



## Legislation Text

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**TO:** Mayor and City Commission

**FROM:** Douglas E. Smith, City Manager

**DATE:** April 15, 2015

### APPROVING FIRST AMENDMENT TO THE AGREEMENT BETWEEN THE CITY OF MARGATE AND GRANICUS, INC. FOR THE ADDITION OF THE GRANICUS GOVERNMENT TRANSPARENCY SUITE AND BOARDS AND COMMISSIONS APPLICATIONS

**BACKGROUND:** On August 21, 2013, the City entered into an agreement with Granicus, Inc. for the Legislative Management Suite, the City's agenda management system for City meetings. The City currently pays \$989 per month for this service.

In an effort to provide residents with the ability to view City Commission meetings from their home or mobile device, the City entered into an agreement with our current vendor, Data Cabling Services to live web stream the broadcast of the City Commission meetings on the City's website. The cost to provide the streaming service for a portion of this fiscal year is \$900 (not including equipment cost). This cost rate will expire in September 2015. Starting October 2015, the cost to live web stream City Commission meetings will increase to \$150 per meeting. In order to archive the web streaming of each broadcast, there would be an additional \$20 fee per month, bringing the total up to approximately \$320 per month.

Granicus, Inc. has provided a proposal to provide both the Government Transparency Suite and Board and Commissions Application modules. The Government Transparency Suite will provide live and archived web stream broadcasts of City Commission meetings. The Board and Commissions Application will allow the public to view and apply for board and committee opportunities right from the web. Currently, this process can only be done via paper applications. Through staff negotiations, Granicus, Inc. has submitted a proposal to add both the Government Transparency Suite (live and archived web streaming) and the Board and Commissions Application for a monthly fee of \$411 per month. There is a one-time upfront cost of \$3,500 for the Granicus Encoding Appliance. This is the hardware used to provide for the web streaming service.

Once approved, it is anticipated that these additional services will go live in or around October 2015 to allow for installation and training.

**RECOMMENDATION:** Approve.

**FISCAL IMPACT:** The \$3,500 initial cost and \$411 monthly fee will be funded from the City Clerk's Office.

**CONTACT PERSON:** Joseph J. Kavanagh, CMC, City Clerk