



**Mierzwa & Floyd, P.A.**

3900 Woodlake Blvd., Suite 212

Lake Worth, FL 33463

Phone No. (561) 966-1200

Statement for services rendered through March 31, 2020

Statement No. 28998

City of Margate Employees Benefit Trust Fund  
James A. Wilbur, Chairman  
c/o City of Margate  
5790 Margate Blvd.  
Margate FL 33063

	Previous Balance	Current Fees	Current Costs	Payments	Credits	Current Balance
982497.1500: Attendance at Meetings						
	\$844.66	\$0.00	\$0.00	- \$0.00	\$0.00	\$844.66
982497.2201: 2020 RFP: Administrative Manager						
	\$405.00	\$0.00	\$0.00	- \$0.00	\$0.00	\$405.00
982497.3200: EO 20-69: COVID-19 Quorum						
	\$0.00	\$270.00	\$0.00	- \$0.00	\$0.00	\$270.00
982497.9100: Investment Policy Guidelines						
	\$162.00	\$0.00	\$0.00	- \$0.00	\$0.00	\$162.00
<b>Totals:</b>	<b>\$1,411.66</b>	<b>\$270.00</b>	<b>\$0.00</b>	<b>- \$0.00</b>	<b>\$0.00</b>	<b>\$1,681.66</b>

If amount is owed, please make check payable to:

Mierzwa & Floyd, P.A.,

and mail it to our office address. Thank you!

  
Matthew J. Mierzwa, Jr.

April 8, 2020

**TOTAL AMOUNT DUE: \$1,681.66**

(Please note that TOTAL includes any previous balance due.)

Please include ID on check: 982497

Total  
All Invoices

# Mierzwa & Floyd, P.A.

Statement for services rendered through March 31, 2020

Attendance at Meetings

Matter ID: 982497.1500

Previous Balance Due: \$844.66

Previous Balance Due: \$405.00

Previous Balance Due: \$0.00

Current Services Rendered:			Hours	
3/25/2020	MWF	Review State of Florida, Office of the Governor Executive Order Number 20-69, Emergency Management - COVID 19 - Local Government Public Meetings; Review uniform rules in Chapter 28-109, Florida Administrative Code and, in particular, Section 120-54(5)(b)2, Florida Statutes; Review Florida Government in the Sunshine Law, Chapter 286, Florida Statutes, and related legal authority on quorum requirements; Draft legal memorandum to Board of Trustees regarding implementation of Executive Order No. 20-69 with respect to Requirements for Quorum and Public Meetings; Conference with other attorney regarding same; Review, revise, and finalize legal memorandum to Board of Trustees	1.00	
			<hr/> 1.00	<hr/> \$270.00
				<hr/> <b>Matter Total:</b> <b>\$270.00</b>

Previous Balance Due: \$162.00



next meeting for

**Mierzwa & Floyd, P.A.**

3900 Woodlake Blvd., Suite 212  
Lake Worth, FL 33463

(561) 966-1200

Statement for services rendered through January 31, 2020

Statement No. 28622

City of Margate Employees Benefit Trust Fund  
James A. Wilbur, Chairman  
c/o City of Margate  
5790 Margate Blvd.  
Margate FL 33063

	Previous Balance	Current Fees	Current Costs	Payments/Credits	Current Balance
982497.1500: Attendance at Meetings					
	743.41	810.00	34.66	-743.41	844.66
982497.2201: 2020 RFP: Administrative Manager					
	0.00	405.00	0.00	0.00	405.00
982497.9100: Investment Policy Guidelines					
	162.00	0.00	0.00	0.00	162.00
<b>Totals:</b>	<b>\$905.41</b>	<b>\$1,215.00</b>	<b>\$34.66</b>	<b>-\$743.41</b>	<b>\$1,411.66</b>

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Mierzwa & Floyd, P.A.,  
and mail it to our office address. Thank you!

Matthew J. Mierzwa, Jr.  
2/25/2020

**TOTAL AMOUNT DUE:** \$1,411.66

(Please note that TOTAL includes any previous balance due.)

Please include ID on check: 982497

## Mierzwa & Floyd, P.A.

Statement for services rendered through: January 31, 2020

### Attendance at Meetings

Matter ID: 982497.1500

Previous Balance Due: \$743.41

### Current Services Rendered:

Hours

1/23/2020	MWF	Travel to and from meeting of the Board of Trustees (billed at one-half the regular hourly rate)	1.50	
1/23/2020	MWF	Prepare for and attend meeting of the Board of Trustees	2.25	
			<hr/>	<hr/>
			3.75	\$810.00

### Costs/Adjustments:

1/23/2020	Mileage, Tolls	\$34.66
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### Payments/Credits:

1/29/2020	Payment - Thank you	-743.41
		<hr/>
		-\$743.41

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**Matter Total: \$844.66**

## Mierzwa & Floyd, P.A.

Statement for services rendered through: January 31, 2020

2020 RFP: Administrative Manager

Matter ID: 982497.2201

Previous Balance Due: \$.00

Current Services Rendered:

Hours

1/30/2020 MWF Review notes from meeting of the Board of Trustees; Draft  
outline of request for proposals for administrative services;  
Review files re: same

1.50

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1.50

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\$405.00

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**Matter Total: \$405.00**

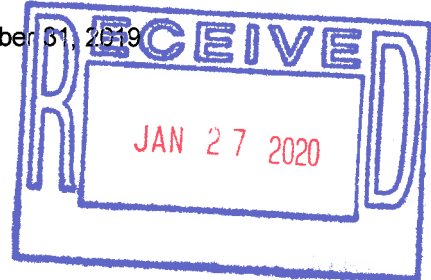


**Mierzwa & Floyd, P.A.**3900 Woodlake Blvd., Suite 212  
Lake Worth, FL 33463

(561) 966-1200

Statement for services rendered through December 31, 2019

Statement No. 28529

City of Margate Employees Benefit Trust Fund  
James A. Wilbur, Chairman  
c/o City of Margate  
5790 Margate Blvd.  
Margate FL 33063

	Previous Balance	Current Fees	Current Costs	Payments/Credits	Current Balance
982497.1500: Attendance at Meetings					
	743.41	0.00	0.00	0.00	743.41
982497.9100: Investment Policy Guidelines					
	0.00	162.00	0.00	0.00	162.00
<b>Totals:</b>	<b>\$743.41</b>	<b>\$162.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$905.41</b>

If amount is owed, please make check payable to:  
*Mierzwa & Floyd, P.A.*,  
and mail it to our office address. Thank you!  
Matthew J. Mierzwa Jr.  
1/22/2020**TOTAL AMOUNT DUE:**\$905.41

(Please note that TOTAL includes any previous balance due.)

Please include ID on check: 982497

# Mierzwa & Floyd, P.A.

Statement for services rendered through: December 31, 2019

Investment Policy Guidelines

Matter ID: 982497.9100

Previous Balance Due: \$0.00

## Current Services Rendered:

Hours

12/9/2019 MWF Review and respond to correspondence from Jim Wilbur  
requesting review of modifications to investment allocation as  
proposed by Morgan Stanley

0.60

0.60

\$162.00

**Matter Total: \$162.00**