



# City of Margate

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## Meeting Minutes City Commission Budget Workshop

**Mayor Arlene R. Schwartz**  
**Vice Mayor Anthony N. Caggiano**  
**Commissioners:**  
**Lesa Peerman, Tommy Ruzzano, Joanne Simone**

**City Manager Samuel A. May**  
**Interim City Attorney Goren, Cherof, Doody & Ezrol, P.A.**  
**City Clerk Joseph J. Kavanagh**

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**Monday, July 16, 2018**

**5:00 PM**

**Commission Chambers**

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### CALL TO ORDER

**Present:** 5 - Commissioner Lesa Peerman, Commissioner Joanne Simone, Commissioner Tommy Ruzzano, Vice Mayor Anthony N. Caggiano and Mayor Arlene R. Schwartz

In Attendance:

City Manager Samuel A. May  
Acting City Attorney Ian Singer  
City Clerk Joseph J. Kavanagh

### 1) PRESENTATION(S)

**A. ID 2018-350 FY 2018-2019 BUDGET WORKSHOP.**

CITY MANAGER SAMUEL A. MAY introduced the 2019 Proposed General Budget Workshop and said that he would focus on general fund so that they can set the millage rate which was required to be set by August 3rd, 2018. He presented a PowerPoint presentation and referred to the report which the Commission had.

COMMISSIONER TOMMY RUZZANO asked what would they do with the \$3,000,000 if they raised the millage by one point.

CITY MANAGER MAY explained that they were awaiting a proposal from Coral Springs as the preliminary numbers were estimated between \$1,500,000 - \$2,000,000 for the 911 system. He advised that if next year's \$25,000 Homestead goes through, that would approximately be a \$1,000,000 cut. He also mentioned capital improvements if a bond did not go through.

VICE MAYOR ANTHONY N. CAGGIANO asked that if they increased the millage rate, would they not have to pay interest over 20 – 30 years for the bond issue. He asked whether it would be a millage short term versus paying interest on a bond, and asked what would be the better use of their money.

CITY MANAGER MAY explained that there were pluses and minuses to both sides. He returned to his PowerPoint presentation and spoke about Margate's property taxes.

VICE MAYOR CAGGIANO said that 11,661 homes were paying in excess of \$400 in Margate taxes and asked what impact would it have if the \$25,000 Homestead came

through.

ASSISTANT DIRECTOR OF FINANCE KELLY SCHWARTZ explained that they had not run the scenario by individual property but they received a total from Broward County Property Appraiser (BCPA) which was \$1,000,000. She advised that the additional Homestead were for properties which were valued between \$100,000 - \$125,000 so if the home was valued at \$90,000, they would not receive an additional \$25,000 and that the value of the homes were based on apportionment.

Discussion ensued on properties that were valued under \$125,000.

CITY MANAGER MAY continued with his PowerPoint presentation and advised that the City levies the least amount of taxes for full service cities within Broward County.

VICE MAYOR CAGGIANO referenced balancing the budget and asked if they withdrew \$3,500,000 and deposited \$8,000,000.

CITY MANAGER MAY explained that they did not spend \$3,500,000 but deposited \$4,500,000 and there was a net change of \$8,000,000 of what they thought they were going to use as opposed to what they actually used.

Discussion ensued on balancing the budget.

FINANCE DIRECTOR MARY BEAZLEY explained that they budget revenues very conservatively and that expenditures must match revenues.

CITY MANAGER MAY explained that they would not put all the money back into their Reserve fund as they had to use a lot of it for the clean-up for Hurricane Irma. He advised that they hope to get it back from the Federal Emergency Management Agency and from the State in the next fiscal year.

MAYOR ARLENE R. SCHWARTZ said that in 2018, there was a lot of money that went into projects which never got done but the same amount of money was showing up again.

Discussion ensued on the capital improvement plans on renovating the restrooms in City Hall.

CITY MANAGER MAY continued with his PowerPoint presentation showing the proposed general fund expenditures for each department including new positions.

MAYOR SCHWARTZ spoke about the Grant's Manager and her disappointment that a Grant's Writer was not recruited. She also spoke about Parks and Recreation using an external company to write grants.

Discussion ensued on the Grants Manager and Grants Writer.

FINANCE DIRECTOR BEAZLEY explained that Federal Grants had a lot of compliance issues and that they need someone else overseeing those grants to ensure that they were in compliance. She also advised that it was more complex with the introduction of the 2CFR (Code of Federal Regulations) guidelines. She said that at present, the Grants Manager was strictly doing the housing grants and eventually, they want everything to be centralized.

Discussion ensued on the Grants Manager/Writer position and contracts.

CITY MANAGER MAY continued with his PowerPoint presentation and spoke about the Buyer II position in Finance, positions for Parks and Recreation and Police School Resource Officers (SRO). He also spoke about Charter schools asking for two SROs.

Discussion ensued on Police SROs.

CHIEF OF POLICE DANA WATSON explained that there was a new law the legislator put out a couple of months ago and that they funded a large quantity of money but he had no knowledge on who got what but was informed that it was based on school population. He also advised that it was the School Board's responsibility to fund for the SROs and that Charter Schools would be receiving funding similar to the public schools based on student population.

CITY MANAGER MAY advised that an SRO would cost approximately \$75,000 after they have paid the benefits and that they would only be receiving \$52,000 from the School. He said that they would need to consider doing a budget amendment for the current fiscal year for those four additional Officers for the public schools as they would have to hire those Officers now.

Discussion ensued on the SROs.

