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Title: APPROVING A REQUEST FROM THE MARGATE CHAMBER OF COMMERCE FOR USE OF CRA-OWNED PROPERTY MARCH 16 THROUGH APRIL 1, 2015 TO HOLD A MARGATE CITY FAIR.

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Date	Ver.	Action By	Action	Result
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TO: Chair and Members of the Board

FROM: Diane Colonna, Executive Director

DATE: January 14, 2015

APPROVING A REQUEST FROM THE MARGATE CHAMBER OF COMMERCE FOR USE OF CRA-OWNED PROPERTY MARCH 16 THROUGH APRIL 1, 2015 TO HOLD A MARGATE CITY FAIR.

BACKGROUND: A request has been received from the Margate Chamber of Commerce to hold a fair on CRA-owned property at 1000 North State Road 7 (former Swap Shop property). The Chamber is requesting use of the property from March 16 through April 1, 2015 (17 days) which includes set-up and breakdown. The Fair will operate from March 20 through March 29, 2015 (10 days). The Fair will feature amusement park rides, kiddie rides, bounce house(s), inflatables, as well as a car show. In addition, there will be food vendors, arts and craft vendors, other vendors selling products, and alcoholic beverages.

The Chamber plans to feature live entertainment and is requesting use of the City’s mobile stage from March 20 through March 29; they are also requesting that the stage rental fees be waived. The Parks and Recreation Department is requesting that the Chamber provide a minimum deposit of \$1,000 should repairs be required as the stage is needed for another event shortly thereafter.

The Fair plans to operate daily: Sundays 12pm-11pm; Monday-Thursday 5pm-11pm; Fridays 5pm-12am; and Saturdays 12pm-12am.

Due to issues of dumping in the past with this particular show management company, the CRA requests that the Chamber provide a deposit of \$2,000 in advance for site clean-up. Also, due to the additional activities that were not a part of previous year’s carnivals, the CRA recommends that this event go before the Development Review Committee.

- RECOMMENDATION:** Recommend Approval *with the following conditions:*
- An advance \$2,000 deposit for any clean up expenses per the CRA Event Policy
 - An advance \$1,000 deposit for any damages to the stage per the Parks and Recreation Department request;
 - Expenses related to City set-up and staffing of the stage will be the responsibility of the Chamber; and
 - The Chamber shall seek Development Review Committee approval prior to occupying the site.

FISCAL IMPACT: Per the CRA Event Policy, the CRA will receive \$5,000 for use of the property. The Chamber is responsible for any utility costs.

CONTACT PERSON: Diane Colonna, Executive Director