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Title: APPROVING A LEASE AGREEMENT BETWEEN KONICA-MINOLTA AND THE NORTHWEST FOCAL POINT SENIOR CENTER TO PROVIDE FOR AN ADMINISTRATIVE COPY MACHINE.

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Attachments: 1. RESOLUTION, 2. NWFP-KONICA-MINOLTA ADMIN .pdf

Date	Ver.	Action By	Action	Result
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TO: Northwest Focal Point Senior Center District Board

FROM: Karin Díaz, Project Director

DATE: April 16, 2014

APPROVING A LEASE AGREEMENT BETWEEN KONICA-MINOLTA AND THE NORTHWEST FOCAL POINT SENIOR CENTER TO PROVIDE FOR AN ADMINISTRATIVE COPY MACHINE.

BACKGROUND: This thirty-six (36) month lease agreement will provide a copy machine for the Administration which will also serve as a network scanner and printer. Contract pricing is based on State contract.

RECOMMENDATION: To approve.

FISCAL IMPACT: Funding is provided through Senior Center grants. The lease base cost is \$109.78 plus copy charges of \$.0055 for black and white copies. The annual cost for the copier and copies is estimated at less than \$2,000 per year.

CONTACT PERSON: Karin Díaz, Project Director