



Legislation Details (With Text)

File #: ID 2022-244 **Version:** 1 **Name:**
Type: Resolution **Status:** Agenda Ready
File created: 5/6/2022 **In control:** Regular City Commission Meeting
On agenda: 6/1/2022 **Final action:**
Title: APPROVING AN AGREEMENT WITH BILL2PAY LLC, FOR AN INITIAL TERM OF THREE (3) YEARS, TO PROVIDE CREDIT CARD PROCESSING AND ONLINE PAYMENT PROCESSING TO RESIDENTS AND BUSINESSES FOR ALL UTILITY PAYMENTS MADE TO THE CITY; PROVIDING FOR AUTOMATIC RENEWAL FOR ADDITIONAL ONE YEAR TERMS; PROVIDING FOR SIXTY DAY (60) NOTICE OF TERMINATION; AUTHORIZING THE ADMINISTRATION TO RENEW THIS AGREEMENT UNDER THE SAME TERMS WITHOUT FURTHER COMMISSION ACTION.

Sponsors:

Indexes:

Code sections:

Attachments: 1. RESOLUTION, 2. Bill2Pay Payment Processing SOW.pdf, 3. Addendum to Online Payment Processing, 4. Bill2Pay Lockbox Amendment, 5. Bill2Pay Lockbox Contract, 6. AMS Termination Letter.pdf

Date	Ver.	Action By	Action	Result
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TO: Mayor and City Commission

FROM: Cale Curtis, City Manager

DATE: June 1, 2022

APPROVING AN AGREEMENT WITH BILL2PAY LLC, FOR AN INITIAL TERM OF THREE (3) YEARS, TO PROVIDE CREDIT CARD PROCESSING AND ONLINE PAYMENT PROCESSING TO RESIDENTS AND BUSINESSES FOR ALL UTILITY PAYMENTS MADE TO THE CITY; PROVIDING FOR AUTOMATIC RENEWAL FOR ADDITIONAL ONE YEAR TERMS; PROVIDING FOR SIXTY DAY (60) NOTICE OF TERMINATION; AUTHORIZING THE ADMINISTRATION TO RENEW THIS AGREEMENT UNDER THE SAME TERMS WITHOUT FURTHER COMMISSION ACTION.

BACKGROUND: Bill2Pay currently provides lockbox processing to residents and businesses for all mail payments made to the City. This agreement adds online payment, IVR and in person credit card processing for three (3) years with an option for automatic annual one (1) year renewals.

RECOMMENDATION: For approval.

FISCAL IMPACT: Along with adding additional methods of payments (Paypal Google Pay, Cash App, and Venmo), credit card fees will decrease by 5%. Additional cost saving of 10% (\$3,000 annually) will be given on lockbox processing services and \$5,000 annual maintenance fees to Central Square will be eliminated.

CONTACT PERSON: Jacqueline Earll, Utility Accounting Manager