VICE MAYOR CAGGIANO referred to Page 305, Grade 20 and asked if a Buyer II earns a high salary than a Buyer I and asked about the range.

CITY MANAGER MAY said that their goal was to bring that person in at an entry level position.

Discussion ensued on the Buyer II position.

COMMISSIONER RUZANNO spoke about the SRO being a mandate.

Discussion ensued on the SRO.

CITY MANAGER MAY continued with his PowerPoint presentation and spoke about Code Compliance Officers and that the revenue for one of Officers would come from the Community Redevelopment Agency (CRA).

COMMISSIONER LESA PEERMAN said that only having one Animal Control Officer was a failure for the City and said that they require two full time Officers in that field.

CITY MANAGER MAY explained that he had to cut one of those positions and asked for the wish of the Commission to add it back in.

Discussion ensued on adding an Animal Control Officer.

COMMISSIONER RUZZANO said that Code Officers should be under the Building Department.

Discussion ensued on which department Code Officers should be under.

**A motion was made by Commissioner Ruzzano, seconded by Commissioner**

**Peerman, to move Code Compliance back in the Building Department and that the officers wear polo shirts and no uniforms.**

MAYOR SCHWARTZ asked about who would enforce no parking on the sidewalk and on the curb swale.

Discussion ensued.

**The motion carried by the following vote:**

**Yes:** 3 - Commissioner Peerman, Commissioner Simone and Commissioner Ruzzano

**No:** 2 - Vice Mayor Caggiano and Mayor Schwartz

Discussion ensued on staff working under the Building Department.

CITY MANAGER MAY asked if they were still funding the new Code Officers.

Discussion ensued on the CRA financing the positions.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ explained that the CRA did not actually have employees of the CRA. She advised that all the staff that work on the CRA were City employees and the CRA would reimburse the City for those costs.

Discussion ensued on the job descriptions for the Animal Control Officers.

POLICE CHIEF WATSON explained that the Animal Control Officer would handle calls and enforce Code related to animals. He also advised and that the Florida Fish and Wildlife Conservation (FWC) would hire a trapper who was licensed and trained to catch wild animals.

Discussion ensued on dangerous, wild and dead animals.

MAYOR SCHWARTZ asked for the cost of a Ford F350.

CITY MANAGER MAY said approximately \$35,000 and that it was outfitted with a box.

Discussion ensued on the price of a Ford F350.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ confirmed that the Police Department had \$35,800 for a F350 for Animal Control.

Discussion ensued on how to finance vehicles.

**A motion was made by Commissioner Peerman, seconded by Commissioner Simone, to add two Code Officers, one funded by the CRA and the other as an**



**Animal Control Officer. This carried by the following vote:**

**Yes:** 5 - Commissioner Peerman, Commissioner Simone, Commissioner Ruzzano, Vice Mayor Caggiano and Mayor Schwartz

CITY MANAGER MAY said they had a Service Worker II for Public Works to provide additional assistance to the Buildings Division. He explained that they wanted to reclassify six positions in the Building Department, from Office Specialists I and II to Permit Specialists I. He said that it would be a small pay raise if they get certified. He also said that they plan to delete two part time Building Inspectors positions.

DIRECTOR OF BUILDING RICHARD R. NIXON spoke on Permit Specialists I and II positions and said that they have two certifications. He also spoke on promotions within his department.

Discussion ensued on Inspectors.

COMMISSIONER JOANNE SIMONE spoke about Code being under the Building Department and asked if they were going to add another person to help out.

Discussion ensued on the organization's structure of the department and transition.

COMMISSIONER PEERMAN asked why they were getting rid of Building Inspectors.

CITY MANAGER MAY said that they were not getting rid of Inspectors and explained that it was for two part-time positions which were not filled. He also spoke about using external Inspectors.

COMMISSIONER RUZZANO asked if they still needed the building on Banks Roads for Code.

Discussion ensued on where they could locate the Code Officers and office space.

CITY MANAGER MAY spoke about Parks and Recreation Recreation Supervisor reclassification.

PARKS AND RECREATION DIRECTOR MICHAEL JONES spoke about the Recreation Supervisor and explained that they were looking to do more inhouse programming.

Discussion ensued on whether the Recreation Supervisor would be handling the role of the Events Coordinator.

CITY MANAGER MAY went through the General Fund Capital PowerPoint slides and spoke about Police and Code vehicles, storage structure, computer equipment and miscellaneous equipment such as the Motorola conversion.

Discussion ensued on fleet, rotation and type of vehicles such as Dodge Durango and contracted vehicles.

MAYOR SCHWARTZ asked about leased vehicles and pre-payment penalties.

FINANCE DIRECTOR BEAZLEY explained that it was the intent at that time to spread out the payments over the next couple of years as they received a lower rate to do that

with the pre-payment.

Discussion ensued on leased vehicles and prepayment penalty.

CITY MANAGER MAY spoke about the Capital Improvement Program Fund 334 which was pay-as-you-go funding.

COMMISSIONER RUZZANO spoke about Parks and Recreation and asked if they did not receive the Bond, how would they replenish the account.

CITY MANAGER MAY said that they could do a budget amendment. He spoke about the Capital Improvement Program Fiscal Year 2019 for the Fire Station 58 replacement that was rolled over and was awaiting a decision on the exact location. He also spoke about Information Technology's (IT) desktop replacement program, improvements to Parks and Recreation Firefighter's Park and Southgate Park.

COMMISSIONER RUZZANO asked about Winfield Boulevard Bridge.

CITY MANAGER MAY advised that they did not have the land to do the Winfield Boulevard Bridge.

