that since the board is not familiar with Roberts Rules she is allowing some conversation to understand the rules.

Mr. Reiner seconded the motion on the table.

Mr. Angier clarified the motion on the table as follows: TO HOLD A SPECIAL MEETING ON APRIL 9TH AT 7:00PM TO VOTE IN THE BOARD POSITIONS.

Public Comment:

Manny Lugo, 1129 E. River Drive wanted to emphasize the need for active leadership versus a failure of leadership for this board.

ROLL CALL: Ms. Van Der Meulen, Yes; Mr. Reiner, Yes; Mr. Fritz, Yes; Mr. Zucchini, Yes; Mr. Angier, No. The motion passed with a 4-1 vote.

1B) UPDATE ON THE COMPREHENSIVE PLAN

Robert Massarelli, Director of Development Services, gave an update on the current status of the City of Margate's Comprehensive Plan.

Mr. Zucchini asked for an explanation on how the City has to plan for growth, is it for population/housing growth or infrastructure growth. Mr. Massarelli stated that the City has to plan for both. Mr. Zucchini then asked if the City is forced to plan for development? Mr. Massarelli responded that state law requires a plan for growth. Discussion ensued.

2) **DIRECTOR'S REPORT**

Mr. Robert Massarelli, Director Development Services, stated that it was included in the previous presentation.

3) **GENERAL DISCUSSION**

Ms. Van Der Meulen addressed the board and said that she is looking forward to hearing what everyone has to say.

Richard Zucchini welcomed the new board members and said that he is looking forward to working together with everyone.

Todd Angier welcomed the new members to the board and gave some suggestions on reading the back-up material for the meeting agenda. He said that the questions that are asked will help shape the decisions that are made, and there will be times that the discussion is more important than the decision.

Public Discussion:

Mayor Anthony Caggiano, 7856 NW 1st Street, thanked the board for their service and gave advice on reading and studying the back-up material. He cautioned the board on the Sunshine Law and Public Records Law. He concluded by stating the City motto "Together We Make It Great".

Mr. Angier followed-up on the Sunshine Law and advised on how to respond to emails. Ms. Klahr explained in further detail on how to handle those situations. Mr. Angier commented that staff does an excellent job.

Ms. Van Der Meulen asked for clarification on back-up. Ms. Klahr explained the back-up and the links that will be attached to the agenda packet.

Manny Lugo, 1129 W. River Drive, commented on a future project of 107 rehabilitated homes in the city. He spoke on the possible new construction of dwellings and population density. He concluded by stating that choices will need to be made for the residents.

There being no further business, the meeting was adjourned at 9:12 p.m.

Respectfully submitted,

Prepared by Melissa M. Miller

Todd E. Angier, Chair