

**Northwest Focal Point Senior Center District Board
Special Meeting**

Commission Chambers, 1st Floor
City Hall, 5790 Margate Boulevard
Margate, FL 33063
September 22 2021
5:30 PM

Board Members Present:

Arlene Schwartz, Chair
Antonio Arserio, Vice Chair absent
Joanne Simone
Anthony Caggiano
Tommy Ruzzano

Also Present:

Karin Diaz, Project Director
David N. Tolces, Interim City Attorney
Cale Curtis, City Manager

1. MINUTES FOR APPROVAL – September 1, 2021

The following motion was made by Board Member Simone, seconded by Chair Schwartz.

MOTION: SO MOVE TO APPROVE THE MINUTES FROM THE JUNE 16, 2021 MEETING.

ROLL CALL: Board Member Caggiano, Yes; Board Member Simone, Yes; Board Member Ruzzano, Yes; Vice Chair Arserio, Absent; Chair Schwartz, Yes. The motion passed 5-0.

2. RESOLUTIONS

- A. **RESOLUTION 165:** A RESOLUTION OF THE NORTHWEST FOCAL POINT SENIOR CENTER DISTRICT, APPROVING THE FISCAL YEAR 2021- 2022 BUDGET; PROVIDING FOR AUTOMATIC ADJUSTMENTS FOR ANY OUTSTANDING ENCUMBRANCES AS EVIDENCED BY AN AUTHORIZED PURCHASING ORDER, OR A FORMAL COMMITMENT BY THE BOARD, ISSUED PRIOR TO THE END OF THE FISCAL YEAR; PROVIDING FOR EFFECTIVE DATE.

The following motion was made by Board Member Simone, seconded by Chair Schwartz.

MOTION: SO MOVE TO APPROVE.

ROLL CALL: Board Member Caggiano, Yes; Board Member Simone, Yes; Board Member Ruzzano, Yes; Vice Chair Arserio, Absent; Chair Schwartz, Yes. The motion passed 5-0

2. PROJECT DIRECTOR'S REPORT

Project Director Diaz of the Northwest Focal Point Senior Center District (NWFPSCD) thanked the Board for approving the fiscal year 2021-2022 Budget. She stated that she wanted to correct information that she provided during the last Board meeting and informed the Board that the Senior Center would actually need to take less out of the fund balance than originally estimated. Project Director Diaz informed the Board that the NWFP Senior Center operates mainly through grants with different fiscal years, which makes it a little more complicated to estimate the latest revenue versus the expenses. The estimated revenue for fiscal year 2021 was actually closer to 80% and not a third as Project Director Diaz mentioned at the last Board meeting. Project Director Diaz also informed the Board that the Recreation Coordinator has reconsidered her request to go Part Time and will now continue as a Full Time employee. This leaves the position of Community Liaison open. This position and the position of Adult Day Care Coordinator are currently being advertised in a new media outlet in an effort to fill them up as soon as possible. The Center took a trip to the Marlins versus Yankees baseball game in August. This game was a memorable game for several in attendance. One member caught a Yankees foul ball, accomplishment he had been waiting for 60 years. For another member, this was her first trip to a baseball stadium. In addition, for another member, this was his first time out of his residence in 18 months. Project Director Diaz informed the Board that on Monday, September 13, the Center celebrated National Grandparents Day with a variety performer. She entertained the members by singing, playing the trumpet, telling jokes, and playing the guitar. It is currently Fall Prevention Awareness week and the Center is holding several presentations in English and Spanish to remind our members of the importance of keeping a safe living space. Some upcoming events at the Center include International Folk Festival on October 22, a new program to encourage older adults to get the COVID vaccine in which the Center will provide transportation and trips to receive a flu shot. The Center is welcoming donations for our Turkey Day celebration.

3. BOARD MEMBER COMMENTS

Board Member Caggiano said it is great news about the budget.

Board Member Simone

Board Member Ruzzano

Vice Chair Arserio

Chair Schwartz

There being no further business, the meeting adjourned at 5:47 p.m.

Respectfully submitted,

Transcribed by Terry Lieberman

Arlene Schwartz, Chair