



Legislation Details (With Text)

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Title: RESOLUTION - AWARDING AN AGREEMENT WITH THE MELLGREN PLANNING GROUP, INC., FOR REQUEST FOR PROPOSALS (RFP) 2018-022A - COMPREHENSIVE PLAN AMENDMENT CONSULTING SERVICES; PROVIDING FOR AN EFFECTIVE DATE.

Sponsors:

Indexes:

Code sections:

Attachments: 1. RESOLUTION, 2. AGREEMENT, 3. BACKGROUND, 4. BACKGROUND, 5. BACKGROUND, 6. BACKGROUND: POWERPOINT PRESENTATION

Date	Ver.	Action By	Action	Result
10/3/2018	1	Regular City Commission Meeting		

TO: Mayor and City Commission

FROM: Samuel A. May, City Manager

DATE: October 3, 2018

RESOLUTION - AWARDING AN AGREEMENT WITH THE MELLGREN PLANNING GROUP, INC., FOR REQUEST FOR PROPOSALS (RFP) 2018-022A - COMPREHENSIVE PLAN AMENDMENT CONSULTING SERVICES; PROVIDING FOR AN EFFECTIVE DATE.

BACKGROUND: Pursuant to Resolution No. 18-090 approved on August 22, 2018, the Administration negotiated an agreement with The Mellgren Planning Group, Inc. as the top ranked firm for RFP 2018-022a - Comprehensive Plan Amendment Consulting Services. As a result of the negotiations, the project timeline was streamlined from eighteen months down to twelve months. Additionally, the cost of base services was reduced from \$132,040 to \$99,895. The overall total cost of optional services was reduced from \$60,500 to \$35,600.

RECOMMENDATION: Award to The Mellgren Planning Group, Inc.

FISCAL IMPACT: Not to exceed \$135,495 in funds budgeted in account No. 001-1110-554-31-09; budget amendment to move funds will be completed in November 2018 for FY 2019 budget.

CONTACT PERSON: Robert Massarelli, AICP, Development Services Director
Spencer L. Shambray, CPPB, Purchasing Manager