Discussion ensued on Winfield Boulevard and why it was on the 2018/19 budget.

MAYOR SCHWARTZ asked about the desktop replacements.

Discussion ensued on the completion of IT equipment, park improvements and other budgeted items from the Capital Improvement Fund.

COMMISSIONER PEERMAN asked about the Dog Park.

Discussion ensued on the Dog Park.

COMMISSIONER RUZZANO spoke about the layout of the budget report as it did not reflect the previous year's budget.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ advised that they would tweak the forms next year to make them a little more user friendly.

COMMISSIONER RUZZANO asked about Neighborhood identification signs and lights for a tennis court.

CITY MANAGER MAY explained that they keep rolling the money over as they were waiting on them to be redesigned.

DIRECTOR OF PUBLIC WORKS MARK E. COLLINS explained that for the lights for the tennis court, they were waiting on one piece of paper from an engineering firm to give them the calculations on the wind loads.

Discussion ensued on obtaining the engineering permit.

VICE MAYOR CAGGIANO said that the 911 system and Fire House were more important than spending money a Dog Park.

Discussion ensued on the Dog Park.

PARKS AND RECREATION DIRECTOR JONES advised that pending the results of the Request for Proposal (RFP) that if they get no bidders back, they will have to go back to the drawing board.

Discussion ensued on the Dog Park, civil engineering and hiring an engineer.

CITY MANAGER MAY spoke about the Police Department's window wall door replacement which was not hurricane resistant.

Discussion ensued on why the Police replacement door was overlooked.

CITY MANAGER MAY spoke about the impact windows for the Leonard Weisinger Community Center.

MAYOR SCHWARTZ spoke about the medians in the last budget.

Discussion ensued on the construction of the medians which was due to take place next year.

COMMISSIONER SIMONE spoke about the re-design of the Community Center and the CRA was going to pay for it but was informed that their money could not be used. She asked if anything could be done to upgrade the building.

CITY MANAGER MAY said that they could not use CRA funds but he would look into it.

Discussion ensued on why it was in the charrette.

CITY MANAGER MAY spoke about proposed funded for projects in fiscal year 2020 and explained that if the bond did not pass, funding would not be available for these projects which would be funded on a pay-as-you-go basis. He asked the Commission what they wanted to do as the only part of the plan that was funded was year one as years two through to five were not funded.

Discussion ensued on whether money was set aside for the five year plan.

FINANCE DIRECTOR BEAZLEY referred to Fund 334 and that they took money out of Fund balance to balance the budget, which was \$5,000,000.

Discussion ensued on funding for Parks and Recreation Capital Improvement.

Meeting went into Recess.

Meeting Reconvened.

MAYOR SCHWARTZ said that they should bring back Code Compliance as the feeling amongst staff was that there was insufficient time to make changes prior to the new budget year starting.

CITY MANAGER MAY said that they want to make it happen but there would be insufficient time to make the necessary changes within a month.

Discussion ensued on moving Code Compliance.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ explained that they would need to make a budget amendment to possibly add a new position to supervise those people in the Building Department. She advised that many of the operations to run that division were embedded within the Police's budget which they would have to remove. She explained that they would have to create a second division of the Building Department and establish the entire budget.

Discussion ensued on the Code Officers and moving Code Compliance.

CITY MANAGER MAY advised that they would look at all the logistics and do everything they could to make it work. He spoke about the millage rate breakdown and said that he was seeking CONSENSUS from the Commission regarding setting the millage rate ceiling.

Discussion ensued on the millage rate.

**A motion was made by Commissioner Peerman, seconded by Commissioner Ruzzano, to lower the millage rate by 0.25.**

Discussion ensued.

**Commissioner Peerman and Commissioner Ruzzano both withdrew their original motions to lower the millage rate by 0.25.**

**A motion was made by Commissioner Peerman, seconded by Commissioner Ruzzano, to lower the millage rate by 0.125.**

VICE MAYOR CAGGIANO said they would regret their decision if it was approved. He also spoke about the \$25,000 Homestead Exemption on the ballot.

Discussion ensued on replenishing the \$375,000 from the budget if the motion was approved.

COMMISSIONER SIMONE spoke about the availability of the \$1,000,000 from the Resource Recovery Fund.

COMMISSIONER RUZZANO said that they should give back the \$1,000,000 to the residents to improve and increase the value of their homes.

Discussion ensued on home improvements for the residents, lowering the millage rate and funding projects.

CITY MANAGER MAY explained the next steps for the Budget process, which included upcoming Workshops and Public Hearings.

COMMISSIONER PEERMAN asked about a time cap for the Budget Workshop.

Discussion ensued.

MAYOR SCHWARTZ asked for CONSENSUS for capping the Budget Workshop.

COMMISSIONER PEERMAN said midnight.

COMMISSIONER SIMONE said midnight.

COMMISSIONER RUZZANO said he was there for the longhaul.

VICE MAYOR CAGGIANO said that he was there for the duration.

MAYOR SCHWARTZ said that they should wait until midnight to determine how far along they are.

Discussion ensued.

**The motion to reduce the millage rate by 0.125 failed by the following vote:**

**Yes:** 1 - Commissioner Peerman

**No:** 4 - Commissioner Simone, Commissioner Ruzzano, Vice Mayor Caggiano and Mayor Schwartz

**A motion was made by Commissioner Simone, seconded by Vice Mayor Caggiano, to set the millage rate at 7.0593.**

COMMISSIONER RUZZANO said that he would like to cut the two Code Officers and wanted all the money directed to the Capital Improvement Projects.

Discussion ensued on cutting the millage rate.

