



# Order Agreement

**Check Applicable Box**
☐ Purchase

☐ Lease

☒ Other: INTERNAL LEASE

<b>INVOICE TO</b> Account #			<b>SOLD TO</b> Account # SO 0001494432			<b>SHIP TO</b> Account #		
Legal Name KONICA MINOLTA BUSINESS SOLUTIONS USA INC			Legal Name NORTHWEST FOCAL POINT SR CTR			Legal Name NORTHWEST FOCAL POINT SR CTR		
Attn Line 1			Attn Line 1			Attn Line 1 KARIN DIAZ		
Attn Line 2			Attn Line 2			Attn Line 2		
Street Address 100 WILLIAMS DR			Street Address 6009 NW 10TH ST			Street Address 6009 NW 10TH ST		
City RAMSEY State NJ Zip 07446			City MARGATE State FL Zip 33063-3619			City MARGATE State FL Zip 33063-3619		
Tax Exempt <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (Copy Required)			Tax Exempt #					
P.O. Required <input type="checkbox"/> No <input checked="" type="checkbox"/> Yes (Copy Required)			P.O. # 01234			P.O. Expiration Date 06/30/2024		

<b>Payment Terms:</b> SEE LEASE		Credit Card	<input type="checkbox"/> Yes, I want to pay by Credit Card. Please provide contact name/phone below. <input type="checkbox"/> Pay in Full (including applicable tax) <input type="checkbox"/> Partial Payment, Amount \$		Check	Amount
			Contact Name: Phone:			Check #

**Requested Delivery Date:** SEE ATTACHED

**Maintenance Contract** ☒ Accepted ☐ Declined

QTY	MATERIAL #	MATERIAL DESCRIPTION	SERIAL NUMBER	PRICE EACH	EXTENDED
1	AC77013	BIZHUB 360I + DF-714		\$ 77.98	\$ 77.98
1	7670525506	MFP DELIVERY CHARGE - LEVEL ONE		\$ 0.00	\$ 0.00
1	7640018093	BASIC NETWORK SERVICE - BNS03		\$ 0.00	\$ 0.00
1	AAV5019	PC-416 CABINET		\$ 11.56	\$ 11.56
1	AAR4WY3	FS-539		\$ 14.25	\$ 14.25
1	AC28W11	PK-524 2/3 PUNCH UNIT FOR FS-539		\$ 5.06	\$ 5.06
1	A87JWY2	RU-513 RELAY UNIT		\$ 2.04	\$ 2.04
1	XGPCS15DKM	ESP DIAGNOSTIC POWER FILTER 120V/		\$ 3.59	\$ 3.59
1	ACCJWY1	KP-102 KEYPAD (10" PANEL)		\$ 1.21	\$ 1.21
1	7640015657	BIZHUB SECURE		\$ 8.40	\$ 8.40

QTY	MATERIAL #	SUPPLY - MATERIAL DESCRIPTION	PRICE EACH	EXTENDED
1	AC7A030	TN330 BLACK TONER	\$ 0.00	\$ 0.00
		N/A		
		N/A		
		N/A		
		N/A		
		N/A		
		N/A		

<b>ADDITIONAL CHARGES</b>			Additional Charges
<input type="checkbox"/> Network <input type="checkbox"/> Removal <input type="checkbox"/> Other			<b>TOTAL</b> \$ 124.09 (TOTAL is exclusive of applicable taxes)

**PICK-UP**
**Requested Removal Date:** 06/28/2021

QTY	MATERIAL #	MATERIAL DESCRIPTION	SERIAL NUMBER
1	A9HH011	**BIZHUB 458 COPIER/PRINTER	A9HH011002593

**COMMENTS**



## Equipment Removal Authorization

**Customer:** NORTHWEST FOCAL POINT SR CTR

**Pick Up Address:** NORTHWEST FOCAL POINT SR CTR, 6009 NW 10TH ST, MARGATE, FL, 33063-3619

**Contact Name:** KARIN DIAZ

**Contact Phone:** 954 973 0300

**Equipment being removed from Customer's Location:**

<b>Make:</b> <u>BIZ458</u>	<b>Model:</b> <u>**BIZHUB 458 COPIER/PRINTER</u>	<b>Serial Number:</b> <u>A9HH011002593</u>
<b>Make:</b> _____	<b>Model:</b> _____	<b>Serial Number:</b> _____
<b>Make:</b> _____	<b>Model:</b> _____	<b>Serial Number:</b> _____

