

**City Commission** 

Mayor Tommy Ruzzano

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Joanne Simone

City Manager

Cale Curtis

**City Attorney** 

Janette M. Smith, Esq.

City Clerk

Joseph J. Kavanagh, MMC

June 22, 2020

J & J Towing, Inc. Mr. Joseph B. Cammarata Ms. Judith A. Cammarata 5613 NW 8<sup>th</sup> Street Margate, FL 33063

SUBJECT: RFP 2010-001 - Towing Services

Dear Mr. and Ms. Cammarata:

The contract term for your Towing Services Agreement with the City of Margate is scheduled to sunset on September 15, 2020. As the City's Purchasing Manager discussed by phone with Ms. Cammarata, the City is seeking your approval to extend the agreement for a period of one year or until a new solicitation for towing services is released and awarded by the City; whichever occurs first.

Except as provided by other applicable governing law, all terms, conditions, and specifications of the contract shall remain as awarded in the RFP documents and as stipulated in the City's most recent renewal contract Resolution No. 15-094. The extension will be final only upon ratification and approval by the City Commission.

Please sign below to confirm your approval to renew the agreement for an additional one (1) year term, and email a copy of the fully executed document to me at <a href="mailto:purchase@margatefl.com">purchase@margatefl.com</a>. The signed original must be mailed or delivered to the Purchasing Division at the address listed below.

I can be reached at (954) 935-5300 should you have any questions or concerns.

Sincerely,

Cale Curtis

Cale Curtis
City Manager

I hereby agree to a one (1) year extension of the subject agreement at the same terms and conditions.

Signature

Printed Name

Titlo

Company Name

Date

## **Finance Department**