**The motion carried by the following vote:**

**Yes:** 4 - Commissioner Simone, Commissioner Ruzzano, Vice Mayor Caggiano and Mayor Schwartz

**No:** 1 - Commissioner Peerman

MAYOR SCHWARTZ said they would review the entire budget.

VICE MAYOR CAGGIANO spoke about Page 75 and Expenditures by Department. He said that too much of their budget was spent on salaries and that he wanted to address both Police and Fire salaries. He said that their combined salary for the last budget was 57.4 percent of their total budget and that it had now been increased to 60 percent of their total budget and that he would like to bring it back down 57.42 percent.

CITY MANAGER MAY explained that a large portion of their budget was Fire and Police and half of the budget for Fire was from Coconut Creek.

Discussion ensued on where the budget should be cut and the revenue they received from Coconut Creek.

VICE MAYOR CAGGIANO referenced Page 110 and spoke about there being a total of 127 personnel in the Fire Department and that 27 employees ranked as Captain and above. He said less than 60 were Fire and Paramedics. He said that they were spending a lot of money on a top heavy department and that they needed more firemen and paramedics.

Discussion ensued on the personnel within the Fire Department.

FINANCE DIRECTOR BEAZLEY spoke about revenue put directly in the Fire Department and personnel went from 118 to 125.

FIRE CHIEF DAN BOOKER explained that two years ago, they put Engine 50 on the road and this year, they hired seven additional members of staff which counts for some of the increase in the personnel cost. He advised that the Captains and Lieutenants did the job of a firefighter. He said that depending on what they did, annual physicals were required for some employees and that for this year, they were doing the LifeScan which the City paid for.

COMMISSIONER RUZZANO said that the Commission agreed that they were not going to pay for medicals from the last contract.

Discussion ensued on the City paying fire staff for medicals.

MAYOR SCHWARTZ asked if the LifeScan was covered by the Health Insurance Portability and Accountability Act (HIPAA).

Discussion ensued on the payment of the LifeScan.

VICE MAYOR CAGGIANO said that they should subtract one percent from each non-salaried item from Fire and Police and put it towards beautifying the City.

CITY MANAGER MAY said that \$12,000 would be reduced from the total cost.

Discussion ensued on removing money from the Fire's operating funds.

COMMISSIONER PEERMAN said that the fire truck was \$350,000.



FIRE CHIEF BOOKER said that he asked for three rescue trucks but agreed to remove two.

Discussion ensued on reducing the billing under the Operating Expenses.

VICE MAYOR CAGGIANO referred to Page 113 and said that they should reduce Other Equipment from \$409,000 to \$275,000.

Discussion ensued on Other Equipment.

VICE MAYOR CAGGIANO spoke about General Fund Expenditure Summary by departments on Page 74 and said that it jumped up \$15,000,000. He said that they could not keep on spending and that they need to have savings.

Discussion ensued.

MAYOR SCHWARTZ referenced Page 74 for Development Services and spoke about \$1,000,000 which was previously \$923,000 and asked if they were all for positions.

CITY MANAGER MAY said that they were mainly for positions.

Discussion ensued.

MAYOR SCHWARTZ spoke about the wording for the Strategic Five Year Plan. She said that action steps needed to be measurable.

FINANCE DIRECTOR BEAZLEY referred to Page 22 and said that the Strategic goals were linked by department.

Discussion ensued on action steps and the City's accomplishments.

MAYOR SCHWARTZ referred to Page 52 and asked what the \$6,300,000 was for. She spoke about the Fund Balance being \$17,055,700 and wanted more information.

FINANCE DIRECTOR BEAZLEY said that it was a projected number and that the actual number was the October 1st, 2017, Fund Balance, which was the starting point.

Discussion ensued.

MAYOR SCHWARTZ referred to Page 61 and asked why they were projecting \$3,000,000 less for the Budget and General Fund.

FINANCE DIRECTOR BEAZLEY advised that Hurricane Irma was a large portion of it.

MAYOR SCHWARTZ referred to Page 63 under Expenditures and asked how they spent the additional \$46,000,000.

FINANCE DIRECTOR BEAZLEY said it was for All Funds and not just the General Fund, which included Waste Water.

VICE MAYOR CAGGIANO asked where the other \$19,000,000 was.

CITY MANAGER MAY said that most part of that was for the Fire Station, Hurricane Irma and the Department of Environmental and Engineering Services' (DEES) project.

COMMISSIONER SIMONE referred to Page 71 and said that she had a concern on the Recycling Proceeds. She advised that they would be paying more for recycling and if there was a way that they could offset the expense of what they were going to have to pay out. She also asked if they could limit what they recycle which would avoid less contamination.

CITY MANAGER MAY said that they would need to have conversations with multiple cities and said that Commissioner Simone was right in her explanation that they were paying for recycling bottles that was ending up in a landfill. He advised that they would need to look at the whole recycling effort in Broward County. He advised that although they were getting some revenue back in, it was not as much as they had anticipated.

MAYOR SCHWARTZ asked about the Alpha 250 land.

Discussion ensued on the Alpha 250 recycling and educating in Margate Matters about recycling.

CITY MANAGER MAY said that he would get with DEES to try to work on a campaign for recycling education.

Discussion ensued on cleaning recycling household items.

