



## Legislation Text

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**TO:** Chair and Members of the Board

**FROM:** Samuel A. May, Executive Director

**DATE:** November 8, 2017

A RESOLUTION OF THE MARGATE COMMUNITY REDEVELOPMENT AGENCY, AUTHORIZING THE APPROVAL OF AN AMENDMENT TO THE TASK ORDER FOR CPZ ARCHITECTS, INC., FOR PROFESSIONAL CONSULTING SERVICES (ARCHITECTURAL, CIVIL AND LANDSCAPE DESIGN, SITE PLAN DRAWINGS, BIDDING ASSISTANCE AND CONSTRUCTION OVERSIGHT) FOR THE DAVID PARK IMPROVEMENTS; PROVIDING FOR AN EFFECTIVE DATE.

**BACKGROUND:** At the March 8, 2017 meeting, the CRA Board approved a Task Order for CPZ Architects, Inc., for Phase II of the David Park improvements which includes the addition of a parking lot, pavilion and exterior restrooms.

The original Task Order included all professional fees for civil and landscape design, site plan drawings, bidding assistance and construction administration. The Task Order did not include a budget for reimbursable expenses but a 10% Contingency Fee of \$6,501.00 was added to assist with any additional cost that may be incurred as part of the project.

In preparation of the site plan documents, a survey and soil borings are required which totals more than the amount budgeted in contingency (total for survey/borings is \$9,655.00) therefore staff is requesting an increase of \$3,400 to offset these cost and any additional reimbursable cost that maybe incurred.

**RECOMMENDATION:** Approve Amendment to the Task Order.

**FISCAL IMPACT:** Task Order is increased by \$3,400.00 to \$74,911.00. Funding is allocated in the FY 2018 budget in account 340-0510-512.63-96.

**CONTACT PERSON:** Samuel A. May, Executive Director