



## Legislation Text

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**File #:** ID 2017-540, **Version:** 1

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**TO:** Chair and Members of the Board

**FROM:** Samuel A. May, Executive Director

**DATE:** August 21, 2017

ADOPTING AMENDED GUIDELINES FOR THE COMMERCIAL FAÇADE GRANT PROGRAM AND THE COMMERCIAL PROPERTY LANDSCAPE IMPROVEMENT PROGRAM AS PROVIDED IN EXHIBITS “A” AND “B” WHICH ARE ATTACHED HERETO; PROVIDING FOR AN EFFECTIVE DATE.

**BACKGROUND:** The Commercial Property Façade Improvement Grant Program and Landscape Improvement Grant Program guidelines come before the Board from time to time for updating and/or modifications for clarification purposes.

The proposed revisions to both programs are outlined as follows;

Under the “Application Checklist”

A minimum of ~~two~~ three bids/quotes from licensed, insured contractors and/or vendor.

Under “Reimbursement Procedures”

Remove the provision that states:

~~Cash payments may not be reimbursed if MCRA staff cannot conclusively verify that payment was made.~~

The proposed revisions will assist staff when reviewing cost comparisons for work to be performed and provide clarification for reimbursement procedures.

**RECOMMENDATION:** Approve the modifications to the Commercial Property Façade Improvement Grant Program and the Commercial Landscape Improvement Grant Program guidelines as proposed by staff.

**FISCAL IMPACT:** N/A

**CONTACT PERSON:** Kim Vazquez, Project Manager