Legislation Details (With Text)

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Title:	AMENDMENT TO THE CRA SPECIAL EVENTS POLICY		
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Date	Ver.	Action By	Action	Result

TO: Chair and Members of the Board

FROM: Diane Colonna, Executive Director

DATE: November 10, 2015

AMENDMENT TO THE CRA SPECIAL EVENTS POLICY

BACKGROUND: At the CRA Board Meeting held on October 14, 2015, Cokesbury United Methodist Church requested use of CRA property to hold a fundraising event and requested the CRA waive the property rental fee. While the Board did approve the request, it was determined that criteria needed to be established for future requests from sponsor organizations. The Board directed CRA staff to establish criteria for waiving or reducing fees. The proposed amendment would add the following language to the existing CRA Event Policy:

Fee Reductions and Waivers for One Day Events:

The CRA Board may grant a reduction or waiver of fees upon written request by the sponsor and based upon the following considerations:

- The event is for one day only.
- The event is sponsored by an entity other than a for-profit business, provides a specific community benefit (i.e. food bank, youth group, etc.), and is consistent with the CRA's economic development and revitalization goals.
- The sponsoring organization demonstrates that paying the fee would create a hardship and detract from the objective of the event.

RECOMMENDATION: Approve an amendment to the CRA Special Events policy to include criteria for fee reductions and waivers.

FISCAL IMPACT: If fee reductions and waivers approved, loss of up to $1,000 event fee for one day's use of the property.

CONTACT PERSON: Diane Colonna, Executive Director