



# City of Margate

5790 Margate Boulevard  
Margate, FL 33063  
954-972-6454  
www.margatefl.com

## Legislation Text

---

**File #:** ID 2017-074, **Version:** 1

---

**TO:** Mayor and City Commission

**FROM:** Douglas E. Smith, City Manager

**DATE:** February 15, 2017

APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF MARGATE AND WITT O'BRIEN'S, LLC; PROVIDING FOR INITIAL ONE YEAR TERM AND OPTION FOR RENEWAL FOR SUCCESSIVE ONE YEAR PERIODS; AUTHORIZING ADMINISTRATION TO RENEW THIS AGREEMENT UNDER THE SAME TERMS WITHOUT FURTHER COMMISSION ACTION.

**BACKGROUND:** The Code of Federal Regulations (CFR), Section 2 CFR 200 consolidates eight grant-related guidance measures into a single set of requirements and thereby creates uniform requirements for the Office of Management & Budget (OMB) and 26 Federal awarding agencies as well as all recipient entities. On December 14, 2016, the City Commission approved Ordinance 2016-17, adopting a waiver of the internal procurement policies until September 30, 2017. As of October 1, 2017, the City of Margate must follow all procurement standards of 2 CFR § 200.317-200.326.

The agreement with Witt O'Brien's, LLC will provide for the Federal/FEMA compliance review and recommendations related to the City's purchasing policy, procedures, boiler plate bid, and related contractual documents needed in order to meet the procurement standards of 2 CFR § 200.317-200.326.

Additional phases of consultant review services will be provided on an as needed basis.

**RECOMMENDATION:** For approval.

**FISCAL IMPACT:** Phase One - approximately \$5,000  
Additional phases - \$130 per hour  
Account 001-0620-513.31-09 - Professional Services - Other

**CONTACT PERSON:** Spencer L. Shambray, CPPB  
Purchasing Manager