COMMISSIONER SIMONE referred to Page 71 and asked about the Aztec RV Resort Agreement.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ explained that there were two pieces to the Aztec RV Resort Agreement. She advised that the first was a flat amount that they pay every year and the second one was a calculation which was the differential between what each individual property was valued at for the year and what was set in the contract. She advised that as their properties have gone up in value, they would not qualify for that second piece any longer and that they would be receiving the tax revenue from the owners. She explained that in terms of the Fire Assessment Fee, they would pay the commercial rate. She said that as they build those large structures and if they could be labelled as Single Family Residence and meet that criterion, they would get changed in BCPA and would be charged the Residential Fire Assessment rate of \$300. She advised that approximately \$300,000 was what they paid them in general and that the contract was coming to an end in 2020.

Discussion ensued on whether it would cover for a shed/structure which was a one room efficiency with a shower.

MAYOR SCHWARTZ referred to Page 71 pertaining to Special Magistrate and asked whether \$150,000 was the going rate for fines and spoke about Code Violations.

FINANCE DIRECTOR BEAZLEY explained that they budget the revenues very conservatively and that it was something they did not know what they would get.

MAYOR SCHWARTZ said that they were going department by department and referred to the City Commission.

CITY MANAGER MAY explained that they received a request for fiscal year, 2018/19 for Family Central for a \$6,000 donation to host a community family literacy festival which would need to be added into the budget.

Discussion ensued on this request.

COMMISSIONER RUZZANO referred to Page 67 pertaining to Personal Services and said that each year, it goes up between \$3,000,000 - \$5,000,000 and asked if it was for new positions, raises and steps.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ said that it was also for Health Insurance and the Florida Retirement System (FRS).

Discussion ensued on payroll numbers for the last two years, unpaid lunch hours and steps.

COMMISSIONER RUZZANO said that under the Grants and Aids, he wanted to put a line item for the Challenger Baseball.

Discussion ensued on the estimated budget for the Challenger Baseball.

CONSENSUS was given to provide a line item for the Challenger Baseball.

CITY MANAGER MAY said that they would need to make an adjustment for the cellphone allowance, FRS and Medicare.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ spoke about some Commissioners paying different rates for the FRS which affected the amounts paid to Medicare, Social Security and a cellphone allowance.

Discussion ensued on how to make it fair for the FRS.

COMMISSIONER PEERMAN explained that Commissioners at other cities could, instead, take a stipend to offset if they did not want to take the City's health insurance.

Discussion ensued on taking a stipend in place of the health insurance for the Commission.

**A motion was made by Commissioner Ruzzano, seconded by Commissioner Peerman, that if a City Commissioner wants to take a Health Insurance Stipend up to \$7,800, they can choose to take it. This carried by the following vote:**

**Yes:** 4 - Commissioner Peerman, Commissioner Ruzzano, Vice Mayor Caggiano and Mayor Schwartz

**No:** 1 - Commissioner Simone

Discussion ensued on the Health Insurance Stipend for both of the seats which were up for election in November, 2018.

COMMISSIONER SIMONE said that she would like to add in a Let's Go Biking Event and Multi-Cultural Festival to the budget. She said that she would like this implemented without increasing the millage rate or taking any services by cutting back on the certificate frames and donations. She indicated that if they want to give donations, there

should be a matching grant. She recommended putting a moratorium on all donations. She also said that it was unnecessary for different City Commissioner to travel to the same place.

Discussion ensued on the City Commission travelling to the same events.

COMMISSIONER SIMONE spoke about the ReadingPals Program and said that it was excessive to add 10 more children. She asked why the School Board was not funding the literacy program for the children.

Discussion ensued on funding for Children Services.

COMMISSIONER SIMONE asked about the Promotional Activity and Citizens Project Initiatives accounts.

Discussion ensued.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ explained that for the Citizens Project Initiatives, it was paid out of the budgeted \$10,000 and items needed to be approved by Resolution.

Discussion ensued on using the funds for Let's Go Biking and Multi-Cultural Festival events.

COMMISSIONER SIMONE asked if they were open to cutting back on the City Commission - General Donations account.

MAYOR SCHWARTZ said that she was open to removing the Children Services if it was something that they already do in their taxes.

COMMISSIONER RUZZANO spoke about the combined amount of \$20,000 for the Citizens Project Initiative and the City Commission - General Donations accounts. He suggested they could divide the \$20,000 by the five Commissioners so they each receive \$4,000 each. He said each Commissioner could donate the funds as they see fit.

Discussion ensued

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ explained that they would have to change the Guidelines for the Citizens Project Initiative as it had to be approved by Resolution.

Discussion ensued.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ said that in terms of the budget deadline for August 15th, they could move funds within the department with a budget transfer. She advised they could leave it as-is and once they have developed the guidelines and the criteria, they could move the funds with budget transfers.

MAYOR SCHWARTZ spoke about the Conference of Mayors which was part of the National League of Cities and asked if the City stopped doing it.

COMMISSIONER PEERMAN said that it was done through the Florida League of Cities.

Discussion ensued.

MAYOR SCHWARTZ asked the City Clerk to follow up on that.

COMMISSIONER PEERMAN said that she was not sure about the \$4,000 donation coming from individual Commissioners. She said that she preferred the Commission to vote on items as a Board.

Discussion ensued.

MAYOR SCHWARTZ asked if they wanted to stop the Workshop at midnight and reconvene at another date.

Discussion ensued on what time to end the Workshop.

COMMISSIONER PEERMAN said another day.

COMMISSIONER SIMONE asked how much longer would it take.

CONSENSUS was given to continue the Budget Workshop for another hour.

FINANCE DIRECTOR BEAZLEY recapped on what they were changing on the City Commission. She said that they would be adding the Challenger Program for \$2,500, adding the health insurance option for \$7,800 for each or the differential, adding approximately \$15,882 for the FRS difference and they will work on the donations.

