



# City of Margate

5790 Margate Boulevard  
Margate, FL 33063  
954-972-6454  
www.margatefl.com

## Legislation Text

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**TO:** Planning and Zoning Board

**FROM:** Reddy Chitepu, Acting Director of Economic Development/Director of DEES

**DATE:** December 5, 2017

### APPROVAL OF 2018 MEETING CALENDAR

**BACKGROUND:** A discussion took place at the Planning and Zoning Board meeting on November 7, 2017 and the board members agreed to continue to hold their meetings on the first Tuesday of the month at 7:00 p.m., immediately following the Board of Adjustment meeting which will be held at 6:30 p.m. Attached is a draft copy of the proposed meeting calendar for 2018 with the notation that meetings dates in July and August need to be determined due to conflicts with the July 4<sup>th</sup> holiday and National Night Out.

**RECOMMENDATION:** For review and approval.

**FISCAL IMPACT:** n/a

**CONTACT PERSON:** Reddy Chitepu, Acting Director of Economic Development/Director of DEES