




City of Margate Police Department

ACCREDITED LAW ENFORCEMENT AGENCY



MEMORANDUM

TO: Ryan McCarthy, Lieutenant, Support Services Bureau

FROM: Lori Eller, Sergeant, Support Services Bureau 

DATE: January 22, 2020

SUBJECT: Training and Transit (TNT) Renovation

This memorandum is a proposal to renovate the Training and Transit (TNT) facility into a full time training center.

The TNT facility is utilized for instructional in-service training as well as the storage of several department specialty vehicles. This facility in its current design restricts the ability to offer additional training resources to the officers within the department. As documented in the Internal Investigations Unit Staff Inspection of the Administrative Services Division Memo, conducted on November 27, 2017, this facility lacks functionality. The facility is currently equipped with one bathroom, and one class room which limits training. With the addition of a second restroom, enclosure of the second floor loft, this space can provide the adequate accommodations to become a full service training facility for the department.

Inquiries with several of the surrounding agencies discovered that the Training Units generally operate out of an off-site training facility equipped with classrooms and restrooms. By providing additional classrooms, the training unit would be able to invite vendors to the facility to host multi-agency trainings. When vendors are invited to conduct trainings, the host agency is provided with additional resources from the vendor.

I met with Bob Keithly, Division leader of the Building Department of Public Works, regarding the design and ability to transform TNT into a full service training facility.

The current restroom in place at TNT is equipped with one toilet, one sink and a shower. When officers attend training, this bathroom design only allows one person to enter the restroom at a time. The line to use the restroom begins to form which ultimately delays instructional time. With the addition of a second restroom, limits on class room size would not be stringent and instructional time will not be delayed.

The enclosure of the second floor loft will allow the department the ability to conduct defensive tactics training to personnel on duty while simultaneously hosting instructional training in the downstairs training room. In addition, the second floor loft is large enough to accommodate an exercise area equipped with weights and machines for officers to utilize.



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Climate Temp Inc, provided an updated quote providing the option to purchase a new 7.5 Ton AC unit. This estimate also included all the electrical work that will be done by MSP Electrical. The total price for the updated quote is \$36,000.00.

WindChill provided an estimate for just the installation of the 7.5 Ton AC unit which did not include rooftop install and electrical work. The total quoted price from WindChill is \$24,500.00.

The City of Margate Purchasing Department assisted me with securing quotes for the scope of work to renovate TNT. Purchasing specialist Donna Hicks sent the specs to three companies for a quote. Those companies were; Gold Coast Remodeling, Sharp General Contractors and Schiff Construction.

Gold Coast Remodeling, who is currently an approved vendor with the City of Margate, provided an estimate for the addition of a second bathroom, remodel of kitchenette, enclosure of existing loft, and the remodeling of the current training room. The total estimate quoted a price of \$55,204.00.

Sharp General Contractors provided an estimate for the same scope of work. The total estimate quoted a price of \$65,615.00.

Schiff Construction did not submit a proposed estimate for the scope of work provided to them.

According to the estimates provided by each respective company, the total cost to transition TNT into a full service training facility is approximately \$91,204.00.

Attached with this memo are the estimates of the proposed changes to TNT, along with the quoted estimates.

*Reviewed LT. R. Mearly 1/22/2020
I concur with these recommendations.
TOT Chief Shaw*

*Reviewed, approved -
Chief J. Shaw 01/22/2020*