Meeting went into Recess.

Meeting Reconvened.

MAYOR SCHWARTZ asked if they had any comments for the City Manager's Office.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ explained that the City Clerk presented documentation from the Early Learning Coalition and they were the agency that received \$5,000 for the fiscal year 2018. She advised that they were the local childcare match that had previously gone to Family Central.

Discussion ensued on the agency that received the grant funding.

MAYOR SCHWARTZ said that there was CONSENSUS to remove the \$5,000 from the Child Services and add it to the City Commission - General Donations account.

COMMISSIONER RUZZANO referred to Page 80 of Performance Measures and referred to messages posted on social media.

Discussion ensued on social media performance measures.

CITY MANAGER MAY provided an update on the Assistant City Manager's position and said the candidate had accepted the offer. He said they were in the background check and physical phase.

Discussion ensued on the physical for the applicant.

HUMAN RESOURCES (HR) DIRECTOR JACKIE WEHMEYER explained that HR receives something from the medical facility to indicate whether or not that person was fit for duty for the position that they were being hired in. She advised that none of that information can be released from their office under any circumstances.

VICE MAYOR CAGGIANO asked about longevity pay and said that he thought it was dying out.

CITY MANAGER MAY said that it was being phased out.

COMMISSIONER SIMONE asked about the line item on Advertising. She said that there was room in the budget to expand their communications to include Hispanic and Creole speaking residents. She indicated that they could advertise in EN USA and Caribbean newspapers. She said that the event advertising expenditures with external sources should be cut as they were duplicative and that they should put these on their websites and social media. She said that new Code and passed Ordinances should also be put on their website. She also spoke about advertising costs and said some of them were unnecessary.

Discussion ensued on advertising.

CITY MANAGER MAY said that he would look into it.

MAYOR SCHWARTZ asked about personnel in CRA.

Discussion ensued on the CRA's Coordinator's job duties, whether the positions should be in Development Services and the five day work week.

DEVELOPMENT SERVICES DIRECTOR, ROBERT J. MASSARELLI spoke about the meetings that Paul Robinson attends.

Discussion ensued on the five day work week.

MAYOR SCHWARTZ said that Finance was next.

FINANCE DIRECTOR MARY BEAZLEY confirmed that they just require another Buyer.

MAYOR SCHWARTZ asked about Non-Departmental.

Discussion ensued on Non-Departmental items.

MAYOR SCHWARTZ asked if there were any questions pertaining to HR.

VICE MAYOR CAGGIANO asked if an Employee Handbook had been created.

CITY MANAGER MAY confirmed that it would be distributed very soon.

MAYOR SCHWARTZ referred to Page 91 and said that HR did not hire any staff and questioned why their budget increased to \$150,000.

COMMISSIONER PEERMAN said that it was health insurance.

MAYOR SCHWARTZ asked for comments on Development Services.



VICE MAYOR CAGGIANO spoke about Development Services' budget increasing by \$150,000 despite the decrease in the number of staff.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ advised that a large portion of that increase was for the change of policy within health insurance.

Discussion ensued about the \$150,000 increase, performance measures, tax receipts, new business and on-site business visits in Margate.

MAYOR SCHWARTZ asked for comments on the City Clerk's Office.

COMMISSIONER RUZZANO spoke about online streaming and asked if they could get a higher definition camera and broadcast with other providers such as U-Verse.

CITY CLERK JOSEPH J. KAVANAGH advised that the internet and high definition feature could be improved through their service provider, Granicus. He explained that you would need a new decoder which was estimated between \$3,000 - \$5,000. He also advised that there would be substantial costs associated if they want to broadcast meeting streams on other network providers.

Discussion ensued on how other municipalities stream their meetings.

VICE MAYOR CAGGIANO spoke about the increase to the Operating Services budget on Page 100.

CITY CLERK KAVANAGH explained that many of the services came out of an account in his budget that was combined with another account. He said that close captioning costs, the election expense and the budgeting for an electronic records management system all contributed to the increased budget.

COMMISSIONER PEERMAN asked why there was not an Assistant City Attorney on the budget.

FINANCE DIRECTOR BEAZLEY advised that would be a new position that they did not have a salary range on.

Discussion ensued on whether the City Attorney would need an assistant.

HR DIRECTOR WEHMEYER confirmed that she received an email from Renée Narloch with the signed letter from the candidate for the City Attorney's position.

Discussion ensued.

MAYOR SCHWARTZ asked for comments on the Police Department.

VICE MAYOR CAGGIANO referred to Page 107 and asked about increased longevity amounts.

FINANCE DIRECTOR BEAZLEY said that longevity was still provided to qualified employees and the budgeted number represented that amount.

Discussion ensued on longevity.

COMMISSIONER RUZZANO repeated that he wanted Code Compliance to work in the

Building Department. He also spoke about a building on Atlantic Boulevard not being used by the CRA and transferring the Code Compliance Officers to that building. He said that they could also sell the City owned building in the Neighborhood and Policing Department division.

Discussion ensued on renting the CRA building before it was sold and housing the Code Officers.

CITY MANAGER MAY said that he would look into it.

VICE MAYOR CAGGIANO repeated that he wanted to cut back 2 percent on the Operating Expenses for the bigger departments.

Discussion ensued on the Operating Expenses.

COMMISSIONER PEERMAN referred to Page 108 and asked why they were not putting the \$3,000 for the Police Department's Homeless Outreach for 2019.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ said they could roll it over.

Discussion ensued.

CITY MANAGER MAY said that the Vice Mayor requested that they reduce the total by two percent and asked if anyone else wanted the same.