☐ **Customer Owned Asset:**

Customer represents and warrants that it has good title to the equipment, free and clear of any lien, mortgage, encumbrance or security interest of any kind. Customer agrees to defend, indemnify and hold Konica Minolta Business Solutions U.S.A., Inc. ("KMBS") harmless from any loss, damage claim, liability or expense of any kind (including, but not limited to, court costs and attorney's fees) arising or resulting from a breach of this representation and warranty of good title and/or the authority, expressed or apparent, of Customer to trade-in or transfer the equipment. Upon signing this Agreement, Customer surrenders possession of the equipment and all components contained therein to KMBS. Customer further agrees that the surrendered equipment will be available for pick-up at the same time that any new equipment is delivered. If the surrendered equipment is not available for pick-up at time of new equipment delivery, customer will be invoiced an additional charge for the separate pick-up.

☒ **Lease Company Owned Asset:**

**Lease Company Name:** KMBS **Lease #:** 01234

☐ **Upgrade to Return** KMBS will resolve current lease obligation. Asset belongs to the Lease Company. KMBS will ship back to Lease Company.

☐ **Upgrade to Keep** KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.

☐ **Buyout to Keep** KMBS will resolve current lease obligation. Asset belongs to KMBS unless otherwise stated below.

☒ **End of Lease Return** Asset belongs to the Lease Company. KMBS will return equipment listed above to the respective leasing company upon receipt of a written Return Authorization Letter and Shipping Instructions. In the event KMBS does not receive a Return Authorization Letter and Shipping Instructions within 90 days of equipment pick up from Customer's location, and Customer has not made additional arrangements with KMBS for storage, the equipment listed above will be returned to Customer's location of pick up.

Unless itemized as part of the equipment order, KMBS will invoice the Customer for the Shipping Fee(s) associated with return of the equipment to the designated return address provided by the Lease Company. Buyout or upgrade quote may include an estimate of pages produced between last meter billing and date the lease obligation is satisfied or equipment is returned.

**Shipping Fee(s) to Be Invoiced to Customer:** \_\_\_\_\_

End of Lease Return requiring interim storage of equipment requires pre-authorization from the Regional Operations Manager and Market Vice President and is subject to availability of storage space in a KMBS warehouse or arrangement for offsite storage.

**Comments:**



## Order Package Acceptance Agreement

**Customer Name/Address:**

NORTHWEST FOCAL POINT SR CTR  
6009 NW 10TH ST  
MARGATE, FL 33063-3619

Customer's signature below constitutes Customer's acceptance of the preceding forms in this Order Package (as identified by Order Package ID S00604299 time stamped 06/11/21 11:36 AM).

This Order Package is governed by the terms and conditions of the Master Agreement contract between Konica Minolta Business Solutions U.S.A., Inc. and STATE OF FL 140597 & 44000000-NASPO-19-ACS, dated 02/26/2020 terms of which are incorporated into this agreement. If payment by credit card is indicated above, Customer hereby grants KMBS the authority to charge the Customer's credit card in the amount indicated (plus applicable taxes). KMBS assumes no responsibility to pick-up, return to any party, and/or resolve any financial obligations on any existing Customer equipment except as specifically stated in this Agreement or separately executed form.

Not binding on KMBS until signed by KMBS Manager.

**Authorized Customer Representative**

Name: \_\_\_\_\_  
(Please Print)

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**KMBS Representative**

Name: Wesley Hardin  
(Please Print)

Signature: *Wesley Hardin*  
3410D9AD8BDD4A5...

Date: 6/11/2021

**KMBS Manager**

Name: Ray Figueroa  
(Please Print)

Signature: *Ray Figueroa*  
0C37697E2D9B4E0...

Date: 6/11/2021