



City of Margate

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Legislation Text

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TO: Mayor and City Commission

FROM: Douglas E. Smith, City Manager

DATE: May 18, 2016

AUTHORIZING THE RECLASSIFICATION OF THE ACCOUNT CLERK III POSITION TO AN ACCOUNT CLERK I POSITION WITHIN THE FINANCE DEPARTMENT.

BACKGROUND: The City wishes to reclassify the Account Clerk III position to an Account Clerk I position due to needing a different level of financial clerical duties. The current budget does not include the Account Clerk I position in the Finance Department. This reclassification will provide authorization for the proposed change in positions.

RECOMMENDATION: For approval.

FISCAL IMPACT: Salary and certain benefit savings due to lower position.

CONTACT PERSON: Mary Beazley, Finance Director