Discussion ensued.

INFORMATION DIRECTOR (IT) JAMES WILBUR spoke about the computers used in the Police vehicles.

Discussion ensued.

MAYOR SCHWARTZ asked for the Performance Measures to be re-written in the Police Department.

Discussion ensued on creating new Performance Measures, Police Department Revenue and laptops.

COMMISSIONER PEERMAN spoke about the City Manager asking for views on cutting two percent. She said no.

COMMISSIONER SIMONE said no.

COMMISSIONER RUZZANO said the laptops could be cut by two percent.

VICE MAYOR CAGGIANO said yes to the cut of two percent.

MAYOR SCHWARTZ said that they should look to see if they could cut two percent.

VICE MAYOR CAGGIANO said that two percent should be cut from Operating and Capital Expenses of \$2,200,000 and said that approximately \$42,000 could be moved to repairing the Parks.

MAYOR SCHWARTZ asked the Commission if they wanted to continue with the meeting.

She asked for views on the Fire Department.

VICE MAYOR CAGGIANO asked for a two percent reduction from the Capital and Operating Expenses.

MAYOR SCHWARTZ said that the staff said to continue with the Budget Workshop. She spoke about Performance Measures and that they should be re-written.

Discussion ensued on changing the Performance Measures before August 15th.

VICE MAYOR CAGGIANO referred to Page 113 on Other Equipment increasing to \$409,000 in 2019.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ detailed the items that they required and said that they cut their original proposal by 10 percent which was \$45,000 and removed two vehicles.

Discussion ensued on cutting the budget by two percent.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ said that they would leave the current fund balance the same and transfer that money to the Capital Projects Fund to leave to a future project.

CITY MANAGER MAY referenced IT.

VICE MAYOR CAGGIANO asked about longevity in IT.

Discussion ensued.

COMMISSIONER RUZZANO asked about fixing the WiFi.

IT DIRECTOR WILBUR said that there was \$20,000 in the budget to fix the WiFi and to replace approximately 20 transmitters.

Discussion ensued on WiFi and cell towers in Margate.

MAYOR SCHWARTZ said they needed to re-write their goals for the Performance Measures.

Discussion ensued.

MAYOR SCHWARTZ asked for comments on Public Works.

No comment.

MAYOR SCHWARTZ asked for comments on Parks And Recreation.

COMMISSIONER SIMONE referred to Page 132 and asked about the total revenue generated from recreation programs and classes decreasing to \$12,000.

Discussion ensued.

PARKS AND RECREATION DIRECTOR JONES said that they would like a three year actuarial to tweak those numbers as they fluctuated. He spoke about the Summer Youth

Program.

Discussion ensued.

COMMISSIONER RUZZANO asked how much money Calypso Cove cost per year and how much did it generate.

PARKS AND RECREATION DIRECTOR JONES explained that he had run a cost recovery including all costs which was approximately 44 percent. He also spoke about the Concession Program at Calypso Cove.

MAYOR SCHWARTZ referred to Page 135 and asked about the increase to the Ground Maintenance budget.

PARKS AND RECREATION DIRECTOR JONES advised that they finalized their technical specification for increasing their level of service for their current roadways, right of ways, medians and law maintenance contracts and were awaiting results.

Discussion ensued on landscaping and Aquatics Division Operating expense.

MAYOR SCHWARTZ asked for comments on the Recreation Trust Fund. She explained that was the money generated from the cellphone towers that used to improve the Parks and Recreation facilities. She asked where was the \$650,000 going.

FINANCE DIRECTOR BEAZLEY explained that it was used for Parks in the 334 Capital Improvement Fund. She also recapped on the General Fund and that they were adding approximately \$62,000 to the budget as they were including the Code Supervisor and the Animal Control Car.

Discussion ensued.

**A motion was made by Commissioner Simone, seconded by Mayor Schwartz, that for 2018, Code Compliance stays under the Police Department until we look into it further.**

COMMISSIONER RUZZANO said that he would love to see Code Compliance out of the Police Department.

Discussion ensued.

**This carried by the following vote:**

**Yes:** 3 - Commissioner Simone, Vice Mayor Caggiano and Mayor Schwartz

**No:** 2 - Commissioner Peerman and Commissioner Ruzzano

CITY MANAGER MAY clarified that there would be one Code Officer and one Animal Control Officer to be paid for by the CRA. He advised that they had a surplus of approximately \$38,000.

Discussion ensued.

COMMISSIONER RUZZANO asked about the cellphone tower money and for the Capital Improvement Projects for Parks.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ advised that they had to make a last minute change to the budget and referred to Page 142 of the transfer contingency of two Fund Balances of \$95,000. She confirmed that the transfer to Capital Improvement Funds for Recreation Capital Projects was \$550,000

Discussion ensued on the funding of Parks and Impact Fees.

MAYOR SCHWARTZ asked if they repaired and paid for by using the Roads Fund.

CITY MANAGER MAY advised that they did preventative maintenance and they had a healthy Fund Balance. He also asked for comments on Police Officers Training Fund, Federal Forfeiture Fund and State Forfeiture Fund.

COMMISSIONER RUZZANO asked whether a particular type of Officer was reimbursed by the State and who paid for the retirement.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ said that they were normal Police Officers sworn by the City of the Police Department.

Discussion ensued on reimbursement for the Officers and forfeiture funds.

MAYOR SCHWARTZ asked for comments on the Ship Fund and Community Development Block Grant (CDBG). She asked how long they could administer the CDBG.

CITY MANAGER MAY said it was their goal to take it back in the next fiscal year.

