



Legislation Details (With Text)

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Title: APPROVING APPOINTMENT(S) OF _____ (CHAIR AND CITY COMMISSION REPRESENTATIVE), _____, AND _____, AS VOTING MEMBERS OF THE THREE-MEMBER MARGATE AUDITOR SELECTION COMMITTEE. APPROVING _____, AND/OR _____, TO SERVE AS NON-VOTING ADVISORY MEMBERS OF THE COMMITTEE. APPROVING _____, AS A FIRST ALTERNATE, AND _____, AS A SECOND ALTERNATE VOTING MEMBERS OF THE AUDITOR SELECTION COMMITTEE IF NEEDED.

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Indexes:

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Attachments: 1. RESOLUTION, 2. BACKGROUND, 3. BACKGROUND

| Date | Ver. | Action By | Action | Result |
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TO: Mayor and City Commission

FROM: Cale Curtis, City Manager

DATE: May 3, 2023

APPROVING APPOINTMENT(S) OF _____ (CHAIR AND CITY COMMISSION REPRESENTATIVE), _____, AND _____, AS VOTING MEMBERS OF THE THREE-MEMBER MARGATE AUDITOR SELECTION COMMITTEE. APPROVING _____, AND/OR _____, TO SERVE AS NON-VOTING ADVISORY MEMBERS OF THE COMMITTEE. APPROVING _____, AS A FIRST ALTERNATE, AND _____, AS A SECOND ALTERNATE VOTING MEMBERS OF THE AUDITOR SELECTION COMMITTEE IF NEEDED.

BACKGROUND: As required under s. 218.391 F.S., the governing body of a county, municipality, special district, district school board, charter school, or charter technical career center shall establish an Auditor Selection Committee. The Committee must consist of at least three members. One member of the auditor selection committee must be a member of the governing body (Margate Commission), who shall serve as the chair of the Committee. An employee, a chief executive officer, or a chief financial officer of the county, municipality, special district, district school board, charter school, or charter technical career center may serve in an advisory capacity.

Staff is requesting that the City Commission select and appoint one of its members to serve as Chair of the Committee and give consideration to the recommendations of Staff when approving and appointing the remaining two members of the Committee, a first alternate, a second alternate, and two members of Staff to serve as non-voting advisory members of the Committee.

The primary purpose of the Auditor Selection Committee is to assist the Commission in selecting an auditor to conduct the annual financial audit required in s. 218.39 F.S.; however, the committee members may serve other audit oversight purposes as determined by the Commission. The committee members shall at a minimum perform the specific duties and responsibilities outlined in s. 218.391 F.S.

Additionally, in accordance with the provisions of s. 218.391(4)(d), staff recommends the Commission designate the Margate City Manager and Finance Director to conduct negotiations with the top ranked firm on behalf of the Commission if necessary as a result of an RFP for auditing services.

RECOMMENDATION: Approve appointments with consideration given to recommendations from Staff as shown below.

1. _____, Chair (any Commissioner as selected and appointed by the Commission)
2. Kim Moskowitz, Finance Director, City of Coral Springs
3. Sherry Walker, Assistant Director of Accounting, Broward County
First Alternate: Frank DiPaolo, Chief Financial Officer, City of Dania Beach
Second Alternate: Kay Grant, Finance Director/Chief Financial Officer, Town of Miami Lakes
Advisory Member(s): Ismael Diaz, Finance Director, City of Margate and/or Jacqueline Chin-Kidd, Deputy Finance Director, City of Margate

FISCAL IMPACT: NONE - An auditing fee schedule is to be established based on a future RFP award.

CONTACT PERSON: Spencer Shambray, NIGP-CPP, CPPB, Purchasing Manager