



**REGULAR MEETING OF  
THE BOARD OF ADJUSTMENT  
MINUTES**

**Tuesday, April 2, 2019**

**6:30 PM**

City of Margate  
Municipal Building

**PRESENT:**

Chad Dangervil, Chair  
Karl Artner, Vice Chair  
Julianne Lore, Secretary  
Assia Zoubiri  
Eddie DeCristofaro

**City Commission**

Mayor Anthony N. Caggiano

Vice Mayor Tommy Ruzzano

Antonio V. Arserio

Arlene R. Schwartz

Joanne Simone

**City Manager**

Samuel A. May

**Interim City Attorney**

Goren, Cherof,  
Doody & Ezrol, P.A.

**City Clerk**

Joseph J. Kavanagh

**ALSO PRESENT:**

Julie F. Klahr, law offices of Goren, Cherof, Doody & Ezrol, P.A.  
Robert Massarelli, Director of Development Services  
Andrew Pinney, Senior Planner  
Joseph Kavanagh, City Clerk

The regular meeting of the Board of Adjustment of the City of Margate, having been properly noticed, was called to order by Chair Chad Dangervil at 6:40 p.m. on Tuesday, April 2, 2019. The Pledge of Allegiance was recited followed by the swearing-in of all Board Members by City Clerk, Joseph Kavanagh.

**1) NEW BUSINESS**

*ID 2019-122*

**1A) ORIENTATION FOR BOARD OF ADJUSTMENT BOARD MEMBERS**

Joseph Kavanagh, City Clerk introduced himself and gave a brief presentation on Board Responsibilities, Sunshine Law, Public Records Law, Statement of Financial Interest (Form 1), Agendas and Minutes. He referenced the packet that was handed out stating that there is a glossary of terms as well as a list of all of the municipal officials in the City of Margate, along with their contact information. Mr. Kavanagh added that City Staff is there to assist the Board to perform their roles to the highest level of competency.

Ms. Klahr wanted to explain to the Board what a quorum is, she stated that a quorum is three people and (a quorum) is needed to vote and a majority of those present for an item to pass. She further explained as well as discussed

**Development Services Department**

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any potential financial expense to the city as well as to the applicant for the item. Ms. Klahr stressed that communication with staff is important.

Robert Massarelli, Director of Development Services introduced himself as well as Mr. Andrew Pinney, Senior Planner and Ms. Alexia Howald, Associate Planner. He summarized the duties and responsibilities of the Board and explained some of the procedures that the Board may handle. He detailed the considerations of a variance, stating that this will be the main aspect of the duties and responsibilities of the board. Mr. Massarelli explained the aspect of a board vacancy as stated in Section 2-76.1 (Substitute members) of the Margate Code of Ordinances. He went over the adopted rules and procedures of the board. Ms. Klahr commented on how a motion is made, explaining who can make a motion as well as who can second the motion. Mr. Massarelli stressed the importance of running an orderly meeting as well attendance at every meeting, explaining that failure to attend could result in removal from the board. Mr. Massarelli said that staff is always available to assist and answer questions when needed. He then explained to the board the final decision and appeal process, and what a no use variance means. He concluded his presentation by recognizing and complimenting his staff.

Mr. Dangervil agreed, saying staff does a great job.

**Roll call was then taken by Board Chair Dangervil.**

All members are present.

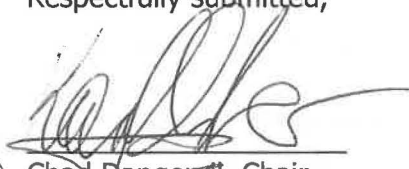
**2) GENERAL DISCUSSION**

Mr. Dangervil asked the Board Members to introduce themselves to each other. Each member introduced themselves.

There being no further business, the meeting was adjourned at 7:23 p.m.

Respectfully submitted,

Prepared by Melissa M. Miller



Chad Dangervil, Chair

KARL ARTNER, Vice Chair