Discussion ensued on the applications and ranking for individual houses through CDBG.

MAYOR SCHWARTZ referred to the Neighborhood Stabilization Program (NSP) and asked if they administered it.

FINANCE DIRECTOR BEAZLEY explained that they still had money from the most recent sale of a property. She explained that they had talked about rolling it into CDBG money, but currently it could only be used for buying and selling those houses.

MAYOR SCHWARTZ asked for comments on Home Rehab Public Fund and asked about the Public Safety Impact Fee Fund.

ASSISTANT DIRECTOR OF FINANCE SCHWARTZ explained that they received a lot of Impact Fees and not sure what development was coming up. She advised that there was money in Fund Balance available and that they had budgeted it conservatively.

Discussion ensued on the Impact Fee Fund.

MAYOR SCHWARTZ asked for comments on the General Obligation Debt Service Fund and General Capital Projects Fund. She asked for an update on Fire Station 58.

CITY MANAGER MAY said that it was a transmission Easement and that they were waiting for a proposal from Coral Springs to make an informed decision if they want to build on Royal Palm Boulevard.

Discussion ensued on the Power & Light (FPL) Easement.

MAYOR SCHWARTZ asked for comments on the Stormwater Utility Fund.

COMMISSIONER PEERMAN spoke about the seawalls.

MAYOR SCHWARTZ read a statement about the Storm Water Utility.

Discussion ensued on the seawall, lining Storm Water damaged pipes from properties through to the seawall, general maintenance of catch basins and street cleaners.

COMMISSIONER RUZZANO referred to Page 191 and a transfer of \$769,000 and thought it was funded through taxes from the Storm Water Utility.

CITY MANAGER MAY said it was coming from its own Fund Balance.

MAYOR SCHWARTZ asked about the increase to Repair and Maintenance service.

CITY MANAGER MAY explained that it was for a pipelining service.

VICE MAYOR CAGGIANO spoke about the increase to the general allocation of Operating Expenses.

FINANCE DIRECTOR BEAZLEY said it was based on a Consultant's Cost Study. She explained that the money goes into the General Fund to pay for different departments and then they recuperate that money.

MAYOR SCHWARTZ asked for comments on the Water and Wastewater Fund.

COMMISSIONER RUZZANO spoke about the Water Treatment Plant and asked if they would go to an Reverse Osmosis plant.

DEPARTMENT OF ENVIRONMENTAL AND ENGINEERING SERVICES (DEES)  
ACTING DIRECTOR RONALD EYMA explained that they did not have anything for the next five years to upgrade the plant. He advised that they should consider it within the next few years as they were using lime softening which did not polish the water to the extent that they needed to prevent the coloring.

Discussion ensued.

VICE MAYOR CAGGIANO referred to Page 237 and spoke about the budget for Summary Total General Capital Projects Fund.

FINANCE DIRECTOR BEAZLEY said that it pertained to the Parks and Recreation projects and that if they received a Bond, they would start in 2020/21. She said that if the Bond failed, it would be on a pay-as-you-go basis as the only source for those projects would be cellphone tower money or transfers from the General Fund.



MAYOR SCHWARTZ spoke about the median on Banks Road and Atlantic Boulevard and asked if it was from the year before.

COMMISSIONER SIMONE referred to Page 250 and asked if the sidewalks could be widened for the Fitness Mile Improvements so that they could be used for bicycles and skaters.

Discussion ensued.

PARKS AND RECREATION DIRECTOR JONES said that the fitness mile improvements were for facilities or extreme fitness apparatus and not for the trail. He advised that he was trying to get funding through the County, Metropolitan Planning Organization (MPO) and Florida Department Of Transport (FDOT) for the trail program.

COMMISSIONER PEERMAN spoke about the Fitness Mile Improvements and asked if it pertained to a park that they spoke about.

PARKS AND RECREATION DIRECTOR JONES said that it was for a manufacturer design of the equipment at a park designed for persons ages 13 and up. He also said that they could use the park to have future special events.

Discussion ensued on the park and on safety and liability issues of park equipment.

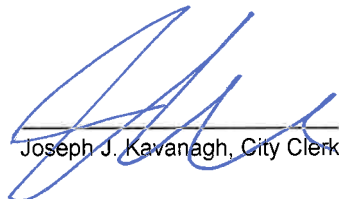
FINANCE DIRECTOR BEAZLEY recapped and said that the Operating Millage ceiling was 6.5594, Debt Service Millage was 0.4999 and the total millage was 7.0593. She said that they were not going to schedule a second Workshop. She advised that they would have all of the changes completed by August 15th and when they have the hearings in September, they would be approving the Budget as is.

#### ADJOURNMENT

There being no further business, the meeting adjourned at 2:55am.

Respectfully submitted,

Transcribed by Salene E. Edwards

  
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Joseph J. Kavanagh, City Clerk

Date: 10/3/18

PLEASE NOTE:

If a person decides to appeal any decision made by the City Commission with respect to any matter considered at this meeting, the person will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. Anyone desiring a verbatim transcript shall have the responsibility, at his/her own expense, to arrange for the transcript.

[Appendix A – Zoning – Section 3.3] Any representation made before any City Board, any Administrative Board, or the City Commission in the application for a variance, special exception, conditional use or request for any other permit shall be deemed a condition of the granting of the permit. Should any representation be false or should said representation not be continued as represented, same shall be deemed a violation of the permit and a violation of this section.

Any person with a disability requiring auxiliary aids and services for this meeting may call the City Clerk's office at (954) 972-6454 with their request at least two business days prior to the meeting date.